



Improving Your Program



Continuing Tenant Communication

Maintain ongoing communication with your tenants and include recycling information and reminders in all tenant communications.

Maintenance Staff

- Have your maintenance staff inspect the centralized recycling dumpsters for contamination. Address problems and keep tenants informed by posting reminder notices.
- Solicit input from maintenance staff to help solve problems and continuously improve the recycling program.

Networking

- Network with other property managers. Find out how recycling programs in your area are working and exchange ideas.
- Make recycling and waste reduction an agenda item at your next meeting.

Troubleshooting Tips

New Custodial Staff or Property Management Team

- Review recycling guidelines in employee meetings.
- Provide new staff with an overview of the program and contact information for your recycling coordinator.

Management Office Located Offsite

- Long-term success depends on regular monitoring and maintenance.
- Consider posting “want ads” in common areas to recruit volunteers to monitor the recycling program at your property.
- Provide acknowledgements for their participation.

