



FAIRFAX COUNTY

Department of Public Works and Environmental Services
Office of Building Code Services
12055 Government Center Parkway
Fairfax, Virginia 22035-5503
Telephone: (703) 324-1980

V I R G I N I A

02-13

DATE: August 23, 2002

TO: All Architects, Builders, Developers, Engineers, Surveyors, and Electrical, Mechanical, and Plumbing Contractors Practicing in Fairfax County

SUBJECT: Contractor Verification Cards

Effective October 1, 2002, the Licensing Branch of the Permits Division will no longer issue Contractor Verification Cards, used when applying for building and trade permits, to verify current contractor information. Current valid Contractor Verification Cards may be used until they expire.

Contractors that do not have a valid verification card will be required to show a copy of their current State Contractors License, a copy of their current Fairfax County Business, Professional, and Occupational License (BPOL), and a photo identification card when applying for a building or trade permit.

If you have any questions about this change in procedure, please contact David Reidenbach at 703-324-1555.

SIGNATURE ON ORIGINAL

Zofia A. Zager, Director
Office of Building Code Service

ZAZ/drr

cc: John Wesley White, Director, Department of Public Works and Environmental Services
David R. Reidenbach, Acting Director, Permits Division, OBCS