

# Fairfax County, Virginia

## Fiscal Year 2003 Adopted Budget Plan

### Volume 2: Capital Construction and Other Operating Funds



1742

Prepared by the  
Fairfax County Department of Management and Budget  
12000 Government Center Parkway  
Suite 561  
Fairfax, Virginia 22035

<http://www.fairfaxcounty.gov/dmb>

# Fairfax County Employee Vision

*"Shaping the Future"*



## **As Fairfax County Government Employees,**

we are committed to excellence in our work.

We celebrate public service, anticipate changing needs  
and respect diversity.

In partnership with the community,  
we shape the future.

## **As Fairfax County Employees:**

We inspire integrity, pride, trust and respect  
within our organization.

We encourage employee involvement and creativity  
as a source of new ideas to continuously improve services.

As stewards of community resources,  
we embrace the opportunities and challenges of technological advances,  
evolving demographics, urbanization, revitalization,  
and the changing role of government.

## **We Commit Ourselves to These Guiding Principles:**

Providing Superior Service

Valuing Our Workforce

Respecting Diversity

Communicating Openly and Consistently

Building Community Partnerships



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
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**Fairfax County  
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For the Fiscal Year Beginning

**July 1, 2001**

*Arnold A. Brown*

President

*Jeffrey R. Egan*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fairfax County, Virginia for its annual budget for the fiscal year beginning July 1, 2001.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# BUDGET CALENDAR

For preparation of the FY 2003 Adopted Budget

## July 1, 2001

Distribution of the FY 2003 budget development guide. Fiscal Year 2002 begins.



## August - September 2001

Agencies forward completed budget submissions to the Department of Management and Budget for review.



## September - December 2001/ January 2002

Meetings with County Executive, Senior Management Team and budget staff for final discussions on the budget.



## February 7, 2002

School Board advertises its FY 2003 Budget.



## February 25, 2002

County Executive's presentation of the FY 2003 Advertised Budget Plan.



## March 1, 2002

Complete distribution of the FY 2003 Advertised Budget Plan.

## July 1, 2002

Fiscal Year 2003 begins.



## June 30, 2002

Distribution of the FY 2003 Adopted Budget Plan.



## April 29, 2002

Adoption of the FY 2003 budget plan, Tax Levy and Appropriation Ordinance by the Board of Supervisors.



## April 22, 2002

Board action on FY 2002 Third Quarter Review. Board mark-up of the FY 2003 proposed budget.



## April 8, 9, and 10, 2002

Public hearings on proposed FY 2003 budget, FY 2002 Third Quarter Review and FY 2003-2008 Capital Improvement Program (with Future Years to 2012) (CIP).



## March 2002

Board authorization of FY 2003 budget and tax advertisement.



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**Dolley Madison**

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**Herndon Fortnightly**

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Herndon, VA 20170-4640  
(703) 437-8855

**Lorton**

9520 Richmond Highway  
Lorton, VA 22079-2124  
(703) 339-7385

**Richard Byrd**

7250 Commerce Street  
Springfield, VA 22150-3499  
(703) 451-8055

**Kingstowne**

6500 Landsdowne Centre  
Alexandria, VA 22315-5011  
(703) 339-4610

**Pohick Regional**

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Burke, VA 22015-4274  
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Department of Management and Budget  
12000 Government Center Parkway, Suite 561  
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# HOW TO READ THE BUDGET

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Volume 2 contains information on non-General Fund budgets or "Other Funds." A fund accounts for a specific activity that a government performs. For example, refuse collection and recycling is an activity and therefore, a fund that is classified as a Special Revenue Fund.

The chief component of information in Volume 2 is called a narrative. Each fund will have its own narrative that contains program and budgetary information. The narrative will have several elements including:

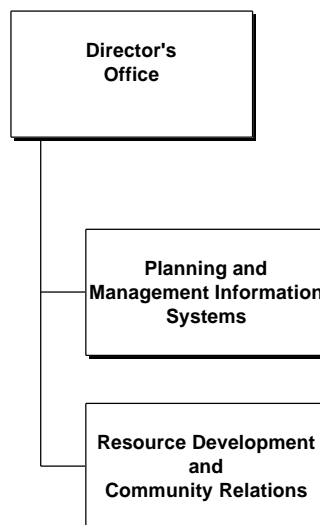
- Organization Chart
- Agency Position Summary and Position Detail
- Agency Mission, Summary Table, and Summary by Cost Center Table
- Agency Purpose, Key Accomplishments, FY 2003 Initiatives, and Performance Measurement Results
- Funding Adjustments
- Cost Center-Specific Goals, Objectives and Performance Indicators
- Fund Statement
- Summary of Capital Projects
- Project Detail Tables

Not all narratives will contain each of these components. For example, funds that are classified as Capital Funds will not have organization charts because they do not have employees; that is, they only provide funding for the purchase and construction of capital items. However, Capital Funds do have a Summary of Capital Projects that lists the cost of each project in a fund. A brief example of each section follows.

## **Organization Chart:**

The organization chart displays the organizational structure of each agency. The *Agency Position Summary* and *Position Detail* information, as they correspond to the organization chart, will immediately follow the pictorial organization chart. The position detail information is found on the page following the pictorial organization chart.

### **COMMUNITY SERVICES BOARD CENTRAL SERVICES**



# HOW TO READ THE BUDGET

## ***Agency Position Summary***

7 Regular Positions (1) / 6.5 Staff Years (1.0)

Total positions may include Regular, Grant, Exempt, and/or State positions.

Indicates whether positions have been authorized for full time or part time. A value less than the number of positions, e.g., 6.5, would indicate that one or more positions are authorized for less than full time.

### **Position Detail Information**

#### **Director's Office**

1	Director
1	Administrative Aide, PT
<u>1</u>	Secretary II
3	Positions
2.5	Staff Years

This indicator denotes the corresponding position status for positions other than Regular, e.g., PT – Part Time; E - Exempt; G – Grant; C – Contract; T – Transfer.

#### **Project Management**

1	Programmer IV
2	Engineers III (1)
<u>1</u>	Surveyor II
4	Positions (1)
4.0	Staff Years (1.0)

The parentheses reflect either the addition of a new position (1) or the abolishment of a position (-1). This modification is also reflected in the above Agency Position Summary table.

# HOW TO READ THE BUDGET

## ***Agency Mission, Summary Table, and Summary by Cost Center Table:***

The next section of the narrative is the Agency Mission, a broad statement reflecting intended accomplishments for achievement of the agency's public purpose. It describes the unique contribution of the organization to the County government and/or citizens receiving services and provides a framework within which an agency operates. The Summary Table summarizes the agency's positions and expenditures less recovered costs. If an agency has multiple cost centers, this section will also contain a Summary by Cost Center table that summarizes expenditures. A cost center is a group of individual line items or expenditure categories within a program unit developed to meet specific goals and objectives.

In the example below, Fund 401, Sewer Operation and Maintenance, is divided into four different cost centers to account for its activities: Wastewater Administration, Wastewater Collection, Wastewater Treatment, and Wastewater Planning and Monitoring. Each cost center has its own goal, summary table, objectives, and performance indicators later in the narrative.

### **Agency Mission**

To safely collect and treat wastewater in compliance with all regulatory requirements using state-of-the-art technology in the most cost-effective manner in order to improve the environment and enhance the quality of life in Fairfax County.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	358/ 357.5	358/ 357.5	352/ 351.5	352/ 351.5	352/ 351.5
Expenditures:					
Personnel Services	\$17,685,390	\$20,222,135	\$20,222,135	\$21,141,130	\$21,141,130
Operating Expenses	39,163,520	40,914,006	43,218,071	42,653,792	42,653,792
Capital Equipment	584,981	750,185	1,647,323	721,784	721,784
<b>Subtotal</b>	<b>\$57,433,891</b>	<b>\$61,886,326</b>	<b>\$65,087,529</b>	<b>\$64,516,706</b>	<b>\$64,516,706</b>
Less:					
Recovered Costs	(\$723,573)	(\$678,104)	(\$678,104)	(\$690,666)	(\$690,666)
<b>Total Expenditures</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$64,409,425</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>

<b>Summary By Cost Center</b>					
Cost Center	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Wastewater Administration	\$247,159	\$223,059	\$223,059	\$233,587	\$233,587
Wastewater Collection	9,636,842	11,152,550	11,981,305	11,384,688	11,384,688
Wastewater Treatment	15,451,508	17,546,169	18,175,836	18,640,806	18,640,806
Wastewater Planning & Monitoring	31,374,809	32,286,444	34,029,225	33,566,959	33,566,959
<b>Total Expenditures</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$64,409,425</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>

# HOW TO READ THE BUDGET

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It is important to note that expenditures are summarized in three categories. *Personnel Services* consist of expenditure categories including regular pay, shift differential, limited and part-time salaries, and overtime pay. *Operating Expenses* are the day-to-day expenses involved in the administration of the agency, such as office supplies, printing costs, repair and maintenance for equipment, and utilities. *Capital Equipment* includes items that have a value exceeding \$5,000 and an expected lifetime of more than one year, such as an automobile or other heavy equipment. In addition, some agencies will also have a fourth expenditure category entitled *Recovered Costs*. Recovered Costs are reimbursements from other County agencies for specific services that have been provided to the agency and are reflected as a negative figure in the agency's budget, thus offsetting expenditures.

## ***Board of Supervisors' Adjustments:***

This section summarizes the changes made by the Board of Supervisors to the FY 2003 Advertised Budget Plan and all adjustments to the FY 2002 budget from January 1 through April 22, 2002. When combined with the information found in the "Funding Adjustments" section, the reader will be able to track the agency's budget, beginning with the FY 2002 Adopted Budget Plan through the adoption of the current-year FY 2003 Adopted Budget Plan.

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$2,046,437 is primarily due to increased interjurisdictional payments from neighboring treatment plants for higher operating costs such as electricity, fuel oil, natural gas and cost of living adjustments to maintain competitive salaries for treatment plant employees.
-

# HOW TO READ THE BUDGET

## **Agency Purpose, Key Accomplishments, FY 2003 Initiatives, and Performance Measurement Results:**

The following narrative sections are designed to give the reader a more detailed overview of the activities in each agency/fund. Fund 117, Alcohol Safety Action Program, is used as the example below.

### **Purpose:**

This section represents the overall summary of the agency's activities, programs and services. A short description of the functional areas of interest to citizens should be discussed, focusing on major programmatic activities. If appropriate, historical information of note can be included here.

### **Key Accomplishments:**

In this section, agencies should focus on substantive accomplishments that have occurred in the previous 2 to 3 years. This is an opportunity to mention new facilities, grants, programs, and efficiencies that would be of interest to Fairfax County citizens.

### **FY 2003 Initiatives:**

This section is intended to highlight new initiatives, new programs, reorganizations, and other prominent issues that are funded as part of the FY 2003 Adopted Budget Plan. In this section, agencies should discuss the Director's vision for the agency and action plans for the upcoming year.

### **Performance Measurement Results:**

This section should include a discussion/analysis of how the agency's Performance Measures relate to the provision of activities, programs, and services stated in the Agency Mission. The results of current performance measures are discussed as well as action plans for future-year improvement of performance targets.

## **ALCOHOL SAFETY ACTION PROGRAM**

### **Purpose**

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts under the supervision of the ASAP Policy Board. The core program provides intake, classification, rehabilitative alcohol/drug education, referral to treatment, and case management to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders, and programs for adolescent substance abusers. Programs are available in English, Spanish, and Korean.

The County is the fiscal agent for the Fairfax ASAP which is administered through the Department of Administration for Human Services. ASAP is designed to be a self-supporting agency, funded entirely by client fees with the County providing indirect support through office space, utilities, and maintenance. The State imposes a fee ceiling on per client costs. The fee has remained unchanged since FY 1995 at \$350 per client, and will likely remain at that rate in FY 2003. The agreement between the ASAP Policy Board and the Board of Supervisors provides that ASAP will endeavor to develop a reserve fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline. Should surplus client fees above and beyond the balance required for a sufficient reserve fund become available in any fiscal year, the ASAP Policy Board will reimburse the County for these indirect costs, or may request permission from the Board of Supervisors to expend such funds on the ASAP program.

### **Key Accomplishments**

- ◆ ASAP has served an average of 3,646 clients over the past three years, an amount that has steadily increased over the past decade, while downsizing its staff and maintaining the integrity and quality of its numerous programs.
- ◆ Since FY 1999, at least 92 percent of DUI offenders annually referred to the program have successfully completed the program.
- ◆ In addition to its core court-mandated programs, ASAP has instituted additional user-funded programs to meet community needs. These programs include driver improvement programs in both English and Spanish, as well as a pilot program for educating reckless/aggressive drivers.
- ◆ Another innovative program for substance-abusing teenagers was begun in FY 2000, in conjunction with the Juvenile and Domestic Relations Court. In this program, adolescents charged with underage possession of alcohol and drugs are required to spend time in the Trauma/Intensive Care unit at Fairfax Inova Hospital observing the victims of substance abuse who are brought to the hospital for treatment.

### **FY 2003 Initiatives**

- ◆ ASAP will intensify efforts to supplement its existing revenue base through all available means. Options to be explored include increasing the ASAP fee ceiling on either a statewide or Northern Virginia basis. Other revenue enhancing initiatives include increased marketing of the ASAP Driver Improvement Program as well as the Reckless/Aggressive Driver Education Program. To help inform the public about these programs, brochures have been distributed to places such as the schools, the courts, the legal community, and the Police Department. In addition, to help increase the fee collection rate, ASAP will continue to refine procedures that revoke the vehicle operator's license of any DUI client who has not successfully completed the ASAP program and paid the required fee.

### **Performance Measurement Results**

Service Quality, a measurement of client satisfaction with ASAP education classes, has remained at the 97 percent level since FY 2000, and is projected to remain at this high level. The percentage of individuals completing the program two years prior who have not recidivated has remained between 92 and 94 percent and is expected to remain at that level in FY 2003.

# HOW TO READ THE BUDGET

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## Funding Adjustments

The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:

- ◆ An increase of \$47,148 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$13,557 in Operating Expenses is necessary due to mandated payments to the State based on the number of clients served in a given fiscal year. As the number of clients served increases, the amount that must be forwarded to the State increases proportionally.

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

## Funding Adjustments:

This section summarizes the changes that have been made to the prior year's (FY 2002) Revised Budget Plan in order to support the FY 2003 budget. The Funding Adjustments section also lists the adjustments made to the FY 2002 budget during the Carryover Review and all other changes through December 31, 2001.

## Cost Center-Specific Goals, Objectives and Performance Indicators:

Since the FY 1999 Advertised Budget Plan, an intensive effort has been made to redirect focus toward a balanced picture of performance and away from an almost exclusive focus on outputs. This effort continues as part of the FY 2003 Adopted Budget Plan. The first step was to ensure that agency mission and cost center goals are in alignment, as well as aligned with the objectives associated with each cost center. Second, a family of measures consisting of four types of indicators is linked to each objective to track progress toward meeting those objectives. **Goals** are broad statements of purpose, generally indicating what service or product is provided, for whom, and why. **Objectives** are outcome-based statements of specifically what will be accomplished during the budget year. Ideally, these objectives should support the goal statement, reflect planned benefit(s) to customers, be written to allow measurement of progress, and describe a quantifiable target. **Indicators** are the first-level data for reporting performance on those objectives.

The concept of a **Family of Measures** encompasses the following types of indicators and serves as the structure for a Performance Measurement model that presents a comprehensive picture of program performance as opposed to a single-focus orientation.

- Input: Value of resources used to produce an output.
- Output: Quantity or number of units produced.
- Efficiency: Inputs used per unit of output.
- Service Quality: Degree to which customers are satisfied with a program, or the accuracy or timeliness with which the product/service is provided.
- Outcome: Qualitative consequences associated with a program.

The idea behind a **Family of Measures** is to provide an overall view of a program so that factors such as cost can be balanced with customer satisfaction and the outcome ultimately achieved. This concept has represented one of the most difficult challenges and reflects one of many significant changes in the budget document in recent years. Since this is the fifth year of the effort, in most cases actual data is available going back as far as FY 1999. However, it should be noted that performance measurement is an iterative process, and as managers continue to learn and improve their programs, ongoing refinement of measures can be expected. An example follows:



# HOW TO READ THE BUDGET



## Outpatient Services and Case Management

### Goal

To provide outpatient and case management services that allow people to keep functioning and productive in their homes, workplace, schools, and neighborhoods while receiving treatment. Outpatient services for adults and youth include individual, group, couple, and family counseling. Services are also provided to inmates in the Adult Detention Center.

Cost Center Summary					
Category	FY 2001 Actual	FY 002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	56 / 55	56 / 55	56 / 55	56 / 55	56 / 55
Grant	20 / 19.5	20 / 19.5	15 / 14.5	15 / 14.5	15 / 14.5
<b>Total Expenditures</b>	<b>\$4,610,878</b>	<b>\$5,175,208</b>	<b>\$4,986,123</b>	<b>\$4,787,057</b>	<b>\$4,787,057</b>

### Objectives

- To improve the knowledge of substance abuse relapse prevention skills among 85 percent of outpatient and case management clients as measured by their pre-test and post-test scores.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients served	3,628	3,718	3,753 / 3,454	3,718	3,600
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$841	\$744	\$792 / \$868	\$891	\$1,004
<b>Service Quality:</b>					
Percent of clients satisfied with services	91%	94%	90% / 90%	90%	90%
<b>Outcome:</b>					
Percent of clients with higher post-test scores in relapse prevention skill	92%	89%	85% / 85%	85%	85%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.

# HOW TO READ THE BUDGET

## ***Fund Statement:***

A Fund Statement provides a breakdown of all collected revenues and total expenditures and disbursements for a given fiscal year. It also provides the total funds available at the beginning of a fiscal year and an Ending Balance. An example follows:

FUND STATEMENT						
Fund Type	Fund Type 040, Enterprise Funds				Fund 401, Sewer Operation and Maintenance	Fund
	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	
	<b>Beginning Balance</b>	<b>\$10,181,965</b>	<b>\$56,230</b>	<b>\$5,666,012</b>	<b>\$5,666,012</b>	<b>\$84,030</b>
	Revenue:					
Revenue Categories	Miscellaneous Revenue	\$67,039	\$70,000	\$70,000	\$0	\$0
	Sale Surplus Property	79,950	30,000	30,000	0	0
	Sludge Incinerator Charges	35,211	0	0	0	0
	<b>Total Revenue</b>	<b>\$182,200</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>
	Transfer In:					
	Sewer Revenue (400)	\$52,012,165	\$61,136,022	\$58,727,443	\$63,852,440	\$63,852,440
	<b>Total Transfer In</b>	<b>\$52,012,165</b>	<b>\$61,136,022</b>	<b>\$58,727,443</b>	<b>\$63,852,440</b>	<b>\$63,852,440</b>
	<b>Total Available</b>	<b>\$62,376,330</b>	<b>\$61,292,252</b>	<b>\$64,493,455</b>	<b>\$69,518,452</b>	<b>\$63,936,470</b>
	Expenditures:					
Expenditure Categories	Personnel Services	\$17,685,390	\$20,222,135	\$20,222,135	\$21,141,130	\$21,141,130
	Operating Expenses	39,163,520	40,914,006	43,218,071	42,653,792	42,653,792
	Recovered Costs	(723,573)	(678,104)	(678,104)	(690,666)	(690,666)
	Capital Equipment	584,981	750,185	1,647,323	721,784	721,784
	<b>Total Expenditures</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$64,409,425</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>
Total Funds Available minus Total Disbursements	<b>Total Disbursements</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$64,409,425</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>
	<b>Ending Balance</b>	<b>\$5,666,012</b>	<b>\$84,030</b>	<b>\$84,030</b>	<b>\$5,692,412</b>	<b>\$110,430</b>
	P.C. Replacement Reserve	56,230	84,030	84,030	110,430	110,430
	<b>Unreserved Balance</b>	<b>\$5,609,782</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,581,982</b>	<b>\$0</b>

# HOW TO READ THE BUDGET

## **Summary of Capital Projects:**

A Summary of Capital Projects is included in all Capital Project Funds, selected Enterprise Funds, Housing Funds and Special Revenue Funds that support capital expenditures. The Summary of Capital Projects provides detailed financial information about each capital project within each fund, including: total project estimates, prior year expenditures, revised budget plans, proposed funding levels, and the source of funding which will support each funded capital project (i.e., General Funds, General Obligation Bonds, Developer Contributions, Grants, etc.). The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects, or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

<b>FY 2003 Summary of Capital Projects</b>						
<b>Fund:</b>		<b>301 Contributed Roadway Improvements</b>				
Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
007700	Fairfax Center Reserve		\$550,193.66	\$8,300,025.87	\$504,875	\$504,875
007701	Route 50/Waples Mill Interchange	1,951,346	14,054.45	1,937,291.55	0	0
008800	Centreville Reserve		740.00	3,018,777.90	352,244	352,244
008801	Stone Road	1,027,024	0.00	1,027,024.00	0	0
008802	Clifton Road	410,810	75,823.39	334,986.61	0	0
009900	Miscellaneous Reserve		0.00	8,460,187.80	1,961,527	1,961,527
009901	Primary Improvements		0.00	433,930.00	0	0
009902	Secondary Improvements		0.00	397,500.00	0	0
009903	Bridge Design/Construction		0.00	8,553.00	0	0
009904	Intersection/Interchange		0.00	318,843.00	0	0
009905	Stringfellow Road/Design	8,455,620	148,447.90	0.00	0	0
009906	Signal Installations		0.00	375,911.57	0	0
009908	Transit Improvements		0.00	5,499.59	0	0
009909	Reston East Park-N-Ride		0.00	106,148.00	0	0
009911	Tysons Corner Reserve		0.00	8,945,169.00	1,925,007	1,925,007
009913	Dolley Madison Blvd	8,945,941	886,263.81	8,019,677.19	0	0
<b>Total</b>		<b>\$20,790,741</b>	<b>\$1,675,523.21</b>	<b>\$41,689,525.08</b>	<b>\$4,743,653</b>	<b>\$4,743,653</b>

# HOW TO READ THE BUDGET

**Project Detail Tables:**

Project Detail Tables are included for each capital project funded in FY 2003. This table includes financial information and a narrative description of the project, including project location, description, and the source of funding. The example below is for the Mount Gilead property in Centreville, and can be found in Fund 303, County Construction.

<b>009420</b>	<b>Mt. Gilead</b>	
5634 Mount Gilead Road		Sully
<p>Funding is included for the sixth and final payment associated with the purchase of the Mt. Gilead property in Centreville. The aggregate purchase price of the property is \$996,620. A six-year payment plan was approved on September 9, 1996 and the Mt. Gilead property was purchased on September 18, 1996. In FY 1997, \$100,000 was included in this project to support the removal of debris and other hazards from the property. FY 2003 funding in the amount of \$105,500 provides for the final payment to purchase the property.</p>		

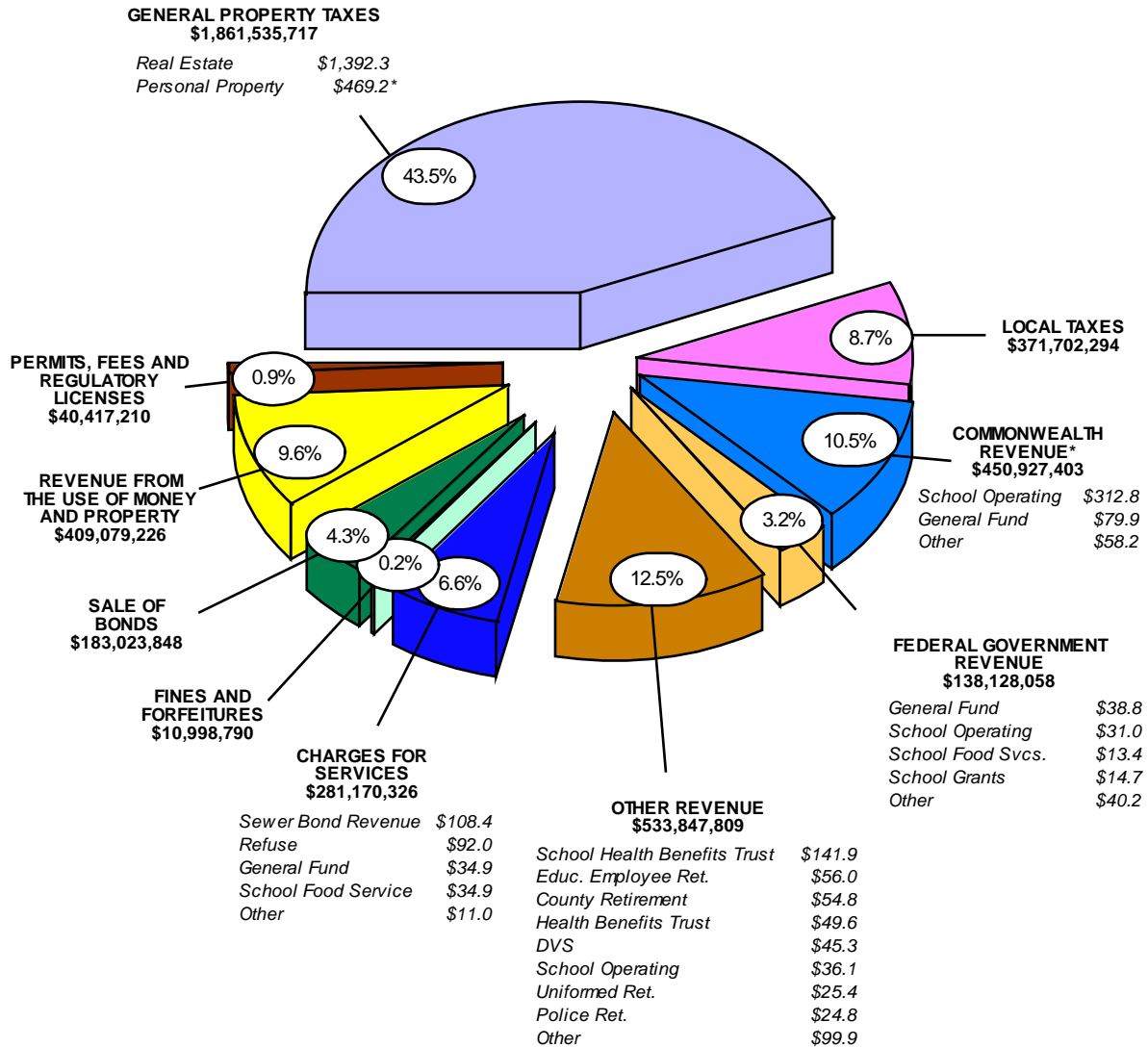
	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	100,000	100,000	0	0	0	0	0
Other	996,620	555,370	172,000	163,750	105,500	105,500	0
<b>Total</b>	<b>\$1,096,620</b>	<b>\$655,370</b>	<b>\$172,000</b>	<b>\$163,750</b>	<b>\$105,500</b>	<b>\$105,500</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$105,500	\$0	\$0	\$0	\$105,500

# BUDGET HIGHLIGHTS

## FY 2003 REVENUE ALL FUNDS

(subcategories in millions)

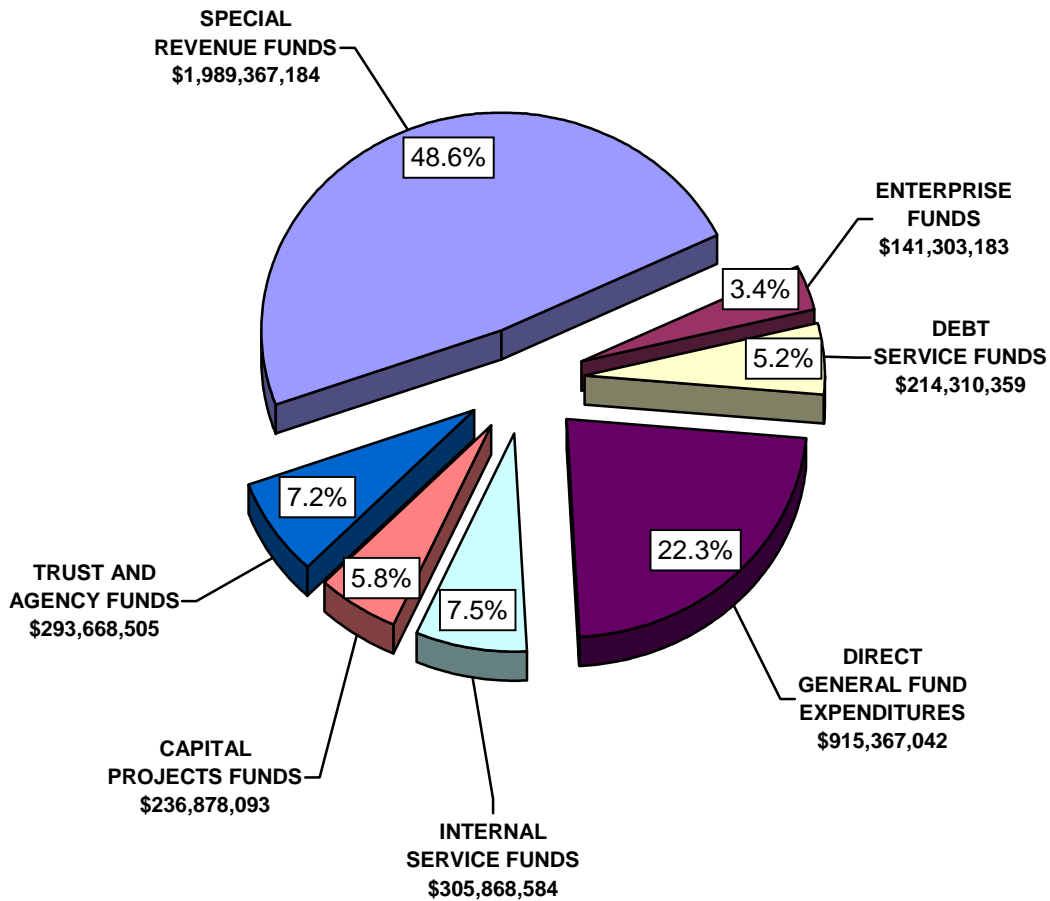


**TOTAL REVENUE = \$4,280,830,681**

\* For presentation purposes, Personal Property Taxes that are reimbursed by the Commonwealth as a result of the Personal Property Tax Relief Act of 1998 are included in the Personal Property Taxes category.

# BUDGET HIGHLIGHTS

## FY 2003 EXPENDITURES ALL FUNDS



**TOTAL EXPENDITURES = \$4,096,762,950**

**FY 2003 ADOPTED REVENUE AND RECEIPTS BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2001 Actual<sup>1</sup></b>	<b>FY 2002 Adopted Budget Plan<sup>2</sup></b>	<b>FY 2002 Revised Budget Plan<sup>3</sup></b>	<b>FY 2003 Advertised Budget Plan<sup>4</sup></b>	<b>FY 2003 Adopted Budget Plan<sup>5</sup></b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease) Over Revised</b>
<b>GOVERNMENTAL FUNDS</b>							
<b>G00 General Fund Group</b>							
001 General Fund	\$2,141,373,852	\$2,305,661,097	\$2,286,158,311	\$2,455,039,810	\$2,441,636,904	\$155,478,593	6.80%
002 Revenue Stabilization Fund	1,440,383	1,175,070	1,175,070	691,167	691,167	(483,903)	-41.18%
<b>Total General Fund Group</b>	<b>\$2,142,814,235</b>	<b>\$2,306,836,167</b>	<b>\$2,287,333,381</b>	<b>\$2,455,730,977</b>	<b>\$2,442,328,071</b>	<b>\$154,994,690</b>	<b>6.78%</b>
<b>G10 Special Revenue Funds</b>							
090 Public School Operating	\$381,739,730	\$382,103,835	\$387,406,737	\$379,858,539	\$379,858,539	(\$7,548,198)	-1.95%
100 County Transit Systems	13,260,701	5,906,360	7,531,645	6,625,000	6,625,000	(906,645)	-12.04%
102 Federal/State Grant Fund	32,124,276	43,188,175	89,858,368	45,094,458	45,094,458	(44,763,910)	-49.82%
103 Aging Grants and Programs	2,367,674	2,264,628	2,976,141	2,383,999	2,406,073	(570,068)	-19.15%
104 Information Technology	2,739,995	1,440,000	1,567,674	1,162,000	1,162,000	(405,674)	-25.88%
105 Cable Communications	10,360,952	11,060,862	11,060,862	11,021,424	11,021,424	(39,438)	-0.36%
106 Community Services Board	30,421,320	32,968,505	34,308,714	30,400,316	31,415,193	(2,893,521)	-8.43%
108 Leaf Collection	861,137	771,314	819,825	752,298	752,298	(67,527)	-8.24%
109 Refuse Collection & Recycling Ops	12,294,087	12,048,826	12,144,126	12,077,017	12,031,917	(112,209)	-0.92%
110 Refuse Disposal	32,517,118	31,791,198	35,174,320	42,954,327	43,135,342	7,961,022	22.63%
111 Reston Community Center	4,791,138	4,961,900	5,363,900	5,788,595	5,280,956	(82,944)	-1.55%
112 Energy Resource Recovery Facility	31,055,213	30,836,469	30,836,469	33,631,273	33,631,273	2,794,804	9.06%
113 McLean Community Center	2,746,211	2,822,040	2,840,717	3,032,213	3,032,213	191,496	6.74%
114 I-95 Refuse Disposal	9,928,785	8,700,340	8,700,340	6,640,942	6,640,942	(2,059,398)	-23.67%
115 Burgundy Village Community Center	26,898	28,414	27,358	28,556	28,556	1,198	4.38%
116 Forest Integrated Pest Management Program	950,062	886,551	1,086,263	977,225	977,225	(109,038)	-10.04%
120 E-911 Fund	16,876,933	18,549,140	17,667,355	19,373,487	19,619,071	1,951,716	11.05%
141 Elderly Housing Programs	1,694,406	1,704,066	1,704,066	1,747,783	1,747,783	43,717	2.57%
142 Community Development Block Grant	5,471,730	6,370,000	13,903,055	6,235,000	6,235,000	(7,668,055)	-55.15%
143 Homeowner and Business Loan Prgms	980,435	1,161,733	2,352,017	1,088,132	1,088,132	(1,263,885)	-53.74%
144 Housing Trust Fund	1,003,774	1,200,000	1,200,000	966,843	966,843	(233,157)	-19.43%
145 HOME Investment Partnership Grant	1,328,987	2,081,000	5,318,496	2,078,000	2,078,000	(3,240,496)	-60.93%
191 School Food & Nutrition Services	48,674,334	48,515,243	48,499,517	49,557,257	49,557,257	1,057,740	2.18%
192 School Grants & Self Supporting	22,792,154	25,411,282	34,062,309	27,306,459	27,306,459	(6,755,850)	-19.83%
193 School Adult & Community Education	7,822,555	8,473,910	9,032,661	8,371,284	8,371,284	(661,377)	-7.32%
<b>Total Special Revenue Funds</b>	<b>\$674,830,605</b>	<b>\$685,245,791</b>	<b>\$765,442,935</b>	<b>\$699,152,427</b>	<b>\$700,063,238</b>	<b>(\$65,379,697)</b>	<b>-8.54%</b>
<b>G20 Debt Service Funds</b>							
200 County Debt Service	\$268,908	\$25,000	\$25,000	\$120,000	\$120,000	\$95,000	380.00%
201 School Debt Service	326,924	0	0	200,000	200,000	200,000	-
<b>Total Debt Service Funds</b>	<b>\$595,832</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$295,000</b>	<b>1180.00%</b>

**FY 2003 ADOPTED REVENUE AND RECEIPTS BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan <sup>2</sup>	FY 2002 Revised Budget Plan <sup>3</sup>	FY 2003 Advertised Budget Plan <sup>4</sup>	FY 2003 Adopted Budget Plan <sup>5</sup>	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
<b>G30 Capital Project Funds</b>							
301 Contributed Roadway Improvement	\$5,754,446	\$6,281,840	\$14,308,651	\$4,853,653	\$4,853,653	(\$9,454,998)	-66.08%
302 Library Construction	0	0	3,850,000	0	0	(3,850,000)	-100.00%
303 County Construction	4,736,687	6,599,552	8,849,552	6,242,776	6,867,776	(1,981,776)	-22.39%
304 Primary & Secondary Rd Bond Construction	11,221,662	0	24,698,775	1,000,000	500,000	(24,198,775)	-97.98%
306 No VA Regional Park Authority	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	0	0.00%
307 Sidewalk Construction	1,300,169	300,000	3,078,433	300,000	300,000	(2,778,433)	-90.25%
308 Public Works Construction	2,836,298	1,385,224	2,050,273	2,920,000	2,920,000	869,727	42.42%
309 Metro Operations & Construction	13,000,000	4,918,523	4,918,523	12,154,147	12,154,147	7,235,624	147.11%
310 Storm Drainage Bond Construction	0	0	3,572,938	0	939,363	(2,633,575)	-73.71%
311 County Bond Construction	1,696,174	0	21,802,515	3,710,000	3,710,000	(18,092,515)	-82.98%
312 Public Safety Construction	12,108,597	1,948,000	58,748,436	9,305,338	9,305,338	(49,443,098)	-84.16%
313 Trail Construction	109	0	508,995	200,000	75,000	(433,995)	-85.27%
314 Neighborhood Improvement Program	1,844,310	35,000	3,024,069	45,000	45,000	(2,979,069)	-98.51%
315 Commercial Revitalization Program	100,794	0	14,459,449	0	0	(14,459,449)	-100.00%
316 Pro Rata Share Drainage Construction	2,167,272	3,483,000	22,562,236	135,000	135,000	(22,427,236)	-99.40%
340 Housing Assistance Program	952,949	0	9,291,480	0	0	(9,291,480)	-100.00%
341 Housing G O Bond Construction	0	0	324,670	0	0	(324,670)	-100.00%
370 Park Authority Bond Construction	5,601,004	21,520,000	31,474,334	19,890,000	19,890,000	(11,584,334)	-36.81%
390 School Construction	140,398,319	132,524,527	364,546,654	132,535,552	138,935,552	(225,611,102)	-61.89%
<b>Total Capital Project Funds</b>	<b>\$205,968,790</b>	<b>\$181,245,666</b>	<b>\$594,319,983</b>	<b>\$195,541,466</b>	<b>\$202,880,829</b>	<b>(\$391,439,154)</b>	<b>-65.86%</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$3,024,209,462</b>	<b>\$3,173,352,624</b>	<b>\$3,647,121,299</b>	<b>\$3,350,744,870</b>	<b>\$3,345,592,138</b>	<b>(\$301,529,161)</b>	<b>-8.27%</b>
<b>PROPRIETARY FUNDS</b>							
<b>G40 Enterprise Funds</b>							
400 Sewer Revenue	\$156,316,479	\$117,222,000	\$167,222,000	\$118,112,000	\$118,112,000	(\$49,110,000)	-29.37%
401 Sewer Operation & Maintenance	182,200	100,000	100,000	0	0	(100,000)	-100.00%
402 Sewer Construction Improvements	95,217	0	0	0	0	0	-
408 Sewer Bond Construction	8,091,504	300,000	3,000,000	300,000	300,000	(2,700,000)	-90.00%
<b>Total Enterprise Funds</b>	<b>\$164,685,400</b>	<b>\$117,622,000</b>	<b>\$170,322,000</b>	<b>\$118,412,000</b>	<b>\$118,412,000</b>	<b>(\$51,910,000)</b>	<b>-30.48%</b>



**FY 2003 ADOPTED REVENUE AND RECEIPTS BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2001 Actual<sup>1</sup></b>	<b>FY 2002 Adopted Budget Plan<sup>2</sup></b>	<b>FY 2002 Revised Budget Plan<sup>3</sup></b>	<b>FY 2003 Advertised Budget Plan<sup>4</sup></b>	<b>FY 2003 Adopted Budget Plan<sup>5</sup></b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease) Over Revised</b>
<b>G50 Internal Service Funds</b>							
501 County Insurance Fund	\$9,501,530	\$6,284,205	\$6,835,870	\$9,016,552	\$9,016,552	\$2,180,682	31.90%
502 County Central Stores	1,365,601	1,323,290	1,486,397	1,418,903	1,418,903	(67,494)	-4.54%
503 Department of Vehicle Services	42,538,528	46,052,399	46,052,399	47,863,971	46,336,407	284,008	0.62%
504 Document Services Division	4,643,290	4,732,486	4,732,486	4,980,534	4,980,534	248,048	5.24%
505 Technology Infrastructure Services	17,015,115	20,167,395	20,167,395	19,612,324	19,612,324	(555,071)	-2.75%
506 Health Benefits Trust	39,286,270	41,192,355	44,712,522	49,915,655	49,915,655	5,203,133	11.64%
590 School Insurance Fund	5,413,864	4,476,293	3,527,136	5,793,240	5,793,240	2,266,104	64.25%
591 School Health Benefits Trust	98,224,235	99,638,583	114,834,335	142,476,813	142,476,813	27,642,478	24.07%
592 School Central Procurement	10,218,843	14,000,000	14,000,000	14,000,000	14,000,000	0	0.00%
<b>Total Internal Service Funds</b>	<b>\$228,207,276</b>	<b>\$237,867,006</b>	<b>\$256,348,540</b>	<b>\$295,077,992</b>	<b>\$293,550,428</b>	<b>\$37,201,888</b>	<b>14.51%</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$392,892,676</b>	<b>\$355,489,006</b>	<b>\$426,670,540</b>	<b>\$413,489,992</b>	<b>\$411,962,428</b>	<b>(\$14,708,112)</b>	<b>-3.45%</b>
<b>FIDUCIARY FUNDS</b>							
<b>G60 Trust Funds</b>							
600 Uniformed Retirement	\$11,564,643	\$76,185,306	\$76,185,306	\$77,133,972	\$77,133,972	\$948,666	1.25%
601 Fairfax County Employees' Retirement	56,544,975	195,327,867	195,327,867	197,686,589	197,686,589	2,358,722	1.21%
602 Police Retirement	12,000,841	72,821,256	72,821,256	73,482,142	73,482,142	660,886	0.91%
691 Educational Employees' Retirement	49,818,441	184,333,129	184,333,129	168,109,450	168,109,450	(16,223,679)	-8.80%
<b>Total Trust Funds</b>	<b>\$129,928,900</b>	<b>\$528,667,558</b>	<b>\$528,667,558</b>	<b>\$516,412,153</b>	<b>\$516,412,153</b>	<b>(\$12,255,405)</b>	<b>-2.32%</b>
<b>G70 Agency Funds</b>							
700 Route 28 Taxing District	\$5,553,507	\$6,087,185	\$6,087,185	\$6,863,962	\$6,863,962	\$776,777	12.76%
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$135,482,407</b>	<b>\$534,754,743</b>	<b>\$534,754,743</b>	<b>\$523,276,115</b>	<b>\$523,276,115</b>	<b>(\$11,478,628)</b>	<b>-2.15%</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$3,552,584,545</b>	<b>\$4,063,596,373</b>	<b>\$4,608,546,582</b>	<b>\$4,287,510,977</b>	<b>\$4,280,830,681</b>	<b>(\$327,715,901)</b>	<b>-7.11%</b>
<b>Appropriated From (Added to) Surplus</b>	<b>\$70,633,071</b>	<b>(\$225,383,107)</b>	<b>\$193,086,560</b>	<b>(\$214,548,169)</b>	<b>(\$199,895,478)</b>	<b>(\$392,982,038)</b>	<b>-203.53%</b>
<b>TOTAL AVAILABLE</b>	<b>\$3,623,217,616</b>	<b>\$3,838,213,266</b>	<b>\$4,801,633,142</b>	<b>\$4,072,962,808</b>	<b>\$4,087,615,499</b>	<b>(\$714,017,643)</b>	<b>-14.87%</b>
<b>Less: Internal Service Funds</b>	<b>(\$234,094,680)</b>	<b>(\$258,921,816)</b>	<b>(\$282,886,820)</b>	<b>(\$305,868,584)</b>	<b>(\$305,868,584)</b>	<b>(\$22,981,764)</b>	<b>8.12%</b>
<b>NET AVAILABLE</b>	<b>\$3,389,122,936</b>	<b>\$3,579,291,450</b>	<b>\$4,518,746,322</b>	<b>\$3,767,094,224</b>	<b>\$3,781,746,915</b>	<b>(\$4,533,399,013)</b>	<b>-119.88%</b>

## FY 2003 ADOPTED REVENUE AND RECEIPTS BY FUND SUMMARY OF APPROPRIATED FUNDS

Fund Type/ Fund	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan <sup>2</sup>	FY 2002 Revised Budget Plan <sup>3</sup>	FY 2003 Advertised Budget Plan <sup>4</sup>	FY 2003 Adopted Budget Plan <sup>5</sup>	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
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**EXPLANATORY NOTE:**

The "Total available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. In some instances, adjustments to fund balance that are not currently reflected in the "Changes in Fund Balance" table also affect the "Total Available." Explanations for these adjustments are provided below. The "Total Available," plus (minus) the effect of these changes matches the expenditure totals by fiscal year on the "Expenditure by Fund/Summary of Appropriated Funds."

<sup>1</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2000 to FY 2001:

Fund 191, School Food and Nutrition Services, change in inventory of \$380,830  
Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)  
Fund 590, Public School Insurance, net change in accrued liability of (\$718,218)

<sup>2</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2001 to FY 2002

Fund 090, Public School Operating, assumption of available balance at the FY 2002 Third Quarter Review of \$10,000,000  
Fund 192, School Grants & Self Supporting, assumes carryover of 2001 summer school ending balance of \$1,500,000.  
Fund 303, County Construction, assumes carryover of \$500,000 associated with lower than anticipated interest payments for conservation bonds.  
Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)  
Fund 590, Public School Insurance, net change in accrued liability of \$336,717  
Fund 591, School Health Benefits Trust, premium stabilization of \$11,161,180

<sup>3</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2001 to FY 2002

Fund 403, Sewer Bond Debt Service, non-appropriated amortization expense of (\$79,097)  
Fund 590, Public School Insurance, net change in accrued liability of \$336,717

<sup>4</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2002 to FY 2003

Fund 001, General Fund, assumption of impact of FY 2002 Third Quarter Review adjustments of \$12,605,321 to offset the revenue shortfall.  
Fund 090, Public School Operating, assumes carryover of available FY 2002 balance of \$10,000,000 to balance the FY 2003 budget.  
Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)  
Fund 590, Public School Insurance, net change in accrued liability of \$403,032  
Fund 591, School Health Benefits Trust, assumes carryover of premium stabilization reserve of \$4,464,235.

<sup>5</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2002 to FY 2003

Fund 090, Public School Operating, assumes carryover of available FY 2002 balance of \$10,000,000 to balance the FY 2003 budget.  
Fund 104, Information Technology, assumes carryover of available FY 2002 project balances of \$1,039,577 to balance the FY 2003 budget.  
Fund 403, Sewer Bond Parity Debt Service, non-appropriated amortization expense of (\$79,097)  
Fund 590, Public School Insurance, net change in accrued liability of \$403,032  
Fund 591, School Health Benefits Trust, assumes carryover of premium stabilization reserve of \$4,464,235.

**FY 2003 ADOPTED EXPENDITURES BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/Fund	FY 2001 Estimate	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
<b>GOVERNMENTAL FUNDS</b>								
<b>G00 General Fund Group</b>								
001 General Fund	\$839,345,876	\$809,550,927	\$873,045,748	\$883,301,563	\$932,376,823	\$915,367,042	\$32,065,479	3.63%
<b>G10 Special Revenue Funds</b>								
090 Public School Operating	\$1,403,390,987	\$1,353,943,743	\$1,443,646,441	\$1,492,934,786	\$1,507,918,039	\$1,525,256,289	\$32,321,503	2.16%
100 County Transit Systems	42,225,919	35,212,991	24,250,546	31,583,741	25,199,377	24,799,377	(6,784,364)	-21.48%
102 Federal/State Grant Fund	68,483,775	31,275,620	43,188,175	90,782,371	45,094,458	45,094,458	(45,687,913)	-50.33%
103 Aging Grants and Programs	4,437,870	3,692,471	3,856,854	5,148,349	4,130,332	4,142,072	(1,006,277)	-19.55%
104 Information Technology	35,756,910	11,091,273	14,835,000	40,098,951	10,193,626	8,123,203	(31,975,748)	-79.74%
105 Cable Communications	18,964,905	4,271,246	4,806,953	19,146,883	5,770,594	5,770,594	(13,376,289)	-69.86%
106 Community Services Board	97,667,164	97,013,447	107,636,653	110,391,730	112,045,849	109,816,773	(574,957)	-0.52%
108 Leaf Collection	1,142,602	1,142,231	1,099,456	1,277,693	1,179,256	1,179,256	(98,437)	-7.70%
109 Refuse Collection & Recycling Ops	13,174,471	12,141,741	13,931,140	14,587,430	14,381,528	14,381,528	(205,902)	-1.41%
110 Refuse Disposal	37,377,080	35,858,383	37,957,010	42,851,458	46,578,027	46,578,027	3,726,569	8.70%
111 Reston Community Center	4,809,754	4,786,617	5,104,119	5,504,239	5,791,907	5,791,907	287,668	5.23%
112 Energy Resource Recovery Facility	31,638,417	29,642,650	33,895,781	33,895,781	33,891,795	33,891,795	(3,986)	-0.01%
113 McLean Community Center	2,625,104	2,300,032	2,728,129	3,026,681	2,813,976	2,813,976	(212,705)	-7.03%
114 I-95 Refuse Disposal	28,324,550	11,179,299	13,915,403	30,393,983	5,671,914	5,671,914	(24,722,069)	-81.34%
115 Burgundy Village Community Center	22,554	20,395	22,690	26,850	23,155	23,155	(3,695)	-13.76%
116 Forest Integrated Pest Management Program	863,319	432,636	874,100	913,999	902,156	902,156	(11,843)	-1.30%
118 Consolidated Community Funding Pool	6,159,155	5,840,963	5,923,150	6,241,342	6,278,539	6,278,539	37,197	0.60%
119 Contributory Fund	6,198,375	5,927,929	6,682,638	6,845,586	6,736,482	6,578,927	(266,659)	-3.90%
120 E-911 Fund	26,720,491	19,176,166	22,345,493	30,738,228	24,285,165	24,285,165	(6,453,063)	-20.99%
141 Elderly Housing Programs	3,213,485	2,896,026	3,105,310	3,311,036	3,152,706	3,130,706	(180,330)	-5.45%
142 Community Development Block Grant	13,798,588	6,103,296	6,370,000	14,395,803	6,235,000	6,235,000	(8,160,803)	-56.69%
143 Homeowner and Business Loan Prgms	4,254,804	765,345	1,161,733	4,655,794	1,088,132	1,088,132	(3,567,662)	-76.63%
144 Housing Trust Fund	10,459,033	716,231	1,200,000	11,246,576	966,843	966,843	(10,279,733)	-91.40%
145 HOME Investment Partnership Grant	4,580,997	1,307,203	2,081,000	5,427,769	2,078,000	2,078,000	(3,349,769)	-61.72%
191 School Food & Nutrition Services	52,378,319	51,097,564	50,028,308	51,622,248	49,557,257	49,557,257	(2,064,991)	-4.00%
192 School Grants & Self Supporting	47,192,036	34,076,423	39,624,038	50,837,237	45,460,720	45,460,720	(5,376,517)	-10.58%
193 School Adult & Community Education	14,219,848	9,426,599	9,574,041	13,915,075	9,471,415	9,471,415	(4,443,660)	-31.93%
<b>Total Special Revenue Funds</b>	<b>\$1,980,080,512</b>	<b>\$1,771,338,520</b>	<b>\$1,899,844,161</b>	<b>\$2,121,801,619</b>	<b>\$1,976,896,248</b>	<b>\$1,989,367,184</b>	<b>(\$132,434,435)</b>	<b>-6.24%</b>
<b>G20 Debt Service Funds</b>								
200 County Debt Service	\$95,858,166	\$95,542,624	\$99,116,671	\$99,631,721	\$100,462,441	\$100,462,441	\$830,720	0.83%
201 School Debt Service	97,999,324	97,668,718	107,426,034	108,040,427	116,288,185	113,847,918	5,807,491	5.38%
<b>Total Debt Service Funds</b>	<b>\$193,857,490</b>	<b>\$193,211,342</b>	<b>\$206,542,705</b>	<b>\$207,672,148</b>	<b>\$216,750,626</b>	<b>\$214,310,359</b>	<b>\$6,638,211</b>	<b>3.20%</b>

**FY 2003 ADOPTED EXPENDITURES BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/Fund</b>	<b>FY 2001 Estimate</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan</b>	<b>FY 2002 Revised Budget Plan</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease) Over Revised</b>
<b>G30 Capital Project Funds</b>								
300 Countywide Roadway Improvement	\$2,535,831	\$119,954	\$0	\$2,415,877	\$0	\$0	(\$2,415,877)	-100.00%
301 Contributed Roadway Improvement	35,291,829	1,675,523	6,281,840	41,689,525	4,743,653	4,743,653	(36,945,872)	-88.62%
302 Library Construction	6,279,005	523,958	0	5,763,239	0	0	(5,763,239)	-100.00%
303 County Construction	32,674,736	12,177,439	12,292,509	33,797,111	14,183,317	11,104,717	(22,692,394)	-67.14%
304 Primary & Secondary Rd Bond Construction	47,421,967	6,661,504	150,000	37,989,698	1,000,000	500,000	(37,489,698)	-98.68%
306 No VA Regional Park Authority	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	0	0.00%
307 Sidewalk Construction	8,232,845	1,789,661	300,000	7,800,416	300,000	300,000	(7,500,416)	-96.15%
308 Public Works Construction	13,910,654	3,159,460	1,966,000	13,091,695	2,920,000	2,920,000	(10,171,695)	-77.70%
309 Metro Operations & Construction	27,108,878	18,327,688	14,933,943	19,559,959	27,553,761	27,553,761	7,993,802	40.87%
310 Storm Drainage Bond Construction	3,848,961	128,324	0	3,720,637	0	939,363	(2,781,274)	-74.75%
311 County Bond Construction	31,154,205	4,849,952	0	30,504,252	2,085,000	2,085,000	(28,419,252)	-93.16%
312 Public Safety Construction	68,936,222	10,493,820	1,948,000	60,390,402	9,305,338	9,305,338	(51,085,064)	-84.59%
313 Trail Construction	1,003,956	129,352	200,000	1,074,604	200,000	75,000	(999,604)	-93.02%
314 Neighborhood Improvement Program	5,747,836	2,662,181	0	3,085,655	0	0	(3,085,655)	-100.00%
315 Commercial Revitalization Program	15,183,751	689,264	0	14,980,487	0	0	(14,980,487)	-100.00%
316 Pro Rata Share Drainage Construction	15,239,928	2,167,094	3,483,000	22,565,209	135,000	135,000	(22,430,209)	-99.40%
340 Housing Assistance Program	12,569,301	692,466	1,850,000	14,185,815	1,850,000	1,600,000	(12,585,815)	-88.72%
341 Housing G O Bond Construction	424,921	14,040	0	410,881	0	0	(410,881)	-100.00%
370 Park Authority Bond Construction	22,999,978	8,438,504	21,520,000	36,091,474	19,890,000	19,890,000	(16,201,474)	-44.89%
390 School Construction	358,945,538	122,577,047	146,631,077	423,587,521	147,076,261	153,476,261	(270,111,260)	-63.77%
<b>Total Capital Project Funds</b>	<b>\$711,760,342</b>	<b>\$199,527,231</b>	<b>\$213,806,369</b>	<b>\$774,954,457</b>	<b>\$233,492,330</b>	<b>\$236,878,093</b>	<b>(\$538,076,364)</b>	<b>-69.43%</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$3,725,044,220</b>	<b>\$2,973,628,020</b>	<b>\$3,193,238,983</b>	<b>\$3,987,729,787</b>	<b>\$3,359,516,027</b>	<b>\$3,355,922,678</b>	<b>(\$631,807,109)</b>	<b>-15.84%</b>
<b>PROPRIETARY FUNDS</b>								
<b>G40 Enterprise Funds</b>								
401 Sewer Operation & Maintenance	\$62,328,388	\$56,710,318	\$61,208,222	\$66,455,862	\$63,826,040	\$63,826,040	(\$2,629,822)	-3.96%
402 Sewer Construction Improvements	123,773,280	72,429,188	53,902,809	113,229,901	45,712,000	45,712,000	(67,517,901)	-59.63%
403 Sewer Bond Parity Debt Service	13,486,134	13,414,583	13,372,964	13,372,964	13,528,282	13,528,282	155,318	1.16%
407 Sewer Bond Subordinate Debt	16,007,015	14,901,320	18,314,214	18,314,214	18,236,861	18,236,861	(77,353)	-0.42%
408 Sewer Bond Construction	79,165,772	22,668,749	5,128,945	61,625,968	0	0	(61,625,968)	-100.00%
<b>Total Enterprise Funds</b>	<b>\$294,760,589</b>	<b>\$180,124,158</b>	<b>\$151,927,154</b>	<b>\$272,998,909</b>	<b>\$141,303,183</b>	<b>\$141,303,183</b>	<b>(\$131,695,726)</b>	<b>-48.24%</b>

**FY 2003 ADOPTED EXPENDITURES BY FUND  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/Fund	FY 2001 Estimate	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
<b>G50 Internal Service Funds</b>								
500 Retiree Health Benefits	\$1,970,786	\$1,899,341	\$2,042,781	\$2,042,781	\$2,299,936	\$2,299,936	\$257,155	12.59%
501 County Insurance Fund	9,079,903	10,882,432	9,060,386	10,368,929	10,039,438	10,039,438	(329,491)	-3.18%
502 County Central Stores	1,482,235	1,418,903	1,323,290	1,486,397	1,418,903	1,418,903	(67,494)	-4.54%
503 Department of Vehicle Services	48,355,803	43,881,346	45,594,152	48,589,715	47,776,767	47,776,767	(812,948)	-1.67%
504 Document Services Division	7,916,793	6,980,193	7,699,637	8,257,336	7,652,368	7,652,368	(604,968)	-7.33%
505 Technology Infrastructure Services	16,736,455	13,316,444	19,507,098	20,833,116	19,776,336	19,776,336	(1,056,780)	-5.07%
506 Health Benefits Trust	38,104,068	37,568,692	40,649,957	46,569,840	49,877,306	49,877,306	3,307,466	7.10%
590 School Insurance Fund	7,551,821	6,135,358	7,975,846	7,356,037	5,793,240	5,793,240	(1,562,797)	-21.25%
591 School Health Benefits Trust	104,287,031	101,561,005	111,068,669	123,382,669	147,234,290	147,234,290	23,851,621	19.33%
592 School Central Procurement	15,957,400	10,450,966	14,000,000	14,000,000	14,000,000	14,000,000	0	0.00%
<b>Total Internal Service Funds</b>	<b>\$251,442,295</b>	<b>\$234,094,680</b>	<b>\$258,921,816</b>	<b>\$282,886,820</b>	<b>\$305,868,584</b>	<b>\$305,868,584</b>	<b>\$22,981,764</b>	<b>8.12%</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$546,202,884</b>	<b>\$414,218,838</b>	<b>\$410,848,970</b>	<b>\$555,885,729</b>	<b>\$447,171,767</b>	<b>\$447,171,767</b>	<b>(\$108,713,962)</b>	<b>-19.56%</b>
<b>FIDUCIARY FUNDS</b>								
<b>G60 Trust Funds</b>								
600 Uniformed Retirement	\$26,149,888	\$23,886,644	\$27,538,301	\$27,538,665	\$32,301,833	\$32,301,833	\$4,763,168	17.30%
601 Fairfax County Employees' Retirement	76,042,339	80,987,443	82,576,207	82,577,906	93,335,300	93,335,300	10,757,394	13.03%
602 Police Retirement	26,054,729	28,475,975	26,681,338	27,410,408	31,223,195	31,223,195	3,812,787	13.91%
691 Educational Employees' Retirement	103,973,877	96,040,700	114,661,082	114,661,082	129,944,215	129,944,215	15,283,133	13.33%
<b>Total Trust Funds</b>	<b>\$232,220,833</b>	<b>\$229,390,762</b>	<b>\$251,456,928</b>	<b>\$252,188,061</b>	<b>\$286,804,543</b>	<b>\$286,804,543</b>	<b>\$34,616,482</b>	<b>13.73%</b>
<b>G70 Agency Funds</b>								
700 Route 28 Taxing District	\$5,795,818	\$5,563,511	\$6,087,185	\$6,087,185	\$6,863,962	\$6,863,962	\$776,777	12.76%
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$238,016,651</b>	<b>\$234,954,273</b>	<b>\$257,544,113</b>	<b>\$258,275,246</b>	<b>\$293,668,505</b>	<b>\$293,668,505</b>	<b>\$35,393,259</b>	<b>13.70%</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$4,509,263,755</b>	<b>\$3,622,801,131</b>	<b>\$3,861,632,066</b>	<b>\$4,801,890,762</b>	<b>\$4,100,356,299</b>	<b>\$4,096,762,950</b>	<b>(\$705,127,812)</b>	<b>-14.68%</b>
<b>Less: Internal Service Funds <sup>1</sup></b>	<b>(\$251,442,295)</b>	<b>(\$234,094,680)</b>	<b>(\$258,921,816)</b>	<b>(\$282,886,820)</b>	<b>(\$305,868,584)</b>	<b>(\$305,868,584)</b>	<b>(\$22,981,764)</b>	<b>8.12%</b>
<b>NET EXPENDITURES</b>	<b>\$4,257,821,460</b>	<b>\$3,388,706,451</b>	<b>\$3,602,710,250</b>	<b>\$4,519,003,942</b>	<b>\$3,794,487,715</b>	<b>\$3,790,894,366</b>	<b>(\$728,109,576)</b>	<b>-16.11%</b>

<sup>1</sup> Total Appropriated Funds Expenditures are reduced by Internal Service Fund Expenditures, as the amounts are already included.

**FY 2003 ADOPTED CHANGES IN FUND BALANCE  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/00	Balance 6/30/01	Balance 6/30/02	Balance 6/30/03	Appropriated From/ (Added to) Surplus
<b>GOVERNMENTAL FUNDS</b>					
<b>G00 General Fund Group</b>					
001 General Fund	\$88,484,891	\$78,562,916	\$46,457,565	\$48,848,239	(\$2,390,674)
002 Revenue Stabilization Fund	18,236,393	24,321,431	28,007,551	28,698,718	(691,167)
<b>Total General Fund Group</b>	<b>\$106,721,284</b>	<b>\$102,884,347</b>	<b>\$74,465,116</b>	<b>\$77,546,957</b>	<b>(\$3,081,841)</b>
<b>G10 Special Revenue Funds</b>					
090 Public School Operating	\$56,768,845	\$50,201,190	\$0	\$0	\$0
100 County Transit Systems	12,030,153	7,185,585	631,996	631,996	0
102 Federal/State Grant Fund	103,224	951,880	27,877	27,877	0
103 Aging Grants and Programs	557,850	535,697	0	0	0
104 Information Technology	23,192,596	25,743,099	0	0	0
105 Cable Communications	12,955,890	15,568,296	4,226,746	6,387,268	(2,160,522)
106 Community Services Board	144,118	1,488,669	0	0	0
108 Leaf Collection	2,809,521	2,528,427	2,070,559	1,643,601	426,958
109 Refuse Collection & Recycling Ops	14,355,467	14,507,813	12,064,509	9,714,898	2,349,611
110 Refuse Disposal	3,465,629	5,584,739	3,407,601	3,404,207	3,394
111 Reston Community Center	2,454,990	2,459,511	2,319,172	1,808,221	510,951
112 Energy Resource Recovery Facility	17,041,404	12,993,592	9,934,280	9,673,758	260,522
113 McLean Community Center	1,758,723	2,083,852	1,782,050	1,889,737	(107,687)
114 I-95 Refuse Disposal	76,973,319	75,722,805	54,029,162	54,998,190	(969,028)
115 Burgundy Village Community Center	119,046	125,549	126,057	131,458	(5,401)
116 Forest Integrated Pest Management Program	279,023	796,449	968,713	1,043,782	(75,069)
118 Consolidated Community Funding Pool	338,979	318,192	0	0	0
119 Contributory Fund	0	270,446	122,498	0	122,498
120 E-911 Fund	0	7,779,697	0	0	0
141 Elderly Housing Programs	559,971	717,755	301,446	155,997	145,449
142 Community Development Block Grant	1,124,350	492,784	36	36	0
143 Homeowner and Business Loan Prgms	2,170,832	2,385,922	82,145	82,145	0
144 Housing Trust Fund	7,788,093	9,975,636	229,060	229,060	0
145 HOME Investment Partnership Grant	87,489	109,273	0	0	0
191 School Food & Nutrition Services	12,438,224	10,395,824	7,273,093	7,273,093	0
192 School Grants & Self Supporting	4,828,878	3,751,537	0	0	0
193 School Adult & Community Education	1,703,109	3,782,283	0	0	0
<b>Total Special Revenue Funds</b>	<b>\$256,049,723</b>	<b>\$258,456,502</b>	<b>\$99,597,000</b>	<b>\$99,095,324</b>	<b>\$501,676</b>

**FY 2003 ADOPTED CHANGES IN FUND BALANCE  
SUMMARY OF APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>Balance 6/30/00</b>	<b>Balance 6/30/01</b>	<b>Balance 6/30/02</b>	<b>Balance 6/30/03</b>	<b>Appropriated From/ (Added to) Surplus</b>
<b>G20 Debt Service Funds</b>					
200 County Debt Service	\$2,008,626	\$1,523,397	\$42,400	\$0	\$42,400
201 School Debt Service	3,812,337	2,555,156	43,137	0	43,137
<b>Total Debt Service Funds</b>	<b>\$5,820,963</b>	<b>\$4,078,553</b>	<b>\$85,537</b>	<b>\$0</b>	<b>\$85,537</b>
<b>G30 Capital Project Funds</b>					
300 Countywide Roadway Improvement	\$2,535,831	\$2,415,877	\$0	\$0	\$0
301 Contributed Roadway Improvement	23,738,351	27,037,274	0	0	0
302 Library Construction	2,197,197	1,913,239	0	0	0
303 County Construction	12,666,179	20,690,746	0	0	0
304 Primary & Secondary Rd Bond Construction	7,521,088	13,284,523	0	0	0
306 No VA Regional Park Authority	0	0	0	0	0
307 Sidewalk Construction	4,411,475	4,721,983	0	0	0
308 Public Works Construction	9,610,583	10,191,145	0	0	0
309 Metro Operations & Construction	2,938,449	9,078,340	4,452,324	0	4,452,324
310 Storm Drainage Bond Construction	276,023	147,699	0	0	0
311 County Bond Construction	10,725,515	8,701,737	0	0	0
312 Public Safety Construction	27,189	1,641,966	0	0	0
313 Trail Construction	344,852	365,609	0	0	0
314 Neighborhood Improvement Program	1,047,884	230,013	168,427	113,427	55,000
315 Commercial Revitalization Program	1,109,508	521,038	0	0	0
316 Pro Rata Share Drainage Construction	2,795	2,973	0	0	0
340 Housing Assistance Program	(95,040)	3,048,847	4,512	4,512	0
341 Housing G O Bond Construction	100,251	86,211	0	0	0
370 Park Authority Bond Construction	7,454,640	4,617,140	0	0	0
390 School Construction	18,689,387	45,690,516	0	0	0
<b>Total Capital Project Funds</b>	<b>\$105,302,157</b>	<b>\$154,386,876</b>	<b>\$4,625,263</b>	<b>\$117,939</b>	<b>\$4,507,324</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$473,894,127</b>	<b>\$519,806,278</b>	<b>\$178,772,916</b>	<b>\$176,760,220</b>	<b>\$2,012,696</b>
<b>PROPRIETARY FUNDS</b>					
<b>G40 Enterprise Funds</b>					
400 Sewer Revenue	\$153,315,880	\$161,851,820	\$175,621,052	\$152,403,469	\$23,217,583
401 Sewer Operation & Maintenance	10,181,965	5,666,012	84,030	110,430	(26,400)
402 Sewer Construction Improvements	68,683,617	51,467,138	0	0	0
403 Sewer Bond Parity Debt Service	1,354,394	1,368,429	1,123,945	1,044,848	79,097
406 Sewer Bond Debt Reserve	14,571,766	14,571,766	14,571,766	14,571,766	0
407 Sewer Bond Subordinate Debt	246,600	1,105,695	0	0	0
408 Sewer Bond Construction	62,086,029	58,891,536	765,597	1,065,597	(300,000)
<b>Total Enterprise Funds</b>	<b>\$310,440,251</b>	<b>\$294,922,396</b>	<b>\$192,166,390</b>	<b>\$169,196,110</b>	<b>\$22,970,280</b>

**FY 2003 ADOPTED CHANGES IN FUND BALANCE  
SUMMARY OF APPROPRIATED FUNDS**

Fund Type/ Fund	Balance 6/30/00	Balance 6/30/01	Balance 6/30/02	Balance 6/30/03	Appropriated From/ (Added to) Surplus
<b>G50 Internal Service Funds</b>					
500 Retiree Health Benefits	\$234,652	\$231,311	\$106,445	\$35,000	\$71,445
501 County Insurance Fund	31,389,784	30,008,882	26,475,823	25,452,937	1,022,886
502 County Central Stores	489,409	436,107	436,107	436,107	0
503 Department of Vehicle Services	17,324,980	15,982,162	10,444,846	7,304,486	3,140,360
504 Document Services Division	1,211,322	1,774,419	1,004,569	232,735	771,834
505 Technology Infrastructure Services	5,293,204	8,991,875	8,326,154	8,162,142	164,012
506 Health Benefits Trust	3,414,163	5,131,741	3,274,423	3,312,772	(38,349)
590 School Insurance Fund	22,371,126	20,931,414	15,922,283	16,325,315	(403,032)
591 School Health Benefits Trust	11,362,077	8,279,428	0	0	0
592 School Central Procurement	1,823,366	1,591,243	1,591,243	1,591,243	0
<b>Total Internal Service Funds</b>	<b>\$94,914,083</b>	<b>\$93,358,582</b>	<b>\$67,581,893</b>	<b>\$62,852,737</b>	<b>\$4,729,156</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$405,354,334</b>	<b>\$388,280,978</b>	<b>\$259,748,283</b>	<b>\$232,048,847</b>	<b>\$27,699,436</b>
<b>FIDUCIARY FUNDS</b>					
<b>G60 Trust Funds</b>					
600 Uniformed Retirement	\$656,503,060	\$644,181,059	\$692,827,700	\$737,659,839	(\$44,832,139)
601 Fairfax County Employees' Retirement	1,836,422,844	1,811,980,376	1,924,730,337	2,029,081,626	(104,351,289)
602 Police Retirement	621,862,028	605,386,894	650,797,742	693,056,689	(42,258,947)
691 Educational Employees' Retirement	1,534,986,941	1,488,764,682	1,558,436,729	1,596,601,964	(38,165,235)
<b>Total Trust Funds</b>	<b>\$4,649,774,873</b>	<b>\$4,550,313,011</b>	<b>\$4,826,792,508</b>	<b>\$5,056,400,118</b>	<b>(\$229,607,610)</b>
<b>G70 Agency Funds</b>					
700 Route 28 Taxing District	\$41,191	\$31,187	\$31,187	\$31,187	\$0
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$4,649,816,064</b>	<b>\$4,550,344,198</b>	<b>\$4,826,823,695</b>	<b>\$5,056,431,305</b>	<b>(\$229,607,610)</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$5,529,064,525</b>	<b>\$5,458,431,454</b>	<b>\$5,265,344,894</b>	<b>\$5,465,240,372</b>	<b>(\$199,895,478)</b>



# FUND 002

## REVENUE STABILIZATION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

The Board of Supervisors, during deliberations on the *FY 1999 Carryover Review*, approved the establishment of Fund 002, Revenue Stabilization Fund. The purpose of this fund is to provide a mechanism for maintaining a balanced budget without resorting to tax increases and expenditure reductions that aggravate the stresses imposed by the cyclical nature of the economy.

The Board of Supervisors established the Reserve under the directive that the Revenue Stabilization Fund will not be used as a method of addressing the demand for new or expanded services; it is solely to be used as a financial tool in the event of a significant economic downturn. Therefore, the Board of Supervisors established a policy for utilizing the Revenue Stabilization Fund that identified three specific criteria that must be met in order to make a withdrawal from the Fund:

Projected revenues reflect a decrease greater than 1.5 percent from the current year estimate; any withdrawal from the Fund shall not exceed one half of the fund balance in any fiscal year; and withdrawals from the Reserve shall be used in combination with spending cuts or other measures.

The Revenue Stabilization Fund has a target balance of 3.0 percent of General Fund disbursements. The Fund shall be separate and distinct from the County's 2.0 percent Managed Reserve, which was initially established in FY 1983. However, the aggregate balance of both reserves shall not exceed 5.0 percent of General Fund disbursements.

It is anticipated that the target balance of 3.0 percent of General Fund disbursements will be accomplished by transferring funds from the General Fund over a multi-year period. The Board of Supervisors determined that a minimum of 40 percent of non-recurring balances identified at quarterly reviews would be transferred to the Revenue Stabilization Fund. Additionally, the Fund will retain the interest earnings on this balance, and the retention of interest will continue until the Reserve is fully funded.

# FUND 002

## REVENUE STABILIZATION

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### **FY 2003 Initiatives**

- ◆ Transfer 40 percent of the non-recurring fund balances identified at the *FY 2002 Carryover Review* and the *FY 2003 Third Quarter Review* in accordance with Board adopted guidelines.
- ◆ Monitor the interest earnings and fund balance for the fund to track progression towards the target balance of 3 percent of General Fund Disbursements.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ The Board of Supervisors approved a General Fund Transfer In to this fund in the amount of \$2,511,050, or 40 percent of the non-recurring balances identified at the *FY 2001 Carryover Review*.

# FUND 002 REVENUE STABILIZATION

## FUND STATEMENT

Fund Type G00, General Fund

Fund 002, Revenue Stabilization

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$18,236,393</b>	<b>\$23,251,013</b>	<b>\$24,321,431</b>	<b>\$28,007,551</b>	<b>\$28,007,551</b>
Revenue:					
Interest Earnings	\$1,440,383	\$1,175,070	\$1,175,070	\$691,167	\$691,167
<b>Total Revenue</b>	<b>\$1,440,383</b>	<b>\$1,175,070</b>	<b>\$1,175,070</b>	<b>\$691,167</b>	<b>\$691,167</b>
Transfer In:					
General Fund (001)	\$4,644,655	\$0	\$2,511,050	\$0	\$0
<b>Total Transfer In</b>	<b>\$4,644,655</b>	<b>\$0</b>	<b>\$2,511,050</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$24,321,431</b>	<b>\$24,426,083</b>	<b>\$28,007,551</b>	<b>\$28,698,718</b>	<b>\$28,698,718</b>
Transfer Out:	\$0	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$24,321,431</b>	<b>\$24,426,083</b>	<b>\$28,007,551</b>	<b>\$28,698,718</b>	<b>\$28,698,718</b>



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# **SPECIAL REVENUE FUNDS**

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## **Overview**

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. These proceeds include State and Federal Aid, income derived through activities performed by the Division of Solid Waste, special levies, program activity revenue, and operation of the public school system. The funds that are classified within the Special Revenue Funds group are listed below.

### **STATE AND FEDERAL AID**

- ◆ These funds administer programs that benefit Fairfax County residents in accordance with County policy. Included are funds for programs that attempt to identify and alleviate the causes of poverty; manage grant resources for a variety of County programs ranging from public safety to human services issues; aid aging citizens within Fairfax County; and conserve and upgrade low and moderate-income neighborhoods.
  - **Fund 102 - Federal/State Grant Fund**
  - **Fund 103 - Aging Grants and Programs**
  - **Fund 106 - Fairfax-Falls Church Community Services Board**
  - **Fund 142 - Community Development Block Grant**
  - **Fund 145 - HOME Investment Partnership Grant**

### **CONSOLIDATED COMMUNITY FUNDING POOL**

- ◆ These grants enable community-based organizations to leverage their existing program funding to provide services that are most appropriately delivered by non-governmental organizations. Starting in FY 2001, the Consolidated Community Funding Pool initiated grant awards on a two-year funding cycle to provide increased stability for the community-based organizations. Prior to FY 2001, the County awarded grants from the pool on a one-year cycle.
  - **Fund 118 – Consolidated Community Funding Pool**

### **INFORMATION TECHNOLOGY (IT)**

- ◆ This fund supports the critical role of Information Technology in improving the County's business processes and customer service, and in recognition of the ongoing investment necessary to achieve such improvements.
  - **Fund 104 - Information Technology**

### **FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB)**

- ◆ Funding to support CSB programs in the areas of mental health, mental retardation, and alcohol and drug services is derived from a variety of sources including the cities of Fairfax and Falls Church, the State and Federal governments, client/program fees, and transfers from the General Fund.
  - **Fund 106 - Fairfax-Falls Church Community Services Board**

# **SPECIAL REVENUE FUNDS**

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## **SOLID WASTE MANAGEMENT**

- ◆ These funds provide for the collection and disposal of refuse within Fairfax County, as well as the disposal of refuse delivered by local jurisdictions. Revenue is derived from collection and disposal charges of the various program components.
  - **Fund 108 - Leaf Collection**
  - **Fund 109 - Refuse Collection and Recycling Operations**
  - **Fund 110 - Refuse Disposal**
  - **Fund 112 - Energy/Resource Recovery Facility (E/RRF)**
  - **Fund 114 - I-95 Refuse Disposal**

## **COMMUNITY CENTERS**

- ◆ These funds provide for the construction, operation, and maintenance of community centers for use by the residents within the special tax districts who pay a special levy based on assessed value of real property.
  - **Fund 111 - Reston Community Center**
  - **Fund 113 - McLean Community Center**
  - **Fund 115 - Burgundy Village Community Center**

## **FOREST INTEGRATED PEST MANAGEMENT PROGRAM**

- ◆ The Forest Integrated Pest Management Program gains revenue through a special countywide tax levy on residential, commercial, and industrial properties to allow for the treatment of the gypsy moth and cankerworm population.
  - **Fund 116, Forest Integrated Pest Management**

## **CONTRIBUTORY AGENCIES**

- ◆ This fund was established to reflect the General Fund support of contributory agencies. Funding for the County's contribution to various organizations and/or projects are reflected in this fund. Support of this program was previously included in the General Fund in Agency 88, Contributory Agencies. However, because the expenditures made to these organizations are typically not in direct support of County operations, a separate fund was established.
  - **Fund 119 - Contributory Fund**

## **E-911 FUNDS**

- ◆ This fund was created to satisfy a State legislative requirement that E-911 revenues and expenditures be accounted for separately. All expenditures associated with the Public Safety Communications Center (PSCC) are budgeted in this fund.
  - **Fund 120 - E-911 Fund**

# **SPECIAL REVENUE FUNDS**

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## **PROGRAM ACTIVITY REVENUE**

- ◆ The primary sources of revenue for program activity funds are derived from receipts generated through program operations. These funds support the County's bus and Commuter rail service, and the County's Cable Operations.
  - **Fund 100 - County Transit Systems**
  - **Fund 105 - Cable Communications**

## **OPERATION OF THE PUBLIC SCHOOL SYSTEM**

- ◆ These funds provide for recording expenditures required to operate, maintain, and support the Fairfax County Public School system programs, as well as the procurement, preparation, and serving of student breakfasts, snacks, and lunches. Primary sources of revenue include Federal and State aid, transfers from the General Fund, and receipts derived through food sales.
  - **Fund 090 - Public School Operating**
  - **Fund 191 - Public School Food and Nutrition Services**
  - **Fund 192 - Public School Grants and Self-Supporting Programs**
  - **Fund 193 - Public School Adult and Community Education**

## **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

- ◆ *Narratives for Funds 141, 142, 143, 144, and 145 can be found in the Housing and Community Development Programs section of this Volume.*

# FUND 090

## PUBLIC SCHOOL OPERATING

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors approved \$28.8 million in Reductions to County Agencies and Funds to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system.
- ◆ The Board of Supervisors increased the General Fund Transfer to the School Operating Fund by \$11,600,000. The FY 2003 General Fund Transfer for school operations totals \$1,167,861,517, an increase of \$87,949,761, or 8.1 percent over the *FY 2002 Revised Budget Plan* transfer of \$1,079,911,756. In addition, the Board of Supervisors assumed the FY 2003 School Debt Service payment of \$5.7 million which had been funded from the FY 2003 School Operating Fund. In total, the Board of Supervisors provided \$93.6 million more in funding for school operations over the *FY 2002 Revised Budget Plan* transfer.
- ◆ Final action on the Fairfax County School Board's FY 2003 Approved Budget was taken on May 23, 2002 and will be incorporated in the *FY 2002 Carryover Review*.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved the School Board's *FY 2002 Third Quarter Budget Review* request decreasing expenditures by \$1,863,664, increasing the transfer out to the School Grants and Self-Supporting Fund 192 by \$310,635, and decreasing the transfer out to the School Construction Fund 390 by \$379,393.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Expenditures required to operate, maintain, and support the instructional program of Fairfax County Public Schools are recorded in the Public School Operating Fund. These expenditures include the costs for salaries and related employee benefits, materials, equipment, and services to continue current programs as well as costs for projected changes in membership and inflation. Revenue to support these expenditures is provided by a transfer from the County General Fund, State, and Federal aid, tuition payments from the City of Fairfax, and other fees and transfers.



## FUND 090 PUBLIC SCHOOL OPERATING

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It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan. However, all financial schedules included in the FY 2003 Advertised Budget Plan have been adjusted to reflect the funding level commensurate to a 7.07 percent increase in the General Fund transfer to Fairfax Public Schools. This is consistent with the Board of Supervisors' guidelines, which holds the rate of increase in the School Operating Fund transfer to the projected increase in County General Fund revenue. The proposed County General Fund transfer for school operations in FY 2003 totals \$1,156,261,517, an increase of \$76,349,761, or 7.07 percent, over the *FY 2002 Revised Budget Plan* transfer of \$1,079,911,756. Of this amount, \$1,621,364 represents the seventh year of a ten-year program to eliminate the County's outstanding unfunded teachers' liability.

Teachers' salaries are paid by contract over a twelve-month period ending in August. Consequently, in order to reflect the total teachers' salaries in the year that services are rendered, an accrual is made at the end of the fiscal year for the payroll liability arising from those teachers' salaries to be paid in the first two months of the succeeding year. Therefore, expenditures for July and August are recorded in the fiscal year in which they are earned and budgeted. However, prior to FY 1984, salaries for the month of July and August were paid and recorded in the next fiscal year. The result is an unfunded liability.

In FY 1984, the County began a program to eliminate the unpaid liability for educational employees' salaries and benefits over a ten-year period, which was to begin in FY 1984 and to continue through FY 1994. However, due to the 1990 recession, FY 1990 was the seventh and last year that the teachers' unfunded liability payment was funded. At that time the County's remaining outstanding liability was \$16,213,640. In FY 1997, the County resumed funding the teachers' liability payment with a new ten-year plan with scheduled payments of \$1,621,364 per year. The scheduled FY 2003 payment will be the seventh year of the School Board's Advertised new ten-year plan, and will reduce the outstanding liability balance to \$4,864,092.

It should be noted that the Fairfax County School Board's Advertised Budget reflects a General Fund transfer of \$1,217,919,664, an increase of \$138,007,908, or 12.78 percent, over the FY 2002 transfer level. In order to fully fund the \$61.7 million increase above the budget guidelines, additional resources would need to be considered by the Board of Supervisors.

# FUND 090 PUBLIC SCHOOL OPERATING

## FUND STATEMENT

Fund Type G10, Special Revenue Funds      Fund 090, Public School Operating Fund

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 School Board's Advertised <sup>3</sup>	FY 2003 Adopted Budget Plan <sup>3</sup>
<b>Beginning Balance</b>	<b>\$56,768,845</b>	<b>\$10,000,000</b>	<b>\$50,201,190</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>
Revenue:					
Sales Tax	\$103,934,411	\$111,882,889	\$104,051,679	\$107,173,229	\$107,173,229
State Aid	213,020,263	213,331,089	213,745,418	205,584,896	205,584,896
Federal Aid	28,201,017	23,277,574	34,273,103	31,025,538	31,025,538
City of Fairfax Tuition	23,903,048	25,800,000	25,950,550	27,350,000	27,350,000
Tuition, Fees, and Other	12,680,991	7,812,283	9,385,987	8,724,876	8,724,876
<b>Total Revenue</b>	<b>\$381,739,730</b>	<b>\$382,103,835</b>	<b>\$387,406,737</b>	<b>\$379,858,539</b>	<b>\$379,858,539</b>
Transfers In:					
County General Fund (001)	\$988,000,908	\$1,078,090,014	\$1,079,911,756	\$1,217,919,664	\$1,167,861,517
School Insurance Fund (590)	0	0	1,516,947	0	0
<b>Total Transfers In</b>	<b>\$988,000,908</b>	<b>\$1,078,090,014</b>	<b>\$1,081,428,703</b>	<b>\$1,217,919,664</b>	<b>\$1,167,861,517</b>
<b>Total Available</b>	<b>\$1,426,509,483</b>	<b>\$1,470,193,849</b>	<b>\$1,519,036,630</b>	<b>\$1,607,778,203</b>	<b>\$1,557,720,056</b>
Total Expenditures <sup>4</sup>	\$1,353,943,743	\$1,443,646,441	\$1,492,934,786	\$1,569,576,186	\$1,525,256,289
Transfers Out:					
School Construction Fund (390)	\$9,179,857	\$14,106,550	\$13,350,351	\$14,540,709	\$14,540,709
School Grants & Self- Supporting Fund (192)	8,413,428	11,071,821	11,382,456	16,529,685	16,529,685
School Adult & Community Education Fund (193)	3,683,218	1,100,131	1,100,131	1,100,131	1,100,131
School Debt Service Fund (201) <sup>4</sup>	833,926	0	0	5,738,250	0
School Health & Flexible Benefits Fund (591)	254,121	268,906	268,906	293,242	293,242
<b>Total Transfers Out</b>	<b>\$22,364,550</b>	<b>\$26,547,408</b>	<b>\$26,101,844</b>	<b>\$38,202,017</b>	<b>\$32,463,767</b>
<b>Total Disbursements</b>	<b>\$1,376,308,293</b>	<b>\$1,470,193,849</b>	<b>\$1,519,036,630</b>	<b>\$1,607,778,203</b>	<b>\$1,557,720,056</b>
<b>Ending Balance</b>	<b>\$50,201,190</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the *FY 2002 Third Quarter Review*.

<sup>2</sup> The *FY 2002 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 21, 2002, during their *FY 2002 Third Quarter Review*. The Fairfax County School Board adjustments were officially reflected in the County's *FY 2002 Third Quarter Review*, and approved by the Board of Supervisors on April 22, 2002.

<sup>3</sup> Assumes an additional \$10.0 million in FY 2002 Ending Balance to be carried over to balance the FY 2003 budget.

<sup>4</sup> The County will assume the FY 2003 debt service requirements. This action will free up \$5.7 million in existing School funding for School Operating Fund expenditures.

# FUND 100 COUNTY TRANSIT SYSTEMS

## Agency Mission

To provide safe, reliable, clean, and effective public transportation services that complements the other elements of the multi-modal transportation system in Fairfax County. To fund the County's share of operation for the Virginia Railway Express (VRE).

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
FAIRFAX CONNECTOR Bus Services					
Huntington	\$17,968,991	\$8,327,179	\$14,997,437	\$8,507,165	\$8,507,165
Reston/Herndon	11,922,876	11,750,557	12,122,310	11,951,409	11,551,409
Community Bus Services	2,932,060	1,672,810	1,723,810	2,230,619	2,230,619
<b>Subtotal - Bus Services</b>	<b>\$32,823,927</b>	<b>\$21,750,546</b>	<b>\$28,843,557</b>	<b>\$22,689,193</b>	<b>\$22,289,193</b>
Commuter Rail (VRE)	2,389,064	2,500,000	2,510,184	2,510,184	2,510,184
Bus Shelters	0	0	230,000	0	0
<b>Total Expenditures</b>	<b>\$35,212,991</b>	<b>\$24,250,546</b>	<b>\$31,583,741</b>	<b>\$25,199,377</b>	<b>\$24,799,377</b>
Income:					
Bus Fare Buy Down	\$139,511	\$0	\$797,851	\$0	\$0
Miscellaneous Revenues	132,990	46,200	141,638	125,000	125,000
State Reimbursement - Dulles	4,357,854	5,700,000	6,431,996	6,500,000	6,500,000
State Reimbursement - Other	496,250	160,160	160,160	0	0
NVTC Funds	8,134,096	0	0	0	0
<b>Total Income</b>	<b>\$13,260,701</b>	<b>\$5,906,360</b>	<b>\$7,531,645</b>	<b>\$6,625,000</b>	<b>\$6,625,000</b>
<b>Net Cost to the County</b>	<b>\$21,952,290</b>	<b>\$18,344,186</b>	<b>\$24,052,096</b>	<b>\$18,574,377</b>	<b>\$18,174,377</b>

## Board of Supervisors' Adjustments

**The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:**

- ◆ A net decrease of \$400,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. This decrease will result in FAIRFAX CONNECTOR service reductions based on factors such as low ridership and the availability of alternative service options. Specific route adjustments are under consideration and will be approved by the Board of Supervisors prior to implementation.

**The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:**

- ◆ As part of the FY 2002 Third Quarter Review, an increase of \$1,097,945 is included. This expenditure increase is completely offset by increased ticket and token revenue, additional State bus fare buydown revenue, and higher than anticipated State reimbursements for FY 2001 Dulles Corridor Operating Expenses, as well as the use of existing fund balance. Therefore, there is no change to the General Fund Transfer of \$17,498,507. The expenditure increases include:

# FUND 100

## COUNTY TRANSIT SYSTEMS

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- An amount of \$546,878 required to support start-up and transition costs associated the new contract with Yellow Bus Services in the Huntington Division approved by the Board of Supervisors on December 3, 2001. The new contract with Yellow Bus Services, which began in April 2002, is for a base three-year term with DOT holding the option to extend the contract to a fourth and fifth year.
- An increase of \$230,000 is included to fund the 20 percent Local Cash Match to a Congestion Mitigation Air Quality (CMAQ) grant that seeks to enhance public transit stops with bus shelters, benches and/or pads. The Board approved this action on November 19, 2001.
- An increase of \$191,050 reflects previously approved service expansions in the Huntington and Community Bus Services divisions resulting from the impact of the events of September 11. The Board approved this action on October 1, 2001.
- The remaining increase of \$130,017, fully offset by additional targeted State bus fare buydown revenue is included for marketing and other related costs for the bus fare buydown program in the I-95 corridor.

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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 100, County Transit Systems, provides funding for operating and capital expenses for the FAIRFAX CONNECTOR bus system, comprising the Huntington, Community Bus Services (CBS), and Reston-Herndon Divisions. This fund also includes the County's share of the subsidy for commuter rail services operated by the Virginia Railway Express (VRE).

The FAIRFAX CONNECTOR system consists of 56 routes providing service to eleven Metrorail stations. Private contractors have been hired to operate and maintain all FAIRFAX CONNECTOR service. In FY 2003, the FAIRFAX CONNECTOR is expected to operate 163 County-owned buses.

#### **FAIRFAX CONNECTOR: HUNTINGTON DIVISION**

In FY 2003, FAIRFAX CONNECTOR service in the Huntington Division will operate 23 routes. This service includes local service to the Huntington, Van Dorn and Franconia-Springfield Metrorail Stations, express service to the Pentagon Metrorail Station and cross-County service between Springfield and Tysons Corner. In addition, the FY 2003 budget continues to fund service enhancements implemented during FY 2002. These service enhancements included the initiation of Saturday service on Route 204, expanded Saturday service on Route 105, expanded Sunday Service on Route 110, the initiation of major holiday service on Routes 101, 105, 110, and 401, and the operation of weekday service on minor holidays on Routes 102, 106, 107, 108, 111, 202, 203, 204, 301, 303, 304, 305, 306, 311, 383, 384, and 385.

#### **FAIRFAX CONNECTOR: COMMUNITY BUS SERVICES DIVISION**

The Community Bus Services (CBS) Division operates nine routes. These routes generally serve the central area of the County. Existing services include routes from the Fair Oaks area to the Vienna Metrorail Station, local service between the Vienna and Dunn Loring Metrorail Stations, local service in the Tysons Corner area, express service between Tysons Corner and the West Falls Church Metrorail Station, local service between Tysons Corner and Reston, and local service between George Mason University and Roslyn via Tysons Corner. In addition, the FY 2003 budget continues to support service enhancements implemented during FY 2002, including the operation of weekday service on minor holidays on Routes 402, 403, and 404.

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## COUNTY TRANSIT SYSTEMS

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### **FAIRFAX CONNECTOR: RESTON-HERNDON DIVISION**

In FY 2003, FAIRFAX CONNECTOR service in the Reston-Herndon Division will include 24 routes. This service includes express service from Reston and Herndon to the West Falls Church Metrorail Station, express service from Reston to the Pentagon, local service between Herndon, Reston and Tysons Corner, local service within Reston and cross-County service between Fair Oaks and Reston. The FY 2003 budget includes funding for additional service in the Dulles Corridor including enhancements to Route 605, which runs from Fair Oaks to Reston Town Center via Fair Lakes and Reston Parkway and shuttle service along Route 123 between Tysons Corner and Capital One in McLean. These enhancements will be funded by increased State grants.

### **FAIRFAX CONNECTOR: BUS REPLACEMENT**

In July 1997, the Board of Supervisors approved a FAIRFAX CONNECTOR Transit Bus Fleet Replacement Policy, which included a bus replacement schedule based on a 12-year useful life cycle for CONNECTOR buses. The current policy of funding CONNECTOR bus replacement is "pay as you go," which entails funding the expenditures as they arise. For this option, funding is identified every year, commensurate with the liability in that year. There are no buses scheduled for replacement under the Board-approved Replacement Policy in FY 2003.

Over the past year, the establishment of a CONNECTOR Bus Replacement Reserve has continued to be reviewed. Initial estimates have been formulated, focusing on alternatives that more equally spread out bus replacement over future replacement cycles. As future resources are identified, funding for a reserve will be considered.

### **VIRGINIA RAILWAY EXPRESS (VRE)**

FY 2003 commuter rail (VRE) related expenditures are estimated to be \$2,510,184. The operation and maintenance costs associated with the commuter rail system are funded from a combination of ridership revenues which accrue directly to the VRE, State contributions, and contributions from the participating and contributing jurisdictions. According to the Master Agreement, at least 50 percent of the operating cost must be paid by passenger fares, with the remainder funded by the participating jurisdictions. Fairfax County's anticipated share of the operating expense net of passenger fares, and after State aid is applied, is approximately 43 percent based on a formula which apportions financial responsibility to participating jurisdictions 90 percent by ridership and 10 percent by population.

The Board of Supervisors approved the County's participation in the regional rail service on August 1, 1988. The service is a joint effort among the Northern Virginia Transportation Commission, the Potomac and Rappahannock Transportation Commission, the Virginia Department of Rail and Public Transportation, and the participating jurisdictions of Fairfax County, Manassas, Manassas Park, Fredericksburg, Prince William County, and Stafford County. The City of Alexandria and Arlington County are contributing jurisdictions. VRE is not expected to increase service in FY 2003.

### **Key Accomplishments**

- ◆ Purchased the Herndon Operations Center. Owning this property results in savings from lease costs and more reliable service in the Reston-Herndon corridor.
- ◆ In FY 2001, replaced 39 buses in the Huntington and Community Bus Services Divisions, and increased weekend and holiday service.
- ◆ Provided service resulting in 6.1 million boardings in FY 2001.
- ◆ Obtained Planning Commission approval to proceed with the Huntington Operations Center parking lot expansion.

# FUND 100

## COUNTY TRANSIT SYSTEMS

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- ◆ Completed eleven bus restorations previously approved by the Board of Supervisors. Restorations are often required on older buses to allow them to remain in the fleet longer while maintaining a high level of safety and efficiency.
- ◆ Initiated planning for the Dulles Corridor Rapid Transit Project, and the new cross-County route from the Fair Oaks area to Reston.
- ◆ Opened the Sydenstricker and Stringfellow park and ride lots.
- ◆ Implemented Sunday service on Route 401.
- ◆ Initiated the purchase of SmartTrip card fareboxes for the FAIRFAX CONNECTOR fleet. Through using the SmartTrip card, customers will be able to pay for all of their fares, including bus, rail, and parking with one card.

### **FY 2003 Initiatives**

- ◆ Implement the use of SmartTrip cards on FAIRFAX CONNECTOR and conduct a major marketing campaign to promote and educate SmartTrip to new and existing customers.
- ◆ Decrease customer complaints through improved monitoring.
- ◆ Provide better customer service in operations and information.
- ◆ Increase quality of bus service delivery.
- ◆ Improve quality of contract administration activities.
- ◆ Improve financial reporting capabilities.

### **Performance Measurement Results**

Several notable accomplishments were achieved in FY 2001. Most notably, FAIRFAX CONNECTOR service levels have expanded resulting in an increase of 10 percent in weekday ridership, an increase of 12.4 percent in Sunday ridership, and a slight increase in Saturday ridership. In the Dulles Corridor, overall ridership increased by 8.7 percent, and the Herndon-Monroe Park and ride lot increased parking by 55 percent.

### **Funding Adjustments**

*The following funding adjustments from the FY2002 Revised Budget Plan are necessary to support the FY2003 program:*

- ◆ A net decrease of \$6,757,345 for expenses not required in FY 2003 as a result of the one-time carryover of expenditures noted below as well as various other FY 2002 one-time funding requirements.
- ◆ An increase of \$800,000 fully supported by additional State funding, is included to expand the Dulles Corridor Rapid Transit Project. These funds will support additional contracted bus service and other expenses such as advertising, signage, and costs associated with CONNECTOR stores.

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## COUNTY TRANSIT SYSTEMS

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- ◆ An increase of \$498,408 is included for contractual adjustments in the FAIRFAX CONNECTOR Bus System. Of this total, \$70,431 is included for the Community Bus Services Division and the Reston/Herndon Division reflecting a 2.8 percent increase based on Washington/Baltimore area inflation rates as required by the contracts and measured by the Consumer Price Index (CPI). The remaining \$427,977, reflecting a 6.1 percent increase, is included for the Huntington Division to support the new contract with Yellow Bus Services approved by the Board of Supervisors at the December 3, 2001 Board meeting.
- ◆ An increase of \$93,718 in Operating Expenses for Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.
- ◆ An increase of \$78,800 fully offset by additional token and ticket reimbursement is included to support various transportation-related programs including additional bus service and reduced fare initiatives on select routes.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review:*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$6,235,250, resulting in a *FY 2002 Revised Budget Plan* total of \$30,485,796. Of this total, \$5,134,554 is included for the purchase of 18 replacement buses approved for purchase during FY 2001. An amount of \$667,834 fully offset by additional FY 2002 bus fare buydown revenue, is included to fund increased contract bus service and associated expenses resulting from free fares on FAIRFAX CONNECTOR routes 109, 110, 111, 202, 203, 204, 301, 303, 304, 305, and 311. An amount of \$210,000 is included to purchase fixed-route transit scheduling software. An additional \$150,000 is included to fund necessary repairs and maintenance at the Huntington Operations Center. Also included is \$62,678 to complete the restoration of buses in the Huntington Division and \$10,184 to fund Fairfax County's share of VRE expenses.

## FAIRFAX CONNECTOR

### Objectives

- ◆ To increase the number of FAIRFAX CONNECTOR riders by 9.38 percent, from 6,401,280 in FY 2002 to 7,001,720 riders for FY 2003, in order to better serve County residents.
- ◆ To increase platform miles of service by 0.06 percent and platform hours of service by 2.73 percent by operating 6,704,489 platform miles and 424,192 platform hours of service on 56 routes in a cost-effective manner.

# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR - ALL DIVISIONS

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Buses operated	130	154	163 / 163	163	163
Routes served	52	58	58 / 58	58	56
Passengers transported	4,773,876	5,586,462	6,100,000 / 6,110,611	6,401,280	7,001,720
Platform hours provided	291,261	389,407	404,469 / 394,059	412,919	424,192
Platform miles provided	4,627,034	6,041,201	6,191,612 / 6,549,186	6,700,469	6,704,489
Revenue hours	220,077	324,185	335,491 / 326,593	335,525	345,842
Revenue miles generated	3,571,467	4,966,133	4,984,519 / 5,102,608	5,108,089	5,111,590
Timetables distributed	1,507,612	1,424,000	1,537,200 / 1,208,638	1,614,060	1,492,637
Information Sites	87	105	110 / 107	115	115
Maps Distributed	21,000	21,000	22,000 / 20,000	25,000	20,000
<b>Efficiency:</b>					
Operating costs	\$14,178,681	\$18,926,217	\$20,897,519 / \$17,554,267	\$22,033,980	\$20,941,289
Fare box revenue	\$2,664,402	\$2,386,153	\$2,386,153 / \$2,282,756	\$2,432,353	\$2,358,067
Operating subsidy	\$11,514,279	\$16,540,064	\$18,511,366 / \$15,271,510	\$19,601,627	\$18,583,222
Operating cost/passenger	\$2.97	\$3.39	\$3.43 / \$2.87	\$3.44	\$2.99
Operating cost/platform mile	\$3.06	\$3.13	\$3.38 / \$2.68	\$3.29	\$3.12
Operating cost/platform hour	\$48.68	\$48.60	\$51.67 / \$44.55	\$53.36	\$49.37
Operating subsidy/passenger	\$2.41	\$2.96	\$3.03 / \$2.50	\$3.06	\$2.65
Farebox revenue as a percent of operating costs	18.79%	12.61%	11.42% / 13.00%	11.04%	11.26%
Passengers/revenue mile	1.34	1.12	1.22 / 1.20	1.25	1.37
<b>Service Quality:</b>					
Complaints per 100,000 passengers	34	41	38 / 32	30	28
<b>Outcome:</b>					
Percent change in CONNECTOR passengers	0.80%	17.02%	9.19% / 9.38%	4.76%	9.38%
Percent change in service provided for:					
Platform miles	10.34%	30.56%	2.49% / 8.41%	2.31%	0.06%
Platform hours	5.83%	33.70%	3.87% / 1.19%	4.79%	2.73%



# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR: HUNTINGTON DIVISION

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Buses operated	70	74	83 / 83	83	83
Routes served	23	23	23 / 23	23	23
Passengers transported	2,843,414	3,128,083	3,431,431 / 3,437,830	3,600,640	3,938,380
Platform hours provided	194,156	182,653	197,715 / 192,617	201,836	207,346
Platform miles provided	2,560,431	2,456,282	2,606,693 / 2,756,932	2,820,331	2,822,023
Revenue hours	141,401	143,654	155,500 / 151,361	155,500	160,282
Revenue miles generated	2,048,478	2,066,968	2,085,354 / 2,134,504	2,136,797	2,138,262
<b>Efficiency:</b>					
Operating costs	\$7,591,148	\$8,172,287	\$9,492,734 / \$8,456,396	\$9,859,836	\$8,507,165
Farebox revenue	\$1,461,621	\$1,318,061	\$1,318,061 / \$1,311,837	\$1,364,261	\$1,197,898
Operating subsidy	\$6,129,527	\$6,854,226	\$8,174,673 / \$7,144,559	\$8,495,575	\$7,309,267
Operating cost/passenger	\$2.67	\$2.61	\$2.77 / \$2.46	\$2.74	\$2.16
Operating cost/platform mile	\$2.96	\$3.33	\$3.64 / \$3.07	\$3.50	\$3.01
Operating cost/platform hour	\$39.10	\$44.74	\$48.01 / \$43.90	\$48.85	\$41.03
Operating subsidy/passenger	\$2.16	\$2.19	\$2.38 / \$2.08	\$2.36	\$1.86
Farebox revenue as a percent of operating costs	19.25%	16.13%	13.88% / 15.51%	13.84%	14.08%
Passengers/revenue mile	1.38	1.51	1.65 / 1.61	1.69	1.84
<b>Service Quality:</b>					
Complaints per 100,000 passengers	32	37	36 / 31	29	27
<b>Outcome:</b>					
Percent change in Huntington CONNECTOR passengers	(4.61%)	10.01%	9.70% / 9.90%	4.74%	9.38%
Percent change in service provided for:					
Platform miles	11.91%	(4.07%)	6.12% / 12.24%	2.30%	0.06%
Platform hours	4.32%	(5.92%)	8.25% / 5.46%	4.79%	2.73%

# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR: COMMUNITY BUS SERVICES DIVISION

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Buses operated	17	15	15 / 15	15	15
Routes served	11	9	9 / 9	9	9
Passengers transported	433,048	508,635	552,123 / 553,261	579,840	634,229
Platform hours provided	36,704	39,403	39,403 / 38,413	40,251	41,350
Platform miles provided	546,269	571,949	571,949 / 605,084	619,160	619,531
Revenue hours	33,462	33,932	33,392 / 32,525	33,415	34,442
Revenue miles generated	466,589	448,190	448,190 / 459,143	459,636	459,951
<b>Efficiency:</b>					
Operating costs <sup>1</sup>	\$1,819,389	\$1,860,785	\$1,875,235 / \$1,845,592	\$1,723,810	\$2,230,619
Farebox revenue	\$198,137	\$183,048	\$183,048 / \$175,416	\$183,048	\$209,868
Operating subsidy	\$1,621,252	\$1,677,737	\$1,692,187 / \$1,670,176	\$1,540,762	\$2,020,751
Operating cost/passenger	\$4.20	\$3.66	\$3.40 / \$3.33	\$2.97	\$3.52
Operating cost/platform mile	\$3.33	\$3.25	\$3.28 / \$3.05	\$2.78	\$3.60
Operating cost/platform hour	\$49.57	\$47.22	\$47.59 / \$48.05	\$42.83	\$53.94
Operating subsidy/passenger	\$3.74	\$3.30	\$3.06 / \$3.02	\$2.66	\$3.19
Farebox revenue as a percent of operating costs	10.89%	9.84%	9.76% / 9.50%	10.62%	9.41%
Passengers/revenue mile	0.93	1.13	1.23 / 1.21	1.26	1.38
<b>Service Quality:</b>					
Complaints per 100,000 passengers	45	24	22 / 18	17	15
<b>Outcome:</b>					
Percent change in Community Bus passengers	9.81%	17.45%	8.55% / 8.84%	4.74%	9.38%
Percent change in service provided for:					
Platform miles	21.00%	4.70%	0.00% / 5.79%	2.33%	0.06%
Platform hours	17.41%	7.35%	0.00% / (2.51%)	4.78%	2.73%

<sup>1</sup> Operating costs includes hourly costs of contractor-provided vehicles.

# FUND 100 COUNTY TRANSIT SYSTEMS

## FAIRFAX CONNECTOR: RESTON-HERNDON DIVISION

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual <sup>1</sup>	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Buses operated	43	65	65 / 65	65	65
Routes served	18	26	26 / 26	26	24
Passengers transported	1,497,414	1,949,744	2,116,446 / 2,119,160	2,220,800	2,429,111
Platform hours provided	60,401	167,351	167,351 / 163,029	170,832	175,496
Platform miles provided	1,520,334	3,012,970	3,012,970 / 3,187,170	3,260,978	3,262,935
Revenue hours	45,214	146,599	146,599 / 142,707	146,610	151,118
Revenue miles generated	1,056,400	2,450,975	2,450,975 / 2,508,961	2,511,656	2,513,377
<b>Efficiency:</b>					
Operating costs	\$4,768,144	\$8,893,145	\$9,529,550 / \$7,252,279	\$10,450,334	\$10,203,505
Farebox revenue	\$1,004,644	\$885,044	\$885,044 / \$795,503	\$885,044	\$950,301
Operating subsidy	\$3,763,500	\$8,008,101	\$8,644,506 / \$6,456,775	\$9,565,290	\$9,253,204
Operating cost/passenger	\$3.18	\$4.56	\$4.50 / \$3.42	\$4.71	\$4.20
Operating cost/platform mile	\$3.14	\$2.95	\$3.16 / \$2.28	\$3.20	\$3.13
Operating cost/platform hour	\$78.94	\$53.14	\$56.94 / \$44.48	\$61.17	\$58.14
Operating subsidy/passenger	\$2.51	\$4.11	\$4.08 / \$3.05	\$4.31	\$3.81
Farebox revenue as a percent of operating costs	21.07%	9.95%	9.29% / 10.97%	8.47%	9.31%
Passengers/revenue mile	1.42	0.80	0.86 / 0.84	0.88	0.97
<b>Service Quality:</b>					
Complaints per 100,000 passengers	34	50	46 / 37	35	33
<b>Outcome:</b>					
Percent change in Reston-Herndon CONNECTOR passengers	10.03%	30.21%	8.55% / 8.69%	4.80%	9.38%
Percent change in service provided for:					
Platform miles	4.56%	98.18%	0.00% / 5.78%	2.32%	0.06%
Platform hours	4.43%	177.07%	0.00% / (2.58%)	4.79%	2.73%

<sup>1</sup> Across-the-board increases in FY 2000 and subsequent years are due to implementation of Phase I of the Dulles Corridor Express Bus Service expansion.

# FUND 100 COUNTY TRANSIT SYSTEMS

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## COMMUTER RAIL

### Objectives

- ◆ To increase the number of daily VRE riders boarding at stations in Fairfax County from 697,140 in FY 2002 to 801,711 in FY 2003, resulting in a 15.0 percent increase in VRE passengers boarding at stations in Fairfax County.

### Performance Indicators

Indicators	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Annual Fairfax County VRE subsidy (\$ in millions)	\$2.37	\$2.29	\$2.50 / \$2.39	\$2.51	\$2.51
Daily trains operated	24	30	30 / 30	30	30
Stations maintained in Fairfax County	5	5	5 / 5	5	5
Parking spaces provided in Fairfax County	1,860	1,860	1,860 / 1,860	1,860	1,860
Daily A.M. boardings at Fairfax County stations	970	1,030	1,030 / 1,237	1,422	1,635
Estimated annual boardings / alightings at Fairfax County stations	429,300	515,610	515,610 / 606,209	697,140	801,711
<b>Efficiency:</b>					
Cost per County VRE trip	\$5.52	\$4.44	\$4.85 / \$3.94	\$3.60	\$3.13
<b>Outcome:</b>					
Percent change in VRE passengers boarding at stations in Fairfax County	38.6%	6.2%	0.0% / 17.6%	15.0%	15.0%

# FUND 100 COUNTY TRANSIT SYSTEMS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 100, County Transit Systems

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$12,030,153</b>	<b>\$845,679</b>	<b>\$7,185,585</b>	<b>\$772,490</b>	<b>\$631,996</b>
Revenue:					
Bus Fare Buy Down	\$139,511	\$0	\$797,851	\$0	\$0
Miscellaneous Revenue <sup>1</sup>	132,990	46,200	141,638	125,000	125,000
State Reimbursement - Dulles Corridor	4,357,854	5,700,000	6,431,996	6,500,000	6,500,000
State Reimbursement - Other <sup>2</sup>	496,250	160,160	160,160	0	0
NVTC Funds	8,134,096	0	0	0	0
<b>Total Revenue</b>	<b>\$13,260,701</b>	<b>\$5,906,360</b>	<b>\$7,531,645</b>	<b>\$6,625,000</b>	<b>\$6,625,000</b>
Transfers In:					
FAIRFAX CONNECTOR (001)					
Huntington	\$6,376,495	\$6,669,717	\$6,669,717	\$7,729,290	\$7,729,290
Community Bus Services	1,554,564	1,647,809	1,647,809	1,653,921	1,653,921
Reston/Herndon	5,470,959	5,245,557	5,245,557	5,245,558	4,845,558
Commuter Rail	2,500,000	2,500,000	2,500,000	2,510,184	2,510,184
Subtotal (001)	<b>\$15,902,018</b>	<b>\$16,063,083</b>	<b>\$16,063,083</b>	<b>\$17,138,953</b>	<b>\$16,738,953</b>
Metro Operations and Construction (309) <sup>3</sup>	1,205,704	1,435,424	1,435,424	1,435,424	1,435,424
<b>Total Transfers In</b>	<b>\$17,107,722</b>	<b>\$17,498,507</b>	<b>\$17,498,507</b>	<b>\$18,574,377</b>	<b>\$18,174,377</b>
<b>Total Available</b>	<b>\$42,398,576</b>	<b>\$24,250,546</b>	<b>\$32,215,737</b>	<b>\$25,971,867</b>	<b>\$25,431,373</b>

# FUND 100 COUNTY TRANSIT SYSTEMS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 100, County Transit Systems

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
<u>FAIRFAX CONNECTOR</u>					
Huntington Division					
Operating Expenses	\$8,456,396	\$7,996,379	\$9,859,836	\$8,507,165	\$8,507,165
Capital Equipment	9,512,595	330,800	5,137,601	0	0
Subtotal - Huntington	\$17,968,991	\$8,327,179	\$14,997,437	\$8,507,165	\$8,507,165
Community Bus Services Division					
Operating Expenses	\$1,845,592	\$1,672,810	\$1,723,810	\$2,230,619	\$2,230,619
Capital Equipment	1,086,468	0	0	0	0
Subtotal - Community Bus Services	\$2,932,060	\$1,672,810	\$1,723,810	\$2,230,619	\$2,230,619
Reston/Herndon Division					
Operating Expenses	\$7,252,279	\$10,361,334	\$10,450,334	\$10,603,505	\$10,203,505
Capital Equipment	1,347,904	1,389,223	1,671,976	1,347,904	1,347,904
Capital Projects <sup>4</sup>	3,322,693	0	0	0	0
Subtotal - Reston/Herndon	\$11,922,876	\$11,750,557	\$12,122,310	\$11,951,409	\$11,551,409
Total - CONNECTOR	\$32,823,927	\$21,750,546	\$28,843,557	\$22,689,193	\$22,289,193
Commuter Rail	\$2,389,064	\$2,500,000	\$2,510,184	\$2,510,184	\$2,510,184
Bus Shelters	0	0	230,000	0	0
Total Expenditures	\$35,212,991	\$24,250,546	\$31,583,741	\$25,199,377	\$24,799,377
<b>Total Disbursements</b>	<b>\$35,212,991</b>	<b>\$24,250,546</b>	<b>\$31,583,741</b>	<b>\$25,199,377</b>	<b>\$24,799,377</b>
<b>Ending Balance</b>	<b>\$7,185,585</b>	<b>\$0</b>	<b>\$631,996</b>	<b>\$772,490</b>	<b>\$631,996</b>
Bus Replacement Reserve	0	0	631,996	772,490	631,996
<b>Unreserved Balance</b>	<b>\$7,185,585</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Miscellaneous revenue reflects reimbursement from the Washington Metropolitan Area Transit Authority (WMATA) for the value of WMATA tokens collected on FAIRFAX CONNECTOR routes.

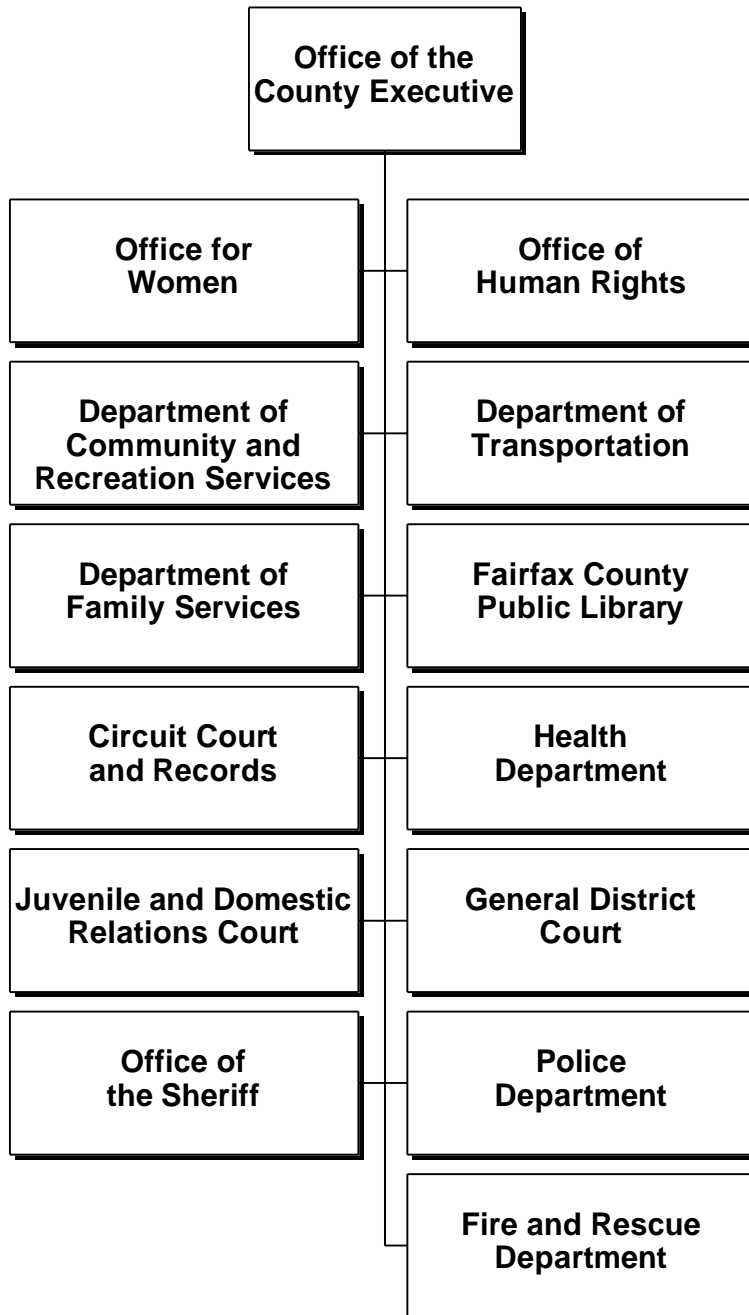
<sup>2</sup> Revenue in the FY 2001 "State Reimbursement - Other" category reflects grant funding for the purchase of two Reston Internal Bus Service (RIBS) buses and for the partial-year operation of expanded service on routes 304 and 305. In FY 2002, this category reflects grant funding for the full-year operation of the expanded service on routes 304 and 305.

<sup>3</sup> As a result of changes in the State Aid and Gas Tax funding formulas that became effective in FY 2000, an amount of \$1,435,424 is transferred from Fund 309, Metro Operations and Construction, to Fund 100, County Transit Systems, for various mass transit enhancements such as expanded bus service and reduced fare initiatives on select transit trips in FY 2003.

<sup>4</sup> In FY 2001, the \$3,322,693 Capital Projects expenditure reflects the purchase of the Herndon Operations Center.

# SUMMARY OF GRANT POSITIONS

## FUND 102 FEDERAL/STATE GRANT FUND



# FUND 102 FEDERAL/STATE GRANT FUND

## Agency Position Summary

274 Merit Grant Positions / 269.38 Merit Grant Staff Years

### Position Detail Information

#### OFFICE OF THE COUNTY EXECUTIVE

##### **Project Discovery (02003G)**

1 Management Analyst II  
1 Position  
1.0 Staff Year

#### DEPARTMENT OF PUBLIC WORKS AND ENVIROMENTAL SERVICES (DPWES)

##### CAPITAL FACILITIES

##### **Bus Shelters (26001G)**

1 Engineer II  
1 Position  
1.0 Staff Year

#### DEPARTMENT OF PLANNING AND ZONING

##### **Dulles Corridor Transit Project (35004G)**

1 Planner III  
1 Position  
1.0 Staff Year

#### OFFICE OF HUMAN RIGHTS

##### **EEOC (39005G)**

2 Human Rights Specialists II  
1 Administrative Assistant I  
3 Positions  
3.0 Staff Years

#### DEPARTMENT OF TRANSPORTATION

##### **Marketing & Ridesharing (40001G)**

1 Graphic Artist III  
1 Transportation Planner III  
1 Administrative Assistant II  
3 Positions  
3.0 Staff Years

##### **Employer Outreach Program (40013G)**

1 Transportation Planner II  
1 Transportation Planner I  
2 Positions  
2.0 Staff Years

##### **Dulles Corridor Enhancements (40016G)**

1 Planning Technician II  
1 Position  
1.0 Staff Year

#### DEPARTMENT OF FAMILY SERVICES

##### **WIA Adult (67300G)**

6 Human Service Workers III  
1 Human Service Worker II  
1 Manpower Specialist II  
2 Manpower Specialists I  
2 Management Analysts I  
1 Human Services Assistant  
3 Administrative Assistants II  
1 Program Manager  
1 Case Aide  
18 Positions  
18.0 Staff Years

##### **WIA Youth (67302G)**

1 Human Service Worker IV  
4 Human Service Workers II  
1 Administrative Assistant II  
6 Positions  
6.0 Staff Years

##### **WIA Dislocated Worker Program/ National Emergency Grant (67304G)**

3 Human Service Workers IV  
12 Human Service Workers III  
2 Administrative Assistants I  
17 Positions  
17.0 Staff Years

##### **Welfare-to-Work (67308G)**

1 Human Service Worker IV  
2 Human Service Workers II  
3 Positions  
3.0 Staff Years

##### **Metro Tech Program (67309G)**

5 Human Service Workers III  
1 Human Service Worker I  
6 Positions  
6.0 Staff Years

##### **Fraud Free (67312G)**

2 Human Service Workers II  
2 Human Service Workers III  
4 Positions  
4.0 Staff Years

#### **Temporary Assistance for Needy Families (TANF) (67314G)**

1 Human Service Worker III  
2 Human Service Workers II  
3 Positions  
3.0 Staff Years

#### **Dept. of Labor - One Source (67316G)**

1 Human Service Worker IV  
1 Accountant II  
2 Positions  
2.0 Staff Years

#### **Independent Living Initiatives (67500G)**

1 Social Worker III  
1 Position  
1.0 Staff Year

#### **Foster and Adoptive Parent Training (67501G)**

3 Social Workers II  
3 Positions  
3.0 Staff Years

#### **Transitional Housing Awards 1 & 3 (67503G and 67512G)**

1 Management Analyst III  
1 Administrative Assistant II  
2 Positions  
2.0 Staff Years

#### **VISSTA (67510G)**

1 Management Analyst III  
4 Administrative Assistants IV  
5 Positions  
5.0 Staff Years

#### **Foster Care and Adoption Staffing (67513G)**

1 Human Services Coordinator II  
10 Social Workers III  
6 Social Workers II  
1 Management Analyst III  
1 Administrative Assistant IV  
2 Administrative Assistants III  
21 Positions  
21.0 Staff Years



# FUND 102

## FEDERAL/STATE GRANT FUND

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### USDA Child Care Food Program (67600G)

1 Child Care Specialist III  
 1 Child Care Specialist II, PT  
 4 Child Care Specialists I, 3 PT  
 2 Human Services Assistants  
 1 Management Analyst II  
 1 Administrative Assistant III  
 10 Positions  
 8.25 Staff Years

### Head Start Federal Program (67602G, Phases 001, 002 and 003)

3 Child Care Specialists II  
 6 Day Care Center Teachers II  
 7 Day Care Center Teachers I  
 3 Human Service Workers II  
 1 Public Health Nutritionist  
 1 Nurse Practitioner  
 1 Accountant II  
 1 Human Services Assistant  
 1 Case Aide  
 2 Administrative Assistants IV  
 1 Administrative Assistant III  
 1 Administrative Assistant II  
 28 Positions  
 28.0 Staff Years

### Child Care Development Block Grant (67603G)

1 Accountant I  
 1 Position  
 1.0 Staff Year

### Virginia Preschool Initiative (67604G)

1 Child Care Specialist II  
 1 Management Analyst II  
 2 Positions  
 2.0 Staff Years

### Child Care Assist. Program (67605G)

1 Programmer Analyst IV  
 7 Child Care Specialists I  
 1 Human Service Worker II  
 9 Human Service Workers I  
 1 Management Analyst IV  
 3 Management Analysts II, 1 PT  
 1 Management Analyst I  
 1 Child Care Program Adm. I  
 4 Human Services Assistants  
 2 Administrative Assistants III  
 1 Administrative Assistant II  
 31 Positions  
 30.5 Staff Years

### Early Head Start (67606G)

1 Head Start Coordinator  
 1 Child Care Specialist III  
 1 Child Care Specialist II  
 2 Child Care Specialists I  
 4 Day Care Center Teachers II  
 4 Day Care Center Teachers I  
 1 Human Services Assistant  
 14 Positions  
 14.0 Staff Years

### VIEW Day Care (67607G)

1 Child Care Specialist II  
 2 Day Care Center Teachers I  
 3 Positions  
 3.0 Staff Years

### South County Head Start (67608G, Phases 001, 002 and 003)

3 Child Care Specialists I  
 2 Day Care Center Teachers II  
 3 Day Care Center Teachers I  
 1 Administrative Assistant IV  
 9 Positions  
 9.0 Staff Years

### Promoting Safe and Stable Families (67700G)

1 Social Worker III  
 3 Social Workers II  
 1 Human Service Coordinator II  
 1 Management Analyst II  
 1 Administrative Assistant IV, PT  
 1 Administrative Assistant II  
 8 Positions  
 7.5 Staff Years

### HEALTH DEPARTMENT Shelter Support (71002G)

2 Nurse Practitioners, PT  
 2 Positions  
 1.13 Staff Years

### WIC (71007G)

1 Public Health Nutritionist Spvr.  
 7 Public Health Nutritionists  
 5 Nutritionist Assistants  
 6 Administrative Assistants II  
 19 Positions  
 19.0 Staff Years

### Minority AIDS Project (71009G)

1 Community Health Specialist  
 1 Position  
 1.0 Staff Year

### Perinatal Health Services (71010G)

1 Human Services Assistant  
 1 Position  
 1.0 Staff Year

### Tuberculosis Grant (71014G)

1 Public Health Nurse III  
 1 Position  
 1.0 Staff Year

### CIRCUIT COURT AND RECORDS

#### Neutral Case Evaluation (80003G)

1 Management Analyst I  
 1 Position  
 1.0 Staff Year

### JUVENILE AND DOMESTIC

#### RELATIONS COURT

#### Juvenile Accountability Block Grant (81013G)

1 Management Analyst I, PT  
 3 Probation Counselors II, 1 PT  
 4 Positions  
 3.0 Staff Years

#### Residential Aftercare Program (81014G)

1 Probation Supervisor I  
 1 Probation Counselor II  
 2 Positions  
 2.0 Staff Years

#### Truancy Coordinator (81015G)

1 Probation Counselor III  
 1 Position  
 1.0 Staff Year

#### Young Offender (81016G)

1 Probation Counselor III  
 1 Position  
 1.0 Staff Year

#### Title IV-E (81017G)

1 Probation Counselor III  
 8 Probation Counselors II  
 1 Management Analyst III  
 1 Management Analyst II  
 1 Training Specialist II  
 12 Positions  
 12.0 Staff Years

#### Treatment of Juvenile Sex Offenders

1 Probation Counselor III  
 1 Position  
 1.0 Staff Year

# FUND 102

## FEDERAL/STATE GRANT FUND

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### GENERAL DISTRICT COURT

#### **Pretrial Services Expansion (85002G)**

1 Probation Supervisor I  
1 Probation Counselor III  
1 Probation Counselor II  
3 Positions  
3.0 Staff Years

#### **Community Corrections Act (85004G)**

5 Probation Counselors II  
1 Administrative Assistant II  
6 Positions  
6.0 Staff Years

### POLICE DEPARTMENT

#### **Victim Witness Assistance (90016G)**

4 Probation Counselors II  
1 Human Services Assistant  
5 Positions  
5.0 Staff Years

#### **Someplace Safe (90025G)**

1 Probation Counselor I  
1 Position  
1.0 Staff Year

### FIRE AND RESCUE DEPARTMENT

#### **Fire Programs (92001G)**

1 Photographic Specialist  
2 Life Safety Education Specialists  
3 Positions  
3.0 Staff Years

#### **International Search & Rescue (92013G)**

1 Fire Battalion Chief  
1 Position  
1.0 Staff Year

PT - Denotes Part Time

# FUND 102

## FEDERAL/STATE GRANT FUND

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### Agency Mission

To provide reserves for unanticipated and anticipated grants awarded to Fairfax County from Federal, State, and other funding sources. The reserves enable Fairfax County to accept grant funding to enhance services provided to the citizens of Fairfax County.

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ As part of the *FY 2002 Third Quarter Review*, an increase of \$15,277,211 to revenues and expenditures is included due to the award of new grants and the close out of several existing grants. Of this total, an amount of \$12,000,000 is included for the Emergency Preparedness Grant reflecting anticipated Federal funds from the Office of Domestic Preparedness within the Office of Justice Programs to support the purchase of emergency preparedness equipment, training, and other public safety expenses. These funds are designed to enhance the preparedness and response capabilities of state and local entities with responsibility for responding to terrorist attacks.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

### Purpose

In order to provide a comprehensive summary of grant awards to be received by the County in FY 2003, awards *already received* and awards *anticipated to be received* by the County for FY 2003 are included in the Federal/State Grant Fund budget. The total FY 2003 appropriation within Fund 102 is \$45,094,458, an increase of \$1,906,283, or 4.4 percent, over the FY 2002 Adopted Budget Plan total of \$43,188,175 and includes both grant awards already received and grants that are anticipated. The total for grant awards already received and appropriated directly to the agency receiving the grant is \$6,855,976 in FY 2003. Funds for grants held in reserve until the grant award is received and approved by the Board of Supervisors total \$38,238,482 in FY 2003.

In order to secure grant funding, the grantor often requires that a certain percentage of funds be matched from local funding sources. In FY 2003, the total General Fund commitment for Local Cash Match totals \$8,373,178, a decrease of \$778,538, or 8.5 percent, from the FY 2002 Adopted Budget Plan total of \$9,151,716. This decrease is due primarily to reduced local funding requirements for Community Oriented Policing (COPS) grants in the Police Department, based on the approved funding level and timeline for each award. The FY 2003 Local Cash Match total for grant awards already received and appropriated directly to the agency receiving the grant is \$6,015,649, while funds for grants held in reserve until the grant award is received and approved by the Board of Supervisors totals \$2,357,529.

# FUND 102

## FEDERAL/STATE GRANT FUND

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Prior appropriation of the anticipated grants will enable the Board to consider grants in an expeditious manner when actual awards are received. As specific grants are awarded and approved, the Board of Supervisors approves a supplemental appropriation of the required funds to the specific agency or agencies administering a grant. This increase in a specific agency grant appropriation is offset by a concurrent decrease in the grant reserve. The list of anticipated grants to be received in FY 2003 was developed based on prior awards and the most recent information available concerning future awards. A detailed list of grant programs by agency, including a description of the grant programs funded, the number of positions supported, the citizens served, and the funding sources (Federal/State grant funds, fees for services, reimbursements from other jurisdictions, and General Fund support) is included. In addition, an amount of \$1,075,000 is included as part of the reserve to allow for grant awards that cannot be anticipated.

On November 20, 2000, the Board of Supervisors established new County policy for grant applications and awards of less than \$5,000 that meet certain requirements. If a grant is less than \$5,000, does not require a Local Cash Match, does not create new positions, and if the grantor does not require Board of Supervisors' approval, the agency can work directly with the Department of Management and Budget to receive the award and reallocate funding from the anticipated/unanticipated reserve directly to the agency. For any grant that does not meet all of the specified criteria, the agency must obtain Board of Supervisors' approval in order to apply for or accept the grant award.

### **FY 2003 Initiatives**

- ◆ Gather information for the development of an accurate FY 2004 budget based on the grants received in FY 2003 and grants anticipated for in FY 2004.
- ◆ Review and track budgets for categorical grants from Federal and State sources.
- ◆ Record and track budgets for grants from other sources, such as private firms and not-for-profit organizations.
- ◆ Review and evaluate the use of the unanticipated grant reserve for unanticipated grants awarded and received in FY 2003.
- ◆ Review and track the use of the anticipated grant reserve for anticipated grants awarded and received in FY 2003.

### **Appropriated Grant Awards**

The Community Oriented Policing (COPS) Grants from the U.S. Department of Justice (DOJ) are appropriated directly to the Police Department in the amount of \$6,845,976. The COPS grants are multi-year Federal awards to localities aimed at increased community policing. The FY 2003 appropriation includes the third year of a COPS Universal Hiring Program (UHP) award received in FY 2000 in the amount of \$2,188,812, the second year of an UHP award received in FY 2001 in the amount of \$3,044,358, the second full year of a COPS in Schools award received in FY 2001 in the amount of \$772,422, and the first year of a COPS in Schools award received in FY 2002 in the amount of \$840,384. In addition, funding of \$10,000 is appropriated directly to the Fire and Rescue Department for the Federal Emergency Management Agency (FEMA)/Office of Foreign Disaster Assistance (OFDA) Activation Grant.

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 APPROPRIATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<b><i>Police Department</i></b>					
<b>Community Oriented Policing (COPS)</b>					
The U.S. Department of Justice (DOJ), Office of Community Oriented Policing funding is provided to support and expand community-policing efforts. Under this program, the DOJ makes direct grants to agencies and jurisdictions to hire or rehire additional sworn law enforcement officers as part of an overall plan to address crime and related problems through community policing.					
COPS UHP IV (90024G) PY 00	0/0.0	\$2,188,812	\$2,151,237	\$37,575	\$0
The Board of Supervisors was notified of the three-year grant award on October 25, 1999. The three-year grant award of \$7,729,446 includes \$1,875,000 in Federal funding and \$5,854,446 in Local Cash Match. This grant supports 25/25.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2003 reflects the third and final year of funding for this award.					
COPS UHP V (90024G) PY 02	0/0.0	\$3,044,358	\$2,670,240	\$374,118	\$0
The Board of Supervisors was notified of the three-year grant award on October 30, 2000. The three-year grant award of \$11,387,440 includes \$2,700,000 in Federal funding and \$8,687,440 in Local Cash Match. This grant supports 36/36.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2003 reflects the second of three years of funding for this award. An amount of \$3,188,818 in Local Cash Match is anticipated to be required in FY 2004, the final year of funding for this award.					
COPS IN SCHOOLS I (90030G) PY 01	0/0.0	\$772,422	\$772,422	\$0	\$0
The Board of Supervisors was notified of the three-year grant award on September 25, 2000. The three-year grant award of \$4,187,855 includes \$1,750,000 in Federal funding and \$2,437,855 in Local Cash Match. This grant supports 14/14.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2003 reflects the second full year of funding for this three-year award. An amount of \$500,661 in Local Cash Match is anticipated to be required in FY 2004, the final year of funding for this award.					
COPS IN SCHOOLS II (90030G) PY 03	0/0.0	\$840,384	\$421,750	\$418,634	\$0
The Board of Supervisors was notified of the three-year grant award on November 19, 2001. The three-year grant award of \$1,942,342 includes \$750,000 in Federal funding and \$1,192,342 in Local Cash Match. This grant supports 6/6.0 SYE merit regular positions in Agency 90, Police Department, in the General Fund. The Local Cash Match for the grant is also included in Agency 90 in the General Fund. FY 2003 reflects the first of three years of funding for this award. Over the final two years of this award, Federal funding of \$331,366 and Local Cash Match funding of \$770,592 is anticipated to be required.					
<b>SUBTOTAL COPS</b>	<b>0/0.0</b>	<b>\$6,845,976</b>	<b>\$6,015,649</b>	<b>\$830,327</b>	<b>\$0</b>
<b><i>Fire &amp; Rescue Department</i></b>					
FEMA/OFDA Activation Grant (92010G)	0/0.0	\$10,000	\$0	\$10,000	\$0
The responsibilities and procedures for Urban Search and Rescue activities under the Robert T. Stafford Disaster Relief Emergency Act are set forth in a cooperative agreement between FEMA, OFDA, and Fairfax County. Activation funding of \$820,000 is included in the anticipated grants reserve; however, \$10,000 is appropriated directly to the agency to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. FEMA or OFDA reimburses all expenditures related to the activation. Expenditure of this appropriation and the funding in the reserve is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team.					
<b>TOTAL APPROPRIATED DIRECTLY TO AGENCIES</b>	<b>0/0.0</b>	<b>\$6,855,976</b>	<b>\$6,015,649</b>	<b>\$840,327</b>	<b>\$0</b>

# FUND 102

## FEDERAL/STATE GRANT FUND

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### Funding in Reserve Within Fund 102

An amount of \$38,238,482 is included in FY 2003 as a reserve for grant awards. Grant awards are principally funded by two general sources – Federal/State grant funding and local cash match.

The FY 2003 reserves for each of these sources are estimated for anticipated grant awards and for unanticipated grant awards. The Reserve for Grant Funding and the Reserve for Local Cash Match are shown on the fund statement as both estimated revenue and estimated expenditures.

In FY 2003, the Reserve for Grant funding is \$35,880,953 including the Reserve for Anticipated Grant Funding of \$34,880,953 and the Reserve for Unanticipated Grant Funding of \$1,000,000. This reflects an increase of \$5,298,940 or 17.33 percent, over the FY 2002 Adopted Budget Plan Reserve for Grant Funding of \$30,582,013. This increase is attributable to an increase in projected funding requirements for several grants and the addition of several new awards to the Reserve for Anticipated Grant Funding. The largest increase, \$4.5 million over the FY 2002 Adopted Budget Plan total, is in the H1-B Visa Program, a training program run by local Workforce Investment Boards that teaches technical skills in fields traditionally requiring employers to seek foreign workers to fill the demand. This program has a FY 2002 Adopted Budget Plan anticipated award of \$500,000 and based on recent information from the grantor, expected to go to \$5,000,000 in FY 2003. Other increases include \$750,000 for two U.S. Department of Labor Awards to the Department of Family Services that were received in FY 2002 as unanticipated awards, and are anticipated to be received again in FY 2003. The majority of this funding is earmarked to address the disproportionate unemployment and underemployment of people with disabilities.

In FY 2003, the Reserve for Local Cash Match is \$2,357,529, including the Reserve for Anticipated Local Cash Match of \$2,282,529 and the Reserve for Unanticipated Local Cash Match of \$75,000. This reflects an increase of \$193,786, or 8.96 percent, over the FY 2002 Adopted Budget Plan Reserve for Local Cash Match of \$2,163,743. This increase is due to increased requirements for the Head Start program and the expansion of the Early Head Start program in the Department of Family Services that was approved in FY 2002. Correspondingly, \$2,357,529 is budgeted in the General Fund in Agency 87, Unclassified Administrative Expenses, for Local Cash Match contributions. This amount is a projection of the County contributions required for anticipated and unanticipated grant awards. It should be noted that an additional \$6,015,649 in Local Cash Match has been directly appropriated to the agencies for grant awards already received. This results in a FY 2003 total Local Cash Match commitment of \$8,373,178.

The anticipated Local Cash Match required by agencies is as follows:

AGENCY	FY 2003 ADOPTED LOCAL CASH MATCH
Office of the County Executive, Office of Partnerships	\$44,000
Office for Women	\$70,000
Department of Transportation	\$285,697
Department of Community and Recreation Services	\$6,460
Department of Family Services	\$1,446,881
Juvenile and Domestic Relations Court	\$109,656
Police Department	\$73,797
Office of the Sheriff	\$4,038
Fire Department	\$242,000
Reserve for Unanticipated Grant Awards	\$75,000
<b>Total</b>	<b>\$2,357,529</b>

# FUND 102 FEDERAL/STATE GRANT FUND

The following table provides funding levels for the FY 2003 Advertised Budget Plan for the fund including the awards in the reserves for anticipated and unanticipated awards. Actual grant awards received in FY 2003 may differ from the attached list.

<b>FY 2003 ANTICIPATED GRANT AWARDS</b>					
			<b>SOURCES OF FUNDING</b>		
<b>PROGRAM</b>	<b>FY 2003 GRANT FUNDED POSITIONS/SYE</b>	<b>FY 2003 TOTAL PROJECTED FUNDING</b>	<b>GENERAL FUND</b>	<b>FEDERAL/ STATE</b>	<b>OTHER</b>
<b><i>Office of the County Executive/Office of Partnerships</i></b>					
<b>Project Discovery (02003G)</b>	<b>1/1.0</b>	<b>\$77,900</b>	<b>\$44,000</b>	<b>\$33,900</b>	<b>\$0</b>
The U.S. Department of Education and Project Discovery Inc. funds this community-based program that helps low-income and minority students in grades 6 through 12 prepare for access to post-secondary education. The Local Cash Match total of \$44,000 is similar in proportion to that included in the <u>FY 2002 Adopted Budget Plan</u> for this program.					
<b><i>Office For Women</i></b>					
<b>Women's Business Center (05031G)</b>	<b>0/0.0</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>
The Women's Business Center is the result of an agreement reached between the Fairfax County Office for Women and the U.S. Small Business Administration (SBA). This a cooperative agreement with the Community Business Partnership, the Northern Virginia Small Business Development Center, and the Enterprise Center of George Mason University to establish the first Women's Business Center program in Virginia, which will provide technical assistance to women business owners. This is year three of a five-year agreement with the SBA, and requires an amount of \$70,000 in Local Cash Match. The Center will increase fund raising capacity during FY 2003.					
<b><i>Office of Human Rights</i></b>					
<b>U.S. Equal Employment Opportunity Commission Contract (39005G)</b>	<b>3/3.0</b>	<b>\$138,500</b>	<b>\$0</b>	<b>\$138,500</b>	<b>\$0</b>
The U.S. Equal Employment Opportunity Commission (EEOC) program is the result of a contractual agreement reached between the Fairfax County Office of Human Rights and the Federal EEOC. This agreement requires the Office of Human Rights to investigate complaints of employment discrimination in Fairfax County. Any individual who applies for employment or is employed in Fairfax County is eligible to use these services.					
<b><i>Department of Transportation</i></b>					
<b>Marketing and Ridesharing Program (40001G)</b>	<b>3/3.0</b>	<b>\$420,000</b>	<b>\$84,000</b>	<b>\$336,000</b>	<b>\$0</b>
The Virginia Department of Transportation Marketing and Ridesharing Grant encourages commuters to rideshare, assists commuters in their ridesharing efforts, and promotes the use of Fairfax County bus and rail services. Any County resident or any non-County resident working in Fairfax County may use this program. Required Local Cash Match for this program is 20 percent.					
<b>Employer Outreach Program (40013G)</b>	<b>2/2.0</b>	<b>\$170,000</b>	<b>\$0</b>	<b>\$170,000</b>	<b>\$0</b>
Congestion Mitigation Air Quality Funds provided via the Metropolitan Washington Council of Governments and the Virginia Department of Rail and Public Transportation for the Employer Outreach Program are used to decrease air pollution by promoting alternative commuting modes. Transportation Demand Management Programs, customized for each participant employment site, are implemented in partnership between the employer and the County.					
<b>Springfield Mall Transit Store (40017G)</b>	<b>0/0.0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>
Transportation Efficiency Improvement funds provided by the Virginia Department of Rail and Public Transportation for the Springfield Mall Transit Store are used to provide an Information Center at the Springfield Mall. The Information Center provides information regarding the status of the interchange project and answers to citizen questions about the project.					
<b>Dulles Corridor Enhancements (40016G)</b>	<b>1/1.0</b>	<b>\$88,994</b>	<b>\$0</b>	<b>\$88,994</b>	<b>\$0</b>
This grant provides technical support for quality control and customer service in Dulles Express Bus Corridor operations.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Public Transportation Intern Program (40018G)	0/0.0	\$33,942	\$1,697	\$32,245	\$0
Public Transportation Intern Program funds provided by the Virginia Department of Rail and Public Transportation (DRPT) are for the purpose of encouraging more people to consider a career in public transportation. Required Local Cash Match for this program is 5 percent.					
Congestion Mitigation Air Quality (CMAQ) - Multiple Grants	0/0.0	\$1,000,000	\$200,000	\$800,000	\$0
Since 1994, Fairfax County has applied for CMAQ funds through the Virginia Department of Transportation (VDOT). Funds are used on programs designed to decrease air pollution by promoting alternative commuting modes. All CMAQ awards require a Local Cash Match of 20 percent. To be consistent with the <u>FY 2002 Adopted Budget Plan</u> , and due to the uncertainty of the timing of award receipt, an amount of \$1,000,000, (\$800,000 in Federal/State and \$200,000 in Local Cash Match) has been included in FY 2003 for CMAQ-related grants. DOT will immediately notify the Board of Supervisors of any awards and will provide options for covering any remaining Local Cash Match requirements.					
<b>TOTAL - DEPARTMENT OF TRANSPORTATION</b>	<b>6/6.0</b>	<b>\$1,912,936</b>	<b>\$285,697</b>	<b>\$1,627,239</b>	<b>\$0</b>
<b><i>Department of Community and Recreation Services</i></b>					
Summer Lunch Program (50001G)	0/0.0	\$98,446	\$6,460	\$91,986	\$0
The United States Department of Agriculture (USDA) Summer Lunch Program serves children between the ages of 5 and 18 at eligible centers throughout the County. Eligibility is based on at least 50 percent of the children in an area meeting income guidelines established by the USDA. The program distributes nutritious lunches to children. The USDA provides a set amount of funding yearly and local funding is used as a supplement to ensure that all eligible children are served. The local funding total of \$6,460 is unchanged from the <u>FY 2002 Adopted Budget Plan</u> .					
Local Government Challenge Grant (50004G)	0/0.0	\$5,000	\$0	\$5,000	\$0
The Virginia Commission for the Arts Local Government Challenge Grant is awarded to jurisdictions that support local arts programs for improving the quality of the arts. The funding awarded to Fairfax County will be provided to the Arts Council of Fairfax County for distribution.					
Americorps VISTA Program (50006G)	0/0.0	\$22,224	\$0	\$22,224	\$0
The Northern Virginia Technology Council awards this grant to operate the Corporation for National Services Volunteers in Services to America (VISTA) program for the Gum Springs Community Center Clubhouse. Mentors, instructors, and activity facilitators are obtained through Northern Virginia Technology Council sponsors. The Clubhouse serves approximately 235 children in grades 2 through 12.					
<b>TOTAL - DEPARTMENT OF COMMUNITY AND RECREATION SERVICES</b>	<b>0/0.0</b>	<b>\$125,670</b>	<b>\$6,460</b>	<b>\$119,210</b>	<b>\$0</b>
<b><i>Fairfax County Public Library</i></b>					
Erate Reimbursements (52011G)	0/0.0	\$161,943	\$0	\$161,943	\$0
The Federal Communications Commission (FCC) Erate Reimbursements program provides affordable access to modern telecommunications and information systems through reimbursements to vendors that participate in the Schools and Libraries Universal Service Program.					
Talking Books 2 (52018G)	0/0.0	\$5,555	\$0	\$5,555	\$0
In order to help the blind and visually handicapped access library information and resources, the Virginia Department for the Visually Handicapped provides funding for nine libraries to improve and expand library services and make accessible technology available to blind or visually impaired persons.					
<b>TOTAL - FAIRFAX COUNTY PUBLIC LIBRARY</b>	<b>0/0.0</b>	<b>\$167,498</b>	<b>\$0</b>	<b>\$167,498</b>	<b>\$0</b>



# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Department of Family Services</i>					
<b>Workforce Investment Act (WIA)</b>					
Beginning in the 1980's, Fairfax County has received funding from the U.S. Department of Labor to operate the Job Training Partnership Act (JTPA) Programs. On July 1, 2000, the Workforce Investment Act (WIA) of 1998 replaced the JTPA programs. WIA is a work-first approach to employment and training for adults, youth, and dislocated workers. Funding in the following programs is anticipated.					
WIA Adult Program (67300G)	18/18.0	\$615,375	\$0	\$615,375	\$0
The WIA Adult Programs focus on meeting needs of businesses for skilled workers and individuals training and employment needs. Easy access to information and services is provided through a system of One-Stop centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area, and other services for dislocated workers.					
WIA Youth Program (67302G)	6/6.0	\$877,334	\$0	\$877,334	\$0
The WIA Youth Programs focus on preparation for post-secondary educational opportunities or employment by linking academic and occupational learning. Programs include tutoring, study skills training, and instruction leading to completion of secondary school, alternative school services, mentoring by adults, paid and unpaid work experience, occupational skills training, leadership development, support services, and other services for disadvantaged youth aged 14-21.					
WIA Dislocated Worker Program (67304G)	11/11.0	\$523,465	\$0	\$523,465	\$0
The WIA Dislocated Worker Programs focus on meeting the business needs for skilled workers and individuals training and employment needs. Easy access to information and services is provided through a system of One-Stop centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area, and other services for dislocated workers.					
<b>SUBTOTAL WIA</b>	<b>35/35.0</b>	<b>\$2,016,174</b>	<b>\$0</b>	<b>\$2,016,174</b>	<b>\$0</b>
Job Access and Reverse Commute (67306G)	0/0.0	\$193,310	\$0	\$193,310	\$0
A cooperative effort by the Virginia Department of Social Services, the Washington Metropolitan Area Transit Authority, and the Department of Family Services. Provides increased employment opportunities and job retention by filling the gaps in transportation service to areas of employment that are not always accessible by public transportation and by increasing the awareness of available transportation services.					
Department of Labor (DOL) One Stop (67307G)	0/0.0	\$125,000	\$0	\$125,000	\$0
U.S. Department of Labor funding assists in the development of a model One Stop career center as defined by the Workforce Investment Act of 1998, and to establish the Northern Virginia Workforce Investment Board as the go-to place for workforce development issues for employers and others in the community.					
Welfare-to-Work Employment and Training (67308G)	3/3.0	\$250,000	\$0	\$250,000	\$0
Operated with funds from the U.S. Department of Labor, and in collaboration with the U.S. Department of Health and Human Services, the Welfare-to-Work Program provides transitional employment and job retention services to hard-to-employ and long-term welfare recipients. The program enhances current welfare reform initiatives and promotes coordination among welfare-to-work, welfare, and Workforce Investment Act (WIA) employment and training programs. The program is administered by the Virginia Department of Social Services with funding allocated to WIA program service delivery areas. It should be noted that this grant provides funds for an additional 2/2.0 SYE Substance Abuse Counselor positions that are reflected in Fund 106, Fairfax-Falls Church Community Services Board.					
Metro Tech Program (67309G)	6/6.0	\$541,754	\$0	\$541,754	\$0
The Metro Tech Program, administered by the Virginia Employment Commission, provides recruitment, job placement assistance and retraining for dislocated workers specifically in technology-oriented skills. Training is directly related to identified employment opportunities with specific companies.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Fraud FREE Program (67312G)	4/4.0	\$296,348	\$0	\$296,348	\$0
The Fraud Recovery Special Fund, supported by State retained dollars from the collection of overpayments in all assistance programs, provides funding for a Fairfax County Fraud Investigation Unit. Staff to this unit has the responsibility to assess any indications of fraud in a variety of County-administered welfare programs such as Temporary Assistance for Needy Families, Food Stamps, and Medicaid.					
Temporary Assistance for Needy Families (TANF) Hard-to-Serve (67314G)	3/3.0	\$308,746	\$0	\$308,746	\$0
Funding through the Virginia Department of Social Services allows the Department of Family Services to work in collaboration with community organizations, schools, and other service providers to create individualized service plans that focus on addressing the specific barriers that keep hard-to-serve welfare families from successful employment.					
Department of Labor – Sectoral (67315G)	0/0.0	\$150,000	\$0	\$150,000	\$0
This U.S. Department of Labor (DOL) funding assists with the analysis of labor market conditions and current employer practices. It also allows for the development of new programs in collaboration with employers and the community for the purpose of meeting industry requirements for skilled workers as well as enhancing access to employment for area residents.					
Department of Labor – One Source (67316G)	2/2.0	\$600,000	\$0	\$600,000	\$0
These funds provide for a community, multi-agency effort to address the disproportionate unemployment and underemployment of people with disabilities. By creating mechanisms for outreach to people with disabilities and their families, this program involves disabled individuals in activities that increase access to employment options and provide employment support systems. Program services address the lack of labor market participation, higher unemployment rates, and underemployment of people with disabilities in terms of use of talent, satisfaction, earnings, responsibility, and access to benefits in full-time employment.					
H1-B Visa Program	0/0.0	\$5,000,000	\$0	\$5,000,000	\$0
The fees collected by the Immigration and Naturalization Service under the HI-B Visa program are reinvested in training programs run by local Workforce Investment Boards. Workers are trained in technical skills in high demand vocations traditionally requiring employers to seek foreign workers to fill the demand. FY 2003 awards are anticipated in both the Health and Information Technology fields.					
Title V - Senior Community Service Employment Program (67400G)	0/0.0	\$92,340	\$9,234	\$83,106	\$0
The Virginia Department for the Aging allocates U.S. Department of Labor funds to provide part-time opportunities in community service employment for the citizens of Fairfax County and the cities of Fairfax and Falls Church. Services are provided through classroom and on-the-job training, work experience, employment development, planning, and support to unemployed low-income persons aged 55 or older. Required Local Cash Match for this program is 10 percent.					
Independent Living Initiatives Grant Program (67500G)	1/1.0	\$57,002	\$0	\$57,002	\$0
The U.S. Department of Health and Human Services Independent Living Initiatives Grant program, administered through the Virginia Department of Social Services, provides comprehensive services for youth in residential foster care to develop skills necessary to live productive, self-sufficient, and responsible adult lives. The program serves teenagers over age 16 and under age 19 in foster care and who are not eligible for Title IV-E payments.					
Foster and Adoptive Parent Training Grant (67501G)	3/3.0	\$336,906	\$84,226	\$252,680	\$0
The Virginia Department of Social Services (DSS) Foster and Adoptive Parent Training Grant will enable the enhancement of pre-service training, in-home support, and recruiting of agency-approved foster care providers and adoptive parents. Required Local Cash Match for this program is 25 percent.					
Transitional Housing Program – Award Three (67503G)	2/1.0	\$839,711	\$414,996	\$424,715	\$0
The U.S. Department of Housing and Urban Development (HUD) Transitional Housing Program assists homeless families in making the transition from living in shelters to permanent housing. The program offers 36 transitional housing units and various supportive services. This is year two of the renewed three-year funding commitment totaling \$2,519,131, of which \$1,274,144 is HUD funding and \$1,244,987 is County funding.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Shelter Support Grant (67504G)	0/0.0	\$104,500	\$0	\$104,500	\$0
The Virginia Department of Housing and Community Development Shelter Support Grant serves homeless individuals and families living in County shelters. The program provides health care services to shelter residents through a program jointly administered by the Health Department and the Department of Family Services. Staff supporting this grant are located in Agency 71, Health Department.					
RISE Supportive Housing Grant (67505G)	0/0.0	\$423,216	\$33,500	\$389,716	\$0
The U.S. Department of Housing and Urban Development (HUD) RISE Supportive Housing Grant is a three-year grant that provides 20 units of transitional housing. Funding also provides support services for families through a partnership of private non-profit organizations and County agencies. This is year two of a three-year funding period totaling \$1,612,902, of which \$1,376,402 is HUD funding, \$100,500 is County funding, and \$136,000 is private non-profit organizational funding.					
Homeless Intervention Program (67506G)	0/0.0	\$408,431	\$0	\$408,431	\$0
The Virginia Department of Housing and Community Development SHARE-Homeless Intervention Program (HIP) prevents displacement of potentially homeless households, assists homeless persons in securing permanent housing, and ensures that persons who receive assistance become self sufficient.					
VISSTA (67510G)	4/4.0	\$499,241	\$0	\$499,241	\$0
The Virginia Institute of Social Services Training Activities (VISSTA) program provides skills training for Adult Services, temporary assistance, and Comprehensive Services Act (CSA). This includes employment and day care training for DFS staff.					
VISSTA Day Care Training (67510G)	1/1.0	\$152,318	\$0	\$152,318	\$0
The VISSTA Day Care Training grant provides a variety of training opportunities to improve the quality of childcare given by licensed and non-licensed day care providers.					
Transitional Housing Program – Award One (67512G)	0/1.0	\$440,100	\$214,683	\$225,417	\$0
This grant offers 18 transitional housing units, services, and programs designed to assist homeless families in making the transition from living in shelters to permanent housing. This is year two of the renewed three-year funding commitment totaling \$1,320,300 of which \$676,251 is HUD funding and \$644,049 is local funding.					
Foster Care and Adoption Staffing (67513G)	21/21.0	\$1,003,176	\$0	\$1,003,176	\$0
The General Assembly approved \$6.9 million statewide for new foster care and adoption staffing, effective July 1, 1999. This funding is a result of a staffing study conducted by the Virginia Department of Planning and Budget and the Virginia Department of Social Services that demonstrated the need for 201 additional staff for local jurisdictions. The additional staff will be used to improve the agencies' ability to meet legal mandates with regard to foster care and adoption. The expected outcomes are to reduce the average length of time children spend in foster care, to lower the caseloads in order to meet new judicial time frames and to provide more intensive services, to accelerate the adoption process for older, special needs children, to reduce expenditures out of the Comprehensive Services Act pool, to return children to a family member or permanent placement more quickly, and to enable social workers to visit their children in foster care more frequently than the mandated minimal standard of once every 90 days.					
USDA Child and Adult Care Food Program (67600G)	10/8.25	\$3,038,740	\$0	\$3,038,740	\$0
The U.S. Department of Agriculture (USDA) Child and Adult Care Food Program provides partial reimbursement for snacks served to children in family day care homes. Funds also provide for nutrition training, monitoring, and technical assistance. The program serves children (ages infant to 12) in approved day care homes.					
USDA SACC Snacks (67601G)	0/0.0	\$156,000	\$0	\$156,000	\$0
The U.S. Department of Agriculture (USDA) provides partial reimbursement for snacks served to children in the School-Age Child Care program. The program serves school-aged children, grades K-8.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<b>U.S. Department of Health and Human Services Head Start Programs</b>					
Head Start is a national child development program that serves income eligible families with very young children. Families served by Head Start grants receive assistance with child education and development, social and health services and parent education including family literacy and English as a Second Language. The Local Cash Match requirements for Head Start grants are generally between 10 and 15 percent, however the agency substitutes in-kind services for the required match, whenever possible.					
Head Start Federal Program Grant (67602G)	28/28.0	\$3,733,426	\$319,362	\$3,414,064	\$0
Head Start is a national child development program that serves income-eligible families with children 3-5 years of age. Families served by Head Start receive assistance with child education and development, social and health services and parent education including family literacy and English as a second language. This funding will provide services to an estimated 434 children.					
Child Care Development Block Grant (67603G)	1/1.0	\$384,178	\$0	\$384,178	\$0
The Child Care Block Grant extends service hours and days of care for 171 children enrolled in part-day Head Start classrooms at Gum Springs Head Start Center, Fairfax County Public Schools (FCPS), and Higher Horizons Day Care Center. Funding also supports a summer Head Start classroom at FCPS.					
Early Head Start (67606G)	14/14.0	\$1,531,925	\$162,788	\$1,369,137	\$0
The Early Head Start program is a national child development program that serves income eligible families with children 0-3 years of age. Families served by Head Start receive assistance with child education and development, social and health services and parent education including family literacy and English as a second language. This funding will provide services to an estimated 152 children 0-3 years of age as well as pregnant mothers.					
Early Head Start – South County (67608G)	9/9.0	\$652,113	\$147,321	\$504,792	\$0
The South County Early Head Start program provides early, continuous, intensive child development and family support services to pregnant mothers and children between infancy and 3 years of age who meet or fall below the Federal poverty level. This program will serve an estimated 60 children.					
<b>SUBTOTAL HEAD START PROGRAM</b>	<b>52/52.0</b>	<b>\$6,301,642</b>	<b>\$629,471</b>	<b>\$5,672,171</b>	<b>\$0</b>
Virginia Preschool Initiative Grant (67604G)	2/2.0	\$976,175	\$0	\$976,175	\$0
The Virginia Department of Education Preschool Initiative allows Fairfax County to serve 629 children in a Statewide, comprehensive preschool program designed for at-risk four-year-olds.					
Child Care Assistance Program (CCAP) (67605G)	31/30.5	\$1,198,621	\$0	\$1,198,621	\$0
The Virginia Department of Social Services provides Child Care Development Fund (CCDF) funding for staff to support the provision of child care services, which includes eligibility determination and child care placement, as well as recruitment, resources, and referral activities.					
Child Care Quality Initiative Program (CCAP) (67605G - Phase 001)	0/0.0	\$147,500	\$0	\$147,500	\$0
The Virginia Department of Social Services allocates this funding to enhance the quality and supply of childcare services in the community.					
VIEW Day Care (67607G)	3/3.0	\$136,031	\$13,603	\$122,428	\$0
The Virginia Department of Social Services reimburses Fairfax County for child care services provided by the School Aged Child Care program to families who are participating in VIEW, the State Welfare Reform program. Required Local Cash Match for this program is 10 percent.					
Promoting Safe and Stable Families (67700G)	8/7.5	\$471,675	\$47,168	\$424,507	\$0
These Virginia Department of Social Services funds are used to develop, expand, and deliver family preservation and family support services. Required Local Cash Match for this program is 10 percent.					
<b>TOTAL DEPARTMENT OF FAMILY SERVICES</b>	<b>191/188.25</b>	<b>\$26,264,657</b>	<b>\$1,446,881</b>	<b>\$24,817,776</b>	<b>\$0</b>

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Health Department</i>					
Shelter Support Program (71002G)	2/1.13	\$0	\$0	\$0	\$0
The Virginia Department of Housing and Community Development Shelter Support Grant serves homeless individuals and families living in County shelters. The program provides health care services to shelter residents through a program jointly administered by the Health Department and the Department of Family Services. The funding for these positions is located in Agency 67, Department of Family Services.					
Care Act Grant Title I (71005G)	0/0.0	\$65,547	\$0	\$65,547	\$0
The Virginia Planning District Commission and Urban Development Title I – Ryan White Care Act Grant provides funding for emergency relief to metropolitan areas that have been impacted by the AIDS/HIV epidemic.					
Immunization Action Plan (71006G)	0/0.0	\$64,575	\$0	\$64,575	\$0
The U.S. Department of Health and Human Services Immunization Action Plan provides funding for outreach and education services regarding immunizations for children from low-income families within the community.					
Women's, Infants and Children (71007G)	19/19.0	\$1,008,936	\$0	\$1,008,936	\$0
The U.S. Department of Agriculture provides funding for the Women, Infants, and Children Grant. This program provides food, nutrition education, and breastfeeding promotion for pregnant, postpartum, or breastfeeding women, infants, and children under the age of five.					
Minority AIDS Project (71009G)	1/1.0	\$129,145	\$0	\$129,145	\$0
The Virginia State Health Department, Bureau of STD/AIDS Minority AIDS Project provides funding for concentrated minority HIV prevention education to a minimum of four minority populations in the community. This program also helps community-based organizations identify strategies for HIV prevention; it will assist with the dissemination of HIV public information and assist with the implementation of the State-sponsored surveys regarding HIV/AIDS among minorities.					
Perinatal Health Services (71010G)	1/1.0	\$166,892	\$0	\$166,892	\$0
The U.S. Department of Health and Human Services Perinatal Health Services Grant provides for nutrition counseling for low-income pregnant women to reduce the incidence of low birth rate in Fairfax County.					
Anonymous Test Site (71011G)	0/0.0	\$18,000	\$0	\$18,000	\$0
The Virginia Department of Health and Human Services Test Site grant provides confidential information on HIV/AIDS and the location of facilities where HIV/AIDS tests are given. A testing clinic is held weekly where clients can receive testing and counseling without having to give their names.					
Tuberculosis Grant (71014G)	1/1.0	\$63,500	\$0	\$63,500	\$0
The Center for Disease Control and Prevention Tuberculosis Control Program, administered by the Virginia Department of Health, Tuberculosis Control Division, provides funding for one Public Health Nurse to coordinate efforts on tuberculosis disease activities in Fairfax County. These efforts include timely reporting of newly diagnosed cases, monitoring the follow-up of tuberculosis suspects to ensure timely diagnosis and treatment, and assisting nursing staff with investigation of contact with active cases of tuberculosis in the County.					
Community Collaboration Grant (71019G)	0/0.0	\$28,000	\$0	\$28,000	\$0
The Virginia Department of Health, Division of HIV/AIDS, provides funding for this collaborative grant to provide HIV prevention/outreach to 10 predominately African-American Churches in the Fairfax/Falls Church area. The project includes a series of four preventive health programs for youth recruited from the prevention outreach effort. Church staff provide youth outreach, Northern Virginia AIDS Ministry provides youth counselors and the Health Department staff provides health education/prevention programs.					
School Health Incentive Grant (71020G)	0/0.0	\$86,917	\$0	\$86,917	\$0
The Virginia Department of Education provides funding to the Fairfax County Public Schools to purchase nursing services in the schools. This funding supports physical health care services such as g-tube feeding, catheterization and tracheal suctioning, and medical administration.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Cardiovascular Risk Reduction (71021G)	0/0.0	\$35,307	\$0	\$35,307	\$0
The Virginia Department of Health, Division of Chronic Disease Prevention/Nutrition provides funding from the Preventative Health and Health Services (PHHS) Block Grant for Chronic Disease Prevention. The major focus of this grant is the prevention of, and early intervention for, cardiovascular disease process to control the risk factors associated with cardiovascular diseases.					
Immunization WIC Grant (71022G)	0/0.0	\$112,000	\$0	\$112,000	\$0
The State Health Department received Federal funds to improve the immunization status of children receiving WIC services. The state selected four WIC sites in Fairfax County to implement an immunization assessment and monitoring program. The sites were selected due to the volume of infants and children receiving WIC services. The major goal for this project is to implement a system to assess immunization records of children enrolled in WIC and to refer children needing immunizations to their appropriate health care provider.					
Care Act Title III (71023G)	0/0.0	\$5,000	\$0	\$5,000	\$0
The Health Department is currently receiving funds from Title III of the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act. Title III funds are awarded to early intervention programs funded by hospitals or city and county Health Departments and support comprehensive primary health care programs for people living with HIV and AIDS. Northern Virginia's Title III grant is awarded to Inova Juniper Program on behalf of the Northern Virginia Primary Care Alliance. The Alliance consists of Inova, the Whitman-Walker Clinic of Northern Virginia, Prince William Interfaith Volunteer Caregivers and the Health Departments of the City of Alexandria and Fairfax County. The Health Department's current Title III grant provides dental care for HIV positive clients enrolled in the Health Department's Case Management Program (CMP).					
Family Planning – Title X (71024G)	0/0.0	\$30,000	\$0	\$30,000	\$0
The State Health Department provides funding to cover the cost of Pap Smears for maternity clients. Pap Smears screen for cervical cancer and vaginal/cervical infections. In the past, localities sent invoices to the State who then paid the vendor. In an effort to streamline the billing process, localities began directly reimbursing vendors in FY 2002.					
<b>TOTAL HEALTH DEPARTMENT</b>	<b>24/23.13</b>	<b>\$1,813,819</b>	<b>\$0</b>	<b>\$1,813,819</b>	<b>\$0</b>
<b><i>Circuit Court and Records</i></b>					
Alternative Dispute Resolution/Neutral Case Evaluation Grant (80003G)	1/1.0	\$40,426	\$0	\$40,426	\$0
The Supreme Court of Virginia Alternative Dispute Resolution/Neutral Case Evaluation Grant will provide funding for settlement conferences which will allow judges and attorneys to settle lawsuits prior to trial.					
<b><i>Juvenile Domestic Relations Court</i></b>					
Juvenile Accountability Incentive Block Grant (81013G)	4/3.0	\$165,000	\$16,500	\$148,500	\$0
The Virginia Department of Criminal Justice Services provides funding to combat violent youth crime, to increase accountability for juvenile criminal offenses, and to promote greater accountability in the Juvenile Justice System. Required Local Cash Match for this program is 10 percent.					
Residential Aftercare Program (81014G)	2/2.0	\$75,000	\$37,500	\$37,500	\$0
The Virginia Department of Criminal Justice Services provides funding for intensive aftercare supervision at the Boy's Probation House and a post-dispositional treatment program for the Juvenile Detention Center. This is the fourth year of a five-year grant. Required Local Cash Match for this program is 50 percent.					
Truancy Coordinator (81015G)	1/1.0	\$20,834	\$0	\$20,834	\$0
The Department of Juvenile Justice partially reimburses the County for cost of a Truancy Coordinator (Probation Counselor III) position. This is legislatively mandated.					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Young Offender Grant	1/1.0	\$0	\$0	\$0	\$0
<p>This grant, funded by the Virginia Department of Criminal Justice Services (DCJS) is for the development and implementation of a Young Offender Program targeted to enhance services to juvenile offenders under the age of 14 years. An initial award of \$156,023, received in December 2001, is for the first 18-month funding period of this project (January 1, 2002 – June 30, 2003). No additional funding is expected during FY 2003, however, it is expected that this grant will continue beyond the initial 18-month period, and there will be local cash match required in future program years. A 25 percent local match is required for the second period (July 1, 2003 – June 30, 2004), a 50 percent match is required for the third period (July 1, 2004 – June 30, 2005), and a 75 percent match is required for the final period (July 1, 2005 – December 31, 2006).</p>					
Treatment of Juvenile Sex Offenders Grant	1/1.0	\$190,656	\$55,656	\$135,000	\$0
<p>This grant, funded by the Virginia Department of Criminal Justice Services (DCJS) is for the development and implementation of the Juvenile Sex Offender Treatment Enhancement Program. The proposed program builds on existing services and adds intensive assessment, intensive supervision, small caseloads, and home-based family intervention services to this population.</p>					
<b>TOTAL JUVENILE AND DOMESTIC RELATIONS COURT</b>	<b>9/8.0</b>	<b>\$451,490</b>	<b>\$109,656</b>	<b>\$341,834</b>	<b>\$0</b>
<b>General District Court</b>					
Pretrial Services Expansion (85002G)	3/3.0	\$200,863	\$0	\$200,863	\$0
<p>The Virginia Department of Criminal Justice Services Pretrial Services Expansion Program provides funds to enable Pretrial Evaluation Unit personnel to provide information to magistrates and judges concerning the release eligibility of defendants confined to jail. This grant enables personnel to locate alternative release situations for individuals who cannot make bond or who require a more secure release alternative.</p>					
Comprehensive Community Corrections Act for Local Offenders (85004G)	6/6.0	\$369,588	\$0	\$369,588	\$0
<p>The Virginia Department of Criminal Justice Services Comprehensive Community Corrections Act for Local Offenders replaces the Community Diversion Incentive Program. This grant supports local programs that help keep non-violent misdemeanor offenders out of jail.</p>					
<b>TOTAL GENERAL DISTRICT COURT</b>	<b>9/9.0</b>	<b>\$570,451</b>	<b>\$0</b>	<b>\$570,451</b>	<b>\$0</b>
<b>Police Department</b>					
Seized Funds (90002G)	0/0.0	\$325,000	\$0	\$325,000	\$0
<p>The Seized Funds Program provides additional funding for law enforcement activities under authority of the Comprehensive Crime Control Act of 1984 and the Anti-Drug Abuse Act of 1986. These funds are released by the Department of Justice from asset seizures stemming from illegal narcotics activity. The program serves residents of Fairfax County.</p>					
Victim Witness Assistance (90016G)	5/5.0	\$199,822	\$0	\$199,822	\$0
<p>The Department of Criminal Justice Services provides funding for the Victim Witness Assistance Program. This award provides funding to ensure that staffing levels are adequate to provide services.</p>					
Local Law Enforcement Block Grant (90019G)	0/0.0	\$249,756	\$24,976	\$224,780	\$0
<p>The Local Law Enforcement Block Grant program provides funding for the purpose of reducing crime and improving public safety. The program serves the residents of Fairfax County through the acquisition of equipment and technology. Required Local Cash Match for this program is 10 percent.</p>					
Operation Kids Program (90021G)	0/0.0	\$60,000	\$0	\$60,000	\$0
<p>The Virginia Department of Motor Vehicles provides funding for overtime salaries and equipment necessary to continue the Operation Kids Child Passenger Safety Program, which includes public information, education, and selective enforcement.</p>					
Smooth Operator Program (90022G)	0/0.0	\$85,000	\$0	\$85,000	\$0
<p>The Virginia Department of Motor Vehicles provides funding for overtime salaries and educational materials for the continued targeting of aggressive drivers and the most common causes of traffic crashes and fatalities in the region.</p>					

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Someplace Safe (90025G)	1/1.0	\$63,939	\$15,985	\$47,954	\$0
The Department of Criminal Justice Services provides funding for the Victim Witness Unit's "Someplace Safe" Program, which provides a police response to domestic violence. The program serves residents of Fairfax County. Required Local Cash Match for this program is 25 percent.					
I-95/495 Patrol Augmentation (90027G)	0/0.0	\$188,259	\$0	\$188,259	\$0
The Virginia Department of Transportation provides overtime salaries for sworn officers serving the I-95/1-395/1-495 Congestion Management Program during the eight year Mixing Bowl construction project.					
Traffic Safety Watch (90029G)	0/0.0	\$75,000	\$0	\$75,000	\$0
The Virginia Department of Motor Vehicles provides for the continued distribution of educational information, targeting aggressive drivers, red light runners, and drivers who fail to properly buckle up children.					
Bulletproof Vest Program (90013G)	0/0.0	\$65,672	\$32,836	\$32,836	\$0
Through the Bulletproof Vest Program, the Department of Justice, Bureau of Criminal Justice Assistance, provides funding for the purchase of new or replacement ballistic vest for the protection of sworn law enforcement officers. One vest may be purchased per officer per year under the provisions of this program. Required Local Cash Match for this program is 50 percent.					
Click-It or Ticket Program	0/0.0	\$65,000	\$0	\$65,000	\$0
The Virginia Department of Motor Vehicles provides funding to support the cost of enforcement efforts targeting the proper use of seat belts and child safety seats in Fairfax County. Funding will be used for officer overtime and program-related operating expenses.					
District Challenge Program	0/0.0	\$15,000	\$0	\$15,000	\$0
The Virginia Department of Motor Vehicles provides funding for overtime salaries and educational materials targeting aggressive driving and other common causes of traffic crashes and fatalities in the region. Funding will be used for program-related operating expenses.					
<b>TOTAL POLICE DEPARTMENT</b>	<b>6/6.0</b>	<b>\$1,392,448</b>	<b>\$73,797</b>	<b>\$1,318,651</b>	<b>\$0</b>
<b>Office of the Sheriff</b>					
Bulletproof Vest Program (91005G)	0/0.0	\$8,076	\$4,038	\$4,038	\$0
The Bulletproof Vest Program Grant was established by Public Law 105-181 and provides federal money to assist local law enforcement and correctional agencies with the purchase of bulletproof vests. Required Local Cash Match for this program is 50 percent.					
<b>TOTAL OFFICE OF THE SHERIFF</b>	<b>0/0.0</b>	<b>\$8,076</b>	<b>\$4,038</b>	<b>\$4,038</b>	<b>\$0</b>
<b>Fire and Rescue Department</b>					
Virginia Department of Fire Programs and Fund Award (92001G)	3/3.0	\$1,272,040	\$0	\$1,272,040	\$0
The Fire Programs Fund Award provides funding for: Fire Services training; constructing, improving and expanding regional fire service training facilities; public fire safety education; purchasing firefighting equipment or firefighting apparatus; or purchasing protective clothing and protective equipment for firefighting personnel. Program revenues may not be used to supplant County funding for these activities. The program serves residents of Fairfax County, as well as the Towns of Clifton and Herndon.					
Two-for-Life (92004G)	0/0.0	\$407,454	\$0	\$407,454	\$0
The Virginia Department of Health, Division of Emergency Services Two-for-Life Program is funded from the \$2 fee included as part of the annual Virginia motor vehicle registration. Funds are set aside by the State for local jurisdictions for emergency medical services purposes, including the training of EMS personnel and the purchase of necessary equipment and supplies. Funds are allocated based on the vehicle registrations processed in each locality. The program serves residents of Fairfax County.					
Urban Search and Rescue (92005G)	0/0.0	\$200,000	\$0	\$200,000	\$0
The responsibilities and procedures for national search and rescue activities under the Robert T. Stafford Disaster are set forth in a cooperative agreement between the Federal Emergency Management Agency (FEMA) and the County. Funding is provided to enhance, support, and maintain the readiness of the Department's Urban Search and Rescue Team, equipment cache and medical supplies.					



# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
Rescue Squad Assistance (92006G)	0/0.0	\$50,000	\$25,000	\$25,000	\$0
The Virginia Department of Health, Office of Emergency Medical Services, established the Rescue Squad Assistance Fund (RSAF) to provide financial assistance to EMS organizations for the purchase of EMS equipment, supplies, and training materials. These funds are awarded competitively and have been used to purchase defibrillators and rescue/extrication training equipment. Required Local Cash Match for this program is 50 percent.					
FEMA Activation (92010G)	0/0.0	\$20,000	\$0	\$20,000	\$0
The responsibilities and procedures for national urban search and rescue activities provided by the Department's Urban Search and Rescue Team are identified in a memorandum of agreement with the Federal Emergency Management Agency (FEMA). Activities are performed at the request of a Government Agency and are provided at the option of the local jurisdiction. Upon activation, an appropriation is necessary to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. All expenditures related to an activation are reimbursed by the appropriate agency requesting the deployment. This appropriation is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team (VA-TF1).					
International Urban Search & Rescue (92013G)	1/1.0	\$830,117	\$52,000	\$778,117	\$0
A memorandum with the U.S. Agency for International Development (USAID), Office of Foreign Disaster Assistance (OFDA) exists to provide emergency urban search and rescue services internationally. Funding is provided to enhance, support, and maintain the readiness of the Department's Urban Search and Rescue Team, equipment cache, and medical supplies. Required Local Cash Match for this program is 25 percent of personnel-related costs, including overtime.					
ALS Training Support (92017G)	0/0.0	\$20,000	\$0	\$20,000	\$0
This grant from the Virginia Department of Health, Office of Emergency Medical Services is to support advanced life support training of the Department's emergency medical service providers. This grant serves the residents of the County by training additional emergency medical services providers to an advanced skill level.					
EMS Funding Initiatives Grants	0/0.0	\$20,000	\$10,000	\$10,000	\$0
These grants from the Office of Emergency Medical Services, Virginia Department of Health, provide limited funding for the purchase of specified equipment to address critical statewide emergency medical services needs. Items such as automatic external defibrillation devices and computers have been funded through these grants. Required Local Cash Match for this program is 50 percent.					
Virginia Fire Services Mini-grant	0/0.0	\$10,000	\$5,000	\$5,000	\$0
The purpose of this grant from the Virginia Fire Service Board is to benefit fire suppression training programs and to benefit the provision of fire and emergency services in a locality. Grant awards are currently limited to \$10,000 per grant. Required Local Cash Match for this program is 50 percent.					
OFDA Activation	0/0.0	\$800,000	\$0	\$800,000	\$0
The responsibilities and procedures for international urban search and rescue activities provided by the Department's Urban Search and Rescue Team are identified in a memorandum of agreement with the Office of Foreign Disaster Assistance (OFDA). Activities are performed at the request of a Government Agency and are provided at the option of the local jurisdiction. Upon activation, an appropriation is necessary to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. All expenditures related to an activation are reimbursed by the appropriate agency requesting the deployment. This appropriation is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team (USAID SAR 1).					
Assistance to Firefighters Act Grant Program	0/0.0	\$500,000	\$150,000	\$350,000	\$0
This is a new multi-year initiative passed by Congress and signed by the President in October 2001 to provide assistance to firefighters. Awards are made to local fire departments on a competitive basis. Eligible categories for a specific award period are determined by the Federal Emergency Management Agency (FEMA). Categories include training, wellness and fitness programs, vehicles, equipment, personal protective equipment, and fire prevention programs. Required Local Cash Match for this program is 30 percent.					
<b>TOTAL FIRE AND RESCUE DEPARTMENT</b>	<b>4/4.0</b>	<b>\$4,129,611</b>	<b>\$242,000</b>	<b>\$3,887,611</b>	<b>\$0</b>

# FUND 102 FEDERAL/STATE GRANT FUND

FY 2003 ANTICIPATED GRANT AWARDS					
			SOURCES OF FUNDING		
PROGRAM	FY 2003 GRANT FUNDED POSITIONS/SYE	FY 2003 TOTAL PROJECTED FUNDING	GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Reserve for Anticipated Grants (subtotal of grants in above table)</i>	254/249.38	\$37,163,482	\$2,282,529	\$34,880,953	
<i>Reserve for Unanticipated Grants</i>	0/0.0	\$1,075,000	\$75,000	\$1,000,000	\$0
<b>TOTAL RESERVES</b>	<b>254/249.38</b>	<b>\$38,238,482</b>	<b>\$2,357,529</b>	<b>\$35,880,953</b>	<b>\$0</b>
<i>TOTAL APPROPRIATED DIRECTLY TO AGENCIES</i>	0/0.0	\$6,855,976	\$6,015,649	\$840,327	\$0
<b>TOTAL FUND<sup>1</sup></b>	<b>274/269.38</b>	<b>\$45,094,458</b>	<b>\$8,373,178</b>	<b>\$36,721,280</b>	<b>\$0</b>

<sup>1</sup> The total number of merit grant positions in Fund 102, Federal/State Grant Fund, includes 20/20.0 SYE positions (12/12.0 SYE positions associated with Title IV-E funding in the Juvenile and Domestic Relations District Court (JDRC), 6/6.0 SYE positions associated with the National Emergency Grant in the Department of Family Services (DFS), 1/1.0 SYE Engineer II in the Department of Public Works and Environmental Services (DPWES), Office of Capital Facilities and 1/1.0 SYE Planner III in the Department of Planning and Zoning (DPZ)) that are not summarized in the *Anticipated Grant Awards* table. The positions in JDRC and DFS were approved by the Board of Supervisors after publication of the FY 2003 Advertised Budget Plan. Additional funding for the DPWES and DPZ grants is not anticipated in FY 2003, however, existing funds are likely to be carried over from FY 2002, thus allowing the positions to continue for at least part of FY 2003. For this reason, the positions will be maintained in the position count, and the overall position total in Fund 102, Federal/State Grant Fund, is 274/269.38 SYE.

# FUND 102 FEDERAL/STATE GRANT FUND

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 102, Federal/State Grant Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$103,224</b>	<b>\$67,730</b>	<b>\$951,880</b>	<b>\$27,877</b>	<b>\$27,877</b>
Revenue:					
Federal Funds	\$19,405,062	\$3,454,446	\$52,032,676	\$840,327	\$840,327
State Funds <sup>1</sup>	4,555,251	0	10,472,474	0	0
Local Cash Match	1,161,176	0	3,450,513	0	0
Other Match	5,278,304	6,987,973	8,696,510	6,015,649	6,015,649
Other Non-profit Grants	10,000	0	169,049	0	0
Seized Funds	1,385,190	0	1,040,225	0	0
Interest - Seized Funds	65,829	0	0	0	0
Interest - Fire Programs Funds	71,605	0	0	0	0
Miscellaneous Revenue	191,859	0	515,853	0	0
Reserve for Estimated Grant Funding	0	30,582,013	10,944,552	35,880,953	35,880,953
Reserve for Estimated Local Cash Match	0	2,163,743	2,536,516	2,357,529	2,357,529
<b>Total Revenue</b>	<b>\$32,124,276</b>	<b>\$43,188,175</b>	<b>\$89,858,368</b>	<b>\$45,094,458</b>	<b>\$45,094,458</b>
<b>Total Available</b>	<b>\$32,227,500</b>	<b>\$43,255,905</b>	<b>\$90,810,248</b>	<b>\$45,122,335</b>	<b>\$45,122,335</b>

# FUND 102 FEDERAL/STATE GRANT FUND

## FUND STATEMENT

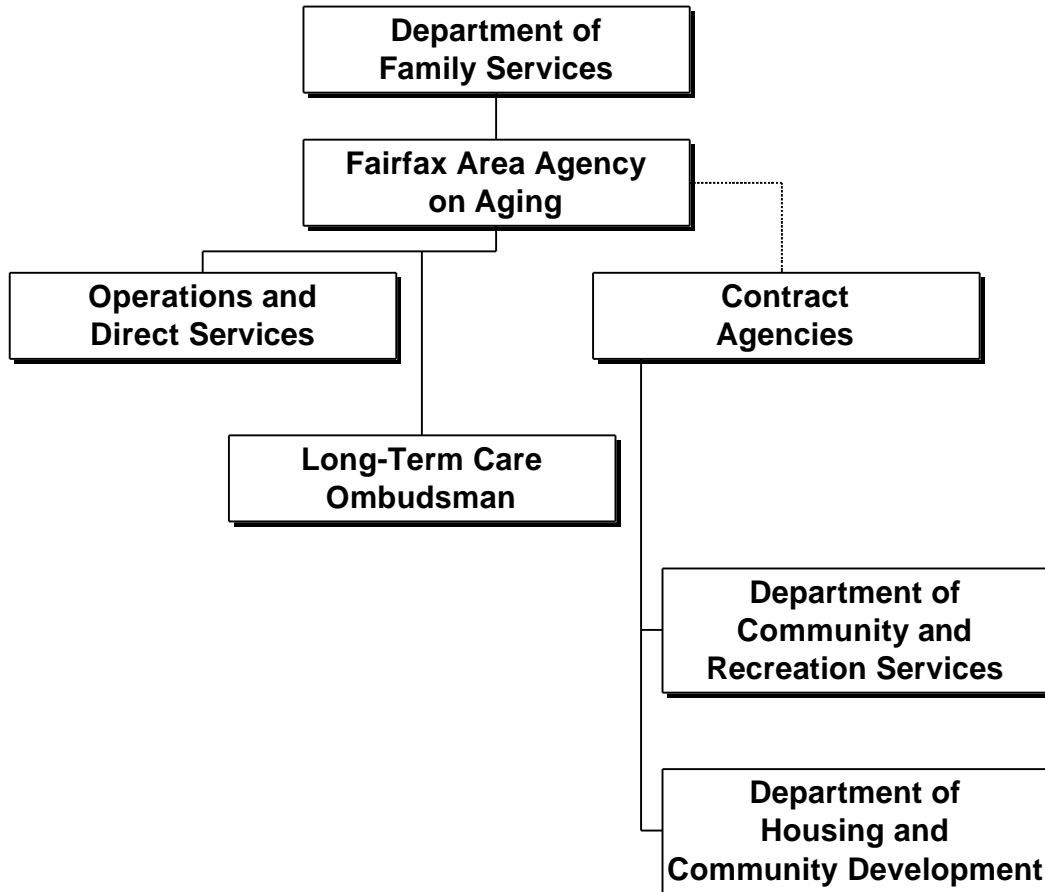
**Fund Type G10, Special Revenue Funds**

**Fund 102, Federal/State Grant Fund**

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Office of County Executive	\$84,038	\$0	\$12,146,567	\$0	\$0
Office for Women	35,000	0	35,000	0	0
Capital Facilities	133,596	0	1,433,183	0	0
Department of Planning and Zoning	73,503	0	84,572	0	0
Department of Housing and Community Development	380,357	0	2,616,974	0	0
Office of Human Rights	73,469	0	282,610	0	0
Department of Transportation	645,337	0	995,384	0	0
Department of Community and Recreation Services	59,867	0	82,512	0	0
Fairfax County Public Library	16,128	0	332,413	0	0
Department of Family Services <sup>1</sup>	15,585,107	0	32,388,818	0	0
Health Department	1,695,421	0	1,918,604	0	0
Circuit Court and Records	85,795	0	101,055	0	0
Juvenile and Domestic Relations District Court	333,796	0	1,209,550	0	0
Commonwealth's Attorney	0	0	48,278	0	0
General District Court	560,687	0	578,756	0	0
Police Department	9,604,679	10,432,419	17,993,863	6,845,976	6,845,976
Office of the Sheriff	0	0	18,682	0	0
Fire and Rescue Department	1,908,840	10,000	5,062,506	10,000	10,000
Animal Shelter	0	0	35,898	0	0
Unclassified Administrative	0	32,745,756	13,417,146	38,238,482	38,238,482
<b>Total Expenditures</b>	<b>\$31,275,620</b>	<b>\$43,188,175</b>	<b>\$90,782,371</b>	<b>\$45,094,458</b>	<b>\$45,094,458</b>
<b>Total Disbursements</b>	<b>\$31,275,620</b>	<b>\$43,188,175</b>	<b>\$90,782,371</b>	<b>\$45,094,458</b>	<b>\$45,094,458</b>
<b>Ending Balance</b>	<b>\$951,880</b>	<b>\$67,730</b>	<b>\$27,877</b>	<b>\$27,877</b>	<b>\$27,877</b>

<sup>1</sup> An increase of \$27,277 in FY 2001 actuals is required to accrue expenditures and associated revenues incurred by the schools during FY 2001 for the Early Head Start Program and the Child Care and Development Block Grant. A commensurate decrease is included in the *FY 2002 Revised Budget Plan* as these funds are no longer available to carry over to FY 2002.

# FAIRFAX AREA AGENCY ON AGING



# FUND 103

## AGING GRANTS AND PROGRAMS

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### *Agency Position Summary*

37 Grant Positions / 36.0 Grant Staff Years

### ***Position Detail Information***

#### **DEPARTMENT OF FAMILY SERVICES**

##### **OPERATIONS AND DIRECT SERVICES**

##### **Community-Based Social Services**

1	Human Services Worker IV
1	Human Services Worker III
1	Human Services Worker I
1	Volunteer Services Program Manager
1	Volunteer Services Coordinator II
1	Volunteer Services Coordinator I, PT
1	Social Worker II
1	Administrative Assistant II, PT
8	Positions
7.0	Staff Years

##### **Care Coordination for the Elderly Virginian**

1	Social Work Supervisor
2	Social Workers II
1	Social Worker III
1	Mental Health Therapist II
2	Public Health Nurses II
1	Management Analyst I
1	Administrative Assistant II
9	Positions
9.0	Staff Years

##### **Home Delivered Meals**

1	Human Services Worker IV
2	Human Services Workers III
2	Human Services Workers I
5	Positions
5.0	Staff Years

##### **Family Caregiver Support**

1	Management Analyst III
1	Position
1.0	Staff Year

##### **LONG-TERM CARE OMBUDSMAN**

1	Long-Term Care Ombudsman
3	Long-Term Care Assistant Ombudsmen
4	Positions
4.0	Staff Years

#### **DEPARTMENT OF COMMUNITY AND RECREATION SERVICES**

##### **Congregate Meals**

5	Recreation Specialists II
5	Recreation Assistants
10	Positions
10.0	Staff Years
PT	Denotes Part-Time Positions

# FUND 103

## AGING GRANTS AND PROGRAMS

### Agency Mission

To promote and sustain a high quality of life for older persons residing in Fairfax County by offering a mixture of services, provided through the public and private sectors, that maximize personal choice, dignity, and independence.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Grant	35/ 34	36/ 35	37/ 36	37/ 36	37/ 36
Expenditures:					
Personnel Services	\$1,659,736	\$1,792,064	\$2,382,013	\$1,956,975	\$1,956,975
Operating Expenses	2,032,735	2,064,790	2,766,336	2,173,357	2,185,097
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$3,692,471</b>	<b>\$3,856,854</b>	<b>\$5,148,349</b>	<b>\$4,130,332</b>	<b>\$4,142,072</b>
Revenue:					
Federal	\$1,089,190	\$989,585	\$1,405,306	\$1,078,126	\$1,078,126
State	820,972	815,304	1,036,796	826,152	826,152
Project Income	307,997	291,309	360,278	313,954	336,028
Other Jurisdictions' Share of the Ombudsman Program	67,844	83,995	90,183	83,995	83,995
City of Fairfax	31,638	33,013	33,013	33,013	33,013
City of Falls Church	34,793	36,306	36,306	36,306	36,306
Private Corporations	15,240	15,116	14,259	12,453	12,453
<b>Total Revenue</b>	<b>\$2,367,674</b>	<b>\$2,264,628</b>	<b>\$2,976,141</b>	<b>\$2,383,999</b>	<b>\$2,406,073</b>
<b>Net Cost to the County</b>	<b>\$1,324,797</b>	<b>\$1,592,226</b>	<b>\$2,172,208</b>	<b>\$1,746,333</b>	<b>\$1,735,999</b>

### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A decrease of \$26,144 as part of the \$28.8 million in Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include a decrease of \$26,144 in agency training initiatives and administrative costs.
- ◆ An increase of \$37,884 to establish a new Meals-on-Wheels route in the Chantilly/Centreville area.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A decrease of \$41,850 as part of the \$24.2 million in Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include:
  - Reduction of \$20,000 in the Congregate Meals Program due to lower than expected enrollment at the new Herndon Harbor Adult Day Health Care Center.

# FUND 103

## AGING GRANTS AND PROGRAMS

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- Reduction of \$20,550 in the Care Coordination program, which provides in-home services and equipment for elderly citizens who are waiting for Medicaid assistance approval.
  - Reduction of \$1,300 for administration of the Community Based Services program.
  - ◆ A net increase of \$277,126 is primarily due to a shift in the reporting period for State-supported programs from July to June in order to align the program year with the federal fiscal year. As a result, program year 2001 was funded for 15 months as opposed to 12 months.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

The purpose of the Fairfax Area Agency on Aging (FAAA) is to be a community leader on aging issues and to promote programs and activities that contribute to the independence and well being of elders and their caregivers.

In FY 2003, as in the past, the FAAA will be the focal point for the network of county and private sector agencies serving the interests of the elderly. The FAAA plays a key role linking practice and policy for Fairfax County and will continue to advocate for the needs of seniors. The agency helps seniors remain in the community through the administration of social service programs that deal with older persons whose needs are varied and may require intervention by one or more agency services. The Fairfax Area Commission on Aging, appointed by the Board of Supervisors and the cities of Fairfax and Falls Church, serves as the official advisory body to the FAAA.

Volunteerism is an integral part of FAAA program operations, allowing citizens to assist older persons and giving seniors the opportunity to become involved in community service. The agency operates programs that serve older persons, as well as programs that utilize older persons as resources to the community. Approximately 2,500 individuals volunteer their time for FAAA-sponsored programs.

In terms of funding, the Title III-C (1) Congregate Meals program, which will serve an estimated 182,193 meals to the elderly in FY 2003, will continue to be the largest program administered in Fund 103. While the Department of Family Services (DFS) has oversight of Fund 103, two other County Agencies have primary responsibility for administering the Congregate Meals program:

- ◆ The Department of Housing and Community Development administers the meal programs at three County-owned residential facilities: the Lewinsville Senior Residence, the Lincolnia Senior Residence, and the Little River Glen Senior Residence. It also administers meal programs at the Annandale, Herndon Harbor House, and Mount Vernon Adult Day Health Care Centers.
- ◆ The Department of Community and Recreation Services administers the congregate noon meal program at 15 existing Senior Centers and one Adult Day Health Care Center.

The Title III-C (2) Home Delivered Meals Program provides meals to frail seniors who are homebound, unable to prepare their own meals, and without informal or formal caregiver support to help them prepare meals. In FY 2002, the agency estimates it will serve 249,826 meals through this program.

The Northern Virginia Long-Term Care Ombudsman Program is jointly funded by Fairfax County, Arlington County, Prince William County, Loudoun County, and the City of Alexandria. The goals of this program are to investigate and help resolve complaints concerning nursing homes, assisted care facilities, and community-based home care.



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## AGING GRANTS AND PROGRAMS

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The Care Coordination for the Elderly Virginian (CCEV) grant, formerly called Case Management for Elderly Virginians, is a joint program of Fairfax County's Department of Family Services (DFS), the Fairfax Area Agency on Aging, the Health Department, the Community Services Board, and the Department of Systems Management for Human Services. This program uses a multidisciplinary approach to the assessment and care plan development process. Case managers from all disciplines have direct access to authorize long-term care services that are administered under DFS, the FAAA, and the Health Department.

### Key Accomplishments

- ◆ Sponsored the Older Worker Job Fair and Technology event for the first time at the Fairfax County Government Center in conjunction with other county departments and outside businesses. Provided a high quality fair with greater participation than in FY2000 and served an unprecedented 2,046 participants.
- ◆ Provided staff support to the Commission on Aging representatives to the Long Term Care Task Force. Provided resources to the Task Force's incubator groups, which were formed to develop strategies to address gaps in long-term care services. At the end of FY 2001, the incubator groups finalized strategies that were presented to the Task Force.
- ◆ Distributed over 350 brochures as participants in the Senior Information Center (SIC) pilot project to provide resource information to seniors and their families in local doctors' offices. The Senior Information Center (SIC) is a coalition of agencies and organizations serving seniors in the Fairfax area. The coalition developed and designed the brochure and solicited participation from six local doctors' offices.
- ◆ Participated in a business redesign for the Falls Church case management pilot in collaboration with staff from the Health Department and the Department of Systems Management for Human Services.
- ◆ Co-sponsored Senior Information Day with WETA, by receiving inquiries and providing referrals and service to hundreds of callers including commuters, the senior community, family caregivers, and e-mails from the public.

### FY 2003 Initiatives

- ◆ Plan and prepare for the growing number of seniors and adults with disabilities. Adult and Aging staff will continue to support the Long-Term Care Task Force, a citizen work group that studies these issues and will make recommendations regarding long-term care service delivery.
- ◆ Develop a community education program targeting family caregivers of persons needing long term services.
- ◆ Explore opportunities to provide appropriate, accessible services to culturally diverse, non-English speaking elders and their caregivers through technical assistance to the many small minority groups and organizations in the community.
- ◆ Eliminate the waiting list of frail, homebound elderly citizens who need food, by establishing a new Meals-on-Wheels route in the Centreville/Chantilly area.

### Performance Measurement Results

Fairfax Area Agency on Aging (FAAA) will continue its service focus on helping elderly persons and adults with disabilities to live in their own homes with a performance goal of 80 percent of persons receiving case management in their homes at the time of case closure or after one year of service delivery. A County Long-Term Care Task Force has presented initial findings on demographics and cross-cutting themes of concern, which include workforce/labor supply issues for in-home services and the need for improving consumer awareness, knowledge, and access to services. To meet the objective

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## AGING GRANTS AND PROGRAMS

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of keeping people in their homes, FAAA is piloting task based in-home services. FAAA continues to provide case management and is working to enhance its joint case management work with the Health Department. FAAA also seeks to exceed its goal that 40 percent of home-delivered meals clients and 80 percent of congregate meals clients score at or below a moderate risk category on the Nutritional Screening Initiative (NSI) in order to maximize personal health.

### Funding Adjustments

*The following funding adjustments from the FY2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net decrease of \$371,961 in Personnel Services reflects a decrease of \$536,872 primarily due to the carryover of unexpended FY 2001 grant funds to FY 2002. Carryover of grant funds is necessary because grant program years generally run from October 1 to September 30, while the County's fiscal year runs from July 1 to June 30. This decrease is partially offset by an increase of \$91,258 for salary adjustments necessary to support the County's compensation program and an increase of \$73,653 to support the Title III-E Family Caregiver grant award approved by the Board of Supervisors on June 11, 2001.
- ◆ A net decrease of \$410,780 in Operating Expenses reflects a decrease of \$521,824 primarily due to the carryover of unexpended FY 2001 grant funds to FY 2002. This decrease is partially offset by an increase of \$54,044 for new grant awards and an increase of \$57,000 to support the Title III-E Family Caregiver grant award approved by the Board of Supervisors on June 11, 2001.

*The following funding adjustments reflect all approved changes in the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$745,399 reflects the carryover of unexpended FY 2001 grant funds to FY 2002. Carryover of grant funds is necessary because grant program years generally run from October 1 to September 30, while the County's fiscal year runs from July 1 to June 30.
- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$261,306 and 1/1.0 SYE to support the Title III-E Family Caregiver grant award approved by the Board of Supervisors on June 11, 2001.
- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$49,514 is due to the Title III-B Community-Based Social Services and Title III-C (2) Home-Delivered Meals Program.

### Objectives

- ◆ To maintain the number of elderly persons and adults with disabilities receiving case management services who remain in their homes after one year of service or who are in their own home at termination of services at 80 percent.
- ◆ To maintain the number of seniors receiving community-based services who remain living in the community rather than entering an institution after one year of service or information at 95 percent.
- ◆ To maintain the number of clients served who scored at or below a moderate risk category on the Nutritional Screening Initiative (NSI), a risk tool, at 40 percent for home-delivered meals and 80 percent for congregate meals in order to maximize personal health.
- ◆ To meet the State standard by maintaining the percent of Adult Protective Services (APS) and Ombudsman investigations completed within 45 days at 95 percent or more, in order to protect vulnerable adults.

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## AGING GRANTS AND PROGRAMS

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Adult and Aging/Long Term Care clients served	2,017	2,044	2,400 / 2,046	2,200	2,200
Clients served with community-based services (CBS)	6,200	6,429	6,459 / 7,038	6,939	6,939
Meals provided	425,005	430,823	430,823 / 427,681	432,019	442,579
APS and Ombudsman Investigations conducted	887	750	870 / 698	750	750
<b>Efficiency:</b>					
Cost per Adult and Aging/Long Term Care Client	\$3,347	\$3,732	\$3,361 / \$4,025	\$3,855	\$4,215
Cost per CBS client <sup>1</sup>	\$73	\$77	\$80 / \$77	\$103	\$104
Cost per meal	\$7	\$8	\$8 / \$9	\$10	\$10
Cost per investigation	\$1,330	\$1,677	\$1,496 / \$1,880	\$1,903	\$1,971
<b>Service Quality:</b>					
Percent of Adult and Aging/Long Term Care clients satisfied with services	93%	91%	90% / 89%	90%	90%
Percent of CBS clients satisfied with the information and services	96%	96%	95% / 98%	95%	95%
Percent of clients satisfied with meal quality and quantity	98%	90%	95% / 100%	95%	95%
Investigations completed within the State standard of 45 days	852	686	827 / 697	718	740
<b>Outcome:</b>					
Percent of clients who remain in their homes after one year of services <sup>2</sup>	83%	79%	80% / 94%	80%	80%
Percent of CBS clients who remain in community after one year of service or information	99%	98%	95% / 98%	95%	95%
Percent of clients served home-delivered meals who score at or below a moderate nutritional risk category	NA	44%	20% / 44%	40%	40%
Percent of clients served congregate meals who score at or below a moderate nutritional risk category	77%	86%	80% / 88%	80%	80%
Percent of investigations completed within 45 days	96%	92%	95% / 96%	95%	95%

<sup>1</sup> FY 2003 includes an increase of \$130,653 from additional award (OAA Title III-E).

<sup>2</sup> In FY 2001, this indicator was revised to reflect a client's placement on the first action date that takes place a year after the service. If the client's case was not open for a year, the data used was the client's permanent residence upon discharge.

# FUND 103 AGING GRANTS AND PROGRAMS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 103, Aging Grants and Programs

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$557,850</b>	<b>\$0</b>	<b>\$535,697</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Federal Funds	\$1,089,190	\$989,585	\$1,405,306	\$1,078,126	\$1,078,126
State Funds	820,972	815,304	1,036,796	826,152	826,152
Project Income	307,997	291,309	360,278	313,954	336,028
Other Jurisdictions' Share of Ombudsman Program	67,844	83,995	90,183	83,995	83,995
City of Fairfax	31,638	33,013	33,013	33,013	33,013
City of Falls Church	34,793	36,306	36,306	36,306	36,306
Private Corporations	15,240	15,116	14,259	12,453	12,453
<b>Total Revenue</b>	<b>\$2,367,674</b>	<b>\$2,264,628</b>	<b>\$2,976,141</b>	<b>\$2,383,999</b>	<b>\$2,406,073</b>
Transfer In:					
General Fund (001)	\$1,302,644	\$1,592,226	\$1,636,511	\$1,746,333	\$1,735,999
<b>Total Transfer In</b>	<b>\$1,302,644</b>	<b>\$1,592,226</b>	<b>\$1,636,511</b>	<b>\$1,746,333</b>	<b>\$1,735,999</b>
<b>Total Available</b>	<b>\$4,228,168</b>	<b>\$3,856,854</b>	<b>\$5,148,349</b>	<b>\$4,130,332</b>	<b>\$4,142,072</b>
Grant Expenditures:					
<b>67450G</b> , Title III B, Community-Based Social Services	\$585,476	\$611,105	\$808,873	\$650,740	\$624,596
<b>67451G</b> , Title VII Ombudsman	193,948	235,304	293,616	248,008	248,008
<b>67452G</b> , Fee for Services/ Homemaker	224,748	202,494	283,678	223,682	223,682
<b>67453G</b> , Title III C(1) Congregate Meals	1,413,725	1,549,066	1,961,067	1,568,311	1,568,311
<b>67454G</b> , Title III C(2) Home-Delivered Meals	714,316	714,186	919,863	738,849	776,733
<b>67455G</b> , Care Coordination for the Elderly Virginian	560,258	544,699	619,946	570,089	570,089
<b>67456G</b> , Caregiver Support	0	0	261,306	130,653	130,653
<b>Total Grant Expenditures</b>	<b>\$3,692,471</b>	<b>\$3,856,854</b>	<b>\$5,148,349</b>	<b>\$4,130,332</b>	<b>\$4,142,072</b>
<b>Total Disbursements</b>	<b>\$3,692,471</b>	<b>\$3,856,854</b>	<b>\$5,148,349</b>	<b>\$4,130,332</b>	<b>\$4,142,072</b>
<b>Ending Balance</b>	<b>\$535,697</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ A net decrease of \$3,110,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include savings from projected FY 2002 year end balances that will not be carried forward into FY 2003, as well as reductions in FY 2003 funding. Additional details may be found in the individual project descriptions at the end of the narrative.

Project Number	Project Name	FY 2002 Reductions	FY 2003 Reductions
IT0002	Human Services	(\$539,577)	
IT0004	Geographic Information System	(300,000)	
IT0010	Information Technology Training		(\$150,000)
IT0011	Imaging and Workflow		(421,345)
IT0022	Tactical Initiatives		(218,000)
IT0024	Public Access to Information		(300,530)
IT0025	Criminal Justice Redesign	(200,000)	
IT0041	Program Conversions and Replacements		(87,000)
IT0048	Incident Reporting and Training System		(81,548)
IT0053	Telework Expansion		(150,000)
IT0055	ISIS Replacement/DPZ Complaint Tracking		(512,000)
TBD	SHOCAP Automated Information System		(150,000)
		<b>(\$1,039,577)</b>	<b>(\$2,070,423)</b>
	<b>Total Reductions</b>		<b>(\$3,110,000)</b>

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ A net decrease of \$563,715, including a decrease of \$606,822 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors, partially offset with an increase of \$43,107 based on the appropriation of additional State technology trust fund revenue which must be used for automation and technology improvements in the land record system. The project reductions include:

Project Number	Project Name	FY 2002 Reductions
IT0004	Geographic Information Systems (GIS)	(\$25,000)
IT0010	Information Technology Training	(15,000)
IT0011	Imaging and Workflow	(100,000)
IT0022	Tactical Initiatives	(166,330)
IT0025	Criminal Justice Redesign	(50,000)

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Project Number	Project Name	FY 2002 Reductions
IT0035	Legislative Tracking	(50,492)
IT0045	Enterprise Technology Center Modernization	(100,000)
IT0054	SYNAPS	(100,000)
	<b>Total</b>	<b>(\$606,822)</b>

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 104, Information Technology, was established in FY 1995 to strengthen centralized management of available resources by consolidating major Information Technology (IT) projects in one fund. Based on the 1994 Information Technology Advisory Group (ITAG) study, this fund was created to account for spending by project and is managed centrally by the Department of Information Technology. Historically, the E-911 Emergency Telephone Service Fee, a General Fund transfer, the State Technology Trust Fund, and interest earnings are sources for investment in Information Technology projects. However, in FY 2001, the E-911 Emergency Telephone Service Fee revenue and related project expenses were moved to Fund 120, E-911 to satisfy a State legislative requirement that E-911 revenues and expenditures be accounted for separately.

The County's technological improvement strategy has two key elements. The first element is to provide an adequate infrastructure of basic technology for agencies to use in making quality operational improvements. The second is to redesign existing business processes with technology to achieve large-scale improvements in service quality and achieve administrative efficiencies. The County's long-term commitment to provide quality customer service through the effective use of technology is manifested in service enhancements, expedited response to citizen inquiries, improved operational efficiencies, better information for management decisions, and increased performance capabilities.

### **FY 2003 Initiatives**

FY 2003 project funding totals \$10,193,626. Of this amount, \$9,031,626 is transferred from the General Fund, \$540,000 is collected as a result of the State's Technology Trust Fund, and \$622,000 is projected in interest earnings. FY 2003 Information Technology funding requests spanned a wide variety of technologies and initiatives, including funding for the continuation of major redesign initiatives, as well as smaller, agency specific technology enhancements, and totaled approximately \$29.6 million. Many of the projects offered considerable opportunities to improve citizen access to services and information or to improve the efficiency of internal operations.

Significant review and analysis were required to manage the technology needs within limited fiscal resources. Project review included identification of projects that provide opportunities for improvement, those that help sustain the performance and reliability of the County technology infrastructure, and those poised to take advantage of technological advancements. In addition, projects were reviewed from both a business and a technical perspective. On the business side, consideration included whether the implementation of the project would benefit citizens, the County or both. Benefits of the project were weighed against the cost of the project and several risk factors, including the risk of cost and scope escalation due to factors such as the type of technology chosen, organizational disruption, schedule viability, and the impact of delaying the project.

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## INFORMATION TECHNOLOGY

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On the technical side, factors examined included how closely the project matched, and its impact on, existing County IT infrastructure, and the technical uncertainty of the project as it pertained to the commercial availability of, and the organizational experience with, the proposed hardware, software, and support. In addition, consideration was given to the availability of human resources both in DIT and the sponsoring agency to staff the project.

Once reviewed, funding consideration was guided by five information technology priorities established by the Senior Information Technology Steering Committee, which is comprised of the County Executive and senior County managers.

These priorities are as follows:

<b>Priority</b>	<b>FY 2003 Adopted Funding</b>
Projects Providing Convenient Access to Information and Services	\$3.10 million
Projects Providing a High Level of Responsiveness to Customer Requirements	\$1.39 million
Management of County Information Assets	\$3.23 million
Management of County Technology Assets	\$1.92 million
Management of County Human Resource Assets	\$0.55 million
<b>TOTAL</b>	<b>\$10.19 million</b>

In FY 2003, funding of \$10.19 million is included for initiatives that meet the priorities established by the Senior Information Technology Steering Committee. These initiatives include a mix of projects that provide benefits for both citizens and employees and that adequately balance new and continuing initiatives with the need for maintaining and strengthening the County's technology infrastructure. Funded projects will support initiatives in the Human Services, Planning and Development, Public Safety and Court Services program areas.

### **Convenient Access to Information and Services**

Ultimately, providing citizens, the business community, and County employees with timely, convenient access to appropriate information and services is one of the most important uses of information technology. There are several projects funded in FY 2003 that provide for additional means of accessing County information and for interacting with County agencies. Many of the projects either expand on existing methods of accessing information or begin new initiatives to provide the ability to access a different set of information and services.

To enhance and expedite citizen access to County resources, \$0.22 million is included in the Tactical Initiatives Project to implement a County Comprehensive Planning Digital Map. This effort will modernize planning activities by capturing critical land use planning information in a digital format. The business objective is to improve staff and customer access to the electronic map and allow timely updates as the Plan and Map are amended, so that customers can have real time web-access to the current Plan Text and conforming Plan Map images. It is anticipated that staff in the Department of Planning and Zoning, Department of Information Technology, various County agencies, and the public will utilize this information on a daily basis.

Funding of \$0.89 million is included to meet the expected growth in storage needs and the necessary system requirements for the Circuit Court's Land Records Automation Systems (LRAS), an existing imaging system that provides public access to Circuit Court Land Records documents related to real estate transactions in Fairfax County. Of this, funding of \$0.35 million will provide additional public retrieval hardware, staff hardware refreshment, and other software upgrades to remain compliant with County standards. The remaining \$0.54 million, supported by Technology Trust Fund revenue, has been designated for the design, development and post implementation support of providing various interfaces (such as e-filing, cashiering, and debit and credit card processing) in the various LRAS modules and enhancing the Probate module allowing for back-file indexes and images to be incorporated into LRAS.

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Capabilities of the completed system will include providing attorneys, title examiners, and other County and State agencies 24 hour, 7 day a week remote electronic access to court documents related to real estate transactions from 1742 to present and enabling them to perform functions such as title searches and electronic recordation and processing of all Land Records document types, such as deeds, deeds of trusts, and certificates of satisfaction.

Funding of \$1.50 million has been included in FY 2003 to continue development and maintenance of the County's Internet and Intranet initiatives. The funding will support new and upgraded hardware, software, and technical training needs. This project also provides the basic operating funds to keep the County's Internet web site and Intranet online 24 hours per day, 7 days per week, 365 days per year.

In addition, \$0.50 million is included to fund the Electronic Payment Services program, resulting in an integration of enhanced payment transaction capabilities with emerging Web technologies. This project will provide a uniform payment process to constituents and consolidate the methodologies to develop these processes using a single vendor as the point of service. There is currently no standardized, countywide deployment of electronic payment and transaction services. The agencies within the County that will be utilizing these forms of electronic payment are in different stages of development, ranging from nearly completed Internet solutions to concepts, ideas and requirement documents. The application will provide citizens a more timely, convenient and efficient means of conducting business with the agencies, as well as provide comprehensive, automated information about programs and program availability.

### **Projects Providing a High Level of Responsiveness to Customers**

Several projects use collaborative tools and approaches to formulate business solutions that address customer needs. Efforts will continue to provide the tools to consolidate business practices, creating a more efficient government; modernize systems to meet the expectations and needs of citizens; and enhance the level of service that can be provided through the Internet fostering 24 hours per day, 7 days per week, 365 days per year "self service" opportunities. Being open to changing business practices also affords the County the ability to meet customer requirements if current processes do not accommodate existing needs.

Funding of \$0.60 million is included in FY 2003 to continue the replacement of the Inspection Services Information System (ISIS) in the Department of Public Works and Environmental Services (DPWES) in conjunction with the Fire and Rescue Department and to complete the replacement of the Complaints Tracking Management System used by the Department of Planning and Zoning (DPZ). This is a collaborative effort to implement a business solution that will replace both systems with the same technology platform. The ISIS portion of the project will meet the demands of customers to make the permitting process simpler to understand, more convenient to use, more efficient and more predictable by creating a one-stop shop consisting of multiple review agencies. In addition, the application will have an e-permitting component, laying the foundation for future e-government solutions in land development. The project includes replacing multiple databases in the Fire and Rescue Department with a web-enabled system that will be integrated with the DPWES ISIS system to capture fire prevention activities including fire prevention code permits, invoices, plan review, systems testing, and inspections. As a module of the replaced ISIS system, the application will be compatible with all other modules and will allow customers to schedule inspections and obtain information via the Internet. The replacement of the Complaints Tracking Management System will allow DPZ to continue to manage zoning enforcement caseloads with greater accuracy and reporting capability and increase the flow of information to other agencies, thereby improving the County's responsiveness to citizen complaints.

Modernizing the existing mainframe County tax system is an on-going project. As part of the modernization effort, a commercial off the shelf (COTS) product was procured and implemented for processing miscellaneous and non-tax payments, and for processing business license (BPOL) payments. Additional funding of \$0.10 million is included to implement the Revenue Collections Cashiering module of this product. This will provide the Department of Tax Administration (DTA), and potentially the County, with a comprehensive cashiering solution that provides efficiencies in the receipt and depositing of taxes and fees. Currently, the DTA cashiering function is supported by an in-house mainframe system



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designed in 1990 to handle the specific business processes at that time. Business operations have changed significantly and the system is no longer able to support business process changes without major enhancements being applied. The objective of this project is to implement a comprehensive cashing solution that provides the required functionality and is technically capable of accommodating future legislative changes, business operations and the ability to interface with multiple architectural platforms.

Funding of \$0.29 million is provided for the County's Land Development Services Internet project. This project will assure the development community's continued access to the County's Land Development System (LDS) and will enhance the level of service that can be offered through the web based search engine, LDSNet. It will replace the current application software for which the developer has discontinued support, and will bring LDSNet in-line with the County's Internet infrastructure. Redesigning and enhancing the capabilities of LDSNet will provide the development community the ability to electronically enter significant amounts of plan data directly into the LDS system, effectively shortening the plan login process. This project will also enable agencies outside of DPWES the ability to update information within the LDS system relative to their review of plans. By linking all review agencies through a single data collection/tracking system, customers will have a central source through which they can monitor the progress of their projects. Through this enhanced access to the LDS system, agencies outside DPWES will enjoy better communication both with the development community and among the various review agencies.

The Fairfax County Police Department is committed to implementing a Community Policing strategy by promoting a close, interactive relationship between its officers and community members while working toward the goal of reducing crime and its effects. Funding of \$0.40 million is included to expand the Department's basic IT capability through the acquisition of desktop and laptop computers, networked printers and presentation equipment which will facilitate attaining full success of the Community Policing initiative. The project also provides the infrastructure necessary to connect these resources in a fully shared environment. The enhanced capability delivers the tools necessary for officers to prepare and deliver presentations to the community and complete reports and other correspondence expediently. In addition, networked computers, both desktop and wireless, will provide more officers the ability to send and receive e-mail, a utility that is playing an ever-larger role in the Department as a way of distributing vitally important information in a timely and efficient manner.

### **Management of Information Assets**

Focusing on internal business practices is a key element to effectively managing the County's information assets. A number of projects have been identified in FY 2003 that create, share or reuse a repository of common information objects such as databases and records, that provide for data standardization and that streamline processes to capture data only once.

Funding of \$0.19 million is included to develop interfaces between basic profile data found in the Health Management Information System (HMIS) with the laboratory system, pharmacy system, the State environmental information system "HealthSpace", and Adult Day Health Care system. With the interfaces in place, staff will be able to readily view lab results and prescription dates in the HMIS patient file, eliminate duplicate entry into various systems and eliminate the risk of error in transcribing data. These interfaces will allow Health Department staff to provide a comprehensive set of services to the public.

Funding of \$0.19 million is included in FY 2003 to implement a Homeless Information System, capturing data on the homeless population served by the County and the local Continuum of Care (CoC). The FY 2001 appropriation bill for the Federal Department of Housing and Urban Development (HUD) requires that all local jurisdiction programs receiving HUD grant funds develop a database to store specific data on homeless persons receiving services. This new mandate requires these programs to track and report patterns of use of assistance funded under the McKinney-Vento Act, to provide HUD, at least annually, unduplicated counts of homeless individuals using assistance programs, and to provide data that analyzes the use and effectiveness of those programs. Local jurisdictions are required to begin reporting these data to HUD by October, 2003. The proposed system will include a single database with Internet access for participating CoC organizations to enter information on client demographics, intake

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assessment and needs, services provided, and service outcomes. Through this system, client and summary-level data can be prepared for HUD reports to meet the October, 2003 mandate. The ongoing tracking of the County homeless population will provide increased coordination and information flow among County/CoC organizations, more efficient tracking of service delivery and measuring program effectiveness, and an improvement in the quality of information used in the identification of service gaps and development of program design and policy decisions.

Funding is also provided for the Geographic Information System (GIS) project, which provides County agencies and citizens a means to electronically access, analyze, and display land related data. Funding of \$0.23 million will support the continued update of aerial imagery and orthophotography (spatially corrected aerial imagery) data for the 399 square miles of the County and to complete a Master Address System, one centralized, standardized database containing all site addresses for the County to be used by all County agencies. The imagery update will cover about a quarter of the land within the County and also update specific areas as required by ongoing countywide projects. The Master Address System will ensure reliable data and eliminate the need for each agency to maintain their own address lists.

Several projects, aimed at managing information via imaging and document management capabilities, are funded in FY 2003. Initiatives within the Juvenile and Domestic Relations District Court (JDRC), Department of Family Services (DFS) and the Department of Planning and Zoning (DPZ) will expand the County's existing imaging and document management program through acquiring imaging hardware and software with the goal of eliminating the hardcopy of documents where possible, and making retrieval of imaged documents easier. Funding of \$0.45 million will allow JDRC to provide increased security of records; expedite the labor intensive record retrieval, re-filing and destruction processes; provide simultaneous and instant access to case documents; and reduce the costs associated with space and shelving for storage of paper documents. Funding of \$0.13 million will allow records stored in the Closed Record Center (CRC) in the Department of Family Services (DFS) to be scanned and stored using an indexing system to identify and retrieve records electronically, and provide the ability to update records or identify records that should be destroyed will be automated. Funding of \$0.29 million will increase data availability in the Department of Planning and Zoning (DPZ) by implementing a property file document imaging system. Currently, the agency is storing a hard copy of building and occupancy permits for over 320,000 parcels of land from as far back as 1941.

As a continuation to funding received last year, FY 2003 funding of \$0.44 million is included for Phase II of the Fire Department's Incident Reporting and Training system. This Phase will support the integration of hand-held mobile computers into the EMS patient care reporting process, increasing data reliability and validity and reducing staff time spent archiving and retrieving information. In addition, this funding will support Virginia Office of Emergency Medical Services (OEMS) reporting requirements and Federal Health Insurance Portability and Accountability Act (HIPAA) standards regarding security and privacy in the transmission and storage of patient health information.

Funding of \$0.16 million is included to expand the County's Citizen Relationship Management (CRM) system, which will provide a readily available infrastructure for County agencies to use to track contacts, events, and complaints. This automated, full function and proven commercial off the shelf (COTS) product, Internet Quorum (IQ), has been successfully implemented in several County agencies and divisions, including the Board of Supervisors, Office of the County Executive, Clerk to the Board and Consumer Protection Division. This application provides an integrated approach to delivering service to citizens, colleagues, and staff. It gives users the ability to link to other areas within the database and to extend outside the IQ system through scheduling, scanned images, e-mail, fax, and incoming/outgoing postal mail. In addition, IQ offers a variety of data points for easy and complete reporting.

Funding of \$1.00 million is required to complete the replacement of the Plans and Agreements Monitoring System (PAMS) by including the last remaining elements, the Bonding and Grading Plan modules, into the Plans And Waivers System (PAWS). This project will provide the Department of Public Works and Environmental Services and its customers a single comprehensive database system for tracking and documenting site construction plans and their associated bonds and legal agreements. Once this project is completed, it will be possible to discontinue the use and maintenance of the PAMS system. This project

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## INFORMATION TECHNOLOGY

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will also enable the County to better monitor the implementation of specific proffered improvements and to track the allocation of proffered funds. Furthermore, it will provide the Office of Site Development Services (OSDS) staff the capability to track developer funds placed in escrow and to more effectively maintain and distribute these funds that have been set aside for specific and much needed public improvements.

Funding of \$0.15 million is included for a Serious or Habitual Offender Comprehensive Action Program Automated Information System (SHOCAP AIS). Fairfax SHOCAP is a collaboration of agencies involved with the juvenile system including: Fairfax County Police Department, Fairfax County Juvenile Court Services, Fairfax County Public Schools, Fairfax County Department of Family Services, Fairfax County Health Department, Commonwealth's Attorney of Fairfax County, Fairfax-Falls Church Community Services Board, City of Fairfax Police Department, Town of Herndon Police Department, Town of Vienna Police Department, and Virginia Department of Juvenile Justice.

This project will enhance community protection and public safety for the citizens of Fairfax County through shared legal, treatment, and behavioral records of Serious or Habitual Offenders. Focused services and enhanced communication will minimize duplication of effort and maximize the impact of supervision. Graduated sanctions will decrease possible expensive incarceration or residential placement. The SHOCAP AIS will provide secure, instant communication between public safety and human service agencies and across jurisdictions. Using a web-based, case management information system, SHOCAP AIS will be able to quickly monitor the compliance orders to the primary probation or parole objectives, identify clients, and identify level of risk to staff.

### **Management of County Technology Assets**

Funding of \$0.09 million is provided to upgrade the current County resume processing system, RESUMIX. The upgrade will address operational problems inherent in the current software application. The most significant issue, thousands of duplicate records, results in inaccurate handling of critical applicant records. The upgrade will completely eliminate the duplicate records issue and dramatically improve the efficiency and accuracy of the resume review and tracking process. The upgrade will also create opportunities to use web-based technologies to improve the timeliness and the quality of the services provided by the Employment Division in the Department of Human Resources.

Another communications project funded in FY 2003 will phase in the upgrade of the Public Service Radio System, which provides two-way radio communications for all County non-public safety agencies, as well as the Fairfax County Public Transportation Department (school buses), FASTRAN and the Fairfax County Water Authority. The existing system is over 20 years old and permits coverage for only about 60 percent of the County. The completed system will provide adequate call processing capacity and area coverage to more than 90 percent of the area within the jurisdictional boundaries of Fairfax County. FY 2003 funding of \$1.58 million will initiate the lease-purchase replacement of the current radio system infrastructure, including the increase of radio repeater locations from two to six site ensuring greater call coverage, seamless transmission regardless of location and ample reserve capacity for peak use periods and future fleet expansion.

Funding of \$0.25 million is included to enhance and expand the ability of County employees to remotely access County Information Technology systems. Because of the varied hardware and software capabilities of employees using remote access, the County's telecommunications infrastructure must be flexible in its modes of access. Therefore, the County will offer dial-up modems, Virtual Private Network (VPN) technology, and Citrix servers to meet the various access requirements of remote access users, including teleworkers, employees checking e-mail from home and those employees who need to access County IT systems in the evening and on weekends.

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## INFORMATION TECHNOLOGY

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### Management of Human Resources

Effectively managing the County's people assets will lead to a high performing organization. Maintaining high technical competence and maximizing productivity through strategic initiatives are two methods for accomplishing this. Two projects are funded in FY 2003, which invest in employee and organizational development. Funding of \$0.40 million has been included to provide for information technology training in recognition of the challenges associated with maintaining skills at the pace of technological changes and to ensure that the rate of change in information technology does not out-pace the County's ability to maintain proficiency. As the County's workforce becomes increasingly dependent on information technology, training support has become more essential.

Funding of \$0.15 million is included to expand the telecommuting option to a larger number of County employees. The Telework Expansion Project provides competency-based training for managers of teleworkers and for teleworkers themselves. Training optimizes the success and longevity of telework arrangements with information on technology and best practices. In addition, the project provides loaner PCs for employees who need them, thus eliminating a "technology gap" between employees with their own PCs and those without. The project also provides security devices to assure only authorized users have access to the County's network.

Based on the implementation schedules and project outlines, some of the projects funded in FY 2003 have ongoing requirements in FY 2004 and beyond. This future year funding will be required to complete the project or continue the investment that the County has already made in the initiative. FY 2004 identified expenditures for FY 2003 projects total approximately \$11 million including customizations to the real estate cashiering system to allow for interfacing with other systems such as the personal property system, BPOL system and FAMIS, ensuring completion by the scheduled implementation date; the second year of the two year project to provide a countywide web enabled permitting system; and additional funding to complete the replacement of the PAMS system, providing better monitoring of the implementation of specific proffered improvements and tracking the allocation of proffered funds and to complete the replacement of the twenty year old public service radio system, ensuring adequate call capacity and area coverage.

In addition, there are two initiatives for which FY 2003 funding was not required due to adequate project balances, but for which additional FY 2004 funding will be required to complete the projects. This includes additional funding for the Real Estate Accounts Receivable and Assessment initiatives, which will modernize the existing systems, dating back to the 1970's and 1980's, that do not meet the needs of current business requirements.

### Funding Adjustments

*The following funding adjustment reflects all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$25,827,666 due to the Carryover of unexpended project balances in the amount of \$24,665,636, and an increase of \$1,162,030 to appropriate additional interest income and state reimbursements.

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## INFORMATION TECHNOLOGY

The following table lists the projects contained in Fund 104, Information Technology. Descriptions for FY 2003 funded projects follow the Project Summary table. Information regarding technology initiatives can also be found in the FY 2003 Information Technology Plan prepared by the Department of Information Technology.

Project Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
IT0002, Human Services	\$1,253,144	\$448,000	\$2,255,589	\$185,500	\$185,500
IT0003, Planning and Development Business Process Redesign	1,316,246	0	941,011	1,291,250	1,291,250
IT0004, Geographic Information System (GIS)	502,181	393,000	1,505,299	230,400	230,400
IT0006, Tax/Revenue Administration	556,089	0	3,983,526	100,000	100,000
IT0008, Library Projects	671,246	0	2,830,361	0	0
IT0010, Information Technology Training	372,367	400,000	464,648	400,000	250,000
IT0011, Imaging and Workflow	13,560	399,718	554,709	871,345	450,000
IT0015, Health Management Information System (HMIS)	80,604	0	299,696	191,433	191,433
IT0020, Land Records Automated System (LRAS)	1,428,109	2,740,000	3,270,594	885,900	885,900
IT0021, Network Modernization	800,021	0	216,028	0	0
IT0022, Tactical Initiatives	421,415	397,280	2,175,928	378,000	160,000
IT0023, Electronic Data Interchange (EDI)	8,870	0	135,754	0	0
IT0024, Public Access to Information	394,648	939,563	2,959,876	2,002,000	1,701,470
IT0025, Criminal Justice Redesign	305,109	0	1,750,228	0	0
IT0026, Innovation Fund	4,535	0	10,142	0	0
IT0029, BOS Tracking System	5,112	0	0	0	0
IT0030, LAN Migration	7,546	0	0	0	0
IT0031, Microsoft Product Application	1,502,202	1,668,000	4,170,514	0	0
IT0033, Citrix MetaFrame Migration	36,501	0	65,411	0	0
IT0034, Treasury Management System	141,306	0	75,694	0	0
IT0035, Legislative Tracking	0	0	0	0	0
IT0036, Systems Management	67,707	0	233,932	0	0
IT0037, ISIS/PAMS Handheld Computers	0	0	154,210	0	0
IT0039, Court Modernization Projects	0	0	250,000	0	0
IT0040, Performance Measurement Database	0	0	175,000	0	0

# FUND 104 INFORMATION TECHNOLOGY

Project Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
IT0041, Program Conversions and Replacements	242,035	240,000	919,965	87,000	0
IT0042, FASTRAN Scheduling System	0	0	341,200	0	0
IT0043, Human Resources Information System	341,324	0	1,583,676	0	0
IT0044, Telecommunication Study	10,560	0	789,440	0	0
IT0045, Enterprise Technology Center Modernization	517,812	1,612,000	2,094,188	0	0
IT0046, Server Replacement	91,024	150,000	208,976	0	0
IT0047, Upgrade Commodity/Service Codes	0	0	84,000	0	0
IT0048, Incident Reporting and Training System	0	150,000	401,917	440,530	358,982
IT0050, Public Service Communications Replacements	0	936,868	936,868	1,580,268	1,580,268
IT0051, Fleet Management System	0	500,000	500,000	0	0
IT0052, Fire Prevention Services Database	0	427,071	0	0	0
IT0053, Telework Expansion	0	270,000	270,000	150,000	0
IT0054, SYNAPS	0	604,000	504,000	0	0
IT0055, ISIS Replacement / DPZ Complaint Tracking	0	2,454,500	2,881,571	600,000	88,000
IT0056, Pilot Courtroom Technologies	0	105,000	105,000	0	0
TBD, SHOCAP Automated Information System	0	0	0	150,000	0
IT0057, Community Policing/Technology Infrastructure Expansion	0	0	0	400,000	400,000
IT0058, Remote Access	0	0	0	250,000	250,000
<b>Total Funds*</b>	<b>\$11,091,273</b>	<b>\$14,835,000</b>	<b>\$40,098,951</b>	<b>\$10,193,626</b>	<b>\$8,123,203</b>

\*\$1,039,577 in projected FY 2002 year end balances will be used to support the FY 2003 funding level.

# FUND 104

## INFORMATION TECHNOLOGY

IT0002	Human Services				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$10,792,524	\$1,253,144	\$2,255,589	<b>\$185,500</b>	TBD

**FY 2003 Board of Supervisors Adjustments:** The Board directed that this project be reduced by \$539,577 based on the projected FY 2002 year-end balance and the funding be used to support FY 2003 requirements in other Fund 104 projects. This funding will be moved at the FY 2002 Carryover Review.

This project pursues a system integration approach to facilitate seamless, secured sharing of information between Human Services business systems. This project establishes an architecture that allows business units to retain specialized commercial-off-the-shelf (COTS) and/or legacy applications tailored to specific business practices of individual Human Services agencies, while providing a common user platform for secured collaboration among authorized users and portal for macro level data analysis and decision support. This approach makes the greatest use of investments in existing systems, as well as integration of COTS and newer application technologies.

FY 2003 funding of \$185,500 is included to purchase a COTS package to capture information on the homeless population served by the County and the local Continuum of Care (CoC). The FY 2001 appropriation bill for the Federal Department of Housing and Urban Development (HUD) requires that all local jurisdiction's programs receiving HUD grant funds develop a database to store specific data on homeless persons receiving services. This new mandate requires these programs to track and report patterns of use of assistance funded under the McKinney-Vento Act, to provide HUD unduplicated counts of homeless individuals using assistance programs, and to provide data that analyzes the use and effectiveness of those programs. Local jurisdictions are required to begin reporting this data to HUD by October, 2003.

The proposed system will include a single database with Internet access for participating CoC organizations, to enter information on client demographics, intake assessment and needs, services provided, and service outcomes. Through this system, client and summary-level data can be prepared for HUD reports to meet the October, 2003 mandate. Through oversight from the Human Services Leadership Team and the Homeless Oversight Committee, staff will consider solutions selected for other localities in the metropolitan area, and identify opportunities for increased coordination across local jurisdictions.

The development of this project will include participation from the Department of Family Services, Department of Housing and Community Development, Fairfax-Falls Church Community Services Board, and the Department of Systems Management for Human Services. Primary users will include agency staff and key CoC organizations (i.e. those that receive HUD grant funds) that provide services to the County homeless population. This initial user population may be expanded to include more CoC organizations to facilitate increased program coordination in the future.

**Return on Investment (ROI):** Funding this project positions the County and the local CoC to comply with the October, 2003 Federal mandate, and supports the County homeless programs in retaining their current level of grant funding, which is approximately \$5 million annually. The potential for expansion of grant funding is enhanced due to improved program reporting and administration. In addition to meeting the Federal mandate, participating CoC organizations will benefit from on-going tracking of the homeless population through:

- Increased coordination and information flow among programs to improve service delivery;
- More efficient tracking of service delivery and measuring program effectiveness; and
- Improved information to identify service gaps, and to inform program design and policy decisions.

Improved program data and coordination will translate into more effective use of Federal, State, local, and private funds to support the homeless population in Fairfax County.

# FUND 104

## INFORMATION TECHNOLOGY

IT0003	Planning and Development Business Process Redesign				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$14,184,743	\$1,316,246	\$941,011	<b>\$1,291,250</b>	\$2,400,000

This project provides for the information systems development and technology infrastructure required to redesign the County's Planning and Development functions. Planning and Development redesign efforts are focused on automating the functions and activities conducted by the Department of Planning and Zoning (DPZ) and the Offices of Site Development Services (OSDS) and Building Code Services in the Department of Works and Environmental Services (DPWES). The efforts are directed toward the goal of making functional boundaries transparent to the customer, and providing services in a more timely, integrated manner. The existing Planning and Development process, which includes zoning, impact all applicants, developers and homeowners, plan review, permits and inspections.

FY 2003 funding of \$291,250 has been included to replace the current Land Development Services (LDS) application software (LDSNet) for which the developer has discontinued support, and will bring LDSNet in-line with the County's Internet infrastructure. Redesigning and enhancing the capabilities of the application will afford the Development Community the ability to electronically enter significant amounts of plan data directly into the LDS system, effectively shorting the plan login process.

This project will also enable agencies outside of DPWES the ability to update information within the LDS system relative to their review of plans. By linking all review agencies through a single data collection and tracking system, the customers will have a central source through which they can monitor the progress of their projects.

Additionally, FY 2003 funding of \$1,000,000 to initiate the replacement of the remaining two modules, Bonding and Grading Plan, of the Plans and Agreements Monitoring System (PAMS) into the Plans And Waivers System (PAWS). When the modules are complete, the use and maintenance of the PAMS system will be discontinued.

The replacement of PAMS is necessary due to software application constraints in its numbering system. The current application will exhaust its site plan review numbering capability in approximately 14 months. In addition, the PAMS replacement will provide the DPWES and its customers a single comprehensive database system for tracking and documenting site construction plans and their associated bonds and legal agreements. Once this project is completed, this project will also enable the County to better monitor the implementation of specific proffered improvements and to track the allocation of proffered funds. Furthermore, it will provide OSDS staff the capability to track developer funds placed in escrow and to more effectively maintain and distribute these funds that have been set aside for specific and much needed public improvements. FY 2004 funding of approximately \$2.4 million will be required to complete the project.



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## INFORMATION TECHNOLOGY

IT0003	Planning and Development Business Process Redesign				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$14,184,743	\$1,316,246	\$941,011	<b>\$1,291,250</b>	\$2,400,000

**Return on Investment (ROI):** The software changes to be implemented under this project will ensure that information contained within the LDS system will continue to be available to the Development Community through the Internet. Accessibility to this information has become an important tool upon which customers have come to rely upon for their daily business needs. The service provided to customers will be further enhanced as a result of agencies outside of DPWES gaining access to the LDS system. The data being entered by these agencies into LDSNet will be much more accurate and far more timely than what is possible under the current system.

By allowing the customer to electronically enter plan data directly into the LDS system, the login time and, correspondingly, plan processing time, will be reduced. By eliminating the need to manually enter this data into the system, the accuracy of the data will be enhanced and the reliability of information extracted from the much-improved system.

In addition, the completion of the replacement of the PAMS system will provide cost savings and benefits to staff and customers, conserve the resources currently required to support the antiquated and failing legacy system, preempt the anticipated failure of the PAMS system, and provide the County with an efficient means of monitoring proffered commitments and funds held in escrow. The costs associated with the duplicative effort of maintaining two parallel systems, PAWS and PAMS, will be eliminated as a result of completing the PAWS system. This will further save OSDS and Department of Information Technology staff time and conserve other resources required to support the failing PAMS system.

The completed PAWS system will provide customers easy access to vital bonding information as well as the ability to track and monitor proffered commitments. By integrating the remaining functions of PAMS into the PAWS system, staff and customers will also benefit from:

- Improved information search and retrieval capability to better respond to customer and County inquiries;
- Improved consistency among data currently stored on a variety of stand-alone systems;
- Improved accuracy in the handling and administration of bond related documents;
- Consolidation of all plan types within a single database system;
- Improved access for the land development community to vital bonding and grading plan information;
- Expanded ability to capture the type and amount of data for individual grading plans, providing customers access to information never before available; and
- Enhanced reporting capability for evaluating productivity and workload distribution.

# FUND 104 INFORMATION TECHNOLOGY

IT0004	Geographic Information System (GIS)				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$9,007,326	\$502,181	\$1,505,299	<b>\$230,400</b>	TBD

**FY 2003 Board of Supervisors Adjustments:** The Board directed that this project be reduced by \$300,000 based on the projected FY 2002 year-end balance and the funding be used to support FY 2003 requirements in other Fund 104 projects. This funding will be moved at the FY 2002 Carryover Review.

This project provides continued funding for the County's planned multi-year implementation of a Geographic Information System (GIS) as well as related projects that build off of GIS data. GIS provides the County and its citizens the means to electronically access, analyze, and display land related data. FY 2003 funding of \$165,000 is included to continue the process of updating the aerial imagery and orthophotography (spatially corrected aerial imagery) data for the entire 399 square miles of the County. Each year, about a quarter of the County's imagery is updated. Having a regular update process in place helps guarantee both the continued and expanded use of GIS by County agencies and the public. FY 2003 is the third year of the current four year update cycle.

Some of the recent successful uses of the orthophotography include: the Department of Public Works and Environmental Services for the Gypsy Moth program to track spraying areas, for site planning and review of stream protection activities and Urban Forestry; the Park Authority for reviewing rezoning cases, and developing and implementing the land acquisition program; the Police Department to plan and analyze field activities, as well as conduct contingency planning; and the Board of Supervisors and the Department of Planning and Zoning for the Lorton/Mason Neck land swap. FY 2004 funding of approximately \$165,000 will be required to update the next quarter of the County.

In addition, FY 2003 funding of \$65,400 is included to complete the development of a County Master Address System. Agencies within the County each maintain addresses that are significant to their specific business needs. This project will develop and centralize a standardized address database containing all site addresses for Fairfax County, which currently number more than 330,000. The Master Address System will make the data correct, reliable and more available to many agency users. It will also ensure better, more timely service delivery. By eliminating inconsistent data and controlling the maintenance of the data in one centralized place, data integrity of geographic and address data would be assured.

One centralized database will be developed with all user agencies drawing address data through a unique identifier. This will minimize the need to store address data in user agency databases; rather they could link to the master address database to verify addresses to ensure conformity to the County address nomenclature standard. System modifications would be necessary to facilitate data sharing and connectivity. FY 2003 funding will be used to continue constructing the master database, compile, review, and scrub existing address data and enter it into the database. In later years, it is anticipated that other systems will be linked to the database.

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IT0004	Geographic Information System (GIS)				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$9,007,326	\$502,181	\$1,505,299	<b>\$230,400</b>	TBD

**Return on Investment (ROI):** The ability to link the GIS data to key County databases will provide a real-time mapping and analysis capability to County staff and citizens. The system delivers information to citizens and staff when and where they need it, saving travel and scheduling time. The Master Address System will eliminate redundant data within the County and will increase the availability of accurate, timely, online data to user organizations. This will reduce the staff hours presently spent on maintaining this redundant data across many agencies. Reconciliation time of some of the stand-alone address databases would be reduced or eliminated. Automated processes can be developed for manual input into numerous databases. Savings will be realized in mailings due to the amount of mail that currently is returned due to incorrect addresses. Costs related to development and maintenance of new systems or upgrades of systems will be reduced. The Master Address System will additionally enable county staff to better analyze demographics and statistics of subsets of the County. Services could then be developed and provided based on this stratification, thus eliminating offering services not needed in certain areas of the County.

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## INFORMATION TECHNOLOGY

IT0006	Tax/Revenue Administration				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$14,684,135	\$556,089	\$3,983,526	<b>\$100,000</b>	TBD

This project provides for the information systems development and technology infrastructure required to redesign the County's tax and revenue administration functions. The Tax/Revenue project seeks to make it as easy as possible for citizens to fulfill their tax obligations and pay for services by modernizing the internal processes used for assessing, billing, and collecting County taxes and other revenues.

Funding of \$100,000 is included in FY 2003 to implement a comprehensive commercial off the shelf (COTS) cashiering solution that provides efficiencies in the receipt and depositing of taxes and fees, is technically capable of accommodating future legislative changes and future business operations, and is technically capable of being interfaced with multiple architectural platforms. Currently the cashiering functions in the Department of Tax Administration are supported using a mainframe system that was designed in 1990 and is no longer capable of supporting the current business process without major enhancements. It is anticipated that the proposed system will also be employed by other County agencies seeking a cashiering solution. Funding of approximately \$270,000 is required in FY 2004 to complete this initiative.

The project balance will be used to fund the purchase of a COTS real estate appraisal and administrative system. Project goals are to eliminate the technology risks and functionality gaps of the existing mainframe systems. The current systems use computer-programming languages that are no longer supported by the vendor or, for which, in-house and contract programmer expertise is not available. The outdated languages limit integration of the current system to GIS and other relational County databases, and cannot be enhanced to add data characteristics used during property valuation. Additional funding in FY 2004, of approximately \$2.9 million, will be required to complete the ongoing initiative for the accounts receivable system, as well as the assessment system.

**Return on Investment (ROI):** The cashiering COTS product solution provides the functionality to collect and store payments under a central database; streamline payment processing through customized interfaces; and provides for centralized and decentralized processing, audit, and correction. Additionally, it provides safeguards against deposit fraud. Much of the current deposit procedures are manual; the COTS product will fully automate those processes.

# FUND 104 INFORMATION TECHNOLOGY

IT0010	Information Technology Training				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$1,371,609	\$372,367	\$464,648	<b>\$250,000</b>	Continuing
<p><b>FY 2003 Board of Supervisors Adjustments:</b> The Board reduced the FY 2003 Advertised funding by \$150,000, resulting in an <u>FY 2003 Adopted Budget Plan</u> of \$250,000.</p> <p>This project provides funding for information technology training in recognition of the challenges associated with maintaining skills at the same pace as technology changes. The rate of change in information technology has outpaced the County's ability to maintain proficiency. As the County's workforce becomes increasingly dependent on information technology, training support has become more essential.</p> <p>As part of the Information Technology Training program, a project management certification and training program has been developed for County staff that are project managers for funded Information Technology projects. This provides for consistency and enhanced communication between agencies.</p> <p>FY 2003 funding of \$400,000, consistent with the <u>FY 2002 Adopted Budget Plan</u>, will provide for the continued training required for Department of Information Technology staff.</p> <p><b>Return on Investment (ROI):</b> Continued funding will address instruction in new technologies, network management, computer operations, and software applications development and maintenance to assist County staff and systems.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0011	Imaging and Workflow				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$65,223	\$13,560	\$554,709	<b>\$450,000</b>	Continuing

**FY 2003 Board of Supervisors Adjustments: The Board reduced the FY 2003 Advertised funding by \$421,345, resulting in an FY 2003 Adopted Budget Plan of \$450,000.**

This project provides support in efforts to utilize imaging and workflow technologies to achieve a flexible software and hardware environment that is able to meet needs for data sharing, moving work through processes, and instant document storage and retrieval through or within various departmental business processes. Through these technologies, over time, the County will be able to streamline work and administratively intensive processes, improve productivity, and reduce reliance on paper.

FY 2003 funding of \$450,000 provides for the completion of an imaging and document management system for the Juvenile and Domestic Relations District Court's (JDRC) case records. Funding will support the consulting services to provide and customize the electronic document management software; staff training and implementation services; necessary hardware including servers, scanners, and scanning workstations; software licenses; and ongoing support services. The Virginia Code mandates the retention, public accessibility, and destruction of court records. The increasing volume of case records and the complex retention, confidentiality and destruction criteria as mandated by the Virginia Code have severely impacted the Court's ability to manage the court documents. Currently, all case records are in paper form. The imaging project will convert new cases and existing cases to electronic format.

This project will allow the JDRC to provide increased security of records; expedite the labor intensive record retrieval, re-filing and destruction processes; provide simultaneous and instant access to case documents; provide the public and staff with online access to court records; reduce the costs associated with space and shelving for storage of paper documents; and provide a means of safeguarding court documents with backup electronic and microfilm copies.

FY 2003 funding of \$126,500 will provide imaging capability for records stored in the Closed Record Center (CRC) of the Department of Family Services (DFS). DFS maintains records of client contact and DFS services provided. These records need to retain physical integrity, be easily retrievable and updateable, and be protected from unauthorized access. Some records need to be destroyed regularly, based on criteria set forth by State and/or Federal mandate, while others are retained permanently. Under this initiative, records will be scanned and stored using an indexing system to identify and retrieve imaged records electronically, and the ability to update records or identify records that should be destroyed will be automated.

In addition, FY 2003 includes \$294,845 to support the procurement and implementation of hardware and software for a property file document imaging system in the Zoning Permit Review Branch within the Department of Planning and Zoning (DPZ). This Branch houses the hard copy property files for every property in Fairfax County, which currently includes over 320,000 parcels. These documents represent the only copy, or the only record of a past activity on a particular property, from as far back as 1941 to the present time.

# FUND 104 INFORMATION TECHNOLOGY

IT0011	Imaging and Workflow				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$65,223	\$13,560	\$554,709	<b>\$450,000</b>	Continuing

Each year approximately 30,000 new building permits and 5,000 new occupancy permits are created. The files are growing by approximately 50,000 documents per year; the total number of documents is between 2,250,000 and 3,000,000. The files to be scanned consist of approximately 30,000 folders, representing over 320,000 parcels. The documents are currently stored in rolling files, which have been in use since 1989 when the file cabinet method was replaced. There is only enough empty space to last for less than four years. No backup files exist in either hard copy or electronic form.

This initiative within DPZ will increase data availability without sacrificing security, and would provide maximum information to technicians, planners, management and potentially other agencies and decision makers. In the case of a catastrophic event, all of the land records could be destroyed and there are no backup copies of any record. A new document imaging/management system would provide complete security for the records and ensure their permanence.

**Return on Investment (ROI):** The return on investment to be recognized through this project is in the increased accessibility to information with simultaneous access to records, increased staff efficiency in the retrieving and refilling of records, and enhanced security, and control over original source documents. Imaging initiatives provide for improved record keeping, as well as reduced costs associated with record storage space, filing cabinets, and staff filing time.

FY 2003 initiatives will additionally reduce the physical storage space required for records in the courthouse, Pennino and Herrity buildings, avoiding the cost of leased space near the courthouse for overflow storage and alleviating the potential safety issue of structural limitations on floor weight in the Pennino and Herrity buildings.

# FUND 104 INFORMATION TECHNOLOGY

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IT0015	Health Management Information System (HMIS)				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
\$905,726	\$333,993	\$80,604	\$299,696	<b>\$191,433</b>	\$0
<p>This project provided funding for the replacement of the fifteen-year-old Fairfax County Health Department's Health Management Information System. The original system operated on an unsupported version of a MUMPS (M 4.4.0A – MSM Unix 4.3.2) application which provides the Health Department with the functionality necessary for intake, fee setting, assessment, appointment scheduling, service delivery, and billing/reimbursement for the Community Health Care Clinics, Primary Health Care Services, and Consumer Services.</p> <p>When this system is complete, it will provide demographic, diagnostic and case data about its client population and FY 2003 funding of \$191,433 will support the development of interfaces between the basic client data with the laboratory system, pharmacy system, the State environmental information system "HealthSpace" System, and Adult Day Health Care systems.</p> <p><b>Return on Investment (ROI):</b> This completed project will maximize the collection of client fees, reduce errors in patient/client billing, eliminate duplicate entry into various systems and enable staff to view lab results and prescription dates, eliminating the risk of error in transcribing such data.</p>					



# FUND 104

## INFORMATION TECHNOLOGY

IT0020	Land Records Automated System (LRAS)				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
\$12,109,445	\$6,567,948	\$1,428,109	\$3,270,594	<b>\$885,900</b>	\$0

This project provides funding for development of an imaging system for Circuit Court's Land Records Department. The Circuit Court is required by law to maintain Land Records deed books for the County, dating from 1742 to the present. Before this project began, a number of these records were deteriorating due to exposure to light, photocopying, and handling by the public. The conversion of the documents to a more stable, readable, and protected medium was necessary. In addition, low interest rates have created a substantial workload increase as well as requests from the public to increase efficiency, storage, and retrieval capabilities of Land Records documents.

The purpose of this project is to enhance and convert these documents to electronic images for preservation, and to prevent further deterioration. In addition, the imaging system is designed to eliminate or reduce existing labor intensive manual recording processes by automating as many of these processes as possible, reduce duplication of effort, and coordinate the transfer of information to the Department of Tax Administration and the Department of Public Works and Environmental Services.

FY 2003 funding will provide completion of the system components necessary to obtain the required system functionality and data storage expansion capabilities to meet expected growth. General Fund funding of \$345,900 will provide additional public retrieval hardware, staff hardware refreshment, and software upgrades to remain compliant with County standards.

It should be noted that an additional \$540,000 in Technology Trust Fund revenue has been appropriated to this project for the design, development, and post implementation services to provide e-filing interface to the current LRAS system to allow electronic recordation and processing of Land Records documents into LRAS; incorporate cashiering interface with the current Public Services system of LRAS to streamline cashiering of Judgments and Public Services documents; incorporate a debit and credit card processing interface in all cashiering modules of LRAS; and enhance the Probate module of LRAS and incorporate Probate back-file indexes and images into the LRAS system.

**Return on Investment (ROI):** This investment will enhance the retrieval and administration of Circuit Court records, and improve operational efficiency and customer service with servers designed to increase speed of capture and retrieval of information. Investment benefits include the following:

- Upgrade the technology infrastructure by providing additional needed storage;
- Provide enhanced customer service by providing debit and credit card processing;
- Meet customer access requirements to information and services by increasing the number of staff and public workstations;
- Increase staff efficiencies of multiple divisions (land records, public services, and comptroller) by providing for a single cashiering system sharing one database;
- Save time, money, and staff resources by providing electronic filing of a minimum of approximately 30,000 documents per year;
- Complete on-line title search capabilities by incorporating probate documents; and
- Increase in revenue from additional subscribers to the Court Public Access Network (CPAN) and faster processing of payments and deposits.

# FUND 104

## INFORMATION TECHNOLOGY

IT0022	Tactical Initiatives				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$4,005,501	\$421,415	\$2,175,928	<b>\$160,000</b>	Continuing

**FY 2003 Board of Supervisors Adjustments:** The Board reduced the FY 2003 Advertised funding by \$218,000, resulting in an FY 2003 Adopted Budget Plan of \$160,000.

This project provides funding for tactical initiatives which focus on immediate improvements to information technology functions performed in a limited capacity across the County.

FY 2003 funding of \$160,000 is included to purchase additional licenses to expand the use of a Citizen Relationship Management (CRM) system that has been used successfully in various agencies and divisions, including the Board of Supervisors, Office of the County Executive, Clerk to the Board and the Consumer Protection Division. This will provide an enterprise wide, automated approach to track contacts, events and complaints. The commercial off the shelf (COTS) application is supported by the County's information technology architecture and provides the ability to link with other areas within the database, as well as link to areas outside the system such as scanned images, e-mail, fax, and incoming and outgoing U.S. mail. It is anticipated that by the end of FY 2003, agency project stakeholders include, but are not limited to, the Office of Public Affairs, the Office of Human Rights, the Department of Public Works and Environmental Services and the Office of the Sheriff.

This will establish an environment for County agencies to enhance the response time and accuracy of information necessary to manage and respond to citizen requests; increase the ability to track all participants and activities created by citizen contacts – no matter which agency received the original contact; utilize web-based technology to accept e-mail (raw or in a structured format) to track its progress with the CRM system and respond to the citizen's concern; create and upload reports of County activities or services to the web for citizen access; and replace old database applications or applications that no longer meet the agencies needs or County standards.

Funding of \$218,000 is also included to implement a Comprehensive Plan Digital Map. This will modernize planning activities to enhance productivity by capturing critical land use planning information in a digital format. The business objective is to improve staff and customer access to the electronic map and allow timely updates as the Plan and Map are amended, so that customers can have ready access to the current Plan Text and conforming Plan Map images. It is anticipated that staff in the Department of Planning and Zoning, Department of Information Technology, other County agencies, and the public will utilize this information.

**Return on Investment (ROI):** By implementing a proven CRM product, agencies will forego the expense and effort of researching and evaluating other commercial CRM solutions, or developing and maintaining in-house tracking systems. In addition, this enterprise solution precludes installations of applications that are not supported by existing County IT architecture, and unable to interact with other agency CRM applications. Additionally, the CRM will:

- Enhance communications between County staff, departments and agencies. A major benefit of using IQ as an Enterprise solution is that agencies will be able to share and monitor the status of issues, projects, responses, and events as those items progress through the multiple County staff.
- Require agencies to analyze the processes in place, evaluating and documenting the validity of existing business practices.
- Automate agency business processes.

# FUND 104 INFORMATION TECHNOLOGY

IT0022	Tactical Initiatives				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$4,005,501	\$421,415	\$2,175,928	<b>\$160,000</b>	Continuing
<ul style="list-style-type: none"> <li>• Reduce duplication of information and efforts by enabling the sharing the information between agencies using present e-mail methods.</li> <li>• Create a seamless constituent interface and enhanced customer service.</li> </ul> <p>Funding the digitizing of the Comprehensive Plan allows the County to provide more efficient and effective customer service and maintain the Comprehensive Plan Digital Map in a timely manner with greater accuracy and reporting capability. It is likely that the County will have a cost savings over time as enhanced use of the information will make the Comprehensive Planning process that much more streamlined and responsive to customers. This information can potentially be shared with other agencies, producing long-term savings.</p> <p>Users will all refer to the same version of the Comprehensive Plan and Map instantaneously. This replaces the current system where users have obsolete editions of the Plan or Map, lacking new amendments, resulting in considerable frustration and erroneous citations. Providing a master document on the Web, in text and digital map format, ensures high levels of customer service and customer satisfaction, supporting important County goals.</p> <p>This initiative funds the creation of a set of land use planning layers that will provide the basic information needed to commence construction of GIS based productivity enhancement applications for the Department of Planning and Zoning. The digital land use planning information, once captured, will be set-up to be utilized with subsequent applications. These tools will allow the staff access to all basic information from one application, instantaneously minimizing manual paper referencing and maximizing available enterprise data sources. Using a Web browser, this information will be searchable by address or parcel identification number to bring up specific and detailed information for the specified property.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

IT0024	Public Access to Information				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$1,518,567	\$394,648	\$2,959,876	<b>\$1,701,470</b>	Continuing

**FY 2003 Board of Supervisors Adjustments: The Board reduced the FY 2003 Advertised funding by \$300,530, resulting in an FY 2003 Adopted Budget Plan of \$1,701,470.**

This project provides funding for initiatives that improve public accessibility to government information and services. A comprehensive approach is employed to ensure efficient infrastructure capable of supporting multiple business solutions. In addition to enhancing customer service via their convenience and versatility, public access technologies are capable of limiting staff involvement in providing basic information, thereby allowing staff to perform more complex tasks and respond to requests for more detailed or specialized information.

FY 2003 funding of \$1,502,000 will provide for the integration of e-government architectures (Integrated Voice Response, Kiosks, Web, and Wireless technology) in order to improve the development and delivery of e-government initiatives. Delivery of integrated and accurate information to citizens will be achieved through the implementation of both a Content Management System (CM) and a Software Configuration Management System (SCM). The CM System will allow Information Technology staff to publish web content across multiple platforms, provide a consistent format, and allow for indexing, search, and retrieval capabilities. A SCM System allows for better identification, control, and audit of a software product as it developed and implemented.

Additionally, \$500,000 will support the procurement of an Electronic Payment Service, supported by a single County provider for electronic bill presentment and payment. This funding will provide for required software, maintenance, and subscription charges in FY 2003. A uniform payment process will be provided to constituents and the methodologies used to develop these processes will be evaluated using a single vendor as the point of service. The Electronic Payment Services program will integrate enhanced transaction capabilities with emerging Web technologies. The process will incorporate secure design and proven management principles.

Currently there is no countywide deployment of electronic payment and transaction services on public Kiosks, IVR, and the Internet. Among those agencies that process financial transactions, some are currently capable of accepting credit and or debit payments while others must require payment via cash or check. Other agencies are in different stages of e-payment development, ranging from nearly completed Internet solutions to concepts, ideas and identifying requirement documents.

**Return on Investment (ROI):** The e-government architecture initiative allows the County to enhance both the information and infrastructure architectures supporting e-government initiatives in order to facilitate delivery of integrated and accurate information to citizens via multiple platforms. Internally this will generate economies of scale in providing the needed support for the ever-increasing demand for e-commerce/e-government services. This will be accomplished by allowing business support personnel to contribute web content without acquiring any additional technical expertise. Collaborative initiatives between agencies, other governments and business will allow the sharing of information and services across jurisdictional lines; thereby increasing both the scope and value of information and services we provide to citizens.

# FUND 104 INFORMATION TECHNOLOGY

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IT0024	Public Access to Information				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$1,518,567	\$394,648	\$2,959,876	<b>\$1,701,470</b>	Continuing
<p>Electronic Payment Services will produce cost savings from less direct involvement with paying customers, less travel required to do business, and the prevention of multiple and duplicative processes that will allow the County to operate more efficiently. The County will be able to eliminate the burdensome administrative and operational processes that would develop from using multiple providers for a single solution. Citizens and constituents that currently must travel to a County facility, will be able to conduct payment business on-line, thus reducing staff time at payment counters, eliminating processing errors, reducing traffic on highways and allowing for better deployment of staff. Providing citizens and constituents with multiple choices to conduct their business with the County can only be described as beneficial and quality customer service.</p> <p>This project implements full scale electronic government for Fairfax County, moves Fairfax County toward the vision of government without "walls, doors and clocks" and will allow the citizens of Fairfax County access to their government 24 hours a day, 7 days a week.</p>					

# FUND 104 INFORMATION TECHNOLOGY

IT0041	Program Conversions and Replacements				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$0	\$242,035	\$919,965	\$0	Continuing

**FY 2003 Board of Supervisors Adjustments:** The Board reduced the FY 2003 Advertised funding by \$87,000, resulting in an FY 2003 Adopted Budget Plan of \$0.

This project provides for the replacement or conversion of existing applications that have become obsolete and are small enough in scale to accomplish quickly.

FY 2003 funding of \$87,000 is included to upgrade the County's current resume processing system, Resumix. This upgrade will provide web-based technologies to improve the timeliness and the quality of the services provided by the Employment Division of the Department of Human Resources. An updated system will enable the County to move towards accepting resumes electronically via the Internet and providing County managers opportunities to access applicant information electronically.

There are serious operational issues with the current version of Resumix. The most significant issue, thousands of duplicate records, can often result in inaccurate handling of critical applicant records. This upgrade will eliminate the duplicate records issue and dramatically improve the efficiency and accuracy of the resume review and tracking process. Additionally, the current application requires all resumes be manually scanned into the system, regardless of how they are received by the County.

**Return on Investment (ROI):** Implementation of this initiative will provide staff the ability to accurately and effectively manage the large number of applicants that are handled each year. During 2001, more than 45,000 resumes were processed. Additionally, it will eliminate the duplicate record issue, which creates confusion and often leads to inaccuracies in an applicant's record. Currently, there are approximately 13,000 duplicate records in the County's applicant tracking system. The elimination of duplicate records will facilitate the fair and accurate handling of all applicant records.

In addition to providing a platform that will permit the electronic processing of resumes, an upgraded system will permit the County to collect advertising source information. This will make it possible to identify the most advantageous media outlets (newspapers, web sites, industry publications, radio, etc.) when advertising job vacancies. Limitations of the present system preclude collection of this information.

# FUND 104

## INFORMATION TECHNOLOGY

IT0048	Incident Reporting and Training System				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$0	\$0	\$401,917	\$358,982	TBD

**FY 2003 Board of Supervisors Adjustments:** The Board reduced the FY 2003 Advertised funding by \$81,548, resulting in an FY 2003 Adopted Budget Plan of \$358,982.

This project was established to provide for a web-based records management system for field incident reporting and training records. Funding has already been provided for creating, updating, deleting, retrieving and reporting incident records, as well as the training records at all County Fire and Rescue sites. Additionally, funding has been made available to allow the County's Computer Aided Dispatch (CAD) system to interface with the new incident reporting system.

FY 2003 funding of \$440,530 will support the integration of hand-held mobile computers (mobile clients) into the EMS patient care reporting process. With the use of a mobile client, EMS providers in the field can enter patient care and condition information at the patient's side or in the transport unit. This information can be downloaded at the hospital or the fire station, thus eliminating the need to complete a second report and the resulting possibility of creating discrepancies between the two separate reports, which also exposes the County to significant legal liability. A mobile client also allows for the collection of more detailed patient information than the paper forms, thus providing better care to the patient as well as hospital personnel who continue the patient's treatment. The patient refusal form can also be generated at the patient's side in multiple languages, and can better serve the large diversity of County citizens and guests. FY 2003 funding will enable the combining of three separate report forms: 1) Pre-Hospital Patient Care Form, 2) Patient Refusal Form, and 3) On-Line Fires Incident Report into one centralized database through electronic completion and filing.

Other resource information can be made available to the EMS providers on the mobile client, such as a medical dictionary, treatment protocols and medication information, which will improve patient care and the quality of the report documents. Legibility problems, such as those caused by poor handwriting, blurred quality from photocopying or faxing, or trying to reproduce an old archived form, will be eliminated. This will enable the County to provide better legal documentation.

In future years, as wireless technologies become a more secure form of electronic transmission, this system can be easily modified for direct connectivity from anywhere in the County for direct sharing of data.

**Return on Investment (ROI):** Funding this project allows the Fire and Rescue Department to achieve many agency objectives, realize a cost savings and provide benefits to the continuum of patient care for the citizens and guests of Fairfax County. By having a single point of entry for EMS incident information, data reliability and validity are enhanced, and legal liability is reduced. Staff time spent archiving and retrieving reports to accommodate State archive requirements and Freedom Of Information Act (FOIA) requests is lessened, and time spent in completing duplicative reports is eliminated. In addition to supporting Virginia Office of Emergency Medical Services (OEMS) reporting requirements, Federal Health Insurance Portability and Accountability Act (HIPAA) standards regarding security and privacy in the transmission and storage of patient health information are also addressed by this technology.

# FUND 104

## INFORMATION TECHNOLOGY

IT0050	Public Service Communications Replacements				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
\$19,266,470	\$0	\$0	\$936,868	<b>\$1,580,268</b>	\$16,749,334

This project will replace the Public Service Communications System, which provides two-way radio communications for all County non-public safety agencies, as well as the Fairfax County Public School Transportation Department (school buses), FASTRAN, and the Fairfax County Water Authority, with updated technology that meets the needs of the user agencies. The completed system will provide adequate call processing capacity and area coverage to more than 90 percent of the area within the jurisdictional boundaries of Fairfax County.

The current twenty-year old Public Service Communications System is based on a design that uses two transmitter tower locations and twenty radio channels, with ten channels at each tower. The transmitter tower sites are located in Lorton, on the Resource Recovery Facility smokestack, and in Fairfax City, on the rooftop of the Massey Building. The current system only provides geographical coverage for approximately 60 percent of the County and has limited call processing capacity, frequently resulting in unavailability for users. In addition, the current design requires users to manually select the correct radio channel based on their location within the County, requiring knowledge of the coverage each channel provides to the different parts of the County. There are large geographic areas where radio communications are not possible and many of these locations are in heavily populated areas of the County. The current network does not meet the user needs for additional coverage nor provide for future growth or for advanced features, such as mobile data communications.

FY 2003 funding of \$1,580,268 will initiate the lease-purchase replacement of the current radio system infrastructure, including the increase of radio repeater locations from two to six sites, to ensure greater than ninety percent call coverage. In addition, this will eliminate the two 'zones' within the County and provide for seamless coverage on one system regardless of location, as well as provide ample reserve capacity for peak use periods and future fleet expansion.

Future funding, including FY 2004 funding of approximately \$2.98 million, will address the actual replacement of the more than 3,000 mobile and portable radios, provide for system maintenance, and continue to support the infrastructure lease-purchase payment plan.

**Return on Investment (ROI):** The return on investment for this system upgrade will result from the enhanced reliability and coverage that will be obtained. The replacement system will provide reliable radio coverage to many areas of the County that are not covered by the current radio system. This will provide the necessary protection and safety for bus drivers and other staff that depend on reliable communications, improve customer service to County citizens and other County agencies, and reduce reliance on commercial wireless networks in addition to future cost avoidance and other non-quantifiable benefits. In addition, the completed system will be fully compatible with the mobile and portable radios used by the County's public safety radio system. This will allow for direct communication between public safety and public service users for incident or disaster management, as well as provide a separate back-up system for the Public Safety system, should that system fail. Also, the County will realize a cost avoidance of over \$3 million by using the public service system to serve as the back up to the public safety system, rather than modifying the public safety system itself.



# FUND 104

## INFORMATION TECHNOLOGY

IT0053	Telework Expansion				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Continuing	\$0	\$0	\$270,000	\$0	Continuing

**FY 2003 Board of Supervisors Adjustments:** The Board reduced the FY 2003 Advertised funding by \$150,000, resulting in an FY 2003 Adopted Budget Plan of \$0.

The Telework Expansion project was developed in response to the Board of Supervisor's and County Executive's endorsement of 20 percent of the region's workforce teleworking one or more days a week by 2005. It is estimated that 5,000 County positions are suitable for teleworking; the goal of this project is to have 1,000 County teleworkers by 2005.

The Board of Supervisors and the County Executive support telework as one strategy for reducing traffic and improving air quality in the region. They also support the business advantages of telework, including increased average productivity of 20 percent, greater job satisfaction, reduced turnover, reduced absenteeism, and the ability to attract and retain valued employees.

FY 2003 funding of \$150,000 will be used to continue the training efforts implemented in FY 2002, as well as purchase additional hardware. It is anticipated that 150 employees will begin to telework in FY 2003.

This project provides competency-based training for managers of teleworkers and for teleworkers themselves. The training optimizes the success and longevity of telework arrangements with information on technology and best practices. In addition, the project provides loaner PCs for employees who need them, thus eliminating a "technology gap" between employees with their own PCs and those without. The project also provides security devices to assure only authorized users have access to the County's network. It is anticipated that FY 2004 funding of approximately \$150,000 will be required to continue the County's investment in this program.

**Return on Investment (ROI):** Funding this project allows the County to support a regional strategic objective of reducing traffic and increasing air quality. Each County government employee teleworking one day a week saves an average of 2,000 commuting miles per year. One hundred and fifty additional teleworkers added in FY 2003 results in 300,000 commuting miles saved.

In addition to the advantages of reduced traffic and improved air quality, the return on investment is realized in the value of increased employee productivity. For example:

- The average teleworker earns \$47,000 and telecommutes 50 days a year.
- A 20 percent productivity increase on telecommuting days is equivalent to an additional 1.6 hours per telecommuting day or 80 additional work hours per year.
- The value of the additional hours is \$1,808 if paid at straight time overtime or \$2,712 if paid at time and one half.

Using the value added model, the return on investment related to productivity is \$271,200 (\$1,808 added value/telecommuter/year X 150 telecommuters = \$271,200).

# FUND 104

## INFORMATION TECHNOLOGY

IT0055	ISIS Replacement / DPZ Complaint Tracking				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$0	\$0	\$2,881,571	<b>\$88,000</b>	TBD

**FY 2003 Board of Supervisors Adjustments: The Board reduced the FY 2003 Advertised funding by \$512,000, resulting in an FY 2003 Adopted Budget Plan of \$88,000.**

This project will replace the legacy Inspection Services Information System (ISIS) in the Office of Building Code Services (OBCS) of the Department of Public Works and Environmental Services, multiple databases in Fire and Rescue Departments Fire Prevention Division, and the existing Paradox Complaints Tracking Management System used by the Zoning Enforcement Branch (ZEB) of the Department of Planning and Zoning (DPZ).

The replacement of ISIS and the Fire Prevention databases will provide a foundation for future e-government applications related to land development and building construction and is integral to the County's effort to re-automate the land development systems which began in FY 1992. The new system will significantly simplify the permitting process and improve timeliness of permit review by creating a virtual one-stop shop consisting of multiple review agencies. It will meet the ever-increasing demands of customers to make the permitting process simpler to understand, more convenient to use, more efficient, and more predictable. The replacement system will also enable staff to develop a focus and orientation towards individual construction projects as opposed to maintaining a focus on the permit process itself.

The replacement ZEB complaint tracking system will allow DPZ to continue to manage zoning enforcement caseloads with greater accuracy and reporting capability. The new system will facilitate enhanced and effective zoning enforcement within the County.

FY 2003 funding of \$600,000 will continue the permitting system initiatives being implemented in FY 2002, and allow for the completion of the ZEB complaint tracking system. It is anticipated that FY 2004 funding of approximately \$1.83 million will be required to complete the web enabled permitting system.

**Return on Investment (ROI):** Funding the permitting system replacement portion of this project allows the County to achieve a return on investment in several areas. Cost savings will be realized through a streamlined system that will enable industry to work more productively within the County and in turn enhance the tax revenue base. The industry will recognize significant savings from costs presently incurred due to delays in construction and occupancy or use of buildings. The County's revenue stream is enhanced by increasing the speed in which buildings are processed through the system and brought to completion – the sooner projects are completed, the sooner they become a source of revenue for the County. A streamlined web-enabled system will help OBCS become less susceptible to costs associated with changes to staffing levels required by swings in the economy and will enhance management's ability to absorb the fluctuations that have historically plagued the industry. The need to hire staff to train new permit technicians will diminish as the time required for training is reduced. The new web-enabled system will reduce costs associated with printing, storing, and archiving of paper applications, forms, and plans.

The replacement of the existing permitting methods is also necessary to create a platform for future e-permitting initiatives that may more directly enhance revenue (e.g. charges for access to data, charges for enhanced optional services, etc.) Additionally, the e-permitting portion of this project has garnered national attention and may result in the availability of national funds and grants for future applications if the County has a permitting platform on which new technology can be implemented.

# FUND 104 INFORMATION TECHNOLOGY

IT0055	ISIS Replacement / DPZ Complaint Tracking				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$0	\$0	\$2,881,571	<b>\$88,000</b>	TBD

Increased efficiencies in the process will result in many indirect and non-quantifiable revenue enhancements as well:

- ◆ Permit process customers will have more access to, and control of, the permit review process;
- ◆ Construction process will be perceived as being more business friendly and will attract additional businesses to bolster the tax base;
- ◆ An improved and simplified process will encourage people to obtain the required permits and will increase code compliance and the safety of structures, resulting in fewer illegal unpermitted activities requiring enforcement action;
- ◆ Information given to permit process customers will be more complete, accurate and timely, thus reducing or eliminating the need for multiple resubmissions of plans and applications;
- ◆ Implementation of State-mandated code changes will be more timely and efficient;
- ◆ Reduction of paper forms and improved legibility of recorded comments will reduce costly errors;
- ◆ Communication between plan reviewers and private sector clients will significantly improve;
- ◆ Supervisors will have greater flexibility in re-distributing workload on any given day due to absences or other unforeseen events.;
- ◆ The new system will provide flexibility to implement a single permit process for projects (combining issuance of building and trade permits);
- ◆ Access to permit information and the process will be available 7 days a week, 24 hours a day;
- ◆ Reduced need to travel to the government center has several cost and environmental benefits;
- ◆ Eliminate duplicate data entry and storage in separate systems; and
- ◆ Allow access to pertinent information by all functional areas.

The complaint tracking aspect of this project will enable DPZ to continue to manage zoning enforcement caseloads with greater accuracy and reporting capability. The new system will streamline the process and result in improved customer service. The new system will also increase the flow of information to other agencies, thereby improving the County's responsiveness to citizens' complaints. The system will also facilitate continued efficient and effective zoning enforcement.

# FUND 104

## INFORMATION TECHNOLOGY

NA	SHOCAP Automated Information System				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
\$150,000	\$0	\$0	\$0	\$0	\$0

**FY 2003 Board of Supervisors Adjustments:** The Board reduced the FY 2003 Advertised funding by \$150,000, resulting in an FY 2003 Adopted Budget Plan of \$0.

Fairfax Serious or Habitual Offender Comprehensive Action Program (SHOCAP) is a collaboration of agencies involved with the juvenile system including: Fairfax County Police Department, Fairfax County Juvenile Court Services, Fairfax County Public Schools, Fairfax County Department of Family Services, Fairfax County Health Department, Commonwealth's Attorney of Fairfax County, Fairfax-Falls Church Community Services Board, City of Fairfax Police Department, Town of Herndon Police Department, Town of Vienna Police Department, and Virginia Department of Juvenile Justice.

This project will enhance community protection and public safety for the citizens of Fairfax County through shared legal, treatment, and behavioral records of serious or habitual youth offenders. This clientele represents the 5 percent of delinquent youth that cause 50 percent of the juvenile crime. Focused services and enhanced communication will minimize duplication of effort and maximize the impact of supervision. Graduated sanctions will decrease possible expensive incarceration or residential placement. The Serious or Habitual Offender Comprehensive Action Program Automated Information System (SHOCAP AIS) will provide secure, instant communication between public safety and human service agencies. Information will be available for client identification and risk to staff. Using a web-based, case management information system, SHOCAP AIS will be able to quickly monitor compliance with primary probation orders and or parole objectives including: no new offenses by SHOCAP youth; and intensive compliance by SHOCAP youth with court-ordered youth services.

**Return on Investment (ROI):** The impact of reduced numbers of incarcerated SHOCAP clients will be reflected from immediate savings in detention, jail, or commitment to the Department of Juvenile Justice. Per diem costs at the Fairfax County Juvenile Detention Center will be minimized by early intervention of non-correctional sanctions and incentives.

The quality of data will increase and new data elements can be introduced quicker with an on-line system. Timely updates to the SHOCAP AIS cases by members will result in better coordination of activities by all of the participating agencies. Staff time that is now spent manually creating reports and distributing updates to various agencies and contacts of the SHOCAP Committee will be greatly minimized.

# FUND 104

## INFORMATION TECHNOLOGY

IT0057	Community Policing/Technology Infrastructure Expansion				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$0	\$0	\$0	\$400,000	TBD
<p>The Fairfax County Police Department is committed to implementing a Community Policing strategy by promoting a close, interactive relationship between its officers and community members while working toward the goal of reducing crime and its effects. The Department has more than 800 officers assigned to patrol duties in a County whose population is approaching 1 million. As the most visible component of Community Policing, these officers are assigned to specific communities and actively solicit citizens of those communities for relevant information and input regarding their perspective of what issues are most important.</p> <p>In addition to working with formal organizations such as Citizens Advisory Committees, Neighborhood Watch groups and the Chamber of Commerce, officers are expected to actively interact with informal neighborhood groups, participate in business and civic events and take part in recreational and educational programs. Examples of person-to-person contacts that are applied at the district station level include the use of School Resource Officers, School Education Officers, Crime Prevention Officers and Neighborhood Patrol Units, the fixed assignment of officers to specific patrol areas and the establishment of satellite police stations in selected community areas.</p> <p>Critical to the success of Community Policing is ensuring that officers are in the community as much as possible. This demands that they spend no more time than absolutely necessary in the district stations responding to messages, making phone calls and waiting for workstations to become available so routine paperwork and correspondence can be completed.</p> <p>To facilitate attaining full success of the Community Policing initiative, FY 2003 funding of \$400,000 will expand the Department's basic IT capability through the acquisition of desktop and laptop computers, networked printers and presentation equipment as well as providing the infrastructure necessary to connect these resources to the Police Network in a fully shared environment.</p> <p>The enhanced capability delivers the tools necessary for officers to prepare and deliver presentations to the community and complete reports and other correspondence expediently. In addition, networked computers, both desktop and wireless, extend to more officers the ability to send and receive e-mail, a utility that is playing an ever-larger role in the Department as a way of distributing vitally important information in a timely and efficient manner.</p> <p><b>Return on Investment (ROI):</b> Funding this project allows the Police Department to enhance information communications and dissemination capabilities, thus further extending the concepts of Community Policing to the citizens. Because of increased efficiency, officers will be able to spend less time at the stations and more time in direct contact with the community. With the more immediate access to information that the expansion will provide, the ability of officers to solve problems and improve the quality of life of communities will be enhanced. There will be a clear, positive Return on Investment to the County as a result of the re-direction of officer time to more productive law enforcement activities in the community. The Department will be able to more efficiently protect persons and property by providing essential law enforcement and public safety services, while promoting community involvement, stability and order through service, assistance and visibility.</p>					

# FUND 104

## INFORMATION TECHNOLOGY

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IT0058	Remote Access				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$0	\$0	\$0	<b>\$250,000</b>	TBD
<p>This project provides funding to enhance and expand the capability of providing County employees remote access to County Information Technology (IT) systems. Because of the varied hardware and software capabilities of employees using remote access, the County's telecommunications infrastructure must be flexible in its modes of access, while maintaining a stable and secure communication environment.</p> <p>Currently, the County's telecommunication remote access infrastructure has in place a 48-port dial-up modem bank and a Cisco 3030 Virtual Private Network (VPN) concentrator. FY 2003 funding of \$250,000 will support the procurement of Citrix servers, additional RSA Security Token Cards, and Citrix and application software licenses. The addition of the Citrix solution provides additional capabilities, beyond dial-up modems and VPN, which makes it an attractive alternative for teleworkers who need access to County IT systems, as well as those employees who choose to work from home or check e-mail on the evenings and weekends. One feature of the Citrix solution is that application software resides on the County server, and not on a personal computer, resulting in a less robust PC hardware configuration requirement. The County can purchase less expensive PC's to loan to teleworkers, if needed. Additionally, for those employees who choose to use their own home PC to check email or access County IT systems, ensuring compatibility with different versions of operating software is not a concern, since the Citrix solution can operate in all Windows environments.</p> <p><b>Return on Investment (ROI):</b> This project provides a cost effective approach to enhance the County's telecommunication infrastructure and successfully offer remote access to County IT systems.</p>					

# FUND 104 INFORMATION TECHNOLOGY

## FUND STATEMENT

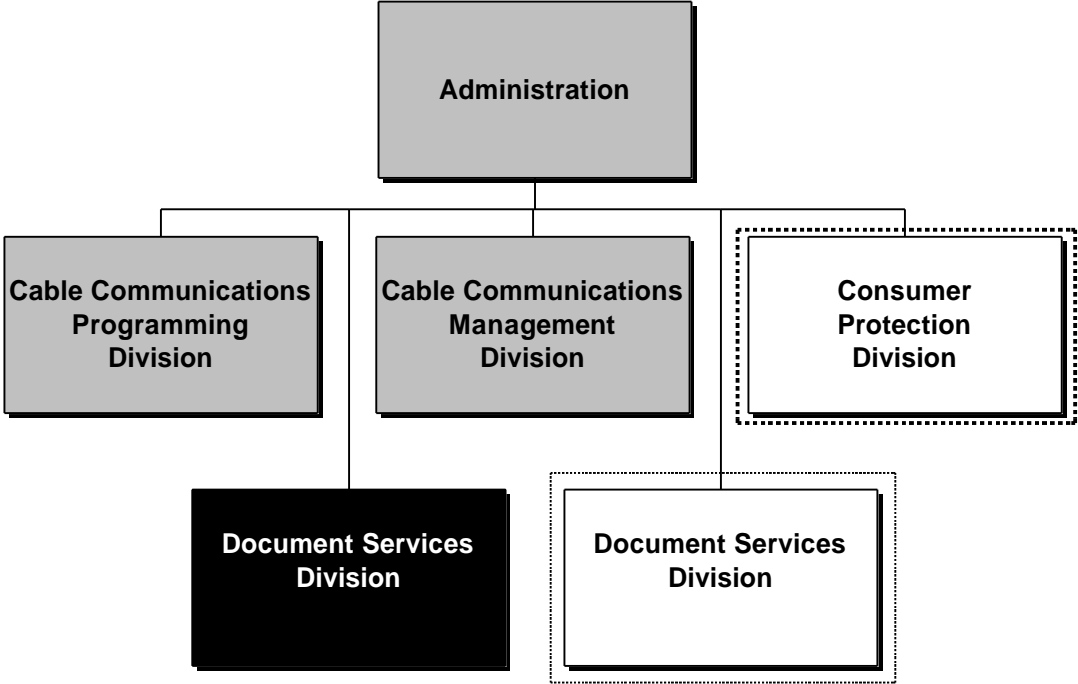
Fund Type G10, Special Revenue Funds

Fund 104, Information Technology

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$23,192,596</b>	<b>\$0</b>	<b>\$25,743,099</b>	<b>\$0</b>	<b>\$1,039,577</b>
Revenue:					
Interest	\$2,277,462	\$1,000,000	\$1,000,000	\$622,000	\$622,000
State Technology Trust Fund	462,533	440,000	567,674	540,000	540,000
<b>Total Revenue</b>	<b>\$2,739,995</b>	<b>\$1,440,000</b>	<b>\$1,567,674</b>	<b>\$1,162,000</b>	<b>\$1,162,000</b>
Transfers In:					
General Fund (001)	\$18,393,266	\$13,395,000	\$12,788,178	\$9,031,626	\$5,921,626
<b>Total Transfers In</b>	<b>\$18,393,266</b>	<b>\$13,395,000</b>	<b>\$12,788,178</b>	<b>\$9,031,626</b>	<b>\$5,921,626</b>
<b>Total Available</b>	<b>\$44,325,857</b>	<b>\$14,835,000</b>	<b>\$40,098,951</b>	<b>\$10,193,626</b>	<b>\$8,123,203</b>
Expenditures:					
IT Projects	\$11,091,273	\$14,835,000	\$40,098,951	\$10,193,626	\$8,123,203
<b>Total Expenditures</b>	<b>\$11,091,273</b>	<b>\$14,835,000</b>	<b>\$40,098,951</b>	<b>\$10,193,626</b>	<b>\$8,123,203</b>
Transfers Out:					
E-911 (120)	\$7,491,485	\$0	\$0	\$0	\$0
<b>Total Transfers Out</b>	<b>\$7,491,485</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$18,582,758</b>	<b>\$14,835,000</b>	<b>\$40,098,951</b>	<b>\$10,193,626</b>	<b>\$8,123,203</b>
<b>Ending Balance</b>	<b>\$25,743,099</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup>It should be noted that \$1,039,577 in projected FY 2002 year end balances will be used to support FY 2003 requirements.

**DEPARTMENT OF CABLE COMMUNICATIONS  
AND CONSUMER PROTECTION  
FUND 105, CABLE COMMUNICATIONS**



**Document Services is in Legislative-Executive Functions/Central Services Program Area (General Fund)**



**Fund 504, Document Services Division**



**Fund 105, Cable Communications**



**Consumer Protection Division is in Public Safety Program Area (General Fund)**

\*

The Chief Information Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, this position and associated funding are reflected within the Department of Information Technology.



# FUND 105 CABLE COMMUNICATIONS

<b>Agency Position Summary</b>					
<b>Fund 001 (General Fund)</b>					
Public Safety	15	Regular Positions	15.0	Regular Staff Years	
Legislative Executive	<u>29</u>	Regular Positions	<u>29.0</u>	Regular Staff Years	
<b>Fund 001 Total</b>	<b>44</b>	Regular Positions	<b>44.0</b>	Regular Staff Years	
<b>Fund 105</b>	<b>39</b>	<i>Regular Positions</i>	<b>39.0</b>	<i>Regular Staff Years</i>	
<b>Fund 504</b>	<u>20</u>	<i>Regular Positions</i>	<u>20.0</u>	<i>Regular Staff Years</i>	
	<b>103</b>	Total Positions	<b>103.0</b>	Total Staff Years	

## Position Detail Information

### Fund 001: General Fund (Public Safety)

#### CONSUMER PROTECTION DIVISION

1 Director, Consumer Services  
 1 Consumer Specialist III  
 1 Consumer Specialist II  
 7 Consumer Specialists I  
 2 Utilities Analysts  
 1 Management Analyst II  
 1 Administrative Assistant IV  
 1 Administrative Assistant II  
 15 Positions  
 15.0 Staff Years

### Fund 001: General Fund (Legislative-Executive)

#### DOCUMENT SERVICES DIVISION

##### ADMINISTRATION

1 Director, Doc. Services  
 1 Accountant III  
 1 Accountant II  
 1 Comp. Sys. Analyst III  
 1 Administrative Assistant V  
 2 Administrative Assistants III  
 7 Positions  
 7.0 Staff Years

#### MAIL SERVICES/PUBLICATIONS

1 Chief, Mail Services  
 1 Administrative Assistant V  
 15 Administrative Assistants II  
 17 Positions  
 17.0 Staff Years

### ARCHIVES AND RECORDS MANAGEMENT

1 County Archivist  
 1 Assistant Archivist  
 1 Archives Technician  
 2 Administrative Assistants II  
 5 Positions  
 5.0 Staff Years

### Fund 105, Cable Communications \*

#### ADMINISTRATION

1 Director  
 2 Administrative Assistants IV  
 3 Positions  
 3.0 Staff Years

### COMMUNICATIONS PRODUCTIONS DIVISION

1 Director, Programming  
 1 Engineer III  
 1 Engineer II  
 1 Instruc./Cable TV Spec.  
 5 Producers/Directors  
 1 Video Engineer  
 4 Assistant Producers  
 4 Media Technicians  
 4 Administrative Assistants II  
 22 Positions  
 22.0 Staff Years

### COMMUNICATIONS POLICY AND REGULATORY DIVISION

1 Director, Regulatory Div.  
 2 Management Analysts III  
 1 Engineer III  
 1 Engineering Technician III  
 1 Communications Engineer  
 4 Senior Electrical Inspectors  
 1 Administrative Assistant III  
 1 Consumer Specialist I  
 1 Administrative Assistant II  
 1 Consumer Specialist III  
 14 Positions  
 14.0 Staff Years

### Fund 504, Document Services Division \*\*

#### PRINTING AND DUPLICATING SERVICES

1 Printing Services Manager  
 2 Customer Service Specialists  
 2 Printing Shift Supervisors  
 8 Print Shop Operators II  
 1 Administrative Assistant III  
 5 Print Shop Operators I  
 1 Print Shop Helper  
 20 Positions  
 20.0 Staff Years

*\*Positions in italics are supported by Fund 105, Cable Communications.*

*\*\*Positions in italics are supported by Fund 504, Document Services Division.*

# FUND 105 CABLE COMMUNICATIONS

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## Agency Mission

To encourage telecommunication industry development throughout the County that offers the greatest diversity and highest quality service at the least cost to citizens and businesses, to develop goals for future telecommunications development and related legislation, to provide regulatory oversight and enforcement of telecommunications statutes, to provide production services for visual communication technologies and informational programming for County citizens, and to support internal communications and training programming for County employees.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	43/ 43	43/ 43	39/ 39	39/ 39	39/ 39
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Expenditures:					
Personnel Services	\$2,564,653	\$3,221,590	\$3,221,590	\$3,389,017	\$3,389,017
Operating Expenses	1,388,498	1,335,363	11,729,996	2,131,577	2,131,577
Capital Equipment	318,095	250,000	4,195,297	250,000	250,000
<b>Total Expenditures</b>	<b>\$4,271,246</b>	<b>\$4,806,953</b>	<b>\$19,146,883</b>	<b>\$5,770,594</b>	<b>\$5,770,594</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Communications Productions	\$2,102,066	\$2,491,924	\$2,581,802	\$2,641,660	\$2,641,660
Communications Policy and Regulatory	2,169,180	2,315,029	16,565,081	3,128,934	3,128,934
<b>Total Expenditures</b>	<b>\$4,271,246</b>	<b>\$4,806,953</b>	<b>\$19,146,883</b>	<b>\$5,770,594</b>	<b>\$5,770,594</b>

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
-

# FUND 105

## CABLE COMMUNICATIONS

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

The Cable Communications Fund was established by the Board of Supervisors in 1982 to provide accurate accounting of costs and revenues associated with the administration of the County's Cable Communications Ordinance and Franchise Agreements (COFA). In FY 2003, the Communications Productions and Communications Policy and Regulatory Divisions will continue to administer all aspects of the County's COFA.

The Communications Productions Division is responsible for the production of television programming for Channel 16, the Public Information Channel, and Channel 41, the Fairfax County Training Network (FCTN), the Employee Training Channel. Channel 16 programming includes both Board of Supervisors directed programming and the highest-rated program proposals submitted by County agencies as reviewed by the Government Access Advisory Committee (GAAC). In FY 2003, Channel 16 will televise 360 live Board of Supervisors and Planning Commission meetings, County Executive projects, Board-directed special programming, town meetings, and monthly video newsletters for Board members. In addition, the highest GAAC rated 223 programs and teleconferences which describe the services of County agencies are also televised.

In addition to this programming for the public, the Division is responsible for programming on the closed-circuit FCTN, Channel 41. In FY 2003, the Division will televise 104 training and internal communications productions which have been recommended by the Fairfax County Training Network evaluation committee as presenting the most critical programs for unmet County training needs, as well as national satellite conferences, telecommunication courses, video training, and lectures on areas such as leadership, team work, self improvement, and management issues.

The Communications Productions Division will continue to operate an emergency message system for citizens, serving as a centralized resource for loan pool equipment for County agencies, manage a satellite downlink for County teleconferencing, support the Video Magistrate System, County kiosk system, Internet video, video teleconferencing and video streaming of Channel 16 on the Internet to better serve County citizens.

In addition, the Division will provide critical informational programming to an estimated 260,000 County households that subscribe to cable, as well as all County agencies linked to the internal Training Network.

The Communications Policy and Regulatory Division will continue to ensure that the cable television systems constructed and operated in Fairfax County meet the highest technical standards, and provide County citizens with the highest quality service. These tasks continue to be accomplished through the Division's engineering, inspection, and complaint investigation programs. Significant increases continue to be experienced in the Division's workload related to engineering and inspection functions. This includes responding to a growing percentage of technically-oriented citizen complaints; rate regulations which began in FY 1994; implementing a new franchise agreement with one of the County's cable companies; performing engineering testing and monitoring on an increasing number of miles of activated cable television plant; as well as providing engineering support for video and data communications projects associated with the connection of County facilities to the cable Institutional Network (I-Net). The I-Net, being constructed by Cox Communications at a cost to the Cable Fund of \$11.2 million, is a fiber optic cable network that will link and provide video and data services to 400 County and Fairfax County Public Schools (FCPS) facilities. The construction of the I-Net is expected to be completed in FY 2004. Funding of approximately \$4.8 million is currently available in FY 2002 for equipment to connect the first 100 County and FCPS sites to the I-Net for video and data services.

# FUND 105

## CABLE COMMUNICATIONS

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The County has franchised two cable operators to serve a combined total of over 260,000 homes. Each of these franchises establishes requirements for the provision of cable service that must be actively monitored and enforced by the franchising authority which is responsible for basic service and equipment rate regulation, construction schedules, customer service standards, bonds and insurance, and signal quality. For these provisions to be meaningful, the County must continue to be active in its regulatory role since there is no regulatory enforcement provided by the State or Federal governments.

### Key Accomplishments

- ◆ Conducted a systematic review of Cox Communications customer service performance, that resulted in the FY 2001 assessment of \$31,400 in liquidated damages and an improvement in the availability of customer service representatives to answer subscriber inquires and complaints.
- ◆ Provided funding to the Consumer Protection Division to support a consumer investigator who handles cable television complaints. In FY 2001, the Consumer Protection Division resolved 698 of the 729 cable complaints received.
- ◆ Implemented in February 2001, a new cable inspection program based on a survey of best practices. Since program implementation:
  - Issued 90 notices of construction or network safety deficiencies;
  - Issued 20 VDOT deficiencies;
  - Issued 43 other code or franchise deficiencies;
  - Assessed \$2,600 in penalties against cable operators for non-compliance; and
  - Achieved 100 percent conformance with applicable federal, state and County communication statutes and codes for construction and safety violations as of July 2001.
  - Purchased, installed, and implemented a digital video server providing improved service and technical quality to cable television viewers.
  - Received a 97 percent customer satisfaction rating from Channel 16 and 41 clients.
  - Received an award for Overall Excellence as the best Government Access Cable Television station in the country from the Alliance for Community Media. In addition, received eight other awards from the Alliance, six awards from the National Association of Telecommunications Officers and Advisors, and an award from the International Association of Fire Fighters for programming excellence and professional quality.

### FY 2003 Initiatives

- ◆ Negotiate and implement a new cable franchise agreement with Comcast Communications to serve the Reston area.
- ◆ Monitor the cable television operators' franchise obligations to Fairfax County and its citizens, and promote competition in cable television services in the County.
- ◆ Activate the initial County/FCPS sites on the I-Net.
- ◆ Continue to serve the County's public information needs and internal training needs through the cable television network.
- ◆ Pursue new technology requirements for Internet, kiosk and court video, and other special projects.

# FUND 105

## CABLE COMMUNICATIONS

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- ◆ Replace video and editing equipment in the Board Auditorium and Production Studio with an annual grant from Cox Communications.

### Performance Measurement Results

Performance Measurement indicators were developed to support the mission of the Fund. Measurements include Home Subscriber Cable Television Network and I-Net reliability, as well as serving the information of citizens and training needs of County employees.

The majority of the performance measures were achieved in FY 2000. However, the I-Net measures are directly dependent on the design and construction schedule of Cox Communications. During FY 2001, the schedule was revised, and information is expected to become available during FY 2002. Thus, estimates are provided for FY 2002 and FY 2003, yet no actual data for FY 2001 is available.

### Funding Adjustments

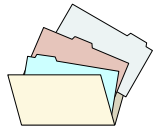
*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$167,427 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease in contract expenses of \$4.2 million due the final I-Net construction payment to Cox Communications scheduled for FY 2002 and not required in FY 2003.
- ◆ An increase in equipment requirements of \$739,077 to fund internal infrastructure, including the completion of the internal wiring of County buildings for the I-Net.
- ◆ Capital Equipment of \$250,000 is funded to support the replacement of equipment in the Board Auditorium and Production Studio.
- ◆ A decrease in other operating and capital expenses of \$10.1 million due to the carryover from FY 2001 for costs associated with implementing the I-Net. Delays in the Cox Communication schedule for construction of the I-Net has delayed the expenditure of funds for implementation.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, \$13,362,363 of unencumbered carryover was added including \$31,397 associated with unexpended FY 2001 Close Management Initiative (CMI) savings, and \$13,330,966 required for engineering and legal contractual services associated with the construction and implementation of the I-Net.
- ◆ As part of the *FY 2001 Carryover Review*, \$977,567 of encumbered carryover was added.

# FUND 105 CABLE COMMUNICATIONS



## Administration

### Goal

To provide consumer protection services for consumers and businesses in Fairfax County in order to ensure compliance with applicable laws; to administer the County's Communications Ordinance and Cable Franchise Agreements in a manner that ensures the best possible cable communications service to all system subscribers/users; to oversee the construction, installation, and operation of all cable television systems in the County; to manage the use of the government access channels and the Institutional Network (I-Net); and to produce the programming for the government access channels.

Note: As in previous fiscal years, funding for this Cost Center is included in the budget for the Communications Policy and Regulatory Division.

### Objectives

- ◆ To provide management support services to the Department's Divisions so that 75 percent of efficiency, service quality, and outcome indicators are achieved.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent of Department's performance indicators (efficiency, service quality and outcome) achieved	NA	75%	75% / 75%	75%	75%



## Communications Productions Division

### Goal

To provide a centralized video production center and satellite conferencing facility for the Board of Supervisors, County Executive, and all County agencies in order to communicate critical County information to citizens and training for employees and to provide related production services in new technologies to benefit the public and County operations.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	22/ 22	22/ 22	22/ 22	22/ 22	22/22
<b>Total Expenditures</b>	<b>\$2,102,066</b>	<b>\$2,491,924</b>	<b>\$2,581,802</b>	<b>\$2,641,660</b>	<b>\$2,641,660</b>

# FUND 105

## CABLE COMMUNICATIONS

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### Objectives

- ◆ To serve the public information needs of the County by completing 98 percent of public information television programs requested on the FY 2003 production plan, while maintaining cost, quality, and work hour efficiencies.
- ◆ To train and educate the County workforce in the most cost effective manner possible by increasing the number of purchased programs and satellite telecourses and completing 98 percent of training programs on the FY 2003 production plan, while reducing the work hours needed for original programming.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:<sup>1</sup></b>					
Original live program hours	739.5	694.0	718.0 / 774.5	726.0	710.0
Original studio program hours <sup>2</sup>	33.5	32.0	58.0 / 46.0	70.0	75.0
Original field program hours	111.5	110.2	154.25 / 94.5	158.5	161.0
<b>Efficiency:<sup>3</sup></b>					
Live program work hours per program hour	4.8	4.7	5.5 / 5.5	5.5	5.2
Studio program work hours per program hour	41.3	36.0	44.0 / 42.9	43.8	44.8
Field program work hours per program hour	162.7	164.8	171.0 / 160.2	157.9	157.5
<b>Service Quality:</b>					
Percentage of clients satisfied with Channel 16 programs	NA	NA	NA / 97%	97%	97%
Percentage of clients satisfied with Channel 41 programs	NA	NA	NA / 97%	97%	97%
Percentage of clients satisfied with technology support projects	NA	NA	NA / 97%	97%	97%
<b>Outcome:</b>					
Percentage of requested programs completed on Channel 16	98%	100%	98% / 100%	98%	98%
Percentage of requested programs completed on Channel 41	100%	100%	98% / 100%	98%	98%

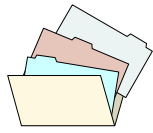
<sup>1</sup> While the number of original live program hours per year remains fairly constant from year to year, original studio and original field programs on Channels 16 and 41 vary from year to year as requested by the Board of Supervisors, County Executive, and as prioritized by advisory committees.

<sup>2</sup> The decrease in the FY 1999 and FY 2000 actual number of original studio program hours reflects the Board of Supervisors' policy to limit Board member appearances on Channel 16 during an election year.

<sup>3</sup> Channel 16 and 41 original programs are combined with this calculation.

# FUND 105 CABLE COMMUNICATIONS

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## Communications Policy and Regulatory Division

The functional requirements of all staff in this Division will be changing over the course of the next few years due to the changing cable industry environment and the significant changes that are expected to occur in the franchise requirements imposed on cable operators in the County. As these changes take place, this Division will be in a better position to identify specific performance indicators that will be useful in measuring the outcome and service quality results of this Division.

### Goal

To direct cable regulation and management within the County that offers the greatest diversity and highest quality service at the least cost to County government, citizens and businesses; and to develop and manage the Institutional Network, which will provide video and data communications to County and School facilities and County/School agencies.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	21/21	21/21	17/17	17/17	17/17
<b>Total Expenditures</b>	<b>\$2,169,180</b>	<b>\$2,315,029</b>	<b>\$16,565,081</b>	<b>\$3,128,934</b>	<b>\$3,128,934</b>

### Objectives

- ◆ To enforce a 95 percent reliability rate on the Home Subscriber Cable Television Network.
- ◆ To maintain a 99 percent reliability rate on the Institutional Communications Network.
- ◆ To activate 12.5 percent of the total number of Institutional Communications Network users and services.



# FUND 105 CABLE COMMUNICATIONS

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Home Subscriber Network signal checks or inspections	7,709	7,639	7,700 / 6,335	6,000	6,000
Institutional Network signal checks, inspections or repairs	NA	NA	NA / NA	NA	NA
New Institutional Network users or services added	NA	NA	50 / NA	50	50
<b>Efficiency:</b>					
Staff hours per Home Subscriber Network signal check or inspection	0.97	0.98	0.97 / 0.92	0.97	0.97
Staff hours per Institutional Network signal check, inspection or repair	NA	NA	NA / NA	NA	NA
Staff hours per new Institutional Network user or service added	NA	NA	125 / NA	125	125
<b>Service Quality:</b>					
Percent of Home Subscriber Network complaints compared to total subscribers <sup>1</sup>	0.3%	0.2%	0.3% / 0.3%	0.8%	0.3%
Institutional Network reliability compared to prior fiscal year	NA	NA	100% / NA	100%	100%
Percent of Institutional Network on-time installations of new users or services	NA	NA	95% / NA	95%	95%
<b>Outcome:</b>					
Percent of Home Subscriber Network reliability	94.7%	95.0%	95.0% / 93.8%	95.0%	95.0%
Percent of Institutional Network reliability	NA	NA	99.0% / NA	99.0%	99.0%
Percent of total Institutional Network users or services activated	NA	NA	12.5% / NA	12.5%	12.5%

<sup>1</sup> In FY 2002, the County has seen a significant increase in the number of Cox Communications Northern Virginia cable subscriber complaints regarding poor customer service. The County continues to apply sanctions against Cox Communications Northern Virginia for poor customer service and anticipates an improvement its customer service performance. In FY 2003, Cox Communications Northern Virginia is scheduled to have completed its cable system rebuild, which should result in the reduction of construction-related complaints. Additionally, it is anticipated that County sanctions against Cox Communications Northern Virginia will result in the significant improvement of its customer service performance, thus reducing the number of complaints.

# FUND 105 CABLE COMMUNICATIONS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 105, Cable Communications

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$12,955,890</b>	<b>\$1,678,988</b>	<b>\$15,568,296</b>	<b>\$4,226,746</b>	<b>\$4,226,746</b>
Revenue:					
Miscellaneous Revenue	\$34,400	\$2,000	\$2,000	\$2,000	\$2,000
I-Net and Equipment Grant	2,774,511	2,985,893	2,985,893	2,912,921	2,912,921
Franchise Operating Fees	7,552,041	8,072,969	8,072,969	8,106,503	8,106,503
Total Revenue	\$10,360,952	\$11,060,862	\$11,060,862	\$11,021,424	\$11,021,424
<b>Total Available</b>	<b>\$23,316,842</b>	<b>\$12,739,850</b>	<b>\$26,629,158</b>	<b>\$15,248,170</b>	<b>\$15,248,170</b>
Expenditures:					
Personnel Services	\$2,564,653	\$3,221,590	\$3,221,590	\$3,389,017	\$3,389,017
Operating Expenses	1,388,498	1,335,363	4,099,996	2,131,577	2,131,577
I-Net Contribution <sup>1</sup>	0	0	7,630,000	0	0
Capital Equipment	318,095	250,000	4,195,297	250,000	250,000
Subtotal Expenditures	\$4,271,246	\$4,806,953	\$19,146,883	\$5,770,594	\$5,770,594
Transfers Out:					
General Fund (001) <sup>2</sup>	\$1,683,800	\$1,614,594	\$1,614,594	\$1,465,732	\$1,465,732
Schools Grants and Self Supporting Programs (192) <sup>3</sup>	1,543,500	1,390,935	1,390,935	1,374,576	1,374,576
Schools Grants and Self Supporting Programs (192) <sup>4</sup>	250,000	250,000	250,000	250,000	250,000
Total Transfers Out	\$3,477,300	\$3,255,529	\$3,255,529	\$3,090,308	\$3,090,308
<b>Total Disbursements</b>	<b>\$7,748,546</b>	<b>\$8,062,482</b>	<b>\$22,402,412</b>	<b>\$8,860,902</b>	<b>\$8,860,902</b>
<b>Ending Balance<sup>5</sup></b>	<b>\$15,568,296</b>	<b>\$4,677,368</b>	<b>\$4,226,746</b>	<b>\$6,387,268</b>	<b>\$6,387,268</b>
Reserve for PC Replacement	93,600	24,600	24,600	42,600	42,600
<b>Unreserved Ending Balance</b>	<b>\$15,474,696</b>	<b>\$4,652,768</b>	<b>\$4,202,146</b>	<b>\$6,344,668</b>	<b>\$6,344,668</b>

<sup>1</sup> In FY 1999, an amount of \$2.8 million was approved from fund balance to support the first year payment associated with the installation of the Institutional Network (I-Net). Additionally, an estimated \$7.6 million will be spent in FY 2002 for the remaining cost of the I-Net construction. These expenditures are only for the construction of the I-Net as provided for in the franchise agreement with Cox Communications and does not include equipment and other operational funding.

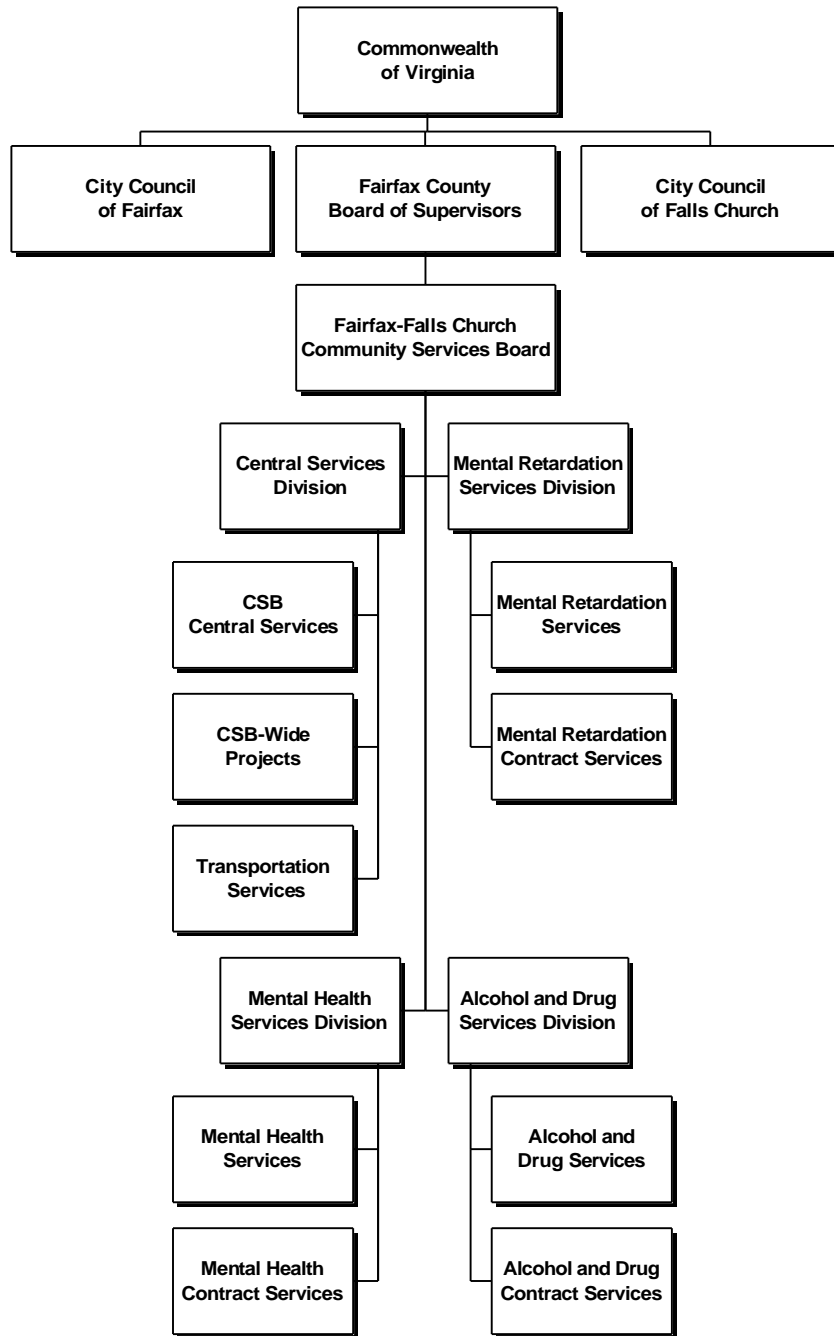
<sup>2</sup> The Transfer Out to the General Fund represents compensation to the General Fund for rent on property and public "rights-of-way" used by the cable companies serving Fairfax County. The amount represents approximately one percent of the gross revenues of the cable operators in the County (20 percent of franchise fees).

<sup>3</sup> This funding reflects a direct transfer to FCPS to support the educational access grant. The amount is calculated as one percent of the gross revenues of Cox Communications. The actual amount to be transferred to the FCPS on an annual basis is based on actual gross receipts. Annual reconciliation of the revenue and subsequent transfer will be conducted and adjustments to the transfer level will be incorporated in the next years' budget.

<sup>4</sup> This funding reflects a direct transfer to FCPS to support a replacement equipment grant of \$250,000.

<sup>5</sup> Funding of \$48,645/site will be required for the remaining 300 sites over the next few years.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD



# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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## Agency Mission

The CSB Board has adopted the following revised mission statement:

The mission of the Fairfax-Falls Church Community Services Board is to:

- ◆ Serve Fairfax-Falls Church residents with, or at risk of, severe and persistent mental illness or acute psychiatric/emotional distress; mental retardation; or alcohol or drug abuse or dependency;
- ◆ Empower and support the people we serve to live self-determined, productive, and valued lives within our community;
- ◆ Identify, develop, and offer programs on prevention, intervention, treatment, rehabilitation, residential, and other support services in a personalized, flexible manner appropriate to the needs of each individual and family whom we serve.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	886/ 870.35	889/ 876.35	889/ 877.85	889/ 877.35	888/ 876.85
Grant	79/ 73.8	79/ 73.8	78/ 72.3	78/ 72.3	78/ 72.3
Expenditures:					
Personnel Services	\$57,285,301	\$61,442,485	\$62,063,130	\$63,362,744	\$62,284,172
Operating Expenses	40,873,191	47,611,892	49,540,057	50,195,629	49,045,125
Capital Equipment	19,763	23,000	229,267	0	0
<b>Subtotal</b>	<b>\$98,178,255</b>	<b>\$109,077,377</b>	<b>\$111,832,454</b>	<b>\$113,558,373</b>	<b>\$111,329,297</b>
Less:					
Recovered Costs	(\$1,164,808)	(\$1,440,724)	(\$1,440,724)	(\$1,512,524)	(\$1,512,524)
<b>Total Expenditures</b>	<b>\$97,013,447</b>	<b>\$107,636,653</b>	<b>\$110,391,730</b>	<b>\$112,045,849</b>	<b>\$109,816,773</b>

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 106, Fairfax-Falls Church  
Community Services Board

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$144,118</b>	<b>\$300,000</b>	<b>\$1,488,669</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Local Jurisdictions:					
Fairfax City	\$1,168,756	\$1,242,973	\$1,242,973	\$1,281,505	\$1,281,505
Falls Church City	529,745	563,384	563,384	580,849	580,849
Subtotal - Local	<u>\$1,698,501</u>	<u>\$1,806,357</u>	<u>\$1,806,357</u>	<u>\$1,862,354</u>	<u>\$1,862,354</u>
State:					
State DMHMRSAS <sup>1</sup>	\$13,453,574	\$12,985,480	\$13,938,169	\$14,039,205	\$14,039,205
State Other	314,938	322,936	332,820	334,935	334,935
Subtotal - State	<u>\$13,768,512</u>	<u>\$13,308,416</u>	<u>\$14,270,989</u>	<u>\$14,374,140</u>	<u>\$14,374,140</u>
Federal:					
Block Grant	\$4,546,008	\$4,502,005	\$4,631,269	\$4,543,825	\$4,543,825
Direct/Other Federal <sup>2</sup>	1,591,731	1,693,216	4,957,122	1,011,274	1,011,274
Subtotal - Federal	<u>\$6,137,739</u>	<u>\$6,195,221</u>	<u>\$9,588,391</u>	<u>\$5,555,099</u>	<u>\$5,555,099</u>
Fees:					
Medicaid Waiver	\$1,448,576	\$1,489,153	\$1,448,576	\$1,448,576	\$1,448,576
Medicaid Option	2,764,211	2,789,846	2,804,385	2,764,212	3,540,299
Program/Client Fees	2,904,746	5,055,588	2,706,389	2,716,282	2,955,072
CSA Pooled Funds	1,483,346	2,127,617	1,483,346	1,483,346	1,483,346
Subtotal - Fees	<u>\$8,600,879</u>	<u>\$11,462,204</u>	<u>\$8,442,696</u>	<u>\$8,412,416</u>	<u>\$9,427,293</u>
Other:					
Miscellaneous	\$215,689	\$196,307	\$200,281	\$196,307	\$196,307
Subtotal - Other	<u>\$215,689</u>	<u>\$196,307</u>	<u>\$200,281</u>	<u>\$196,307</u>	<u>\$196,307</u>
Total Revenue	<u>\$30,421,320</u>	<u>\$32,968,505</u>	<u>\$34,308,714</u>	<u>\$30,400,316</u>	<u>\$31,415,193</u>
Transfers In:					
General Fund (001)	\$67,936,678	\$74,368,148	\$74,594,347	\$81,645,533	\$78,401,580
Total Transfers In	<u>\$67,936,678</u>	<u>\$74,368,148</u>	<u>\$74,594,347</u>	<u>\$81,645,533</u>	<u>\$78,401,580</u>
<b>Total Available</b>	<b><u>\$98,502,116</u></b>	<b><u>\$107,636,653</u></b>	<b><u>\$110,391,730</u></b>	<b><u>\$112,045,849</u></b>	<b><u>\$109,816,773</u></b>

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

## FUND STATEMENT

**Fund Type G10, Special Revenue Funds**

**Fund 106, Fairfax-Falls Church  
Community Services Board**

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Central Services:					
CSB Central Services	\$963,758	\$1,052,651	\$1,018,067	\$1,099,864	\$1,099,864
CSB-Wide Projects	1,858,803	2,110,947	2,348,585	2,006,098	2,006,098
Transportation Services	4,678,814	5,705,235	5,336,630	5,836,401	5,284,401
Subtotal - Central Services	<u>\$7,501,375</u>	<u>\$8,868,833</u>	<u>\$8,703,282</u>	<u>\$8,942,363</u>	<u>\$8,390,363</u>
Mental Health (MH):					
MH Services	\$33,128,351	\$35,074,135	\$37,472,061	\$35,854,467	\$34,637,460
MH Contract Services	7,878,245	9,742,991	9,765,468	10,559,033	10,559,033
Subtotal - Mental Health	<u>\$41,006,596</u>	<u>\$44,817,126</u>	<u>\$47,237,529</u>	<u>\$46,413,500</u>	<u>\$45,196,493</u>
Mental Retardation (MR):					
MR Services <sup>2</sup>	\$10,967,559	\$11,610,276	\$12,135,743	\$12,071,340	\$12,071,340
MR Contract Services	15,579,445	18,185,131	17,865,038	20,039,837	19,979,768
Subtotal-Mental Retardation	<u>\$26,547,004</u>	<u>\$29,795,407</u>	<u>\$30,000,781</u>	<u>\$32,111,177</u>	<u>\$32,051,108</u>
Alcohol and Drug (A&D):					
A&D Services	\$21,165,360	\$23,048,350	\$23,678,354	\$23,444,246	\$23,444,246
A&D Contract Services	793,112	1,106,937	771,784	1,134,563	734,563
Subtotal - Alcohol & Drug	<u>\$21,958,472</u>	<u>\$24,155,287</u>	<u>\$24,450,138</u>	<u>\$24,578,809</u>	<u>\$24,178,809</u>
Total Expenditures	<u>\$97,013,447</u>	<u>\$107,636,653</u>	<u>\$110,391,730</u>	<u>\$112,045,849</u>	<u>\$109,816,773</u>
<b>Total Disbursements</b>	<b>\$97,013,447</b>	<b>\$107,636,653</b>	<b>\$110,391,730</b>	<b>\$112,045,849</b>	<b>\$109,816,773</b>
<b>Ending Balance</b>	<b>\$1,488,669</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Reserve: Medicaid Match	\$0	\$0	\$0	\$0	\$0
<b>Available Balance</b>	<b>\$1,488,669</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> This total does not include all of the State funds allocated to the Fairfax-Falls Church Community Services Board (CSB) that are used to provide services to CSB clients. In FY 2002, an estimated \$10 million in State funds will support \$20.3 million in community Medicaid services paid directly by the State to private providers. In addition, the above total does not include State support for atypical medications required by patients discharged from State mental health facilities to CSB-supported programs. In FY 2002, an estimated \$1.6 million in State funds will provide for these expensive medications for CSB clients. Furthermore, the above total does not include State support for private psychiatric hospital bed purchases required when State hospitals are full. In FY 2002, an estimated \$0.6 million in State funds will provide beds for CSB clients.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$15,409 has been reflected as an increase to FY 2001 revenues and expenditures and a corresponding decrease to FY 2002 revenues and expenditures.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

Summary by Program Area					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
<b>CSB Program Area Expenditures</b>					
Central Services	\$7,501,375	\$8,868,833	\$8,703,282	\$8,942,363	\$8,390,363
Mental Health	41,006,596	44,817,126	47,237,529	46,413,500	45,196,493
Mental Retardation	26,547,004	29,795,407	30,000,781	32,111,177	32,051,108
Alcohol and Drug	21,958,472	24,155,287	24,450,138	24,578,809	24,178,809
<b>Total Expenditures</b>	<b>\$97,013,447</b>	<b>\$107,636,653</b>	<b>\$110,391,730</b>	<b>\$112,045,849</b>	<b>\$109,816,773</b>
<b>Non County Revenue by Source</b>					
Fairfax City	\$1,168,756	\$1,242,973	\$1,242,973	\$1,281,505	\$1,281,505
Falls Church City	529,745	563,384	563,384	580,849	580,849
State MHMRSAS	13,453,574	12,985,480	13,938,169	14,039,205	14,039,205
State Other	314,938	322,936	332,820	334,935	334,935
Federal Block Grant	4,546,008	4,502,005	4,631,269	4,543,825	4,543,825
Federal Other	1,591,731	1,693,216	4,957,122	1,011,274	1,011,274
Medicaid Waiver	1,448,576	1,489,153	1,448,576	1,448,576	1,448,576
Medicaid Option	2,764,211	2,789,846	2,804,385	2,764,212	3,540,299
Program/Client Fees	2,904,746	5,055,588	2,706,389	2,716,282	2,955,072
CSA Pooled Funds	1,483,346	2,127,617	1,483,346	1,483,346	1,483,346
Miscellaneous	215,689	196,307	200,281	196,307	196,307
<b>Total Revenue</b>	<b>\$30,421,320</b>	<b>\$32,968,505</b>	<b>\$34,308,714</b>	<b>\$30,400,316</b>	<b>\$31,415,193</b>
<b>County Transfer to CSB</b>	<b>\$67,936,678</b>	<b>\$74,368,148</b>	<b>\$74,594,347</b>	<b>\$81,645,533</b>	<b>\$78,401,580</b>
<b>County Transfer as a Percentage of Total CSB Expenditures:</b>	<b>70.0%</b>	<b>69.1%</b>	<b>67.6%</b>	<b>72.9%</b>	<b>71.4%</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

In summary, the FY 2003 Adopted Budget Plan expenditure total of \$109,816,773 represents a decrease of \$2,229,076, or 2.0 percent, from the FY 2003 Advertised Budget Plan total of \$112,045,849. The General Fund Transfer to CSB has been decreased to \$78,401,580, a decrease of \$3,243,953, or 4.0 percent, from the FY 2003 Advertised Budget Plan Transfer of \$81,645,533. The expenditure adjustments are noted below.

- ◆ A net decrease of \$2,229,076 and 1/1.0 SYE position as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include:
  - Elimination of FASTRAN services for consumers in the Mental Retardation vocational and day support program who live within a predetermined radius of program sites, resulting in savings of \$552,000.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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- Closure of Fairfax House, a 12 bed youth residential treatment program for adolescent males, based on low utilization rates for savings of \$841,680. This will result in elimination of 1/1.0 SYE position, a reduction of limited-term hours, and redeployment of 9/9.0 SYE positions elsewhere in the CSB system to establish additional case management positions, thus increasing the number of consumers receiving case management services under State Plan Option management, a Medicaid billable service.
- Consolidation of Leland House and Gregory House, two adult crisis care facilities, and relocation of these programs to the Fairfax House campus for savings of \$375,327. This will result in a reduction of limited-term hours and redeployment of 3/3.0 SYE positions elsewhere in the CSB system to establish additional case management positions, thus increasing the number of consumers receiving case management services under State Plan Option management.
- Reduction of drop-in residential support services to approximately 7 Mental Retardation services consumers, primarily through attrition, for savings of \$60,069.
- Reduction in days of service in long-term and intermediate residential services and detoxification services for savings of \$400,000.

*Revenue adjustments required to support the FY 2003 program include:*

- ◆ An increase of \$776,087 in Medicaid Option revenues due to redeployment of 12/12.0 SYE merit positions in Mental Health and 3/3.0 SYE grant positions in Alcohol and Drug Services in order to establish additional case management positions, thus increasing the number of consumers receiving case management services under State Plan Option management, a Medicaid billable service.
- ◆ A net increase of \$238,790 in Program/Client Fee revenue that includes an increase of \$103,000 from increased collection of FASTRAN fees, an increase of \$150,000 through a renegotiated contract for day support services for Mental Retardation consumers, and a decrease of \$14,210 due to closure of Fairfax House.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

In summary, the FY 2002 Revised Budget Plan expenditure total of \$110,391,730 represents an increase of \$949,889, or 0.9 percent, over the *FY 2002 Revised Budget Plan* total of \$109,441,841. The General Fund Transfer to CSB has been decreased to \$74,594,347, a decrease of \$1,523,801, or 2.0 percent, from the *FY 2002 Revised Budget Plan* Transfer of \$76,118,148. The expenditure adjustments are noted below.

- ◆ A net decrease of \$1,483,628 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include:
  - Management of position vacancies for savings of \$262,684.
  - Lower than expected leased property costs for savings of \$441,837.
  - Revised payment procedures for contracted services for savings of \$382,500.
  - Reduction in FASTRAN expenses for consumers in the Mental Retardation vocational and day support program for savings of \$200,000.



# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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- Delayed property maintenance, purchase of equipment, professional training, and general operating expenses for savings of \$130,607.
- Reduction in contracted mental health services in the supportive housing program and contracted alcohol and drug treatment services in the methadone program for savings of \$66,000.
- ◆ A decrease of \$404,247 as part of the three percent reduction in Department of Mental Health, Mental Retardation, and Substance Abuse Services (DMHMRSAS) revenues due to State Budget cuts. These reductions will limit the flexibility of the CSB to respond to client emergencies and may force new clients to seek emergency mental health, mental retardation, and alcohol and drug services outside the CSB system.
- ◆ A decrease of \$128,592 due to the State rescinding funds from the Program of Assertive Community Treatment (PACT) carried forward from FY 2001.
- ◆ An increase of \$2,966,356 attributable to increases in expenditures for mental health and substance abuse prevention and treatment services associated with new grant awards, grant renewals, and adjustments to existing grants.

*Revenue adjustments required to support the FY 2002 program include:*

- ◆ An increase of \$621,000 due to new grant awards, including \$526,000 in Substance Abuse Mental Health Services Administration (SAMHSA) funds to conduct a mental health needs assessment and provide mental health and substance abuse treatment and prevention services, \$70,000 in Substance Abuse Prevention and Treatment (SAPT) Federal Block grant funds for one-time purchases in CSB-Wide Projects, and \$25,000 in Center for Substance Abuse Treatment (CSAT) funds to purchase a new vehicle.
  - ◆ An increase of \$1,872,392 due to grant renewals, including \$1,298,391 in Federal Emergency Management Agency (FEMA) funds for the Project Resilience Regular Services grant, \$64,019 for the MH Ryan White Title I and II grants, \$148,637 for the ADS Ryan White Title II and MetroCares grants, \$341,317 for the High Intensity Drug Trafficking Area (HIDTA) grant, and \$20,028 for the V-STOP grant.
  - ◆ An increase of \$454,753 due to an adjustment in the existing FEMA grant for Project Resilience for outreach and counseling services.
  - ◆ An increase of \$40,173 in Medicaid Option funds for case management services.
  - ◆ A net decrease of \$386,036 in Department of Mental Health, Mental Retardation, and Substance Abuse Services (DMHMRSAS) revenues. This amount includes a decrease of \$404,247 as part of the three percent reduction due to State Budget cuts, partially offset by an increase of \$18,211 in miscellaneous revenues.
  - ◆ A decrease of \$128,592 due to the State rescinding funds from the Program of Assertive Community Treatment (PACT) carried forward from FY 2001.
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# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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## *County Executive Proposed FY 2003 Advertised Budget Plan*

### **Purpose**

The Fairfax-Falls Church Community Services Board (CSB) serves Fairfax-Falls Church residents with, or at-risk of, severe and persistent mental illness or acute psychiatric/emotional distress; mental retardation; or alcohol or drug abuse or dependency. The CSB was created in 1969 by a joint resolution of Fairfax County and the Cities of Fairfax and Falls Church. Its Board is comprised of 16 members; 14 appointed by the Fairfax County Board of Supervisors and one each appointed by the Council of the City of Fairfax and the Council of the City of Falls Church. The CSB is established under mandate of the State; however, under a Memorandum of Agreement between the CSB and the County, the CSB observes County rules and regulations regarding financial management, personnel management, and purchasing activities. The Board carries out its roles and responsibilities under the Administrative Policy Board type of structure in these areas. The CSB operates direct service agencies that are under its control and supervision, and contracts with outside entities for the provision of client services.

The aim of the CSB is to empower and support the people served to live self-determined, productive, and valued lives within the community. To accomplish these aims, the CSB must identify, develop, and offer programs on prevention, intervention, treatment, rehabilitation, residential, and other support services in a personalized, flexible manner appropriate to the needs of each individual and family served.

### **Key Accomplishments**

- ◆ Developed and implemented the CSB's Financial Stability Plan in FY 2001.
- ◆ Completed training for all CSB staff on fee policies and procedures.
- ◆ Established program-driven revenue targets and instituted a monthly review by program managers.
- ◆ Analyzed changes in Medicaid and other insurance regulations to enhance revenue potential.
- ◆ Reconfigured services in the southern part of the County across three sites to enhance services and access.
- ◆ Established a full-time case management position to coordinate services for 88 special education graduates.
- ◆ Expanded case management services for non-waiver mental retardation consumers on the waiting list without additional funding.
- ◆ Trained mental retardation case managers to complete their own data entry in SYNAPS for service activity.
- ◆ Began the process of developing a privately-operated crisis care facility to serve approximately 300 children and adolescents.
- ◆ Revised and updated agency's Emergency Preparedness Plan and participated in the County's Emergency Management Coordinating Committee.
- ◆ Awarded Federal Center for Substance Abuse Treatment (CSAT) Model Program Award for the Leadership and Resiliency Program.
- ◆ Added responsibilities for Tobacco Cessation for Youth, a program funded by the Federal Substance Abuse Prevention and Treatment (SAPT) Block Grant.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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- ◆ Addressed staff and client needs related to anthrax threat in conjunction with other County agencies.
- ◆ Initiated awareness training and planning for Health Insurance Portability and Accountability Act (HIPAA) compliance assessment.
- ◆ Implemented Assessment phase of SYNAPS that allows staff to complete on-line clinical assessments.
- ◆ Analyzed and implemented new Virginia Department of Mental Health, Mental Retardation, and Substance Abuse Services (DMHMRSAS) Human Rights and program licensing regulations.
- ◆ Completed the annual statewide consumer satisfaction survey.
- ◆ Developed a Request for Proposals (RFP) for expansion of the women's shelter.
- ◆ Developed a RFP for outpatient Child and Family mental health services.
- ◆ Actively supported the involvement of senior and mid-level managers in such programs as Leading, Educating, and Developing (LEAD) sponsored by the University of Virginia and the Masters of Public Administration (MPA) program at George Mason University.
- ◆ Implemented a Federal Emergency Management Agency (FEMA) grant for Project Resilience to provide crisis counseling and outreach services after the September 11, 2001 attacks.
- ◆ Received and implemented a Substance Abuse and Mental Health Services Administration (SAMHSA) grant to provide treatment services to the community after the September 11, 2001 attacks.

## **FY 2003 Initiatives**

- ◆ Expand evidence-based practice to all disability areas.
- ◆ Expand mental retardation vocational/day, transportation, and related services to 94 special education graduates.
- ◆ Complete system-wide training and implementation of the on-line Assessment and Treatment Planning module of SYNAPS.
- ◆ Ensure compliance with HIPAA regulations.
- ◆ Ensure that staff credentialing information is used to match clients with therapists to maximize reimbursement.

## **Performance Measurement Results**

Please see the individual agency narratives.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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## Funding Highlights of the FY 2003 Advertised Budget Plan

Total projected expenditures for the CSB in FY 2003 are \$112,045,849, an increase of \$2,604,008, or 2.4 percent, over the *FY 2002 Revised Budget Plan* total of \$109,441,841.

Funding highlights include:

- ◆ An increase of \$1,957,533 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ Funding of \$1,773,033 will provide vocational, transportation, and related services to 94 new special education graduates of the Fairfax County Public Schools. Of this amount, \$992,136 is required to purchase various vocational services for the new graduates, and \$380,897 is included to provide FASTRAN transportation services to 53 of the 94 graduates. In addition, \$400,000 is included for the full-year lease costs associated with the new West County Developmental Center, the first developmental center in the western part of the County, necessary to accommodate this new class of graduates and reduce overcrowding at existing facilities.
- ◆ Funding of \$691,354 will support anticipated inflationary increases for contract vendors who provide a wide range of services such as: residential and outpatient/case management for mental health clients, employment, training, and vocational support for mental retardation clients, and detoxification and methadone services for alcohol and drug services clients.
- ◆ Funding of \$834,109 will support a crisis care facility for children and adolescents. An estimated 70 to 80 percent of all children and adolescents prescreened for hospitalization in mental health emergency services could be diverted from a hospital by staying in a crisis care facility. Approximately 300 youth will be diverted from less appropriate placements when this facility is fully operational.
- ◆ Funding of \$30,506 will support services at the women's shelter which were previously funded through a Temporary Assistance to Needy Families (TANF) grant.
- ◆ Funding of \$65,000 is included for the procurement, customization, and administration of the *Communities That Care Youth Survey* in Alcohol and Drug Services.

It should be noted that the expenditure bullets highlighted above total more than the overall expenditure increase of \$2.6 million due to the fact that the *FY 2002 Revised Budget Plan* includes a substantial amount of funds that are not included in the FY 2003 Advertised Budget Plan base. These funds include those carried over from FY 2001, FY 2002 funds earmarked for one-time purposes, and funding for several grants that are not yet included in the FY 2003 Advertised Budget Plan because they operate on program years not aligned with the County's fiscal year. New program year funding for each of these grants will be included during FY 2003.

The FY 2003 **General Fund Transfer** to the CSB totals \$81,645,533, an increase of \$5,527,385 or 7.3 percent over the *FY 2002 Revised Budget Plan* transfer level of \$76,118,148. This increase is necessary to accommodate the \$5.4 million in expenditure highlights noted above, as well as several smaller adjustments throughout the nine CSB agencies.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

FY 2003 non-County revenues total \$30,400,316, a decrease of \$1,434,708 or 4.5 percent from the FY 2002 Revised Budget Plan total of \$31,835,024. Revenue adjustments include the following:

- ◆ A net decrease in State funding of \$411,477 is required. This amount reflects a decrease of \$203,592 in DMHMRSAS revenues for the Mental Health Services Program of Assertive Community Treatment (PACT) and a decrease of \$210,000 in DMHMRSAS revenues for a one-time contract payment to a private provider of specialized residential supports for the Willow Lane Residential program included in the FY 2002 funding level as part of the *FY 2001 Carryover Review*. These decreases are partially offset by an increase of \$2,115 in other State funding. These revenue adjustments are offset by commensurate expenditure reductions.
- ◆ A decrease of \$1,085,147 in Federal funding, offset by commensurate expenditure reductions, is required. Of this amount, \$442,038 has been excluded from the fiscal year budget plan because various Federal grants such as Stop Violence Against Women (V-STOP), Domestic Violence Prevention, High Intensity Drug Trafficking Area (HIDTA), and Titles I and II of the Ryan White CARE Act operate on program years not aligned with the County's fiscal year. New program year funding for each of these grants will be included at a future quarterly review. In addition, a decrease of \$531,977 is required for lower than estimated personnel costs associated with PACT. Of the remaining amount, a decrease of \$93,688 reflects updated grant award levels based upon the most up-to-date information available from the grantors and a decrease of \$17,444 reflects updated estimates in Federal Block Grant funding.
- ◆ An increase of \$55,997 or 3.1 percent, in funding for the cities of Fairfax and Falls Church is based on their local share of CSB services. Total funding from the cities of Fairfax and Falls Church will be \$1,862,354.
- ◆ An increase of \$9,893 in projected Program/Client fees is due primarily to additional revenue generated by fees charged to new special education graduates for transportation services.
- ◆ A decrease of \$3,974 in Miscellaneous revenue for a one-time expenditure included in the FY 2002 funding level as part of the *FY 2001 Carryover Review*.

Details of specific Community Services Board programs are included in the individual agency narratives that follow this section.

## PROGRAM AREA: CENTRAL SERVICES

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	11/ 11	11/ 11	12/ 12	12/ 12	12/ 12
<b>Total Expenditures</b>	<b>\$7,501,375</b>	<b>\$8,868,833</b>	<b>\$8,703,282</b>	<b>\$8,942,363</b>	<b>\$8,390,363</b>

**CSB Central Services** provides strategic and long-range planning, policy development, management information systems (MIS) support, financial management, fee policy, residential development, and community relations, as well as serves as the liaison between the CSB, Fairfax County, the cities of Fairfax and Falls Church, the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), and the Federal government.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

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**CSB-Wide Projects** reflects the centralized process by which decisions are made with regard to the allocation of certain business costs. Examples of centralized CSB business costs include information technology services, travel/training, and insurance premiums for workers' compensation, as well as general liability, furniture, fixtures, appliances, and property maintenance and repair for 137 residential properties, 14 commercially leased properties, and 12 County-owned and maintained structures.

**Transportation Services** are currently purchased from FASTRAN, the County's specialized human services transportation system, administered by the County's Department of Community and Recreation Services. Morning and evening transportation is provided to vocational day programs and employment sites serving people with mental retardation, mental illness, and alcohol and/or drug addiction.

## PROGRAM AREA: MENTAL HEALTH SERVICES

Agency Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	423/ 410.85	425/ 414.85	424/ 415.35	424/ 414.85	423/ 414.35
Grant	33/ 29.3	33/ 29.3	32/ 28.3	32/ 28.3	32/ 28.3
<b>Total Expenditures</b>	<b>\$41,006,596</b>	<b>\$44,817,126</b>	<b>\$47,237,529</b>	<b>\$46,413,500</b>	<b>\$45,196,493</b>

**Mental Health Services** provides County/City-wide leadership in the management, supervision, planning, evaluation, and resource allocation of local, State, Federal, and other resources to ensure that consumers and families of persons with serious mental illness and serious emotional disturbance receive quality clinical and community support services. The Office of Mental Health Services has responsibility and authority for managing the six directly-operated community mental health center sites and oversight of the purchase of services from contractual mental health organizations included in the CSB. The six mental health service sites and contract agencies ensure countywide access to mental health care.

**Mental Health Contract Services** exists to serve the mental health needs of individuals and families by providing supervision, oversight, and management of contracted services, and by ensuring that contracted programs and services are provided as part of a single system of integrated care. Services include psychosocial rehabilitation, sheltered employment, supported employment, transitional employment, treatment services for children who are at risk of being placed outside the home or who are coming back home from an out-of-home placement, supported residential services, group homes, supervised apartments, supported living arrangements, and emergency shelters. In addition, emergency psychological consultation and assessment services are provided for the Special Justices of Fairfax County General District Court who preside at the involuntary commitment hearings for children, youth, and adults whose behaviors are potentially dangerous to themselves and others or who are unable to care for themselves.

# FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB) - OVERVIEW

## PROGRAM AREA: MENTAL RETARDATION SERVICES

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	150/ 149	151/ 150.5	151/ 150.5	151/ 150.5	151/ 150.5
Grant	5/ 5	5/ 5	6/ 5.5	6/ 5.5	6/ 5.5
<b>Total Expenditures</b>	<b>\$26,547,004</b>	<b>\$29,795,407</b>	<b>\$30,000,781</b>	<b>\$32,111,177</b>	<b>\$32,051,108</b>

**Mental Retardation Services** provides direct services to individuals with mental retardation and/or autism, as well as oversight of services provided by private vendors under contract through the Mental Retardation Contracts budget. Direct service delivery includes case management, early intervention services, residential services, and job placement services. In addition, this agency provides management support to all Mental Retardation programs (both directly operated and contractual), technical support to contractual programs, and training for both Mental Retardation staff and staff of contracted private vendors.

**Mental Retardation Contract Services** provides early intervention, employment, vocational, and residential services to individuals with mental retardation through contracts with private vendors. Services are designed to improve the lives of these individuals by providing programs directed toward integration, interdependence, and paid employment. Many of the services provided under contract would not otherwise be available in Fairfax County; in other cases, the direct operation does not sufficiently meet the overall need for services.

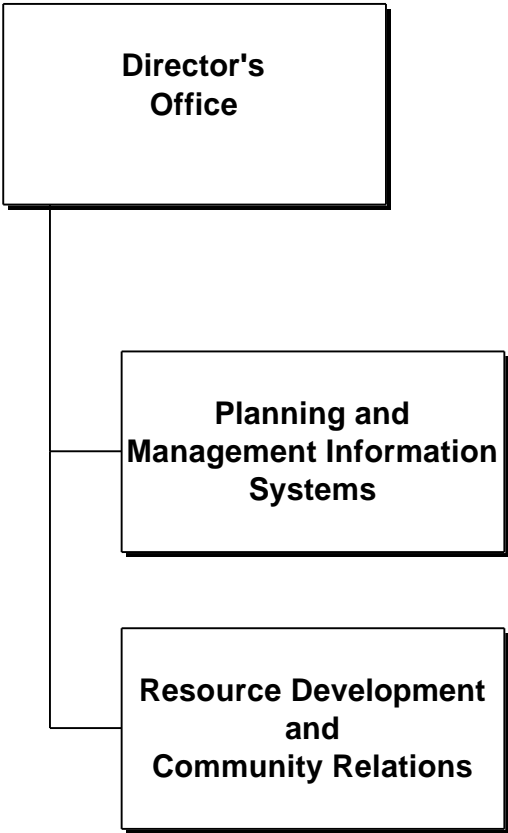
## PROGRAM AREA: ALCOHOL AND DRUG SERVICES

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	302/ 299.5	302/ 300	302/ 300	302/ 300	302/ 300
Grant	41/ 39.5	41/ 39.5	40/ 38.5	40/ 38.5	40/ 38.5
<b>Total Expenditures</b>	<b>\$21,958,472</b>	<b>\$24,155,287</b>	<b>\$24,450,138</b>	<b>\$24,578,809</b>	<b>\$24,178,809</b>

**Alcohol and Drug Services** provides citizens of Fairfax County and the Cities of Fairfax and Falls Church with the opportunity to access substance abuse prevention, early intervention, and treatment programs. Treatment options include residential services, outpatient services, detoxification, case management, day treatment, aftercare, and transitional living services. Prevention and early intervention services include outreach, education, and community-based services such as seminars and presentations for local school systems, civic organizations, and businesses. The goal of these services is to reduce the incidence and prevalence of alcohol and drug abuse in Fairfax County and help individuals resume healthy, productive lives.

**Alcohol and Drug Contract Services** procures additional residential and outpatient treatment services through contractual arrangements with the Alexandria Community Services Board and privately operated contractors. Residential services provided through these contracts include long-term therapeutic drug treatment, intermediate treatment, and social detoxification services. Outpatient service consists of methadone treatment (which includes detoxification and maintenance therapy). These services provide treatment to persons with the disease of addiction and assist the individual in beginning the recovery process in order that they become able to display positive functioning in society. Providing treatment to individuals in need assists in reducing crime and increasing the overall health of the community.

**COMMUNITY SERVICES BOARD  
CENTRAL SERVICES**





# FUND 106-10

## CSB CENTRAL SERVICES

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### *Agency Position Summary*

12 Regular Positions / 12.0 Regular Staff Years

### ***Position Detail Information***

#### **DIRECTOR'S OFFICE**

1 Executive Director  
1 Deputy Director  
2 Administrative Assistants III  
1 Administrative Assistant II  
5 Positions  
5.0 Staff Years

#### **PLANNING AND MANAGEMENT INFORMATION SYSTEMS**

1 CSB Planning/Development Director  
1 Business Analyst III  
2 Business Analysts II  
4 Positions  
4.0 Staff Years

#### **RESOURCE DEVELOPMENT AND COMMUNITY RELATIONS**

1 Management Analyst III  
1 Housing/Community Developer III  
1 Information Officer II  
3 Positions  
3.0 Staff Years

# FUND 106-10 CSB CENTRAL SERVICES

## Agency Mission

Fairfax-Falls Church Community Services Board (CSB) Central Services provides professional direction and management of the CSB County staff, as well as support services to the 16 citizen members of the CSB Board.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	11/ 11	11/ 11	12/ 12	12/ 12	12/ 12
Expenditures:					
Personnel Services	\$856,905	\$896,172	\$861,588	\$943,385	\$943,385
Operating Expenses	106,853	156,479	156,479	156,479	156,479
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$963,758</b>	<b>\$1,052,651</b>	<b>\$1,018,067</b>	<b>\$1,099,864</b>	<b>\$1,099,864</b>
Revenue:					
Fairfax County	\$417,248	\$512,633	\$477,995	\$541,792	\$541,792
Fairfax City	8,950	9,518	9,518	9,518	9,518
Falls Church City	4,840	4,781	4,781	4,781	4,781
State MHMRSAS	532,720	525,719	513,273	531,273	531,273
Federal Block Grant	0	0	12,500	12,500	12,500
<b>Total Revenue</b>	<b>\$963,758</b>	<b>\$1,052,651</b>	<b>\$1,018,067</b>	<b>\$1,099,864</b>	<b>\$1,099,864</b>

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A net decrease of \$29,084 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include management of position vacancies for savings of \$29,084.
- ◆ A net decrease of \$18,000 as part of the \$404,247 reductions in Department of Mental Health, Mental Retardation, and Substance Abuse Services revenues due to State Budget cuts. These reductions include management of position vacancies for savings of \$18,000.

# FUND 106-10

## CSB CENTRAL SERVICES

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

CSB Central Services provides strategic and long-range planning, policy development, management information systems (MIS) support, financial management, fee policy, residential development, and community relations, as well as serves as the liaison between the CSB, Fairfax County, the cities of Fairfax and Falls Church, the Virginia Department of Mental Health, Mental Retardation, and Substance Abuse Services (DMHMRSAS), and the Federal government.

#### **Key Accomplishments**

- ◆ Completed the Biennial State Comprehensive Planning process to determine client needs and the waiting list for specific services and specific client populations. The plan will serve as a blueprint for future decisions regarding State funds and/or needed service expansion.
- ◆ Completed all assessment forms for the Assessment and Treatment Planning Module of SYNAPS, the CSB's client tracking management information system. The assessment forms are the foundation for the automation of clinical record keeping.
- ◆ Trained staff throughout the CSB in the use of SYNAPS scheduling, report writing, and inquiry modules.
- ◆ Developed and implemented a Financial Stability Plan for the CSB with attention to County and State audit findings and an emphasis on revenue maximization and staff training.
- ◆ Increased housing opportunities for persons with physical disabilities and mental retardation through relocation to three physically accessible group homes.
- ◆ Participated with the Fair Housing Task Force of the Human Rights Commission in providing community education on housing for persons with disabilities.
- ◆ Completed a Pharmaceutical Study across the Mental Health, Mental Retardation, and Alcohol and Drug Services disability areas. The recommendations of the study are being prioritized and implemented through a Pharmacy and Therapeutics Committee.
- ◆ Expanded risk management activities of the Medical Services Team through careful review of critical client-related incidents and dissemination of findings.

#### **FY 2003 Initiatives**

- ◆ Complete the Assessment and Treatment Planning phase of SYNAPS. Will add 500 additional staff users to the system and provide training on the automated assessment module to all CSB staff.
- ◆ Continue efforts to attract private investors for CSB residential programs.
- ◆ Continue efforts to locate or renovate residential properties to make them barrier-free and physically accessible homes.
- ◆ Replace costly specialized residential leased sites with County-developed properties that will become permanent assets in the County inventory.

# FUND 106-10 CSB CENTRAL SERVICES

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## Performance Measurement Results

The CSB Executive Director is responsible for establishing systems to carry out the following activities: measuring any change in the functioning of persons with serious mental illness during the period they are receiving services using the State's Performance Outcome Measurement System (POMS); conducting consumer satisfaction surveys; implementing the Quality Improvement Plan; developing and implementing initiatives that improve the health status of the total community; and promoting the strategies and goals of the Comprehensive Services Act for at-risk children and youth.

Participation in the State's POMS includes using the new SYNAPS system, extensive staff training, and ongoing consultation with the State. For consumer satisfaction, the CSB relies on feedback received from consumers and their families. FY 2001 results are based on thousands of consumer satisfaction surveys collected across all CSB programs. The overall satisfaction rate across all CSB services was greater than 90 percent. CSB designed a model quality improvement plan and continues to collaborate with the State in defining the elements to be included in the quality improvement plan.

In FY 2001, CSB achieved 79 percent of the service quality and outcome performance indicators throughout the CSB agencies. It is CSB's objective to achieve at least 80 percent of these indicators in FY 2003.

## Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$34,713 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the FY 2001 Carryover Review, an increase of \$12,500, fully offset by Federal Block Grant revenue, was included for costs incurred by the agency associated with the State's Performance Outcome Measurement System (POMS).

## Objectives

- ◆ To provide direction and management support to CSB programs so that 80 percent of program performance indicators (service quality and outcome) are achieved.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent of CSB program performance indicators (service quality and outcome) achieved	75%	82%	80% / 79%	80%	80%

# FUND 106-11 CSB-WIDE PROJECTS

## Agency Mission

CSB-Wide Projects serves as a central financing mechanism for expenditure categories that involve all CSB agencies.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Personnel Services	\$136,816	\$0	\$0	\$0	\$0
Operating Expenses	1,702,224	2,087,947	2,119,318	2,006,098	2,006,098
Capital Equipment	19,763	23,000	229,267	0	0
<b>Total Expenditures</b>	<b>\$1,858,803</b>	<b>\$2,110,947</b>	<b>\$2,348,585</b>	<b>\$2,006,098</b>	<b>\$2,006,098</b>
Revenue:					
Fairfax County	\$1,829,374	\$2,093,393	\$2,057,764	\$1,932,547	\$1,932,547
Fairfax City	10,986	11,684	11,684	50,216	50,216
Falls Church City	5,943	5,870	5,870	23,335	23,335
State MHMRSAS	0	0	181,267	0	0
Federal Block Grant	12,500	0	67,000	0	0
Federal Other	0	0	25,000	0	0
<b>Total Revenue</b>	<b>\$1,858,803</b>	<b>\$2,110,947</b>	<b>\$2,348,585</b>	<b>\$2,006,098</b>	<b>\$2,006,098</b>

## *Board of Supervisors' Adjustments*

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A net decrease of \$130,607 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include a decrease of \$47,011 in agency training initiatives and a decrease of \$83,596 in general operating expenses and delayed property maintenance.
- ◆ An increase of \$92,000 is attributable to an increase of \$67,000 for a one-time purchase of furniture and equipment primarily for youth residential programs, fully offset by an increase in Substance Abuse Prevention and Treatment (SAPT) Federal Block Grant funds and an increase of \$25,000 for a new vehicle for ADS prevention programs, fully offset by an increase in Center for Substance Abuse Treatment (CSAT) funds.
- ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in an increase of \$94,978 in CSB-Wide Projects.

# FUND 106-11

## CSB-WIDE PROJECTS

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

The intent of CSB-Wide Projects is to reflect the centralized process by which decisions are made with regard to the allocation of certain business costs. Examples of centralized CSB business costs include information technology services, travel/training, and insurance premiums for workers compensation, as well as general liability, furniture, fixtures, appliances, and property maintenance and repair for 137 residential properties, 14 commercially leased properties, and 12 County-owned and maintained structures.

#### **Key Accomplishments**

- ◆ Established the CSB Training Committee to ensure that CSB staff receives coordinated system-wide training.
- ◆ Conducted a full-scale inventory of all PCs and other computer hardware in CSB programs, identifying actual and projected PC and server replacement fund requirements for current and future budget years.
- ◆ Added physically accessible group homes through its Property Management Committee. Continued to assess all structures in the residential inventory to ensure that planning for renovation, replacement, expansion, and the financing of such is addressed.

#### **FY 2003 Initiatives**

- ◆ Continue efforts to develop a comprehensive property maintenance and repair schedule for all CSB leased properties and for those sites for which the County passes through the majority of costs to the CSB. These services will include custodial, general and specialized maintenance, lawn care, inspections, and replacement equipment, furnishings, and appliances.
- ◆ Evaluate feasibility of replacing the Mental Health dual diagnosis group home with County or Redevelopment Housing Authority (RHA) developed property.

#### **Performance Measurement Results**

There are no Objectives or Performance Indicators for this agency since it exists only as a funding entity to accommodate centrally financed expenditures and has no associated positions.

#### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net decrease of \$81,849 in Operating Expenses is primarily attributable to a decrease of \$137,846 in Information Technology infrastructure charges based on the agency's historic usage, partially offset by an increase of \$55,997 due primarily to increases for consultant and telecommunications charges.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ An increase of \$181,267 in Capital Equipment for the acquisition and installation of modular structures to replace leased trailers at the Woodburn Mental Health Center.

# FUND 106-22

## CSB TRANSPORTATION SERVICES

### Agency Mission

To provide specialized transportation services for individuals participating in Community Services Board programs by means of FASTRAN, the County's human services transportation system.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenses	4,678,814	5,705,235	5,336,630	5,836,401	5,284,401
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$4,678,814</b>	<b>\$5,705,235</b>	<b>\$5,336,630</b>	<b>\$5,836,401</b>	<b>\$5,284,401</b>
Revenue:					
Fairfax County	\$4,327,258	\$5,365,288	\$4,980,377	\$5,431,812	\$4,776,812
Fairfax City	82,585	87,829	87,829	87,829	87,829
Falls Church City	44,665	44,118	44,118	44,118	44,118
Program/Client Fees	224,306	208,000	224,306	272,642	375,642
<b>Total Revenue</b>	<b>\$4,678,814</b>	<b>\$5,705,235</b>	<b>\$5,336,630</b>	<b>\$5,836,401</b>	<b>\$5,284,401</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Mental Retardation					
Transportation Services	\$4,146,161	\$5,172,637	\$4,798,621	\$5,353,534	\$4,847,350
Mental Health					
Transportation Services	508,497	498,216	520,964	448,485	402,669
Alcohol and Drug					
Transportation Services	24,156	34,382	17,045	34,382	34,382
<b>Total Expenditures</b>	<b>\$4,678,814</b>	<b>\$5,705,235</b>	<b>\$5,336,630</b>	<b>\$5,836,401</b>	<b>\$5,284,401</b>

### **Board of Supervisors' Adjustments**

**The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:**

- ◆ A net decrease of \$552,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include elimination of FASTRAN services for consumers in Mental Retardation vocational and day support programs who live within a predetermined radius of program sites, resulting in savings of \$552,000.

**The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:**

- ◆ A net decrease of \$200,000 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include a decrease of \$200,000 in FASTRAN expenses primarily in Mental Retardation vocational and day support programs.

# FUND 106-22

## CSB TRANSPORTATION SERVICES

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- ◆ A decrease of \$100,000 as part of the \$404,247 reductions in Department of Mental Health, Mental Retardation, and Substance Abuse Services revenues due to State Budget cuts. These reductions include a decrease in FASTRAN expenses for savings of \$100,000.
  - ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in a decrease of \$68,605 in CSB Transportation Services.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Transportation services are currently purchased from FASTRAN, the County's specialized human services transportation system, administered by the County's Department of Community and Recreation Services. Morning and evening transportation is provided to vocational day programs and employment sites serving people with mental retardation, mental illness, and alcohol and/or drug addiction.

#### **Key Accomplishments**

- ◆ Provide transportation service to accommodate both the new and existing caseload of special education graduates with mental retardation.
- ◆ Ongoing review of attendant assignments to meet the specialized needs of consumers with mental retardation.
- ◆ Ongoing training of drivers and attendants to meet specialized medical and behavioral needs of consumers with mental retardation.

#### **FY 2003 Initiatives**

- ◆ Continue efforts to improve billing of Medicaid-authorized consumers.
- ◆ Continue efforts to improve services for Western Fairfax County consumers, as the number of CSB clients living in that area of the County continues to increase at a faster pace than in other areas of the County.

#### **Performance Measurement Results**

CSB purchases transportation services from FASTRAN, the County's specialized human services transportation system. FASTRAN is responsible for collecting data needed to evaluate performance. The number of one-way trips provided is the indicator of output. In FY 2000, FASTRAN provided 344,250 one-way trips, a number that decreased to 296,492 in FY 2001. However, FASTRAN does expect the number of one-way rides to increase in FY 2003 due to the inclusion of the June 2002 special education graduates.

To measure efficiency, the cost of each ride is calculated within each of the three CSB program areas. The cost per ride for all CSB consumers has increased from an average of \$12.33 in FY 2000 to \$15.78 in FY 2001 due to increased costs of labor, materials, and fuel and FASTRAN's decision to include vehicle replacement and insurance costs in agency billings beginning in FY 2001.

It should be noted that service quality has increased as well. The number of rides per complaint has increased from 7,032 in FY 2000 to 9,743 in FY 2001. This performance may decrease during FY 2002 due to service delays in the first half of the year arising from a tight labor market for drivers.



# FUND 106-22 CSB TRANSPORTATION SERVICES

## Funding Adjustments

The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:

- ◆ A net increase of \$131,166 is included, primarily attributable to an increase of \$380,897 to provide transportation services for the June 2002 special education graduates of the Fairfax County Public Schools requiring services (estimated at 53 out of 94). This increase is partially offset by a decrease of \$249,731 based on current projections for lower than expected billings in FY 2002, resulting in a lower base for FY 2003.

The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ There have been no revisions to this agency since approval of the FY 2002 Adopted Budget Plan.



## Mental Retardation Transportation Services

### Goal

To provide specialized transportation for individuals with mental retardation that allows participation in the various work, education, and rehabilitation programs sponsored by Mental Retardation Services.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures</b>	<b>\$4,146,161</b>	<b>\$5,172,637</b>	<b>\$4,798,621</b>	<b>\$5,353,534</b>	<b>\$4,847,350</b>

### Objectives

- ◆ To maintain at least 97 percent on-time transit services as provided by FASTRAN for CSB clients.

### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
One-way trips	307,008	277,953	303,923 / 245,627	241,938	262,217
<b>Efficiency:<sup>2</sup></b>					
Cost per ride (with attendants)	\$10.36	\$13.57	\$13.72 / \$16.88	\$19.83	\$18.49
<b>Service Quality:</b>					
Ratio of rides per complaint	4,613:1	7,032:1	8,161:1 / 9,743:1	8,523:1	8,887:1
<b>Outcome:</b>					
Percent of on-time rides	93%	97%	97% / 97%	97%	97%

<sup>1</sup> The Output and Efficiency measures are computed using only the CSB Mental Retardation Services portion of the FASTRAN caseload. The Service Quality measure reflects all complaints from FASTRAN user groups, and the Outcome Measure reflects all rides except American with Disabilities (ADA) rides, which are measured separately.

# FUND 106-22

## CSB TRANSPORTATION SERVICES

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<sup>2</sup> The Efficiency calculations reflect only costs billed to the Community Services Board. It should be noted that the Department of Community and Recreation Services incurs additional operating costs for FASTRAN including overhead, which are not included in this calculation.



### Mental Health Transportation Services

#### Goal

To provide specialized transportation for individuals with mental illness that allows participation in the various work, education, and rehabilitation programs sponsored by Mental Health Services.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures</b>	\$508,497	\$498,216	\$520,964	\$448,485	\$402,669

#### Objectives

- ◆ To maintain at least 97 percent on-time transit services as provided by FASTRAN for CSB clients.

#### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
One-way trips	48,126	64,697	65,000 / 49,695	51,964	44,429
<b>Efficiency:<sup>2</sup></b>					
Cost per ride (with attendants)	\$8.78	\$6.82	\$8.40 / \$10.23	\$10.03	\$9.06
<b>Service Quality:</b>					
Ratio of rides per complaint	4,613:1	7,032:1	8,161:1 / 9,743:1	8,523:1	8,887:1
<b>Outcome:</b>					
Percent of on-time rides	93%	97%	97% / 97%	97%	97%

<sup>1</sup> The Output and Efficiency measures are computed using only the CSB Mental Health Services portion of the FASTRAN caseload. The Service Quality measure reflects all complaints from FASTRAN user groups, and the Outcome Measure reflects all rides except American with Disabilities (ADA) rides, which are measured separately.

<sup>2</sup> The Efficiency calculations reflect only costs billed to the Community Services Board. It should be noted that the Department of Community and Recreation Services incurs additional operating costs for FASTRAN including overhead, which are not included in this calculation.

# FUND 106-22 CSB TRANSPORTATION SERVICES



## Alcohol and Drug Transportation Services

### Goal

To provide specialized transportation for individuals with substance abuse problems that allows participation in the various work, education, and rehabilitation programs sponsored by Alcohol and Drug Services.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures</b>	\$24,156	\$34,382	\$17,045	\$34,382	\$34,382

### Objectives

- ◆ To maintain at least 97 percent on-time transit services as provided by FASTRAN for CSB clients.

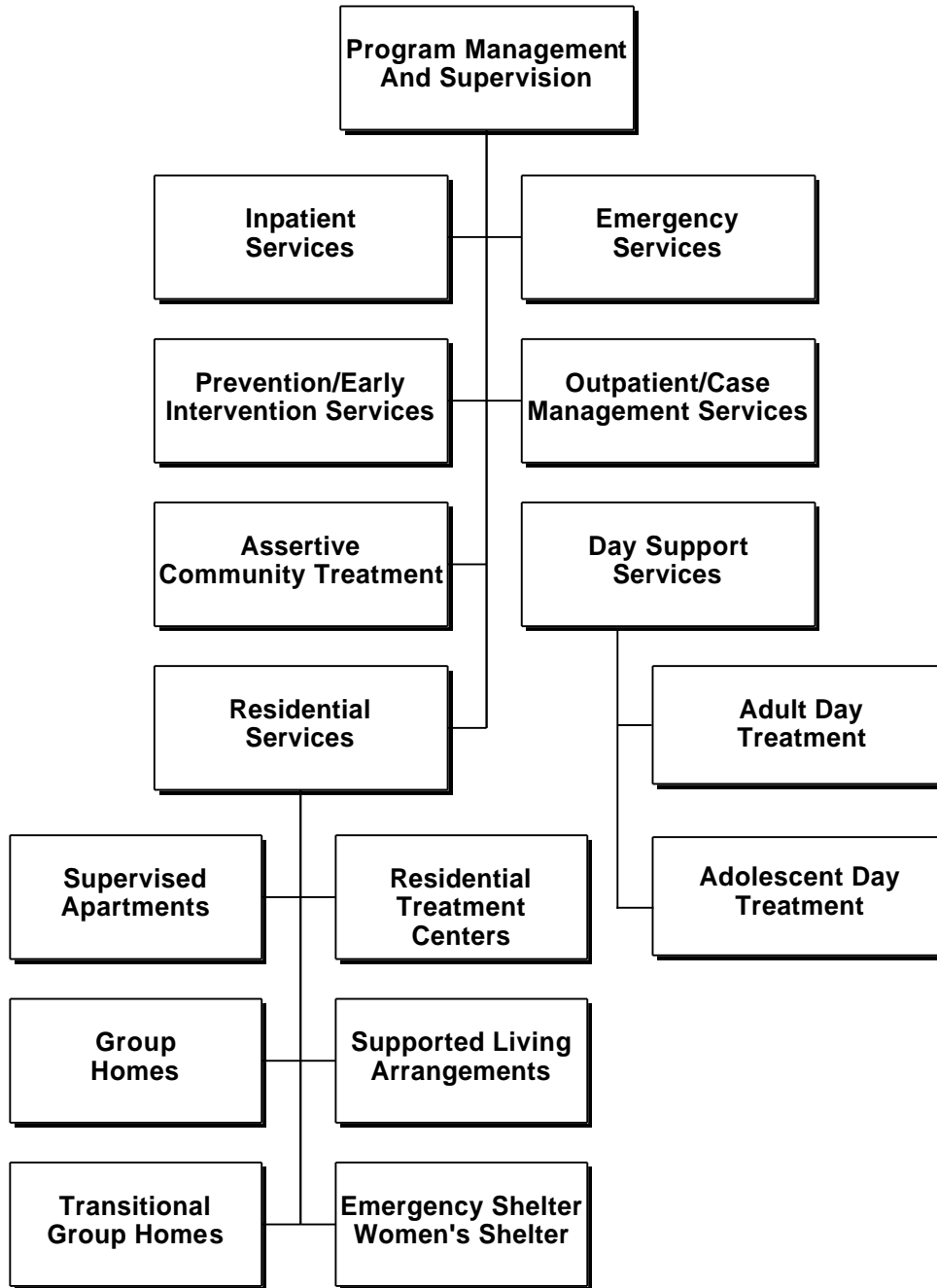
### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
One-way trips	2,089	1,600	1,600 / 1,170	580	1,170
<b>Efficiency:<sup>2</sup></b>					
Cost per ride (with attendants)	\$21.82	\$18.80	\$8.88 / \$20.65	\$29.39	\$29.39
<b>Service Quality:</b>					
Ratio of rides per complaint	4,613:1	7,032:1	8,161:1 / 9,743:1	8,523:1	8,887:1
<b>Outcome:</b>					
Percent of on-time rides	93%	97%	97% / 97%	97%	97%

<sup>1</sup> The Output and Efficiency measures are computed using only the CSB Alcohol and Drug Services portion of the FASTRAN caseload. The Service Quality measure reflects all complaints from FASTRAN user groups, and the Outcome Measure reflects all rides except American with Disabilities (ADA) rides, which are measured separately.

<sup>2</sup> The Efficiency calculations reflect only costs billed to the Community Services Board. It should be noted that the Department of Community and Recreation Services incurs additional operating costs for FASTRAN including overhead, which are not included in this calculation.

# MENTAL HEALTH SERVICES



# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### *Agency Position Summary<sup>1</sup>*

423	Regular Positions (-1)	/	414.35	Regular Staff Years (-1.0)
<u>32</u>	Grant Positions	/	<u>28.30</u>	Grant Staff Years
455	Total Positions	/	442.65	Total Staff Years

### **Position Detail Information**

#### **MERIT REGULAR POSITIONS:**

##### **PROGRAM MANAGEMENT AND SUPERVISION**

1	Director - Mental Health Programs
1	Director - CSB Planning and Development
1	Senior Supervisory Psychiatrist
6	Mental Health Division Directors
1	Director of Clinical Operations
3	Mental Health Managers
2	Mental Health Supervisor/Specialists, 1 PT
1	Business Analyst II
2	MH/MR/ADS Senior Clinicians, 1 PT
1	Medical Records Administrator
1	Volunteer Services Coordinator II
1	Administrative Assistant V
4	Administrative Assistants IV
12	Administrative Assistants III
<u>32</u>	Administrative Assistants II
69	Positions
68.0	Staff Years

##### **INPATIENT SERVICES**

1	MH/MR/ADS Senior Clinician
1	Position
1.0	Staff Year

##### **EMERGENCY SERVICES**

###### **General Emergency**

1	Mental Health Manager
2	Emergency/Mobile Crisis Supervisors
10	Mental Health Supervisor/Specialists
5	Psychiatrists
18	Positions
18.0	Staff Years

##### **Forensic Services**

1	Mental Health Manager
4	MH/MR/ADS Senior Clinicians
2	Mental Health Supervisor/Specialists
3	Clinical Psychologists
<u>2</u>	Psychiatrists
12	Positions
12.0	Staff Years

##### **Mobile Crisis Unit**

1	Mental Health Manager
2	Emergency/Mobile Crisis Supervisors
<u>4</u>	Mental Health Supervisor/Specialists
7	Positions
7.0	Staff Years

##### **Entry Services**

1	Mental Health Manager
<u>3</u>	Mental Health Therapists
4	Positions
4.0	Staff Years

##### **DAY SUPPORT SERVICES**

###### **Adult Day Treatment**

2	Mental Health Managers
1	Mental Health Supervisor/Specialist
1	Mental Health Therapist
8	MH/MR/ADS Senior Clinicians
1	Mobile Clinic Driver
<u>1</u>	Psychiatrist
14	Positions
14.0	Staff Years

###### **Adolescent Day Treatment**

1	Mental Health Manager
2	MH/MR/ADS Senior Clinicians
1	Mental Health Supervisor/Specialist
2	Mental Health Therapists
<u>1</u>	MR/MH/ADS Aide
7	Positions
7.0	Staff Years

<sup>1</sup> In FY 2003, CSB will close Fairfax House. 9/9.0 SYE positions will be redeployed and 1/1.0 SYE position will be abolished. The final determination of which positions will be redeployed and which position will be abolished is still pending, thus the Position Detail Information in this chart still shows 10/10.0 SYE positions in Fairfax House and 424/415.35 SYE positions in this agency. However, the Agency Position Summary has been edited to reflect the abolishment of the 1/1.0 SYE position and therefore totals 423/414.35 SYE regular positions.

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### RESIDENTIAL SERVICES

#### Supervised Apartments

1	Mental Health Manager
4	Mental Health Supervisor/Specialists
8	Mental Health Therapists
13	Positions
13.0	Staff Years

#### Residential Treatment Center - Fairfax House'

1	Mental Health Supervisor/Specialist
4	Mental Health Therapists
2	MH/MR/ADS Senior Clinicians
2	Mental Health Counselors
1	Cook
10	Positions
10.0	Staff Years

#### Res. Treatment Center - Leland House Crisis Care

1	Mental Health Manager
1	Mental Health Supervisor/Specialist
8	Mental Health Therapists
2	Mental Health Counselors
12	Positions
12.0	Staff Years

#### Res. Treatment Center - Gregory Rd. Crisis Care

1	Mental Health Supervisor/Specialist
8	Mental Health Therapists
2	Mental Health Counselors
11	Positions
11.0	Staff Years

#### Group Home - Franconia Road

1	Mental Health Supervisor/Specialist
3	Mental Health Therapists
4	Mental Health Counselors
8	Positions
8.0	Staff Years

#### Group Home - My Friend's Place

1	Mental Health Supervisor/Specialist
4	Mental Health Therapists
1	MH/MR/ADS Senior Clinician
3	Mental Health Counselors
9	Positions
9.0	Staff Years

#### Group Home - Sojourn House

1	Mental Health Supervisor/Specialist
5	Mental Health Therapists
1	MH/MR/ADS Senior Clinician
2	Mental Health Counselors
9	Positions
9.0	Staff Years

#### Homeless Services - Shelter

3	Mental Health Supervisor/Specialists
10	Mental Health Therapists
13	Positions
13.0	Staff Years

#### Transitional Group Home - Patrick Street

1	Mental Health Manager
1	Mental Health Supervisor/Specialist
3	Mental Health Therapists
3	Mental Health Counselors
8	Positions
8.0	Staff Years

#### Transitional Group Home - Beacon Hill

1	Mental Health Supervisor/Specialist
3	Mental Health Therapists
3	Mental Health Counselors
7	Positions
7.0	Staff Years

#### Emergency Shelter - Women's Shelter

1	Mental Health Supervisor/Specialist
6	Mental Health Therapists
1	MH/MR/ADS Senior Clinician
8	Positions
8.0	Staff Years

#### Cornerstones Dual Diagnosis Facility

1	Mental Health Supervisor/Specialist
1	Mental Health Therapist
3	Mental Health Counselors
1	MH/MR/ADS Senior Clinician
6	Positions
6.0	Staff Years

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### Residential Intensive Care

1 Mental Health Manager  
 3 Mental Health Therapists  
 1 Assistant Residential Counselor  
 5 Positions  
 5.0 Staff Years

### Residential Extensive Dual Diagnosis

1 Mental Health Supervisor/Specialist  
 1 Mental Health Therapist  
 1 Mental Health Counselor  
 3 Positions  
 3.0 Staff Years

### PACT Residential Assistance

1 Mental Health Counselor  
 1 Position  
 1.0 Staff Year

### Community Living Assistance

1 Mental Health Supervisor/Specialist  
 1 Mental Health Therapist  
 1 Assistant Residential Counselor, PT  
 3 Positions  
 2.5 Staff Years

### Supportive Services

1 Mental Health Supervisor/Specialist  
 4 Mental Health Therapists  
 5 Positions  
 5.0 Staff Years

### OUTPATIENT/CASE MANAGEMENT SERVICES

#### Adult and Family Services

4 Mental Health Managers  
 7 Mental Health Supervisor/Specialists  
 19 MH/MR/ADS Senior Clinicians, 2 PT  
 2 Mental Health Therapists  
 1 Nurse Practitioner  
 4 Psychiatrists, 2 PT  
 1 Psychology Intern  
 38 Positions  
 36.1 Staff Years

#### Older Adult Services

1 Mental Health Supervisor/Specialist  
 5 MH/MR/ADS Senior Clinicians  
 3 Mental Health Therapists  
 1 Psychiatrist, PT  
 10 Positions  
 9.5 Staff Years

### Youth and Family Services

5 Mental Health Managers  
 7 Mental Health Supervisor/Specialists  
 16 MH/MR/ADS Senior Clinicians, 1 PT  
 7 Mental Health Therapists  
 2 Psychiatrists, 2 PT  
 7 Clinical Psychologists  
 3 Psychology Interns  
 47 Positions  
 45.75 Staff Years

### Comprehensive Support Services

3 Mental Health Managers  
 9 Mental Health Supervisor/Specialists  
 16 MH/MR/ADS Senior Clinicians, 1 PT  
 11 Mental Health Therapists, 2 PT  
 4 Psychiatrists, 1 PT  
 1 Psychology Intern  
 44 Positions  
 42.0 Staff Years

### Special Outpatient Case Management

1 Mental Health Manager  
 2 Mental Health Supervisor/Specialists  
 5 MH/MR/ADS Senior Clinicians  
 2 Mental Health Therapists  
 10 Positions  
 10.0 Staff Years

### Infant/Toddler - LINCS

1 Mental Health Supervisor/Specialist  
 3 MH/MR/ADS Senior Clinicians, 1 PT  
 4 Positions  
 3.5 Staff Years

### PREVENTION/EARLY INTERVENTION SERVICES

#### Prevention

2 Mental Health Supervisor/Specialists  
 2 Positions  
 2.0 Staff Years

#### Early Intervention

2 Mental Health Supervisor/Specialists  
 2 MH/MR/ADS Senior Clinicians, 1 PT  
 2 Mental Health Therapists, 1 PT  
 6 Positions  
 5.0 Staff Years

# FUND 106-30

## CSB MENTAL HEALTH SERVICES

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### MERIT GRANT POSITIONS:

#### RESIDENTIAL SERVICES

##### Supervised Apartments

2 Mental Health Therapists, 2 PT  
2 Positions  
1.0 Staff Years

##### Franconia Road

1 Mental Health Manager  
1 Position  
1.0 Staff Year

##### PATH/McKinney - Homeless Shelters

2 Mental Health Therapists  
2 Positions  
2.0 Staff Years

##### Residential Intensive Care

2 Mental Health Therapists  
1 Assistant Residential Counselor  
3 Positions  
3.0 Staff Years

##### Residential Extensive Dual Diagnosis

2 Mental Health Therapists  
1 Mental Health Counselor  
3 Positions  
3.0 Staff Years

##### Extension Apartments

3 Mental Health Therapists  
3 Positions  
3.0 Staff Years

#### OUTPATIENT SERVICES

##### Ryan White CARE Act

1 MH/MR/ADS Senior Clinician  
1 Position  
1.0 Staff Year

#### PREVENTION/EARLY INTERVENTION

##### Sexual Assault Prevention Grants

3 Mental Health Therapists, 3 PT  
1 Human Services Coordinator II, PT  
1 Volunteer Service Coordinator I, PT  
5 Positions  
2.5 Staff Years

#### PROG. OF ASSERTIVE COMMUNITY TREATMENT

1 Mental Health Manager  
3 Mental Health Supervisor/Specialists  
3 Mental Health Therapists  
1 Psychiatrist, PT  
3 Public Health Nurses III  
1 Administrative Assistant III  
12 Positions  
11.8 Staff Years

PT Denotes Part-Time Positions  
( - ) Denotes Abolished Position



# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Agency Mission

To provide countywide leadership, ensuring that consumers and/or their families receive quality clinical and community support programs by managing, supervising, planning, evaluating, and allocating resources of the directly operated and contractual mental health programs and collaborating with agencies, consumers, and advocates.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff					
Years					
Regular	423/ 410.85	425/ 414.85	424/ 415.35	424/ 414.85	423/ 414.35
Grant	33/ 29.3	33/ 29.3	32/ 28.3	32/ 28.3	32/ 28.3
-----					
Expenditures:					
Personnel Services	\$29,371,815	\$31,453,947	\$31,837,001	\$32,424,241	\$31,345,669
Operating Expenses	4,529,568	4,626,659	6,641,531	4,486,658	4,348,223
Capital Equipment	0	0	0	0	0
<b>Subtotal</b>	<b>\$33,901,383</b>	<b>\$36,080,606</b>	<b>\$38,478,532</b>	<b>\$36,910,899</b>	<b>\$35,693,892</b>
Less:					
Recovered Costs	(\$773,032)	(\$1,006,471)	(\$1,006,471)	(\$1,056,432)	(\$1,056,432)
<b>Total Expenditures</b>	<b>\$33,128,351</b>	<b>\$35,074,135</b>	<b>\$37,472,061</b>	<b>\$35,854,467</b>	<b>\$34,637,460</b>
Revenue:					
Fairfax County	\$21,554,423	\$20,029,564	\$20,945,837	\$23,073,924	\$21,470,040
Fairfax City	380,875	405,061	405,061	405,061	405,061
Falls Church City	205,991	203,466	203,466	203,466	203,466
State MHMRSAS	7,199,884	6,743,578	7,007,289	7,224,221	7,224,221
State Other	16,804	16,691	26,575	19,751	19,751
Federal Block Grant	1,344,891	1,341,481	1,356,898	1,359,794	1,359,794
Federal Other	155,409	194,909	2,549,797	83,755	83,755
Medicaid Option	1,009,614	1,191,306	1,009,614	1,009,614	1,410,701
Program/Client Fees	1,431,560	2,877,309	1,306,626	1,306,626	1,292,416
CSA Pooled Funds	1,043,035	1,645,550	1,043,035	1,043,035	1,043,035
Miscellaneous	130,416	125,220	129,194	125,220	125,220
Fund Balance	(1,344,551)	300,000	1,488,669	0	0
<b>Total Revenue</b>	<b>\$33,128,351</b>	<b>\$35,074,135</b>	<b>\$37,472,061</b>	<b>\$35,854,467</b>	<b>\$34,637,460</b>

# FUND 106-30 CSB MENTAL HEALTH SERVICES

Summary by Cost Center					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Program Management and Supervision	\$4,665,229	\$5,163,571	\$5,217,815	\$5,592,087	\$5,592,087
Inpatient Services	81,613	63,812	63,812	67,041	67,041
Emergency Services	2,980,939	3,066,643	3,066,643	3,186,511	3,186,511
Day Support Services	1,521,140	1,665,257	1,665,257	1,732,933	1,732,933
Residential Services	10,102,248	10,777,271	10,779,674	11,059,789	9,842,782
Outpatient/Case Management Services	12,338,877	12,447,128	13,131,286	12,806,010	12,806,010
Prevention/Early Intervention Services	610,597	681,210	2,668,516	675,138	675,138
Assertive Community Treatment	827,708	1,209,243	879,058	734,958	734,958
<b>Total Expenditures</b>	<b>\$33,128,351</b>	<b>\$35,074,135</b>	<b>\$37,472,061</b>	<b>\$35,854,467</b>	<b>\$34,637,460</b>

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$1,217,007 and 1/1.0 SYE position as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include:
  - Closure of Fairfax House, a 12 bed youth residential treatment program for adolescent males, for savings of \$841,680. This will result in elimination of 1/1.0 SYE position, a reduction of limited-term hours, and redeployment of 9/9.0 SYE positions elsewhere in the CSB system to establish additional case management positions, thus increasing the number of consumers receiving case management services under State Plan Option management, a Medicaid billable service.
  - Consolidation of Leland House and Gregory House, two adult crisis care facilities, and relocation to the Fairfax House campus for a savings of \$375,327. This will result in a reduction of limited-term hours and redeployment of 3/3.0 SYE positions elsewhere in the CSB system to establish additional case management positions, thus increasing the number of consumers receiving case management services under State Plan Option management, a Medicaid billable service.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A decrease of \$27,837 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include lower than expected lease property costs for savings of \$27,837.
- ◆ A decrease of \$90,108 as part of the \$404,247 reductions in Department of Mental Health, Mental Retardation, and Substance Abuse Services revenues due to State Budget cuts. These reductions include deferring an initiative to review and revise CSB pharmacy procedures for savings of \$90,108.
- ◆ A decrease of \$128,592 due to the State rescinding funds from the Program of Assertive Community Treatment (PACT) carried forward from FY 2001.

## FUND 106-30 CSB MENTAL HEALTH SERVICES

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- ◆ An increase of \$2,130,231 attributable to new grant awards, grant renewals, and adjustments to existing grants. This expenditure increase is fully offset by a new grant award of \$293,040 in Substance Abuse Mental Health Services Administration (SAMHSA) funds, grant renewals of \$1,382,438 for the Project Resilience Regular Services, V-STOP, MH Ryan White Title I and II grants, and a grant adjustment of \$454,753 in FEMA funds for Project Resilience.
  - ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in an increase of \$139,546 in Mental Health Services.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

The Office of Mental Health Services provides County/City-wide leadership in the management, supervision, planning, evaluation, and resource allocation of local, State, Federal, and other resources to ensure that consumers and families of persons with serious mental illness and serious emotional disturbance receive quality clinical and community support services. The Office of Mental Health Services has responsibility and authority for managing the six directly-operated community mental health center sites and oversight of the purchase of services from contractual mental health organizations included in the Fairfax-Falls Church Community Services Board (CSB). The six mental health service sites and contract agencies ensure countywide access to mental health care.

Services are broken into eight specific categories, or Cost Centers. They include the *Program Management and Supervision* Cost Center, providing management, programming, financial monitoring, training, and general support services. The *Inpatient* Cost Center provides acute care inpatient psychiatric beds at Inova's Mount Vernon Hospital for CSB patients who are medically indigent and provides service coordination and discharge planning. The *Emergency* Cost Center provides 24 hour-per-day comprehensive psychiatric emergency services to individuals in crisis situations. The *Day Support* Cost Center provides an intensive, highly-structured stabilization, evaluation, and treatment setting for adults with serious mental illness and adolescents with serious emotional disturbance, including those who are dually diagnosed. The *Residential* Cost Center provides residential treatment and supported residential services to adults with serious mental illness and youth with serious emotional disturbance. The *Outpatient and Case Management* Cost Center provides an array of treatment services to adults, children, and their families. The *Program for Assertive Community Treatment* (PACT) team offers outreach and treatment services for individuals with serious mental illness. Finally, the *Prevention and Early Intervention* Cost Center provides consultation to community agencies, the public, and other providers.

#### **Key Accomplishments**

- ◆ Initiated a timely and significant response to the September 11, 2001 tragedy, providing critical incidence stress debriefings to Fire and Rescue personnel, crisis counseling for the community, County organizations, and staff.
- ◆ Developed a screening tool and implemented a consultation model in the assessment and treatment of young people at risk for violence using information from the FBI, research projects, and considerable risk assessment experiences of staff, following the tragic events at Columbine High School in Colorado.

## **FUND 106-30**

# **CSB MENTAL HEALTH SERVICES**

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- ◆ Developed a 25-page manual specifically for police officers that serves as a practical reference for handling situations on the street involving mentally ill citizens and includes ways to access immediate and longer term psychiatric interventions.
- ◆ Developed psycho-educational groups in Adult Outpatient Services for consumers and their families that cover medication, side-effects of medications, nutrition, exercise and fitness, self-care, symptom management, responding to family members with mental illness, and how to achieve maximum benefit from the mental health treatment process.
- ◆ Developed an increased capacity for multi-cultural and multi-language treatment in Adult Services to serve the increasingly diverse Fairfax County population.
- ◆ Initiated a Nurse Practitioner project in which Nurse Practitioners work with psychiatrists to establish medication treatment for clients and enables sites to offer more cost-effective and accessible medication services.
- ◆ Established a partnership with Comprehensive Neuroscience of Virginia that provides access to leading edge psychiatric medications for program clients not otherwise available.
- ◆ Replaced modular units at Woodburn Mental Health Center to meet critical needs for additional space.
- ◆ Brought expert training to Fairfax County staff on the treatment for individuals with severe hoarding behavior and concomitant failure to maintain a safe and healthy home environment who often come to the attention of Mental Health Services through the Fire Marshall, Health Department, Police Department, and Adult Protective Services.
- ◆ Placed an average of 152 volunteers in 21 Mental Health Services programs during FY 2001 for a total of 12,343 hours of service valued at \$219,582.
- ◆ Completed a redesign of Youth and Family Services into a clearly defined continuum of program services offered County-wide, taking into account population increases, the capacity of other child-serving agencies, the severity of disorder in the children and families, and the demand for interagency collaboration.
- ◆ Initiated a training program for school staff to facilitate grief groups for adolescents in the school setting and began a *Comfort Bear* campaign in which individuals and community organizations donate teddy bears that are then given to children who participate in these groups.

### **FY 2003 Initiatives**

- ◆ Design and implement a Crisis Care Facility for children and youth in Fairfax County who do not require psychiatric hospitalization but do require diagnostic assessment and targeted treatment in a short-term secure residential setting.
- ◆ Implement in Youth and Family Services an agreement with Fairfax County Public Schools through which therapists work in non-categorical pre-schools with the parents and the children identified by teachers as needing mental health intervention.
- ◆ Implement the Forensic Treatment Program in which inmates with serious mental illnesses are co-located for purposes of receiving immediate and more comprehensive services from therapists and correctional staff.

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## CSB MENTAL HEALTH SERVICES

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- ◆ Implement group therapy for individuals with Borderline Personality Disorder based upon a modified Dialectical Behavior Therapy treatment process that addresses the needs of a high-risk population to develop emotional regulation skills, learn interpersonal behaviors appropriate to the workplace, and to develop resistance to substance abuse and impulsive, self-destructive, and suicidal behaviors.

### Performance Measurement Results

The Performance Measures that have been developed by the Office of Mental Health Services provide a tool that can be used to assess the effectiveness of the broad range of service programs that are provided to the citizens of Fairfax County who have mental health needs. These indicators are used to evaluate the operations of programs across all cost centers and include Emergency Services, Outpatient Services, Residential Services, Day Support, and Contract Agency Services. For FY 2001, 62 percent of the indicators met or exceeded the goals, while the majority of the rest were very close to the stated targets, indicating that the programs are operating effectively and meeting the needs of the people who are receiving services.

The mission of the Emergency Services unit is to provide immediate and comprehensive psychiatric services to individuals who are in crisis. Emergency Services' goal is to help individuals resolve their crisis and avoid hospitalization unless clinically needed. In FY 2001, Emergency Services staff was very successful in meeting their goal, as 97 percent of individuals served by the Emergency Services professional staff were able to deal with their crises in the community and consequently avoided hospitalization. The expectation is that the number of individuals who are able to avoid hospitalization in FY 2002 and FY 2003 will continue to be high.

A major goal for individuals with serious mental illness is to have their own home and live in the community with the appropriate clinical and residential supports. The goal of the Supportive Living Program is to provide the needed clinical services and supports to make this possible. In FY 2001, 80 percent of all consumers served in this program were able to stay in their own housing arrangement for the entire year continuing into the next fiscal year. Consumers served in this program will continue to receive the needed clinical and other supports from the professional staff. As a result of this ongoing support, it is anticipated that at least 75 percent of all consumers who participate in the program will be able to stay in their own homes.

Provision of quality services is dependent on feedback from the consumers who receive the services. The Adult and Family Program has utilized a State mandated consumer satisfaction instrument, in addition to focus groups, to solicit information from consumers about their experience with the services provided. From the responses received, 87 percent of the consumers who completed the surveys expressed overall satisfaction with the services that they received. Based on feedback received, staff will use the information as part of the CSB's continuous quality improvement efforts. For FY 2002 and FY 2003, the goal is to achieve at least a 90 percent satisfaction rate.

For those programs that are not meeting their performance goals, reviews will be conducted to determine what changes or modifications may be necessary to bring the indicators in line with performance goals for the agency.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net increase of \$837,107 in Personnel Services is due primarily to an increase of \$901,937 associated with salary adjustments necessary to support the County's compensation program. This amount is partially offset by a decrease of \$64,830 for a one-time Federal Emergency Management Agency (FEMA) grant included as part of the FY 2002 funding level.

# FUND 106-30

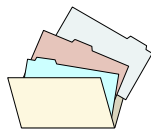
## CSB MENTAL HEALTH SERVICES

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- ◆ A net decrease of \$341,500 in Operating Expenses reflects a decrease of \$164,017 in one-time expenditures associated with the FEMA grant noted above and a decrease of \$145,839 in unencumbered carryover included in the FY 2002 funding level. Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs. These adjustments result in the remaining decrease of \$31,644 in Mental Health Services.
- ◆ An increase of \$49,961 in Recovered Costs reflects increased costs associated with CSB positions charged to the Office of the Sheriff.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ On November 19, 2001, an increase of \$228,847, completely offset by FEMA grant funds, was included for crisis counseling services in the wake of the September 11, 2001 tragedy.
- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$145,839 reflects the carryover of unencumbered funds to continue the workload associated with existing grant awards, increase the CSB Medical Director position to full-time status (an additional 0/0.5 SYE), and purchase two new vehicles for the Program for Assertive Community Treatment (PACT).



## Program Management and Supervision

### Goal

To provide management, programming, financial monitoring, training, and general support services to ensure that treatment interventions are delivered in an efficient and effective manner throughout Mental Health Services.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	68/ 65	68/ 66.5	68/ 67	68/ 67	69/ 68
<b>Total Expenditures</b>	<b>\$4,665,229</b>	<b>\$5,163,571</b>	<b>\$5,217,815</b>	<b>\$5,592,087</b>	<b>\$5,592,087</b>

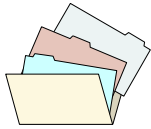
### Objectives

- ◆ To provide management support services to Mental Health (MH) Services so that 80 percent of service quality and outcome indicators are achieved.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent of mental health performance indicators (service quality and outcome) achieved	82%	60%	80% / 62%	80%	80%

# FUND 106-30 CSB MENTAL HEALTH SERVICES



## Inpatient Services

### Goal

To facilitate admissions, inpatient consultation, treatment and discharge planning activities related to all CSB clients admitted to the Inova Mount Vernon Hospital and who are referred to the full time on-site CSB hospital liaison. This includes all CSB clients admitted and/or readmitted to the two contract beds the CSB purchases from Inova for CSB clients who are medically indigent, as well as all other CSB clients admitted and/or readmitted to the Inova Mount Vernon Hospital.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	1/1	1/1	1/1	1/1	1/1
<b>Total Expenditures</b>	<b>\$81,613</b>	<b>\$63,812</b>	<b>\$63,812</b>	<b>\$67,041</b>	<b>\$67,041</b>

### Objectives

- ◆ To provide appropriate linkages with Mental Health, Mental Retardation and/or Alcohol and Drug Services to at least 90 percent of clients admitted to the Inova-Mount Vernon Hospital who are referred to the full time on-site CSB hospital liaison.

### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Persons served	225	193	305 / 272	300	300
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	\$1,255	\$487	\$394 / \$300	\$213	\$223
<b>Outcome:</b>					
Percent of clients referred to the CSB hospital liaison that are linked with appropriate Mental Health, Mental Retardation and/or Alcohol and Drug Services	NA	NA	90% / 94%	90%	90%

<sup>1</sup> Beginning in FY 2000, funds associated with the Mt. Vernon Mental Health Center inpatient services contract were transferred to Mental Health Contract Services. In order to more appropriately reflect the revised function of this Cost Center, new Performance Indicators have been developed for FY 2002.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-30 CSB MENTAL HEALTH SERVICES



## Emergency Services

### Goal

To provide 24 hours-per-day comprehensive psychiatric emergency services which include performing all pre-admission screenings and mobile crisis unit services in order to assist individuals in a crisis situation.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	42/ 41	42/ 41	41/ 41	41/ 40.5	41/ 41
<b>Total Expenditures</b>	<b>\$2,980,939</b>	<b>\$3,066,643</b>	<b>\$3,066,643</b>	<b>\$3,186,511</b>	<b>\$3,186,511</b>

### Objectives

- ◆ To provide stabilization services outside of the hospital to 90 percent of clients seen in General Emergency Services.

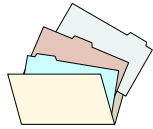
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: EMERGENCY</b>					
<b>Output:</b>					
Service hours provided	55,318	60,147	47,813 / 62,726	62,726	62,726
Persons seen	6,236	6,686	6,853 / 7,096	7,096	7,096
<b>ACTIVITY: GENERAL EMERGENCY</b>					
<b>Output:</b>					
Service hours provided	39,004	35,237	34,655 / 35,910	35,910	35,910
Persons seen	5,069	6,207	6,000 / 5,080	5,644	5,644
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$497	\$375	\$0 / \$0	\$0	\$0
<b>Outcome:</b>					
Percent of clients who receive stabilization services outside of the hospital	96%	96%	87% / 97%	90%	90%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County. As this program is 100 percent funded by non-County funding sources, the net cost to the County is \$0.



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## Day Support Services

### Goal

To provide intensive, highly-structured, stabilization, evaluation, and treatment settings for adults with serious mental illness, adolescents with serious emotional disturbance, and dually diagnosed (mental health/substance abuse) clients in order to increase their functional capacity and decrease the need for lengthy hospital stays or institutionalization.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	21/ 21	21/ 21	21/ 21	21/ 21	21/ 21
<b>Total Expenditures</b>	<b>\$1,521,140</b>	<b>\$1,665,257</b>	<b>\$1,665,257</b>	<b>\$1,732,933</b>	<b>\$1,732,933</b>

### Objectives

- ◆ To improve individual Global Assessment of Functioning (GAF) scores by at least 10 points for 75 percent of adults served.
- ◆ To improve functional level, as measured by the Child and Adolescent Functional Assessment Scale (CAFAS), by 20 or more points for 65 percent of adolescents served.

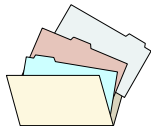
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: DAY SUPPORT</b>					
<b>Output:</b>					
Clients served	360	266	365 / 300	283	283
Service hours provided	45,858	44,306	53,018 / 55,531	49,919	49,919
<b>ACTIVITY: ADULT DAY TREATMENT</b>					
<b>Output:</b>					
Clients served	304	227	306 / 232	232	232
Service hours provided	33,705	33,237	41,590 / 37,236	37,236	37,236
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$2,942	\$3,988	\$1,898 / \$2,703	\$2,942	\$3,132
<b>Outcome:</b>					
Percent of clients demonstrating improvement of 10 points or more in GAF score	77%	67%	80% / 72%	80%	75%
<b>ACTIVITY: ADOLESCENT DAY TREATMENT</b>					
<b>Output:</b>					
Clients served	56	39	59 / 38	38	38
Service hours provided	12,153	11,609	11,428 / 13,411	13,411	13,411

# FUND 106-30 CSB MENTAL HEALTH SERVICES

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$7,516	\$12,753	\$3,058 / \$2,819	\$5,153	\$5,784
<b>Service Quality:</b>					
Percent of clients and family members satisfied with services	88%	92%	95% / 90%	90%	90%
<b>Outcome:</b>					
Percent of clients demonstrating improvement of 20 or more points in level of functioning as measured by CAFAS	63%	31%	50% / 67%	65%	65%

<sup>1</sup>Beginning in FY 2001, the efficiency indicator reflects net cost to the County.



## Residential Services

### Goal

To provide residential treatment and supported residential services to adults with mental illness and youth with serious emotional disturbance in order to assist these adults and children with residing in the community through treatment, support, and case management

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	133/ 132.5	133/ 132.5	132/ 131.5	132/ 131.5	130/ 129.5
Grant	14/ 13	14/ 13	14/ 13	14/ 13	14/ 13
<b>Total Expenditures</b>	<b>\$10,102,248</b>	<b>\$10,777,271</b>	<b>\$10,779,674</b>	<b>\$11,059,789</b>	<b>\$9,842,782</b>

### Objectives

- ◆ To enable 80 percent of clients served to move to a more independent level of residential setting within one year.
- ◆ To enable 75 percent of clients served to maintain stable housing for one year or more.

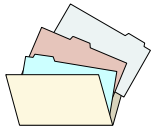
# FUND 106-30 CSB MENTAL HEALTH SERVICES

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Clients served	1,454	1,155	1,658 / 1,795	1,795	1,795
<b>ACTIVITY: SUPERVISED APARTMENTS</b>					
<b>Output:</b>					
Clients served	124	188	156 / 149	169	169
Service days provided	28,439	34,074	38,040 / 31,611	32,843	32,843
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$11,254	\$6,912	\$6,051 / \$4,741	\$4,600	\$5,070
<b>Service Quality:</b>					
Length of wait for admission	3 months	3 months	3 months / 3 months	6 months	6 months
<b>Outcome:</b>					
Percent of clients able to move to a more independent level of residential setting upon discharge	55%	72%	80% / 78%	80%	80%
<b>ACTIVITY: SUPPORTIVE LIVING</b>					
<b>Output:</b>					
Clients served	80	280	100 / 944	944	944
Service hours provided	2,426	2,163	3,033 / 7,293	7,293	7,293
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$7,380	\$2,595	\$7,144 / \$338	\$265	\$190
<b>Service Quality:</b>					
Length of wait for admission	4 months	4 months	4 months / 4 months	4 months	4 months
<b>Outcome:</b>					
Percent of clients maintaining stable housing for one or more year	75%	78%	75% / 80%	75%	75%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-30 CSB MENTAL HEALTH SERVICES



## Outpatient and Case Management Services

### Goal

To provide an array of treatment services based upon clinical need in order to improve the functional capacity of adults with serious mental illness and adolescents with serious emotional disturbance. Outpatient Services include short-term focused treatment, such as individual, couples, family, group, and play therapy. Medication management is provided in all programs. Case Management, outreach, family education, and support are also provided.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	150/ 143.35	152/ 145.85	153/ 146.85	153/ 146.85	153/ 146.85
Grant	2/ 2	2/ 2	1/ 1	1/ 1	1/ 1
<b>Total Expenditures</b>	<b>\$12,338,877</b>	<b>\$12,447,128</b>	<b>\$13,131,286</b>	<b>\$12,806,010</b>	<b>\$12,806,010</b>

### Objectives

- ◆ To enable 80 percent of clients served to reach 75 percent of their treatment goals at discharge.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: OUTPATIENT AND CASE MANAGEMENT</b>					
<b>Output:</b>					
Clients served	5,853	8,736	6,200 / 5,282	5,292	5,292
Service hours provided	185,818	118,986	175,344 / 179,835	179,835	179,835
<b>ACTIVITY: ADULT AND FAMILY</b>					
<b>Output:</b>					
Clients served	2,977	2,433	2,570 / 2,202	2,202	2,202
Service hours provided	32,866	31,879	29,709 / 53,358	53,358	53,358
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$1,041	\$1,354	\$1,047 / \$799	\$823	\$870
<b>Service Quality:</b>					
Percent of satisfied clients	95%	93%	90% / 87%	90%	93%
<b>Outcome:</b>					
Percent of clients who meet 75 percent of treatment goals at discharge <sup>2</sup>	36%	39%	80% / 77%	80%	80%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

<sup>2</sup> Beginning in FY 2001, CSB began utilizing a new methodology to calculate whether treatment goals have been met. This results in a higher percentage of clients meeting the discharge goal.

# FUND 106-30 CSB MENTAL HEALTH SERVICES



## Prevention/Early Intervention Services

### Goal

To offer prevention and early intervention services for at-risk populations, as well as educate families, community agencies, the public, and other providers about the needs of individuals with mental illness.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 7	8/ 7	8/ 7	8/ 7	8/ 7
Grant	5/ 2.5	5/ 2.5	5/ 2.5	5/ 2.5	5/ 2.5
<b>Total Expenditures</b>	<b>\$610,597</b>	<b>\$681,210</b>	<b>\$2,668,516</b>	<b>\$675,138</b>	<b>\$675,138</b>

### Objectives

- ◆ To enable 98 percent of individuals completing the Men's Program (ADAPT) to avoid being returned to the program by the Courts.
- ◆ To enable 74 percent of participants in the Men's Program to successfully complete the program.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Persons served in Men's Program	369	357	369 / 297	297	297
Service hours provided	3,915	4,195	2,647 / 3,115	3,115	3,115
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$322	\$396	\$433 / \$273	\$296	\$218
<b>Outcome:</b>					
Percent of clients not returned to Men's Program by the Courts	98%	100%	98% / 99%	98%	98%
Percent of Men's Program participants who complete program	75%	73%	87% / 74%	74%	74%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-30 CSB MENTAL HEALTH SERVICES



## Program of Assertive Community Treatment (PACT)

### Goal

To provide assertive, out of the office, treatment, rehabilitation and support services to adults with severe and persistent mental illness. Persons served by PACT Teams have symptoms and impairments not effectively treated by the usual and customary outpatient services and, who, for reasons related to their mental illness, resist or avoid involvement with office based mental health services. The majority of persons served by PACT are therefore at risk of hospitalization, homelessness, or incarceration. PACT Team staffing standards are a maximum of 10:1 consumer to staff ratios, and the PACT Team is available 24-hours-per-day, 365-days-per-year and works with the consumer, no matter whether the consumer deteriorates or grows. The PACT Team provides psychiatric treatment with supervised medication management, crisis intervention, care management, dual diagnosis (alcohol or other drug) services, vocational support, side-by-side life skills training, and family education to persons with severe and persistent mental illnesses at their homes, work sites, and other environments of need.

<b>Cost Center Summary</b>					
<b>Category</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan</b>	<b>FY 2002 Revised Budget Plan</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>
Authorized Positions/Staff Years					
Grant	12/ 11.8	12/ 11.8	12/ 11.8	12/ 11.8	12/ 11.8
<b>Total Expenditures</b>	<b>\$827,708</b>	<b>\$1,209,243</b>	<b>\$879,058</b>	<b>\$734,958</b>	<b>\$734,958</b>

### Objectives

- ◆ To improve community tenure by increasing the number of days PACT consumers reside in the community. Specifically, after one year of participation in the PACT program, to enable 90 percent of PACT participants to reside in the community at least 300 days during the following 12 months without incidents of hospitalization, incarceration, or homelessness.

# FUND 106-30 CSB MENTAL HEALTH SERVICES

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## Performance Indicators

Indicator	Prior Year Actuals <sup>1</sup>			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients served	NA	37	80 / 89	89	89
Service hours provided	NA	13,261	14,509 / 15,621	15,621	15,621
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	NA	\$18,773	\$433 / \$0	\$0	\$0
<b>Service Quality:</b>					
Percent of clients satisfied with services	NA	90%	90% / 90%	90%	90%
<b>Outcome:</b>					
Percent of clients who reside in the community at least 300 days in the 12 months after one year of participation in the PACT program <sup>3</sup>	NA	NA	90% / NA	90%	90%

<sup>1</sup> This Cost Center was not created until FY 2000, therefore information for prior years is not available.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County. As this program is 100 percent funded by non-County funding sources, the net cost to the County is \$0.

<sup>3</sup> The first consumers were admitted and enrolled in PACT during FY 2000. This outcome measure takes effect one year after a consumer participates in the PACT program. Therefore, in FY 2002 this outcome will be determined.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

### Agency Mission

To provide for the management and supervision of Mental Health contracted services, which include inpatient, emergency, day support, residential, and outpatient/case management programs, serving the mental health needs of residents of Fairfax County and the Cities of Fairfax and Falls Church. These services improve the lives of persons with mental illness by providing crisis stabilization, behavior change, community maintenance, and relapse prevention services as part of an integrated system of care.

<b>Agency Summary</b>					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Expenditures:					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenses	7,878,245	9,742,991	9,765,468	10,559,033	10,559,033
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$7,878,245</b>	<b>\$9,742,991</b>	<b>\$9,765,468</b>	<b>\$10,559,033</b>	<b>\$10,559,033</b>
Revenue:					
Fairfax County	\$5,034,052	\$6,990,355	\$6,531,423	\$7,395,442	\$7,395,442
Fairfax City	67,566	71,856	71,856	71,856	71,856
Falls Church City	36,543	36,095	36,095	36,095	36,095
State MHMRAS	1,726,131	1,973,717	2,126,297	2,055,843	2,055,843
Federal Block Grant	89,000	89,000	89,000	89,000	89,000
Medicaid Option	886,750	560,381	886,750	886,750	886,750
Program/Client Fees	2,460	0	2,460	2,460	2,460
Miscellaneous	35,743	21,587	21,587	21,587	21,587
<b>Total Revenue</b>	<b>\$7,878,245</b>	<b>\$9,742,991</b>	<b>\$9,765,468</b>	<b>\$10,559,033</b>	<b>\$10,559,033</b>

<b>Summary by Cost Center</b>					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Inpatient Services	\$240,287	\$250,013	\$250,013	\$256,317	\$256,317
Emergency Services	118,016	393,135	143,404	151,277	151,277
Day Support Services	3,085,688	3,302,063	3,302,063	3,377,235	3,377,235
Residential Services	4,193,869	4,614,021	5,368,517	6,070,175	6,070,175
Outpatient and Case Management Services	240,385	1,183,759	701,471	704,029	704,029
<b>Total Expenditures</b>	<b>\$7,878,245</b>	<b>\$9,742,991</b>	<b>\$9,765,468</b>	<b>\$10,559,033</b>	<b>\$10,559,033</b>

### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.



# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ A decrease of \$314,000 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include lower than expected leased property costs for savings of \$264,000 and a decrease in contracted services in the supportive housing program for savings of \$50,000.
- ◆ A decrease of \$70,103 as part of the \$404,247 reductions in Department of Mental Health, Mental Retardation, and Substance Abuse Services revenues due to State Budget cuts. These reductions include lower than expected leased property costs and a decrease in contracted domiciliary care services.
- ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in savings of \$139,546 in Mental Health Contract Services.

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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

To serve the mental health needs of individuals and families by providing supervision, oversight, and management of contracted services, and by ensuring that contracted programs and services are provided as part of a single system of integrated care. Services include:

- ◆ Day Support Services including Psychosocial Rehabilitation, Sheltered Employment, Supported Employment, and Transitional Employment.
- ◆ Residential Services including an Adult Care Residence, Group Homes, Supervised and Supported Living Arrangements, and Domiciliary Care.
- ◆ An emergency shelter for at-risk adolescents.
- ◆ Emergency psychological consultations.
- ◆ Respite for children and adolescents.
- ◆ Inpatient psychiatric services.

#### **Key Accomplishments**

- ◆ Moved the Psychosocial program to an American with Disabilities Act (ADA) compliant facility which also allowed an increased number of clients to be served.
- ◆ Opened Stevenson Place, an adult care residence that provides permanent supervised housing for 36 adults with serious mental illness requiring intensive residential care.
- ◆ Renegotiated a new and improved contract with Inova Health System to provide inpatient services for consumers that are medically indigent and acutely mentally ill, dually diagnosed as mentally ill and substance abusing, or mentally ill/mentally retarded.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

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- ◆ Expanded services under the Supported Housing Options Program to increase the number of residential clients being served from 92 to 109 during FY 2001.
- ◆ Created new contracts for individuals with serious emotional disturbances who need of out-of-home placement.
- ◆ Developed a collaborative relationship with George Washington Medical School to have students in psychiatric medicine intern at the Woodburn facility.

### **FY 2003 Initiatives**

- ◆ Establish a crisis care facility to serve children and adolescents with serious mental illness who cannot safely return home and would otherwise be hospitalized. It is estimated that 70 to 80 percent of all children and adolescents who are prescreened for hospitalization in mental health emergency services could be diverted from a hospital by staying in a crisis care facility. Approximately 300 youth will be diverted from less appropriate placements when this facility is fully operational.
- ◆ As part of the Residential Services Program, provide six new Shelter Plus Care beds to benefit homeless consumers with serious mental illness. These Shelter Plus Care beds will be funded through the Continuum of Care grant. There are currently 56 beds available through this program.

### **Performance Measurement Results**

Helping individuals with serious mental illness obtain and keep employment is an important goal for Mental Health Contract Services. With assistance from one of CSB's main contractors, Psychosocial Rehabilitation Services, 28 percent of psychosocial rehabilitation clients transitioned to supported or competitive employment in FY 2001. It should be noted that 197,839 hours of services were provided in Psychosocial Rehabilitation Services surpassing the estimated hours of services by 10,746 hours.

Residential Services were expanded and have exceeded their stated goals. The Adult Care Residence on Stevenson Road was opened with strong County and consumer support. In addition, 93 percent of all clients served by contracted residential services have remained in their residential placement for one year or more which indicates that this service helps ensure stability for these individuals.

The CSB plays a key role in the delivery and monitoring of mental health services to children and adolescents served under the Comprehensive Services Act (CSA). In FY 2001, 92 percent of CSA clients receiving Outpatient and Case Management Services were able to remain in their home through the support of contracted services, surpassing the agency estimate of 90 percent.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$201,158 is included to fund a 3.17 percent inflationary increase for Mental Health Contract Services providers.
- ◆ An increase of \$30,506 is included to support services at the domestic violence shelter that were previously funded through a Temporary Assistance to Needy Families (TANF) grant.
- ◆ An net increase of \$584,378 is attributable to an increase of \$834,109 to fund a crisis care facility for children and adolescents, offset by a decrease of \$249,731 in one-time start up costs for this facility. An estimated 70 to 80 percent of all children and adolescents prescreened for hospitalization in mental health emergency services could be diverted from a hospital by staying in a crisis care facility. Approximately 300 youth will be diverted from less appropriate placements when this facility is fully operational.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

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- ◆ A decrease of \$546,126 in Operating Expenses not required in FY 2003 as a result of the one-time carryover of expenditures highlighted below.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$546,126 was included. This amount includes \$210,000 for a one-time contract payment to a private provider of specialized residential supports needed in the Willow Lane Residential Program, \$82,126 for the Discharge Assistance Project for client-specific alternative placement, and \$254,000 in unencumbered carryover for contract invoices received in FY 2002 for services purchased in June 2001.



### Inpatient Services

#### Goal

To provide access to acute inpatient psychiatric care at the Inova Mount Vernon Hospital for CSB clients who are medically indigent. The CSB contracts with the Inova Health System to provide 3 acute inpatient psychiatric beds 24-hours-per-day, seven-days-per-week.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures</b>	\$240,287	\$250,013	\$250,013	\$256,317	\$256,317

#### Objectives

- ◆ To utilize at least 90 percent of available bed days for acute inpatient psychiatric care through the CSB contract with the Inova Health System.

#### Performance Indicators

Indicator <sup>1</sup>	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Bed days provided	2,227	847	1,095 / 760	657	657
<b>Efficiency:<sup>2</sup></b>					
Cost per bed day	NA	NA	\$221 / \$316	\$381	\$390
<b>Outcome:</b>					
Utilization of available bed days	NA	NA	80% / 69%	90%	90%

<sup>1</sup> As of FY 2000, the contractual portion of funds associated with the Mt. Vernon Mental Health Center inpatient services contract was transferred to Mental Health Contract Services. In order to more appropriately reflect the function of this Cost Center, new Performance Indicators have been developed for FY 2001 and succeeding years.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES

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### Emergency Services

#### Goal

To provide, through a contractual agreement, emergency psychological consultation and assessment services on behalf of the Special Justices of the Fairfax County General District Court, who preside at the involuntary commitment hearings for children, youth, and adults whose behaviors are potentially dangerous to themselves or others or who are unable to care for themselves.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures<sup>1</sup></b>	<b>\$118,016</b>	<b>\$393,135</b>	<b>\$143,404</b>	<b>\$151,277</b>	<b>\$151,277</b>

<sup>1</sup> FY 2002 Adopted Budget Plan expenditures include \$249,731 for one-time startup costs associated with the Crisis Care Facility for Youth.

#### Objectives

- ◆ To conduct 98 percent of evaluations within 24 hours after initial contact.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Service hours provided	1,390	991	1,500 / 1,294	1,294	1,294
Persons seen	450	366	400 / 467	467	467
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client:	\$216	\$128	\$346 / \$176	\$261	\$269
<b>Outcome:</b>					
Percent of evaluations done within 24 hours of contact	95%	98%	98% / 98%	98%	98%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES



### Day Support Services

#### Goal

To provide, through a contractual agreement, psychosocial rehabilitation, sheltered employment, supported employment, and transitional employment services in order to improve the functional capacity of adults with serious mental illness.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
<b>Total Expenditures</b>	<b>\$3,085,688</b>	<b>\$3,302,063</b>	<b>\$3,302,063</b>	<b>\$3,377,235</b>	<b>\$3,377,235</b>

#### Objectives

- ◆ To enable 30 percent of psychosocial rehabilitation clients served to transition to supported or competitive employment.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002 <sup>1</sup>	FY 2003
<b>Output:<sup>1</sup></b>					
Clients served	570	488	410 / 559	559	559
Service hours provided	193,570	197,211	187,093 / 197,839	197,839	197,839
<b>Efficiency:<sup>2</sup></b>					
Annual cost per client	\$4,784	\$3,836	\$5,826 / \$3,553	\$3,895	\$4,030
<b>Service Quality:</b>					
Length of wait for admission	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months	Priority 1 - 2 weeks; Others 6 - 24 months
<b>Outcome:</b>					
Percent of clients who transition to supported or competitive employment	35%	32%	30% / 28%	30%	30%

<sup>1</sup> The FY 2002 and FY 2003 estimates for "Clients served" and "Service hours provided" reflect the minimum number of clients and service hours PRS is contracted to serve under Day Support Services.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES



### Residential Services

#### Goal

To provide supported residential services such as domiciliary care, group homes, supervised apartments, supported living arrangements, and emergency shelter in order to reduce homelessness among persons with serious mental illness.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
<b>Total Expenditures</b>	<b>\$4,193,869</b>	<b>\$4,614,021</b>	<b>\$5,368,517</b>	<b>\$6,070,175</b>	<b>\$6,070,175</b>

#### Objectives

- ◆ To enable 90 percent of all clients served to maintain housing for one year or more.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: RESIDENTIAL CONTRACT</b>					
<b>Output:</b>					
Clients served	436	475	444 / 429	428	429
Service days provided	30,353	53,157	37,899 / 48,046	41,794	42,159
<b>ACTIVITY: SUPPORTED LIVING ARRANGEMENTS</b>					
<b>Output:</b>					
Clients served	149	162	179 / 157	156	157
Service hours provided	5,490	6,756	6,756 / 8,738	6,630	6,995
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$2,464	\$2,408	\$2,688 / \$2,946	\$3,367	\$3,736
<b>Service Quality:</b>					
Average length of time individual waits before receiving residential services	24 months	24 months	24 months / 24 months	24 months	24 months
<b>Outcome:</b>					
Percent of clients who are able to maintain stable housing for one year or more	91%	96%	90% / 93%	90%	90%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

# FUND 106-34

## CSB MENTAL HEALTH CONTRACT SERVICES



### Outpatient and Case Management Services

#### Goal

To provide in-home treatment services, on a contractual basis, for children who are at risk of being placed outside the home or are returning home from an out-of-home placement in order to allow the children to remain in a familiar environment.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures<sup>1</sup></b>	<b>\$240,385</b>	<b>\$1,183,759</b>	<b>\$701,471</b>	<b>\$704,029</b>	<b>\$704,029</b>

<sup>1</sup> In FY 2002, Mental Health Serious Emotional Disturbance (SED) funds for residential placements for children are reflected in this cost center. For FY 2003, these funds are reflected in the Residential Services Cost Center.

#### Objectives

- ◆ To enable 90 percent of all children served to remain in-home during treatment.

#### Performance Indicators

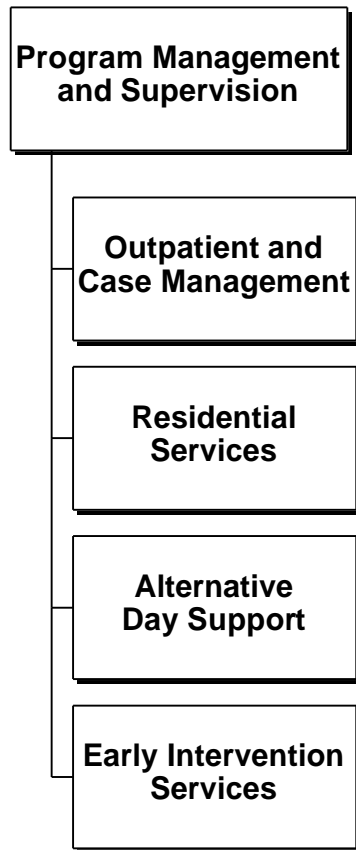
Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:<sup>1</sup></b>					
Clients served	11	13	21 / 10	10	10
Service hours provided	986	1,505	4,500 / 1,665	1,665	1,665
<b>Efficiency:<sup>2,3</sup></b>					
Annual cost per client	\$3,995	\$606	\$1,715 / \$0	\$1,188	\$1,444
<b>Outcome:</b>					
Percent of children who remain in-home during treatment	90%	94%	90% / 92%	90%	90%

<sup>1</sup> The "Clients served" and "Service hours provided" output measures in this chart refer to clients served in the in-home services program.

<sup>2</sup> The FY 2002 budget includes \$425,000 earmarked to purchase residential treatment services for seriously emotionally disturbed, CSA-qualified children and youth. This amount has not been included in the FY 2002 performance indicator calculations.

<sup>3</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County. As this program was 100 percent funded by non-County funding sources in FY 2001, the net cost to the County was \$0.

# MENTAL RETARDATION SERVICES





# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

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### *Agency Position Summary*

151	Regular Positions	/	150.5	Regular Staff Years
<u>6</u>	Grant Positions	/	<u>5.5</u>	Grant Staff Years
157	Total Positions	/	156.0	Total Staff Years

### **Position Detail Information**

#### **PROGRAM MANAGEMENT/SUPERVISION**

1	Director of MR Programs
2	MR Specialists V
1	MR Specialist IV
1	MR Specialist III
2	MR Specialists II
1	MH Therapist IV
1	Volunteer Services Coordinator II
1	Administrative Assistant III
3	Administrative Assistants II
<u>1</u>	Administrative Assistant I
14	Positions
14.0	Staff Years

#### **OUTPATIENT AND CASE**

##### **MANAGEMENT SERVICES**

1	MR Specialist V
5	MR Specialists III
22	MR Specialists II
11	MR Specialists I
<u>1</u>	Management Analyst I
40	Positions
40.0	Staff Years

#### **RESIDENTIAL SERVICES**

##### **Group Homes**

1	MR Specialist IV
3	MR Specialists III
11	MR Specialists II
<u>51</u>	MR Specialists I
66	Positions
66.0	Staff Years

##### **Supervised Apartments**

1	MR Specialist II
<u>3</u>	MR Specialists I
4	Positions
4.0	Staff Years

##### **Sponsored Placements**

<u>1</u>	MR Specialist II, PT
1	Position
0.5	Staff Year

#### **ALTERNATIVE DAY SUPPORT**

1	Manpower Specialist IV
<u>5</u>	Manpower Specialists II
6	Positions
6.0	Staff Years

#### **EARLY INTERVENTION SERVICES**

##### **Early Intervention - Part C**

##### **(Grant Positions)**

<u>5</u>	MR Specialists II, 1 PT
5	Positions
4.5	Staff Years

##### **Daytime Development Center**

1	MR Specialist III
1	MR Specialist II
2	Physical Therapists II
2	Occupational Therapists II
4	Speech Pathologists II
1	Medical Social Worker
<u>1</u>	Administrative Assistant II
12	Positions
12.0	Staff Years

##### **Early Intervention Office**

1	MR Specialist V
2	MR Specialists III
3	MR Specialists II
1	MR Specialist I
<u>1</u>	Management Analyst I
8	Positions
8.0	Staff Years

##### **(Grant Position)**

<u>1</u>	MR Specialist II
1	Position
1.0	Staff Year

PT Denotes Part-Time Positions

# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

### Agency Mission

To provide necessary management, clinical, and technical support in order to directly operate and monitor mental retardation services of the Fairfax-Falls Church Community Services Board.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	150/ 149	151/ 150.5	151/ 150.5	151/ 150.5	151/ 150.5
Grant	5/ 5	5/ 5	6/ 5.5	6/ 5.5	6/ 5.5
Expenditures:					
Personnel Services	\$8,856,126	\$9,436,346	\$9,512,095	\$9,936,299	\$9,936,299
Operating Expenses	2,111,433	2,173,930	2,623,648	2,135,041	2,135,041
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$10,967,559</b>	<b>\$11,610,276</b>	<b>\$12,135,743</b>	<b>\$12,071,340</b>	<b>\$12,071,340</b>
Revenue:					
Fairfax County	\$7,177,368	\$7,425,095	\$7,820,382	\$8,081,602	\$7,706,602
Fairfax City	138,185	146,960	146,960	146,960	146,960
Falls Church City	74,736	73,820	73,820	73,820	73,820
State MHMRSAS	256,010	138,367	422,791	422,791	422,791
Federal Block Grant	62,086	45,000	45,000	45,000	45,000
Federal Other	609,119	626,046	936,576	651,096	651,096
Medicaid Waiver	1,448,576	1,489,153	1,448,576	1,448,576	1,448,576
Medicaid Option	852,368	1,013,159	892,541	852,368	1,227,368
Program/Client Fees	349,097	652,676	349,097	349,127	349,127
Miscellaneous Revenue	14	0	0	0	0
<b>Total Revenue</b>	<b>\$10,967,559</b>	<b>\$11,610,276</b>	<b>\$12,135,743</b>	<b>\$12,071,340</b>	<b>\$12,071,340</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Program Management and Supervision	\$990,044	\$1,050,281	\$1,036,124	\$1,118,389	\$1,118,389
Outpatient and Case Management	2,176,215	2,325,315	2,355,315	2,456,455	2,456,455
Residential	5,456,136	5,813,577	5,797,734	5,963,640	5,963,640
Alternative Day Support	294,920	347,835	347,835	364,421	364,421
Early Intervention-Part C	2,050,244	2,073,268	2,598,735	2,168,435	2,168,435
<b>Total Expenditures</b>	<b>\$10,967,559</b>	<b>\$11,610,276</b>	<b>\$12,135,743</b>	<b>\$12,071,340</b>	<b>\$12,071,340</b>

### *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in an increase of \$214,937 in Mental Retardation Services.
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### **County Executive Proposed FY 2003 Advertised Budget Plan**

#### **Purpose**

Mental Retardation Services provides direct services to individuals with mental retardation and/or autism as well as oversight of services provided by private vendors under contract through the Mental Retardation Contracts budget. Direct service delivery includes case management, early intervention services, residential services, and job placement services. In addition, this agency provides management support to all Mental Retardation programs (both directly operated and contractual), technical support to contractual programs, and training for both Mental Retardation staff and staff of contracted private vendors.

Services provided in the following Mental Retardation Services Cost Centers include:

- *Program Management and Supervision* - training, support services, and contract management.
- *Outpatient and Case Management Services* - a clinical unit providing case management services as well as emergency services to individuals in immediate need of assistance.
- *Residential Services* - providing a variety of residential services including group home services, supervised apartments, sponsored placements, and family support.
- *Alternative Day Support* - a program dedicated to finding job placements for individuals and to provide other meaningful day services.
- *Early Intervention Services* - providing services to infants and toddlers with disabilities and their families.

#### **Key Accomplishments**

- ◆ In FY 2001, Case Management served 1,546 individuals, 450 of whom received Medicaid funded case management.
- ◆ Management of the Medicaid Waiver Waiting List slot assignments reverted to the CSBs as of September 15, 2001. Case Managers reviewed the information on 274 persons on the existing Medicaid Waiver waiting list and revised it to reflect the new State criteria for "Urgent" and "Non-Urgent" categories, and then forwarded the information to the State.
- ◆ Beginning in September 2000, Case Managers began grief-counseling sessions for individuals receiving services. A support group for parents whose adult children were moving into a group home was designed and facilitated.
- ◆ Sixteen people were funded as emergencies through Medicaid Waiver in FY 2001.

# FUND 106-40

## CSB MENTAL RETARDATION SERVICES

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- ◆ Early Intervention Services continued to focus on supports that enhance the ability to serve families and children in the community in the context of their unique learning needs.
- ◆ Early Intervention Services completed an internal study of quality and compliance with Federal regulations.
- ◆ Early Intervention developed an outreach video in collaboration with families and the Fairfax County Communications' Productions Division. The video was shown on Channel 16's County Magazine show and has been a tool for public awareness events.
- ◆ Early Intervention continued its outreach activities by hosting a booth on Children's Avenue at the Fairfax Fair and participating in a regional outreach workshop for nurses hosted by Inova.
- ◆ Early Intervention developed a community-based resource guide to respite services for families and community agencies. Through a collaborative contract with The Arc of Northern Virginia, a website was developed to connect families with community resources.
- ◆ CSB led and completed an RFP process to establish multiple-year contracts with providers of day support and vocational services. The process was multi-jurisdictional to improve efficiency of the process for both vendors and participating jurisdictions.
- ◆ Acquired additional State funds providing necessary financial assistance through the Family Support Program. A committee of family members recommends policy changes and decides on unusual requests for reimbursement from the program. The program is easy to use, sensitive to cultural preferences, and responsive to the needs of care-giving families. In FY 2001, over \$170,000 was spent to support 190 individuals and their families through the program.
- ◆ Began renovations on two relocated directly-operated group homes to provide full accessibility for the individuals who live there.

### **FY 2003 Initiatives**

- ◆ Place additional emphasis on the case management component of services for the special education graduates of the Fairfax County Public Schools. Without the continuity provided by effective case management services, students may experience regression that could later require more intensive services.
- ◆ Case management will continue to review Medicaid program requirements and changes in regulations. Case management will be completing required documentation to add eligible clients to the Medicaid Waiver waiting list. Slot assignments and re-assignments will be managed by case management staff to determine priority for available slots. There are 415 persons who currently receive Medicaid Waiver services. In addition, 22 persons have been identified by State training centers as ready for discharge through Medicaid Waiver. A change in discharge planning protocol reflected in the State Performance contract now requires active involvement by case managers with 167 persons in State facilities. Case managers attend annual meetings, complete discharge plans, review and manage case records, and move persons from State training centers into community homes as appropriate placements become available.
- ◆ The Respite Task Force plans to continue to advocate for increased respite services to families in their own homes and for facility-based services for children.
- ◆ Mental Retardation Services is working on a grant project with The Arc of Northern Virginia and Service Source, the fiscal intermediary, on a program to enhance self-determination for this population in this region. Individuals participating in this project have the authority over financial resources in deciding what resources are needed, how they will be implemented, and by whom.

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## CSB MENTAL RETARDATION SERVICES

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### Performance Measurement Results

The Performance Measures that have been developed by the Office of Mental Retardation Services provide a tool that can be used to assess the effectiveness of the broad range of service programs that are provided to the citizens of Fairfax County. These indicators are used to evaluate the operations of programs across all Cost Centers and include Contract Agency Services. For FY 2001, 80 percent of the indicators met or exceeded the goals, while the majority of the rest were very close to the stated targets, indicating that the programs are operating effectively and meeting the needs of the people who are receiving services.

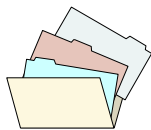
### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$444,491 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease of \$293,957 in Operating Expenses not required in FY 2003 as a result of the one-time carryover of expenditures.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$310,530 was included to reflect the carryover of unexpended funds and to continue the workload associated with existing grant awards. The increase in grant awards was sufficient to add 1/0.5 SYE merit-grant position in the Early Intervention Part C program that will serve as a family resource coordinator. Acceptance of these funds required no local funding match.



## Program Management and Supervision

### Goal

To provide services to individuals with mental retardation in order to promote personal health, safety, and welfare, and to ensure sound fiscal management and distribution of resources.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	14/ 13.5	14/ 14	14/ 14	14/ 14	14/ 14
<b>Total Expenditures</b>	<b>\$990,044</b>	<b>\$1,050,281</b>	<b>\$1,036,124</b>	<b>\$1,118,389</b>	<b>\$1,118,389</b>

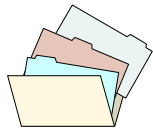
### Objectives

- ◆ To provide direction and management support to Mental Retardation programs so that 80 percent of program performance indicators (service quality and outcome) are achieved.

# FUND 106-40 CSB MENTAL RETARDATION SERVICES

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent of mental retardation program performance indicators (service quality and outcome) achieved	50%	75%	80% / 80%	80%	80%



## Outpatient and Case Management

### Goal

To provide service coordination and behavior management consultations to individuals with mental retardation in order to maximize independence in the community.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	39/ 39	40/ 40	40/ 40	40/ 40	40/ 40
<b>Total Expenditures</b>	<b>\$2,176,215</b>	<b>\$2,325,315</b>	<b>\$2,355,315</b>	<b>\$2,456,455</b>	<b>\$2,456,455</b>

### Objectives

- ◆ To support individuals' self-sufficiency in the community by ensuring that 92 percent of individual service plan objectives are met.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: OUTPATIENT AND CASE MANAGEMENT</b>					
<b>Output:</b>					
Individuals served	1,129	1,080	940 / 1,546	1,038	1,038
<b>ACTIVITY: CASE MANAGEMENT</b>					
<b>Output:</b>					
Individuals served	1,097	933	940 / 1,546	1,038	1,038
<b>Efficiency:<sup>1</sup></b>					
Annual cost per individual served	\$1,397	\$760	\$880 / \$776	\$1,118	\$894
<b>Service Quality:</b>					
Percent of individuals satisfied with case management services	93%	96%	90% / 89%	90%	90%

# FUND 106-40 CSB MENTAL RETARDATION SERVICES

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent of individual case management service plan objectives which are met	92%	94%	92% / 98%	92%	92%

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.



## Residential Services

### Goal

To provide residential services to individuals with mental retardation in order to maximize independence in the community.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	71 / 70.5	71 / 70.5	71 / 70.5	71 / 70.5	71 / 70.5
<b>Total Expenditures</b>	<b>\$5,456,136</b>	<b>\$5,813,577</b>	<b>\$5,797,734</b>	<b>\$5,963,640</b>	<b>\$5,963,640</b>

### Objectives

- ◆ To achieve 50 percent of individual residential service plan objectives related to community living skills.

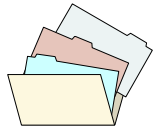
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Individuals served (not including Family Support Services)	101	99	95 / 90	85	85
<b>ACTIVITY: GROUP HOMES</b>					
<b>Output:</b>					
Individuals served	60	55	65 / 64	61	61
<b>Efficiency:<sup>1</sup></b>					
Cost per individual in Group Homes	\$60,741	\$43,371	\$44,411 / \$49,364	\$57,013	\$59,804
<b>Service Quality:</b>					
Percent of individuals who are satisfied with support services	81%	83%	80% / 84%	80%	80%

# FUND 106-40 CSB MENTAL RETARDATION SERVICES

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent of individual residential service plan objectives (related to community living skills) achieved	50%	53%	50% / 56%	50%	50%

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.



## Alternative Day Support

### Goal

To provide employment services to individuals with mental retardation in order to maximize self-sufficiency.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	6/6	6/6	6/6	6/6	6/6
<b>Total Expenditures</b>	<b>\$294,920</b>	<b>\$347,835</b>	<b>\$347,835</b>	<b>\$364,421</b>	<b>\$364,421</b>

### Objectives

- ◆ To secure 37 job placements for individuals with mental retardation.

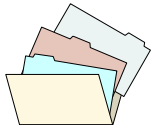
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Individuals served	155	124	149 / 134	149	160
<b>Efficiency:<sup>1</sup></b>					
Cost per person served	\$1,826	\$2,605	\$2,268 / \$2,201	\$2,334	\$2,278
<b>Service Quality:</b>					
Percent of individuals satisfied with placement	93%	92%	90% / 99%	90%	90%
<b>Outcome:</b>					
Placements secured	37	36	37 / 38	37	37

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.



# FUND 106-40 CSB MENTAL RETARDATION SERVICES



## Early Intervention Services

### Goal

To provide early intervention services to infants and toddlers with disabilities and their families to reduce or eliminate the effects of disabling conditions.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	20/ 20	20/ 20	20/ 20	20/ 20	20/ 20
Grant	5/ 5	5/ 5	6/ 5.5	6/ 5.5	6/ 5.5
<b>Total Expenditures</b>	<b>\$2,050,244</b>	<b>\$2,073,268</b>	<b>\$2,598,735</b>	<b>\$2,168,435</b>	<b>\$2,168,435</b>

### Objectives

- ◆ To ensure that transition objectives, related to the child's movement from this early intervention program to the school program, are successfully met 95 percent of the time.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Individuals served	879	933	950 / 1,094	1,000	1,000
<b>Efficiency:<sup>1</sup></b>					
Annual cost per individual (includes service coordination for all early intervention clients)	\$1,905	\$1,089	\$1,093 / \$1,162	\$1,503	\$1,359
<b>Service Quality:</b>					
Percent of families satisfied with early intervention services	90%	93%	90% / 92%	90%	90%
<b>Outcome:</b>					
Percent of transition objectives successfully implemented for children	100%	97%	95% / 94%	95%	95%

<sup>1</sup> Beginning with the FY 2000 Actual, the efficiency indicator reflects the net cost to the County.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

### Agency Mission

To provide employment, training, vocational support, and residential opportunities to persons with mental retardation and/or autism. Early intervention services are provided to infants and toddlers with disabilities and their families to reduce or eliminate the effects of disabling conditions. Services are designed to improve the lives of these individuals by providing programs directed toward integration, interdependence, individualized therapies, and paid employment.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenses	15,579,445	18,185,131	17,865,038	20,039,837	19,979,768
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$15,579,445</b>	<b>\$18,185,131</b>	<b>\$17,865,038</b>	<b>\$20,039,837</b>	<b>\$19,979,768</b>
Revenue:					
Fairfax County	\$14,557,452	\$16,982,179	\$16,790,784	\$18,937,957	\$18,727,888
Fairfax City	258,058	274,445	274,445	274,445	274,445
Falls Church City	37,203	76,879	76,879	76,879	76,879
State MHMRSAS	521,811	564,861	537,205	564,861	564,861
Program/Client Fees	204,921	286,767	185,725	185,695	335,695
<b>Total Revenue</b>	<b>\$15,579,445</b>	<b>\$18,185,131</b>	<b>\$17,865,038</b>	<b>\$20,039,837</b>	<b>\$19,979,768</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Day Support	\$8,821,641	\$10,828,327	\$10,792,327	\$12,664,518	\$12,664,518
Residential Services	5,801,029	6,347,689	6,278,533	6,340,610	6,280,541
Early Intervention	956,775	1,009,115	794,178	1,034,709	1,034,709
<b>Total Expenditures</b>	<b>\$15,579,445</b>	<b>\$18,185,131</b>	<b>\$17,865,038</b>	<b>\$20,039,837</b>	<b>\$19,979,768</b>

### **Board of Supervisors' Adjustments**

**The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:**

- ◆ A net decrease of \$60,069 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include a decrease in drop-in residential support services to approximately 7 consumers, primarily through attrition, for savings of \$60,069.

**The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:**

- ◆ A decrease of \$382,500 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include revised payment procedures for contracted services for savings of \$382,500.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

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- ◆ A decrease of \$27,656 as part of the \$404,247 reductions in Department of Mental Health, Mental Retardation, and Substance Abuse Services revenues due to State Budget cuts. These reductions include a decrease in supported residential services for approximately 5 consumers for savings of \$27,656.
  - ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in a decrease of \$214,937 in Mental Retardation Contract services.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Mental Retardation Contract Services provides early intervention, employment, vocational, and residential services to individuals with mental retardation and/or autism and infants and toddlers with disabilities through contracts with private vendors.

#### **Key Accomplishments**

- ◆ Increased both the wages and hours worked of consumers supported by vocational service providers.
- ◆ Five vocational service providers received national accreditation through the Commission on Accreditation of Rehabilitation Facilities (CARF).
- ◆ All vocational service providers have been certified as Medicaid providers by the Virginia Department of Medical Services (DMAS).
- ◆ Residential and day support service providers have used a self-directed approach, which empowers the individuals served with choices among various services, to assist them in supporting and meeting their individual goals.
- ◆ Vocational service providers have participated in numerous school-to-work transition events to disseminate accurate, timely information to individuals who may receive services in the future and their families.

#### **FY 2003 Initiatives**

- ◆ Ensure that all vocational service providers will either complete or initiate national accreditation through CARF.
- ◆ The Respite Task Force plans to continue to advocate for increased respite services to families in their own homes and for facility-based services for children.
- ◆ Work with The Arc of Northern Virginia and Service Source, the fiscal intermediary, to bring self-determination to this region. Individuals participating in this project have the authority over financial resources in deciding what resources are needed, how they will be implemented, and by whom.
- ◆ Begin service provision at the new West County Developmental Center approved by the Board of Supervisors as part of the FY 2001 Carryover Review. When fully operational, this facility will provide day support services to approximately 109 individuals with mental retardation, most who have severe disabling conditions which frequently require nursing care. In FY 2003, up to 56 clients will be served.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES

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### Performance Measurement Results

The outcome measure for percent of individuals who receive day support services integrated into community settings has consistently remained in the 55 percent range. This percentage indicates that the CSB continues to be successful in helping more individuals with mental retardation and/or autism work in their community with persons who do not have a disability. The number of individuals integrated into the community is projected to increase slightly as the number of future school graduates entering the system is likewise projected to increase. The numbers are tempered because many individuals have medical and physical needs that can be treated better in a facility versus a community-based setting.

The service quality measure for percent of individuals satisfied with support services in group homes rose from 89 percent in FY 2000 to 93 percent in FY 2001. The high rate of satisfaction is indicative of quality programming that provides individuals with the supports they need to achieve their goals and is higher than the national average of 80 percent.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

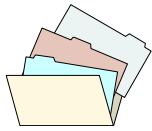
- ◆ An increase of \$992,136 is required to purchase various vocational services for the 94 new special education graduates of the Fairfax County Public Schools. These vocational services include therapy and training that families are not able to provide, as well as paid employment. It should be noted that total funding for the special education graduates, excluding lease costs, is \$1,373,033 with the remaining amount in the Transportation Services budget.
- ◆ An increase of \$400,000 is included to fund the full-year lease costs of the new West County Developmental Center that will accommodate new classes of special education graduates and reduce overcrowding at existing facilities.
- ◆ An increase of \$462,570 is included to fund a 3.17 percent inflationary increase for all Mental Retardation Contract Services providers.
- ◆ A decrease of \$305,000 in Operating Expenses not required in FY 2003 as a result of the one-time carryover of expenditures.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the FY 2001 Carryover Review, an increase of \$305,000 was included. Of this total, \$250,000 was for startup costs associated with the new West County Developmental Center to accommodate new classes of special education graduates and reduce overcrowding at existing facilities. The remaining \$55,000 reflects unencumbered carryover for contract invoices received in FY 2002 for services purchased in June 2001.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES



### Day Support

#### Goal

To provide, through contractual agreements, individually designed supports to individuals with mental retardation and/or autism who engage in meaningful day activities or employment in order to maximize self-sufficiency.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
<b>Total Expenditures</b>	<b>\$8,821,641</b>	<b>\$10,828,327</b>	<b>\$10,792,327</b>	<b>\$12,664,518</b>	<b>\$12,664,518</b>

#### Objectives

- ◆ To maintain the percentage of individuals employed in community-integrated vocational settings at 55 percent.
- ◆ To achieve at least 60 percent of day support program objectives in order to help individuals maximize self-sufficiency.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Individuals served through local funds	587	626	686 / 754	774	774
<b>Efficiency:<sup>1</sup></b>					
Annual cost per person served with local funds	\$13,615	\$8,657	\$12,268 / \$11,276	\$13,944	\$15,709
<b>Service Quality:</b>					
Percent of individuals satisfied with services	85%	94%	80% / 94%	90%	90%
<b>Outcome:</b>					
Percent of individuals integrated into community vocational settings	53%	56%	55% / 55%	55%	55%
Percent of objectives met	60%	61%	60% / 63%	60%	60%

<sup>1</sup> Beginning in FY 2001, the efficiency indicators reflect net cost to the County.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES



### Residential Services

#### Goal

To provide, through contractual agreements, residential services to individuals with mental retardation and/or autism in order to maximize independence in the community.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures</b>	<b>\$5,801,029</b>	<b>\$6,347,689</b>	<b>\$6,278,533</b>	<b>\$6,340,610</b>	<b>\$6,280,541</b>

#### Objectives

- ◆ To achieve 50 percent of individual residential service plan objectives related to increasing community living skills.

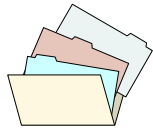
#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Individuals served	515	549	554 / 571	571	571
<b>ACTIVITY: GROUP HOMES</b>					
<b>Output:</b>					
Individuals served	200	236	235 / 245	250	250
<b>Efficiency: <sup>1</sup></b>					
Annual cost per person	\$14,527	\$22,647	\$14,721 / \$15,057	\$15,252	\$15,376
<b>Service Quality:</b>					
Percent of individuals satisfied with support services	87%	89%	85% / 93%	89%	89%
<b>Outcome:</b>					
Percent of individual service plan objectives (related to community living skills) achieved in group homes	46%	42%	50% / 50%	50%	50%

<sup>1</sup> Beginning in FY 2001, the efficiency indicators reflect net cost to the County.

# FUND 106-46

## CSB MENTAL RETARDATION CONTRACT SERVICES



### Early Intervention

#### Goal

To provide early intervention services to infants and toddlers with disabilities and their families to reduce or eliminate the effects of disabling conditions.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Total Expenditures</b>	<b>\$956,775</b>	<b>\$1,009,115</b>	<b>\$794,178</b>	<b>\$1,034,709</b>	<b>\$1,034,709</b>

#### Objectives

- ◆ To ensure that transition objectives related to the child's movement from this program to the school-based program are achieved 95 percent of the time.

#### Performance Indicators

Indicator	Prior Year Actuals <sup>1</sup>			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Individuals served	NA	621	600 / 722	666	700
<b>Efficiency:<sup>2</sup></b>					
Annual cost per person served	NA	\$1,302	\$1,302 / \$1,325	\$1,192	\$1,478
<b>Service Quality:</b>					
Percent of families satisfied with early intervention services	NA	93%	90% / 92%	90%	90%
<b>Outcome:</b>					
Percent of transition objectives met	NA	97%	95% / 94%	95%	95%

<sup>1</sup> This Cost Center was not created until FY 2000. Therefore, information for FY 1999 is not available.

<sup>2</sup> Beginning in FY 2001, the efficiency indicators reflect net cost to the County.

# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

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### Agency Mission

To provide detoxification, intermediate and long-term residential, and methadone treatment services through contracted providers to individuals with alcohol and substance abuse problems in order to improve their overall functioning in society.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenses	793,112	1,106,937	771,784	1,134,563	734,563
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$793,112</b>	<b>\$1,106,937</b>	<b>\$771,784</b>	<b>\$1,134,563</b>	<b>\$734,563</b>
Revenue:					
Fairfax County	\$500,429	\$797,059	\$568,863	\$841,473	\$441,473
Fairfax City	7,365	7,833	7,833	7,833	7,833
Falls Church City	3,983	3,934	3,934	3,934	3,934
State MHMRSAS	100,000	100,000	9,831	100,000	100,000
Federal Block Grant	161,712	161,700	161,700	161,700	161,700
Program/Client Fees	19,623	36,411	19,623	19,623	19,623
<b>Total Revenue</b>	<b>\$793,112</b>	<b>\$1,106,937</b>	<b>\$771,784</b>	<b>\$1,134,563</b>	<b>\$734,563</b>

### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$400,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include fewer days of service in long-term and intermediate residential services for savings of \$338,000 and fewer days of detoxification services for savings of \$62,000.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A decrease of \$16,000 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include a decrease in contracted methadone services for savings of \$16,000.
- ◆ A decrease of \$80,169 as part of the \$404,247 reductions in Department of Mental Health, Mental Retardation, and Substance Abuse Services revenues due to State Budget cuts. These reductions include fewer bed days of service in youth and adult residential treatment programs.
- ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in savings of \$254,984 in Alcohol and Drug Contract Services.



# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

Alcohol and Drug Contract Services contracts for substance abuse detoxification, methadone, and residential treatment services for vulnerable and high-risk populations. The individuals served throughout these programs include pregnant women, those diagnosed with HIV/AIDS, individuals needing intensive residential treatment services, and high-risk youth. These services help the individuals attain recovery from addiction, increase positive pregnancy outcomes, reduce homelessness, increase work/school/social productivity, and re-unite families.

#### **Key Accomplishments**

- ◆ Provided intermediate residential treatment services to 46 adult men and women, thus increasing employability and facilitating return to the community.
- ◆ Provided long-term residential substance abuse treatment to 26 individuals.
- ◆ Provided detoxification services to 113 citizens in need, thus reducing hospital visits and assisting individuals in beginning the recovery process.
- ◆ Provided methadone services to 31 individuals, helping these individuals increase productivity and improve health.
- ◆ Obtained a grant from the Department of Housing and Urban Development that enabled treatment services to be provided to an additional 35 clients.

#### **FY 2003 Initiatives**

- ◆ Ensure that contracted programs collect performance and outcome information in order to assist with continuous program improvement.

#### **Performance Measurement Results**

Alcohol and Drug Contract Services provides treatment to persons with the disease of addiction and assists individuals in beginning the recovery process so that they become able to function responsibly and independently.

In FY 2001, the contracted services were measured for outcomes related to client productivity and satisfaction. All of the targets were met, which is considered successful in light of the serious levels of addiction treated and complicating health and risk factors. The agency will use the results of the FY 2001 performance measures to engage in continuous quality improvement activities throughout the year.

#### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$27,626 has been included to fund a 3.17 percent inflationary increase for the Alcohol and Drug Contract Services providers.
- ◆ A decrease of \$16,000 in Operating Expenses not required in FY 2003 as a result of the one-time carryover of expenditures.

# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

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The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ As part of the FY 2001 Carryover Review, an increase of \$16,000 was included reflecting unencumbered carryover for contract invoices received in FY 2002 for services purchased in June 2001.



### Residential

#### Goal

To provide methadone, detoxification, and intermediate and long-term residential treatment services in a timely manner to individuals with alcohol and substance abuse problems in order to improve their overall functioning in society.

#### Objectives

- ◆ To provide assistance to clients in the Intermediate Rehabilitation Services (Phoenix) program so that 77 percent of individuals receiving 30 or more days of services are either employed or in school upon leaving the program.
- ◆ To provide assistance to clients in the Methadone Services program so that 90 percent are either employed or in school while participating in the program.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>ACTIVITY: INTERMEDIATE REHABILITATION (PHOENIX)</b>					
<b>Output:</b>					
Clients served	58	91	42 / 46	42	41
<b>Efficiency: <sup>1</sup></b>					
Annual cost per person at Phoenix	\$4,873	\$3,059	\$4,667 / \$6,146	\$6,315	\$4,518
<b>Service Quality:</b>					
Percent of clients satisfied with services	90%	95%	90% / 100%	95%	95%
<b>Outcome: <sup>2</sup></b>					
Percent of clients receiving 30+ days of services in the Phoenix program who are either employed or in school upon leaving the program	90%	70%	70% / 77%	77%	77%
<b>ACTIVITY: METHADONE</b>					
<b>Output:</b>					
Clients served	42	37	60 / 31	34	28

# FUND 106-54

## CSB ALCOHOL AND DRUG CONTRACT SERVICES

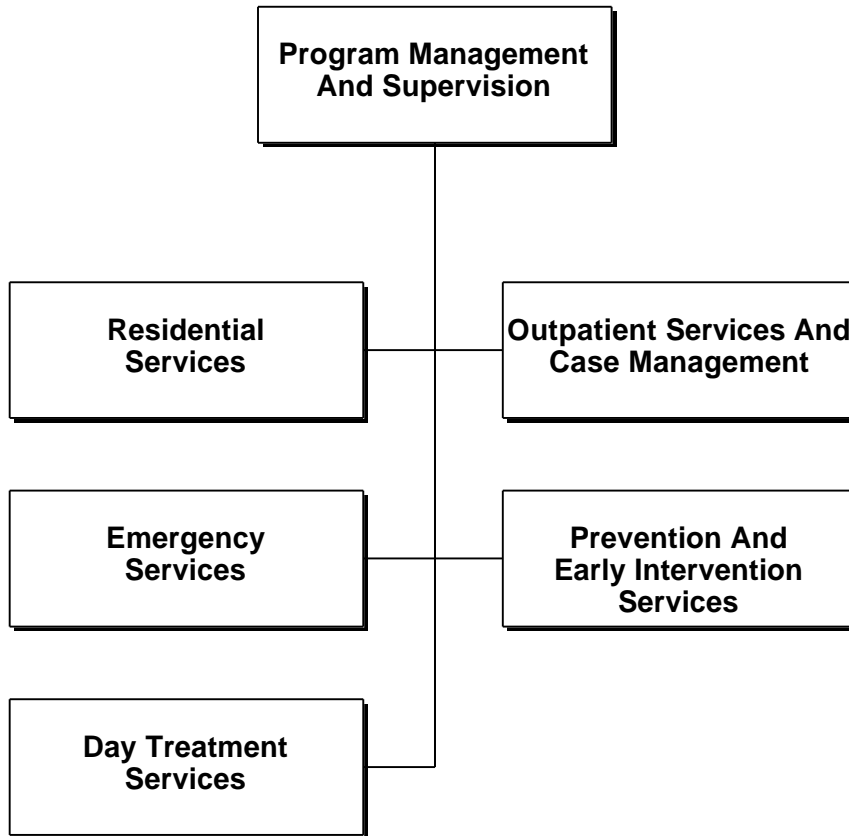
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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Efficiency:</b>					
Annual cost per person	\$3,069	\$534	\$693 / \$861	\$1,461	\$2,150
<b>Service Quality:</b>					
Percent of clients satisfied with services	95%	100%	90% / 100%	95%	95%
<b>Outcome:</b>					
Percent of clients participating in the Methadone program either employed or in school	100%	81%	80% / 93%	90%	90%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects net cost to the County.

<sup>2</sup> Beginning in FY 2000, the outcome measure CSB will determine is the percent of clients participating in 30 or more days of treatment who are either employed or in school upon leaving the program. In the past, there was no time element involved and the resulting 90 percent or higher success rates were not as relevant as the new measure.

# ALCOHOL AND DRUG SERVICES



# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### *Agency Position Summary*

302	Regular Positions	/	300.0	Regular Staff Years
<u>40</u>	Grant Positions	/	<u>38.5</u>	Grant Staff Years
342	Total Positions	/	338.5	Total Staff Years

### **Position Detail Information**

#### **MERIT REGULAR POSITIONS:**

#### **PROGRAM MANAGEMENT AND SUPERVISION**

1	Director, Alcohol and Drug Programs
4	Substance Abuse Counselors V
1	Substance Abuse Counselor III
1	Administrative Assistant V
3	Administrative Assistants IV
16	Administrative Assistants III
1	Administrative Assistant II
<u>1</u>	Volunteer Services Coordinator II
28	Positions
28.0	Staff Years

#### **Long-Term Rehabilitation - Crossroads**

1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
9	Substance Abuse Counselors II
4	Substance Abuse Counselors I
2	Assistant Residential Counselors
1	Public Health Nurse II
1	Nurse Practitioner
1	Administrative Assistant V
1	Food Service Specialist
<u>2</u>	SAS Aides
25	Positions
25.0	Staff Years

#### **RESIDENTIAL SERVICES**

#### **Social Detoxification**

4	Public Health Nurses II
1	Nurse Practitioner
1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
7	Substance Abuse Counselors II
6	Substance Abuse Counselors I
1	Assistant Residential Counselor
<u>1</u>	SAS Aide
24	Positions
24.0	Staff Years

#### **Intermediate Rehabilitation - A New Beginning**

1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
7	Substance Abuse Counselors II
4	Substance Abuse Counselors I
2	Assistant Residential Counselors
1	Food Service Specialist
4	Cooks
1	Administrative Assistant V
<u>2</u>	SAS Aides
25	Positions
25.0	Staff Years

#### **Supervised Apartments**

1	Substance Abuse Counselor III
<u>2</u>	Substance Abuse Counselors II
3	Positions
3.0	Staff Years

#### **Supported Living**

1	Substance Abuse Counselor IV
2	Substance Abuse Counselors III
<u>7</u>	Substance Abuse Counselors II
10	Positions
10.0	Staff Years

#### **Intermediate Rehabilitation - Sunrise House I**

1	Substance Abuse Counselor IV
2	Substance Abuse Counselors III
6	Substance Abuse Counselors II
2	Substance Abuse Counselors I
<u>1</u>	SAS Aide
12	Positions
12.0	Staff Years

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### Intermediate Rehabilitation - Sunrise House II

1	Substance Abuse Counselor III
3	Substance Abuse Counselors II
<u>3</u>	Substance Abuse Counselors I
7	Positions
7.0	Staff Years

### Long-Term Rehabilitation - New Generations

1	Substance Abuse Counselor IV
1	Substance Abuse Counselor III
2	Substance Abuse Counselors II
4	Substance Abuse Counselors I
1	MH/MR/ADS Senior Clinician
2	Day Care Center Teachers I, 1 PT
1	SAS Aide
12	Positions
11.5	Staff Years

### Dual Diagnosis Facility - Cornerstones

1	Substance Abuse Counselor IV
1	Substance Abuse Counselor III
2	Substance Abuse Counselors II
2	Substance Abuse Counselors I
1	Food Service Specialist
1	Cook
<u>1</u>	SAS Aide
9	Positions
9.0	Staff Years

### Long-Term Rehabilitation - Crossroads Youth

1	Substance Abuse Counselor IV
2	Substance Abuse Counselors III
6	Substance Abuse Counselors II
<u>5</u>	Substance Abuse Counselors I
14	Positions
14.0	Staff Years

### OUTPATIENT SERVICES AND CASE MANAGEMENT

#### Adult Services

1	MH/MR/ADS Senior Clinician
3	Substance Abuse Counselors IV
4	Substance Abuse Counselors III
<u>22</u>	Substance Abuse Counselors II, 1 PT
30	Positions
29.5	Staff Years

#### Youth Services

2	MH/MR/ADS Senior Clinicians
2	Substance Abuse Counselors IV
4	Substance Abuse Counselors III
<u>12</u>	Substance Abuse Counselors II
20	Positions
20.0	Staff Years

### Community Corrections

1	Substance Abuse Counselor IV
<u>5</u>	Substance Abuse Counselors II
6	Positions
6.0	Staff Years

### PREVENTION/EARLY INTERVENTION SERVICES

#### Prevention Services

1	Substance Abuse Counselor IV
2	Substance Abuse Counselors III
<u>12</u>	Substance Abuse Counselors II, 1 PT
15	Positions
14.5	Staff Years

#### Early Intervention

1	Substance Abuse Counselor IV
1	Substance Abuse Counselor III
<u>12</u>	Substance Abuse Counselors II
14	Positions
14.0	Staff Years

### DAY TREATMENT SERVICES

#### Adult Day Treatment

2	Substance Abuse Counselors III
<u>4</u>	Substance Abuse Counselors II
6	Positions
6.0	Staff Years

#### Youth Day Treatment

2	MH/MR/ADS Senior Clinicians
<u>7</u>	Substance Abuse Counselors II
9	Positions
9.0	Staff Years

#### Women's Day Treatment

3	Substance Abuse Counselors III
7	Substance Abuse Counselors II
2	Day Care Center Teachers I, 1 PT
1	Day Care Assistant Teacher
1	Administrative Assistant III
<u>1</u>	SAS Aide
15	Positions
14.5	Staff Years

### EMERGENCY SERVICES

2	MH/MR/ADS Senior Clinicians
1	Substance Abuse Counselor IV
3	Substance Abuse Counselors III
<u>12</u>	Substance Abuse Counselors II
18	Positions
18.0	Staff Years

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### MERIT GRANT POSITIONS:

#### RESIDENTIAL SERVICES

##### Residential Grants

2	Substance Abuse Counselors III
7	Substance Abuse Counselors II
1	SAS Aide
10	Positions
10.0	Staff Years

##### Intermediate Rehabilitation - Sunrise II

1	Substance Abuse Counselor II
1	Position
1.0	Staff Year

#### OUTPATIENT SERVICES AND CASE MANAGEMENT

##### Outpatient/Case Management Grants

2	Substance Abuse Counselors III
6	Substance Abuse Counselors II, 1 PT
1	Mental Health Supervisor
1	Mental Health Therapist
10	Positions
9.5	Staff Years

##### Adult Services

2	Substance Abuse Counselors II
2	Positions
2.0	Staff Years

##### Youth Services

3	Substance Abuse Counselors II
3	Positions
3.0	Staff Years

#### PREVENTION/EARLY INTERVENTION SERVICES

##### Prevention/Early Intervention Grants

1	Substance Abuse Counselor II
1	Position
1.0	Staff Year

##### Prevention Services

1	Substance Abuse Counselor III
3	Substance Abuse Counselors II, 1 PT
1	Administrative Assistant III, 1 PT
5	Positions
4.0	Staff Years

#### DAY SUPPORT SERVICES

##### Day Support Grants

1	Substance Abuse Counselor III
3	Substance Abuse Counselors II
1	Mental Health Therapist
1	Clinical Psychologist
6	Positions
6.0	Staff Years

#### EMERGENCY SERVICES

##### Emergency Grants

2	Substance Abuse Counselors II
2	Positions
2.0	Staff Years

PT Denotes Part-Time Positions

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

### Agency Mission

To reduce the incidence and prevalence of alcohol and drug abuse in Fairfax County and in the Cities of Fairfax and Falls Church by providing prevention, treatment, and rehabilitation services to individuals and their families who abuse and/or are addicted to alcohol and drugs.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	302/ 299.5	302/ 300	302/ 300	302/ 300	302/ 300
Grant	41/ 39.5	41/ 39.5	40/ 38.5	40/ 38.5	40/ 38.5
Expenditures:					
Personnel Services	\$18,063,639	\$19,656,020	\$19,852,446	\$20,058,819	\$20,058,819
Operating Expenses	3,493,497	3,826,583	4,260,161	3,841,519	3,841,519
Capital Equipment	0	0	0	0	0
<b>Subtotal</b>	<b>\$21,557,136</b>	<b>\$23,482,603</b>	<b>\$24,112,607</b>	<b>\$23,900,338</b>	<b>\$23,900,338</b>
Less:					
Recovered Costs	(\$391,776)	(\$434,253)	(\$434,253)	(\$456,092)	(\$456,092)
<b>Total Expenditures</b>	<b>\$21,165,360</b>	<b>\$23,048,350</b>	<b>\$23,678,354</b>	<b>\$23,444,246</b>	<b>\$23,444,246</b>
Revenue:					
Fairfax County	\$12,539,074	\$14,172,582	\$14,420,922	\$15,408,984	\$15,408,984
Fairfax City	214,186	227,787	227,787	227,787	227,787
Falls Church City	115,841	114,421	114,421	114,421	114,421
State MHMRSAS	3,117,018	2,939,238	3,140,216	3,140,216	3,140,216
State Other	298,134	306,245	306,245	315,184	315,184
Federal Block Grant	2,875,819	2,864,824	2,899,171	2,875,831	2,875,831
Federal Other	827,203	872,261	1,445,749	276,423	276,423
Medicaid Option	15,479	25,000	15,480	15,480	15,480
Program/Client Fees	672,779	994,425	618,552	580,109	580,109
CSA Pooled Funds	440,311	482,067	440,311	440,311	440,311
Miscellaneous	49,516	49,500	49,500	49,500	49,500
<b>Total Revenue</b>	<b>\$21,165,360</b>	<b>\$23,048,350</b>	<b>\$23,678,354</b>	<b>\$23,444,246</b>	<b>\$23,444,246</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Program Management and Supervision					
Supervision	\$1,873,638	\$2,182,417	\$1,922,728	\$2,235,826	\$2,235,826
Residential Services	9,758,586	10,235,143	10,620,459	10,541,600	10,541,600
Outpatient Services and Case Management					
Prevention/Early Intervention Services	4,610,878	5,175,208	4,986,123	4,787,057	4,787,057
Intervention Services	1,628,081	1,846,227	2,223,750	2,138,185	2,138,185
Day Treatment Services	1,962,384	2,196,390	2,437,742	2,388,885	2,388,885
Emergency Services	1,331,793	1,412,965	1,487,552	1,352,693	1,352,693
<b>Total Expenditures</b>	<b>\$21,165,360</b>	<b>\$23,048,350</b>	<b>\$23,678,354</b>	<b>\$23,444,246</b>	<b>\$23,444,246</b>



# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A decrease of \$383,600 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. These reductions include:
  - Management of position vacancies for savings of \$233,600.
  - Lower than expected lease property costs for savings of \$150,000.
- ◆ An increase of \$725,914 attributable to increases associated with new grant awards, grant renewals, and adjustments to existing grants. This expenditure increase is fully offset by a new grant award of \$232,960 in Substance Abuse Mental Health Services Administration (SAMHSA) funds, grant renewals of \$489,954 for the ADS Ryan White Title II grant, the ADS Ryan White MetroCares grant, and the High Intensity Drug Trafficking Area (HIDTA) grant, and a grant adjustment of \$3,000 in Substance Abuse Prevention and Treatment (SAPT) Federal Block grant funds.
- ◆ Various internal funding adjustments and alignments between CSB agencies have been included to reflect updated expenditure needs for the remainder of FY 2002. These adjustments result in an increase of \$228,611 in Alcohol and Drug Services.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Alcohol and Drug Services (ADS) provides citizens of Fairfax County and the Cities of Fairfax and Falls Church with the opportunity to access substance abuse prevention, early intervention, and treatment programs. Services provided in Alcohol and Drug Services include:

- Program Management and Supervision provides program management, administrative support, and volunteer services.
- Residential Services provides individual, group, and family therapy and a variety of treatment services in various types of residential settings including: detoxification, long-term, intermediate-term, short-term, programs for the dually diagnosed, supervised apartments, and supported living services for homeless addicts.
- Outpatient and Case Management Services provides case management and individual, group, and family counseling for adult clients, including those reentering the community from a residential program, the Department of Corrections, and clients in the Adult Detention Center.

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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- Youth Services provides a full range of outpatient, day treatment, and residential treatment services for adolescents.
- Prevention/Early Intervention Services provides education, consultation, training, information, early intervention, and outreach services to the general community and specific targeted services to identified populations in the community.
- Day Treatment Services provides intensive outpatient services to substance-addicted individuals who need more intensive services than standard outpatient treatment services.
- Emergency Services provides centralized entry, assessment, intake, evaluation, and/or emergency substance abuse services for all adult Alcohol and Drug Services programs and provides referrals to private treatment programs when needed.

### Key Accomplishments

- ◆ The Leadership and Resiliency Program, a school-based intensive prevention program providing services to adolescents, was awarded Model Program status by the Center for Substance Abuse Prevention. Programming has been expanded to include alternative school settings.
- ◆ *Girl Power!*, a prevention program targeting negative peer pressure through substance abuse education, community service, and cultural and recreational activities has successfully partnered with private non-profit organizations and has helped almost 300 Fairfax County girls resist alcohol and drug use.
- ◆ Collaborated with County, School, and private agencies to complete the initial *Communities That Care Youth Survey*. Approximately 11,500 youth participated in the survey. Results will be used to shape future programming.
- ◆ Implemented *Project LINK*, a regional grant funded by the Virginia State Department of Mental Health, Mental Retardation, and Substance Abuse Services. *Project LINK* provides outreach, assessment, case management, and needed linkages to substance abusing/addicted, pregnant/post-partum women.
- ◆ Provided residential treatment services to 105 youth and families in Sunrise and Crossroads programs.
- ◆ Leased a facility in Chantilly to house a Youth Outpatient and Day Treatment program scheduled to open in Spring 2002.
- ◆ Provided outpatient assessment and treatment services to 889 youth and families in youth outpatient sites.
- ◆ Provided important relapse prevention services to 150 adults with substance abuse and addiction issues. These services helped to prevent a return to more intensive, costly services.
- ◆ Received a grant from the Center for Substance Abuse Treatment in cooperation with Arlington and Alexandria CSBs to develop and operate a residential treatment program for Spanish-speaking clients.
- ◆ Provided residential treatment, detoxification services, and residential support/case management to 2,919 clients.

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

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### FY 2003 Initiatives

- ◆ Incorporate recommendations from the initial *Communities That Care Youth Survey* into Prevention and Youth Services programming and administer the second biennial survey.
- ◆ Work with the Juvenile and Domestic Relations District Court, Commonwealth's Attorney, the Public Defender's office, Juvenile Services, and other relevant parties to establish a Juvenile Drug Court in Fairfax County.
- ◆ Implement a science-based substance abuse prevention program called *Creating Lasting Family Connections* for middle-school aged children and their families in at least four sites throughout the County.
- ◆ Work with the Center for Substance Abuse Prevention (CSAP) to complete the *Girl Power!* curriculum developed by the CSB Prevention Unit and prepare it for national dissemination, as well as complete a formal evaluation of the program.

### Performance Measurement Results

Alcohol and Drug Services (ADS) offers many special programs to help individuals of all ages and their families cope with alcohol and drug abuse problems. Assistance is provided through a full continuum of alcohol and drug services, including prevention, early intervention, assessment, detoxification, outpatient, day treatment, residential, family and continuing care, and other special programs. ADS designed its performance measures to evaluate services and provide input into continuous quality improvement opportunities.

In FY 2001, ADS met 100 percent of the performance measures related to quality and outcome. The performance measures are designed to measure access to services, client services delivery, reduction of illegal substance use, productivity, and service satisfaction. ADS will use the results of the FY 2001 performance measures to engage in continuous quality improvement activities throughout the next fiscal year.

It should also be noted that Alcohol and Drug Services, along with the other disability areas in the Fairfax-Falls Church Community Services Board, participate in the Virginia State Department of Mental Retardation, Mental Health, and Substance Abuse Services' *Performance Outcome Measurement System (POMS)*. POMS also includes measurements regarding access to services, client productivity, reduction of illegal substance use, reduction of criminal justice activity, and service satisfaction.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net increase of \$641,222 in Personnel Services is due primarily to an increase of \$644,804 associated with salary adjustments necessary to support the County's compensation program. This amount is partially offset by a decrease of \$3,582 for a one-time State Incentive Grant included as part of the FY 2002 funding level.
- ◆ A decrease of \$282,566 in Operating Expenses is primarily attributable to a decrease of \$371,125 resulting from the exclusion of non-fiscal year grant awards such as the High Intensity Drug Trafficking Area (HIDTA) grant and Title I of the Ryan White CARE Act in FY 2003. These grants will be added to the FY 2003 budget at a later time when additional information is available from the grantors. An additional decrease of \$116,418 reflects a one-time State Incentive Grant included in the FY 2002 funding level. These decreases are partially offset by increases of \$65,000 for the procurement, customization, and administration of the second biennial *Communities That Care Youth Survey* and \$139,977 resulting from various internal funding adjustments and alignments being made between CSB agencies to reflect updated expenditure needs for FY 2003.

# FUND 106-56

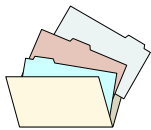
## CSB ALCOHOL AND DRUG SERVICES

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- ◆ An increase of \$21,839 in Recovered Costs reflects all necessary Personnel Services adjustments in CSB positions charged to the Office of the Sheriff for alcohol and drug-related services provided in detention facilities.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ On September 24, 2001, an increase of \$120,000 was included to reflect acceptance of a State Incentive Grant award to support science-based middle school after-school substance abuse prevention programming with United School-Community Coalitions and the Safe and Drug Free Youth Section of the Fairfax County Public Schools.
- ◆ As part of the *FY 2001 Carryover Review*, a net decrease of \$60,921 was included. Increases of \$50,000 due to unencumbered carryover, \$117,075 in grant adjustments and new awards based on the most up-to-date information available from the grantors, and \$14,007 to incorporate out-of-cycle Federal grant awards for curriculum expenses, the tobacco cessation program, and the HIV drug outreach program were included. These increases were offset by a \$242,003 reduction to the Washington-Baltimore High Intensity Drug Trafficking Area (HIDTA) grant award as funds originally targeted to be spent in early FY 2002 were spent late in FY 2001.



### Program Management and Supervision

#### Goal

To provide management and administrative support for the agency's alcohol and substance abuse treatment programs.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	28/ 28	28/ 28	28/ 28	28/ 28	28/ 28
<b>Total Expenditures</b>	<b>\$1,873,638</b>	<b>\$2,182,417</b>	<b>\$1,922,728</b>	<b>\$2,235,826</b>	<b>\$2,235,826</b>

#### Objectives

- ◆ To provide direction and management support to ADS programs so that at least 80 percent of program performance indicators (service quality and outcome) are achieved.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent of ADS program performance indicators (service quality and outcome) achieved	87%	100%	80% / 100%	80%	80%

# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Residential Services

### Goal

To provide directly-operated detoxification, intermediate and long-term residential substance abuse treatment services for youth, adults, and mothers with infant children in order to improve their overall functioning in the community. Other services include assisting persons needing family treatment, providing aftercare services and supervised living arrangements, and providing case management services for homeless individuals.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	141/ 140.5	141/ 140.5	141/ 140.5	141/ 140.5	141/ 140.5
Grant	11/ 11	11/ 11	11/ 11	11/ 11	11/ 11
<b>Total Expenditures</b>	<b>\$9,758,586</b>	<b>\$10,235,143</b>	<b>\$10,620,459</b>	<b>\$10,541,600</b>	<b>\$10,541,600</b>

### Objectives

- ◆ To provide assistance to clients enrolled in the residential treatment program at Crossroads so that 85 percent of those participating in 90 or more days of treatment are either employed or in school when they leave the program.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: RESIDENTIAL</b>					
<b>Output:</b>					
Clients served	2,725	2,632	2,727 / 2,919	2,632	2,700
<b>ACTIVITY: CROSSROADS<sup>1</sup></b>					
<b>Output:</b>					
Clients served	235	208	220 / 202	168	168
<b>Efficiency:<sup>2</sup></b>					
Cost per client at Crossroads	\$8,691	\$7,329	\$7,673 / \$7,907	\$6,566	\$6,941
<b>Service Quality:</b>					
Percent of clients satisfied with services at Crossroads	90%	98%	90% / 98%	95%	95%
<b>Outcome:<sup>3</sup></b>					
Percent of clients participating in 90+ days of treatment at Crossroads who are either employed or in school upon leaving the program	100%	83%	70% / 86%	85%	85%

<sup>1</sup> Beginning in FY 2002, the Crossroads Activity will only include the adult population. Funding for the youth population has been moved to a separate Activity in the same Cost Center.

<sup>2</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.

# FUND 106-56

## CSB ALCOHOL AND DRUG SERVICES

<sup>3</sup> Beginning in FY 2000, the outcome measure the agency will determine is the percent of clients participating in 90 or more days of treatment who are either employed or in school upon leaving the program. In the past, there was no time element involved and the resulting 100 percent success rates were not as relevant as the new measure.



### Outpatient Services and Case Management

#### Goal

To provide outpatient and case management services that allow people to keep functioning and productive in their homes, workplace, schools, and neighborhoods while receiving treatment. Outpatient services for adults and youth include individual, group, couple, and family counseling. Services are also provided to inmates in the Adult Detention Center.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	56/ 55	56/ 55.5	56/ 55.5	56/ 55.5	56/ 55.5
Grant	20/ 19.5	20/ 19.5	15/ 14.5	15/ 14.5	15/ 14.5
<b>Total Expenditures</b>	<b>\$4,610,878</b>	<b>\$5,175,208</b>	<b>\$4,986,123</b>	<b>\$4,787,057</b>	<b>\$4,787,057</b>

#### Objectives

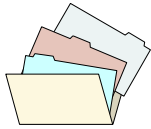
- ◆ To improve the knowledge of substance abuse relapse prevention skills among 85 percent of outpatient and case management clients as measured by their pre-test and post-test scores.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients served	3,628	3,718	3,753 / 3,454	3,718	3,600
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$841	\$744	\$792 / \$868	\$891	\$1,004
<b>Service Quality:</b>					
Percent of clients satisfied with services	91%	94%	90% / 90%	90%	90%
<b>Outcome:</b>					
Percent of clients with higher post - test scores in relapse prevention skill	92%	89%	85% / 85%	85%	85%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.

# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Prevention/Early Intervention Services

### Goal

To reduce the incidence of substance abuse, as well as provide community prevention, education, consultation, training, information, and early intervention services to business, schools, service providers, and residents in order to prevent subsequent alcohol and/or drug abuse.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	29/ 28.5	29/ 28.5	29/ 28.5	29/ 28.5	29/ 28.5
Grant	3/ 3	3/ 3	6/ 5	6/ 5	6/ 5
<b>Total Expenditures</b>	<b>\$1,628,081</b>	<b>\$1,846,227</b>	<b>\$2,223,750</b>	<b>\$2,138,185</b>	<b>\$2,138,185</b>

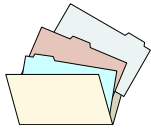
### Objectives

- ◆ To increase knowledge of healthy lifestyles, substance abuse warning signs, and available alcohol and drug abuse resources among 85 percent of participants in prevention education programs.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Units of service for prevention education services	3,679	3,005	3,300 / 3,324	3,300	3,000
<b>Service Quality:</b>					
Percent of clients satisfied with services	93%	95%	90% / 91%	90%	90%
<b>Outcome:</b>					
Percent of participants with higher post-test scores after completion of prevention education programs	86%	93%	85% / 85%	85%	85%

# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Day Treatment Services

### Goal

To provide intensive alcohol and drug day treatment services five days a week to keep people functioning and productive in their homes, workplaces, schools, and neighborhoods while receiving treatment.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	30/ 29.5	30/ 29.5	30/ 29.5	30/ 29.5	30/ 29.5
Grant	2/ 2	2/ 2	6/ 6	6/ 6	6/ 6
<b>Total Expenditures</b>	<b>\$1,962,384</b>	<b>\$2,196,390</b>	<b>\$2,437,742</b>	<b>\$2,388,885</b>	<b>\$2,388,885</b>

### Objectives

- ◆ To improve the knowledge of substance relapse prevention skills among 80 percent of Women's Day Treatment clients as measured by their pre-test and post-test scores.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>COST CENTER: DAY SUPPORT</b>					
<b>Output:</b>					
Clients served	408	322	370 / 392	370	370
<b>ACTIVITY: WOMEN'S DAY TREATMENT</b>					
<b>Output:</b>					
Clients served	103	95	107 / 146	107	110
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$8,489	\$2,013	\$696 / \$263	\$515	\$830
<b>Service Quality:</b>					
Percent of clients satisfied with services	95%	90%	90% / 90%	90%	90%
<b>Outcome:</b>					
Percent of clients with improved substance abuse relapse prevention skills	88%	83%	75% / 82%	80%	80%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.



# FUND 106-56 CSB ALCOHOL AND DRUG SERVICES



## Emergency Services

### Goal

To provide prompt responses to adult clients seeking assessment, evaluation and/or emergency substance abuse services and provide centralized entry to all Alcohol and Drug Services programs and referrals to private treatment programs when needed.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	18/ 18	18/ 18	18/ 18	18/ 18	18/ 18
Grant	5/ 4	5/ 4	2/ 2	2/ 2	2/ 2
<b>Total Expenditures</b>	<b>\$1,331,793</b>	<b>\$1,412,965</b>	<b>\$1,487,552</b>	<b>\$1,352,693</b>	<b>\$1,352,693</b>

### Objectives

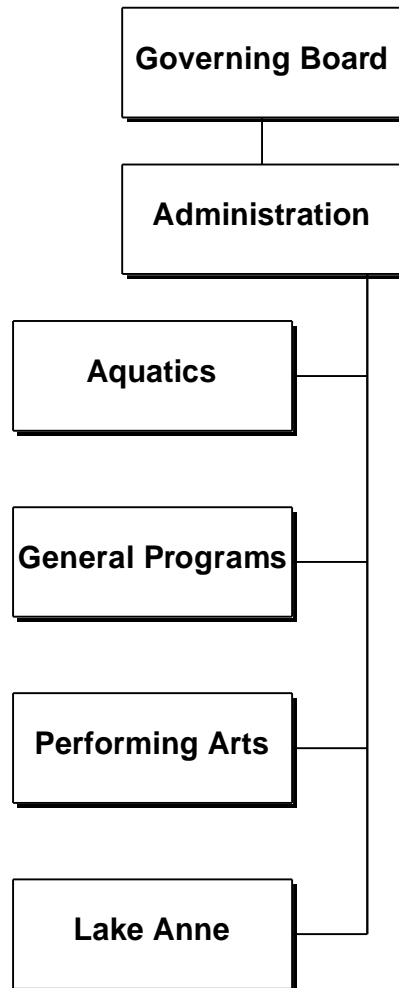
- ◆ To improve emergency crisis intervention and assessment services so that 80 percent of assessed clients receive the appropriate level of care based on American Society of Addiction Medicines (ASAM) criteria.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients served	2,011	2,070	2,000 / 2,067	2,000	2,000
<b>Efficiency:<sup>1</sup></b>					
Annual cost per client	\$468	\$246	\$317 / \$309	\$377	\$408
<b>Service Quality:</b>					
Percent of clients satisfied with services	99%	99%	90% / 99%	95%	95%
<b>Outcome:</b>					
Percent of clients who access the appropriate level of care based on ASAM criteria	75%	82%	75% / 88%	80%	80%

<sup>1</sup> Beginning in FY 2001, the efficiency indicator reflects the net cost to the County.

# RESTON COMMUNITY CENTER



# FUND 111 RESTON COMMUNITY CENTER

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## ***Agency Position Summary***

37	Regular Positions	/	36.11	Regular Staff Years
<u>1</u>	Contract Position	/	<u>1.0</u>	Contract Staff Year
38	Total Positions	/	37.11	Total Staff Years

### ***Position Detail Information***

#### **GOVERNING BOARD**

##### **ADMINISTRATION**

1	Executive Director C
1	Deputy Community Center Director
1	Network Telecom. Analyst I
1	Chief, Administrative Services
1	Information Officer I
1	Graphic Artist III
1	Chief, Building Maintenance Section
1	General Building Maintenance Worker I
3	Maintenance Workers
2	Administrative Assistants IV
2	Administrative Assistants III
5	Administrative Assistants II
1	Human Services Assistant, PT
21	Positions
20.11	Staff Years

##### **AQUATICS**

1	Recreation Specialist II
1	Recreation Specialist I
1	Recreation Assistant
<u>1</u>	Administrative Assistant II
4	Positions
4.0	Staff Years

##### **LAKE ANNE**

1	Administrative Assistant II
<u>1</u>	Maintenance Worker
2	Positions
2.0	Staff Years

#### **GENERAL PROGRAMS**

5	Recreation Specialists II
<u>1</u>	Facility Attendant II
6	Positions
6.0	Staff Years

#### **PERFORMING ARTS**

1	Theatrical Arts Director
1	Theater Technical Director
1	Asst. Theater Technical Director
1	Recreation Specialist II
<u>1</u>	Administrative Assistant IV
5	Positions
5.0	Staff Years

PT Denotes Part Time Positions  
C Denotes Contract Position

# FUND 111 RESTON COMMUNITY CENTER

## Agency Mission

To provide a full range of quality programs and services for the Greater Reston residential and business communities including the arts, aquatics, workshops, education, and training. To sustain and create community traditions through special events and outreach activities. To serve as an information resource for the community, and to provide facility rentals and related support for groups and individuals. To work cooperatively with other organizations, to enhance the quality of life for all people living and working in the Greater Reston area.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	37/ 36.11	37/ 36.11	37/ 36.11	37/ 36.11	37/ 36.11
Exempt	1/ 1	1/ 1	1/ 1	1/ 1	1/ 1
-----					
Expenditures:					
Personnel Services	\$2,573,704	\$2,948,185	\$2,946,305	\$3,155,344	\$3,155,344
Operating Expenses	2,148,598	2,057,379	2,348,379	2,495,008	2,495,008
Capital Equipment	39,218	98,555	209,555	141,555	141,555
Capital Projects	25,097	0	0	0	0
<b>Total Expenditures</b>	<b>\$4,786,617</b>	<b>\$5,104,119</b>	<b>\$5,504,239</b>	<b>\$5,791,907</b>	<b>\$5,791,907</b>

<b>Summary by Cost Center</b>					
Category <sup>1</sup>	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$2,078,878	\$2,141,441	\$2,272,561	\$2,402,747	\$2,402,747
Performing Arts	730,683	805,053	805,053	978,427	978,427
Aquatics	481,256	470,161	607,661	532,145	532,145
General Programs	1,069,349	1,176,031	1,307,531	1,341,302	1,341,302
Lake Anne	401,354	511,433	511,433	537,286	537,286
<b>Subtotal Expenditures</b>	<b>\$4,761,520</b>	<b>\$5,104,119</b>	<b>\$5,504,239</b>	<b>\$5,791,907</b>	<b>\$5,791,907</b>
Capital Projects	\$25,097	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$4,786,617</b>	<b>\$5,104,119</b>	<b>\$5,504,239</b>	<b>\$5,791,907</b>	<b>\$5,791,907</b>

<sup>1</sup> Expenditures for Capital Projects are shown under the Administration Cost Center.

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ During their deliberations on the FY 2003 Advertised Budget Plan, the Board of Supervisors reduced the tax rate from \$0.06 per \$100 of assessed value to \$0.052 per \$100 for Small Tax District 5. This results in a revenue decrease of \$507,639 for FY 2003.

# FUND 111

## RESTON COMMUNITY CENTER

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ An increase \$400,120 including \$291,000 in operating expenses due to increased maintenance requirements and \$111,000 in capital equipment for the replacement of equipment at the Aquatics Center as well as higher program costs due to increased participation, partially offset by a decrease of \$1,880 in personnel services.
  - ◆ An increase of \$402,000 in revenue resulting from higher than anticipated real estate tax receipts.
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### **County Executive Proposed FY 2003 Advertised Budget Plan**

#### **Purpose**

Fund 111, Reston Community Center, provides for the operation of the Reston Community Center (RCC) which serves the residents of Small District 5 Hunter Mill/Dranesville. RCC operations are supported by the payment of a special property assessment tax on residents and businesses within the district. The current tax rate of \$0.06 per \$100 of assessed value is recommended to remain the same for FY 2003.

The RCC is open to the public 364 days per year and includes a fully equipped 300-seat theatre. It is also equipped with a 25-meter indoor swimming pool and diving well, whirlpool spa, large central community hall with adjacent catering kitchen, dance studio, seven meeting/class rooms, fireplace lounge, snack bar, photography darkroom, woodworking shop, and art room. In addition, the Center utilizes off-site locations for programming including the RCC Lake Anne facility, schools, parks, churches, outdoor pools, and business locations. The RCC will continue to provide rental and drop-in facilities to meet the needs of the community, provide information, conduct programs, offer special events, and provide facilitator support for service projects in FY 2003. Funding in FY 2003 will allow for increased activities offered in most areas.

Program highlights in FY 2003 include continuing efforts to meet increased demand for co-sponsored programs such as an expanded Teen Dance schedule, Students on Suspension in conjunction with Fairfax Partnership for Youth, monthly Swing and Ballroom dances, and a Senior Drop-in Lecture series, as well as bus trips, a multi-cultural event, and an expanded Professional Touring Artist Season. The RCC Board of Governors continues its annual review of these programs to ensure they are meeting community needs.

The new Reston Community Center at Lake Anne opened in the fall of FY 2000 with a full complement of activities including ceramics, art, and music studios, as well as an art gallery and meeting facilities. The computer lab also moved from the Spectrum to the Lake Anne facility.

The Reston Community Center Board of Governors adopted a revised revenue policy during FY 1986 which stated that revenues raised by the Center's activities will not exceed 25 percent of operating costs. Because residents and business property owners (and their employees) within Small District #5 pay the tax that provides for the operation and maintenance of the Center, they receive priority in Center services and programs, while non-residents are accommodated when possible at increased fees over residents' costs. A fee waiver policy provides clients in need the opportunity to enroll in Center-sponsored activities at no cost. These policies remain in effect for FY 2003. Fee-related revenue will constitute an estimated \$940,000 or 16.3 percent of the Center's projected operating costs of \$5,791,907 in FY 2003.

It is the goal of the Center to provide for the continuing of programs and participation at an even rate in times of both financial growth and contraction. Staff and the Board of Governors are evaluating reserve

# FUND 111

## RESTON COMMUNITY CENTER

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requirements of the fund for the replacement of infrastructure and equipment in order to protect the communities investment while providing for other contingencies including a catastrophic event reserve. In addition, the Center attempts to stay in touch with the wishes of its patrons. A recently completed survey indicated that a vast majority of residents are satisfied with the level of services provided by the Center. The agency is currently examining alternatives for gaining meaningful input from area businesses as well.

### Performance Measurement Results

The Agency's overall actual participant results for FY 2001 exceeded the estimated amount by 9.9 percent from 205,691 to 226,038. This is an 18.6 percent increase over the FY 2000 actual participant amount from 190,535 to 226,038. The overall satisfaction rating was 1.5 percent higher than estimated and 3.5 percent higher than FY 2000. The largest growth was in Performing Arts attendees which rose 65.3 percent from 18,552 to 30,657 while increasing the satisfaction rating by 1.5 percent. In addition, the Aquatics Department experienced a 6 percent increase in patrons while maintaining a satisfaction rating of 88 percent.

### Key Accomplishments

In September of 1999, the Center renovated and added to its facilities an 8,500 square foot building in Lake Anne Village Center. In FY 1998, there were a total of 125,000 participants in Center activities. In FY 2001, the actual number of participants increased to 226,038. During the last four years, we have gone through a complete renovation of our 22-year-old building. The programs which have contributed to the growth are: an after school program at Langston Hughes Middle School; bus trips to various locations; Senior Computer Classes and the Senior Academy Water Aerobics classes for seniors; "Drop-In" after school programs for elementary school children; a Multi-Cultural festival; and an increased number of tiers for swimming classes.

### FY 2003 Initiatives

Initiatives for FY 2003 include – Two new monthly dance programs "Swing and Ballroom". These programs are being offered due to patron requests. Teen dances are also high on the request list for middle and high school age teens. The RCC events have a reputation for being weapon, drug and alcohol free. SOS (Students on Suspension) is a program that provides suspended students with a structured supervised environment five days a week. This program is offered with the cooperation of the Fairfax Partnership for Youth. The Senior Academy will offer a new lecture series based on requests, but will include topics such as travel tips, and long term care planning.

### Funding Adjustments

*The following funding adjustments from the FY2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$207,159 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net increase of \$437,629 in Operating Expenses primarily for increased appearances by performing artists and lecturers and expenses and supplies associated with increased program activity.
- ◆ Funding of \$141,555 for Capital Equipment including \$93,000 for the replacement of seating in the theater and \$48,555 to replace the grand piano used in live performances.

*The following funding adjustments reflect all approved changes in the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ There were no adjustments required as part of the FY 2001 Carryover Review.

# FUND 111 RESTON COMMUNITY CENTER



## Administration

### Goal

To provide effective leadership, supervision, and administrative support for Center programs in order to maintain and prepare the facilities of the Reston Community Center for residents of Small Tax District #5.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	21/ 20.11	21/ 20.11	20/ 19.11	20/ 19.11	20/ 19.11
Exempt	1/ 1	1/ 1	1/ 1	1/ 1	1/ 1
<b>Total Expenditures</b>	<b>\$2,103,975</b>	<b>\$2,141,441</b>	<b>\$2,272,561</b>	<b>\$2,402,747</b>	<b>\$2,402,747</b>

### Objectives

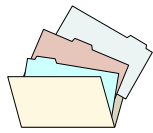
- ◆ To increase the number of patrons served through rentals by 8.5 percent, from 29,500 to 32,000.
- ◆ To increase the number of facility rented hours by 1.9 percent, from 15,500 to 15,800.
- ◆ To increase facility rental revenue by 1.0 percent, from \$48,000 to \$48,500.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Patrons served by rentals	25,392	27,673	28,430 / 31,299	29,500	32,000
Hours facility rented	13,146	14,500	15,300 / 115,500	15,500	15,800
Rental revenue	\$33,000	\$45,952	\$47,000 / \$44,395	\$48,000	\$48,500
<b>Efficiency:<sup>1</sup></b>					
Cost per patron	\$4.96	\$4.54	\$4.89 / \$4.12	\$5.00	\$4.46
Cost per rental hour	\$9.55	\$8.67	\$9.09 / \$8.32	\$9.52	\$9.04
<b>Service Quality:</b>					
Percent of satisfied patrons	85%	90%	90% / 90%	90%	90%
<b>Outcome:</b>					
Percent change in patrons	57.1%	9.0%	2.4% / 13.1%	(5.7)%	8.5%
Percent change in rented facility hours	3.6%	10.3%	5.5% / 6.7%	1.3%	1.9%
Percent change in rental revenue	6.3%	39.2%	2.2% / 3.3%	2.1%	1.0%

<sup>1</sup> A change in the methodology since FY 1998 actual data reflects more complete and accurate representation of cost per unit.

# FUND 111 RESTON COMMUNITY CENTER



## Performing Arts

### Goal

To provide Performing Arts presentations to the residents of Small Tax District #5 in order to increase the cultural awareness of the community in disciplines of dance, theater, music, and related arts.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	5/5	5/5	5/5	5/5	5/5
<b>Total Expenditures</b>	<b>\$730,683</b>	<b>\$805,053</b>	<b>\$805,053</b>	<b>\$978,427</b>	<b>\$978,427</b>

### Objectives

- ◆ To increase theater attendees by 18.5 percent, from 22,785 to 27,000, with a satisfaction level of at least 96 percent.
- ◆ To increase the theater rental satisfaction level by 2 percentage points, from 93 to 95 percent, toward a target of 97 percent.
- ◆ To increase the number of class participants by 0.6 percent, from 915 to 920, with a satisfaction level of at least 94 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Patrons served	21,612	18,552	19,552 / 30,657	22,785	27,000
Rentals provided	65	64	65 / 65	66	66
Participants served in classes	1,069	890	890 / 910	915	920
<b>Efficiency:</b>					
Cost per attendee/participant	\$19.89	\$22.63	\$22.27 / \$15.98	\$22.97	\$19.56
<b>Service Quality:</b>					
Percent of patrons satisfied	87%	92%	93% / 93%	95%	96%
Percent of renters satisfied	86%	89%	91% / 93%	93%	95%
Percent of participants satisfied	85%	88%	90% / 91%	92%	94%
<b>Outcome:</b>					
Percent change in patrons served	33.7%	(14.1%)	5.3% / 65.0%	(25.7)%	18.5%
Percentage point change in theatre rental satisfaction	0.0	3.0	2.0 / 2.0	2.0	2.0
Percent change in class participants served	13.7%	(16.7%)	0.0% / 2.3%	0.6%	0.6%



# FUND 111 RESTON COMMUNITY CENTER



## Aquatics

### Goal

To provide a safe and healthy professional pool environment and balanced Aquatic Program year round for all age groups in Small Tax District #5.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4
<b>Total Expenditures</b>	<b>\$481,256</b>	<b>\$470,161</b>	<b>\$607,661</b>	<b>\$532,145</b>	<b>\$532,145</b>

### Objectives

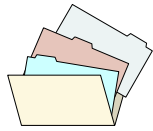
- ◆ To increase the percentage of satisfied participants by 1 percentage point, from 88 percent to 89 percent, toward a target of 90 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Participants served	51,177	63,255	64,000 / 67,909	70,000	76,058
<b>Efficiency:<sup>1</sup></b>					
Cost per participant	\$3.32	\$3.78	\$4.69 / \$3.30	\$3.36	\$2.90
<b>Service Quality:</b>					
Percent of satisfied participants	86%	87%	88% / 88%	88%	89%
<b>Outcome:</b>					
Percentage point change in participants' satisfaction	1.0	1.0	1.0 / 1.0	1.0	1.0

<sup>1</sup> A change in methodology since FY 1998 actual data reflects a more complete and accurate representation of cost per unit.

# FUND 111 RESTON COMMUNITY CENTER



## General Programs

### Goal

To provide recreational, educational, and social activities to all age groups in order to provide a community-wide, positive, and meaningful experience in Small Tax District #5.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	6/6	6/6	6/6	6/6	6/6
<b>Total Expenditures</b>	<b>\$1,069,349</b>	<b>\$1,176,031</b>	<b>\$1,307,531</b>	<b>\$1,341,302</b>	<b>\$1,341,302</b>

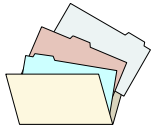
### Objectives

- ◆ To increase participation in classes and camps by 1.3 percent, from 7,500 to 7,600.
- ◆ To increase attendance at activities by 0.1 percent, from 72,913 to 73,000.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Students/campers	3,454	4,362	7,044 / 7,053	7,500	7,600
Attendees	57,207	57,910	67,575 / 64,518	72,913	73,000
<b>Efficiency:</b>					
Cost per participant	\$7.18	\$7.17	\$9.31 / \$9.58	\$10.70	\$11.96
<b>Service Quality:</b>					
Percent of satisfied participants	87%	90%	90% / 90%	91%	92.5%
<b>Outcome:</b>					
Percent change in class/camp participation	77.5%	26.2%	61.5% / 15.8%	6.5%	1.3%
Percent change in attendees	2.0%	1.2%	16.7% / 11.4%	7.9%	0.1%

# FUND 111 RESTON COMMUNITY CENTER



## Lake Anne

### Goal

To expand programs and facilities outside the main Reston Community Center, with an emphasis on Visual Arts activities and computer classes for all age groups in Small Tax District #5.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	1/ 1	1/ 1	2/ 2	2/ 2	2/ 2
<b>Total Expenditures</b>	<b>\$401,354</b>	<b>\$511,433</b>	<b>\$511,433</b>	<b>\$537,286</b>	<b>\$537,286</b>

### Objectives

- ◆ To increase participation by 8.0 percent, from 25,000 to 27,000, while increasing participant satisfaction from 88 percent to 90 percent.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Patrons	NA	17,893	18,200 / 23,692	25,000	27,000
<b>Efficiency:</b>					
Cost per participant	NA	\$5.55	\$14.16 / \$9.08	\$11.85	\$11.30
<b>Service Quality:</b>					
Percent of satisfied patrons	NA	86%	87% / 89%	88%	90%
<b>Outcome:</b>					
Percent change in participation	NA	NA	1.7% / 32.0%	5.5%	8.0%

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 111 RESTON COMMUNITY CENTER

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 111, Reston Community Center

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$2,454,990</b>	<b>\$2,364,232</b>	<b>\$2,459,511</b>	<b>\$2,317,292</b>	<b>\$2,319,172</b>
Revenue:					
Taxes	\$3,846,992	\$4,097,585	\$4,499,585	\$4,848,595	\$4,367,787
Interest	215,406	165,000	165,000	190,000	163,169
Aquatics	218,006	225,000	225,000	225,000	225,000
Fitness	222,651	210,975	210,975	231,000	231,000
Performing Arts	73,507	69,840	69,840	73,000	73,000
Rental	44,395	48,000	48,000	48,000	48,000
Snack Bar	11,230	12,000	12,000	12,000	12,000
Vending	898	1,000	1,000	1,000	1,000
Theatre Box Office	60,994	47,500	47,500	60,000	60,000
Lake Anne	97,059	85,000	85,000	100,000	100,000
<b>Total Revenue</b>	<b>\$4,791,138</b>	<b>\$4,961,900</b>	<b>\$5,363,900</b>	<b>\$5,788,595</b>	<b>\$5,280,956</b>
<b>Total Available</b>	<b>\$7,246,128</b>	<b>\$7,326,132</b>	<b>\$7,823,411</b>	<b>\$8,105,887</b>	<b>\$7,600,128</b>
Expenditures:					
Personnel Services	\$2,573,704	\$2,948,185	\$2,946,305	\$3,155,344	\$3,155,344
Operating Expenses	2,148,598	2,057,379	2,348,379	2,495,008	2,495,008
Capital Equipment	39,218	98,555	209,555	141,555	141,555
Capital Projects	25,097	0	0	0	0
<b>Total Expenditures</b>	<b>\$4,786,617</b>	<b>\$5,104,119</b>	<b>\$5,504,239</b>	<b>\$5,791,907</b>	<b>\$5,791,907</b>
<b>Total Disbursements</b>	<b>\$4,786,617</b>	<b>\$5,104,119</b>	<b>\$5,504,239</b>	<b>\$5,791,907</b>	<b>\$5,791,907</b>
<b>Ending Balance</b>	<b>\$2,459,511</b>	<b>\$2,222,013</b>	<b>\$2,319,172</b>	<b>\$2,313,980</b>	<b>\$1,808,221</b>
Contingency Reserve	200,000	200,000	200,000	200,000	200,000
<b>Unreserved Balance</b>	<b>\$2,259,511</b>	<b>\$2,022,013</b>	<b>\$2,119,172</b>	<b>\$2,113,980</b>	<b>\$1,608,221</b>
<b>Tax Rate per \$100 of Assessed Value<sup>1</sup></b>	<b>\$0.06</b>	<b>\$0.06</b>	<b>\$0.06</b>	<b>\$0.06</b>	<b>\$0.052</b>

<sup>1</sup> During their deliberations on the FY 2003 Advertised Budget Plan, the Board of Supervisors reduced the tax rate from \$0.06 per \$100 of assessed value to \$0.052 per \$100 of assessed value.

# FUND 111 RESTON COMMUNITY CENTER

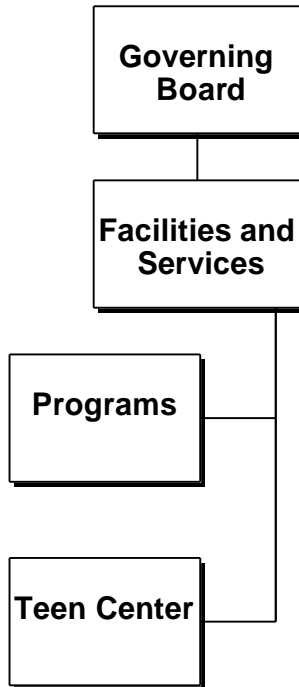
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## FY 2003 Summary of Capital Projects

**Fund: 111 Reston Community Center**

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
003715	RCC At Lake Anne Village	\$470,075	\$25,096.75	\$0.00	\$0	\$0
<b>Total</b>		<b>\$470,075</b>	<b>\$25,096.75</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>

# MCLEAN COMMUNITY CENTER



# FUND 113

## MCLEAN COMMUNITY CENTER

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### *Agency Position Summary*

30 Regular Positions (1) / 25.25 Regular Staff Years (1.0)

### **Position Detail Information**

#### GOVERNING BOARD

#### FACILITIES & SERVICES

1	Executive Director
1	Deputy Community Center Director
1	Chief, Administrative Services
1	Recreation Specialist I
1	Information Officer II
6	Facility Attendants I, PT
1	Administrative Assistant IV
2	Administrative Assistants III
3	Administrative Assistants II
17	Positions
13.45	Staff Years

#### PROGRAMS

#### Instruction & Senior Adult Activities

1	Recreation Specialist II
1	Position
1.0	Staff Year

#### Special Events

1	Park Specialist II
1	Position
1.0	Staff Year

#### Performing Arts

1	Performing Arts Director
1	Theater Technical Director
1	Asst. Theater Technical Director
1	Recreation Specialist I (1)
1	Administrative Assistant III
1	Cashier PT
1	Facility Attendant II, PT
7	Positions (1)
5.8	Staff Years (1.0)

#### Youth Activities

1	Recreation Specialist II
1	Position
1.0	Staff Year

#### TEEN CENTER

1	Recreation Specialist I
1	Recreation Assistant
1	Facility Attendant I
3	Positions
3.0	Staff Years

PT Denotes Part-Time Positions  
( ) Denotes New Position

# FUND 113 MCLEAN COMMUNITY CENTER

## Agency Mission

To provide a sense of community by undertaking programs, assisting community organizations, and furnishing facilities for civic, cultural, educational, recreational, and social activities apportioned fairly to all residents of Small District 1, Dranesville.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	29/ 23.75	29/ 24.25	29/ 24.25	30/ 25.25	30/ 25.25
Expenditures:					
Personnel Services	\$1,430,686	\$1,557,521	\$1,552,821	\$1,643,881	\$1,643,881
Operating Expenses	844,773	907,608	1,041,554	1,080,785	1,080,785
Capital Equipment	7,331	13,000	37,965	54,310	54,310
Capital Projects	17,242	250,000	394,341	35,000	35,000
<b>Total Expenditures</b>	<b>\$2,300,032</b>	<b>\$2,728,129</b>	<b>\$3,026,681</b>	<b>\$2,813,976</b>	<b>\$2,813,976</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Facilities & Services	\$1,142,166	\$1,142,117	\$1,313,401	\$1,292,301	\$1,292,301
Programs	910,361	1,030,801	1,032,071	1,164,723	1,164,723
Teen Center	230,263	305,211	286,868	321,952	321,952
<b>Subtotal Expenditures</b>	<b>\$2,282,790</b>	<b>\$2,478,129</b>	<b>\$2,632,340</b>	<b>\$2,778,976</b>	<b>\$2,778,976</b>
Capital Projects	\$17,242	\$250,000	\$394,341	\$35,000	\$35,000
<b>Total Expenditures</b>	<b>\$2,300,032</b>	<b>\$2,728,129</b>	<b>\$3,026,681</b>	<b>\$2,813,976</b>	<b>\$2,813,976</b>

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ FY 2002 expenditures are required to increase \$61,956 due to an increase of \$12,675 in operating expenses for higher than anticipated costs for indoor signage. Funding of \$53,981 in capital projects is required to provide for the unanticipated replacement of a 30-ton HVAC in the theater as well as two air handlers at the teen center, partially offset by a savings of \$4,700 in personnel services.
- ◆ FY 2002 revenues are projected to increase \$18,677, or 0.7 percent over the *FY 2002 Revised Budget Plan* total of \$2,822,040 primarily due to an increase of \$128,268 in Real Estate Taxes based on actual assessments partially offset by a decrease of \$44,160 in interest income and a decrease of \$65,431 from revenue associated with programs offered by the Center.



# FUND 113

## MCLEAN COMMUNITY CENTER

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

The McLean Community Center fulfills its mission by offering a wide variety of services and programs. Open 14 hours a day Monday through Saturday, and on Sunday afternoons, the Center is the place where McLean people meet. The building is used by the whole community. Special interest groups gather for civic, social, and cultural activities. Families, groups, and companies rent rooms for parties, receptions, and meetings. Community theater groups perform in the Alden Theatre. The Center sponsors free drop-in activities such as open bridge games and children's cooperative play.

Classes and activities for all ages are offered at nominal fees. They include aerobics, computers, acting, tours, and many more. There are special events and seasonal activities at the Center and at schools and parks, such as McLean Day, Taste of the Town, Fourth of July, Summer Camp, Halloween, and a Craft Show. The McLean Project for the Arts operates a gallery in the Center and offers art classes. The Alden Theatre presents professional shows, travel films, and entertainment for children. The Old Firehouse is a popular teenage social and recreation center in downtown McLean, operated by the Community Center.

#### **Key Accomplishments**

- ◆ Obtained a grant from the McLean Citizens Foundation to install theatrical lighting in the Old Firehouse teen center.
- ◆ Celebrated the 25<sup>th</sup> anniversary of the McLean Community Center with a successful public event and publication of an award-winning souvenir historical booklet.
- ◆ Designed and created an historical mural for permanent installation in the Center.
- ◆ Produced a video to promote the Center, funded by the nonprofit Friends of the McLean Community Center.
- ◆ Expanded the "Rising Stars" series of concerts presented in the Center's Alden Theatre, sponsored by the Music Friends of the Fairfax County Public Library.
- ◆ Substantially increased the number of recreational classes offered.
- ◆ Produced a musical version of "A Christmas Carol" with an originally edited script and score, which will be repeated annually with community members in the cast.

#### **FY 2003 Initiatives**

- ◆ Replace HVAC system in the Emerson Gallery, and convert unit from electricity to gas.
- ◆ Install improved lighting in parking lot.
- ◆ Conduct a feasibility study for capital projects to enlarge the facility.
- ◆ Conduct a community survey to assess customer needs.

# FUND 113

## MCLEAN COMMUNITY CENTER

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### Performance Measurement Results

Since FY 1999, the Center has succeeded in steadily increasing the number of patron hours, which is the number of persons taking part multiplied by the time the average person spent in the class or other activity served in the facility by more efficient scheduling of space. The objective is to continue this increase in patron hours while maintaining costs and improving the quality of service.

Patron hours have increased in almost every activity offered by the Center, except for major events each year (McLean Day and Fourth of July) which are held outdoors, subject to the weather. Given the limitations imposed by the venues, attendance at special events and theatre performances is projected to remain constant. Classes and other activities for adults and children are projected to increase.

Efficiency is measured by cost per patron hour. The Center has upgraded the quality of instruction offered, thus incurring some higher costs. In addition, increased advertising is required to attract participation in the Center's programs, at higher cost. However, modest increases in cost per patron hour will be offset by revenue generated by increased fees.

Service quality is measured by customer satisfaction surveys. These are conducted at the conclusion of classes and other activities, and on-site at special events that attract large crowds. Additionally, a return postage-paid survey has been included in the Center's magazine, which is mailed to all residents of the Center's tax district. A very high level of approval has been noted in every aspect of operation, which is corroborated by the minimal number of complaints received. The objective is to maintain the Center's excellent reputation for customer satisfaction.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

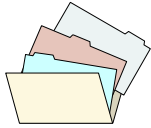
- ◆ An increase of \$51,360 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$35,000 in Personnel Services to provide for 1/1.0 SYE additional Recreation Specialist I position required to assist in Performing Arts due to the increases in programs and citizen participation.
- ◆ A net increase of \$51,906 in Operating Expenses primarily to provide for expanded programs and services due to increased participation in the Center's activities.
- ◆ Capital Equipment funding of \$54,310 including a replacement aerial work platform and audio mixer for use in Performing Arts, a scanning system and juke box for youth activities and programs, and a van to meet various transportation needs. Funding for the van is being matched by local nonprofit citizens' organizations.
- ◆ Capital Projects funding of \$35,000 includes \$5,000 for the refurbishment and ventilation of the theater box office, \$5,000 for improved interior lighting at various places in the Center, and \$25,000 for a feasibility study on the expansion of the Center.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ Encumbered carryover of \$168,796 including \$66,101 in Operating Expenses, \$12,335 in Capital Equipment, and \$90,360 in Capital Project balances.

# FUND 113 MCLEAN COMMUNITY CENTER

- ◆ Unencumbered carryover of \$67,800 including \$55,170 in Operating Expenses and \$12,630 in Capital Equipment required for the replacement of carpeting and HVAC units, lighting and sound equipment in the theater, and improved signage to provide better information and directions for patrons.



## Facilities and Services

### Goal

To administer the facilities and programs of the McLean Community Center, to assist local public groups planning activities, and to provide information to citizens in order to facilitate their integration in the life of the community.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	17/ 12.95	17/ 13.45	17/ 13.45	17/ 13.45	17/ 13.45
<b>Total Expenditures</b>	<b>\$1,142,166</b>	<b>\$1,142,117</b>	<b>\$1,313,401</b>	<b>\$1,292,301</b>	<b>\$1,292,301</b>

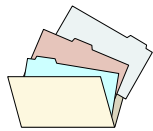
### Objectives

- ◆ To increase the number of patrons served by 1.0 percent from 385,000 to 389,000, while maintaining or improving service quality.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Patrons served	NA	360,785	333,000 / 367,445	385,000	389,000
<b>Efficiency:</b>					
Cost per patron	NA	\$2.98	\$3.14 / \$3.13	\$3.12	\$3.34
<b>Service Quality:</b>					
Service complaints (based on Taxpayer and Participant Satisfaction Survey)	NA	4	4 / 3	4	4
<b>Outcome:</b>					
Percent change in cost per patron	NA	(2.6%)	5.4% / 5.0%	(0.3%)	7.1%

# FUND 113 MCLEAN COMMUNITY CENTER



## Programs

### Goal

To provide programs and classes to McLean Community Center district residents of all ages in order to promote personal growth and a sense of community involvement.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	9/ 7.8	9/ 7.8	9/ 7.8	10/ 8.8	10/ 8.8
<b>Total Expenditures</b>	<b>\$910,361</b>	<b>\$1,030,801</b>	<b>\$1,032,071</b>	<b>\$1,164,723</b>	<b>\$1,164,723</b>

### Objectives

- ◆ To maintain the number of patron hours in classes and in Senior Adult Activities at 55,800 patrons.
- ◆ To increase the number of patrons attending major community Special Events such as July 4<sup>th</sup> fireworks to 20,000.
- ◆ To increase the number of patron hours served by Performing Arts activities by 1.2 percent, from 85,000 to 86,000.
- ◆ To increase the number of patron hours in Youth Activities by 1.5 percent, from 33,000 to 33,500.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Patron hours in classes and Senior Adult Activities	52,600	53,800	55,803 / 55,800	55,800	55,800
Patron hours at Special Events	21,243	16,800	19,500 / 17,500	13,500	20,000
Patron hours at Performing Arts Activities	65,535	68,638	78,013 / 84,505	85,000	86,000
Patron hours at Youth Activities	26,194	28,984	29,128 / 32,581	33,000	33,500
<b>Efficiency:</b>					
Cost per patron hour in classes and Senior Adult Activities	\$1.93	\$1.83	\$2.08 / \$2.00	\$2.18	\$2.44
Cost per patron at Special Events	\$4.77	\$7.18	\$8.00 / \$8.13	\$13.06	\$8.85
Cost per patron at Performing Arts Activities	\$5.74	\$6.07	\$6.70 / \$5.77	\$6.40	\$6.89
Cost per patron at Youth Activities	\$5.07	\$5.05	\$6.42 / \$5.21	\$6.46	\$6.74

# FUND 113 MCLEAN COMMUNITY CENTER

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Service Quality:</b>					
Percent satisfied with classes and Senior Adult Activities	95%	95%	95% / 95%	95%	95%
Percent satisfied with Special Events	80%	99%	100% / 100%	100%	100%
Percent satisfied with Performing Arts Activities	100%	100%	100% / 100%	100%	100%
Percent satisfied with Youth Activities	95%	95%	95% / 95%	95%	95%
<b>Outcome:</b>					
Percent change in participation in classes and Senior Adult Activities	NA	2.3%	3.7% / 3.7%	0.0%	0.0%
Percent change in participation at Special Events	NA	(20.9%)	16.1% / 4.2%	(22.9%)	48.1%
Percent change in participation at Performing Arts Activities	NA	4.7%	13.7% / 23.1%	0.6%	1.2%
Percent change in participation at Youth Activities	NA	10.7%	0.5% / 12.4%	1.3%	1.5%



## Teen Center

### Goal

To provide a facility for local youth in grades 7-12 in order to promote personal growth and provide a safe recreational and productive environment.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	3/3	3/3	3/3	3/3	3/3
<b>Total Expenditures</b>	<b>\$230,263</b>	<b>\$305,211</b>	<b>\$286,868</b>	<b>\$321,952</b>	<b>\$321,952</b>

### Objectives

- ◆ To increase the number of weekend participant hours by 5.3 percent, from 26,500 to 27,900, toward a target of 41,356, which is the maximum capacity of the facility.
- ◆ To increase the number of weekday participant hours by 8.0 percent, from 5,557 to 6,000.

# FUND 113 MCLEAN COMMUNITY CENTER

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Weekend participant hours provided	23,894	23,061	23,522 / 25,286	26,500	27,900
Weekday participant hours provided	3,451	5,092	5,143 / 5,400	5,557	6,000
<b>Efficiency:</b>					
Cost per participant hour (both weekend and weekday)	\$8.91	\$5.35	\$8.94 / \$7.51	\$9.65	\$9.15
<b>Service Quality:</b>					
Percent of satisfied weekend participants	95%	95%	95% / 95%	95%	95%
Percent of satisfied weekday participants	95%	95%	95% / 95%	95%	95%
<b>Outcome:</b>					
Percent change in weekend participant hours	(42.2%)	(3.5%)	2.0% / 9.6%	4.8%	5.3%
Percent change in weekday participant hours	(24.4%)	47.6%	1.0% / 6.0%	2.9%	8.0%

A Fund Statement, a Summary of Capital Projects, and Project Detail Table for the project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 113 MCLEAN COMMUNITY CENTER

## FUND STATEMENT

Fund G10, Special Revenue Funds

Fund 113, McLean Community Center

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,758,723</b>	<b>\$1,657,276</b>	<b>\$2,083,852</b>	<b>\$1,825,329</b>	<b>\$1,782,050</b>
Revenue:					
Taxes	\$1,936,188	\$2,029,343	\$2,157,611	\$2,205,160	\$2,205,160
Interest	149,796	127,160	83,000	87,606	87,606
Rental Income	36,826	35,750	36,000	36,500	36,500
DuVal Donation	15,012	0	0	0	0
Instructional Fees	152,585	116,401	130,000	160,195	160,195
Performing Arts	117,325	129,153	101,717	134,310	134,310
Vending	2,736	3,550	2,635	2,800	2,800
Senior Adult Programs	14,303	8,000	9,646	15,000	15,000
Special Events	59,463	65,984	65,900	76,671	76,671
Theater Rentals	39,393	28,378	52,797	25,292	25,292
Youth Programs	144,483	153,225	130,000	164,082	164,082
Miscellaneous Income	33,140	34,887	32,924	46,097	46,097
Teen Center Income	21,401	82,722	31,000	54,500	54,500
Visual Arts	23,560	7,487	7,487	24,000	24,000
<b>Total Revenue</b>	<b>\$2,746,211</b>	<b>\$2,822,040</b>	<b>\$2,840,717</b>	<b>\$3,032,213</b>	<b>\$3,032,213</b>
<b>Total Available</b>	<b>\$4,504,934</b>	<b>\$4,479,316</b>	<b>\$4,924,569</b>	<b>\$4,857,542</b>	<b>\$4,814,263</b>
Expenditures:					
Personnel Services	\$1,430,686	\$1,557,521	\$1,552,821	\$1,643,881	\$1,643,881
Operating Expenses	844,773	907,608	1,041,554	1,080,785	1,080,785
Capital Equipment	7,331	13,000	37,965	54,310	54,310
Capital Projects	17,242	250,000	394,341	35,000	35,000
<b>Total Expenditures</b>	<b>\$2,300,032</b>	<b>\$2,728,129</b>	<b>\$3,026,681</b>	<b>\$2,813,976</b>	<b>\$2,813,976</b>
Transfer Out:					
County Debt Service (200)	\$121,050	\$115,838	\$115,838	\$110,550	\$110,550
<b>Total Transfer Out</b>	<b>\$121,050</b>	<b>\$115,838</b>	<b>\$115,838</b>	<b>\$110,550</b>	<b>\$110,550</b>
<b>Total Disbursements</b>	<b>\$2,421,082</b>	<b>\$2,843,967</b>	<b>\$3,142,519</b>	<b>\$2,924,526</b>	<b>\$2,924,526</b>
<b>Ending Balance</b>	<b>\$2,083,852</b>	<b>\$1,635,349</b>	<b>\$1,782,050</b>	<b>\$1,933,016</b>	<b>\$1,889,737</b>
Equipment Replacement Reserve <sup>1</sup>	\$534,502	\$446,955	\$446,955	\$1,216,380	\$1,216,380
<b>Unreserved Balance</b>	<b>\$1,549,350</b>	<b>\$1,188,394</b>	<b>\$1,335,095</b>	<b>\$716,636</b>	<b>\$673,357</b>
<b>Tax Rate per \$100 of Assessed Value</b>	<b>\$0.028</b>	<b>\$0.028</b>	<b>\$0.028</b>	<b>\$0.028</b>	<b>\$0.028</b>

<sup>1</sup> In FY 1998, the Equipment Replacement Reserve was established to provide for the replacement of capital equipment and some building repairs that are not included under capital expansion projects within this fund.

# FUND 113 MCLEAN COMMUNITY CENTER

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## FY 2003 Summary of Capital Projects

### Fund: 113 McLean Community Center

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
003600	Mc Lean Community Center Addition	\$493,656	\$0.00	\$6,504.80	\$0	\$0
003601	McLean Community Center Improvements	783,966	17,169.66	382,266.34	35,000	35,000
003612	Susan B. DuVal Arts Studio	516,470	72.60	5,570.01	0	0
<b>Total</b>		<b>\$1,794,092</b>	<b>\$17,242.26</b>	<b>\$394,341.15</b>	<b>\$35,000</b>	<b>\$35,000</b>



# FUND 113 MCLEAN COMMUNITY CENTER

<b>003601</b>	<b>McLean Community Center Improvements</b>	
Oak Ridge and Ingleside		Dranesville
<p>Project 003601: Center improvements funded through this project in prior years included parking lot expansion, carpet purchase and installation, landscaping, and HVAC modifications. FY 2003 funding provides for renovations to the theater box office, improvements to interior lighting at various locations in the Center, and a feasibility study on the expansion of the Center.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	108,540	63,003	0	10,537	35,000	0
Construction	658,105	273,989	12,387	371,729	0	0
Other	17,321	12,538	4,783	0	0	0
<b>Total</b>	<b>\$783,966</b>	<b>\$349,530</b>	<b>\$17,170</b>	<b>\$382,266</b>	<b>\$35,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$35,000	\$35,000

# FUND 115

## BURGUNDY VILLAGE COMMUNITY CENTER

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### Agency Mission

To provide and maintain a facility for the citizens of the Burgundy Village district so they may have an opportunity to plan, organize, and implement recreational, social, and civic activities.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	0/0	0/0	0/0	0/0	0/0
Expenditures:					
Personnel Services	\$12,286	\$13,785	\$14,691	\$14,250	\$14,250
Operating Expenses	8,109	8,905	12,159	8,905	8,905
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$20,395</b>	<b>\$22,690</b>	<b>\$26,850</b>	<b>\$23,155</b>	<b>\$23,155</b>

### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$906 in Personnel Services due to staffing requirements associated with increased rentals.
- ◆ An increase of \$3,254 in Operating Expenses primarily due to the renovation of the Center's fire control and alarm system.

### ***County Executive Proposed FY 2003 Advertised Budget Plan***

### Purpose

Fund 115, Burgundy Village Community Center, was established in 1970, along with a special tax district, to finance the operations and maintenance of the Burgundy Village Community Center for use by residents of the Burgundy Community. Residents of this district currently pay an additional \$0.02 per \$100 of assessed value on their real estate taxes to fund the Center. The subdivisions of Burgundy Village, Somerville Hill, and Burgundy Manor are included in the special tax district. Funding for Center operations and maintenance is derived from the tax district receipts, interest on Center funds invested by the County, and rentals.

# FUND 115

## BURGUNDY VILLAGE COMMUNITY CENTER

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The Burgundy Village Community Center is used for meetings, public service affairs, and private parties. Residents of the Burgundy Community rent the facility for \$25.00 per event; non-residents are charged \$150.00 per event. There is no charge for community activities or meetings such as the Burgundy Civic Association, Neighborhood Watch and community events sponsored by the Operations Board.

On June 8, 1998, the Fairfax County Board of Supervisors adopted a Resolution and Articles of Operation for Burgundy Village Community Center which abolished the Operations Committee. As a result, the five-member Operations Board was established which called for annual elections.

### Key Accomplishments

- ◆ Identified a church that will rent the facility on an on-going basis.
- ◆ Successfully held Octoberfest festivities. The event included a community yard sale, food, and games for the children, with over 100 people in attendance.

### FY 2003 Initiatives

- ◆ To improve the exterior of the facility by installing siding.
- ◆ To broaden the advertising scope for Octoberfest festivities. This will include utilizing press releases, flyers, and posters to increase visibility of the Community Center and create more community participation.

### Performance Measurement Results

The customer satisfaction rate continues to be extremely high, indicating satisfaction with the facility and events held at the facility. FY 2001 Actual Rentals are decreased from original estimates due to the absence of an on-going renter. The Center has since found a church to fill this void. Center rentals are projected to increase 52.8 percent in FY 2002 and 5.0 percent in FY 2003.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$465 in Personnel Services is associated with salary adjustments necessary to support the County's compensation program.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

### Objectives

- ◆ To increase community center rentals by 5.0 percent, from 217 estimated in FY 2002 to 228 in FY 2003, in order to create a focal point in the community.

# FUND 115

## BURGUNDY VILLAGE COMMUNITY CENTER

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### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual <sup>1</sup>	FY 2001 Estimate/Actual <sup>2</sup>	FY 2002	FY 2003
<b>Output:</b>					
Rentals	183	134	202 / 142	217	228
<b>Efficiency:</b>					
Cost per rental <sup>3</sup>	\$65.25	\$35.19	\$17.90 / \$24.48	\$29.39	\$23.55
<b>Service Quality:</b>					
Percent of users satisfied with the use of the facility	95%	95%	95% / 95%	96%	96%
<b>Outcome:</b>					
Percent change in facility use to create a community focal point	8.3%	(26.8%)	50.7% / 6.0%	52.8%	5.0%

<sup>1</sup> FY 2000 Actual Rentals are lower due to the Center closing during the installation of a new heating and air conditioning unit.

<sup>2</sup> FY 2001 Actual Rentals are lower than estimated due to the lack of an on-going renter during a significant portion of the year.

<sup>3</sup> New methodology used beginning in FY 2000.

# FUND 115 BURGUNDY VILLAGE COMMUNITY CENTER

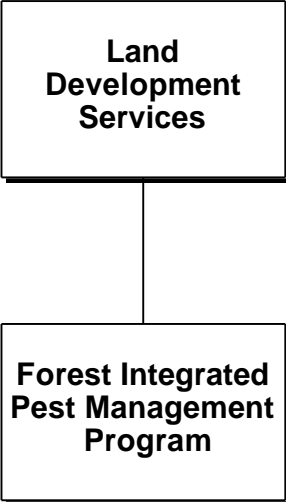
## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 115, Burgundy Village  
Community Center

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$119,046	\$125,067	\$125,549	\$131,273	\$126,057
Revenue:					
Taxes	\$9,979	\$10,066	\$10,066	\$10,771	\$10,771
Interest	8,469	6,378	4,442	5,815	5,815
Rent	8,450	11,970	12,850	11,970	11,970
Total Revenue	\$26,898	\$28,414	\$27,358	\$28,556	\$28,556
<b>Total Available</b>	<b>\$145,944</b>	<b>\$153,481</b>	<b>\$152,907</b>	<b>\$159,829</b>	<b>\$154,613</b>
Expenditures:					
Personnel Services	\$12,286	\$13,785	\$14,691	\$14,250	\$14,250
Operating Expenses	8,109	8,905	12,159	8,905	8,905
Total Expenditures	\$20,395	\$22,690	\$26,850	\$23,155	\$23,155
<b>Total Disbursements</b>	<b>\$20,395</b>	<b>\$22,690</b>	<b>\$26,850</b>	<b>\$23,155</b>	<b>\$23,155</b>
<b>Ending Balance</b>	<b>\$125,549</b>	<b>\$130,791</b>	<b>\$126,057</b>	<b>\$136,674</b>	<b>\$131,458</b>
<b>Tax Rate per \$100 of Assessed Value</b>	<b>\$0.02</b>	<b>\$0.02</b>	<b>\$0.02</b>	<b>\$0.02</b>	<b>\$0.02</b>

# FOREST INTEGRATED PEST MANAGEMENT PROGRAM



***Agency Position Summary***

8 Regular Positions / 8.0 Regular Staff Years

### ***Position Detail Information***

**FOREST INTEGRATED PEST MANAGEMENT PROGRAM**

- 1 Urban Forester III
- 1 Urban Forester II
- 4 Urban Foresters I
- 1 Info Technology Tech III
- 1 Administrative Assistant II
- 8 Positions
- 8.0 Staff Years

# FUND 116

## FOREST INTEGRATED PEST MANAGEMENT PROGRAM

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### Agency Mission

To control forest pest infestation throughout the County through detection, abatement, and public information programs, so that no more than one percent of County tree cover is defoliated annually.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 8	8/ 8	8/ 8	8/ 8	8/ 8
-----					
Expenditures:					
Personnel Services	\$261,633	\$361,683	\$361,683	\$396,118	\$396,118
Operating Expenses	171,003	512,417	512,417	506,038	506,038
Capital Equipment	0	0	39,899	0	0
<b>Total Expenditures</b>	<b>\$432,636</b>	<b>\$874,100</b>	<b>\$913,999</b>	<b>\$902,156</b>	<b>\$902,156</b>

### *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ An increase of \$199,712 in Revenue primarily due to higher than anticipated receipts from General Property Taxes.

### **County Executive Proposed FY 2003 Advertised Budget Plan**

### Purpose

The Fairfax County Forest Pest Management Program is a cooperative program with the United States Department of Agriculture - Forest Service and the Virginia Department of Agriculture and Consumer Services (VDACS). VDACS maintains a list of insects that are eligible for control by this program. Currently there are two insects listed by VDACS - the gypsy moth and the fall cankerworm. The cooperative program investigates tree damage due to forest pests by conducting annual insect monitoring surveys throughout the County. Forested areas with high pest populations are identified for possible treatment the following spring. The proposed treatment plan, together with resource requirements to implement the treatment plan, are submitted annually to the Board of Supervisors for approval in February. Treatment is conducted in late April through early May before pests can damage trees. Throughout the year, staff educates Fairfax County communities regarding pest suppression methods and measures that they may take to alleviate potential forest pest population explosions.

# FUND 116

## **FOREST INTEGRATED PEST MANAGEMENT PROGRAM**

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The Forest Integrated Pest Management Program is funded by a countywide tax levy. The amount of the tax rate has varied annually due to the cyclical nature of the gypsy moth and fall cankerworm populations. For example, the rate was at \$0.001 per \$100 assessed value in FY 1997. From FY 1998 through FY 2000, no tax assessment was necessary. For FY 2001 and FY 2002, the Board-approved tax rate was \$0.001 per \$100 assessed value to provide for treatment of the cankerworm as well as the gypsy moth. The FY 2003 proposed tax rate remains at \$0.001 per \$100 assessed value.

Pest populations follow a cyclical curve over time. Populations will be high for a period of years, and then drop for a period, only to rise again. For example, in 1990, 43,000 acres in the County were treated, while in 1993, only 3,000 acres required treatment using the same treatment criteria. By 1995, the treatment requirement was up to 45,000 acres. Past treatments were effective in reducing the gypsy moth populations in FY 1996 through 1999. In FY 2000, 200 acres were treated for gypsy moths and 7,000 acres were treated for cankerworm infestation. In FY 2001, 1,800 were treated for gypsy moth and 250 acres for cankerworm.

It is estimated that 7,000 acres, including 5,000 for gypsy moths and 2,000 for cankerworms, will be sprayed in FY 2002. It is estimated that in FY 2003, the Forest Pest Management Program will spray 6,500 acres including 6,000 for gypsy moths and 500 for cankerworms. However, the actual number of acres will not be known until the egg mass survey is conducted between August 2001 and January 2002. At that time, the confirmed number of acres requiring treatment will be presented to the Board of Supervisors for approval, and funding adjustments will be made as needed. If additional treatment is required, these needs can be addressed from Fund Balance, based on the recommended funding level and proposed tax levy.

### **Key Accomplishments**

- ◆ Completed and maintained a Geographic Information System (GIS) layer of the forest cover types in Fairfax County. This layer is used by the Forest Pest Program as a management tool to identify those areas highly susceptible to forest insect pests and to analyze and evaluate the proper means in controlling forest insects. This layer is also used by other agencies within the County to meet their program needs.
- ◆ Completed and maintained a GIS layer delineating the community associations located within Fairfax County. This layer is used by the Forest Pest Program to facilitate the communication between the office and community associations in regards to matters concerning all aspects of forest pest control. This layer is also used by other County agencies, including the Board of Supervisors, to help meet their program needs.
- ◆ Initiated and implemented legislation that allowed the local service district to control fall cankerworm infestations.
- ◆ Accomplished, annually, the program goal of 0 percent tree defoliation in Fairfax County by monitoring the gypsy moth population, educating homeowners, and by successfully implementing a spray program.
- ◆ Planned and implemented a program to address the fall cankerworm in Fairfax County. In the spring of 2000, the Forest Integrated Pest Program successfully treated 7,000 acres in the Mount Vernon and Lee Districts. Subsequent surveys for the fall cankerworm indicated that populations are down significantly.



# FUND 116

## FOREST INTEGRATED PEST MANAGEMENT PROGRAM

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### FY 2003 Initiatives

- ◆ Development and implementation of a customer service forest pest outreach program by placing documents on the Land Development Services' (LDS) Web Page, having a booth at the Fairfax County Fair, and meeting with civic associations.
- ◆ Provide resources and information to civic organizations, homeowners, the Board of Supervisors, and other agencies when insect related issues come up including the fall cankerworm, mosquitoes, and the West Nile Virus.
- ◆ Assist the non-profit group "Geesepeace" in developing and implementing its initial program initiatives to control the geese population.
- ◆ Offer GIS assistance and resources to LDS, along with other County agencies, and private organizations.
- ◆ Serve on the deer management committee, along with the Park Authority and the County Executive's Office, which is responsible for developing policy and procedures to address Fairfax County's growing deer population.
- ◆ Expand web-based applications to include more comprehensive treatment history pages, more brochures, and to create egg mass survey forms that homeowners can fill-out via the Internet and submit on-line.

### Performance Management Results

In FY 2001, there were 1,800 acres treated for the gypsy moth caterpillar and 250 for the fall cankerworm. Staff surveys for caterpillars and egg masses conducted in mid summer and early fall indicate that the treatment for gypsy moth was successful. Surveys for the fall cankerworm cannot be conducted until mid winter; however early evidence indicates that the treatment was successful as well. Defoliation surveys for both insects conducted during this summer indicated that there was no defoliation in Fairfax County during this time frame. Implementation of an expanded treatment notification procedure in FY 2002 will ensure less citizen confusion during next year's aerial treatment program. Problems arose during FY 2001 when homeowners who reside well outside of treatment areas, were caught off guard by the aerial activity. Treatment notification will be expanded by increasing notification mailings, placing signs at the entrance to subdivisions, and by other means appropriate.

### Funding Adjustments

*The following funding adjustments from the FY2002 Revised Budget Plan are necessary to support the FY2003 program:*

- ◆ An increase of \$34,435 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease of \$6,379 in Operating Expenses for Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.

*The following funding adjustments reflect all approved changes in the FY2002 Revised Budget Plan since passage of the FY2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ Encumbered carryover of \$39,899.

# FUND 116

## FOREST INTEGRATED PEST MANAGEMENT PROGRAM

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### Objectives

- ◆ To control the infestation of gypsy moths and cankerworms through detection and abatement programs, so that no more than three percent of County tree cover is defoliated.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Field surveys completed annually in areas known or suspected to be infested	3,000	3,200	3,200 / 3,200	3,200	3,200
<b>Efficiency:</b>					
Field surveys conducted per staff	600	800	800 / 800	800	800
<b>Service Quality:</b>					
Percent of County households affected by abatement efforts which are notified	100%	100%	100% / 100%	100%	100%
<b>Outcome:</b>					
Percent of County tree defoliation resulting from gypsy moth infestation	1%	0%	1% / 0%	1%	1%

# FUND 116 FOREST INTEGRATED PEST MANAGEMENT PROGRAM

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 116, Forest Integrated Pest Management Program

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$279,023	\$320,700	\$796,449	\$769,001	\$968,713
Revenue:					
General Property Taxes	\$902,951	\$839,412	\$1,024,124	\$954,155	\$954,155
Interest on Investments	40,184	47,139	47,139	23,070	23,070
Miscellaneous Revenues	6,927	0	15,000	0	0
<b>Total Revenue</b>	\$950,062	\$886,551	\$1,086,263	\$977,225	\$977,225
<b>Total Available</b>	\$1,229,085	\$1,207,251	\$1,882,712	\$1,746,226	\$1,945,938
Expenditures:					
Personnel Services	\$261,633	\$361,683	\$361,683	\$396,118	\$396,118
Operating Expenses	171,003	512,417	512,417	506,038	506,038
Capital Equipment	0	0	39,899	0	0
<b>Total Expenditures</b>	\$432,636	\$874,100	\$913,999	\$902,156	\$902,156
<b>Total Disbursements</b>	\$432,636	\$874,100	\$913,999	\$902,156	\$902,156
<b>Ending Balance</b>	\$796,449	\$333,151	\$968,713	\$844,070	\$1,043,782
<b>Tax Rate Per \$100 of Assessed Value</b>	\$0.001	\$0.001	\$0.001	\$0.001	\$0.001

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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### Agency Mission

To provide a pool of funds to be awarded on a competitive basis for human service programs offered by community-based agencies. The Department of Systems Management for Human Services (DSMHS) and the Department of Administration for Human Services (DAHS) have oversight responsibility for this funding pool.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Operating Expenses	\$5,840,963	\$5,923,150	\$6,241,342	\$6,278,539	\$6,278,539
<b>Total Expenditures</b>	<b>\$5,840,963</b>	<b>\$5,923,150</b>	<b>\$6,241,342</b>	<b>\$6,278,539</b>	<b>\$6,278,539</b>

### *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this Fund.

### **County Executive Proposed FY 2003 Advertised Budget Plan**

### Purpose

In FY 1997, the Board of Supervisors approved the development and the implementation of a competitive funding process to fund services best provided by community-based agencies and organizations, formerly funded through a contribution or through a contract with an individual County agency. In accordance with the Board's direction, this process was operational in FY 1998 and was guided by the following goals:

- ◆ Provide support for services that are an integral part of the County's vision and strategic plan for human services;
- ◆ Serve as a catalyst to community-based agencies, both large and small, to provide services and leverage resources;
- ◆ Strengthen the community's capacity to provide human services to individuals and families in need through effective and efficient use of resources; and
- ◆ Help build public/private partnerships and improve coordination and collaboration, especially within the five human service regions of the County.

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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Fund 118, Consolidated Community Funding Pool, was established in FY 1998 to provide a budget mechanism for this funding process.

The Consolidated Community Funding Pool process reflects significant strides to improve services to County residents and to usher in a new era of strengthened relations between the County and community private, non-profit organizations. First, all programs funded through this process are required to develop and track program outcome measures. To aid agencies in meeting this requirement, the County (in partnership with the Fairfax-Falls Church United Way) has provided several performance measurement-training opportunities for staff and volunteers from all interested community-based agencies. Second, the criteria used to evaluate the proposals explicitly encourage agencies to leverage County funding through strategies such as cash match from other non-County sources, in-kind services from volunteers, or contributions from the business community and others. Third, the criteria encourage agencies to demonstrate cooperation and/or collaboration with other organizations to minimize duplication or to achieve efficiencies in service delivery or administration.

Continued efforts have been made to streamline the funding process for both the County and community-based agencies. FY 2003 will be the fourth year of a consolidated process for setting priorities and awarding funds from both the Consolidated Community Funding Pool and Community Development Block Grant (CDBG) processes. In past years, the CDBG process and the Consolidated Community Funding Pool grant process were similar activities that operated under different time frames, with separate application requirements and different evaluation criteria. With the December 8, 1997 approval of the Board of Supervisors, these two processes were merged under the title of Consolidated Community Funding Pool. The Consolidated Community Funding Pool is funded from Federal Community Development Block Grant, Targeted Public Services, and Affordable Housing funds; Federal Community Services Block Grant funds; and local Fairfax County General Funds. Although the process for setting priorities and awarding funds has been consolidated, Fund 118 contains only the local Fairfax County General Fund and Community Services Block Grant portion of the funds. The Federal Community Development Block Grant funds remain in Fund 142 (for grant accounting purposes).

On July 26, 1999, the Board of Supervisors approved the Consolidated Community Funding Advisory Committee (CCFAC) recommendation to change from one-year contract awards to two-year contract awards for agencies receiving funds through the Consolidated Community Funding Pool. The CCFAC evaluated the two-year award approach. This review included an extensive series of focus groups with non-profit community-based organizations, both currently funded organizations and organizations who do not receive CCFP funding for programs they operate. These organizations strongly supported the two-year award cycle. Based on this review, the CCFAC recommended, and the Board of Supervisors approved, the continuation of the two-year funding cycle.

A major responsibility of the CCFAC is to recommend annual funding priorities for the Consolidated Community Funding Pool. The CCFAC maintains an ongoing process for the review and analysis of both data and community input that provides the information on which funding priority allocations are based. Community input processes include a variety of citizen and provider input activities conducted throughout the year around the County. The data that the CCFAC considers in setting funding priorities include County human service agency service delivery and demand data, general demographic and economic data, and various assessment studies and other analyses conducted by the County government and others. In addition, the CCFAC also draws on the data provided by CCFP providers as part of their contract reporting process. Finally, the CCFAC publishes and broadly disseminates a proposed set of funding priorities and conducts a public hearing on the proposed priorities for the allocation of CCFP funds. The public hearing for this set of recommendations was conducted by the CCFAC on the evening of June 12, 2001. Subsequent to the receipt and review of public comments, the CCFAC finalized the funding priorities and forwarded them to the Board of Supervisors for action. The Board of Supervisors approved CCFAC's FY 2003/FY 2004 recommended priorities on July 23, 2001.

The CCFAC has organized the FY 2003/FY 2004 funding priorities according to six priority areas. The recommended target percentages for each priority area for FY 2003/FY 2004 are intended to be used as guides for applicants and for the Selection Advisory Committee.

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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Priority Area	Target
1. People Find and Maintain Safe, Appropriate, and Affordable Housing	27%
2. People Have the Supports They Need To Be Self-Sufficient	21%
3. Youth Make Safe, Responsible Decisions	18%
4. Families and Individuals Are Healthy, Stable, and Independent	14%
5. Families and Individuals Meet Their Basic Needs	11%
6. Communities Are Safe, Supportive, Inclusive, and Thriving	9%

A Request for Proposal (RFP) was issued in the fall of 2001, utilizing the funding criteria approved by the Board of Supervisors. Funds will be awarded for a two-year period on a competitive basis after a citizen Selection Advisory Committee reviews responses from all eligible community organizations to the RFP.

The Department of Systems Management for Human Services and the Department of Administration for Human Services have administrative oversight responsibility for the Consolidated Community Funding Pool. Together with the Fairfax County Department of Housing and Community Development, they are responsible for planning, implementation, and oversight of all facets of the Consolidated Community Funding Pool process.

### **FY 2003 Initiatives**

- ◆ Utilize a two-year contract awards cycle for agencies receiving funds through the Consolidated Community Funding Pool (CCFP).
- ◆ Provide ongoing technical assistance and contract management oversight and support to non-profit recipients of CCFP funds.
- ◆ Gather information for the development of funding priorities, including: public forums; surveys of members of human services boards, authorities, and commissions; discussions with leadership staff from County agencies; and focus groups.
- ◆ Review documented service needs and demographic trends.

### **Allocation for FY 2003**

The FY 2003 Advertised Budget Plan depicts the consolidation of both the funding allocations for the Consolidated Community Funding Pool (Fund 118) and the funding distribution for the Community Development Block Grant (Fund 142). The following chart summarizes the FY 2003 funding awards (the first year of a new two-year cycle) from the Community Funding Pool as recommended by the CCFP Citizen Selection Advisory Committee and approved by the Board of Supervisors on April 29, 2002. It should be noted that Fund 142 award amounts are based on the FY 2003 CDBG award from United States Department of Housing and Urban Development (HUD). Adjustments may be required in projects recommended for CDBG funding for FY 2003 based on final award of funding by HUD.

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
4-H Character Club / Culmore 4-H Character Club	Day camp, after school homework, character, and life skills services	\$20,000	
ACCA Family Assistance	Emergency funding for rent, security deposits, utilities, prescriptions, medical/dental care, and other non-food essentials	10,000	
ACCA Emergency Food / Annandale Christian Community for Action (ACCA)	Emergency food	15,000	
Administrative Support for Housing Capital Projects / Wesley Housing Development	Administer the development and operation of affordable housing projects	124,000	
Administrative Support for Housing Capital Projects / Catholics For Housing	Administer the development and operation of affordable housing projects	55,000	
Adult Day Health Care / Family Respite Center	Activities for people with middle stages of Alzheimer's and people with advanced dementia	70,000	
Adult Health Program/ Northern Virginia Family Service	Access to health care for uninsured adults by requesting direct assistance funds	15,000	
Adult Literacy and English as a Second Language/ Literacy Council of Northern Virginia	Adult functional reading and writing skill development and ESL instruction	65,000	
Affordable Housing for People with Physical Disabilities / Wesley Housing Development Corporation	Develop the first affordable apartment community in the County for physically disabled people		150,000
Affordable Housing Capital Projects / Acquisition of Briarcliff Townhomes	Catholics for Housing, Inc.		200,000
Affordable, Rental, Transitional Housing / Robert Pierre Johnson (RPJ) Housing Development Corporation	Administer the development and operation of low- and moderate-income housing	85,750	
APD Housing Administration / Alliance for the Physically Disabled (APD)	Resident services for severely disabled adults	55,000	
Bilingual Rehab. Specialist / Town of Herndon	Assist limited English-speaking people to foster housing rehabilitation, modernization, and maintenance		65,532
Cedar Ridge Community Center / Reston Interfaith	Low- and moderate-income housing management and social service assistance services		53,000
Chantilly Mews Family Preservation / Black Women United for Action	Education, conflict resolution, emergency assistance, mentoring, life skills workshops, holiday activities, and prevention seminars	45,000	
Community and Family Initiatives / Center for Multicultural Human Services (CMHS)	Community intervention, job skills training, ESL classes, parent groups, youth groups, and case management services	195,000	
Community Program for Youth on Probation and Parole / Community Mediation Service	Guidance and case management services for youth on parole or probation	64,916	
Community Self-Sufficiency and Development / Reston Interfaith	Crisis intervention, support groups, life skills classes, and financial workshops	115,000	
Comprehensive Food Service / United Community Ministries	Emergency food and resource access services	102,000	
Construction Training Opportunities / Northern Virginia Family Service	Skills instruction and on-the-job training in construction trades	75,000	
Culmore Youth Outreach / Alternative House	After-school counseling and activities for youth at risk of dropping out of school		60,000
Daycare Provider Training / Infant Toddler Family Day Care	Infant toddler family day care provider training	30,000	
Developmental Day Care Services at the BEL Center / United Community Ministries	Low-cost child care	76,000	
Emergency Assistance, Rent, Utilities, and Medicine / Falls Church Community Services Council	Emergency rent and utility assistance	20,000	

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Emergency Food / Falls Church Community Services Council	Emergency food services	9,877	
Entrepreneurship Development for New Americans / Business Development Assistance Group	Assist new Americans overcome obstacles in starting their own business	17,500	
Employment Services / United Community Ministries	Micro enterprise, job development, computer training, and job placement		191,000
Fairfax FISH, Inc.	For immediate sympathetic financial help for short term emergency assistance	20,000	
Family Assistance Program / Bethany House of Northern Virginia	Shelter, counseling, and support services for abused women and children	45,000	
Family Enrichment Services / Fairfax Area Christian Emergency and Transitional Services (FACETS)	Educational and recreational services for public housing families		110,000
Family Literacy and Academic Support Program	Community Preservation and Development Corporation	25,000	
Family Renewal / United Community Ministries	Assist homeless families living in motels, Section 8 housing, and shared housing	9,200	
Food Emergency Assistance and Job Counseling / Lincoln, Lewis, and Vannoy Communities for Assistance & Improvement	Emergency food and job counseling and placement services		148,000
Food for Others Fairfax / Food for Others	Emergency food services	94,000	
Food Outreach & Family Assistance / Our Daily Bread	Emergency food, financial assistance, and family mentoring services	72,000	
Health and Mental Health Social Services / Vietnamese Resettlement Association	Health care access for Vietnamese immigrants	40,000	
Hermanos y Hermanas Latino Outreach / Big Brothers / Big Sisters of the National Capital Area	Mentoring services for youth in elementary and middle schools	42,000	
Herndon Employment Project/Reston Interfaith	Provide a dedicated site where day laborers can connect for employment	29,000	
Herndon Elementary Enrichment /Reston Interfaith	After-school academic program for third through fifth graders who have been identified as being at risk of school failure	35,000	
Herndon-Reston FISH / Herndon-Reston FISH	Emergency assistance services	44,700	
Holistic Approaches / National Rehab. & Rediscovery	Therapeutic dance / movement and neuromuscular training to clients with brain injuries and other neuralgic disabilities in the areas of physical and psychosocial health, stability, and independence	24,000	
Homeless Intervention Services / FACETS	Emergency food, emergency assistance, counseling, and advocacy for homeless families living in motels		75,000
Homes for the Homeless / Christian Relief Services Charities	Development and operation of low-income and moderate-income housing		160,000
Homestretch ADDRESS / Homestretch	Help low-income families in the Homestretch Transitional Housing Program learn financial management skills	10,000	
Homestretch English as a Second Language / Homestretch	ESL classes for transitional housing residents	3,750	28,250
Homestretch Housing Acquisition Project II / Homestretch	Provides funding for the acquisition of condominium units for homeless family transitional housing		106,000
Homestretch Transitional Housing / Homestretch	Comprehensive transitional housing services for up to two years to low-income homeless families with children under age 18	91,661	139,339
Housing Case Management and Advocacy Services / Housing and Community Services of Northern Virginia	Case management, emergency assistance, and advocacy services for homeless and near-homeless families	90,000	



# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Housing Counseling / Vietnamese Resettlement Association	Housing counseling for Vietnamese immigrants	40,000	
Housing Counseling and Planning / Northern Virginia Family Service	Housing counseling and placement services	190,000	
Housing Counseling Training / Center for Housing Counseling Training Inc.	Housing and homeownership counselor training	23,000	
Housing Development Administration / Reston Interfaith	Development of low- and moderate-income housing	136,000	
Just Neighbors Ministry Legal Services / Just Neighbors Ministry	Legal services for immigrants, refugees, and asylum seekers	88,000	
Laurie Mitchell Employment Center / Fairfax Opportunities Unlimited	Computer skills and work environment skills for persons with mental health disabilities	86,000	
Legal Aid / Legal Services of Northern Virginia	Legal service assistance for Immigrant Law Project	25,000	
Legal Aid / Legal Services of Northern Virginia	Legal service assistance for families and consumers	361,551	
Legal Aid / Legal Services of Northern Virginia	Legal service assistance for housing and employment	176,000	
Lift One and Lift Two / Residential Youth Services	Transitional living and support services to homeless and foster care youth	52,200	
Mental Health Homeless Prevention / Psychiatric Rehabilitation Services	Homeless prevention support services for public housing and Section 8 housing residents with mental health disabilities	101,000	
Microenterprise Development Program / Ethiopian Community Development Council	Micro-loans, training and on-going technical assistance for low- and moderate-income persons starting businesses		30,000
MIROP (Multicultural Information, Referral and Outreach Project) / Center for Multicultural Human Services (CMHS)	Mental health services for low-income language minority individuals	60,000	
Multicultural Housing Counseling & Education / CMHS	Housing counseling services for low-income language minority families	45,000	
Multicultural Mental Health Services / CMHS	Mental health services for low-income language minority individuals	125,000	
Multiple Services for Hispanic Immigrant Families / Hispanic Committee of Virginia	Education, employment, immigration information, referral, and social services for Hispanic families	325,578	
Multi-Service Programs for Family Sufficiency Support / Korean Community Service Center of Greater Washington	Social service, health care, employment, youth, and elderly services for Korean families	65,000	
Newcomer Service / Newcomers Community Service Center	ESL, job counseling, housing referral, immigration, and vocational training for refugees and immigrants	40,000	
Northern Virginia Dental Clinic / Northern Virginia Dental Clinic	Dental services for low-income individuals	80,000	
NoVaCo Transitional Housing for Victims of Domestic Abuse / Lutheran Social Services, NCA	Provides transitional housing and supportive services to families who have been victims of domestic abuse	25,000	
Offender Services / Opportunities, Alternatives, and Resources	Employment skills training, mentoring, counseling, and family assistance services for incarcerated individuals	546,000	
Older Job Seeker Assistance / Senior Employment Resources	Job counseling and placement services for older individuals	20,000	
On-Call Ministry / Western Fairfax Christian Ministries	Emergency rent and utility payments to prevent evictions and utility cutoffs		80,000
Pals Mentoring Program / Northern Virginia AIDS Ministry (NOVAM)	Mentoring services for children of HIV/AIDS parents	11,000	
Patient Care Fund / Hospice of Northern Virginia	In-home nursing, counseling, and support services for the terminally ill	15,000	

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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<u>PROJECT / ORGANIZATION</u>	<u>DESCRIPTION</u>	<u>FUND 118 AWARD</u>	<u>FUND 142 AWARD</u>
Pro Bono Program / Fairfax Bar Foundation	Recruit attorneys to provide free legal services	35,000	
Project Life/Resource Mothers / YMCA of Metropolitan Washington/Fairfax County	Pregnant teen support services	213,700	
Project Promising Futures / Wesley Housing Development Corporation	Computer training, adult education, ESL, life skills classes, and employment services to low-income residents	35,000	
Promoting Healthy Families / Lorton Community Action Center	Job skill classes, computer training, tutoring, and recreation services for low-income families	60,822	
Promoting Acculturation and Educational Success Among Hispanics / Hispanic Committee of VA	Provides cultural and educational services for Hispanic immigrants	165,000	
Reaching Adolescent Potential (RAP) / Center for Multicultural Human Services	Counseling, tutoring, and life skills development for at-risk students	249,900	
Resource Advisory Program (RAP) / Northern Virginia Family Service	Resource linkage, tutoring, and life skills development for at-risk students	101,734	
Self-Sufficiency / Lorton Community Action Center	Self-sufficiency case management and basic needs assistance services	55,000	
Self-Sufficiency Training for Korean Americans / Korean American Association of Northern Virginia	Job skills training and placement	55,000	
Services for Abused/Neglected Children / Fairfax Court Appointed Special Advocates	Advocacy and support services for abused/neglected children	144,500	
Suicide/Crisis Information and Referral / Northern Virginia Hotline	Twenty-four hour suicide, crisis, information and referral hotline	126,000	
TEC 2000 - Technical Connections / Fairfax Opportunities Unlimited	Computer training for persons with disabilities	73,200	
Tennis Plus / Joy of Sports Foundation	Help At-Risk Youth develop life skills	10,000	
The Housing Continuum / Good Shepherd Housing and Family Services	Emergency assistance, rental/sublet, and homeless transition services		267,000
Training Futures / Northern Virginia Family Service	Clerical skills training and job placement services	100,000	
Transitional Housing Program / Robert J. Pierre Johnson	Provide housing for the homeless and support their need to become self-sufficient	43,000	
Transportation and Emergency Financial Assistance Program / Northern Virginia AIDS Ministry (NOVAM)	Transportation and emergency financial assistance for persons infected with AIDS	20,000	
Volunteer Home Repair Programs / RPJ Housing Development Corporation	Home repair assistance for low-income families and individuals	53,000	
Victims of Violence, Exploitation and Trafficking (VVETA) / Boat People S.O.S. Inc. (BPSOS)	Assists Asian victims of domestic violence, exploitation, and trafficking with case management services, legal services, and emergency cash assistance	25,000	
VTAP (Victims of Torture Assistance) / Boat People S.O.S.	Outpatient psychotherapy for individuals for the treatment of trauma as a result of torture	56,000	
Youth in Action / United Community Ministries	After school services and activities for low-income children; and crisis intervention, counseling, and resource access services for their parents	<u>80,000</u>	
<b>Total FY 2003 Award (94 programs)</b>		<b>\$6,278,539</b>	<b>\$1,863,121</b>

# FUND 118

## CONSOLIDATED COMMUNITY FUNDING POOL

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### Funding Adjustments

The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:

- ◆ The FY 2003 Advertised Budget Plan for Fund 118, contains a six percent funding increase, or \$355,389, in General Fund support for the Consolidated Community Funding Pool to provide for increased services and additional cash and non-cash leveraging for non-County sources. Overall as a result of encumbered FY 2001 carryover in the amount of \$318,192 for FY 2001 fourth quarter payments to community based organizations, the net increase over the *FY 2002 Revised Budget Plan* totals \$37,197.

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ At the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$318,192 due to encumbered carryover.

### FUND STATEMENT

**Fund Type G10, Special Revenue Funds**

**Fund 118, Consolidated Community  
Funding Pool**

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$338,979	\$0	\$318,192	\$0	\$0
Transfer In:					
General Fund (001)	\$5,820,176	\$5,923,150	\$5,923,150	\$6,278,539	\$6,278,539
<b>Total Transfer In</b>	\$5,820,176	\$5,923,150	\$5,923,150	\$6,278,539	\$6,278,539
<b>Total Available</b>	\$6,159,155	\$5,923,150	\$6,241,342	\$6,278,539	\$6,278,539
Expenditures:					
Community Funding Pool					
Operating Expenses	\$5,840,963	\$5,923,150	\$6,241,342	\$6,278,539	\$6,278,539
<b>Total Expenditures</b>	\$5,840,963	\$5,923,150	\$6,241,342	\$6,278,539	\$6,278,539
<b>Total Disbursements</b>	\$5,840,963	\$5,923,150	\$6,241,342	\$6,278,539	\$6,278,539
<b>Ending Balance</b>	\$318,192	\$0	\$0	\$0	\$0

# FUND 119 CONTRIBUTORY FUND

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Operating Expenses	\$5,927,929	\$6,682,638	\$6,845,586	\$6,736,482	\$6,578,927
<b>Total Expenditures</b>	<b>\$5,927,929</b>	<b>\$6,682,638</b>	<b>\$6,845,586</b>	<b>\$6,736,482</b>	<b>\$6,578,927</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ A net decrease of \$157,555 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include decreases of \$3,000 for the Dulles Area Transportation Association, \$94,555 for the Northern Virginia Healthcare Center/District Home, and \$60,000 for the Dulles Air and Space Museum.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.

## **County Executive Proposed FY 2003 Advertised Budget Plan**

### **Contributory Overview**

Fund 119, Contributory Fund, was established in FY 2001 to reflect General Fund support for agencies or organizations that receive County contributions. Funding for these various organizations was previously included in the General Fund under Agency 88, Contributory Agencies. However, because the expenditures made to these organizations are not in support of direct County operations, the use of direct expenditures from the General Fund distorts the cost of County operations. Therefore, a separate fund was established in FY 2001 to show the General Fund support of these organizations in the form of a transfer, rather than as a direct expenditure. FY 2003 funding totals \$6,736,482 and reflects a decrease of \$109,104 or 1.6 percent from the *FY 2002 Revised Budget Plan* funding level of \$6,845,586. Individual contributions are described in detail on the following pages.

Contributory funding is in compliance with the policy of the Board of Supervisors to make General Fund appropriations of specified amounts to various nonsectarian, nonprofit, or quasi-governmental entities for the purpose of promoting the general health and welfare of the community. Contributory Agency positions are not part of the County merit system. Funding for all Contributory Agencies is reviewed annually. Each request is reviewed on the basis of impact to Fairfax County citizens, contractual or regional commitments, the responsibilities of State agencies, and a prior County commitment of funding. When appropriate, a nonprofit agency that provides specific contractual partnership services may be referred to Fund 118, Consolidated Community Funding Pool, for funding through the Consolidated Community Funding Advisory Committee. Since public funds are being appropriated, disbursements provided to designated agencies are currently made contingent upon submission and review of quarterly or annual reports. This oversight activity includes reporting requirements prescribed by the County

# FUND 119 CONTRIBUTORY FUND

Executive, which require designated agencies to accurately describe the level and quality of services provided to County residents as well as the overall financial strength and stability of the County's Contributory Agencies. Various County agencies may be tasked with oversight of program reporting requirements. Contributory agencies that do not file reports as requested may, at the discretion of the County Executive, have payments withheld until appropriate reports are filed and reviewed.

It should be noted that population is used by a number of the organizations as the basis for their requests for FY 2003 funding from Fairfax County. The population figures cited by the individual organizations for Fairfax County may differ from one another due to the particular projection service utilized.

The following chart summarizes the FY 2003 funding to the various organizations and projects.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Legislative-Executive</b>					
<b>Functions/Central Service</b>					
<b>Agencies:</b>					
Dulles Area Transportation Assoc.	\$9,000	\$9,000	\$9,000	\$12,000	\$9,000
Metropolitan Washington Council of Governments	648,640	683,633	683,633	699,546	699,546
National Association of Counties	15,231	2,033	2,033	0	0
Northern Virginia Regional Commission	334,640	341,719	350,645	372,728	372,728
Northern Virginia Transportation Commission	155,318	174,453	174,453	166,789	166,789
Public Technology Incorporated	26,500	27,500	27,500	27,500	27,500
Virginia Association of Counties	160,174	171,342	171,342	183,336	183,336
Virginia Innovation Group	5,000	5,000	5,000	5,000	5,000
Virginia Institute of Government	20,000	20,000	20,000	20,000	20,000
Virginia Municipal League	80,573	86,203	86,203	90,513	90,513
Washington Airports Task Force	40,500	40,500	40,500	40,500	40,500
<b>Subtotal Legislative-Executive</b>	<b>\$1,495,576</b>	<b>\$1,561,383</b>	<b>\$1,570,309</b>	<b>\$1,617,912</b>	<b>\$1,614,912</b>
<b>Public Safety:</b>					
NOVARIS	\$17,476	\$134,886	\$134,886	\$269,333	\$269,333
Partnership For Youth	50,000	50,000	50,000	50,000	50,000
YMCA - Looking Glass II	22,875	23,104	23,104	0	0
<b>Subtotal Public Safety</b>	<b>\$90,351</b>	<b>\$207,990</b>	<b>\$207,990</b>	<b>\$319,333</b>	<b>\$319,333</b>
<b>Health and Welfare:</b>					
Health Systems Agency of Northern Virginia	\$79,800	\$86,750	\$86,750	\$86,750	\$86,750
Northern Virginia Healthcare Center/District Home of Manassas	392,550	512,789	512,789	639,553	544,998
Small Business Employees Health Insurance Demonstration Project	0	0	114,022	0	0
Vanguard Services Unlimited	0	350,000	350,000	0	0
Volunteer Center	230,929	230,929	230,929	230,929	230,929
<b>Subtotal Health and Welfare</b>	<b>\$703,279</b>	<b>\$1,180,468</b>	<b>\$1,294,490</b>	<b>\$957,232</b>	<b>\$862,677</b>

# FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Parks, Recreation and Cultural:</b>					
Arts Council of Fairfax County	\$200,737	\$201,400	\$201,400	\$204,362	\$204,362
Arts Council of Fairfax County - Arts Groups Grants	120,000	120,000	120,000	120,000	120,000
Dulles Air and Space Museum	300,000	300,000	300,000	300,000	240,000
Fairfax Symphony Orchestra	229,975	238,004	238,004	246,964	246,964
Northern Virginia Regional Park Authority	1,456,686	1,585,771	1,585,771	1,680,636	1,680,636
Reston Historic Trust	20,000	20,000	20,000	20,000	20,000
The Claude Moore Colonial Farm	31,500	31,500	31,500	31,500	31,500
Town of Vienna Teen Center	40,000	40,000	40,000	40,000	40,000
Virginia Opera Company	50,000	25,000	25,000	25,000	25,000
Wolf Trap Foundation for the Performing Arts	25,000	25,000	25,000	25,000	25,000
Fort Belvoir National Army Museum	0	0	25,000	0	0
<b>Subtotal Parks, Recreation &amp; Cultural</b>	<b>\$2,473,898</b>	<b>\$2,586,675</b>	<b>\$2,611,675</b>	<b>\$2,693,462</b>	<b>\$2,633,462</b>
<b>Community Development:</b>					
Architectural Review Board	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
Commission for Women	7,116	6,916	6,916	6,916	6,916
Fairfax County History Commission	26,022	26,022	26,022	26,022	26,022
Celebrate Fairfax, Incorporated	21,017	22,597	22,597	23,758	23,758
Northern Virginia Community College	102,248	101,550	101,550	100,132	100,132
Northern Virginia Soil and Water Conservation District	410,957	361,874	361,874	351,112	351,112
Northern Virginia 4-H Education Center	25,000	25,000	25,000	25,000	25,000
Occoquan Watershed Monitoring Program	76,040	79,814	79,814	86,909	86,909
Southeast Fairfax Development Corporation	142,250	142,250	142,250	142,250	142,250
VPI/UVA Education Center	50,000	50,000	50,000	50,000	50,000
Women's Center of Northern Virginia	29,942	29,942	29,942	29,942	29,942
Washington Area Housing Partnership	4,000	4,000	4,000	4,000	4,000
Northern Virginia Conservation Trust Partnership	209,076	235,000	235,000	241,345	241,345
<b>Subtotal Community Development</b>	<b>\$1,107,168</b>	<b>\$1,088,465</b>	<b>\$1,088,465</b>	<b>\$1,090,886</b>	<b>\$1,090,886</b>
<b>Nondepartmental:</b>					
Fairfax Public Law Library	\$57,657	\$57,657	\$57,657	\$57,657	\$57,657
Culmore Day Laborer Project	0	0	15,000	0	0
<b>Subtotal Nondepartmental:</b>	<b>\$57,657</b>	<b>\$57,657</b>	<b>\$72,657</b>	<b>\$57,657</b>	<b>\$57,657</b>
<b>Total County Contributions</b>	<b>\$5,927,929</b>	<b>\$6,682,638</b>	<b>\$6,845,586</b>	<b>\$6,736,482</b>	<b>\$6,578,927</b>

# FUND 119

## CONTRIBUTORY FUND

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### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ The Legislative-Executive Functions/Central Service Agencies Program area increases \$47,603 for several organizations based on adjusted County population figures for which population is cited and used in the calculation. It should be noted that population, as determined by the County's own Urban Development Information System (UDIS), Fairfax County Department of Systems Management for Human Services, may differ from other particular projection services, e.g., Weldon Cooper Center for Public Service.
- ◆ The Public Safety Program area increases \$111,343 primarily due to an increase of \$134,447 for NOVARIIS based on the County's annual share of costs associated with operations and upgrades of the system. The increase is primarily due to maintenance/service fees to recognize post-warranty maintenance agreements, contractually agreed upon annual increases, and the inability of NOVARIIS to significantly offset, as in previous years, operating expenses with higher than normal interest earnings on fund balances set aside to pay for new equipment acquisition. These balances were derived from delays in the delivery of the automated fingerprint identification system and were subsequently utilized to reduce the Fairfax County contribution in FY 2000 and FY 2001, but are no longer available. This increase is partially offset by a decrease of \$23,104 associated with the YMCA Looking Glass II program for at-risk youth, which has been determined to be more appropriate to compete for funding in the Consolidated Community Funding Pool (Fund 118).
- ◆ The Health and Welfare Program area decreases \$337,258 due primarily to a decrease of \$350,000 in non-recurring funding for the County's share of the capital cost of the Vanguard Facility and \$114,022 based on the completion of the Small Business Employees Health Insurance Demonstration Project which will require no funding in FY 2003. These decreases are partially offset by an increase of \$126,764 for the Northern Virginia Healthcare Center/District Home primarily due to an increase in the per diem rate for nursing facility residents from \$7.70 to \$12.70, an increase of 64.9 percent chiefly due to rising costs to provide services, particularly staff costs, in conjunction with a Medicaid rate that is not keeping pace with cost increases. It should also be noted that the daily per resident rate charged to Fairfax County and other participating jurisdictions has not increased since 1996.
- ◆ The Parks, Recreation, and Cultural Program area increases \$81,787 due primarily to an increase of \$94,865 for the Northern Virginia Park Authority to support the County's annual per capita contribution for the coordination of park services, as well as \$2,962 and \$8,960, respectively, for the Arts Council of Fairfax and the Fairfax Symphony, which have historically received a Personnel Services adjustment. These increases are partially offset by a decrease of \$25,000 for the Fort Belvoir National Army Museum, which was first approved in FY 2001 as a non-recurring expenditure and for which funding was carried over into FY 2002 due to delays in selecting the museum site.
- ◆ The Community Development Program area increases \$2,421 due to various decreases of \$12,180 offset by increases totaling \$14,601 based on funding requirements identified in memoranda of understanding with individual contributory agencies which allow Personnel Services or inflationary adjustments.
- ◆ The Nondepartmental Program area funding is consistent with the FY 2002 contribution of \$57,657.

# FUND 119 CONTRIBUTORY FUND

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*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since the passage of the FY2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through December 31, 2001.*

As part of the FY2001 Carryover Review, the following adjustments were made:

- ◆ \$114,022 in unexpended FY 2001 funding for the Small Business Employee Health Insurance Demonstration Project was carried over to FY 2002.
- ◆ \$25,000 in unexpended FY 2001 funding was carried over for the Fort Belvoir Army Museum pending actual site selection.
- ◆ \$15,000 in non-recurring funding was approved for the Culmore Day Laborer Program to support the Hispanic Committee's educational program to prepare day laborers for the workforce.
- ◆ \$8,926 in recurring funding was approved to reflect the revised dues requirement for the Northern Virginia Regional Commission based on updated population information available through the 2000 Census.

## FY 2003 Advertised Budget Plan Contributions

### Legislative-Executive Functions/Central Service Agencies:

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Dulles Area Transportation Assoc.	\$9,000	\$9,000	\$9,000	\$12,000	\$9,000

The Dulles Area Transportation Association (DATA) is a public-private, nonprofit transportation management association dedicated to improving transportation in a 150-square mile area around Dulles Airport including the Route 28, Route 50, Route 7, and Dulles Corridor (the Greater Dulles Area). Its membership is comprised of elected officials of the Commonwealth of Virginia, Fairfax County, Loudoun County, and the towns of Herndon and Leesburg, senior executives of Dulles Airport, and other employer firms, property owners and business professionals. The Board of Supervisors approved the first contribution for DATA in the FY 1993 budget.

DATA provides a neutral public forum for identifying transportation needs within the Greater Dulles Area and generating solutions to meet them. In both FY 2002 and FY 2003, DATA staff will assist in updating the Transportation Management Plan for the new Steven F. Udvar-Hazy Center (the Smithsonian Institution's Dulles Air and Space Museum). DATA also:

- Facilitates public transit through surveys of employee needs and works with local transit planning officials to meet these needs; and
- Promotes ridesharing through programs such as Share the Ride events at work sites and weekend community festivals, as well as its Rideshare Matching Assistance, Preferred Parking, and Guaranteed Ride Home programs.

DATA currently has 148 members; 109 are dues-paying individuals and businesses, 7 are dues-paying governmental or quasi-governmental organizations, 3 are individual paying members, and 29 are non-paying local representatives to the General Assembly, representatives of citizen associations, and affiliate members (e.g., Fairfax County Chamber of Commerce), none of whom are obligated to pay dues.



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DATA's FY 2003 expenditure base is projected to be \$239,200, a decrease of \$666 or 0.3 percent from the *FY 2002 Revised Budget Plan*. This slight decrease, which includes Personnel Services increases, is offset by reduced Operating Expenses and Capital Equipment based on projected FY 2003 needs. An amount of \$12,000 was recommended in the *FY 2003 Advertised Budget Plan*; however, as part of their deliberations, the Board of Supervisors maintained DATA funding at the FY 2002 level of \$9,000.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Metropolitan Washington Council of Governments	\$648,640	\$683,633	\$683,633	\$699,546	\$699,546

The Metropolitan Washington Council of Governments (COG) is the regional planning organization of the Washington, D.C. area's local governments. COG works toward solutions to regional problems such as transportation, affordable housing, emergency preparedness, and environmental issues. Currently, 17 area jurisdictions are members, including Fairfax County. Funding for COG is provided through Federal and State grants, contributed services, special contributions (fees for services), and local government contributions. The COG Board of Directors' Finance Committee unanimously endorsed a recommendation by the Executive Director that there be no increase for FY 2003 in the per capita rate of \$0.530033 for member contributions. Annual COG contributions are based on the per capita rate multiplied by the population estimates provided by member jurisdictions.

FY 2003 revenue sources total \$21,649,006, an increase of \$890,614 or 4.3 percent over the *FY 2002 Revised Budget Plan* of \$20,758,392. The major revenue elements are: \$2,302,655 in the General Local Contribution, an increase of \$81,033 or 3.6 percent over the FY 2002 projection of \$2,221,622; \$14,182,151 in Federal/State grants, an increase of \$511,408 or 3.7 percent over the FY 2002 projection of \$13,670,743; an estimate of \$4,371,700 in special contributions including the regional funds and grants from foundations, an increase of \$185,673 or 4.4 percent over the FY 2002 projection of \$4,186,027; and anticipated revenue from entrepreneurial activities in the amount of \$792,500, an increase of \$112,500 or 16.5 percent over the FY 2002 projection of \$680,000.

Local contributions primarily provide the required local match for receiving Federal/State funding, as well as COG's basic administrative expenses. Special contributions are assessed to local jurisdictions in response to requests for special studies and payments. An amount of \$4,371,700 in special contributions is projected for FY 2003 and represents 20.2 percent of all FY 2003 revenue.

The FY 2003 Administrative Contribution totals \$538,160 and is \$9,173 or 1.7 percent over the *FY 2002 Revised Budget Plan* amount of \$528,987. COG calculates each jurisdiction's share based on the region's estimated population. The agency has elected not to increase the pro rata share for member jurisdictions in FY 2003, as was the case in FY 2002.

The total FY 2003 County contribution to COG is \$921,750. In addition to the Administrative Contribution of \$538,160 and Special Contributions of \$161,386, for a total Fund 119 contribution of \$699,546, an amount of \$25,000 is budgeted in Fund 114, I-95 Refuse Disposal, and \$197,204 (\$177,427 for Water Resource Planning and \$19,777 for Blue Plains Users) is budgeted in Fund 401, Sewer Operation Maintenance Fund - Wastewater Management.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
National Association of Counties	\$15,231	\$2,033	\$2,033	\$0	\$0

The National Association of Counties (NACo) is a national public interest group that represents and informs participating governments of current developments and policies that affect services and operations. Toward accomplishing this goal, NACo publishes the County News, lobbies for new legislation, and serves as a liaison between counties and the federal government. NACo, the only national organization that represents county governments across the United States, is a full-service organization that provides an extensive line of services including legislative, research, technical, and public affairs assistance to its members. The association acts as a liaison with other levels of government, works to improve public understanding of counties, serves as a national advocate for counties, and provides them with resources to help them find innovative methods to meet the challenges they face. NACo is involved in a number of special projects that deal with such issues as the environment, sustainable communities, volunteerism, and intergovernmental studies.

During FY 2002, the National Association of Counties (NACo) began combining its dues requirements with the Virginia Association of Counties (VACo) in order to maximize the membership base. Therefore, in FY 2002 and FY 2003, Fairfax County's dues payment to VACo will include the portion for NACo as well, eliminating the need for two separate dues payments. Therefore, no separate funding is required for this membership in FY 2003.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia Regional Commission	\$334,640	\$341,719	\$350,645	\$372,728	\$372,728

The General Assembly passed the Virginia Area Development Act of 1968, which subdivided the Commonwealth into 22 planning districts, each to be served by a Planning District Commission (PDC). Although membership was not mandated by the State, any locality that did not join a PDC was ineligible for certain Federal grant programs. Fairfax County is a member of the Northern Virginia Regional Commission. The Commission is charged with the promotion of the physical, social, and economic development of the Northern Virginia area by encouraging and facilitating local government cooperation. The work of the Commission is supported primarily by annual contributions from 13 member jurisdictions, as well as state and federal funding.

The total FY 2003 Fairfax County funding amount is \$372,728, an increase of \$22,083 or 6.3 percent over the *FY 2002 Revised Budget Plan* of \$350,645. The amount provides for funding the annual contribution of \$303,661, as well as special contributions of \$52,046 to support the Occoquan Watershed Management Program, \$12,021 for the Four-Mile Run-off Program, and \$5,000 for the Regional Waste Reduction Program. The increase is primarily attributable to the projected increase in Fairfax County's population based on the Center for Public Service estimates since the per capita rate has remained the same since FY 1991.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia Transportation Commission	\$155,318	\$174,453	\$174,453	\$166,789	\$166,789

The Northern Virginia Transportation Commission (NVTC) is the executive agency of the Northern Virginia Transportation District. It was established by State statute as a political subdivision of the Commonwealth of Virginia. The principal business activity of the Commission is to manage and control the functions, affairs, and property of the Northern Virginia Transportation District, as defined in the Transportation Act of 1964. It coordinates the development of an integrated transit system in Northern Virginia and represents the six constituent jurisdictions (Alexandria, Falls Church, Fairfax City, Arlington County, Fairfax County, and Loudoun County) on the Metro Board. Each NVTC jurisdiction is assigned a percentage of the local portion of NVTC's administrative budget based on the jurisdiction's share of State aid received from NVTC in the previous year. This is determined by the application of a subsidy allocation model which projects the total amount of State aid received by the region and local jurisdictions. This model contains seven formulas that include such variables as Metro construction costs, Metrorail service costs, ridership volume, and population. These calculated percentages for each jurisdiction are applied to NVTC's remaining administrative budget after other revenue sources such as State aid, interest earned, and project chargebacks have been included.

The NVTC projected expenditure base for FY 2003 is \$1,044,000, an increase of \$57,800 or 5.9 percent over the *FY 2002 Revised Budget Plan* of \$986,200. Despite higher budget expenditures, Fairfax County's contribution will decrease based on its share of revenue received by NVTC on behalf of the County. The total FY 2003 Fairfax County funding for this agency is \$166,789, a decrease of \$7,664 or 4.4 percent from the *FY 2002 Revised Budget Plan* of \$174,453. This amount is calculated on Fairfax County's share of the local portion of the Commission's administrative budget.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Public Technology Incorporated	\$26,500	\$27,500	\$27,500	\$27,500	\$27,500

Public Technology Incorporated (PTI) is the nonprofit, membership-based technology research, development, and commercialization organization for all cities and counties in the United States. Through its membership, cities and counties can conduct applied research and development and technology transfer functions. The National League of Cities (NLC), the National Association of Counties (NACo), and the International City/County Management Association (ICMA) provide PTI with its policy direction. Membership helps to ensure that the County remains current on emerging technologies to keep abreast of trends, challenges, and innovative solutions.

An amount of \$27,500 is funded for County membership in PTI based on population and is consistent with the *FY 2002 Revised Budget Plan*.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Virginia Association of Counties	\$160,174	\$171,342	\$171,342	\$183,336	\$183,336

The Virginia Association of Counties (VACo) is a service organization dedicated to improving County government in the Commonwealth of Virginia. To accomplish this goal, the association represents Virginia counties regarding State legislation that would have an impact on them. The association also sponsors conferences, publications, and programs designed to improve County government and to keep County officials informed about recent developments in the State as well as across the nation. The FY 2003 Fairfax County contribution to VACo is \$183,336, an increase of \$11,994 or 7.0 percent over the *FY 2002 Revised Budget Plan* of \$171,342. It is anticipated that the governing board of VACo will approve their organization's final FY 2003 budget in spring of 2002.

Effective FY 2002, VACo has combined its membership dues/base with the National Association of Counties (NACo), with the result that members pay one dues payment to VACo but receive membership in both organizations. The amount of \$183,336 will provide sufficient funding to cover any potential per capita rate increase that may be approved by the VACo Board and/or to accommodate increased dues requirements resulting from population growth in Fairfax County.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Virginia Innovation Group	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000

The Virginia Innovation Group (VIG) is a nonprofit organization serving local governments by providing information, training, and technology programs. The information services program includes inquiry research, Municipal Information Search Tool (MIST), and newsletters. MIST allows seamless Internet access to full-text local government documents by members through the IG primary server. Newsletters are provided to members periodically on innovative products, microcomputers, the Internet, and research and development. Inquiries are researched using VIG staff and library that contains many current local government documents. Staff also conducts numerous phone interviews with various organizations. More than 2,500 local government inquiries are addressed annually. The training program utilizes informative workshops on new product development, as well as coordinates focus groups to evaluate prototypes. In addition, the training program provides access to a full line of local government-produced videos and satellite television training on topics pertinent for both management and line personnel.

During the development of the FY 1999 budget, \$5,000 was first included for membership dues to VIG for Fairfax County's share of costs based on population category. These membership dues remain constant for FY 2003.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Virginia Institute of Government	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

In the 1994 General Assembly Session, legislation was passed that created the Virginia Institute of Government to be staffed by the Weldon Cooper Center for Public Service. The Institute is an ongoing informal gathering of organizational development staff from Virginia localities established to exchange ideas and strategies for developing high-performance governments and to help the Institute identify areas

## FUND 119 CONTRIBUTORY FUND

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of needed assistance. The Institute operates with an advisory board of 18 members, each appointed for a single two-year term. It is made up of an equal number of members from the State's legislative and executive branches as well as local governments.

The total Fairfax County FY 2003 funding for this agency is \$20,000, which is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Virginia Municipal League	\$80,573	\$86,203	\$86,203	\$90,513	\$90,513

The Virginia Municipal League (VML) is a nonprofit, nonpartisan organization of cities, towns, and urban counties established to improve and assist local governments through research, training, and other services. League activities include the sponsorship of conferences, legislative lobbying, training sessions for elected officials, and the publication of a periodical, Virginia Town and City. Forty cities, 155 towns, and 14 urban counties in Virginia contribute to the VML based on population.

The FY 2003 Fairfax County funding amount included for this agency is \$90,513, an increase of \$4,310 or 5.0 percent over the *FY 2002 Revised Budget Plan* of \$86,203. This contribution will provide sufficient funding to cover increased dues requirements resulting from population growth in Fairfax County. It is anticipated that the governing body of the VML will approve the organization's FY 2003 budget in the spring of 2002.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Washington Airports Task Force	\$40,500	\$40,500	\$40,500	\$40,500	\$40,500

The Commonwealth of Virginia, local governments, the Federal Aviation Agency, and the private sector support the Washington Airports Task Force. Its purpose is to develop, market, and promote domestic and foreign usage of the Metropolitan Washington Airports. Its track record has yielded hundreds of millions of dollars in economic return for the Washington region and the Commonwealth of Virginia, including investment, tourism income, trade opportunities, and jobs.

Total Fairfax County funding included for this agency for FY 2003 is \$40,500 and is consistent with the *FY 2002 Revised Budget Plan*. Fairfax County's FY 2003 contribution will be used to maintain a comprehensive, proactive marketing and sales program to promote the region's air service opportunities to the world's airlines and other air service providers; encourage improvement of airport access; work to ensure adequate Air Traffic Control and other federal support services; advocate for regional infrastructure developments and policies that protect current surface access modes (e.g., Dulles Access Road and Route 28) to Reagan National and Dulles Airports; promote a user-friendly environment at Reagan National and Dulles Airports for air carriers, passengers and shippers; and provide professional staff and support for Fairfax County's economic and tourism initiatives.

<b>Subtotal Legislative-Executive</b>	<b>\$1,495,576</b>	<b>\$1,561,383</b>	<b>\$1,570,309</b>	<b>\$1,617,912</b>	<b>\$1,614,912</b>
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# FUND 119 CONTRIBUTORY FUND

## **Public Safety:**

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
NOVARIS	\$17,476	\$134,886	\$134,886	\$269,333	\$269,333

The Northern Virginia Regional Identification System (NOVARIS) utilizes state-of-the-art computer equipment to identify criminals by categorizing and matching fingerprints. It enables police to match a fingerprint found at the scene of a crime with any individual who has been arrested in the Washington Metropolitan Area by comparing the print or partial print with all prints in the database. The following jurisdictions contribute to the upgrade and operation of NOVARIS: City of Alexandria (8.853% of total cost), Arlington County (11.438%), City of Fairfax (2.023%), Fairfax County (50.795%), City of Falls Church (0.995%), Prince William County (10.908%), Montgomery County (7.494%), and Prince George's County (7.494%). The system is housed in Fairfax County and is staffed by personnel contributed by the participating jurisdictions. Fairfax County exercises a fiduciary responsibility for the financial management and operation of NOVARIS with the County contribution made through the Contributory Fund.

The total Fairfax County FY 2003 contribution of \$269,333 is an increase of \$134,447 or 99.7 percent over the *FY 2002 Revised Budget Plan* of \$134,886 and represents the County's annual share of costs associated with operations and upgrades of the system. The increase is primarily due to maintenance/service fees to recognize post-warranty maintenance agreements, contractually agreed upon annual increases, and the inability of NOVARIS to significantly offset, as in previous years, operating expenses with higher than normal interest earnings on fund balances set aside to pay for new equipment acquisition. These balances were derived from delays in the delivery of the automated fingerprint identification system and were subsequently utilized to reduce the Fairfax County contribution in FY 2000 and FY 2001, but are no longer available.

Participating Washington Metropolitan Area jurisdictions share costs associated with NOVARIS based on the sworn police population of each jurisdiction as approved by the NOVARIS Advisory Board on July 30, 1997. Fairfax County is entirely responsible for funding \$53,481 to support digital photography equipment and maintenance for its Mugshot System.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Partnership For Youth	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

The Fairfax County Board of Supervisors and the School Board implemented the Community Initiative to Reduce Youth Violence (CIRYV) in 1996 for the purpose of bringing the public and private sectors together to develop a shared vision and comprehensive plan for coordinating efforts to reduce youth violence. The Fairfax Partnership on Youth was created in 1997 as an outgrowth of the CIRYV. This agency seeks to reduce youth violence by facilitating a forum for public and private providers to collaborate, evaluate, and create programs, activities, and services to better integrate activities, fill gaps, and avoid duplication of efforts in the provision of services to youth in the community.

Among the types of initiatives undertaken by the Partnership for Youth include coordination of the Fairfax Mentoring Partnership, with the goal of serving 5,000 youth by 2005; provision of the Support on Suspension (S.O.S.) effort, a voluntary community-based program designed to provide students in grades 9-12 with an opportunity to stay abreast of academic work while out of school due to suspension; preparation of the brochure, *Community Resources for Youth and Their Families*, which is distributed to the Police Department and other agencies to use as a much-needed referral tool for parents and

## FUND 119 CONTRIBUTORY FUND

guardians when youth first get in trouble; and supervision of the Youth Mapping Project to develop a more comprehensive listing of available youth resources.

The Board of Supervisors first approved funding of \$50,000 for the Partnership for Youth's mentoring program in FY 2000. FY 2003 Fairfax County funding remains at that level.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
YMCA - Looking Glass II	\$22,875	\$23,104	\$23,104	\$0	\$0

Looking Glass II is a program that has operated since 1974 to offer long-term individual, family, and group counseling to juveniles in order to decrease delinquency. Although historically this group has received funding as a Contributory agency, the nature of the program is such that it is more appropriate to compete for funding in Fund 118, Consolidated Community Funding Pool (CCFP). The Board of Supervisors approved the implementation of this competitive funding process in FY 1997 to leverage County resources by addressing strategic priorities and avoiding unnecessary duplication of services. Although most human service programs were moved from contributory to competitive status in FY 1997, this one group remained to be transitioned. The FY 2003 budget will complete this process, resulting in a decrease of funding of \$23,104 in Fund 119, Contributory Fund, for this agency, which will be encouraged to compete within the CCFP.

<b>Subtotal Public Safety</b>	<b>\$90,351</b>	<b>\$207,990</b>	<b>\$207,990</b>	<b>\$319,333</b>	<b>\$319,333</b>
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### **Health and Welfare:**

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Health Systems Agency of Northern Virginia	\$79,800	\$86,750	\$86,750	\$86,750	\$86,750

Health Systems Agency (HSA) of Northern Virginia is a regional body charged with coordinating and improving the health care system for Northern Virginia. To accomplish this, the agency establishes short-term objectives and long-range goals, as well as prepares annual implementation plans. In addition, HSA reviews all health-related federal grant applications submitted by participating jurisdictions, as well as evaluates the need for new health services in the area. Member jurisdictions include the counties of Fairfax, Arlington, Prince William, and Loudoun, as well as the cities of Fairfax, Alexandria, Manassas and Falls Church. Funding contributions to HSA from local jurisdictions are encouraged but are not required.

The Health Systems Agency established a per capita contribution standard of \$0.10 approximately ten years ago. Although Fairfax County has grown significantly in population since that time, the Health Systems Agency's local jurisdiction contribution requests have remained constant due to contributions from other sources. In FY 2003, revenues of \$442,599 are projected to be received from four sources: the Virginia Department of Health, \$192,000 or 43.4 percent; grants and contracts, \$95,000 or 21.5 percent; and interest earnings and miscellaneous income of \$6,243 or 1.4 percent. The total contributory amount of \$149,356 from local jurisdictions represents approximately 33.7 percent of revenues received by the Health Systems Agency. Fairfax County is the largest local government contributor, providing \$86,750 or 58.1 percent of the support received from the local government units.

## FUND 119 CONTRIBUTORY FUND

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The FY 2003 Fairfax County funding amount for the Health Systems Agency is \$86,750, which is the same level as the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia Healthcare Center/District Home of Manassas	\$392,550	\$512,789	\$512,789	\$639,553	\$544,998

The counties of Fairfax, Fauquier, Loudoun, and Prince William as well as the City of Alexandria established the Northern Virginia Healthcare Center Commission in 1987. Each jurisdiction is represented by a member on the Commission, which operates a long-term healthcare facility that opened in May 1991 and maintains 175 nursing home beds at the Northern Virginia Healthcare Center (nursing facility). The Northern Virginia Healthcare Center provides nursing care on a 24-hour basis, which includes professional observation, administration of medications, and physician-prescribed treatments. Other services include special diets, recreational activities, physical and occupational therapy, and arrangements for physician, laboratory, and radiology services.

The facility is adjacent to the adult care residence (District Home), which is operated through an agreement with Birmingham Green Adult Care Residence. The 60-bed facility is also under the auspices of the Commission. This facility primarily provides room and board, along with assistance in activities of daily living for the aged and homeless. Nursing consultation is available, and medical services are arranged either through the staff of the nursing home or other community services. Residents are admitted based on sponsorship by their jurisdiction's Public Welfare/Social Services Department. The District Home is a shelter for the aged and homeless who are indigent but self-sufficient, mobile, and independent in their activities.

Operating costs for the facility are primarily covered through the Medicaid and General Relief programs at the maximum rates established by the State. To the degree that these funds are inadequate to cover the full costs of the operation of the facility, the sponsoring jurisdictions then subsidize the home on a user formula basis. The combined facilities are commonly known as Birmingham Green.

The total FY 2003 Fairfax County recommended funding for these facilities is \$639,553, which is an increase of \$126,764 or 24.7 percent over the *FY 2002 Revised Budget Plan*. This increase is due to a fairly significant increase of 64.9 percent in the subsidy rate for the nursing facility from \$7.70 per day to \$12.70 per day. Although overall budgeted costs per resident day for this facility are anticipated to increase \$8.52 or 5.9 percent, from \$145.14 in FY 2002 to \$153.66 in FY 2003, chiefly due to Personnel Services increases to attract and retain staff, the Medicaid payment rate is projected to increase only 1.4 percent. The local subsidy of \$7.70 had remained the same since 1996, while Medicaid payment rate increases have also not kept pace with actual costs of providing the services. The funding level is based upon current and projected utilization of the two facilities, taking into account the number of Fairfax County residents and the approved per diem rates. Each jurisdiction pays for Personnel Services and Operating Expenses at a level proportionate to the number of the jurisdiction's residents at the home. The estimated contributions included in this budget are for planning purposes. Each jurisdiction is billed for its utilization based on the actual number of beds per day, month, and year.

As part of their deliberations on the FY 2003 budget, the Board of Supervisors reduced funding for the Northern Virginia Healthcare Center/District Home by \$94,555 to \$544,998 based on current year utilization and anticipated fund balance associated with this contributory agency.



## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Small Business Employees Health Insurance Demonstration Project	\$0	\$0	\$114,022	\$0	\$0

Funding in the amount of \$114,022 was carried over from FY 2001 for the Small Business Employees Health Insurance Demonstration Project to assist with the planning and development of a demonstration project to provide a basic health care plan offered to employees of small businesses located in Northern Virginia. Three of the four options identified with the study are consistent with the objectives of the Community Access Program (CAP) grant provided to Fairfax County by the U.S. Department of Health and Human Services. The amount carried over will be used in FY 2002 to supplement the grant by redefining and improving the eligibility system for all health care providers within the network – public, nonprofit, and private providers. Since these funds are anticipated to be expended during FY 2002, no FY 2003 funding is recommended.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Vanguard Services Unlimited Facility	\$0	\$350,000	\$350,000	\$0	\$0

Funding in the amount of \$350,000 was included in FY 2002 for Vanguard Services Unlimited for non-recurring (one-time) capital costs associated with the replacement of the Phoenix Program building in Arlington, Virginia. Vanguard Services Unlimited, a non-profit, community-based organization, offers treatment and recovery services to individuals and their families who are suffering from the effects of substance abuse. Vanguard has provided treatment and recovery services for individuals who are unable to afford the cost of services in the Northern Virginia and greater mid-Atlantic region for over 30 years.

Since FY 2002 funding was designated as non-recurring, no FY 2003 funding is recommended.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Volunteer Center	\$230,929	\$230,929	\$230,929	\$230,929	\$230,929

The Volunteer Center is a private, nonprofit corporation created in 1975 and incorporated in the Commonwealth of Virginia. The center promotes volunteerism through a network of over 680 nonprofit agencies by mobilizing people and other resources to improve the community. Its primary goals are: to assist private nonprofit and public agencies in developing strong, efficiently managed organizations and volunteer programs; to increase citizens' direct service participation in the community; and to increase the public's awareness of both the need for and the benefits of volunteer service to the Fairfax County community. The center receives funding from Fairfax County as its sole local government source. In addition to the annual contribution of \$230,929, Fairfax County provides in-kind office space to the center at 10530 Page Avenue, the value of which is estimated to be \$25,500. Therefore, the total County contribution represents 49.0 percent of the estimated \$523,429 in projected revenues/support for this agency in FY 2003.

## FUND 119 CONTRIBUTORY FUND

The Fairfax County FY 2003 funding amount for this agency of \$230,929 is consistent with the *FY 2002 Revised Budget Plan*.

<b>Subtotal Health and Welfare</b>	<b>\$703,279</b>	<b>\$1,180,468</b>	<b>\$1,294,490</b>	<b>\$957,232</b>	<b>\$862,677</b>
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### **Parks, Recreation and Cultural:**

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Arts Council of Fairfax County	\$200,737	\$201,400	\$201,400	\$204,362	\$204,362

The Arts Council of Fairfax County is a private, nonprofit organization whose goals are to encourage, coordinate, develop, and meet the needs of County residents and organizations for cultural programs. It develops and maintains a broad range of visual and performing arts programs designed to contribute to the growth of an integrated area-wide cultural community. It also supports and encourages the development of local artists and organizations by providing opportunities to reach new audiences through participation in Arts Council-sponsored activities.

The FY 2003 Fairfax County contribution of \$204,362 to this agency is an increase of \$2,962 or 1.5 percent over the *FY 2002 Revised Budget Plan* to fund salary adjustments and represents 19.5 percent of the total projected revenue of \$1,046,962. Other revenue sources include the Fairfax County Arts Group funding, \$120,000; the Virginia Commission Challenge Grant, \$64,500; the Virginia Commission Government Grant, \$5,000; contributions and other grants, \$310,000; membership fees, \$20,000; program fees, \$270,000; equipment/space rental, \$18,000; video production, \$30,000; interest, \$5,000; and other miscellaneous charges, \$100; in addition to a beginning balance of \$76,758.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Arts Council of Fairfax County - Arts Groups Grants	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000

In 1980, the Arts Council Advisory Panel was established to institute a grant system for County arts organizations. The Advisory Panel is the official entity established by the Arts Council for evaluating and ranking all art requests for funds, support services, and facilities support from the Fairfax County government. This 24-member panel reviews all applications from local arts organizations, and based on eligibility and evaluating criteria, makes recommendations to the County Board of Supervisors for approving grants. It also encourages County arts organizations to seek contributions from a wide range of sources.

The total FY 2003 funding included for the Arts Council of Fairfax County - Arts Groups Grants is \$120,000, which is consistent with the *FY 2002 Revised Budget Plan*.

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Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Dulles Air and Space Museum	\$300,000	\$300,000	\$300,000	\$300,000	\$240,000

In FY 2000, the Smithsonian National Air and Space Museum requested a funding commitment from Fairfax County for the Dulles Center project. The fundraising efforts to construct the building, scheduled to open in FY 2004, total \$130 million. It is projected that the Dulles Center will attract an annual visitorship of 3,000,000 and bring income to the area. Education will be a vital part of the mission of the Center. There will be classrooms and expanded programs for educators and students within the County and beyond. The goal will be to teach young people about America's aviation and space heritage and emphasize the importance of technology. A total of \$8 million in federal funds has been allocated for planning and design. The Commonwealth of Virginia has committed \$39 million for the development of the infrastructure, and work on the site design was completed in the spring of 1999.

In FY 2003, an amount of \$300,000 was recommended for the Smithsonian National Air and Space Museum Dulles Center, which is the same level as FY 2002. However, as part of their deliberations on the FY 2003 budget, the Board of Supervisors reduced the contribution for the Dulles Air and Space Museum by \$60,000 to \$240,000. Future County funding will be reviewed on an annual basis.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Fairfax Symphony Orchestra	\$229,975	\$238,004	\$238,004	\$246,964	\$246,964

The Fairfax Symphony Orchestra (FSO) is a nonprofit organization chartered by the Virginia State Commission in 1966. A mixture of public and private contributions supports the orchestra. The FSO provides County residents with the opportunity to hear and learn about symphonic and ensemble music. The orchestra sponsors a variety of programs, including its own concert series, programs in the public schools, master classes for young music students, chamber orchestra for young adults, and the special music collection in the Fairfax County Public Library.

The County's FY 2003 contribution to the Fairfax Symphony is \$246,964, an increase of \$8,960 or 3.8 percent over the *FY 2002 Revised Budget Plan* of \$238,004. This increase is to address Fairfax County's share of Personnel Services adjustments. Other revenue sources include private contributions, grants, and fees.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia Regional Park Authority	\$1,456,686	\$1,585,771	\$1,585,771	\$1,680,636	\$1,680,636

The Northern Virginia Regional Park Authority (NVRPA) is a multi-jurisdictional, special-purpose agency established to provide a system of regional parks for the Northern Virginia area. It operates a combined 19 major regional parks and manages various historic and conservation-oriented facilities, lands, trails, and recreational facilities. The parks include: Algonkian, Brambleton, Bull Run, Fountainhead, Meadowlark Gardens, Carlyle House, Cameron Run, Hemlock Overlook, Pohick Bay, Upton Hill, Potomac Overlook, Red Rock, Sandy Run, and W&OD Railroad Park. In addition, NVRPA owns and preserves over 10,000 acres of land. It is estimated that in FY 2003, approximately 80 percent of NVRPA's funding will come from park revenues and 20 percent from the Park Authority's six member jurisdictions. This

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means that every local dollar invested is matched by four generated through park revenues. The local jurisdictions participating include the cities of Falls Church, Fairfax, and Alexandria, and the counties of Arlington, Loudoun, and Fairfax.

Current projections indicate that \$4,009,737 will be expended from the NVRPA's General Fund and \$9,165,093 will be expended from the NVRPA's Enterprise Fund for a total of \$13,174,830. The NVRPA is asking member jurisdictions for \$2,580,432, which is an increase of \$191,143 over the FY 2003 contribution of \$2,389,289. This represents an aggregate 8.0 percent increase from jurisdictions. The total FY 2003 Fairfax County funding for the Northern Virginia Regional Park Authority is \$1,680,636, which is \$94,865 or 6.0 percent over the *FY 2002 Revised Budget Plan* of \$1,585,771.

Fairfax County comprises 65.13 percent of the total population served by this agency projected for FY 2003, which is a slight decrease from the 66.37 percent figure for the FY 2002 budget. Localities' contributions are based upon their percentage of the total population as provided by the U.S. Bureau of the Census.

It should be noted that, in addition to the operating contribution, an amount of \$2,250,000 has been included in Fund 306, Northern Virginia Regional Park Authority, as the FY 2003 annual capital contribution.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Reston Historic Trust	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

During deliberations on the FY 2000 Advertised Budget Plan, the Board of Supervisors approved \$20,000 in non-recurring (one-time) funding for a public/private partnership with Reston Historic Trust to assist in the operational costs of the Reston Museum, located at Lake Anne Plaza. The museum has evolved as a focal point in the community, hosting special events, weekend programs and lectures, and providing exhibits which depict Reston's past and future. Consequently, as part of their deliberations on the FY 2001 Advertised Budget Plan, the Board approved recurring funding of \$20,000 to continue the public/private partnership with Reston Historic Trust in support of the museum. In FY 2003, the agency will continue its efforts on revitalization, education, and community outreach.

The County's FY 2003 contribution to the Reston Historic Trust is \$20,000, which is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
The Claude Moore Colonial Farm	\$31,500	\$31,500	\$31,500	\$31,500	\$31,500

Located in McLean, the Claude Moore Colonial Farm at Turkey Run is designated a historical site. It is the only privately operated national park in the United States. The park's 18<sup>th</sup> Century living history family farm site authentically and realistically recreates the social, technological, environmental, and cultural living conditions faced by Northern Virginians of ordinary means in 1771. For 27 years, it has offered a rare, hands-on learning experience about the basics of life, food, shelter, and the environment during the Colonial period. Currently, staff is creating a new "Colonial Day" handbook for Fairfax County and others studying colonial Virginia history. These materials will be available free on the Farm's website.

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The FY 2003 level of support of \$31,500 is consistent with the *FY 2002 Revised Budget Plan*. This support provides a critical component in an operating budget generated primarily from weather-dependent, self-supporting programs, and fundraising events. The contribution will help ensure continuation of Farm programs to Fairfax County residents – especially the Environmental Living Program, the Colonial Experience Program, the school visits to the 18<sup>th</sup> Century Farm Site, the developing horticultural and animal education programs, and the 18<sup>th</sup> Century Market Fairs, along with the special-focus monthly programs on the Farm Site. The County's contribution represents 7.4 percent of the Farm's projected revenue of \$426,500 for FY 2003. Other revenue sources include program fees, pavilion rentals, membership dues, endowment income, and contributions from the National Park Service and private donations.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Town of Vienna Teen Center	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000

The Vienna Teen Center is operated by the Town of Vienna Parks and Recreation Department. The Center provides local teenagers with positive, supervised recreational and educational programs and activities. Contributions made by the County assist the Town of Vienna in the operation and improvement of the Center. The contributions supplement expenses for staffing the Teen Center, programming, and the purchase of materials, equipment, and supplies.

During their deliberations on the *FY 2001 Advertised Budget Plan*, the Board of Supervisors approved \$40,000 in funding for the Teen Center. The amount included \$20,000 to supplement operational expenses at the center including the purchase of capital equipment and \$20,000 for the expansion of teen programs, activities and special events and staff required for planning, implementing, and supervising the expanded operations. The FY 2003 contribution of \$40,000 represents approximately 33.8 percent of the Center's projected expenditure and revenue requirements of \$118,450 and is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Virginia Opera Company	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000

The Virginia Opera Company fosters appreciation of the arts through a variety of educational programs offered to schoolchildren. In FY 2003, the Virginia Opera Company anticipates increasing its schedule from three to four productions. It is estimated that individuals, corporations, foundations, and government sources contribute approximately 43 percent of the Virginia Opera Company's funding. The remaining 57 percent is earned revenue.

In FY 2001, the Virginia Opera Company received a contribution of \$25,000, which was consistent with the *FY 2000 Revised Budget Plan*. As a part of *FY 2000 Carryover Review*, the Board of Supervisors approved non-recurring funding of \$25,000 to support the agency's operations and educational program. The total FY 2003 contribution for the Virginia Opera Company is recurring funding of \$25,000, which is consistent with the *FY 2002 Revised Budget Plan*. The contribution represents approximately 2.4 percent of the Opera Company's projected expenditure and revenue requirements of \$1,059,173 for FY 2003.

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Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Wolf Trap Foundation for the Performing Arts	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

This is a private/public partnership founded in 1968 between the Wolf Trap Foundation and the National Park Service for the operation of the Wolf Trap Farm Park for the Performing Arts in Vienna, Virginia. The partnership was founded through a gift of land to the United States Government. The National Park Service maintains the property and conducts parking and audience management. The Foundation, with a \$22 million budget, is responsible for all other aspects of running the facility, including the presentation of a wide variety of performances and education programs. Foundation programs reach approximately 500,000 people in Fairfax County each year at two sites: the Filene Center, a 7,000-seat outdoor amphitheater in a park-like setting, and the Barns of Wolf Trap, two 18<sup>th</sup> Century barns reconstructed at Wolf Trap using original building materials and techniques.

Since 1999, Fairfax County has contributed \$25,000 to Wolf Trap to support the Foundation's efforts to provide Fairfax County citizens with access with the best possible performing arts and to position Fairfax County nationally as a leader in the arts and arts-in-education. The amount is not based on a formula, per capita, or any other formal agreement. The FY 2003 Fairfax County contribution of \$25,000 is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Fort Belvoir National Army Museum	\$0	\$0	\$25,000	\$0	\$0

During their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors approved a non-recurring (one-time) contribution of \$25,000 to support lobbying efforts to establish the National Army Museum at Fort Belvoir in Mount Vernon. The funding will support such expenses as postage, preparation of a brochure, reproduction costs, videos, a reception, and other related activities and materials. During October 2001, Fort Belvoir was selected as the future museum site by the Secretary of the Department of Defense. It is anticipated that such a facility will benefit the County and the Northern Virginia area by increasing tourism to the region. Since the Board of Supervisors designated FY 2001 funding as non-recurring, no FY 2003 contribution is recommended.

<b>Subtotal Parks, Recreation &amp; Cultural</b>	<b>\$2,473,898</b>	<b>\$2,586,675</b>	<b>\$2,611,675</b>	<b>\$2,693,462</b>	<b>\$2,633,462</b>
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# FUND 119 CONTRIBUTORY FUND

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## Community Development:

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Architectural Review Board	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500

The Architectural Review Board (ARB) administers the Historic Overlay District provisions in the County's Zoning Ordinance and advises the Board of Supervisors (BOS) on other properties that warrant historic preservation through historic district zoning, proffers, or easements. There are now 13 Historic Overlay Districts, with the potential for 5 more. The ARB is comprised of 11 members who have demonstrated knowledge and interest in the preservation of historical and architectural landmarks.

The amount funded in FY 2003 is \$3,500, which is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Commission for Women	\$7,116	\$6,916	\$6,916	\$6,916	\$6,916

The Commission for Women is an 11-member board created by the Board of Supervisors in 1971 to promote the equality of women and girls in Fairfax County, to advise the Board of Supervisors on the concerns of Fairfax County's women and girls, and to communicate those concerns to the general public. The Commission also presents possible solutions and policy reforms for problems that affect women and girls, and assists in developing programs and services that meet the needs of all the County's women. In addition, the Commission supports efforts to provide information to female business owners.

The total FY 2003 Fairfax County contribution to the Commission for Women is \$6,916, which is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Fairfax County History Commission	\$26,022	\$26,022	\$26,022	\$26,022	\$26,022

The History Commission was created by the Board of Supervisors in 1969 to advise County government and generally promote the public interest in matters concerning the history of Fairfax County. There are 21 members who are appointed by the Board of Supervisors for three-year terms and who may be reappointed. The Commission engages in educational, preservation, and research activities to promote interest in the County's historical past and also provides advisory and liaison services to ensure preservation of historic County records and sites. Major programs include: educational activities, cooperative ventures with local universities in implementing history programs, liaison functions with State/National historic preservation organizations, historic record indexing projects, archaeology programs, and expansion of photographic archives.

The FY 2003 Fairfax County funding included for this agency is \$26,022, which is consistent with the *FY 2002 Revised Budget Plan*.

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Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Celebrate Fairfax, Incorporated	\$21,017	\$22,597	\$22,597	\$23,758	\$23,758

Celebrate Fairfax, Incorporated was formed to develop educational or entertainment products, services, and events that promote a sense of community among those who live or work in Fairfax County and to coordinate the annual Fairfax Fair. This urban fair symbolizes unity among the civic, business, and governmental sectors and demonstrates how public and private partnerships can work together to provide the best for the citizens of Fairfax County at a low cost. The Corporation also produces "Fall for Fairfax," Fairfax County's annual environmental festival sponsored by the Fairfax County Board of Supervisors.

An amount of \$23,758 is funded for FY 2003 to be used for clean-up costs associated with the Fairfax Fair pursuant to the Memorandum of Agreement between the County Board of Supervisors and Celebrate Fairfax, Inc. This amount represents an increase of \$1,161 or 5.1 percent over the *FY 2002 Revised Budget Plan* of \$22,597 and is attributable to salary increases for staff associated with the collection and disposal of waste tonnage collected at the Fairfax Fair.

It should be noted that Celebrate Fairfax, Inc. receives a high level of community and corporate support, both financial and in-kind. It is anticipated that the Corporation will also continue to receive significant in-kind support from various County agencies in FY 2003 to support the Fairfax Fair.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia Community College	\$102,248	\$101,550	\$101,550	\$100,132	\$100,132

Northern Virginia Community College (NVCC) is a comprehensive institution of higher education offering programs of instruction generally extending not more than two years beyond the high school level. The College currently has five campuses (Alexandria, Annandale, Loudoun, Manassas, and Woodbridge) with permanent facilities constructed on each site. Each year, the College serves more than 60,000 students in credit-earning courses and 25,000 students in non-credit (continuing education) activities.

NVCC projects FY 2003 expenditures of \$187,429 for base operating requirements. This amount includes \$166,429 for General Administration (President's Office, College Board travel and memberships, student scholarships, loans, and grants), \$18,000 for Community Services (community information), and \$3,000 for a contingency reserve. The base, which is funded by the governing bodies of the local jurisdictions served by the College and any fund balances, supports additional services which cannot be provided under the College's annual State fiscal appropriations. For example, local funding provides for increased matching loan funds and support of community service activities. This local funding is for Operating Expenses only and is not applied toward Personnel Services. The local jurisdictions served by the College are requested to contribute their share of the College's base expenditure, which is calculated on a per capita basis as reported by the College using population figures from the Weldon Cooper Center for Public Service.



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## CONTRIBUTORY FUND

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The FY 2003 Fairfax County contribution to this agency for operations and maintenance is \$100,132, a decrease of \$1,418 or 1.4 percent, due primarily to shifts in population among the contributing jurisdictions. This amount reflects the County's share of the services provided to Fairfax County residents as reported by the College and is 53.4 percent of the College's base expenditure requirement for FY 2003. In addition, County funding of \$678,824 will be included in Fund 303, County Construction, for an annual capital contribution to the College as part of a proposed three-year program to phase in the per capita contribution for capital improvements to \$1 per capita. In FY 2003, the County contribution would be \$0.70 per capita, increasing to \$0.80 in FY 2004 and \$0.90 in FY 2005 until it is fully funded at \$1.00 per capita in FY 2006.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia Soil and Water Conservation District	\$410,957	\$361,874	\$361,874	\$351,112	\$351,112

The Northern Virginia Soil and Water Conservation District (NVSWCD) is an independent subdivision of State government authorized by the Code of Virginia to provide leadership in the conservation and protection of Fairfax County's soil and water resources. Technical assistance and information compiled by this organization are made available to State and local government agencies and private citizens. The goal of the NVSWCD is to continue to improve the quality of the environment and general welfare of the citizens of Fairfax County by providing them with a means of dealing with soil, water conservation, and related natural resource problems. It provides County agencies with comprehensive environmental evaluations for proposed land use changes with particular attention to the properties of soils, erosion potential, drainage, and the impact on the surrounding environment.

In addition to the base operating contribution, the Board of Supervisors approved an additional contribution of \$180,000 for conservation efforts in FY 2001. This amount included \$160,000 for a public/private partnership with the NVSWCD to support the cost of soil mapping the southeastern portion of the County in partnership with the Fairfax County Office of Site Development Services, and \$20,000 to match monies from the State, which allowed NVSWCD to employ a watershed specialist on a full-time basis. The position was previously employed on a part-time basis and was supported by State contributions. The position coordinates and trains volunteer stream monitors and coordinates the County's Stream Protection Strategy staff. It was projected that the County's watershed and stream monitoring efforts would benefit from a full-time watershed specialist providing a tremendous amount of vital information at a nominal cost to the County. A delay in finalizing the agreement with the U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS) resulted in the need to carry over \$160,000 of the soils mapping project funds into FY 2002. It is now anticipated that \$125,000 of the annual \$195,000 cost will be expended in FY 2002 from the carryover amount of \$160,000 in addition to \$95,000 budgeted for FY 2002, for total FY 2002 County funding of \$255,000. It is anticipated that \$130,000 will be carried over from FY 2002, resulting in the requirement for an FY 2003 County special contribution for this project of \$65,000.

NVSWCD projects FY 2003 expenditures of \$414,539 for its base operating requirements. The FY 2003 County share for base operating requirements is \$286,112. With the \$65,000 special contribution detailed above, the FY 2003 County contribution totals \$351,112 or 57.6 percent of the agency's FY 2003 anticipated revenues to support expenditures totaling \$609,539. This represents an overall decrease of \$10,762 or 3.0 percent from the *FY 2002 Revised Budget Plan*. Other revenue sources include the State, NVSWCD, grants, interest, and other miscellaneous revenues, as well as a beginning balance of \$228,515.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia 4-H Education Center	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

The Northern Virginia 4-H Educational Center was developed in cooperation with the Virginia Cooperative Extension Service. The Center currently serves 19 localities in Northern Virginia with approximately 50 percent of the program participants being Fairfax County residents. This educational and recreational complex for youth and adults residing in Northern Virginia is located in Front Royal, Virginia. County funding will be used toward capital improvements such as swimming pool renovation, computer lab upgrade, and roadway resurfacing, as well as helping to minimize camping fees so more young people can attend.

The total FY 2003 Fairfax County funding included for this agency is \$25,000, which is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Occoquan Watershed Monitoring Program	\$76,040	\$79,814	\$79,814	\$86,909	\$86,909

The Occoquan Watershed Monitoring Program (OWMP) and the Occoquan Watershed Monitoring Laboratory (OWML) were established to ensure that water quality is monitored and protected in the Occoquan Watershed. The cost of the OWMP is equally divided between water supply and sewage users. As a result, 50 percent of Operating Expenses is supported by the Fairfax County Water Authority and 50 percent by the participants: Fairfax, Fauquier, Loudoun, and Prince William counties, and the cities of Manassas and Manassas Park. The Watershed Monitoring Program Funding Agreement of 1988 requires that Fairfax County provide 12.5 percent of the direct costs.

The total amount included for Fairfax County's FY 2003 share is \$86,909 based upon agency projections. This represents an increase of \$7,095 or 8.9 percent over the *FY 2002 Revised Budget Plan* of \$79,814. In addition, it should be noted that with the waiver of the agency's budgeted indirect costs by Virginia Tech, the Fairfax County contribution represents 10.15 percent of the agency's total budget.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Southeast Fairfax Development Corporation	\$142,250	\$142,250	\$142,250	\$142,250	\$142,250

The Southeast Fairfax Development Corporation (SFDC) is a private, nonprofit organization established to combat community deterioration by assisting and implementing programs, projects, and activities designed to foster economic development, thereby ameliorating conditions of physical decline and chronic unemployment in the Route 1 Corridor of Fairfax County. The SFDC's first objective is to "develop and implement marketing and promotion programs aimed at improving the image and increasing the market share of the Richmond Highway business community." Toward that objective, the SFDC, in conjunction with the Economic Development Authority and the Fairfax County Department of Housing and Community Development (DHCD), completed a new Richmond Highway marketing brochure and

## FUND 119 CONTRIBUTORY FUND

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organized an investors' bus tour in April 2001 to highlight development opportunities. As part of its second objective, the SFDC assists developers in land assembly, securing public approvals, financing, and managing the redevelopment of surplus publicly-owned sites. SFDC maintains an extensive database of information that is valuable to developers in making decisions to locate in the Richmond Highway corridor. Finally, the SFDC's third objective involves land planning. SFDC took part in a major Comprehensive Plan Review, which resulted in approval of its 43 nominations during the last annual plan review cycle.

SFDC continues to foster growth in existing businesses, while simultaneously promoting the physical renovation of the area through initiatives involving beautification, developmental planning, and ongoing market studies and needs assessments. The total FY 2003 Fairfax County contribution for SFDC is \$142,250, which is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
VPI/UVA Education Center	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

In FY 1995, Fairfax County signed an agreement with the City of Falls Church, the Virginia Polytechnic Institute and State University (VPI), and the University of Virginia (UVA) to provide support for a new Education Center to be constructed in Falls Church. As part of this agreement, the Board of Supervisors agreed to waive all development/regulatory fees and costs, and provide review and inspection services necessary for the development of this center. In addition to one-time FY 1996 sewer availability and connection charges of \$70,881, the County agreed to contribute an annual amount of \$50,000 toward the facility, to be paid each year for 20 years, commencing in FY 1995. The total value of this 20-year contribution will be \$1,000,000.

The total FY 2003 Fairfax County contribution for the VPI/UVA Education Center is \$50,000, which is consistent with the *FY 2002 Revised Budget Plan*.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Women's Center of Northern Virginia	\$29,942	\$29,942	\$29,942	\$29,942	\$29,942

The Women's Center is a private, nonprofit organization that provides personal and professional development services to women in Northern Virginia. Since FY 1978, the Board of Supervisors has contributed to this center in order to provide free or sliding-fee scale services to Fairfax County female residents who are unemployed, separated, abandoned, or divorced and the head of a household. Services include individual and group workshop sessions for women covering such areas as divorce, separation, financial planning, and legal rights. Approximately 72 percent of the services provided by the Center are for County residents. The orientation of the Center is psychological and emotional support.

The total FY 2003 Fairfax County contribution included for this agency is \$29,942, which is consistent with the *FY 2002 Revised Budget Plan*.

## FUND 119 CONTRIBUTORY FUND

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Washington Area Housing Partnership	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000

This contribution represents membership fees in the Washington Area Housing Partnership, a component of the Metropolitan Washington Council of Governments (COG). The organization is a regional, public/private housing partnership that addresses housing issues in the Washington Metropolitan Area. The Partnership undertakes a neighborhood initiative in each of the Northern Virginia, DC, and suburban Maryland regions each year.

During deliberations on the FY 1999 Advertised Budget Plan, the Board of Supervisors first approved recurring funding in the amount of \$4,000 for membership fees in the Washington Area Housing Partnership. In FY 2003, funding of \$4,000 is included based upon the aforementioned membership fee, which is unchanged from FY 2002.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Northern Virginia Conservation Trust Partnership	\$209,076	\$235,000	\$235,000	\$241,345	\$241,345

During their deliberations on the FY 2001 Advertised Budget Plan, the Board of Supervisors funded a non-recurring (one-time) amount of \$209,076 for the Northern Virginia Conservation Trust Partnership (NVCT) (formerly the Fairfax Land Preservation Trust). An amount of \$170,000 was funded to enable the County to further its conservation efforts and meet public need without creating new County positions. This amount included \$80,000 for land costs/purchases directly related to conservation easements, \$45,000 for public outreach funding to support staff and material for educating the public about conservation, and \$45,000 for administrative support for staff and materials for the management of Fairfax County conservation efforts. It was anticipated that the contribution amount would be partially matched by approximately \$75,000 in other contributions to the trust in FY 2001. The County's total contribution also included \$39,076 that was paid to the Park Authority to eliminate the balance of a loan obligation associated with seed money for the trust and office space provided by the Park Authority.

Based on the Fairfax County Board of Supervisors (BOS) strong interest in creating an expanded open space/conservation easement program, the Department of Planning and Zoning prepared a May 2000 report to the BOS on open space easements suggesting that an effective way to expand existing land conservation efforts was via a public/private partnership with the NVCT. On October 30, 2000, the BOS directed staff to pursue a public/private partnership with the NVCT to outsource the County's Open Space Easement Program and to include a recommendation for recurring funding in the FY 2002 annual operating budget. As the second year of recurring funding, \$241,345 is included for FY 2003, which represents an increase of \$6,345 or 2.7 percent over the *FY 2002 Revised Budget Plan* and includes an inflationary adjustment based on the CPI-U as specified in the Memorandum of Understanding between the County and the NVCT.

<b>Subtotal Community Development</b>	<b>\$1,107,168</b>	<b>\$1,088,465</b>	<b>\$1,088,465</b>	<b>\$1,090,886</b>	<b>\$1,090,886</b>
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# FUND 119 CONTRIBUTORY FUND

**Nondepartmental:**

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Fairfax Public Law Library	\$57,657	\$57,657	\$57,657	\$57,657	\$57,657

The mission of the Fairfax Public Law Library is to assist non-attorneys as well as members of the legal community with legal research inquiries. The legal resources available in the Law Library are not available to the public at any other single location within the County. The Law Library receives over 70 percent of its funding from assessments of \$4 on civil case filings. The annual contribution from the County is provided to assist the Law Library with operational costs.

During their deliberations on the FY 1999 Advertised Budget Plan, the Board of Supervisors approved \$20,000 to support the agency's operating cost. As part of the FY 2000 Carryover Review, an additional \$37,657 in recurring funding was included due to a projected decrease in its primary source of funding, fee assessments on civil cases filed in the General District and District Court, for total funding of \$57,657.

Located in the Fairfax County Judicial Center, the Fairfax Public Law Library assists the public as well as members of the legal community with locating sources for legal information and provides bibliographic instruction. In addition to the collection, the Law Library has four carrels (work stations) dedicated to providing general information on divorce, immigration, estate planning, and employment for patrons, and five computer work stations where the public may access legal materials on CD-ROMs as well as online databases. The Fairfax County Public Library is providing the Law Library with eight new computers with Internet connection through Fairfax County in FY 2002 (five for the public and three for staff). In FY 2003, the Fairfax Public Law Library projects it will serve more than 70,000 patrons.

Revenue sources of \$289,357 include \$207,000 from civil case filing fees, \$57,657 from the Fairfax County Contributory Fund 119, \$4,000 from Fairfax Bar contributions, \$12,000 from Friends of the Law Library donations, \$3,700 from library services, and \$5,000 from miscellaneous income.

The total FY 2003 Fairfax County funding for this agency is \$57,657, which is consistent with the FY 2002 Revised Budget Plan.

Fairfax County	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Culmore Day Laborer Project	\$0	\$0	\$15,000	\$0	\$0

As part of the FY 2001 Carryover Review, the Board of Supervisors approved a non-recurring (one-time) amount of \$15,000 for a public/private partnership in the Culmore area to assist day work laborers with training to improve their skills in order to enhance their employability. The Hispanic Committee will provide this training and is the recipient of this County contribution. Since FY 2002 funding was approved as a non-recurring expenditure, no recurring funding has therefore been included for FY 2003.

<b>Subtotal Nondepartmental:</b>	<b>\$57,657</b>	<b>\$57,657</b>	<b>\$72,657</b>	<b>\$57,657</b>	<b>\$57,657</b>
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<b>Total County Contributions</b>	<b>\$5,927,929</b>	<b>\$6,682,638</b>	<b>\$6,845,586</b>	<b>\$6,736,482</b>	<b>\$6,578,927</b>
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# FUND 119 CONTRIBUTORY FUND

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 119, Contributory Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,446</b>	<b>\$122,498</b>	<b>\$122,498</b>
Transfer In:					
General Fund (001) <sup>1</sup>	\$6,198,375	\$6,682,638	\$6,697,638	\$6,613,984	\$6,456,429
Total Transfer In	\$6,198,375	\$6,682,638	\$6,697,638	\$6,613,984	\$6,456,429
<b>Total Available</b>	<b>\$6,198,375</b>	<b>\$6,682,638</b>	<b>\$6,968,084</b>	<b>\$6,736,482</b>	<b>\$6,578,927</b>
Expenditures:					
Legislative-Executive Functions/Central Services Agencies	\$1,495,576	\$1,561,383	\$1,570,309	\$1,617,912	\$1,614,912
Public Safety	90,351	207,990	207,990	319,333	319,333
Health and Welfare	703,279	1,180,468	1,294,490	957,232	862,677
Parks, Recreational and Cultural	2,473,898	2,586,675	2,611,675	2,693,462	2,633,462
Community Development	1,107,168	1,088,465	1,088,465	1,090,886	1,090,886
Nondepartmental	57,657	57,657	72,657	57,657	57,657
Total Expenditures	\$5,927,929	\$6,682,638	\$6,845,586	\$6,736,482	\$6,578,927
<b>Total Disbursements</b>	<b>\$5,927,929</b>	<b>\$6,682,638</b>	<b>\$6,845,586</b>	<b>\$6,736,482</b>	<b>\$6,578,927</b>
<b>Ending Balance</b>	<b>\$270,446</b>	<b>\$0</b>	<b>\$122,498</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Prior to FY 2001, funding to support the Contributory awards was appropriated within the General Fund to Agency 88, Contributory Agencies. Beginning in FY 2001, expenditures for the Contributory agencies were moved to Fund 119, Contributory Fund, which receives a transfer amount from the General Fund equaling expenditures.

# **CONTRIBUTORY FUND FUND 703 - NOVARIS**

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## **Non-Appropriated Funds**

Fairfax County exercises a fiduciary responsibility for the financial management and operation of the Northern Virginia Regional Identification System (NOVARIS). Therefore, this fund is displayed here for information. The Fairfax County contribution is made through the Contributory Fund. The total Fairfax County FY 2003 contribution of \$269,333 represents the County's annual share of costs associated with operations and upgrades of the system. Participating Washington Metropolitan Area jurisdictions share costs associated with NOVARIS based on the sworn police population of each jurisdiction as approved by the NOVARIS Advisory Board on July 30, 1997. Fairfax County is entirely responsible for funding in the amount of \$53,481 to support digital photography equipment and maintenance for its Mugshot System. See the NOVARIS Fund Statement on the next page.

# CONTRIBUTORY FUND FUND 703 - NOVARIS

## FUND STATEMENT

Fund Type G70, Trust and Agency Funds

Fund 703, Northern Virginia  
Regional Identification System (NOVARIS)

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$474,809</b>	<b>\$198,325</b>	<b>\$231,176</b>	<b>\$42,851</b>	<b>\$42,851</b>
Revenue:					
Interest on Investments	\$31,991	\$5,000	\$5,000	\$1,286	\$1,286
Fairfax County (Police and Sheriff)	17,476	134,886	134,886	269,333	269,333
Arlington County	3,935	30,373	30,373	48,605	48,605
Prince William County	3,753	28,965	28,965	46,353	46,353
City of Fairfax	696	5,372	5,372	8,597	8,597
City of Falls Church	342	2,642	2,642	4,228	4,228
City of Alexandria	3,046	23,508	23,508	37,620	37,620
Montgomery County	2,578	19,900	19,900	31,845	31,845
Prince Georges County	2,578	19,900	19,900	31,845	31,845
Total Revenue:	\$66,395	\$270,546	\$270,546	\$479,712	\$479,712
<b>Total Available</b>	<b>\$541,204</b>	<b>\$468,871</b>	<b>\$501,722</b>	<b>\$522,563</b>	<b>\$522,563</b>
Expenditures:					
Operating Expenses	\$62,973	\$177,122	\$177,122	\$230,814	\$230,814
Capital Equipment	215,711	228,268	228,268	228,268	228,268
Fairfax County Expenses Only: (Digital Photography Equipment and Maintenance) <sup>1</sup>	31,344	53,481	53,481	53,481	53,481
Total Expenditures	\$310,028	\$458,871	\$458,871	\$512,563	\$512,563
<b>Total Disbursements</b>	<b>\$310,028</b>	<b>\$458,871</b>	<b>\$458,871</b>	<b>\$512,563</b>	<b>\$512,563</b>
<b>Ending Balance</b>	<b>\$231,176</b>	<b>\$10,000</b>	<b>\$42,851</b>	<b>\$10,000</b>	<b>\$10,000</b>

<sup>1</sup> This represents the lease/purchase associated with the digital photography equipment paid for by Fairfax County only.



# FUND 120

## E-911

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$245,584 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. This reduction includes a decrease of \$245,584 in the General Fund Transfer, offset by an increase of \$245,584 in revenue due to an unanticipated reimbursement for radio hardware.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A net increase of \$613,038 due to an increase of \$2,216,250 in Personnel Services primarily to satisfy overtime demands placed on staff due to an 8.3 percent increase in call volume, partially offset by a decrease of \$1,191,847 in Operating Expenses primarily due to savings achieved in projected 9-1-1 computer system and telecommunication expenses, and a decrease of \$411,365 in Information Technology (IT) Projects mainly due to savings in actual project requirements.
- ◆ A decrease of \$881,785 in revenue primarily due to revised projections in E-911 fees based on FY 2001 actual collections as well as FY 2002 year-to-date receipts.
- ◆ An increase of \$1,494,823 in the General Fund Transfer which will totally offset the increase in expenditures and the decrease in revenue.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

This fund accounts for E-911 revenues and expenditures separately as stipulated by Virginia General Assembly legislation approved in 2000. Prior to FY 2001, E-911 fees were reflected in the General Fund and Fund 104, Information Technology. Fund 120, E-911, recognizes revenue from estimated E-911 fees and Commonwealth reimbursement associated with Wireless E-911. All expenditures allowable by law directly associated with the Public Safety Communications Center (PSCC) are billed directly to this fund. Information technology projects associated with the PSCC are also budgeted in this fund. A General Fund Transfer supports any difference between revenues and expenditures.

### **FY 2003 Initiatives**

FY 2003 funding in the amount of \$24,285,165 has been provided to support the E-911 program. Of this amount, \$4,666,094 is supported by a General Fund Transfer and \$19,619,071 is supported by E-911 fees, wireless reimbursement, interest income, and other reimbursement revenues. An amount of \$5,034,539 has been included for Information Technology initiatives associated with the PSCC. Details of specific projects are included on the Project Detail Table that follows. In addition to these specific projects, the County is reviewing requirements and possible funding alternatives for the expansion of the public safety radio system to enhance radio coverage capability.

# FUND 120

## E-911

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### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$695,828 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$201,484 in Personnel Services based on the FY 2003 Market Index of 2.67 percent is included for employees on the public safety pay scales (C, F, O and P), effective the first full pay period of FY 2003.
- ◆ An increase of \$1,313,948 in Personnel Services associated with extra pay and shift differential requirements for existing staff primarily due to increasing call volumes, as well as overtime requirements for staff training associated with the continued implementation of the Emergency Medical Dispatch program.
- ◆ An increase of \$478,013 in Operating Expenses primarily due to the following telecommunications expenses: continuing 9-1-1 service charges, full-year impact of 9-1-1 equipment charges, one-time 9-1-1 database charge, 6 months of post-warranty 9-1-1 system maintenance, and the Verizon-provided SONET redundant network that connects the eight trunked radio sites.
- ◆ Funding of \$5,034,539 for IT Project expenses, including \$1,667,342 to complete the mobile data communications system component of the CAD system, \$2,327,197 for the wireless voice radio project, \$520,000 to expand the pilot testing of portable hand held mobile data terminals, \$400,000 for the replacement of outdated voice logging equipment, and \$120,000 to create an onsite training facility to accommodate training requirements of PSCC staff.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$7,479,697 due to the carryover of unexpended IT Project balances in the amount of \$6,977,710 and an increase of \$501,987 in the Public Safety Communications Network Project to begin to provide sufficient radio coverage for Public Safety agencies.
- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$300,000 in Personnel Services to support additional overtime requirements for the PSCC staff.

# FUND 120 E-911

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 120, E-911

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,779,697</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
E-911 Fees	\$14,886,837	\$16,030,656	\$15,000,000	\$16,256,799	\$16,256,799
State Reimbursement (Wireless E-911)	1,621,624	1,979,879	2,319,277	2,729,562	2,729,562
Interest Income	368,472	538,605	348,078	387,126	387,126
Other Revenue	0	0	0	0	245,584
<b>Total Revenue</b>	<b>\$16,876,933</b>	<b>\$18,549,140</b>	<b>\$17,667,355</b>	<b>\$19,373,487</b>	<b>\$19,619,071</b>
Transfer In:					
General Fund (001)	\$2,587,445	\$3,796,353	\$5,291,176	\$4,911,678	\$4,666,094
Information Technology (104) <sup>1</sup>	7,491,485	0	0	0	0
<b>Total Transfer In</b>	<b>\$10,078,930</b>	<b>\$3,796,353</b>	<b>\$5,291,176</b>	<b>\$4,911,678</b>	<b>\$4,666,094</b>
<b>Total Available</b>	<b>\$26,955,863</b>	<b>\$22,345,493</b>	<b>\$30,738,228</b>	<b>\$24,285,165</b>	<b>\$24,285,165</b>
Expenditures:					
Personnel Services	\$8,295,238	\$9,250,752	\$11,767,002	\$11,762,012	\$11,762,012
Operating Expenses	4,385,575	7,010,601	5,818,754	7,488,614	7,488,614
IT Projects	6,495,353	6,084,140	13,152,472	5,034,539	5,034,539
<b>Total Expenditures</b>	<b>\$19,176,166</b>	<b>\$22,345,493</b>	<b>\$30,738,228</b>	<b>\$24,285,165</b>	<b>\$24,285,165</b>
<b>Total Disbursements</b>	<b>\$19,176,166</b>	<b>\$22,345,493</b>	<b>\$30,738,228</b>	<b>\$24,285,165</b>	<b>\$24,285,165</b>
<b>Ending Balance</b>	<b>\$7,779,697</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In FY 2001, funding for PSCC Information Technology projects was transferred from Fund 104, Information Technology, to Fund 120, E-911.

# FUND 120 E-911

IT0001	Public Safety Communications Network/Systems				
Total Project Estimate	Prior Year Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
TBD	\$18,026,006	\$6,495,353	\$13,563,837	<b>\$5,034,539</b>	TBD

This project was established in FY 1995 to replace and upgrade the County's critical Public Safety Communications Network (PSCN) and its component systems. Funding for this project is provided from E-911 fees. The network's component systems are vital for ensuring immediate and systematic response to emergencies, and replacement and enhancement is necessary to maintain performance, availability, reliability, and capacity for growth due to increases in County population and demand for public safety services. The PCSN supports emergency communications of the Police, Fire and Rescue, and Sheriff's departments. This includes public safety call taking (E-911, Cellular 911, non-emergency), dispatching, and all affiliated communications support. Two of the major technologies utilized are a Computer-Aided Dispatch (CAD) system with an integrated mobile data communications component and a wireless digital radio network for voice communications.

The CAD system is used to dispatch appropriate equipment and personnel to events and emergencies and to communicate and track up-to-date information in a rapidly changing environment. The mobile data communications component of CAD allows the dispatch of resources with minimal voice communications, provides field units direct access to local, state, and national data bases, and allows continuous contact with the Public Safety Communications Center (PSCC). This project replaces and upgrades CAD and its mobile data communications component originally implemented in 1986. The old systems are technologically obsolete, severely undersized, and at the end of their effective, supportable life cycle. Replacement ensures continued reliable operation of these critical systems, incorporates software, hardware, and user functionality advances made since the 1980's, and allows for future migration in capability as new technologies emerge.

Migration to the new digital radio network is necessary to accommodate growing public safety voice communications requirements and to remedy performance, coverage, fragmentation, and reliability problems associated with an aging, technologically obsolete system at the very end of its sustainable life cycle. Deficiencies in the old system severely impeded critical communications and safety in emergency situations. The new trunked wireless digital voice communications system consolidates all County public safety voice communication and is designed to address coverage, reliability, and operational limitations of the old system used by public safety agencies in the County. It provides capacity for growth and enhancement for the next twenty years.

FY 2003 funding is included for: the lease purchase payment and remaining consultant services to complete the mobile data communications system component of the CAD system (\$1,667,342) and the sixth year of a ten-year lease purchase payment for the wireless voice radio project (\$2,327,197). Funding is also included to expand the pilot testing of portable hand held mobile data terminals (\$520,000); to provide for the replacement of outdated voice logging equipment (\$400,000); and to create an onsite training facility to accommodate training requirements of PSCC staff (\$120,000). All of these projects are critical to the County's public safety emergency communications capabilities. These projects are entirely supported by E-911 fees.

**Return on Investment (ROI):** The return on investment for this project is realized by the performance, productivity, and effectiveness of public safety services in Fairfax County. Replaced and upgraded technology for these systems is critical to the safety of the public and the public safety personnel they support. They preserve the investments in technology that have been made and allow increased functionality, performance, and reliability to be achieved to facilitate responses to, and management of, emergencies. They mitigate the need for extraordinarily large additions of personnel that would be necessary to provide the same level of service and results without this technology. The increased access to important information, improvements to maintenance and reliability, increased capacity for growth, and enhanced functionality for users now and for the future built upon past investments, responds to critical existing requirements, and sets the stage for the next generation of public safety communications technology.

# FUND 191

## PUBLIC SCHOOL FOOD AND NUTRITION SERVICES

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved the *School Board's FY 2002 Third Quarter Budget Review* request to decrease expenditures by \$15,726 due to a reduction in State aid for the National School Lunch Program.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fairfax County Public Schools Food and Nutrition Services Fund totals \$49.6 million for all Food Service's operational and administrative costs. This fund is totally self-supporting and is operated under the Federally funded National School Lunch and Child Nutrition Acts. The Food and Nutrition Services program:

- Procures, prepares, and serves lunches and a la carte items to over 135,000 customers daily
- Offers breakfasts in 163 schools and centers
- Contracts meals to day care centers and private schools for all school-age child care programs
- Provides meals and dietetic consultation at senior nutrition sites and Meals on Wheels programs
- Delivers summer meals to children for low-income families in variety of settings such as community centers and apartments

Other responsibilities include nutrition education, enforcement of sanitary practices, specifications for food and equipment, and layout and design of kitchens in new schools.

The FY 2003 School Food and Nutrition Services Fund disbursements total \$49.6 million for all operating costs of food service, including administrative support. No General Fund support is required for the Food and Nutrition Services Fund as revenues are derived primarily from food sales and Federal and State aid.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.

# FUND 191

## PUBLIC SCHOOL FOOD AND NUTRITION SERVICES

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### FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 191, Public School Food  
and Nutrition Services

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 School Board's Advertised	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$12,438,224</b>	<b>\$6,719,517</b>	<b>\$10,395,824</b>	<b>\$7,273,093</b>	<b>\$7,273,093</b>
Revenue:					
Food Sales	\$33,499,535	\$33,872,592	\$33,872,592	\$34,885,094	\$34,885,094
Federal Aid	13,802,345	13,351,175	13,351,175	13,401,414	13,401,414
State Aid	763,948	781,476	765,750	765,749	765,749
Other Revenue	608,506	510,000	510,000	505,000	505,000
Total Revenue	\$48,674,334	\$48,515,243	\$48,499,517	\$49,557,257	\$49,557,257
<b>Total Available</b>	<b>\$61,112,558</b>	<b>\$55,234,760</b>	<b>\$58,895,341</b>	<b>\$56,830,350</b>	<b>\$56,830,350</b>
Total Expenditures	\$51,097,564	\$50,028,308	\$51,622,248	\$49,557,257	\$49,557,257
<b>Total Disbursements</b>	<b>\$51,097,564</b>	<b>\$50,028,308</b>	<b>\$51,622,248</b>	<b>\$49,557,257</b>	<b>\$49,557,257</b>
Inventory Change	380,830	0	0	0	0
<b>Ending Balance</b>	<b>\$10,395,824</b>	<b>\$5,206,452</b>	<b>\$7,273,093</b>	<b>\$7,273,093</b>	<b>\$7,273,093</b>

<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the *FY 2002 Third Quarter Review*.

<sup>2</sup> The *FY 2002 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 21, 2002, during their *FY 2002 Third Quarter Review*. The Fairfax County School Board adjustments were officially reflected in the County's *FY 2002 Third Quarter Review*, and approved by the Board of Supervisors on April 22, 2002.

**FUND 192  
PUBLIC SCHOOL GRANTS  
AND SELF-SUPPORTING PROGRAMS**

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***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors approved the *School Board's FY 2002 Third Quarter Budget Review* request to increase revenue and expenditures by \$4,564,683 due to revised grant awards, and to increase the transfer in from Fund 090, School Operating by \$310,635.

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***County Executive Proposed FY 2003 Advertised Budget Plan***

**Purpose**

The Grants and Self-Supporting Programs Fund, reflects revenue and associated expenditures for Federal, State and private industry grants, and from summer school fees. Prior to the FY 1998 creation of this fund, revenue and expenditures for these grants and self-supporting programs were budgeted in Fund 090, School Operating Fund. FY 2003 expenditures are estimated at \$45.5 million.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.

# FUND 192 PUBLIC SCHOOL GRANTS AND SELF-SUPPORTING PROGRAMS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 192, Public School Grants and  
Self-Supporting Programs

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 School Board's Advertised	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$4,828,878</b>	<b>\$1,500,000</b>	<b>\$3,751,537</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
State Aid	\$8,908,394	\$9,510,984	\$10,594,219	\$9,552,800	\$9,552,800
Federal Aid	10,756,651	12,415,476	18,822,676	14,705,752	14,705,752
Tuition	2,610,530	2,516,291	2,824,805	2,747,907	2,747,907
Industry, Foundation, Other	516,579	968,531	1,820,609	300,000	300,000
<b>Total Revenue</b>	<b>\$22,792,154</b>	<b>\$25,411,282</b>	<b>\$34,062,309</b>	<b>\$27,306,459</b>	<b>\$27,306,459</b>
Transfers In:					
School Operating Fund (090)	\$8,413,428	\$11,071,821	\$11,382,456	\$16,529,685	16,529,685
Cable Communications Fund (105)	1,793,500	1,640,935	1,640,935	1,624,576	1,624,576
<b>Total Transfers In</b>	<b>\$10,206,928</b>	<b>\$12,712,756</b>	<b>\$13,023,391</b>	<b>\$18,154,261</b>	<b>\$18,154,261</b>
<b>Total Available</b>	<b>\$37,827,960</b>	<b>\$39,624,038</b>	<b>\$50,837,237</b>	<b>\$45,460,720</b>	<b>\$45,460,720</b>
Total Expenditures	\$34,076,423	\$39,624,038	\$50,837,237	\$45,460,720	\$45,460,720
<b>Total Disbursements</b>	<b>\$34,076,423</b>	<b>\$39,624,038</b>	<b>\$50,837,237</b>	<b>\$45,460,720</b>	<b>\$45,460,720</b>
<b>Ending Balance</b>	<b>\$3,751,537</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the *FY 2002 Third Quarter Review*.

<sup>2</sup> The *FY 2002 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 21, 2002, during their *FY 2002 Third Quarter Review*. The Fairfax County School Board adjustments were officially reflected in the County's *FY 2002 Third Quarter Review*, and approved by the Board of Supervisors on April 22, 2002.



# FUND 193

## PUBLIC SCHOOL ADULT AND COMMUNITY EDUCATION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved the *School Board's FY 2002 Third Quarter Budget Review* request to increase revenue and expenditures by \$210,278 due to beginning balance adjustments, revised grant and entitlement awards, donations to the Office of Adult and Community Education programs, and changes in tuition.

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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

The Public School Adult and Community Education Fund provides for adult education programs such as basic skill education, high school completion, and English for Speakers of Other Languages (ESOL). FY 2003 expenditures are estimated at \$9,471,415.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.

# FUND 193

## PUBLIC SCHOOL ADULT AND COMMUNITY EDUCATION

### FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 193, Public School Adult and  
Community Education

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 School Board's Advertised	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,703,109</b>	<b>\$0</b>	<b>\$3,782,283</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
State Aid	\$1,290,301	\$1,241,125	\$1,371,176	\$1,293,579	\$1,293,579
Federal Aid	210,039	284,000	449,329	222,275	222,275
Tuition	6,118,382	6,948,785	7,212,156	6,855,430	6,855,430
Industry, Foundation, Other	203,833	0	0	0	0
<b>Total Revenue</b>	<b>\$7,822,555</b>	<b>\$8,473,910</b>	<b>\$9,032,661</b>	<b>\$8,371,284</b>	<b>\$8,371,284</b>
Transfers In:					
School Operating Fund (090)	\$3,683,218	\$1,100,131	\$1,100,131	\$1,100,131	\$1,100,131
<b>Total Transfers In</b>	<b>\$3,683,218</b>	<b>\$1,100,131</b>	<b>\$1,100,131</b>	<b>\$1,100,131</b>	<b>\$1,100,131</b>
<b>Total Available</b>	<b>\$13,208,882</b>	<b>\$9,574,041</b>	<b>\$13,915,075</b>	<b>\$9,471,415</b>	<b>\$9,471,415</b>
Total Expenditures	\$9,426,599	\$9,574,041	\$13,915,075	\$9,471,415	\$9,471,415
<b>Total Disbursements</b>	<b>\$9,426,599</b>	<b>\$9,574,041</b>	<b>\$13,915,075</b>	<b>\$9,471,415</b>	<b>\$9,471,415</b>
<b>Ending Balance</b>	<b>\$3,782,283</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the *FY 2002 Third Quarter Review*.

<sup>2</sup> The *FY 2002 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 21, 2002, during their *FY 2002 Third Quarter Review*. The Fairfax County School Board adjustments were officially reflected in the County's *FY 2002 Third Quarter Review*, and approved by the Board of Supervisors on April 22, 2002.

# SOLID WASTE OPERATIONS OVERVIEW

## Operational Structure

The County's Solid Waste Operations are under direct supervision of the Director of the Department of Public Works and Environmental Services (DPWES). The administration of waste disposal is achieved through the Division of Solid Waste Collection and Recycling and the Division of Solid Waste Disposal and Resource Recovery. The composition of operations includes a County-owned and operated refuse transfer station, an Energy/Resource Recovery Facility (E/RRF), a regional municipal landfill operated by the County, two citizens' disposal facilities, 8 drop-off sites for recyclable material, and equipment and facilities for refuse collection, disposal, and recycling operations. Program operations will continue to be accomplished through the two entities consisting of five funds established previously under the special revenue fund structure. The combined expenditures of \$101,777,394 and a staffing level of 319/319.0 SYE are required to meet financial and operational requirements for waste collection and disposal programs in FY 2003. The FY 2003 Adopted Budget Plan funding level represents a decrease of \$21,303,825 or 17.31 percent from the *FY 2002 Revised Budget Plan* estimate of \$123,081,219 primarily attributable to FY 2001 carryover of unexpended capital project funding of \$18,213,138. Further details can be found within individual narratives immediately following the Solid Waste Operations Overview section.

The Division of Solid Waste Collection and Recycling manages two funds including Fund 108, Leaf Collection, which provides for the collection and disposal of leaves within leaf collection sanitary districts, and Fund 109, Refuse Collection and Recycling Operations, which provides for Fund 109 administration; the collection and disposal of refuse from sanitary districts within the County, County Agency Routes (CAR), and the Solid Waste Reduction and Recycling Centers (SWRRC); and the overall management and operation of the County's recycling programs. Fund 109 also provides the management and operational control for the Solid Waste General Fund (DSW-GF) Programs for services provided on behalf of the County. The DSW-GF Programs consist of Community Cleanup, Court/Board Directed Cleanups, Evictions, and Health Department Referral operations.

The Division of Solid Waste Disposal and Resource Recovery manages three funds. Fund 110, Refuse Disposal, is responsible for delivering refuse collected throughout Fairfax County to the E/RRF, the Prince William County Facility, or an appropriate debris landfill; transferring yard waste to Prince William Compost Facilities; coordinating the facility use agreement between Fairfax and Prince William counties; and operating the County's Battery, White Goods, and Household Hazardous Waste programs, the Citizens' Disposal Facilities, and brush mulching services. Fund 112, Energy/Resource Recovery Facility, oversees the disposal of Fairfax County and District of Columbia refuse at the E/RRF. Fund 114, I-95 Refuse Disposal, provides management and operational control for the deposit of ash at the I-95 Landfill for all regional participants.

<b>Agency Summary</b>					
<b>Category</b>	<b>FY 2001</b>	<b>FY 2002</b>	<b>FY 2002</b>	<b>FY 2003</b>	<b>FY 2003</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Advertised</b>	<b>Adopted</b>
	<b>Budget Plan</b>	<b>Budget Plan</b>	<b>Budget Plan</b>	<b>Budget Plan</b>	<b>Budget Plan</b>
General Fund Programs	\$46,759	\$74,874	\$74,874	\$74,874	\$74,874
Leaf Collection	1,142,231	1,099,456	1,277,693	1,179,256	1,179,256
Refuse Collection and Recycling Operations	12,141,741	13,931,140	14,587,430	14,381,528	14,381,528
Refuse Disposal	35,858,383	37,957,010	42,851,458	46,578,027	46,578,027
Energy/Resource Recovery Facility (E/RRF)	29,642,650	33,895,781	33,895,781	33,891,795	33,891,795
I-95 Refuse Disposal	11,179,299	13,915,403	30,393,983	5,671,914	5,671,914
<b>Total Expenditures</b>	<b>\$90,011,063</b>	<b>\$100,873,664</b>	<b>\$123,081,219</b>	<b>\$101,777,394</b>	<b>\$101,777,394</b>

# SOLID WASTE OPERATIONS OVERVIEW

Summary by Operation					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	319/ 319	319/ 319	319/ 319	319/ 319	319/ 319
Expenditures:					
Personnel Services	\$14,915,819	\$16,414,755	\$16,108,031	\$17,085,429	\$17,085,429
Operating Expenses	67,998,865	73,176,248	77,322,980	82,917,691	82,917,691
Recovered Costs	(743,925)	(769,009)	(790,737)	(878,956)	(878,956)
Capital Equipment	928,055	3,764,090	3,940,227	2,653,230	2,653,230
Capital Projects	6,912,249	8,287,580	26,500,718	0	0
<b>Total Expenditures<sup>1</sup></b>	<b>\$90,011,063</b>	<b>\$100,873,664</b>	<b>\$123,081,219</b>	<b>\$101,777,394</b>	<b>\$101,777,394</b>

<sup>1</sup> It should be noted that total expenditures represent the operating requirement of five separate and independent Solid Waste funds. The expenditures also include funding required to support four programs administered by Solid Waste Operations on behalf of the General Fund. Each program or fund operation provides a specific service to County citizens, other Solid Waste funds, or both. As a result of the Solid Waste intra and inter-agency billings structure for services provided, revenues and expenditures may flow through more than one fund.

## Board of Supervisors' Adjustments

**The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:**

- ◆ The FY 2003 Solid Waste Reduction and Recycling Centers (SWRRC) fee is increased to \$225 from the FY 2002 fee of \$195. The FY 2003 Advertised Budget Plan fee was \$280. The FY 2003 SWRRC fee level requires eliminating the use of two laborers (one at Great Falls and one at Cooper Middle School) and reducing the number of service hours at the Great Falls site from four hours to three-and-one-half hours.
- ◆ A net decrease of \$181,015 in Fund 110, Refuse Disposal, as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include a decrease of \$181,015 in the General Fund Transfer offset by an increase of \$181,015 in revenue from the FY 2002 Advertised Budget Plan amount of \$42,954,327 based on higher than anticipated disposal tonnages.

**The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:**

- ◆ An increase of \$178,237 in Fund 108, Leaf Collection operating expenses primarily due to operational increases associated with an additional Leaf Collection District and increasing costs based on new contract prices for vehicle rental and security. An increase of \$48,511 primarily due to an increase of \$81,706 in revenue from Leaf Collection customers based on the addition of Leaf Collection Local District 1D Mount Vernon on April 30, 2001 and other miscellaneous revenue, offset by a decrease of \$33,195 in Interest on Investments.
- ◆ Fund 109, Refuse Collection and Recycling Operations FY 2002 expenditures increase \$95,300 due to an increase of \$422,260 in operating expenses associated with the State Litter Grant and increased refuse disposal charges, offset by decreases of \$253,877 due to position vacancies, \$21,728 in recovered costs resulting from increased billings, and \$51,355 in capital equipment based on lower than anticipated vehicle and equipment costs. FY 2002 revenues increase \$95,300 as a result of the receipt of funds for the State Litter Grant. As a result of the actions discussed above, the FY 2002 ending balance is projected to be unchanged at \$12,064,509.

# SOLID WASTE OPERATIONS OVERVIEW

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- ◆ Fund 110, Refuse Disposal, FY 2002 expenditures are required to increase \$3,378,442 due to an increase of \$3,521,432 primarily in refuse disposal charges associated with increased disposal tonnages as a result of the improved economy, Department of Vehicle Services charges, and Repair and Maintenance charges. These increases are offset by a decrease of \$52,847 based on revised payroll projections and a decrease of \$90,143 in capital equipment as a result of lower than anticipated bid prices.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **FY 2003 Funding Changes**

The County's solid waste disposal program has come under significant financial pressure due to a number of factors, most notably the adverse United States Supreme Court decision in 1994 on solid waste flow control as well as the development of several large landfills within Virginia and in neighboring states that has created tremendous competitive price pressure on the operation of the County's refuse disposal system. With the fixed costs required to support the debt service on the E/RRF and the minimum operating costs required to process the Guaranteed Annual Tonnage (GAT), the Division of Solid Waste has had limited options available to reduce costs or build an additional revenue base. Thus, while private waste management firms have developed privately owned disposal sites downstate which are able to charge as little as one third to one half the per-ton disposal rate required to support the E/RRF, the County has continued existing programs and operated at a deficit.

In FY 2003, a General Fund transfer of \$3,620,306 is required to fund the operating deficit for Fund 110, Refuse Disposal, a reduction of \$1,879,694 from the FY 2002 Adopted Budget Plan amount of \$5,500,000. The reduction in the transfer is primarily a result of increased waste tonnages and the FY 2002 increase in the negotiated contracted disposal rate from \$36 to \$37.95 per ton. The FY 2003 General Fund support for the Solid Waste system is primarily dependent on a number of strategic variables/decisions. These include the anticipated amount of waste, the contracted disposal rate that the competitive waste disposal market will support, funding and maintaining various reserves in both Fund 110 and Fund 112, Energy/Resource Recovery Facility (E/RRF), and planning for the anticipated \$4.5 million revenue reduction in the Dominion Virginia Power energy contract impacting Fund 112, E/RRF in late FY 2005 (two months) and FY 2006 (full year).

Fund 112, Energy/Resource Recovery Facility (E/RRF), revenue receipts are derived from fees charged for refuse incineration, which are directly tied to incinerator operations support requirements. Based on the increased Operating and Maintenance costs in Fund 112, this Disposal Rate has been increased from \$28 to \$30 per ton, thereby generating revenue of \$33,159,980. Although the increase in the Fund 112 Disposal Rate increases the Operating Expenses of Fund 110, Refuse Disposal by \$1,866,808 the increased Disposal Rate will avoid drawing down Fund 112's Reserves. Per the contract negotiated with Covanta in 1987, credits derived from the sale of energy to Dominion Power are scheduled to begin decreasing in FY 2005. It is estimated that revenue from the Dominion Virginia Power contract will decrease by approximately \$4.5 million per year at the end of FY 2005, thereby increasing the cost of the Covanta contract by \$4.5 million. In order to prepare for the impact of this expected decrease in revenue, a 5-year plan of incremental rate increases from \$28/ton to \$36/ton is anticipated to absorb the decrease and maintain Fund 112 Reserves near current levels.

These two funds will be carefully monitored and potentially adjusted at the *FY 2002 Third Quarter Review* and the FY 2003 Add-on process based on current economic information. Our changing economic situation may impact citizen waste generation behavior and it may influence waste haulers in the selection of waste disposal alternatives.

# **SOLID WASTE OPERATIONS OVERVIEW**

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The SWRRC program operates on a user fee basis in which program participants purchase a permit which entitles the holder to use the disposal and recycling facilities at two SWRRC sites located in Great Falls and McLean. The services provided to SWRRC customers are provided by staff and equipment paid for by Fund 109, Refuse Collection and Recycling Operations. Due to savings and cost control mechanisms SWRRC program costs have only modestly increased since FY 2000. The FY 2001 expenditure for the SWRRC program was \$195,763. The estimated expenditure for FY 2002 is \$206,705 and the estimated FY 2003 amount is \$209,665 for an annual average increase of 3.49 percent since FY 2001. However, SWRRC program revenues have shown a sharp decrease as a result of a reduction in the number of customers. The number of SWRRC program participants has decreased from 1,092 in FY 1999 to 930 in FY 2001, and is projected to be 850 in FY 2002. SWRRC program revenue in FY 2001 was \$172,050 and is estimated to be \$165,750 in FY 2002.

Fund 109 is a Special Revenue fund and cannot absorb the increasing shortfall between program revenues and expenditures that results from declining program participation. In FY 2001 the shortfall between program revenues and expenditures was \$23,713 and the estimated shortfall in FY 2002 is \$40,955 and is expected to increase in FY 2003. Since FY 1998 the SWRRC program has been drawing down its program balance to cover increased personnel and operating costs and the decreased revenues associated with the loss of customers. The program balance will be depleted during FY 2002 and unavailable to support continued deficit spending. Fund balances from revenues generated from Residential and General Collection curbside customers are not available for subsidizing the SWRRC program.

To fully fund the cost of the program for FY 2003, the current annual user fee of \$195 per participant charged to SWRRC customers must be increased to \$280, an increase of \$85. The SWRRC program will be monitored during the year and at the *FY 2003 Third Quarter Review* to assess the impact of attrition in the customer base adversely affecting the ability of the program to sustain itself. In the event of continued loss of customers to less expensive alternatives, long-term program operations will not be sustainable.

There are no significant funding changes in the other Solid Waste programs and funds. Details of funds and programs are as follows:

## **Operational Overview**

The following summarizes the various programs within the Solid Waste Operations. For more detailed information on the operational aspect of the various programs, see the narratives of individual funds which immediately follow the Solid Waste Overview.

## **SOLID WASTE GENERAL FUND PROGRAMS**

The Division of Solid Waste Refuse Collection and Recycling currently operates four programs on behalf of the General Fund. These programs provide for the collection of refuse that presents a hazard to the health, safety, and welfare of County citizens. They include the Health Department Referral Program, the Community Cleanup Program, the Court/Board Directed Cleanup Program and the Evictions Program. Fund 109, Refuse Collection and Recycling Operations, provides the equipment and personnel resources for the DSW-GF Programs and bills the General Fund for providing cleanup services. The cost of refuse disposal to General Fund programs is the negotiated contract fee, as paid to Fund 110, Refuse Disposal. The overall cost to the General Fund is reduced by the amount of cleanup fees recovered from property owners for cleanup work performed on their property at the direction of the Health Department, and from fees recovered through Court-Directed Cleanups. These are the only activities under the Solid Waste General Fund programs for which costs are recovered. The following discussions briefly describe the four activities of the General Fund programs for FY 2003:

# SOLID WASTE OPERATIONS OVERVIEW

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## ◆ Community Cleanup Program

Equipment and personnel from Fund 109, Refuse Collection and Recycling Operations, are provided to communities and civic organizations that request collection and cleanup support. Communities and organizations that petition and qualify for cleanup services under the guidelines of this program are issued special permits which allow the pick-up and hauling of refuse to disposal facilities without charge. They are eligible to receive a permit twice a year. It is estimated that 125 permits will be issued for cleanups in FY 2003.

## ◆ Health Department Referral Program

The County Health Department solicits the Department of Public Works and Environmental Services (DPWES) to remove refuse from properties that present a hazard to the health, safety, and welfare of County citizens. After a work order is received, refuse collection personnel collect and dispose of the refuse. These operations vary in scope from small cleanups requiring limited personnel and equipment to larger operations requiring various pieces of equipment and a greater number of personnel. Costs for providing cleanup services under this program are recovered from property owners who are billed for cleanup of their property. The fees recovered are returned to the General Fund.

## ◆ Evictions Program

At the request of the Sheriff's Department, refuse collection equipment and personnel are used to collect and dispose of materials left by evicted tenants. Disposal service is requested 24 hours after the eviction if the evicted tenant has not reclaimed the materials within that time frame. All costs for providing collection and disposal services are billed to the General Fund.

## ◆ Court/Board Directed Cleanup Program

As an agency of the Department of Public Works and Environmental Services (DPWES), the Division of Solid Waste Refuse Collection and Recycling is frequently directed by the Fairfax County Circuit Court to remove refuse from properties that are in violation of County zoning ordinances. Additionally, in response to citizen complaints or requests to cleanup neighborhood blight, the Division may be directed to provide special cleanups by the Board of Supervisors. The population growth in the County in recent years has resulted in these activities becoming more common. Beginning in FY 2001, this Program cost became a separate budget element of the DSW-GF Programs which allows the division to budget for and track these expenditures by themselves. The fees recovered from Court/Board Directed Cleanups are returned to the General Fund.

## **FUND 108, LEAF COLLECTION**

Fund 108, Leaf Collection, is responsible for the collection of leaves within Fairfax County's leaf collection districts. It is anticipated that in FY 2003, Fund 108 will provide collection service to approximately 19,296 household units within 26 approved leaf districts on three different occasions. It is anticipated that some of the leaves collected by Fund 108 in FY 2003 will be mulched and provided to County citizens. Some will be transported to composting facilities in Prince William County as part of a facility use agreement between Prince William and Fairfax Counties, or to other private yard waste facilities. Fund 108 pays Fund 110, Refuse Disposal, for the composting and transportation of leaves. Revenue is derived from a levy charged to homeowners within leaf collection districts. The levy charged is \$0.01 per \$100 of assessed real estate value.

# SOLID WASTE OPERATIONS OVERVIEW

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## FUND 109, REFUSE COLLECTION AND RECYCLING OPERATIONS

Program operations consist of:

### ◆ Administration of Division Operations

Administration of Division Operations provides for the overall management, administration and technical support functions for all of the funds that comprise the Division of Solid Waste Collection and Recycling.

### ◆ Operational Support

Operational Support staff provide supervision and technical support for all refuse collection activities within Fairfax County including: Residential and General Collection routes (R&G), County Agency Routes (CAR), Leaf Collection, Solid Waste Reduction and Recycling Centers (SWRRC), General Fund programs, and brush and special collections.

### ◆ Residential and General Collection

Residential and General Collection (R&G) is responsible for the collection of refuse from household units within Fairfax County's approved sanitary districts. For FY 2003, it is estimated that 39,336 household units will be served in 62 sanitary districts. R&G also coordinates the curbside recycling collection operations. The cost of refuse disposal to R&G is the negotiated contract fee in FY 2003, as paid to Fund 110, Refuse Disposal. Revenue to support operations is derived from the refuse collection fee, which will remain at the current annual rate of \$210 per household.

The approximately 39,336 household units to be served within the approved sanitary districts represent approximately 10.8 percent of the projected 365,670 household units within Fairfax County in FY 2003.

### ◆ Solid Waste Reduction and Recycling Centers (SWRRC)

The SWRRC program operates on a user fee basis in which program participants purchase a permit which entitles the holder to use the disposal and recycling facilities at two SWRRC sites located in Great Falls and McLean. The services provided to SWRRC customers are provided by staff and equipment paid for by Fund 109, Refuse Collection and Recycling Operations. Due to savings and cost control mechanisms SWRRC program costs have only modestly increased since FY 2000. The FY 2001 expenditure for the SWRRC program was \$195,763. The estimated expenditure for FY 2002 is \$206,705 and the estimated FY 2003 amount is \$209,665 for an annual average increase of 3.49 percent since FY 2001. However, SWRRC program revenues have shown a sharp decrease as a result of a reduction in the number of customers. The number of SWRRC program participants has decreased from 1,092 in FY 1999 to 930 in FY 2001, and is projected to be 850 in FY 2002. SWRRC program revenue in FY 2001 was \$172,050 and is estimated to be \$165,750 in FY 2002.

Fund 109 is a Special Revenue fund and cannot absorb the increasing shortfall between program revenues and expenditures that results from declining program participation. In FY 2001 the shortfall between program revenues and expenditures was \$23,713 and the estimated shortfall in FY 2002 is \$40,955 and is expected to increase in FY 2003. Since FY 1998 the SWRRC program has been drawing down its program balance to cover increased personnel and operating costs and the decreased revenues associated with the loss of customers. The program balance will be depleted during FY 2002 and unavailable to support continued deficit spending. Fund balances from revenues generated from Residential and General Collection curbside customers are not available for subsidizing the SWRRC program.



# SOLID WASTE OPERATIONS OVERVIEW

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To fully fund the cost of the program for FY 2003, the current annual user fee of \$195 per participant charged to SWRRC customers must be increased to \$280, an increase of \$85 per year. The SWRRC program will be monitored during the year and at the *FY 2003 Third Quarter Review* to assess the impact of attrition in the customer base adversely affecting the ability of the program to sustain itself. In the event of continued loss of customers to less expensive alternatives, long-term program operations will not be sustainable.

## ◆ **County Agency Routes**

County Agency Routes (CAR) is responsible for the collection of refuse from County agencies and a small number of organizations associated with County agencies. The cost of refuse disposal to CAR is the negotiated contract fee, which is paid to Fund 110, Refuse Disposal. Revenue is derived from billings to County agencies based on the cubic yard capacity of the containers assigned to individual agencies. The cost per cubic yard is formula-driven, and is based on fiscal year operating requirements. For FY 2003, the calculated rate is \$4.08 per cubic yard, an increase of \$.23 over the FY 2002 Adopted Budget Plan rate of \$3.85 per cubic yard. In FY 2003, the number of cubic yards collected on CAR is projected to be 259,552 cubic yards.

## ◆ **Recycling Operations**

Recycling Operations is responsible for providing the overall management (administrative and operational coordination) of solid waste reduction and recycling programs that are required by the County, and for developing plans for future recycling programs and waste reduction systems. The goal for FY 2003 is to maintain the recycling rate in the municipal solid waste stream at or above the State of Virginia mandated goal of 25 percent. Revenue is generated from the sale of recyclable materials (aluminum cans, newspaper, cardboard, glass, and scrap metal) which serves to partially offset expenditure requirements. In addition, revenue (program support) is received from Fund 110, Refuse Disposal, through billings by Fund 109 for administration and coordination of recycling operations on behalf of Fund 110. In FY 2003, it is estimated that \$1,099,630 will be required from Fund 110 to support recycling operations.

## **FUND 110, REFUSE DISPOSAL**

Fund 110, Refuse Disposal has the primary responsibility for channeling refuse collected throughout Fairfax County to either the Energy/Resource Recovery Facility (E/RRF), a private debris landfill, or to a Prince William County Facility; as well as channeling yard debris to composting facilities. If refuse is non-burnable, it will either be directed to and disposed off at the Prince William County Landfill through the Facility Use Agreement or at a private debris landfill.

Revenue to support refuse disposal operations is derived from fees collected from private haulers who service Fairfax County; from Fund 108, Leaf Collection; Fund 109, Refuse Collection and Recycling Operations; the Solid Waste Reduction and Recycling Centers (SWRRC); and the Citizens' Disposal Facilities. The disposal charge helps support operations of the transfer station and administration of the County's disposal system. Fund 110 is also charged by the Fund 112 to incinerate the County's waste. The current fee structure within Fund 110 will not fully support these expenses in FY 2003.

## **FY 2003 Operating Shortfall**

In FY 2003, a General Fund transfer of \$3,620,306 is required to fund the operating deficit for Fund 110, Refuse Disposal, a reduction of \$1,879,694 from the FY 2002 Adopted Budget Plan amount of \$5,500,000.

# SOLID WASTE OPERATIONS OVERVIEW

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The County's solid waste disposal program has come under significant financial pressure due to a number of factors, most notably the adverse 1994 United States Supreme Court decision affecting solid waste flow control as well as the development of several large landfills within Virginia and in neighboring states. In FY 1999, the County established and implemented a two-year contractual disposal fee that reduced the disposal rate charged by Fund 110, Refuse Disposal from the system fee of \$45 per ton to a negotiated contract fee of \$34 per ton. This rate was made available only to collection haulers who signed a two-year agreement to deliver all or an agreed amount of their disposal tonnages to County facilities. The change in the contractual disposal rate was made to stem the migration of waste tonnages out of the County so as to continue to satisfy the annual contractual delivery of 930,750 tons to the E/RRF. In FY 2001, the negotiated contract fee was \$36 per ton. This negotiated contract rate was increased to \$37.95 per ton in FY 2002.

In addition to discounted contract fees that reduce revenues, there are specific programs within the entire scope of the County's disposal operations that do not fully recover costs and must be subsidized. These programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. The net cost of these programs is \$ 2.2 million in FY 2003.

Due to the fixed costs required to support debt service for the E/RRF and the minimum operating costs required to process the Guaranteed Annual Tonnage (GAT), the Division of Solid Waste has had limited options available to reduce costs or build an additional revenue base. During this time, private waste management firms have developed privately owned downstate disposal sites which are able to charge as little as one third to one half the per-ton disposal rate required by the County to support the E/RRF and those programs that serve community responsibilities. These steps by private haulers have led to the diversion of needed waste tonnages to less expensive alternatives.

A combination of competitive pricing requirements, the continued migration of refuse from the County's waste stream, and the need to maintain tonnage levels at the E/RRF, has necessitated contracted disposal rates in Fund 110 to be set at levels that do not support operational requirements. Available reserves have been utilized and capital expenditures deferred so that the disposal rate could be maintained at a competitive level.

The discounted contracted disposal rate has proven to be effective in retaining the disposal tonnage level within the County's waste steam. However, by maintaining a discounted rate, program costs have exceeded revenues. These shortfalls were absorbed from the fund balance, which was depleted in FY 2000. To support the operating shortfall in FY 2001, \$5.5 million was transferred to Fund 110 from the Rate Stabilization Reserve in Fund 112, E/RRF. The FY 2002 General Fund Transfer was \$5.5 million. In FY 2003, the total projected deficit is \$3.6 million and an amount of \$3.6 million will be transferred from the General Fund to cover the operating deficit, including a portion, but not all, of the equipment replacement reserve requirements.

## **Long-Term Strategy**

The Division of Solid Waste continues to consider many options to address the County's refuse disposal system income requirements on a long-term basis. A review of the most expedient options indicated that these would either be inequitable or too costly to implement. Therefore, direct General Fund support for the operating deficit is recommended in the short term as the most effective and equitable means of supporting the refuse disposal operation until a longer-term solution is found.

The Division of Solid Waste will address strategic alternatives such as waste stream control and funding alternatives, to identify more permanent solutions towards guaranteeing a stable source of revenue required to support the solid waste system during changing market conditions. Legal constraints, however, will severely restrict most available options.

# **SOLID WASTE OPERATIONS OVERVIEW**

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## **FUND 112, ENERGY/RESOURCE RECOVERY FACILITY (E/RRF)**

Fund 112, Energy/Resource Recovery Facility (E/RRF) is responsible for the incineration of refuse collected in Fairfax County, a portion of refuse collected in the District of Columbia (DC), refuse collected through Supplemental and Spot Market operations, and refuse from Prince William County under a facility use agreement with the County. Disposal expenditures are included in the calculation of the payment made to Covanta Fairfax, the facility operator, for the overall operation of the facility. In FY 2003, the payment to Covanta Fairfax is estimated to be \$30.9 million based on refuse tonnage estimates of 1,209,250 tons. This is a formula-driven payment which factors in different variables, including credits derived from the sale of energy to Virginia Power, plant operating costs, bond retirement payments, and the cost of depositing ash residue in the I-95 Landfill. Revenue receipts are derived from fees charged for refuse incineration, which are directly tied to incinerator operations support requirements. The current tipping fee of \$28 per ton has been increased to \$30 per ton in FY 2003 and is expected to generate \$33,159,980 in revenue.

Fund 112, Energy/Resource Recovery Facility (E/RRF), revenue receipts are derived from fees charged for refuse incineration, which are directly tied to incinerator operations support requirements. Based on the increased Operating and Maintenance costs in Fund 112, this Disposal Rate has been increased from \$28 to \$30 per ton, thereby generating revenue of \$33,159,980. Although the increase in the Fund 112 Disposal Rate increases the Operating Expenses of Fund 110, Refuse Disposal by \$1,866,808 the increased Disposal Rate will avoid drawing down Fund 112's Reserves. It is estimated that the FY 2005 revenue from the Dominion Virginia Power contract will decrease by approximately \$4.5 million, thereby increasing the cost of the Covanta contract by \$4.5 million. In order to prepare for the impact of this expected decrease in revenue, a 5-year plan of incremental rate increases from \$28/ton to \$36/ton is anticipated to absorb the decrease and maintain Fund 112 Reserves near current levels.

## **FUND 114, I-95 REFUSE DISPOSAL**

Fund 114, I-95 Refuse Disposal has the overall responsibility for operating the I-95 Landfill, which is a multi-jurisdictional refuse deposit site dedicated to the disposal of ash generated by the County's Energy/Resource Recovery Facility (E/RRF) and the Alexandria/Arlington incinerator. Revenue is primarily derived from the landfill tip fee paid by E/RRF and participating jurisdictions. The expenditure requirements for Fund 114 include operating expenses necessary to maintain efficient disposal operations; funding for various projects required to meet local, State, and Federal mandates; and expenditures related to landfill closure requirements. As a consequence of early planning, funding for landfill closure requirements was established in FY 1996, prior to closing the I-95 Landfill to municipal solid waste (MSW). Significant fund balances grew over the years from interest earnings on the reserve balances. In FY 2001, the Technical Review Committee recognized that reserves could be maintained and operating needs despite a recommended decrease of \$2.50 in the ash disposal rate, from \$14 to \$11.50 per ton. The proposed rate was implemented in FY 2001 and will be continued in FY 2003.

# SOLID WASTE OPERATIONS OVERVIEW

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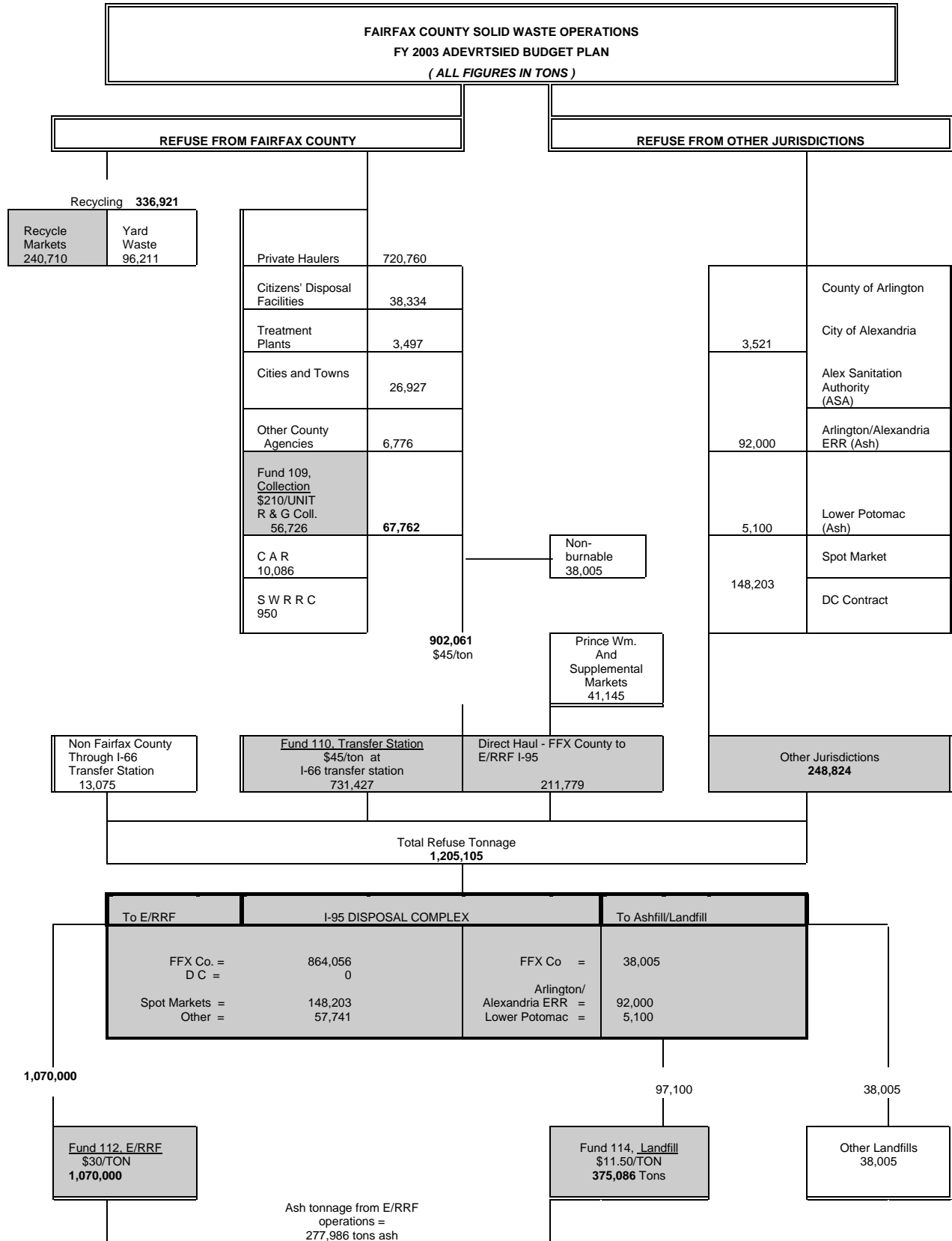
## OPERATIONAL FEE STRUCTURE

### Solid Waste Operations FY 2003 Fee Structure<sup>1</sup>

	<b>Fund 108, Leaf Collection</b>	<b>Fund 109, Refuse Collection and Recycling Operations</b>	<b>Fund 110, Refuse Disposal</b>	<b>Fund 112, E/RRF</b>	<b>Fund 114, I-95 Refuse Disposal</b>
<b>FY 2003 Fee</b>	\$0.01/\$100 Assessed Property Value	\$210 Curbside \$225 SWRRC	\$45/Ton, System Fee \$39.95 Negotiated Contract/Discount	\$30/Ton	\$11.50/Ton
<b>FY 2002 Fee</b>	\$0.01/\$100 Assessed Property Value	\$210 Curbside \$195 SWRRC	\$45/Ton, System Fee \$37.95 Negotiated Contract/Discount	\$28/Ton	\$11.50/Ton
<b>Who Pays</b>	Leaf District Residents	Sanitary District Residents SWRCC users	Private Collectors, Citizens and County Agencies through Fund 109	The County through Fund 110	E/RRF, Fund 110, and Participating Jurisdictions

<sup>1</sup> There are numerous special rates that have been negotiated and implemented as the need has risen which are not reflected in the structure above. Examples include varying miscellaneous charges for yard debris (brush, grass, and leaves), tires, and others.

# SOLID WASTE OPERATIONS OVERVIEW



# UNCLASSIFIED ADMINISTRATIVE EXPENSES - DIVISION OF SOLID WASTE GENERAL FUND PROGRAMS

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## Agency Mission

To provide funding support for programs administered/operated on behalf of the General Fund. This support provides refuse collection and disposal services to citizens, communities, and County agencies through the Solid Waste General Fund programs consisting of the Community Cleanups, Court/Board-directed Cleanups, Health Department Referrals, and Evictions Programs.

Solid Waste General Fund Programs					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Solid Waste General Fund Programs					
Community Cleanup	\$29,564	\$29,716	\$29,716	\$29,716	\$29,716
Health Department Referral <sup>1</sup>	0	4,692	4,692	4,692	4,692
Evictions	17,195	22,034	22,034	22,034	22,034
Court/Board-Directed Cleanups	0	18,432	18,432	18,432	18,432
<b>Total Expenditures</b>	<b>\$46,759</b>	<b>\$74,874</b>	<b>\$74,874</b>	<b>\$74,874</b>	<b>\$74,874</b>
Income					
Cleanup Fees <sup>2</sup>	\$0	\$23,124	\$34,117	\$20,000	\$20,000
<b>Total Income</b>	<b>\$0</b>	<b>\$23,124</b>	<b>\$34,117</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>Net Cost to the County</b>	<b>\$46,759</b>	<b>\$51,750</b>	<b>\$40,757</b>	<b>\$54,874</b>	<b>\$54,874</b>

<sup>1</sup> Health Department Referral expenditures can vary widely from year to year depending upon the size of the tasks requiring cleanup referred to the Division of Solid Waste Refuse Collection and Recycling Operations.

<sup>2</sup> The overall cost to the General Fund is reduced by fees recovered from property owners, who are charged for cleanup work performed on their property at the direction of the Health Department, or by sanctions imposed at the direction of the County Court for cleanups stemming from zoning violations.

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this agency.
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# UNCLASSIFIED ADMINISTRATIVE EXPENSES - DIVISION OF SOLID WASTE GENERAL FUND PROGRAMS

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## *County Executive Proposed FY 2003 Advertised Budget Plan*

### **Purpose**

Solid Waste Refuse Collection and Recycling operates four programs on behalf of the General Fund for the collection and disposal of refuse that presents a hazard to health, safety, and welfare of County citizens. These programs include the Community Cleanup Program, the Health Department Referral Program, the Evictions Program, and the Court/Board-directed Cleanups. Fund 109, Refuse Collection and Recycling Operations, provides staff and equipment for program operations. All charges incurred by Fund 109 for providing collection/disposal services for these programs are billed to the General Fund. The overall cost to the General Fund is reduced by the amount of cleanup fees recovered from property owners for cleanup work performed on their property at the direction of the Health Department or the County courts. The recovered funds are returned to the General Fund by way of the revenue stream.

### **Key Accomplishments**

- ◆ Initiated a Court-directed and Board of Supervisor approved cleanup program in FY 2001. This program provided separate resources to rectify zoning violations and other potentially hazardous situations at the direction of the County courts.
- ◆ Responded in a fully effective manner to the Sheriff's office for eviction cleanups. Specially assisted in unloading and disposing of three warehouses full of old furniture due to evictions. A total of 43 tons of refuse was collected and disposed for this eviction compared to an average of three tons.
- ◆ Issued all necessary permits to community and civic organizations for the Community Cleanup Program.
- ◆ Responded in a fully effective manner to all cleanup requests from the Health Department to eliminate unsanitary conditions.

### **FY 2003 Initiatives**

- ◆ Maintain the established response rate to County agencies and community and civic groups for refuse collection and disposal support requests.
- ◆ Rectify all zoning violations and other potentially hazardous situations at the direction of the County Courts or the Board of Supervisors in a fully effective and timely manner.

### **Performance Measurement Results**

The establishment of the Court/Board-directed and Board approved cleanups in FY 2001 has allowed the Solid Waste Collection and Recycling Division to respond to all requests for support from community groups, the Courts, and the Board of Supervisors. However, FY 2001 was an unusual year for the Health Department and the Court/Board-directed cleanups as there were no cleanups in these categories. The Sheriff's Office has also been accommodated in a timely and satisfactory manner. In three of the four efficiency factors, the average cost of cleanups has increased, indicating that these activities are becoming more extensive and consequently, more expensive.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ The FY 2003 proposed funding level is consistent with FY 2002.

# UNCLASSIFIED ADMINISTRATIVE EXPENSES - DIVISION OF SOLID WASTE GENERAL FUND PROGRAMS

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*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ There have been no revisions to this agency since approval of the FY 2002 Adopted Budget Plan.

## **Objectives**

- ◆ To continue completing 100 percent of approved refuse collection requests on the scheduled day, for community cleanups.
- ◆ To continue collecting and disposing of 100 percent of the Health Department cleanups within the response time set by the Health Department for each request.
- ◆ To continue performing 100 percent of the requested eviction cleanups within 24 hours when requested by the Sheriff's Office.
- ◆ To continue performing 100 percent of all cleanups directed by the County courts or approved by the Board of Supervisors in a timely manner.



# UNCLASSIFIED ADMINISTRATIVE EXPENSES - DIVISION OF SOLID WASTE GENERAL FUND PROGRAMS

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Community Cleanups completed	87	100	100 / 125	125	125
Health Department Cleanups completed	6	2	2 / 0	2	2
Eviction Cleanups completed	140	160	168 / 98	125	125
Court/Board-Directed Cleanups completed <sup>1</sup>	3	2	2 / 0	4	4
<b>Efficiency:</b>					
Average cost per Community Cleanup	\$486	\$280	\$294 / 243	\$251	\$251
Average cost per Health Department Cleanup	\$672	\$2,310	\$2,316 / NA	\$2,346	\$2,346
Average cost per Eviction Cleanup <sup>2</sup>	\$129	\$129	\$128 / 131	\$155	\$155
Average cost per Court/Board-Directed Cleanup	\$6,419	\$8,803	\$9,103 / NA	\$9,493	\$9,493
<b>Service Quality:</b>					
Percent of Community Cleanups services rated good or better	95%	95%	95% / 100%	95%	95%
Percent of complaints from the Health Department on Cleanups	0%	0%	0% / NA	0%	0%
Percent of complaints from Sheriff's Department on Cleanups	0%	0%	0% / 0%	0%	0%
Percent of complaints from the County Circuit Court on Cleanups	0%	0%	0% / NA	0%	0%
<b>Outcome:</b>					
Percent of Community Cleanups completed as scheduled	100%	100%	100% / 100%	100%	100%
Percent of Health Department Cleanups completed within the Health Department time line <sup>3</sup>	100%	100%	100% / NA	100%	100%
Percent of Eviction Cleanups completed within 24 hours	100%	100%	100% / 100%	100%	100%
Percent of Court/Board-directed Cleanups completed as ordered	100%	100%	100% / NA	100%	100%

<sup>1</sup> Beginning in FY 2001, Court/Board-directed and Board-directed cleanups are shown as a separate cost element of the Division of Solid Waste General Fund Programs. The Community Cleanup Program absorbed previous expenditures associated with these activities. Since expenditures for the Court/Board-directed cleanups were tracked independently, indices for previous and future year estimates have been reflected.

<sup>2</sup> Excluding one-time clean-up cost for unloading and disposing of three warehouses of old furniture.

<sup>3</sup> No referrals from the Health Department and Court/Board during FY 2001.

# FUND 108 LEAF COLLECTION

## Agency Mission

To provide vacuum leaf collection service at the streetline for all customers within designated sanitary leaf districts on three separate occasions during the leaf collection season (the period from October through December) in order to enhance the County's aesthetic environment.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years <sup>1</sup>					
Regular	0/ 0	0/ 0	0/ 0	0/ 0	0/ 0
Expenditures:					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenses	1,051,185	1,054,666	1,232,903	1,179,256	1,179,256
Capital Equipment	91,046	44,790	44,790	0	0
<b>Total Expenditures</b>	<b>\$1,142,231</b>	<b>\$1,099,456</b>	<b>\$1,277,693</b>	<b>\$1,179,256</b>	<b>\$1,179,256</b>

<sup>1</sup> No positions are established in Fund 108, Leaf Collection. Personnel for program operations is provided in Fund 109, Refuse Collection and Recycling Operations, and other Division of Solid Waste funds which charge Fund 108 through intra-agency billings, for the amount of staff costs incurred.

## *Board of Supervisors' Adjustments*

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$178,237 in Operating Expenses primarily due to operational increases associated with an additional Leaf Collection District and increasing costs based on new contract prices for vehicle rental and security.
- ◆ An increase of \$48,511 primarily due to an increase of \$81,706 in revenue from Leaf Collection customers based on the addition of Leaf Collection Local District 1D Mount Vernon on April 30, 2001 and other miscellaneous revenue, offset by a decrease of \$33,195 in Interest on Investments.

# FUND 108

## LEAF COLLECTION

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

The Division of Solid Waste Refuse Collection and Recycling Operations provides for leaf collection and disposal within 26 Fairfax County Refuse Collection Districts. Leaf Districts are established and/or abolished through a petition process approved by the Board of Supervisors. This process could result in an increase or a decrease in the number of residential or commercial properties within a specific collection district, or a district could be totally eliminated. Petition approvals affect the number of units serviced in a given year.

All leaves collected are either transported to a composting facility in Loudoun County or Prince William County or mulched and provided to citizens. Revenue is derived from a collection levy (service fee) that is charged to homeowners and businesses within the districts. The current levy is \$0.01 per \$100 of assessed real estate value for property within the leaf districts. Based on the current rate of assessment, the levy will generate \$648,996 in FY 2003.

#### **Key Accomplishments**

- ◆ Continued to provide efficient vacuum leaf collection service at the lowest possible cost. In FY 2002, initiated a process evaluation to improve operations. As a result, the agency began providing regularly updated leaf collection schedule information to customers via the agency's section of the County's website. Three years ago, the agency tested whether a private contractor could provide leaf collection service at a lower cost by soliciting bids from private contractors in a limited part of the County's leaf collection area. The lowest responsive bid would have cost substantially more per household than the agency currently charges. In another test of the market, the agency solicited bids for supplying contract labor to operate vacuum leaf equipment rather than hiring seasonal laborers. In this proposal no responsive bids were received.

#### **FY 2003 Initiatives**

- ◆ In FY 2003, leaf collection operations will provide collection services on three different occasions to an estimated 19,296 residential and commercial units within these districts. They include: Braddock 2; Dranesville 1A11, 1A21, 1A61, 1B1, 1E and 3; Lee 1B, 1C, 1D, and 1E; Mason 1, 1A, 2, 4, 7A, and 9; Mount Vernon 1A, 1B, and 1C; and Providence 1, 2, 4, 6, 7, and 8.

#### **Performance Measurement Results**

The agency continues to use customer surveys to gauge service quality. A random sample of 200 customers was surveyed following the FY 2001 Leaf Collection season. A substantial majority, 65.7 percent, of respondents rated service good or excellent.

It should be noted that the collection cost per household has varied in the past and will continue to vary from year to year. This does not reflect changing productivity or efficiency but results primarily from purchases of replacement capital equipment that can substantially increase expenditures from year to year.

#### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net increase of \$124,590 in Operating Expenses primarily based on an increase in Services by Other Agencies associated with increases in personnel costs based on pay for performance, and an incentive program to improve the hiring and retention of seasonal labor.

# FUND 108 LEAF COLLECTION

The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ As part of the FY 2001 Carryover Review, revenues increased by \$138,009 to \$861,137. The increase was primarily attributable to greater than anticipated interest earnings and leaf collection revenues.

## Goal

To provide timely vacuum leaf collection at the streetline for all customers within designated sanitary districts, on three separate occasions during November and December in order to enhance the aesthetic environment and reduce the threat to public safety represented by leaves on streets within the County.

## Objectives

- ◆ To remove at least 95 percent of the leaves placed at the curb by citizens, within each leaf collection district, during the specified leaf collection period.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate / Actual	FY 2002	FY 2003
<b>Output:</b>					
Homes within districts	18,655	18,686	18,748 / 18,748	18,889	19,296
Cubic yards of leaves collected	64,675	65,885	69,000 / 71,995	73,435	74,904
<b>Efficiency:</b>					
Net cost per home collected <sup>1</sup>	\$38.72	\$42.85	\$54.03 / \$48.77	\$57.56	\$56
Hours per cubic yard collected	0.27	0.22	0.22 / 0.27	0.27	0.27
<b>Service Quality:</b>					
Percent of customers rating service very good or excellent	83.8%	98.0%	87.5% / 65.7%	85.0%	87.5%
<b>Outcome:</b>					
Percent of customers' leaves removed from curb <sup>2</sup>	93.8%	95.0%	95.0% / 95.0%	95.0%	95.0%

<sup>1</sup> The net cost per home fluctuates due to changes in interest on investment revenue received by the agency and changes in Capital Equipment expenditures incurred by the agency.

<sup>2</sup> Data recovered to provide percentage for FY 2000.

# FUND 108 LEAF COLLECTION

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

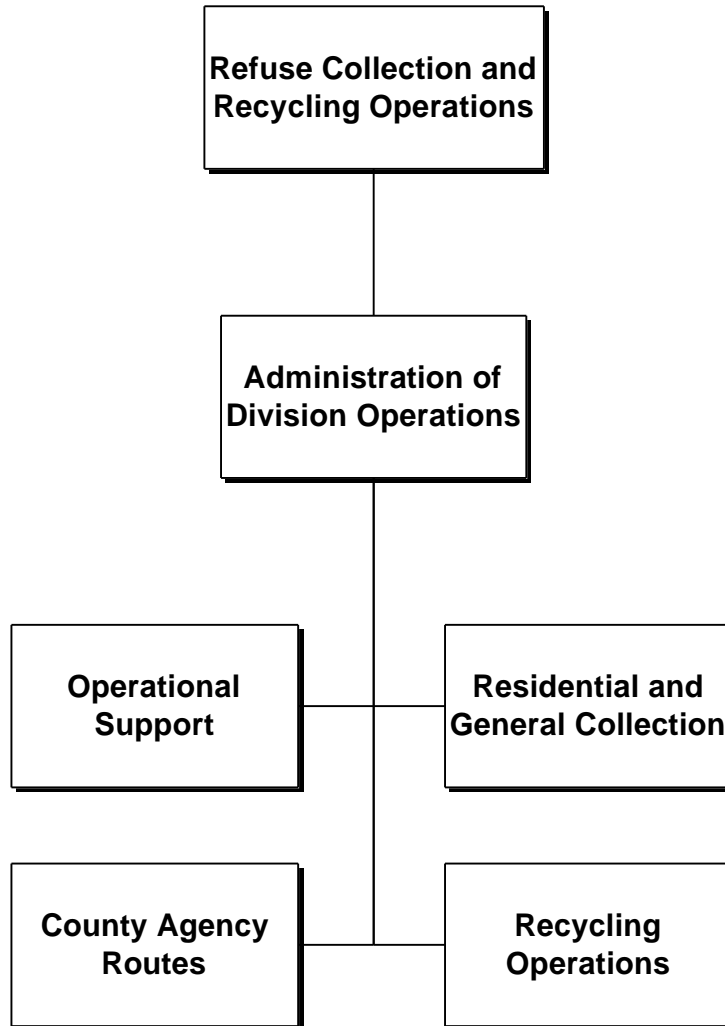
Fund 108, Leaf Collection

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$2,809,521</b>	<b>\$2,390,047</b>	<b>\$2,528,427</b>	<b>\$2,200,285</b>	<b>\$2,070,559</b>
Revenue:					
Interest on Investments	\$197,070	\$106,500	\$73,305	\$67,111	\$67,111
Rental of Equipment	30,895	27,555	36,191	36,191	36,191
Sale of Equipment	0	4,500	16,025	0	0
Capital Equipment Reserve <sup>1</sup>	80,060	73,635	73,635	80,457	80,457
Recovered Costs/Veh. Accidents	966	0	0	0	0
Leaf Collection Levy/ Fee	552,146	559,124	620,669	568,539	568,539
<b>Total Revenue</b>	<b>\$861,137</b>	<b>\$771,314</b>	<b>\$819,825</b>	<b>\$752,298</b>	<b>\$752,298</b>
<b>Total Available</b>	<b>\$3,670,658</b>	<b>\$3,161,361</b>	<b>\$3,348,252</b>	<b>\$2,952,583</b>	<b>\$2,822,857</b>
Expenditures:					
Operating Expenses	\$1,051,185	\$1,054,666	\$1,232,903	\$1,179,256	\$1,179,256
Capital Equipment	91,046	44,790	44,790	0	0
<b>Total Expenditures</b>	<b>\$1,142,231</b>	<b>\$1,099,456</b>	<b>\$1,277,693</b>	<b>\$1,179,256</b>	<b>\$1,179,256</b>
<b>Total Disbursements</b>	<b>\$1,142,231</b>	<b>\$1,099,456</b>	<b>\$1,277,693</b>	<b>\$1,179,256</b>	<b>\$1,179,256</b>
<b>Ending Balance</b>	<b>\$2,528,427</b>	<b>\$2,061,905</b>	<b>\$2,070,559</b>	<b>\$1,773,327</b>	<b>\$1,643,601</b>
Equipment Replacement Reserve <sup>2</sup>	\$326,033	\$366,342	\$370,394	\$451,360	\$451,360
<b>Unreserved Balance</b>	<b>\$2,202,394</b>	<b>\$1,695,563</b>	<b>\$1,700,165</b>	<b>\$1,321,967</b>	<b>\$1,192,241</b>
<b>Leaf Collection Levy/Fee per \$100 Assessed Value</b>	<b>\$0.01</b>	<b>\$0.01</b>	<b>\$0.01</b>	<b>\$0.01</b>	<b>\$0.01</b>

<sup>1</sup> For accounting and reporting purposes, revenue from leaf collection districts that is required for additions to the Capital Equipment Replacement Reserve is shown as receipts to the Capital Equipment Replacement Reserve.

<sup>2</sup> Funds reserved for equipment replacement are not encumbered based on normal accounting practices; however, they are allocated for future equipment replacement purchases.

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**



# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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### *Agency Position Summary*

139 Regular Positions / 139.0 Regular Staff Years

### ***Position Detail Information***

#### **DIVISION OF REFUSE COLLECTION AND RECYCLING - ADMINISTRATION OF DIVISION OPERATIONS**

1 Director of Refuse Collection and Recycling  
1 Assistant Director/Engineer IV  
1 Management Analyst III  
1 Safety Analyst  
1 Network/Telecommunication Analyst I  
3 Management Analysts II  
1 Administrative Assistant IV  
3 Administrative Assistants III  
1 Administrative Assistant I  
13 Positions  
13.0 Staff Years

#### **OPERATIONAL SUPPORT (Formerly Administration of Collection Operations)**

1 Refuse Superintendent  
1 Assistant Refuse Superintendent  
4 Administrative Assistants II  
1 Welder II  
1 Maintenance Trade Helper I  
8 Positions  
8.0 Staff Years

#### **RESIDENTIAL AND GENERAL COLLECTIONS**

1 Management Analyst II  
1 Senior Refuse Supervisor  
4 Refuse Supervisors  
9 Heavy Equipment Operators  
30 Motor Equipment Operators  
19 Public Service Workers II  
31 Public Service Workers I  
95 Positions  
95.0 Staff Years

#### **COUNTY AGENCY ROUTES**

4 Heavy Equipment Operators  
1 Engineering Technician I  
1 Maintenance Trade Helper II  
6 Positions  
6.0 Staff Years

#### **RECYCLING OPERATIONS**

1 Management Analyst IV  
5 Management Analysts II  
1 Inter/Intranet Architect I  
2 Management Analysts I  
1 Refuse Supervisor  
1 Administrative Assistant II  
1 Administrative Assistant III  
4 Heavy Equipment Operators  
1 Heavy Equipment Supervisor  
17 Positions  
17.0 Staff Years

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

### Agency Mission

To protect Fairfax County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse, by providing efficient and economical refuse collection services to citizens in 62 refuse collection sanitary districts, and to Fairfax County agencies. To reduce the County's municipal solid waste stream through the effective development, implementation, and management of comprehensive waste reduction and recycling programs to ensure that Fairfax County meets or exceeds the Commonwealth of Virginia mandated goal of recycling 25.0 percent of the solid waste stream.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	139/ 139	139/ 139	139/ 139	139/ 139	139/ 139
Expenditures:					
Personnel Services	\$5,959,904	\$6,727,731	\$6,473,854	\$6,904,339	\$6,904,339
Operating Expenses	6,333,442	6,644,729	7,091,792	7,446,227	7,446,227
Capital Equipment	212,032	955,000	1,074,330	463,000	463,000
Capital Projects <sup>1</sup>	2,498	0	365,502	0	0
<b>Subtotal</b>	<b>\$12,507,876</b>	<b>\$14,327,460</b>	<b>\$15,005,478</b>	<b>\$14,813,566</b>	<b>\$14,813,566</b>
Less:					
Recovered Costs	(\$366,135)	(\$396,320)	(\$418,048)	(\$432,038)	(\$432,038)
<b>Total Expenditures</b>	<b>\$12,141,741</b>	<b>\$13,931,140</b>	<b>\$14,587,430</b>	<b>\$14,381,528</b>	<b>\$14,381,528</b>

<sup>1</sup> Capital Projects' expenditures are shown under the Residential and General Collections Cost Center.

<b>Summary by Cost Center</b>					
Category <sup>1</sup>	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration of Division					
Operations	\$557,622	\$738,662	\$651,007	\$648,005	\$648,005
Operational Support	697,502	681,513	799,334	762,558	762,558
Residential and General					
Collections	8,830,252	9,946,600	10,619,413	10,436,066	10,436,066
County Agency Routes	966,870	1,005,721	1,075,912	1,170,299	1,170,299
Recycling Operations	1,089,495	1,558,644	1,441,764	1,364,600	1,364,600
<b>Total Expenditures</b>	<b>\$12,141,741</b>	<b>\$13,931,140</b>	<b>\$14,587,430</b>	<b>\$14,381,528</b>	<b>\$14,381,528</b>

<sup>1</sup> State Litter Funds are a pass-through cost shown under the Operational Support Cost Center.

### **Board of Supervisors' Adjustments**

**The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:**

- ◆ The FY 2003 Solid Waste Reduction and Recycling Centers (SWRRC) fee is increased to \$225 from the FY 2002 fee of \$195. The FY 2003 Advertised Budget Plan fee was \$280. The FY 2003 SWRRC fee level requires eliminating the use of two laborers (one at Great Falls and one at Cooper Middle School) and reducing the number of service hours at the Great Falls site from four hours to three-and-one-half hours.



# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ FY 2002 expenditures increase \$95,300 due to an increase of \$422,260 in operating expenses associated with the State Litter Grant and increased refuse disposal charges, offset by decreases of \$253,877 due to position vacancies, \$21,728 in recovered costs resulting from increased billings, and \$51,355 in capital equipment based on lower than anticipated vehicle and equipment costs. FY 2002 revenues increase \$95,300 as a result of the receipt of funds for the State Litter Grant. As a result of the actions discussed above, the FY 2002 ending balance is projected to be unchanged at \$12,064,509.

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### **County Executive Proposed FY 2003 Advertised Budget Plan**

#### **Purpose**

The Division of Solid Waste Refuse Collection and Recycling, (Fund 109, Refuse Collection and Recycling Operations) is responsible for the collection of refuse and recyclable materials within Fairfax County's sanitary districts and from County agencies. The agency coordinates the County's waste reduction and recycling program. It is responsible also for the administration and program operations of the Solid Waste General Fund Programs (e.g., Health Department Referrals, Community Cleanups, Evictions, and Court Ordered Cleanups) on behalf of the County. In addition, it provides staff and vehicles for program operations at the Solid Waste Reduction and Recycling Center (SWRRC) locations.

Residents within sanitary refuse collection districts, which are created by the Board of Supervisors upon citizen petition, are charged an annual fee for service through the semi-annual property tax collection system. The current annual fee of \$210 per unit served will continue in FY 2003.

The SWRRC program operates on a user fee basis in which program participants purchase a permit which entitles the holder to use the disposal and recycling facilities at two SWRRC sites located in Great Falls and McLean. The services provided to SWRRC customers are provided by staff and equipment paid for by Fund 109, Refuse Collection and Recycling Operations. Due to savings and cost control mechanisms SWRRC program costs have only modestly increased since FY 2000. The FY 2001 expenditure for the SWRRC program was \$195,763. The estimated expenditure for FY 2002 is \$206,705 and the estimated FY 2003 amount is \$209,665 for an annual average increase of 3.49 percent since FY 2001. However, SWRRC program revenues have shown a sharp decrease as a result of a reduction in the number of customers. The number of SWRRC program participants has decreased from 1,092 in FY 1999 to 930 in FY 2001, and is projected to be 850 in FY 2002. SWRRC program revenue in FY 2001 was \$172,050 and is estimated to be \$165,750 in FY 2002.

Fund 109 is a Special Revenue fund and cannot absorb the increasing shortfall between program revenues and expenditures that results from declining program participation. In FY 2001, the shortfall between program revenues and expenditures was \$23,713 and the estimated shortfall in FY 2002 is \$40,955 and is expected to increase in FY 2003. Since FY 1998 the SWRRC program has been drawing down its program balance to cover increased personnel and operating costs and the decreased revenues associated with the loss of customers. The program balance will be depleted during FY 2002 and unavailable to support continued deficit spending. Fund balances from revenues generated from Residential and General Collection curbside customers are not available for subsidizing the SWRRC program.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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To fully fund the cost of the program for FY 2003, the current annual user fee of \$195 per participant charged to SWRRC customers must be increased to \$280, an increase of \$85 per year. The SWRRC program will be monitored during the year and at the *FY 2003 Third Quarter Review* to assess the impact of attrition in the customer base adversely affecting the ability of the program to sustain itself. In the event of continued loss of customers to less expensive alternatives, long-term program operations will not be sustainable.

### Key Accomplishments

- ◆ Implemented a Geographic Imaging System (GIS) based routing system in FY 2000, resulting in a reduction of the number of sanitary district collection routes, thereby enhancing agency efficiency.
- ◆ Implemented an integrated voice response (IVR) system for requesting and scheduling the special pick-up of brush or bulky items in FY 2001, enabling customers to schedule collections by telephone 24-hours a day.
- ◆ The Waste Reduction and Recycling staff initiated a study on improving citizen information and outreach to increase the recycling rate.

### FY 2003 Initiatives

- ◆ Follow-up on the recommendations of a study commissioned by the Waste Reduction and Recycling staff. Will increase targeted citizen and business information efforts and expand citizen outreach to increase the recycling rate.
- ◆ Fund 109 will provide refuse collection service for approximately 39,336 residential and other units, an increase of 637 units, in 62 sanitary districts. The agency projects that disposable material collected by the Division will total 79,339 tons, including 68,967 for residential collection and 10,372 tons for County agency collection.

### Performance Measurement Results

Actual measures of Output, Efficiency, Service Quality and Outcomes were more positive than the estimates in most program areas and cost centers in FY 2000.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$176,608 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$776,695 in Operating Expenses including an increase of \$667,756 in Refuse Disposal charges based on an increased contracted tipping fee; an increase of \$42,832 in Contractor Compensation associated with the increased numbers of curbside customers; and a net increase of \$66,107 primarily for the replacement of agency personal computers appropriated from Fund 109's internal PC replacement reserve and Department of Vehicle Services charges.
- ◆ An increase of \$35,718 in Character 40, Recovered Costs based on projected salary and operating expense requirements.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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- ◆ An amount of \$463,000 is funded for replacement Capital Equipment in FY 2003. The level of funding includes \$200,000 for two open body trucks with leaf machines, \$145,000 for a truck with a front-end loader, \$67,000 for four refuse compactors, \$45,000 for a 1-ton service truck with welder, and \$6,000 for a snow plow blade. The replacement of vehicles is consistent with Department of Vehicle Services recommendations based on age, poor condition, and maintenance costs.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, expenditures were increased \$560,990 including \$195,488 in encumbered funds for Operating and Capital Equipment expenditure obligations and \$365,502 in unexpended Capital Projects balances.



### Administration of Division Operations<sup>1</sup>

#### Goal

To provide management and administrative support to the Division of Refuse Collection and Recycling Operations, enabling its compliance with the Fairfax County Solid Waste Management Plan.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	13/ 13	13/ 13	13/ 13	13/ 13	13/ 13
<b>Total Expenditures</b>	<b>\$557,622</b>	<b>\$738,662</b>	<b>\$651,007</b>	<b>\$648,005</b>	<b>\$648,005</b>

<sup>1</sup> All agency customer service functions for Administration and Operation Support were merged into one location during FY 2000 and thus no Performance Measurement Indicators appear for Administration.



### Operational Support

#### Goal

To provide efficient supervision and support for all refuse collection and recycling activities including response to telephone requests for customer service.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 8	8/ 8	8/ 8	8/ 8	8/ 8
<b>Total Expenditures</b>	<b>\$697,502</b>	<b>\$681,513</b>	<b>\$799,334</b>	<b>\$762,558</b>	<b>\$762,558</b>

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

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### Objectives

- ◆ To achieve efficient collection services by limiting cost increases to less than 3.0 percent in FY 2003.
- ◆ To reduce the number of collection service complaints by 4.5 percent in FY 2003.
- ◆ To maintain at 98.5 percent, the percentage of telephone requests for customer service responded to within three minutes.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Tonnage collected	93,194	98,158	100,895 / 101,242	102,176	102,439
Calls received <sup>1</sup>	60,180	66,379	97,500 / 124,372	124,993	125,000
<b>Efficiency:</b>					
Cost per ton collected <sup>2</sup>	\$5.24	\$5.70	\$6.57 / \$5.97	\$6.82	\$7.01
Cost per call	\$2.30	\$2.62	\$1.76 / \$1.23	\$1.40	\$1.46
<b>Service Quality:</b>					
Valid complaints per 1,000 customers (all collections)	31.2	15.1	15.5 / 16.4	15.3	14.6
Percent of customers rating telephone response good or better	95.1%	96.2%	96.2% / 99.0%	99.0%	99.0%
<b>Outcome:</b>					
Percent change in cost per ton <sup>3</sup>	7.30%	8.8%	15.4% / 4.7%	14.3%	2.7%
Percent change in complaints	(21.0%)	(51.6%)	2.6% / 8.2%	(6.7%)	(4.5%)
Percent of calls with response within three minutes	NA	96.5%	98.5% / 98.5%	98.5%	98.5%

<sup>1</sup> All agency customer service functions for administration and operation support were merged into one location during FY 2000 and thus no Performance Measurement Indicators appear for Administration. The FY 2000 actual represents seven months of actual calls reported by an Integrated Voice Response system. Estimated calls previously reported as a performance indicator for the Administration cost center are not included. The FY 2001 and FY 2002 reflect the total customer calls previously split between Administration and Operational Support based on current call volume.

<sup>2</sup> The large increase in FY 2002 results from increased personnel and operating costs as well as smaller increases in tonnage.

<sup>3</sup> The large increase in FY 2002 results from increased personnel and operating costs as well as smaller increases in tonnage.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS



### Residential and General Collections

#### Goal

To provide efficient collection of refuse and recyclable materials to customers within Sanitary Collection Districts and at Solid Waste Reduction and Recycling Centers (SWRRC) to maintain sanitation in these areas and enhance conservation of resources.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	95/ 95	95/ 95	95/ 95	95/ 95	95/ 95
<b>Total Expenditures</b>	<b>\$8,830,252</b>	<b>\$9,946,600</b>	<b>\$10,619,413</b>	<b>\$10,436,066</b>	<b>\$10,436,066</b>

#### Objectives

- ◆ To efficiently provide weekly pickup of refuse and recyclable materials to all residents within County Sanitary Collection Districts.
- ◆ To increase the recycling participation rate in County Sanitary Collection Districts by 1.0 percent per year, from an estimated rate of 75.0 percent to 80.0 percent.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Refuse collections made <sup>1</sup>	3,551,293	3,568,086	3,571,406 / 3,585,767	3,631,706	3,649,892
Refuse tons collected	61,460	66,028	64,974 / 68,088	67,679	68,017
Tons of recyclables collected	10,680	10,734	14,045 / 11,737	12,405	12,405
<b>Efficiency:<sup>2</sup></b>					
Net cost per pickup - refuse collection (all materials)	\$1.64	\$1.83	\$1.93 / \$1.62	\$2.13	\$2.15
Net cost per home per year for recycling collection	\$25.37	\$24.77	\$27.38 / \$26.27	\$31.98	\$33.79
<b>Service Quality:</b>					
Collection complaints per 1,000 homes	18.1	17.3	17.9 / 18.3	17.3	16.8
Percentage of customers rating services good or better	97.4%	96.5%	97.0% / 95.5%	97.0%	97.0%
Missed collection complaints per 1,000 homes - recycling	8.7	3.7	3.7 / 4.5	4.0	3.6

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percentage of homes within sanitary districts receiving a weekly refuse collection	100%	100%	100% / 100%	100%	100%
Percentage of homes setting out recyclable materials	75%	75%	76% / 81%	77%	78%

<sup>1</sup> The number of collections is derived by multiplying the number of households in the sanitary districts by 52 weeks, then adding the number of yard debris, brush, and bulk special collections to the total. A correction based on revised data was made to the FY 2000 amount.

<sup>2</sup> The significant increase in cost per ton from FY 2001 to FY 2002 is a result of large variation in Capital Equipment purchases, the addition of mixed paper recycling curbside with resulting increases in contractor compensation, increasing disposal charges, and Personnel Services increases associated with market pay adjustments and pay for performance.



## County Agency Routes

### Goal

To provide efficient refuse collection and recycling services to County agencies, resulting in the elimination of health hazards and supporting conservation of natural resources.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	6 / 6	6 / 6	6 / 6	6 / 6	6 / 6
<b>Total Expenditures</b>	<b>\$966,870</b>	<b>\$1,005,721</b>	<b>\$1,075,912</b>	<b>\$1,170,299</b>	<b>\$1,170,299</b>

### Objectives

- ◆ To provide efficient/comprehensive refuse collection to designated Fairfax County Government agencies by not increasing the cost per cubic yard no more than 6 percent in FY 2003.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Trash collected from County Agencies (Cubic Yards) <sup>1</sup>	214,234	246,538	255,502 / 249,437	259,552	259,552
Tons recycled by County agencies <sup>2</sup>	896	828	870 / 827	841	841
County agencies receiving recycling services	76	79	79 / 81	81	81

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Efficiency:</b>					
Staff hours per cubic yard of refuse collected	.03	.03	.03 / .03	.03	.03
Net cost per ton for recycling	\$74.13	\$78.50	\$74.75 / \$59.84	\$67.15	\$67.60
Cost per cubic yard of refuse collected <sup>3</sup>	\$3.28	\$3.35	\$3.53 / \$3.40	\$3.85	\$4.08
Staff hours per ton for recycling	3.73	4.10	4.10 / 4.27	4.20	4.20
<b>Service Quality:</b>					
Complaints (refuse)	12	7	7 / 6	6	6
Complaints (recycling)	0	0	0 / 0	0	0
Percent of Satisfied Customers	98.0%	97.6%	98.0% / 97.5%	97.5%	98.0%
<b>Outcome:</b>					
Percentage change in cost per cubic yard	(6.00%)	2.00%	5.40% / 1.49%	13.00%	5.97%

<sup>1</sup> To achieve higher efficiency and to accurately display data, starting in FY 2000 cubic yards from compactor units were included in the total cubic yards and cubic yards' cost calculation. The significant increase in cubic yards in FY 2001 and FY 2002 is attributable to the addition of three new locations for compactor units and an anticipated increase in service level.

<sup>2</sup> The increase in the FY 1999 and FY 2000 tonnage is due to disposal of contaminated recyclable material loads (approximately 42 tons in FY 2000).

<sup>3</sup> The significant increase in FY 2002 cubic yards cost is due to an anticipated increase in personnel costs and the inclusion of depreciation for three compactor units to be purchased in FY 2002.



## Recycling Operations

### Goal

To reduce the County's waste stream through the effective development, implementation, and management of waste reduction and recycling programs. Meet or exceed the Commonwealth of Virginia mandated recycling rate goal of 25 percent.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	17/ 17	17/ 17	17/ 17	17/ 17	17/ 17
<b>Total Expenditures</b>	<b>\$1,089,495</b>	<b>\$1,558,644</b>	<b>\$1,441,764</b>	<b>\$1,364,600</b>	<b>\$1,364,600</b>

### Objectives

- ◆ To increase the tonnage of County-wide curbside recycling programs operated by the private sector by 3,000 tons per year over the next five years.
- ◆ To sustain a state-mandated recycling rate of at least 25 percent.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Tons recycled by private haulers <sup>1</sup>	63,852	66,435	69,435 / 61,426	64,426	67,426
Tons of recycled materials at recycling drop-off centers (RDOCs)	6,412	6,702	6,800 / 6,476	6,537	6,537
Information/education efforts:					
▪ General info pieces	295	295	295 / 295	295	295
▪ Special events	4	3	3 / 3	4	4
Major staff actions (legislative, State and local participation etc.)	10	10	10 / 10	10	10
<b>Efficiency:</b>					
Per ton cost to recycle materials at RDOCs:					
▪ Dollars (Net)/ton <sup>2</sup>	\$53.64	\$41.39	\$77.53 / \$50.53	\$93.38	\$70.28
▪ Staff hours/ton for RDOCs	2.76	2.64	2.60 / 2.73	2.70	2.55
Dollars per ton cost of educational efforts for recycling:					
▪ Dollars per ton <sup>3</sup>	\$6.97	\$6.55	\$6.80 / \$6.92	\$7.27	\$7.16
Agency staff hours per ton collected by private haulers <sup>4</sup>	0.055	0.053	0.051 / 0.058	0.055	0.049
<b>Service Quality:</b>					
Percent of citizens rating services at RDOCs good or better <sup>5</sup>	NA	93.5%	94.0% / NA	94.5%	95.0%
Percent rating published information good or better <sup>6</sup>	NA	NA	NA / NA	NA	NA
<b>Outcomes:</b>					
Tonnage increase in private hauler recycling <sup>4</sup>	11,743	2,583	3,000 / (5,009)	3,000	3,000
Total county recycling rate <sup>7</sup>	34.50%	32.0%	31.0% / 35.6%	36.0%	36.0%

<sup>1</sup> The tonnage recycled by private haulers is only reportable on a calendar year basis, therefore, the actual years reported are the calendar year preceding the fiscal year, i. e., FY 1999 Actuals are CY 1998 Actuals, FY 2000 Actuals are CY 1999 Actuals and FY 2001 Actuals are CY 2000 Actuals.

<sup>2</sup> The significant increase in the FY 2002 estimate is based on additional Capital Equipment purchases as well as increased personnel costs as a result of market pay adjustments and the implementation of Pay for Performance. FY 1999 and FY 2000 actuals have been revised to correct a formula error from the previous year.

<sup>3</sup> The significant increase in the FY 2002 estimate is based on additional Capital Equipment purchases as well as increased personnel costs as a result of market pay adjustments and the implementation of Pay for Performance.

<sup>4</sup> The significant decline in private hauler tonnage is a result of the apparent failure of a major private hauler to continue to separately collect recyclable materials from refuse. Enforcement measures will be considered in FY 2002 to address this issue.

<sup>5</sup> The return of citizen surveys for RDOCS did not provide valid data to support reporting this number for FY 2001. This will be corrected in FY 2002.

<sup>6</sup> A consultant study conducted in FY 2001 did not return usable survey data. A survey will be administered in FY 2002 to address this issue; once a baseline value is established, future goals will be developed.

<sup>7</sup> The total recycling rate is reported consistent with the private hauler tonnage collection data; that is, the FY 2001 Actual reflects calendar year 2000 data (the most recent data available under current state law reporting requirements). The FY 2000 Actual shown has been corrected from the FY 2002 Adopted Budget Plan.



# **FUND 109**

## **REFUSE COLLECTION AND RECYCLING OPERATIONS**

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A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered “continuing” projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 109 REFUSE COLLECTION AND RECYCLING OPERATIONS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 109, Refuse Collection

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$14,355,467</b>	<b>\$13,269,695</b>	<b>\$14,507,813</b>	<b>\$12,064,509</b>	<b>\$12,064,509</b>
Revenue:					
Interest on Investments	\$1,071,658	\$590,308	\$590,308	\$276,919	\$276,919
<b>Residential and General Collections:</b>					
Household Levy <sup>1</sup>	\$8,034,810	\$8,034,390	\$8,034,390	\$8,167,530	\$8,167,530
Miscellaneous	428,233	402,539	402,539	292,398	292,398
SWRRC Program	170,046	165,750	165,750	229,600	184,500
Sale of Equipment	67,900	50,500	50,500	24,500	24,500
Subtotal	\$8,700,989	\$8,653,179	\$8,653,179	\$8,714,028	\$8,668,928
<b>County Agency Routes:</b>					
Miscellaneous Agencies	\$849,272	\$991,903	\$991,903	\$1,059,503	\$1,059,503
Sale of Equipment	0	0	0	14,500	14,500
Miscellaneous	117,121	97,723	97,723	113,975	113,975
Subtotal	\$966,393	\$1,089,626	\$1,089,626	\$1,187,978	\$1,187,978
<b>General Fund Programs:</b>					
Community Cleanup	\$29,564	\$29,716	\$29,716	\$29,716	\$29,716
Health Department Referrals	0	4,692	4,692	4,692	4,692
Evictions	17,195	22,034	22,034	22,034	22,034
Court Ordered/Mandated	0	18,432	18,432	18,432	18,432
Subtotal	\$46,759	\$74,874	\$74,874	\$74,874	\$74,874
<b>Other Collection Revenue:</b>					
Leaf Collection	\$343,214	\$294,831	\$294,831	\$347,393	\$347,393
Miscellaneous	8,088	10,308	10,308	9,782	9,782
State Litter Funds	93,524	0	95,300	0	0
Fairfax Fair	21,017	21,597	21,597	23,758	23,758
Subtotal	\$465,843	\$326,736	\$422,036	\$380,933	\$380,933
<b>Recycling Operations:</b>					
Program Support <sup>2</sup>	\$704,360	\$869,913	\$869,913	\$1,099,630	\$1,099,630
Sale of Materials	148,250	157,820	157,820	99,782	99,782
Miscellaneous	189,835	286,370	286,370	242,873	242,873
Subtotal	\$1,042,445	\$1,314,103	\$1,314,103	\$1,442,285	\$1,442,285
Total Revenue	\$12,294,087	\$12,048,826	\$12,144,126	\$12,077,017	\$12,031,917
<b>Total Available</b>	<b>\$26,649,554</b>	<b>\$25,318,521</b>	<b>\$26,651,939</b>	<b>\$24,141,526</b>	<b>\$24,096,426</b>

# FUND 109 REFUSE COLLECTION AND RECYCLING OPERATIONS

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 109, Refuse Collection

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Personnel Services	\$5,959,904	\$6,727,731	\$6,473,854	\$6,904,339	\$6,904,339
Operating Expenses	6,333,442	6,644,729	7,091,792	7,446,227	7,446,227
Recovered Costs <sup>3</sup>	(366,135)	(396,320)	(418,048)	(432,038)	(432,038)
Capital Equipment	212,032	955,000	1,074,330	463,000	463,000
Capital Projects	2,498	0	365,502	0	0
<b>Total Expenditures</b>	<b>\$12,141,741</b>	<b>\$13,931,140</b>	<b>\$14,587,430</b>	<b>\$14,381,528</b>	<b>\$14,381,528</b>
<b>Total Disbursements</b>	<b>\$12,141,741</b>	<b>\$13,931,140</b>	<b>\$14,587,430</b>	<b>\$14,381,528</b>	<b>\$14,381,528</b>
<b>Ending Balance</b>	<b>\$14,507,813</b>	<b>\$11,387,381</b>	<b>\$12,064,509</b>	<b>\$9,759,998</b>	<b>\$9,714,898</b>
Collection Equipment Reserve <sup>4</sup>	\$636,020	\$660,653	\$660,653	\$627,092	\$627,092
Recycling Equipment Reserve	345,210	142,210	142,210	173,537	173,537
PC Replacement Reserve <sup>5</sup>	36,400	68,100	68,100	15,700	15,700
<b>Unreserved Balance<sup>6</sup></b>	<b>\$13,490,183</b>	<b>\$10,516,418</b>	<b>\$11,193,546</b>	<b>\$8,943,669</b>	<b>\$8,898,569</b>
Levy per Household Unit	\$210/Unit	\$210/Unit	\$210/Unit	\$210/unit	\$210/unit

<sup>1</sup> The FY 2003 levy/collection fee per household unit will remain at \$210 per unit. Although the Refuse Collection levy is separate and not a real estate tax, it is included on and collected as part of the County's real estate tax bill. This amount does not include approximately 440 units which will be billed directly by the agency.

<sup>2</sup> The estimate for Program Support is calculated using the projected level of expenditures for recycling operations as conducted in Fund 109, Refuse Collection and Recycling Operations, and offset by revenue received from the sale of recycled materials.

<sup>3</sup> Recovered Costs represents billings to Fund 108, Leaf Collection, for its share of the total administrative costs for Agency 46, Division of Refuse Collection and Recycling Operations. Also included is an amount billed to Fund 110, Refuse Disposal, for administrative costs for the recycling program, as coordinated in Fund 109, Refuse Collection and Recycling Operations.

<sup>4</sup> Funds reserved for equipment replacement are not encumbered based on normal accounting practices but are allocated at a future date for equipment purchases. The requirements for Collection Operations are funded through the collection revenue received in Fund 109, Refuse Collection and Recycling Operations, while requirements for Recycling Operations are provided as a component of the Program Support.

<sup>5</sup> The PC Replacement Reserve was established to provide funding for the timely replacement of obsolete computer equipment.

<sup>6</sup> The Unreserved Ending Balance is utilized to offset potential increases in the refuse disposal fee. Utilization of the balance in Fund 109, Refuse Collection and Recycling Operations, effectively allows the agency to absorb those fee adjustments, while not increasing the refuse collection levy.

# FUND 109

## REFUSE COLLECTION AND RECYCLING OPERATIONS

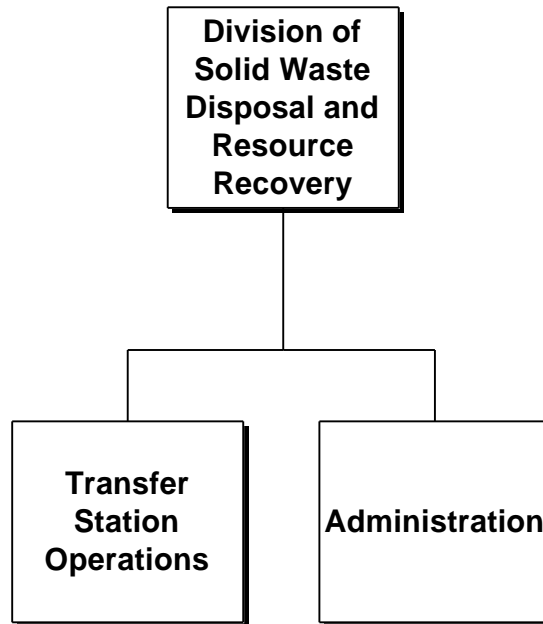
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### FY 2003 Summary of Capital Projects

Fund: 109 Refuse Collection and Recycling Operations

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
109001	Newington Facility	\$368,000	\$2,498.38	\$365,501.62	\$0	\$0
<b>Total</b>		<b>\$368,000</b>	<b>\$2,498.38</b>	<b>\$365,501.62</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**



# FUND 110

## REFUSE DISPOSAL

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### *Agency Position Summary*

134 Regular Positions / 134.0 Regular Staff Years

### ***Position Detail Information***

#### **DIVISION OF SOLID WASTE DISPOSAL AND RESOURCE**

##### **RECOVERY**

1 Director of Solid Waste Disposal and Resource  
Recovery  
1 Deputy Director/Engineer IV  
2 Positions  
2.0 Staff Years

##### **TRANSFER STATION OPERATIONS**

1 Refuse Superintendent  
3 Assistant Refuse Superintendents  
3 Heavy Equipment Supervisors  
1 Management Analyst II  
2 Engineering Technicians II  
2 Engineering Technicians I  
3 Environmental Technicians II  
7 Weighmasters  
74 Heavy Equipment Operators  
1 Motor Equipment Operator  
2 Garage Service Workers  
1 Welder II  
3 Public Service Workers II  
16 Public Service Workers I  
1 Maintenance Trade Helper I  
1 Administrative Assistant II  
121 Positions  
121.0 Staff Years

#### **ADMINISTRATION**

1 Engineer II  
1 Management Analyst III  
1 Management Analyst II  
1 Network/Telecommunications Analyst II  
1 Accountant II  
5 Administrative Assistants III  
1 Administrative Assistant II  
11 Positions  
11.0 Staff Years

# FUND 110 REFUSE DISPOSAL

## Agency Mission

To protect Fairfax County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse by providing for the transportation of solid waste from the Transfer Station to the I-95 Sanitary Landfill and to the Energy/Resource Recovery Facility (E/RRF) by means of direct haul. The agency will also transport debris generated through the Yard Waste Program to disposal facilities located in Prince William and Loudoun Counties, and will coordinate the County's Household Hazardous Waste Program and the Citizens' Disposal Facilities. In addition, the agency will coordinate all associated technical and administrative functions.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	134/ 134	134/ 134	134/ 134	134/ 134	134/ 134
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Expenditures:					
Personnel Services	\$6,832,927	\$7,198,700	\$7,145,853	\$7,556,483	\$7,556,483
Operating Expenses	28,942,492	29,261,999	32,783,431	37,653,232	37,653,232
Capital Equipment	393,941	1,869,000	1,778,857	1,815,230	1,815,230
Capital Projects	66,813	0	1,516,006	0	0
<b>Subtotal</b>	<b>\$36,236,173</b>	<b>\$38,329,699</b>	<b>\$43,224,147</b>	<b>\$47,024,945</b>	<b>\$47,024,945</b>
Less:					
Recovered Costs	(\$377,790)	(\$372,689)	(\$372,689)	(\$446,918)	(\$446,918)
<b>Total Expenditures</b>	<b>\$35,858,383</b>	<b>\$37,957,010</b>	<b>\$42,851,458</b>	<b>\$46,578,027</b>	<b>\$46,578,027</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$663,507	\$703,712	\$703,712	\$665,125	\$665,125
Transfer Station	35,128,063	37,253,298	40,631,740	45,912,902	45,912,902
<b>Subtotal</b>	<b>\$35,791,570</b>	<b>\$37,957,010</b>	<b>\$41,335,452</b>	<b>\$46,578,027</b>	<b>\$46,578,027</b>
Capital Projects <sup>1</sup>	\$66,813	\$0	\$1,516,006	\$0	\$0
<b>Total Expenditures</b>	<b>\$35,858,383</b>	<b>\$37,957,010</b>	<b>\$42,851,458</b>	<b>\$46,578,027</b>	<b>\$46,578,027</b>

<sup>1</sup> Capital Projects expenditures are shown under the Transfer Station Cost Center.

## **Board of Supervisors' Adjustments**

**The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:**

- ◆ A net decrease of \$181,015 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include a decrease of \$181,015 in the General Fund Transfer offset by an increase of \$181,015 in revenue from the FY 2002 Advertised Budget Plan amount of \$42,954,327 based on higher than anticipated disposal tonnages.

# FUND 110

## REFUSE DISPOSAL

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ FY 2002 expenditures are required to increase \$3,378,442 due to an increase of \$3,521,432 primarily in refuse disposal charges associated with increased disposal tonnages as a result of the improved economy, Department of Vehicle Services charges, and Repair and Maintenance charges. These increases are offset by a decrease of \$52,847 based on revised payroll projections and a decrease of \$90,143 in capital equipment as a result of lower than anticipated bid prices.
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### **County Executive Proposed FY 2003 Advertised Budget Plan**

#### **Purpose**

Fund 110, Refuse Disposal, has the primary responsibility for coordinating the disposal of solid waste generated within Fairfax County by channeling the collected refuse to the Energy/Resource Recovery Facility (E/RRF). Refuse that cannot be burned in the E/RRF is directed to a landfill or disposed of through a contractor, while yard debris is transported to a Prince William County or private compost facility. Other operations coordinated within this fund are the Citizen's Disposal Facilities (CDF), the Household Hazardous Waste (HHW) Program, the Ordinance Enforcement Program, the White Goods Program, and the Battery Program. The Administrative Cost Center will continue to perform the tasks associated with the overall administrative, technical, and management functions for those funds that comprise the Division of Solid Waste Disposal and Resource Recovery. The funds are 110, Refuse Disposal; 112, Energy/Resource and Recovery Facility; and 114, I-95 Refuse Disposal.

#### **Key Accomplishments**

- ◆ Accomplished our goal of attracting all County generated waste back into our system through market rate pricing.
- ◆ Began a strategic planning initiative to facilitate a long-term funding decision and lead into the Solid Waste Management planning effort.
- ◆ The Board of Supervisors approved a new agreement with Prince William County which allows Fairfax County to work even more closely together in support of the solid waste operations, with shared use of the disposal/composting facilities.
- ◆ Changes to the operations of the Transfer Station were implemented in a continuing effort to increase efficiency and enhance revenues by: working with attending physicians to reduce "lost time due to injuries"; initiation of a program to accept construction debris at the transfer station; locating a disposal contractor to accept propane gas tanks so citizens can dispose of damaged or surplus tanks in a responsible manner; initiating a truck leasing experiment to reduce expenditures; and arranging for construction of a barrier on top of the closed landfill, at no cost to the county, to provide a visual screen for buses that park there in the summer.
- ◆ Benchmarking of Transfer Station haul operations has shown that this operation's cost is extremely competitive.



# FUND 110

## REFUSE DISPOSAL

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### FY 2003 Initiatives

- ◆ Begin the County's Solid Waste Management Planning effort.
- ◆ Continue revenue enhancement initiatives and cost cutting efforts such as expanded facility leasing arrangements and use of contractor support to contribute to the continued viability of the system.
- ◆ Expand customer service initiatives that include reviews of programs and facilities to provide necessary and desired services and achieve active public participation through customer surveys.

### Performance Measurement Results

The administrative staff processed 2,301 invoices and 2,500 vendor payments, representing a decrease of 34 customers and an increase of 300 vendors. The accuracy rate achieved remained above targets despite fluctuations in workload. Customer complaints remained below two percent.

The I-66 Transfer Station received satisfactory ratings (the highest possible) from the Virginia Department of Environmental Quality (DEQ) for all inspections conducted during FY 2001. The facilities are in compliance with all provisions of the operating permits and the Virginia Solid Waste Management Regulations. The Transfer Station exceeded its goal to haul 95 percent of the legal load limit. The 95 percent level was 18.09 tons per vehicle. The actual achieved was 95.5 percent.

### Funding Adjustments

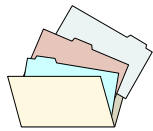
*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A General Fund Transfer of \$3,620,306 to allow the County to continue to maintain a stable disposal rate in order to stay competitive and retain required refuse tonnage levels, and at the same time provide the level of service to specific refuse disposal programs that do not fully recover costs, specifically the County's Recycling Program, the Household Hazardous Waste Program and the Code Enforcement Program. The transfer is discussed in detail in the Solid Waste Overview.
- ◆ An increase of \$357,783 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$8,391,233 in Operating Expenses due to \$6,702,601 in Refuse Disposal charges based on increased tonnage estimates and tipping fee increases; \$1,582,044 in Contractor Compensation based on increased hauling charges; \$46,956 in the cost of Tractor Leases; \$29,468 in Internal Charges based on pay for performance increases; and a net increase of \$30,164 primarily in Department of Vehicle Services charges.
- ◆ An amount of \$1,815,230 is funded for replacement Capital Equipment in FY 2003 as follows: \$608,730 for two Tire Loaders; \$440,000 for four road tractors; \$264,000 for four refuse trailers; \$240,000 for two stationary cranes; \$107,500 for one roll-off truck; \$28,000 for one Forklift; and \$22,000 for one air compressor which have all reached the criteria of age, usage and condition for replacement. An additional \$39,000 is included for six new Crane Air Conditioning units required to protect workers in the extremely harsh working conditions, and \$66,000 for one new Trailer required to meet the increased waste haulage requirements.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ An increase of \$1,516,006 in Capital Projects due to the carryover of unexpended project balances.

# FUND 110 REFUSE DISPOSAL



## Administration

### Goal

Provide effective management of refuse disposal within Fairfax County in order to protect County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse. Provide management planning for future waste disposal operations within the County, as well as participate in the planning discussions of other jurisdictions. These authorities include Arlington County, Prince William County, the City of Alexandria, the District of Columbia, the Alexandria Sanitation Authority, the Arlington/Alexandria ERR Facility, and the Fairfax County sewage treatment plants.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	13/13	13/13	13/13	13/13	13/13
<b>Total Expenditures</b>	<b>\$663,507</b>	<b>\$703,712</b>	<b>\$703,712</b>	<b>\$665,125</b>	<b>\$665,125</b>

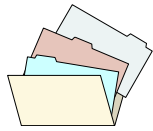
### Objectives

- ◆ To maintain or improve the accuracy rate of customer invoices at or greater than 98 percent.
- ◆ To maintain or improve vendor satisfaction by minimizing customer complaints with a maximum complaint target of two percent or less.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Jurisdictions served	8	8	8 / 8	8	8
Contracts managed	12	14	10 / 5	5	5
Customers invoiced	2,200	2,335	2,400 / 2,301	2,400	2,400
Vendors paid	2,160	2,200	2,200 / 2,500	2,625	2,625
<b>Efficiency:</b>					
Cost per invoice processed	NA	\$9.62	\$10.06 / \$8.20	\$8.60	\$9.00
Payments processed per staff hour	2	2	2 / 2	2	2
<b>Service Quality:</b>					
Percent of vendor complaints	<2%	<2%	<2% / <2%	<2%	<2%
<b>Outcome:</b>					
Percent of accurate invoices	99.66%	99.70%	99.00% / 99.70%	99.70%	99.70%
Percent of accurate payments	>98%	98%	>98% / >98%	>98%	>98%

# FUND 110 REFUSE DISPOSAL



## Transfer Station

### Goal

To provide a sanitary facility for receiving, loading, transporting, and disposal of municipal solid waste, yard waste, and household hazardous waste materials generated within Fairfax County, by the most feasible and economical method.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	121/121	121/121	121/121	121/121	121/121
<b>Total Expenditures</b>	<b>\$35,128,063</b>	<b>\$37,253,298</b>	<b>\$40,631,740</b>	<b>\$45,912,902</b>	<b>\$45,912,902</b>

### Objectives

- ◆ To provide a sanitary facility for receiving, loading, and transporting approximately 2,279 tons of commercial and residential refuse daily by the most feasible and economical method available, while maintaining a 100 percent satisfactory rating from State inspections.
- ◆ To recycle white goods, which are metal objects and appliances, in order to remove PCB capacitors and CFC (Freon) in accordance with Federal and State regulations, with minimal complaints on processing.
- ◆ To provide the sanitary acceptance and transportation of refuse from Fairfax County Citizens Disposal Facilities (CDF) and maintain citizen complaints to less than or equal to 2 per 100 customers.
- ◆ To haul within 95 percent of the maximum legal carrying weight capacity of County tractor trailer trucks.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Virginia Department of Environmental Quality (DEQ) inspections conducted	4	4	4 / 4	4	4
Loads of refuse hauled	31,043	33,256	31,043 / 35,880	36,598	37,330
Citizen Disposal Facilities (CDF) customers served	289,470	281,506	281,506 / 327,888	327,888	327,888
Tons of refuse hauled	544,928	599,287	599,287 / 651,774	671,327	691,467
Tons of white goods refuse processed	4,620	5,638	5,638 / 6,845	6,845	6,845
Tons of brush processed	33,229	38,336	38,336 / 40,971	42,200	43,466
Tons of yard debris processed	36,939	37,005	36,939 / 44,897	46,514	47,909
Tons of refuse at CDF	38,817	39,285	39,285 / 39,960	39,960	39,960

# FUND 110 REFUSE DISPOSAL

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
Loads of yard waste hauled (I-66 & I-95 facilities)	2,359	1,954	1,954 / 2,093	2,156	2,221
<b>Efficiency:</b>					
Disposal System cost per ton	\$45	\$45	\$45 / \$45	\$45	\$45
Staff hours to process refuse	123,144	129,428	129,428 / 133,742	136,417	139,145
Staff hours per ton refuse processed	.23	.22	.22 / .21	.20	.20
Staff hours to process white goods	8,758	10,400	10,400 / 10,058	10,058	10,058
Staff hours per ton white goods recycled	1.89	1.84	1.84 / 1.47	1.47	1.47
Staff hours to process material at CDF	33,218	32,396	32,396 / 33,861	33,861	33,861
Staff hours per ton of material processed through the CDF	.85	.82	.82 / .85	.85	.85
<b>Service Quality:</b>					
Satisfactory Virginia DEQ inspection reports	4	4	4 / 4	4	4
Citizen complaints about the CDF operations per 100 customers	0	20	20 / 20	20	20
Vendor complaints about inadequate White Goods processing	0	0	0 / 0	0	0
Police citations for overloading	0	0	0 / 0	0	0
<b>Outcome:</b>					
Percent satisfactory Virginia DEQ Inspection ratings	100%	100%	100% / 100%	100%	100%
White goods processed in accordance with Federal and State regulations	Yes	Yes	Yes / Yes	Yes	Yes
Cleaner environment maintained with white goods processing	Yes	Yes	Yes / Yes	Yes	Yes
CDF customer complaints kept at less than or equal to 2 per 100	Yes	Yes	Yes / Yes	Yes	Yes
Percent of trucks hauling 95 percent of maximum legal weight	100%	100%	100% / 100%	100%	100%

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing " projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 110 REFUSE DISPOSAL

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 110, Refuse Disposal

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$3,465,629</b>	<b>\$1,685,511</b>	<b>\$5,584,739</b>	<b>\$3,402,921</b>	<b>\$3,407,601</b>
Revenue:					
Interest on Investment	\$637,438	\$93,984	\$93,984	\$117,788	\$117,788
Refuse Disposal Revenue:					
Private Collectors	\$22,086,721	\$20,790,932	\$25,079,378	\$28,916,409	\$29,097,424
Cities and Towns	853,700	781,252	872,015	1,055,759	1,055,759
County Collection	2,279,968	1,880,948	2,025,762	2,175,078	2,175,078
Treatment Plants	169,739	118,014	118,014	139,705	139,705
County Agency Routes	335,233	382,330	382,330	387,475	387,475
Other Agencies	161,522	249,662	249,662	270,701	270,701
SWRRC Program	26,696	32,776	39,550	42,467	42,467
Non Fairfax County	447,329	0	0	1,455,556	1,455,556
Citizens' Disposal Facilities	1,927,005	1,223,055	1,223,055	1,725,030	1,725,030
Debris	791,161	2,473,250	1,516,315	1,328,804	1,328,804
Supplemental Market	632,691	585,000	382,500	451,710	451,710
Subtotal	\$29,711,765	\$28,517,219	\$31,888,581	\$37,948,694	\$38,129,709
Other Revenue:					
Brush	\$307,223	\$957,500	\$957,500	\$1,173,582	\$1,173,582
Yard Waste	1,226,858	1,321,000	1,321,000	2,135,095	2,135,095
Tires	0	157,500	157,500	830,199	830,199
Subtotal	\$1,534,081	\$2,436,000	\$2,436,000	\$4,138,876	\$4,138,876
Miscellaneous Revenue:					
White Goods	\$216,800	\$200,000	\$200,000	\$207,748	\$207,748
Sale of Equipment	21,516	138,150	138,150	141,800	141,800
Licensing Fees	35,819	24,000	35,760	35,760	35,760
Miscellaneous	359,699	381,845	381,845	363,661	363,661
Subtotal	\$633,834	\$743,995	\$755,755	\$748,969	\$748,969
Total Revenue	\$32,517,118	\$31,791,198	\$35,174,320	\$42,954,327	\$43,135,342
Transfers In: <sup>1</sup>					
ERR Facility (112)	\$5,460,375	\$0	\$0	\$0	\$0
General Fund (001)	0	5,500,000	5,500,000	3,620,306	3,439,291
Total Transfers In	\$5,460,375	\$5,500,000	\$5,500,000	\$3,620,306	\$3,439,291
<b>Total Available</b>	<b>\$41,443,122</b>	<b>\$38,976,709</b>	<b>\$46,259,059</b>	<b>\$49,977,554</b>	<b>\$49,982,234</b>

# FUND 110 REFUSE DISPOSAL

## FUND STATEMENT

**Fund Type G10, Special Revenue Funds**

**Fund 110, Refuse Disposal**

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Personnel Services	\$6,832,927	\$7,198,700	\$7,145,853	\$7,556,483	\$7,556,483
Operating Expenses <sup>2</sup>	28,942,492	29,261,999	32,783,431	37,653,232	37,653,232
Capital Equipment	393,941	1,869,000	1,778,857	1,815,230	1,815,230
Recovered Costs	(377,790)	(372,689)	(372,689)	(446,918)	(446,918)
Capital Projects	66,813	0	1,516,006	0	0
<b>Total Expenditures</b>	<b>\$35,858,383</b>	<b>\$37,957,010</b>	<b>\$42,851,458</b>	<b>\$46,578,027</b>	<b>\$46,578,027</b>
<b>Total Disbursements</b>	<b>\$35,858,383</b>	<b>\$37,957,010</b>	<b>\$42,851,458</b>	<b>\$46,578,027</b>	<b>\$46,578,027</b>
<b>Ending Balance</b>	<b>\$5,584,739</b>	<b>\$1,019,699</b>	<b>\$3,407,601</b>	<b>\$3,399,527</b>	<b>\$3,404,207</b>
Reserves:					
Equipment Reserve <sup>3</sup>	\$2,451,708	\$424,393	\$2,411,860	\$2,403,786	\$2,408,466
Environmental Reserve <sup>4</sup>	500,000	500,000	927,886	927,886	927,886
PC Replacement Reserve	76,155	67,855	67,855	67,855	67,855
<b>Unreserved Balance</b>	<b>\$2,556,876</b>	<b>\$27,451</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Disposal Rate/Ton <sup>5</sup>	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00

<sup>1</sup> Cited amounts have been transferred in FY 2001 and FY 2002 to Fund 110 to cover the revenue shortfalls for operational requirements. These transfers provided a subsidy allowing the County to continue to provide the level of service to specific refuse disposal programs that do not fully recover costs. Subsidized programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. The current fee structure for Fund 110 will not support these expenses in FY 2003. In FY 2003, a transfer from the General Fund will provide funding to maintain the competitiveness of the County's Solid Waste System in attracting and maintaining commercial waste, to provide for market fluctuations, and maintain the current level of service to the disposal customers.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$24,057 has been reflected as an increase to FY 2001 expenditures. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments will be included in the FY 2002 Third Quarter Package.

<sup>3</sup> The Equipment Replacement Reserve provides for the timely replacement of equipment required to operate the I-66 Transfer Station. Funds are transferred from Refuse Disposal revenue to the Equipment Replacement reserve, as are proceeds from the sale of equipment. The reserve requirement is based on a replacement schedule, comprised of yearly payments to the reserve, which is based on the useful life of the vehicle/equipment. The yearly estimated reserve amount includes the annual portion of the replacement cost for new vehicles/equipment, and continued contributions for previously acquired vehicles/equipment for which the replacement requirement has not been met.

<sup>4</sup> The Environmental Reserve provides contingency funds for future environmental control projects at the I-66 Transfer Station.

<sup>5</sup> In August 1998 (FY 1999), Fairfax County implemented a contractual rate discount that was offered to any hauler that guaranteed all of its collected refuse or a specified tonnage amount would be delivered to the Energy/Resource Recovery Facility (E/RRF) or other County disposal sites. The contractual agreement reduced the system disposal fee by \$9 from the FY 1999 Adopted Budget Plan level of \$45 per ton to \$36 per ton. The discounted contractual fee remained in effect through FY 2000 but was reduced to \$34 per ton at the start of FY 2001 to stay competitive with private operations. The FY 2002 discounted rate is \$37.95 per ton. It should be noted that the approved system fee of \$45 remains in effect.

# FUND 110 REFUSE DISPOSAL

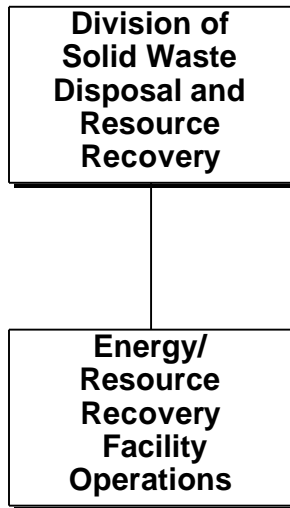
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## FY 2003 Summary of Capital Projects

### Fund: 110 Refuse Disposal

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
174002	I-66 Transfer Station Expansion	\$13,114,900	\$14,661.48	\$805,352.47	\$0	\$0
174003	Drainage Downchutes	188,000	52,151.61	3,821.39	0	0
174004	Access Road Reconstruction	233,600	0.00	193,785.00	0	0
174005	Groundwater Well Installation	177,213	0.00	42,382.00	0	0
174006	Citizens Disposal Facility	974,875	0.00	470,665.00	0	0
<b>Total</b>		<b>\$14,688,588</b>	<b>\$66,813.09</b>	<b>\$1,516,005.86</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**





# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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### *Agency Position Summary*

9 Regular Positions / 9.0 Regular Staff Years

### *Position Detail Information*

#### ADMINISTRATION

1	Management Analyst III
1	Management Analyst II
1	Engineer Technician II
1	Heavy Equipment Operator
1	Administrative Assistant II
<u>4</u>	Weighmasters
9	Positions
9.0	Staff Years

# FUND 112 ENERGY/RESOURCE RECOVERY FACILITY

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## Agency Mission

To serve Fairfax County citizens by providing effective solid waste disposal through incineration; to generate energy through the recovery of refuse resources; and to reduce the need for landfill space through volume reduction of solid waste.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	9/9	9/9	9/9	9/9	9/9
Expenditures:					
Personnel Services	\$356,034	\$463,610	\$463,610	\$486,351	\$486,351
Operating Expenses	29,282,317	33,406,171	33,406,171	33,405,444	33,405,444
Capital Equipment	4,299	26,000	26,000	0	0
<b>Total Expenditures</b>	<b>\$29,642,650</b>	<b>\$33,895,781</b>	<b>\$33,895,781</b>	<b>\$33,891,795</b>	<b>\$33,891,795</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.

## **County Executive Proposed FY 2003 Advertised Budget Plan**

## Purpose

Fund 112 manages the contract for the I-95 Energy/Resource Recovery Facility (E/RRF), owned and operated by Covanta Fairfax Inc. (CFI), which burns municipal solid waste (MSW). The facility produces approximately 72 megawatts of electricity, which is sold to Virginia Power. Under the terms of the Service Agreement, the County is required to deliver at least 930,750 tons of MSW per year, for which it pays a disposal fee to CFI. In order to meet this guarantee, the County has accepted additional MSW through Supplemental and Spot Market operations, as well as refuse collected from Prince William County through a refuse exchange agreement. The County charges a disposal fee to all users of the E/RRF and subsequently pays the contractual disposal fee to CFI from these revenues. Revenues for the sale of electricity are used to offset the cost of the disposal fee paid to CFI.

## Key Accomplishments

- ◆ In FY 1999, the bonds used to fund the construction of the E/RRF were refinanced through an innovative option sale agreement, resulting in annual savings to the County of over \$4 million.

# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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- ◆ The Power Purchase agreement between Virginia Power and CFI, of which the County is the principal beneficiary, was also previously renegotiated. This has resulted in an increase in the County's share of electric power revenues from \$16.5 million in FY 1997 to \$19.8 million in FY 2001, serving to lower overall disposal costs.
- ◆ Fund 112 continues to process waste tires and participate in the Virginia Waste Tire End User Program, and is the area's preeminent waste tire disposal facility, generating net revenues for the agency. Tires were originally incinerated in the E/RRF, but now are shredded at the I-95 Landfill site due to operational problems caused by burning tires. Shredded tires are used as a protective layer in the next cell of the ash landfill, lowering construction costs and providing beneficial use for waste tires as a recycled product.

### **FY 2003 Initiatives**

- ◆ County staff was successful in obtaining a permit from the Virginia Department of Environmental Quality for direct discharge of E/RRF cooling tower water into Mills Branch Culvert. Discharges of cooling tower water have been increasing dramatically in the past few years, due to increases in conductivity values of water supplied by the Fairfax County Water Authority. The discharges had been directed to the sanitary sewer, an inefficient and uneconomical method since the water contains no harmful pollutants. The elimination of the need to purchase additional sewer capacity results in a cost avoidance to the County of almost \$1 million that would be passed through from Covanta Fairfax. Construction of the direct discharge system is scheduled to begin in FY 2002. The modified system will save the cost of additional sewer capacity, free capacity at the Noman M. Cole pollution control plant, reduce existing sanitary sewer pass through costs, and have no deleterious effect on the environment.
- ◆ The State of Virginia passed additional regulations regarding development of Solid Waste Management Plans. A new Solid Waste Management Plan will be required for submittal to the Virginia Department of Environmental Quality. Development of the plan will begin in FY 2003.
- ◆ County staff will continue to monitor the flow of MSW into the E/RRF and if required search for additional waste to meet the tonnage commitment contained in the Service Agreement.

### **Performance Measurement Results**

The performance measures for Fund 112, Energy/Resource Recovery Facility are related to the operation and efficiency of the facility. The measurement of tons above the Guaranteed Annual Tonnage (GAT) quantifies the ability of the County, as stated in the Service Agreement, to "deliver or cause to be delivered at least 930,750 tons of municipal solid waste" for which the County must pay a disposal fee to Covanta Fairfax. This minimum guarantee measures staff's ability to find new waste sources when needed, and manage those that are already being delivered to the E/RRF. In addition, energy generated per ton is directly related to waste delivered, since increased amounts of fuel (tons of municipal solid waste) result in more steam generation, and therefore, more energy produced. Likewise, electricity sold is a measure of the E/RRF's waste deliveries as well as its operating efficiency.

In FY 2001, efforts to ensure that waste deliveries remain above the minimum level were once again successful, resulting in delivery of an additional 139,794 tons over GAT. Energy sold totaled 87.25 percent, slightly higher than the previous year and above the measurement target of 87 percent.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$22,741 in Personnel Services associated with salary adjustments necessary to support the County's Compensation Program.

# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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- ◆ An increase of \$2 in the Disposal Rate from \$28/ton to \$30/ton, based on increased net debt service and operating and maintenance costs due to increased air pollution control system costs. This will generate an additional \$1.8 million in revenue required to avoid drawing down the Rate Stabilization Reserve, which must be available to absorb a contractual decrease in anticipated energy revenue beginning in FY 2005.
- ◆ A decrease of \$727 in Operating Expenses primarily due to a decrease in the cost of Wearing Apparel and Professional Memberships and Subscriptions.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ There have been no revisions to this agency since approval of the FY 2002 Adopted Budget Plan.

### Objectives

- ◆ To deliver no less than the Guaranteed Annual Tonnage (GAT) amount of 930,750 tons of municipal solid waste to the E/RRF as required under the contractual obligations of the Service Agreement between Covanta Fairfax and Fairfax County.
- ◆ To sell at least 87.5 percent of electric energy generated from the operation of the E/RRF after internal use.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Tons municipal solid waste delivered	984,573	1,055,343	1,102,200 / 1,070,544	1,070,000	1,070,000
Energy generated (kWh in thousands)	644,707	676,978	680,000 / 701,136	680,000	680,000
<b>Efficiency:</b>					
Tons above GAT	53,823	124,593	171,450 / 139,794	139,250	139,250
Energy generated per ton	655	641	617 / 655	636	636
<b>Service Quality:</b>					
Percent of GAT Delivered	105.78%	113.39%	118.42% / 115.02%	114.96%	114.96%
Energy sold (kWh in thousands)	557,957	590,059	595,000 / 611,774	595,000	595,000
<b>Outcome:</b>					
Met GAT requirement	Yes	Yes	Yes / Yes	Yes	Yes
Percent of energy sold (internal use approx. 12.5%)	86.54%	87.16%	87.50% / 87.25%	87.50%	87.50%

# FUND 112 ENERGY/RESOURCE RECOVERY FACILITY

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 112, Energy/Resource  
Recovery (ERR) Facility

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$17,041,404</b>	<b>\$11,597,021</b>	<b>\$12,993,592</b>	<b>\$9,934,280</b>	<b>\$9,934,280</b>
Revenue:					
Disposal Revenue: <sup>1</sup>					
County of Fairfax	\$19,890,390	\$20,720,000	\$20,720,000	\$25,922,100	\$25,922,100
District of Columbia	5,444,614	4,585,000	4,585,000	2,165,800	2,165,800
Waste Exchange Agreement	834,600	840,000	840,000	933,000	933,000
Wastewater Services	806,124	105,600	105,600	123,200	123,200
Other Jurisdictions	366,100	504,000	504,000	392,400	392,400
Tire Program	688,415	997,500	997,500	737,380	737,380
Supplemental/Spot Market Programs <sup>2</sup>	1,438,920	2,305,000	2,305,000	2,886,100	2,886,100
Subtotal Revenue	\$29,469,163	\$30,057,100	\$30,057,100	\$33,159,980	\$33,159,980
Other Revenue:					
Interest on Investments	\$599,167	\$564,369	\$564,369	\$221,293	\$221,293
Miscellaneous <sup>3</sup>	986,883	215,000	215,000	250,000	250,000
Subtotal Other Revenue	\$1,586,050	\$779,369	\$779,369	\$471,293	\$471,293
Total Revenue	\$31,055,213	\$30,836,469	\$30,836,469	\$33,631,273	\$33,631,273
<b>Total Available</b>	<b>\$48,096,617</b>	<b>\$42,433,490</b>	<b>\$43,830,061</b>	<b>\$43,565,553</b>	<b>\$43,565,553</b>
Expenditures:					
Personnel Services	\$356,034	\$463,610	\$463,610	\$486,351	\$486,351
Operating Expenses <sup>4</sup>	29,282,317	33,406,171	33,406,171	33,405,444	33,405,444
Capital Equipment	4,299	26,000	26,000	0	0
Total Expenditures	\$29,642,650	\$33,895,781	\$33,895,781	\$33,891,795	\$33,891,795
Transfers Out:					
Refuse Disposal (110) <sup>5</sup>	\$5,460,375	\$0	\$0	\$0	\$0
Total Transfers Out:	\$5,460,375	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$35,103,025</b>	<b>\$33,895,781</b>	<b>\$33,895,781</b>	<b>\$33,891,795</b>	<b>\$33,891,795</b>
<b>Ending Balance</b>	<b>\$12,993,592</b>	<b>\$8,537,709</b>	<b>\$9,934,280</b>	<b>\$9,673,758</b>	<b>\$9,673,758</b>
Tipping Fee Reserve <sup>6</sup>	\$1,888,767	\$1,936,801	\$1,936,801	\$1,500,000	\$1,500,000
Rate Stabilization Reserve <sup>7</sup>	6,600,908	6,600,908	6,600,908	8,173,758	8,173,758
<b>Unreserved Ending Balance</b>	<b>\$4,503,917</b>	<b>\$0</b>	<b>\$1,396,571</b>	<b>\$0</b>	<b>\$0</b>
Disposal Rate/Ton <sup>8</sup>	\$28/Ton	\$28/Ton	\$28/Ton	\$30/Ton	\$30/ton

# FUND 112

## ENERGY/RESOURCE RECOVERY FACILITY

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<sup>1</sup> Disposal Revenue for FY 2003 has increased as a result of the \$2 increase in the Disposal Rate from \$28/ton to \$30/ton. Although waste tonnages directed to the Energy Resource Recovery Facility from the District of Columbia are expected to decrease, any resulting unused waste processing capacity will be filled with spot market waste.

<sup>2</sup> Disposal revenue shown from Supplemental Waste and Spot Market Program operations reflects only that refuse tonnage for which the tipping fee/per ton disposal rate is charged. Additional income derived from charges in excess of the tipping fee for these operations is reflected as miscellaneous revenue.

<sup>3</sup> Miscellaneous revenue includes income received in excess of the tipping fee which is derived from the Spot Market and Supplemental Waste Programs.

<sup>4</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$1,518,590 has been reflected as a decrease to the FY 2001 expenditures. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments will be included in the FY 2002 Third Quarter Package.

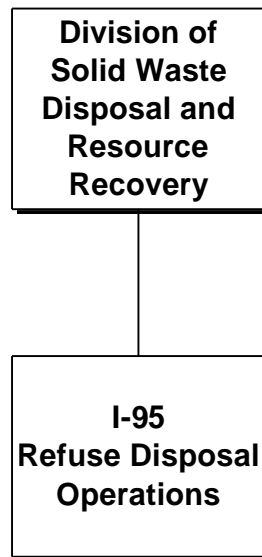
<sup>5</sup> In FY 2001, an amount of \$5,460,375 was transferred to Fund 110, Refuse Disposal to offset FY 2001 expenditure requirements. The transfer amount is comprised of \$4,201,554 from the available Rate Stabilization Reserve and \$1,258,821 in unreserved balance. The funding provided a subsidy to allow the County to continue to provide the level of service to specific refuse disposal programs that do not fully recover costs. Subsidized programs include the County's Recycling Program, the Household Hazardous Waste Program, and the Code Enforcement Program. Fund 110's current fee structure did not support these expenses in FY 2001. The Rate Stabilization Reserve was established to address revenue shortfalls and contingency requirements of funds that make up the disposal operations under the Division of Solid Waste Refuse Disposal and Resource Recovery. A balance of \$8,173,758 remains in this reserve FY 2003.

<sup>6</sup> The Tipping Fee Reserve was established to provide for adjustments associated with additional funding requirements to Covanta Fairfax as a result of a year-end shortfall or audit reconciliation.

<sup>7</sup> On November 4, 1998, earlier bonds sold to finance the E/RRF were retired and refinanced at lower interest rates. The new bonds were refinanced at a rate between 5.5 to 6.1 percent compared to the older rate of 7.75 percent. Excess proceeds from the original bond issue totaling \$10.8 million, were released to the Solid Waste Authority (SWA). At its annual meeting held January 25, 1999, the SWA approved the transfer of these monies from a separate Solid Waste Authority account to Fund 112. As part of their discussions, the Solid Waste Authority directed that the funds be moved to, and reside in, a "Rate Stabilization Reserve" in Fund 112 where the funds were to be used to offset operating shortfalls in any of the funds that comprise the Division of Solid Waste Refuse Disposal and Resource Recovery.

<sup>8</sup> An increase of \$2 in the Disposal Rate from \$28/ton to \$30/ton based on increased net debt service and operating and maintenance costs due to increased air pollution control system costs. This will generate an additional \$1.8 million in revenue required to avoid drawing down the Rate Stabilization Reserve, which must be available to absorb a contractual decrease in anticipated energy revenue beginning in FY 2005.

**DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES  
SOLID WASTE MANAGEMENT**



# FUND 114

## I-95 REFUSE DISPOSAL

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### *Agency Position Summary*

37 Regular Positions / 37.0 Regular Staff Years

### *Position Detail Information*

#### I-95 REFUSE DISPOSAL

2	Engineers III
2	Engineers II
2	Engineer Technicians III
4	Engineer Technicians II
2	Engineer Technicians I
1	Refuse Superintendent
3	Assistant Refuse Superintendents
2	Industrial Electricians II
8	Heavy Equipment Operators
1	Motor Equipment Operator
2	Weighmasters
1	Management Analyst I
1	Administrative Assistant II
6	Public Service Workers I
37	Positions
37.0	Staff Years



# FUND 114 I-95 REFUSE DISPOSAL

## Agency Mission

To manage the I-95 Landfill in such a manner as to provide a site where solid waste and recyclable materials from County citizens are gathered and properly disposed of, and a deposit site where ash from the Energy/Resource Recovery Facility and other participating municipalities can be properly disposed.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	37/ 37	37/ 37	37/ 37	37/ 37	37/ 37
Expenditures:					
Personnel Services	\$1,766,954	\$2,024,714	\$2,024,714	\$2,138,256	\$2,138,256
Operating Expenses	2,342,670	2,733,809	2,733,809	3,158,658	3,158,658
Capital Equipment	226,737	869,300	1,016,250	375,000	375,000
Capital Projects	6,842,938	8,287,580	24,619,210	0	0
<b>Total Expenditures</b>	<b>\$11,179,299</b>	<b>\$13,915,403</b>	<b>\$30,393,983</b>	<b>\$5,671,914</b>	<b>\$5,671,914</b>

## Board of Supervisors' Adjustments

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.

## County Executive Proposed FY 2003 Advertised Budget Plan

## Purpose

The I-95 Sanitary Landfill has operated for more than two decades, and has served the solid waste disposal needs of the residents of the participating jurisdictions who have utilized the facility. The municipal solid waste (MSW) section of the I-95 Landfill closed in December 1995, and since that time the facility has accepted only ash material for land burial. The I-95 Sanitary Landfill continues to operate as a model facility, meeting permit requirements, inspection criteria, and availability requirements for the participating jurisdictions and customers of the facility.

# FUND 114

## I-95 REFUSE DISPOSAL

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### Key Accomplishments

- ◆ In cooperation with the Virginia Department of Environmental Quality (DEQ), amended the facility's operating permit to adopt required Ground Water Protection Standards (GPS).
- ◆ Completed construction on the second phase of the Area 3 Lined Landfill for the continued acceptance of ash from the Fairfax and Arlington/Alexandria Waste to Energy Facilities.
- ◆ Processed an additional 13,680 tons of non-combustible waste in FY 2001.
- ◆ Processed landfill gas for our energy partner, Michigan Cogeneration Systems, exceeding the target delivery criteria of 96 percent.

### FY 2003 Initiatives

- ◆ Finalize landfill closure plan to conform with revisions directed by Virginia Department of Environmental Quality.
- ◆ Continue closure work at the landfill site.
- ◆ Complete evaluation of potential ash reuse based on tests begun in FY 2001.

### Performance Measurement Results

During FY 2001:

- ◆ The facility processed 364,200 tons of ash, a decrease of 15,870 from FY 2000.
- ◆ The \$14.00/ton cost to dispose of the ash in FY 2000 was decreased to \$11.50 per ton in FY 2001. Savings resulting from more efficient operations permitted implementation of the \$2.50/ton rate decrease. The rate will remain at \$11.50 per ton for FY 2002 and no rate increase is anticipated for FY 2003.
- ◆ Tons of ash disposed per ash site man-hour in FY 2001 was within 0.5 percent of target estimate.
- ◆ The I-95 Landfill complex received satisfactory ratings (highest possible rating) by the Department of Environment Quality for all inspections conducted during FY 2001. The facility is in compliance with all provisions of the permits and the Virginia Solid Waste Management Regulations.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$113,542 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$424,849 in Operating Expenses for Department of Vehicle Services based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.
- ◆ An amount of \$375,000 is funded for Capital Equipment in FY 2003. This includes replacement purchases consisting of one caterpillar dozer, \$252,000, two pickup trucks, \$60,000, one forklift, \$45,000, and one tractor, \$18,000. Funding for the replacement of these items of equipment is based on Department of Vehicle Service's recommendation and replacement criteria consisting of vehicle (machine) age, usage, condition, and maintenance cost relative to the average of that particular vehicle or equipment class.

# FUND 114

## I-95 REFUSE DISPOSAL

The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ As part of the FY 2001 Carryover Review, expenditures for FY 2002 were increased a total of \$16,478,580 that included \$16,331,630 for unexpended Capital Project balances and \$146,950 for required Capital Equipment.

### Objectives

To manage the I-95 Landfill in an efficient, environmentally safe manner, meeting 100 percent of the regulatory standards; and to provide a permitted site where ash resulting from the Energy/Resource Recovery Facility (E/RRF) and other participating municipalities can properly be disposed.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Tons of ash received	361,939	380,070	386,301 / 364,200	373,086	373,086
Virginia Department of Environmental Quality (DEQ) inspections addressed	4	8	12 / 12	12	12
<b>Efficiency:</b>					
Cost per ton to dispose of ash	\$16.00	\$14.00	\$11.50 / \$11.50	\$11.50	\$11.50
Tons of ash disposed per ash site man-hour <sup>1</sup>	59.7	54.2	55.1 / 55.4	56.8	56.8
<b>Service Quality:</b>					
Satisfactory DEQ inspection reports	4	8	12 / 12	12	12
<b>Outcome:</b>					
Percent satisfactory DEQ inspection ratings	100%	100%	100% / 100%	100%	100%

<sup>1</sup> Beginning in FY 2000, a revised measurement technique includes the additional activities of Storm Water Management, erosion controls, and administration to more accurately measure tons of ash disposed per ash site staff hour.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing projects" or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 114 I-95 REFUSE DISPOSAL

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 114, I-95 Refuse Disposal

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$76,973,319</b>	<b>\$59,704,422</b>	<b>\$75,722,805</b>	<b>\$54,029,162</b>	<b>\$54,029,162</b>
Revenue:					
Interest on Investments	\$5,228,376	\$3,442,481	\$3,442,481	\$1,484,553	\$1,484,553
Refuse Disposal Revenue:					
I-95 ERR (Ash)	\$3,121,786	\$3,305,209	\$3,305,209	\$3,196,839	\$3,196,839
Arlington/Alexandria ERR	1,088,468	1,039,100	1,039,100	1,035,000	1,035,000
County of Fairfax	216,790	501,500	501,500	606,100	606,100
Lower Potomac	57,756	58,650	58,650	58,650	58,650
Subtotal	\$4,484,800	\$4,904,459	\$4,904,459	\$4,896,589	\$4,896,589
Miscellaneous Revenue:					
Sale of Equipment	\$740	\$111,000	\$111,000	\$41,000	\$41,000
Sale of Methane Gas	191,600	191,600	191,600	191,600	191,600
Miscellaneous Revenue	23,269	50,800	50,800	27,200	27,200
Subtotal	\$215,609	\$353,400	\$353,400	\$259,800	\$259,800
Total Revenue	\$9,928,785	\$8,700,340	\$8,700,340	\$6,640,942	\$6,640,942
<b>Total Available</b>	<b>\$86,902,104</b>	<b>\$68,404,762</b>	<b>\$84,423,145</b>	<b>\$60,670,104</b>	<b>\$60,670,104</b>
Expenditures:					
Personnel Services	\$1,766,954	\$2,024,714	\$2,024,714	\$2,138,256	\$2,138,256
Operating Expenses	2,342,670	2,733,809	2,733,809	3,158,658	3,158,658
Capital Equipment	226,737	869,300	1,016,250	375,000	375,000
Capital Projects	6,842,938	8,287,580	24,619,210	0	0
Total Expenditures	\$11,179,299	\$13,915,403	\$30,393,983	\$5,671,914	\$5,671,914
<b>Total Disbursements</b>	<b>\$11,179,299</b>	<b>\$13,915,403</b>	<b>\$30,393,983</b>	<b>\$5,671,914</b>	<b>\$5,671,914</b>
<b>Ending Balance</b>	<b>\$75,722,805</b>	<b>\$54,489,359</b>	<b>\$54,029,162</b>	<b>\$54,998,190</b>	<b>\$54,998,190</b>

# FUND 114 I-95 REFUSE DISPOSAL

## FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 114, I-95 Refuse Disposal

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Reserves					
Landfill Closure Reserve <sup>1</sup>	\$16,618,909	\$0	\$0	\$0	\$0
Active Cell Closure Liability Reserve <sup>2</sup>	8,000,000	10,000,000	10,000,000	10,000,000	10,000,000
Inactive Cell Closure Liability Reserve <sup>3</sup>	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000
Environmental Reserve <sup>4</sup>	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
Ashfill Construction Reserve <sup>5</sup>	7,838,211	6,000,000	6,000,000	6,000,000	6,000,000
Construction-Miscellaneous Reserve <sup>6</sup>	8,952,065	1,031,435	1,031,435	1,031,435	1,031,435
Post-Closure <sup>7</sup>	21,000,000	21,000,000	21,000,000	22,000,000	22,000,000
PC Replacement <sup>8</sup>	8,694	12,988	12,988	12,988	12,988
Operating and Maintenance Reserve	304,926	3,444,936	2,984,739	2,953,767	2,953,767
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Disposal Rate/Ton <sup>9</sup>	\$11.50	\$11.50	\$11.50	\$11.50	\$11.50

<sup>1</sup> Reserve for closure of the raw waste landfill.

<sup>2</sup> Reserve necessary for the closure of active disposal cells of the Ash Landfill, required by the State to be established in order for landfilling activities to progress.

<sup>3</sup> Reserve necessary to perform closure activities on the completed cells of the Ash Landfill. Closure activities are required by the facilities permit, Environmental Protection Agency, and State regulations.

<sup>4</sup> The Environmental Reserve has been established primarily for future Environmental Projects.

<sup>5</sup> Reserve required for the construction of next phase of the ashfill liner system.

<sup>6</sup> The Construction Reserve is established to provide funds to meet the requirements of current and future construction projects necessary for the operation of the I-95 Landfill, such as drainage and roads.

<sup>7</sup> Post Closure Care is required for a 30 year-period after the landfill closes and is mandated by Federal and State regulations. FY 2003 funding of \$22,000,000 represents 58 percent of the estimated requirements of \$37,860,000 and is not sufficient to cover all identified costs. Additional funds will be set aside in future years.

<sup>8</sup> The PC Replacement Reserve was established in FY 1995 in order to meet requirements for the timely replacement of obsolete computer equipment.

<sup>9</sup> Effective July 1, 2000, the jurisdictional rate was reduced from \$14/ton to \$11.50/ton. The FY 2003 recommended rate remains at \$11.50/ton.

# FUND 114 I-95 REFUSE DISPOSAL

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## FY 2003 Summary of Capital Projects

**Fund: 114 I-95 Refuse Disposal**

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2001 Actual Expenditures</b>	<b>FY 2002 Revised Budget</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>
186420	Repair/Maint/Wash Facility	\$1,026,645	\$0.00	\$60,251.00	\$0	\$0
186435	I-95 Landfill Basin 20		5,562,707.58	3,046,056.97	0	0
186440	I-95 Landfill Leachate Facility		21,960.00	2,895,382.00	0	0
186450	I-95 Landfill Rd. Construction		20,025.14	7,606.86	0	0
186455	Perimeter Fence Construction		8,110.00	50,580.50	0	0
186460	Area 7 Roadway Construction	258,000	235,039.00	6,126.00	0	0
186470	Paved Ditch Extension Areas		0.00	362,818.00	0	0
186600	Methane Gas Recovery		250,698.00	1,578,953.00	0	0
186650	I-95 Landfill Closure	57,088,579	744,398.70	16,611,435.78	0	0
<b>Total</b>		<b>\$58,373,224</b>	<b>\$6,842,938.42</b>	<b>\$24,619,210.11</b>	<b>\$0</b>	<b>\$0</b>

# DEBT SERVICE FUNDS

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$2,440,267 in Fund 201, School Debt Service as a result of projected savings in debt service requirements for FY 2003 based on lower than anticipated interest rates, the timing and size of the FY 2002 bond sale and savings as a result of anticipated bond refundings. This reduction includes the elimination of the Transfer In from Fund 090, Public School Operating to Fund 201, School Debt Service in the amount of \$5,738,250, partially offset by increased General Fund support of \$3,297,983. As a result of this action, an additional \$5.7 million is available to address Fairfax County Public School operations in addition to the increased General Fund transfer to Fund 090. The Board of Supervisors also approved a FY 2003 General Obligation Bond Sale for the Fairfax County Public Schools of \$136,400,000, an increase of \$6,400,000. The FY 2003 - FY 2007 Capital Improvement Program (With Future Fiscal Years to 2012) reflects the increased Bond capacity. Additional adjustments will be made at the *FY 2002 Carryover Review* following the May 2002 General Obligation Bond Sale. No adjustments were included for Fund 200, County Debt Service.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to these funds.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

The Debt Service Funds account for the general obligation bond debt service of the County, general obligation bond debt of Special Revenue Funds, and general obligation bond debt and loans of the Literary Funds of Virginia for the Fairfax County Public Schools (FCPS). In addition, Debt Service expenditures are included for the Lease Revenue bonds associated with the Community Development Center (the Herrity Building) and the Human Services Center (the Pennino Building) and payments of the Fairfax County Redevelopment and Housing Authority (FCRHA) Lease Revenue bonds. Revenues for the debt service funds are derived principally from transfers from the General Fund. It should be noted that Debt Service on sewer revenue bonds is reflected in the Enterprise Funds.

# DEBT SERVICE FUNDS

## FY 2003 Initiatives

The following is a chart illustrating the debt service payments and projected fiscal agent fees required in FY 2003 as well as the sources of funding supporting these costs:

	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Expenses</b>		
<b>Fund 200, County Debt Service</b>	\$88,122,861	\$88,122,861
Government Center Properties	10,846,406	10,846,406
FCRHA Community Centers	1,265,624	1,265,624
McLean Community Center	110,550	110,550
Fiscal Agent Fees/Cost of Issuance	117,000	117,000
Subtotal	<b>\$100,462,441</b>	<b>\$100,462,441</b>
<b>Fund 201, School Debt Service</b>	\$115,983,161	\$113,542,894
Literary Loans	100,024	100,024
Fiscal Agent Fees/Cost of Issuance	205,000	205,000
Subtotal	<b>\$116,288,185</b>	<b>\$113,847,918</b>
<b>Total Expenses</b>	<b>\$216,750,626</b>	<b>\$214,310,359</b>
<b>Funding</b>		
General Fund Transfer	\$210,396,289	\$213,694,272
Fairfax County Public Schools Transfer	5,738,250	0
City of Fairfax Revenue	20,000	20,000
Transfer from McLean Community Center	110,550	110,550
Transfer from Neighborhood Improvement Program	100,000	100,000
Bond Premiums to offset Cost of Issuance	300,000	300,000
Available Fund Balance	85,537	85,537
<b>Total Funding</b>	<b>\$216,750,626</b>	<b>\$214,310,359</b>

This level of expenditure provides for payment of principal and interest on \$1,496,143,600 in existing and projected County general obligation debt (including literary loans), \$138,150,000 in lease revenue debt for the Government Center properties and existing and projected FCRHA Lease Revenue bonds, and \$525,000 in Special Revenue Fund debt outstanding at the beginning of FY 2003.

### General Obligation Bonds

In addition to existing General Obligation bonds and literary loans, funding has been included for two upcoming General Obligation bond sales. It is estimated that the Spring 2002 General Obligation bond sale will be \$198,000,000 which includes \$130,000,000 for School bonds and \$68,000,000 for County bonds. In addition, a Fall 2002 sale is estimated for \$100,000,000 including \$75,000,000 for School bonds and \$25,000,000 for County bonds with the balance of the FY 2003 Capital Improvement Program sold in Spring 2003 (with no debt service requirements until FY 2004). Both sales are estimated at an interest rate of 5.0 percent for planning purposes.

### Capital Leases

Funding is included in FY 2003 for expenditures that are directly attributed to the lease purchase of the Community Development Center (Herrity Building) and the Human Services Center (Pennino Building). On March 15, 1994, the Economic Development Authority (EDA) issued \$116,965,000 in lease revenue bonds to finance the acquisition of the Government Center properties. An amount of \$8,776,410 has



# DEBT SERVICE FUNDS

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been set aside in Fund 200, County Debt Service, for the annual lease costs associated with the acquisition of the buildings. In addition, lease costs associated with the South County Government Center are included for the first time in FY 2003. Certificates of Participation (COPS) were issued on November 15, 2000 in the amount of \$29,000,000 for the construction of the facility by a private developer. The County will pay lease costs equal to the annual debt service on the COPS. An amount of \$1,015,624 has also been included in FY 2003 for payments for the FCRHA Lease Revenue bond for leases associated with the Mott Community Center, the Gum Springs Community Center, the Bailey's Community Center, and the Herndon Harbor Adult Day Care Center. In addition, an FCRHA Lease Revenue sale of approximately \$2,500,000 is included for additional Community Center projects.

The estimates for FY 2002 and FY 2003 new debt are based on the most current cashflow requirements and are consistent with the cashflow indicated in the FY 2003 - FY 2007 Capital Improvement Program (With Future Years to 2012).

## Debt Service Ratios

The Board of Supervisors has adopted specific debt indicators within the Ten Principles of Sound Financial Management to effectively manage the County's bonded indebtedness. The Ten Principles state that the County's debt ratios shall be maintained at the following levels:

- ♦ Net debt as a percentage of estimated market value should always remain less than 3.0 percent.
- ♦ The ratio of debt service expenditures as a percentage of Combined General Fund disbursements should remain under 10.0 percent. To this end, for planning purposes, the target on annual sales will be \$200 million, or \$1 billion over a five-year period, with a technical limit of \$225 million in any given year. This planning limit shall exist even though the ratio of debt to taxable property value remains less than 3.0 percent and the ratio of debt service to Combined General Fund disbursements remains less than 10.0 percent.

The Board of Supervisors annually reviews the cash requirements for capital project financing to determine the capacity to incur additional debt for construction of currently funded projects as well as capital projects in the early planning stages. In FY 1992 and FY 1994, bond projects were deferred in order to reduce planned sales and remain within capacity guidelines.

The FY 2003 debt service budget has been prepared on the basis of the construction and bond sale limitations set in place by the Board of Supervisors. The FY 2003 capital program supported by general obligation bonds will be reviewed in conjunction with the FY 2003 - FY 2007 Capital Improvement Program (With Future Years to 2012).

The following are ratios and annual sales reflecting debt indicators for FY 1999 - FY 2003:

### Net Debt as a Percentage of Market Value of Taxable Property

<u>Fiscal Year Ending</u>	<u>Net Bonded Indebtedness</u>	<u>Estimated Market Value</u>	<u>Percentage</u>
1999	\$1,314,377,875	\$87,086,700,000	1.51%
2000	1,380,266,450	92,692,600,000	1.49%
2001	1,442,682,525	101,048,500,000	1.43%
2002 (est.) <sup>1</sup>	1,657,818,600	113,778,400,000	1.46%
2003 (est.) <sup>1</sup>	1,745,779,675	128,278,700,000	1.36%

<sup>1</sup> Beginning in FY 2002, the ratio includes outstanding Lease Revenue bonds for the Pennino and Herrity Buildings and outstanding Certificates of Participation for the South County Government Center in addition to General Obligation Bonds, Literary Loans and Special Revenue Bonds for Community Centers. In addition, sales of \$198.00 million for FY 2002 and \$221.10 million for FY 2003 have been included for projection purposes.

# DEBT SERVICE FUNDS

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## Debt Service Requirements as a Percentage of Combined General Fund Disbursements

<u>Fiscal Year Ending</u>	<u>Debt Service Requirements</u> <sup>1</sup>	<u>General Fund Disbursements</u>	<u>Percentage</u>
1999	\$163,541,092	\$1,849,587,184	8.8%
2000	176,060,037	2,000,540,810	8.8%
2001	184,300,168	2,152,979,627	8.6%
2002 (est.)	206,803,310	2,322,878,256	8.9%
2003 (est.)	213,877,809	2,442,411,962	8.8%

<sup>1</sup> Beginning in FY 2002, the ratio includes debt service on Lease Revenue bonds for the Pennino and Herrity Buildings and Certificates of Participation for the South County Government Center in addition to General Obligation Bonds, Literary Loans and Special Revenue Bonds for Community Centers.

## Annual Bond Sales

<u>Fiscal Year Ending</u>	<u>Sales (millions)</u>	<u>Total for the Five-Year Period Ending FY 2003</u>
1999	\$154.20	-
2000	171.60	-
2001	174.65	-
2002 (est.) <sup>1</sup>	198.00	-
2003 (est.) <sup>1</sup>	221.10	919.55

<sup>1</sup>For projection purposes, sales of \$198.00 million for FY 2002 and \$221.10 million for FY 2003 have been included. Actual County and School bond sale amounts are based on the cash requirements for each project and municipal bond market conditions.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the FY 2001 Carryover Review, expenditures were increased \$1,129,443 to fund projected debt service requirements. Fund 200 was increased \$515,050 and Fund 201 was increased \$614,393.

# FUND 200 COUNTY DEBT SERVICE

## FUND STATEMENT

Fund Type G20, Debt Service Funds

Fund 200, County Debt Service

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$2,008,626</b>	<b>\$965,947</b>	<b>\$1,523,397</b>	<b>\$42,400</b>	<b>\$42,400</b>
Revenue:					
Miscellaneous Revenue	\$11,660	\$0	\$0	\$0	\$0
Bond Proceeds <sup>2</sup>	232,507	0	0	100,000	100,000
Revenue from Fairfax City	24,741	25,000	25,000	20,000	20,000
<b>Total Revenue</b>	<b>\$268,908</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$120,000</b>	<b>\$120,000</b>
Transfers In:					
General Fund (001)	\$93,669,907	\$96,726,101	\$96,726,101	\$98,823,867	\$98,823,867
FCRHA Lease Revenue Bonds (001)	997,530	1,283,785	1,283,785	1,265,624	1,265,624
McLean Community Center (113)	121,050	115,838	115,838	110,550	110,550
Neighborhood Improvement (314)	0	0	0	100,000	100,000
<b>Total Transfers In</b>	<b>\$94,788,487</b>	<b>\$98,125,724</b>	<b>\$98,125,724</b>	<b>\$100,300,041</b>	<b>\$100,300,041</b>
Refunding Proceeds	\$84,092,965	\$0	\$0	\$0	\$0
<b>Total Available</b>	<b>\$181,158,986</b>	<b>\$99,116,671</b>	<b>\$99,674,121</b>	<b>\$100,462,441</b>	<b>\$100,462,441</b>
Expenditures:					
County General Obligation Bonds:					
Principal	\$54,123,501	\$53,888,405	\$56,315,429	\$56,050,047	\$56,050,047
Interest	31,658,427	28,664,450	29,825,031	26,947,814	26,947,814
Debt Service on Projected Sales	0	6,373,147	3,064,592	5,125,000	5,125,000
<b>Subtotal County Debt Service</b>	<b>\$85,781,928</b>	<b>\$88,926,002</b>	<b>\$89,205,052</b>	<b>\$88,122,861</b>	<b>\$88,122,861</b>
EDA Lease Revenue Bonds	8,775,296	8,774,046	8,774,046	8,776,410	8,776,410
South County COPS	0	0	0	2,069,996	2,069,996
FCRHA Lease Revenue Bonds	997,530	1,283,785	1,283,785	1,265,624	1,265,624
Small District Debt	121,050	115,838	115,838	110,550	110,550
Refunding Escrow Substitution	0	0	0	0	0
Cost of Issuance	0	0	236,000	100,000	100,000
Credit for Accrued Interest	(147,526)	0	0	0	0
Fiscal Agent Fees	14,346	17,000	17,000	17,000	17,000
<b>Total Expenditures</b>	<b>\$95,542,624</b>	<b>\$99,116,671</b>	<b>\$99,631,721</b>	<b>\$100,462,441</b>	<b>\$100,462,441</b>
Refunding Payment to Escrow	\$84,092,965	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$179,635,589</b>	<b>\$99,116,671</b>	<b>\$99,631,721</b>	<b>\$100,462,441</b>	<b>\$100,462,441</b>
<b>Ending Balance</b>	<b>\$1,523,397</b>	<b>\$0</b>	<b>\$42,400</b>	<b>\$0</b>	<b>\$0</b>
Reserve for Arbitrage Rebate	0	0	0	0	0
<b>Unreserved Ending Balance</b>	<b>\$1,523,397</b>	<b>\$0</b>	<b>\$42,400</b>	<b>\$0</b>	<b>\$0</b>

# FUND 200 COUNTY DEBT SERVICE

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<sup>1</sup> FY 2001 Revenues and Expenditures have been updated to reflect all FY 2001 audit adjustments. These adjustments include an increase of \$38,717 in revenues and a decrease of \$3,683 in expenditures which will be outlined in detail in the *FY 2002 Third Quarter Review* audit package. In addition, revenues and expenditures of \$84,092,965 associated with the 2001A Refunding are reflected for accounting purposes and are included in the County's Comprehensive Annual Financial Report but do not affect the legal appropriation requirements for this fund.

<sup>2</sup> Beginning with the 2001A General Obligation Bond Sale, the Bond Premium received by the County will be reflected in the Debt Service Funds and used to offset the appropriation of Bond Sale Cost of Issuance.

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2003**  
**FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST
	OF ISSUE: (BONDS PAYABLE)	ON ISSUE: (INTEREST PAYABLE)	OUTSTANDING AS OF 6/30/02	OUTSTANDING AS OF 6/30/02				OUTSTANDING AS OF 6/30/03	OUTSTANDING AS OF 6/30/03
<b>Series 1992B Refunding Bonds:</b>									
<i>Issued June 15, 1992; Final Payment FY 2008</i>									
Correctional Camp Ref 1992B	543,500	274,470	119,700	23,199	27,400	6,974	34,374	92,300	16,225
Jail/Work Release Ref 1992B	1,064,100	537,865	234,200	45,403	53,700	13,648	67,348	180,500	31,755
Library Ref 1992B	1,859,900	939,587	409,300	79,374	93,900	23,859	117,759	315,400	55,514
Neighborhood Imp Ref 1992B	4,868,300	2,458,909	1,071,100	207,757	245,900	62,451	308,351	825,200	145,306
Parks Ref 1992B	8,701,500	4,395,466	1,914,500	371,335	439,500	111,622	551,122	1,475,000	259,713
Prim & Sec Roads Ref 1992B	16,919,200	8,547,090	3,722,900	722,108	854,600	217,063	1,071,663	2,868,300	505,045
Public Safety Ref 1992B	2,192,200	1,107,158	482,200	93,551	110,700	28,121	138,821	371,500	65,430
Secondary Roads Ref 1992B	2,205,300	1,113,272	485,300	94,062	111,300	28,275	139,575	374,000	65,787
Storm Drainage Ref 1992B	3,576,000	1,806,117	786,800	152,596	180,700	45,870	226,570	606,100	106,726
Transit Ref 1992B	3,284,500	1,658,801	722,600	140,160	165,900	42,131	208,031	556,700	98,028
	45,214,500	22,838,734	9,948,600	1,929,545	2,283,600	580,014	2,863,614	7,665,000	1,349,531
<b>Series 1992C Refunding Bonds:</b>									
<i>Issued Dec. 15, 1992; Final Payment on unrefunded portion FY 2003</i>									
Commercial Redev Ref 1992C	1,013,711	877,283	191,110	5,064	191,110	5,064	196,174	0	0
Human Services Ref 1992C	326,911	283,043	61,660	1,634	61,660	1,634	63,294	0	0
Jail/Work Release Ref 1992C	724,031	626,238	241,284	6,394	241,284	6,394	247,678	0	0
Neighborhood Imp Ref 1992C	2,610,030	2,258,234	481,499	12,760	481,499	12,760	494,259	0	(0)
Parks Ref 1992C	10,028,435	8,676,693	2,255,888	59,781	2,255,888	59,781	2,315,669	0	(0)
Prim & Sec Roads Ref 1992C	18,025,502	15,596,006	3,060,616	81,106	3,060,616	81,106	3,141,722	0	0
Public Safety Ref 1992C	72,332	62,624	24,560	651	24,560	651	25,211	0	0
Storm Drainage Ref 1992C	912,353	789,458	173,762	4,605	173,762	4,605	178,367	0	0
Transit Ref 1992C	971,473	840,615	126,778	3,360	126,778	3,360	130,138	0	0
Transportation Ref 1992C	15,027,822	13,002,268	2,239,340	59,343	2,239,340	59,343	2,298,683	0	0
	49,712,600	43,012,463	8,856,497	234,697	8,856,497	234,697	9,091,194	0	0
<b>Series 1993A Refunding Bonds:</b>									
<i>Issued April 1, 1993; Final Payment on unrefunded portion FY 2003</i>									
Adult Detention Ref 1993A	353,869	302,538	28,708	1,407	28,708	1,407	30,115	0	0
Commercial Redev Ref 1993A	539,427	461,524	128,477	6,295	128,477	6,295	134,772	0	0
Correctional Camp Ref 1993A	357,434	306,036	47,843	2,344	47,843	2,344	50,187	0	0
Human Services Ref 1993A	372,855	318,899	57,574	2,821	57,574	2,821	60,395	0	(0)
Jail/Work Release Ref 1993A	2,743,971	2,348,680	463,858	22,729	463,858	22,729	486,587	0	0
Juvenile Detention Ref 1993A	235,679	201,692	19,130	937	19,130	937	20,067	0	0
Library Ref 1993A	1,332,576	1,140,382	162,996	7,987	162,996	7,987	170,983	0	(0)
Neighborhood Imp Ref 1993A	4,922,489	4,213,505	562,780	27,576	562,780	27,576	590,356	0	0
Parks Ref 1993A	15,213,198	13,021,774	2,601,546	127,476	2,601,546	127,476	2,729,022	0	0
Prim & Sec Roads Ref 1993A	19,793,325	16,942,003	3,457,689	169,427	3,457,689	169,427	3,627,116	0	0
Public Safety Ref 1993A	3,159,457	2,704,419	472,916	23,173	472,916	23,173	496,089	0	(0)
Secondary Roads Ref 1993A	3,739,833	3,200,930	0	0	0	0	0	0	0
Storm Drain Ref 1993A	2,014,920	1,724,876	344,263	16,869	344,263	16,869	361,132	0	0
Transit Ref 1993A	1,576,830	1,349,585	296,764	14,541	296,764	14,541	311,305	0	(0)
Transportation Ref 1993A	10,584,636	9,060,075	1,260,541	61,766	1,260,541	61,767	1,322,308	0	(0)
	66,940,500	57,296,917	9,905,085	485,349	9,905,085	485,349	10,390,434	0	0

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2003**  
**FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST
	OF ISSUE: (BONDS PAYABLE)	ON ISSUE: (INTEREST PAYABLE)	OUTSTANDING AS OF 6/30/02	OUTSTANDING AS OF 6/30/02				OUTSTANDING AS OF 6/30/03	OUTSTANDING AS OF 6/30/03
Series 1993B:									
<i>Issued May 15, 1993; Final Payment on unrefunded portion FY 2005</i>									
Adult Detention 1993B	1,860,000	1,007,803	465,000	46,500	155,000	23,250	178,250	310,000	23,250
Human Service 1993B	1,980,000	1,072,823	495,000	49,500	165,000	24,750	189,750	330,000	24,750
Juvenile Detention 1993B	60,000	32,510	15,000	1,500	5,000	750	5,750	10,000	750
Library 1993B	3,480,000	1,885,567	870,000	87,000	290,000	43,500	333,500	580,000	43,500
Neighborhood 1993B	960,000	520,156	240,000	24,000	80,000	12,000	92,000	160,000	12,000
Parks 1993B	1,950,000	1,057,504	495,000	48,750	165,000	24,375	189,375	330,000	24,375
Public Safety 1993B	4,680,000	2,535,763	1,170,000	117,000	390,000	58,500	448,500	780,000	58,500
Storm Drainage 1993B	780,000	425,627	195,000	19,500	65,000	9,750	74,750	130,000	9,750
Transportation Imp 1993B	23,250,000	12,596,603	5,805,000	581,250	1,935,000	290,625	2,225,625	3,870,000	290,625
	39,000,000	21,134,356	9,750,000	975,000	3,250,000	487,500	3,737,500	6,500,000	487,500
Series 1993C Refunding Bonds:									
<i>Issued July 15, 1993; Final Payment FY 2012</i>									
Adult Detention Ref 1993C	5,497,800	2,931,956	3,240,178	889,422	354,144	167,569	521,713	2,886,034	721,853
Commercial Redev Ref 1993C	1,111,500	592,771	655,062	179,820	71,577	33,878	105,455	583,485	145,941
Correctional Camp Ref 1993C	3,188,400	1,700,381	1,879,211	515,818	205,378	97,181	302,559	1,673,833	418,637
Courthouse Ref 1993C	6,217,100	3,315,562	3,664,342	1,005,790	400,417	189,493	589,910	3,263,925	816,297
Health Facilities Ref 1993C	190,300	101,487	112,296	30,787	12,208	5,800	18,008	100,088	24,986
Human Services Ref 1993C	4,237,400	2,259,772	2,497,441	685,512	272,918	129,152	402,069	2,224,523	556,360
Jail/Work Release Ref 1993C	69,400	37,015	40,935	11,228	4,430	2,115	6,545	36,505	9,113
Library Ref 1993C	9,140,300	4,874,480	5,387,219	1,478,695	588,663	278,589	867,252	4,798,556	1,200,106
Neighborhood Imp Ref 1993C	15,428,100	8,227,729	9,092,996	2,495,918	993,708	470,236	1,463,944	8,099,288	2,025,682
Parks Ref 1993C	31,411,900	16,751,843	18,513,473	5,081,746	2,023,155	957,411	2,980,566	16,490,318	4,124,335
Prim & Sec Roads Ref 1993C	19,311,100	10,298,525	11,381,458	3,124,103	1,243,784	588,587	1,832,371	10,137,674	2,535,516
Public Safety Ref 1993C	6,003,800	3,201,826	3,538,434	971,288	386,732	182,993	569,725	3,151,701	788,295
Storm Drain Ref 1993C	2,501,400	1,334,004	1,474,364	404,676	161,072	76,242	237,314	1,313,292	328,434
Transit Ref 1993C	5,710,300	3,045,288	3,365,485	923,802	367,829	174,046	541,875	2,997,656	749,755
Transportation Ref 1993C	18,616,200	9,927,975	10,972,107	3,011,695	1,198,986	567,409	1,766,396	9,773,121	2,444,286
	128,635,000	68,600,614	75,815,000	20,810,299	8,285,000	3,920,701	12,205,701	67,530,000	16,889,597
Series 1994A:									
<i>Issued May 25, 1994; Final Payment FY 2005</i>									
Adult Detention 1994A	2,684,000	1,453,197	732,000	76,618	244,000	38,065	282,065	488,000	38,553
Commercial Redevel 1994A	54,900	29,784	14,900	1,572	5,000	781	5,781	9,900	791
Human Services 1994A	3,234,000	1,750,981	882,000	92,317	294,000	45,864	339,864	588,000	46,453
Juvenile Detention 1994A	60,500	32,759	16,500	1,728	5,500	858	6,358	11,000	870
Library 1994A	2,090,000	1,131,580	570,000	59,658	190,000	29,639	219,639	380,000	30,019
Neighborhood Imp 1994A	4,125,000	2,233,386	1,125,000	117,749	375,000	58,500	433,500	750,000	59,249
Parks 1994A	5,252,500	2,843,852	1,432,500	149,936	477,500	74,490	551,990	955,000	75,446
Public Safety 1994A	3,630,000	1,965,386	990,000	103,621	330,000	51,480	381,480	660,000	52,141
Storm Drainage 1994A	825,000	446,681	225,000	23,551	75,000	11,700	86,700	150,000	11,851
Transportation 1994A	22,924,000	12,411,695	6,252,000	654,378	2,084,000	325,104	2,409,104	4,168,000	329,273
	44,879,900	24,299,300	12,239,900	1,281,128	4,080,000	636,482	4,716,482	8,159,900	644,646

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2003**  
**FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02	PRINCIPAL DUE FY03	INTEREST DUE FY03	TOTAL DUE FY03	PRINCIPAL OUTSTANDING AS OF 6/30/03	INTEREST OUTSTANDING AS OF 6/30/03
<i>Series 1995A:</i>									
<i>Issued May 24, 1995; Final Payment FY 2015</i>									
Adult Detention 1995A	650,000	374,586	419,000	156,209	33,000	21,908	54,908	386,000	134,301
Commercial Redev. 1995A	720,000	417,721	468,000	175,401	36,000	24,480	60,480	432,000	150,921
Human Services 1995A	700,000	406,118	455,000	170,529	35,000	23,800	58,800	420,000	146,729
Juvenile Detention 1995A	1,200,000	696,202	780,000	292,335	60,000	40,800	100,800	720,000	251,535
Library 1995A	1,640,000	951,476	1,066,000	399,525	82,000	55,760	137,760	984,000	343,765
Neighborhood Imp. 1995A	3,420,000	1,984,175	2,223,000	833,155	171,000	116,280	287,280	2,052,000	716,875
Parks 1995A	3,630,000	2,103,696	2,356,000	882,376	182,000	123,229	305,229	2,174,000	759,147
Public Safety 1995A	3,760,000	2,181,432	2,444,000	915,983	188,000	127,840	315,840	2,256,000	788,143
Storm Drainage 1995A	3,490,000	2,022,263	2,265,000	848,068	175,000	118,468	293,468	2,090,000	729,600
Transportation 1995A	17,750,000	10,295,669	11,534,000	4,322,184	888,000	603,309	1,491,309	10,646,000	3,718,876
	36,960,000	21,433,337	24,010,000	8,995,764	1,850,000	1,255,873	3,105,873	22,160,000	7,739,891
<i>Series 1996 A</i>									
<i>Issued May 22, 1996; Final Payment FY 2016</i>									
Adult Detention 1996A	23,240,000	13,048,626	16,264,973	6,524,017	1,162,509	854,481	2,016,990	15,102,464	5,669,536
Commercial Redev. 1996A	940,000	-	657,917	263,878	47,021	34,561	81,582	610,896	229,317
Human Services 1996A	1,110,000	623,236	776,928	311,605	55,524	40,812	96,336	721,404	270,792
Juvenile Detention 1996A	1,450,000	814,134	1,014,874	407,048	72,532	53,313	125,845	942,342	353,735
Library 1997A	290,000	-	202,982	81,411	14,506	10,663	25,169	188,476	70,749
Neighborhood Imp. 1996A	3,030,000	1,701,264	2,120,502	850,594	151,566	111,406	262,972	1,968,936	739,188
Parks 1996A	5,070,000	2,846,667	3,548,367	1,423,269	253,611	186,412	440,023	3,294,756	1,236,857
Public Safety 1996A	3,720,000	2,088,681	2,603,457	1,044,294	186,081	136,776	322,857	2,417,376	907,518
Storm Drain, 1996A	250,000	-	174,985	70,183	12,505	9,192	21,697	162,480	60,991
Transpsortation 1996A	11,150,000	6,260,422	7,803,414	3,130,069	557,745	409,960	967,705	7,245,669	2,720,110
	50,250,000	27,383,032	35,168,399	14,106,370	2,513,600	1,847,576	4,361,176	32,654,799	12,258,794
<i>Series 1997A</i>									
<i>Issued May 28, 1997; Final Payment FY 2017</i>									
Adult Detention 1997A	28,000,000	15,376,394	21,000,000	8,695,750	1,400,000	1,092,000	2,492,000	19,600,000	7,603,750
Commercial Redev. 1997A	600,000	329,494	450,000	186,338	30,000	23,400	53,400	420,000	162,938
Human Services Fac 1997A	800,000	439,326	600,000	248,450	40,000	31,200	71,200	560,000	217,250
Juvenile Detention 1997A	5,650,000	3,102,737	4,237,500	1,754,678	282,500	219,663	502,163	3,955,000	1,535,016
Library 1997A	1,600,000	878,651	1,200,000	496,900	80,000	62,400	142,400	1,120,000	434,500
Neighborhood Imp. 1997A	1,250,000	686,446	937,500	388,203	62,500	48,750	111,250	875,000	339,453
Parks 1997A	7,200,000	3,953,930	5,400,000	2,236,050	360,000	280,800	640,800	5,040,000	1,955,250
Public Safety 1997A	9,300,000	5,107,160	6,975,000	2,888,231	465,000	362,700	827,700	6,510,000	2,525,531
Storm Drainage 1997A	2,500,000	1,372,892	1,875,000	776,406	125,000	97,500	222,500	1,750,000	678,906
Transit 1997A	640,000	351,460	480,000	198,760	32,000	24,960	56,960	448,000	173,800
Transportation 1997A	11,460,000	6,293,389	8,595,000	3,559,046	573,000	446,940	1,019,940	8,022,000	3,112,106
	69,000,000	37,891,879	51,750,000	21,428,813	3,450,000	2,690,313	6,140,313	48,300,000	18,738,500

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2003**  
**FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST
	OF ISSUE: (BONDS PAYABLE)	ON ISSUE: (INTEREST PAYABLE)	OUTSTANDING AS OF 6/30/02	OUTSTANDING AS OF 6/30/02				OUTSTANDING AS OF 6/30/03	OUTSTANDING AS OF 6/30/03
<b>Series 1998A</b>									
<i>Issued May 15, 1998; Final Payment FY 2018</i>									
Adult Detention 1998A	10,000,000	5,151,000	8,000,000	3,367,500	500,000	387,500	887,500	7,500,000	2,980,000
Commercial Redev. 1998A	700,000	360,570	560,000	235,725	35,000	27,125	62,125	525,000	208,600
Human Services Fac. 1998A	1,100,000	566,610	880,000	370,425	55,000	42,625	97,625	825,000	327,800
Juvenile Detention 1998A	2,700,000	1,390,770	2,160,000	909,225	135,000	104,625	239,625	2,025,000	804,600
Library 1998A	3,500,000	1,802,850	2,800,000	1,178,625	175,000	135,625	310,625	2,625,000	1,043,000
Neighborhood Imp. 1998A	150,000	77,265	120,000	50,512	7,500	5,813	13,313	112,500	44,700
Parks 1998A	3,000,000	1,545,300	2,400,000	1,010,250	150,000	116,250	266,250	2,250,000	894,000
Public Safety 1998A	5,100,000	2,627,010	4,080,000	1,717,425	255,000	197,625	452,625	3,825,000	1,519,800
Transit Fac. 1998A	8,460,000	4,357,746	6,768,000	2,848,905	423,000	327,825	750,825	6,345,000	2,521,080
Transportation 1998A	14,000,000	7,211,400	11,200,000	4,714,500	700,000	542,500	1,242,500	10,500,000	4,172,000
	48,710,000	25,090,521	38,968,000	16,403,093	2,435,500	1,887,513	4,323,013	36,532,500	14,515,580
<b>Series 1999A - Refunding Portion</b>									
<i>Issued Apr 1, 1999; Final Payment FY 2014</i>									
Adult Detention 1999A Refunding	3,515,400	1,561,301	3,234,800	1,067,137	82,900	147,789	230,689	3,151,900	919,347
Commercial & Redev. 1999A Refunding	46,100	20,474	42,500	13,994	1,100	1,938	3,038	41,400	12,056
Correctional Camp 1999A Refunding	142,700	63,378	131,300	43,318	3,400	5,999	9,399	127,900	37,319
Human Services 1999A Refunding	4,057,700	1,802,154	3,733,700	1,231,757	95,700	170,588	266,288	3,638,000	1,061,170
Jail/Work Release 1999A Refunding	279,500	124,135	257,200	84,845	6,600	11,750	18,350	250,600	73,095
Juvenile Detention 1999A Refunding	91,600	40,682	84,200	27,806	2,200	3,851	6,051	82,000	23,955
Library 1999A Refunding	4,611,600	2,048,158	4,243,400	1,399,900	108,800	193,874	302,674	4,134,600	1,206,026
Neighborhood Imp. 1999A Refunding	5,386,300	2,392,227	4,956,300	1,635,068	127,100	226,443	353,543	4,829,200	1,408,625
Parks & Park Facilities 1999A Refunding	8,011,900	3,558,340	7,372,300	2,432,096	189,100	336,824	525,924	7,183,200	2,095,272
Prim & Sec Roads 1999A Refunding	5,022,100	2,230,474	4,621,200	1,524,511	118,500	211,132	329,632	4,502,700	1,313,380
Public Safety 1999A Refunding	6,806,500	3,022,983	6,263,000	2,066,185	160,600	286,149	446,749	6,102,400	1,780,036
Storm Drainage 1999A Refunding	2,161,800	960,124	1,989,200	656,237	51,000	90,883	141,883	1,938,200	565,354
Transit 1999A Refunding	862,500	383,064	793,600	261,821	20,400	36,260	56,660	773,200	225,561
Transportation 1999A Refunding	35,047,800	15,565,843	32,249,500	10,639,128	827,000	1,473,427	2,300,427	31,422,500	9,165,701
	76,043,500	33,773,337	69,972,200	23,083,803	1,794,400	3,196,907	4,991,307	68,177,800	19,886,896
<b>Series 1999A - New Money Portion</b>									
<i>Issued Apr 1, 1999; Final Payment FY 2019</i>									
Adult Detention 1999A	3,870,000	1,912,062	3,289,500	1,373,850	193,500	153,107	346,607	3,096,000	1,220,743
Commercial & Redev. 1999A	1,500,000	741,109	1,275,000	532,500	75,000	59,344	134,344	1,200,000	473,156
Human Services 1999A	3,740,000	1,847,833	3,179,000	1,327,700	187,000	147,964	334,964	2,992,000	1,179,736
Jail/Work Release 1999A	475,000	234,685	403,750	168,625	23,750	18,792	42,542	380,000	149,833
Neighborhood Imp. 1999A	2,950,000	1,457,515	2,507,500	1,047,250	147,500	116,709	264,209	2,360,000	930,541
Parks & Park Facilities 1999A	12,130,000	5,993,104	10,310,500	4,306,150	606,500	479,893	1,086,393	9,704,000	3,826,257
Public Safety 1999A	2,830,000	1,398,226	2,405,500	1,004,650	141,500	111,962	253,462	2,264,000	892,688
Transportation 1999A	26,705,000	13,194,217	22,699,250	9,480,275	1,335,250	1,056,517	2,391,767	21,364,000	8,423,758
	54,200,000	26,778,752	46,070,000	19,241,000	2,710,000	2,144,288	4,854,288	43,360,000	17,096,712
<b>Series 1999B</b>									
<i>Issued Dec 1, 1999; Final Payment FY 2020</i>									
Neighborhood Improvements	2,100,000	1,186,080	1,890,000	922,005	105,000	97,598	202,598	1,785,000	824,407
Parks and Park Facilities	1,500,000	847,200	1,350,000	658,575	75,000	69,713	144,713	1,275,000	588,862
	3,600,000	2,033,280	3,240,000	1,580,579	180,000	167,310	347,310	3,060,000	1,413,269



**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2003**  
**FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST
	OF ISSUE: (BONDS PAYABLE)	ON ISSUE: (INTEREST PAYABLE)	OUTSTANDING AS OF 6/30/02	OUTSTANDING AS OF 6/30/02				OUTSTANDING AS OF 6/30/03	OUTSTANDING AS OF 6/30/03
<b>Series 2000A</b>									
<i>Issued April 1, 2000; Final Payment FY 2020</i>									
Parks & Park Facilities	12,000,000	6,664,325	10,800,000	5,333,100	600,000	564,450	1,164,450	10,200,000	4,768,650
Transportation Improvement & Facilities	8,700,000	4,831,636	7,830,000	3,866,497	435,000	409,226	844,226	7,395,000	3,457,271
Public Library Facilities	5,600,000	3,110,018	5,040,000	2,488,780	280,000	263,410	543,410	4,760,000	2,225,370
Public Safety Facilities	4,000,000	2,221,442	3,600,000	1,777,700	200,000	188,150	388,150	3,400,000	1,589,550
Adult Detention Facilities	4,000,000	2,221,442	3,600,000	1,777,700	200,000	188,150	388,150	3,400,000	1,589,550
Neighborhood Improvements	1,500,000	833,041	1,350,000	666,637	75,000	70,556	145,556	1,275,000	596,081
Commercial & Redevelopment Area Improv.	1,500,000	833,041	1,350,000	666,637	75,000	70,556	145,556	1,275,000	596,081
Human Services Facilities	700,000	388,752	630,000	311,097	35,000	32,926	67,926	595,000	278,171
	<b>38,000,000</b>	<b>21,103,696</b>	<b>34,200,000</b>	<b>16,888,150</b>	<b>1,900,000</b>	<b>1,787,425</b>	<b>3,687,425</b>	<b>32,300,000</b>	<b>15,100,725</b>
<b>Series 2000B</b>									
<i>Issued Dec. 1, 2000; Final Payment FY2021</i>									
Parks & Parks Facilities	2,250,000	1,143,059	2,135,000	980,628	115,000	100,573	215,573	2,020,000	880,056
	<b>2,250,000</b>	<b>1,143,059</b>	<b>2,135,000</b>	<b>980,628</b>	<b>115,000</b>	<b>100,573</b>	<b>215,573</b>	<b>2,020,000</b>	<b>880,056</b>
<b>Series 2001A - New Money Portion</b>									
<i>Issued June 1, 2001; Final Payment FY2021</i>									
Transportation Improvement & Facilities	24,000,000	11,686,500	22,800,000	10,600,500	1,200,000	1,038,000	2,238,000	21,600,000	9,562,500
Public Safety Facilities	11,000,000	5,356,313	10,450,000	4,858,563	550,000	475,750	1,025,750	9,900,000	4,382,813
Neighborhood Improvement Program	1,800,000	876,488	1,710,000	795,038	90,000	77,850	167,850	1,620,000	717,188
Parks & Park Facilities	5,600,000	2,726,850	5,320,000	2,473,450	280,000	242,200	522,200	5,040,000	2,231,250
	<b>42,400,000</b>	<b>20,646,150</b>	<b>40,280,000</b>	<b>18,727,550</b>	<b>2,120,000</b>	<b>1,833,800</b>	<b>3,953,800</b>	<b>38,160,000</b>	<b>16,893,750</b>
<b>Series 2001A - Refunding Portion</b>									
<i>Issued June 1, 2001; Final Payment FY2021</i>									
Transportation Improv. & Fac. - Ref 2001A	14,377,446	3,364,717	14,323,324	2,717,177	56,184	645,376	701,560	14,267,140	2,071,801
Parks and Park Facilities - Ref 2001A	18,914,384	4,426,485	18,843,183	3,574,607	73,913	849,030	922,943	18,769,270	2,725,577
Prim & Sec Roads - Ref 2001A	29,706,045	6,952,030	29,594,220	5,614,110	116,085	1,333,447	1,449,532	29,478,135	4,280,664
Correctional Camp Ref 2001A	324,954	76,048	323,731	61,413	1,270	14,587	15,857	322,461	46,826
Public Library Facilities - Ref 2001A	1,108,051	259,314	1,103,880	209,409	4,330	49,738	54,068	1,099,550	159,671
Transit Fac. - Ref 2001A	2,569,363	601,302	2,559,691	485,581	10,040	115,334	125,374	2,549,651	370,247
Storm Drainage - Ref 2001A	2,709,805	634,169	2,699,604	512,123	10,589	121,638	132,227	2,689,015	390,485
Adult Detention - Ref 2001A	195,251	45,694	194,516	36,900	763	8,764	9,527	193,753	28,136
Juvenile Detention - Ref 2001A	130,120	30,452	129,630	24,591	508	5,841	6,349	129,122	18,750
Neighborhood Improv. - Ref 2001A	4,569,430	1,069,372	4,552,230	863,571	17,856	205,113	222,969	4,534,374	658,459
Human Services - Ref 2001A	391,479	91,617	390,005	73,985	1,530	17,573	19,103	388,475	56,412
Public Safety Fac. - Ref 2001A	3,214,667	752,321	3,202,567	607,536	12,562	144,300	156,862	3,190,005	463,236
Jail & Work Rel. - Ref 2001A	3,153,304	737,960	3,141,434	595,939	12,322	141,546	153,868	3,129,112	454,394
Commercial & Redev. - Ref 2001A	873,470	204,416	870,182	165,076	3,413	39,208	42,621	866,769	125,868
	<b>82,237,769</b>	<b>19,245,896</b>	<b>81,928,197</b>	<b>15,542,020</b>	<b>321,365</b>	<b>3,691,494</b>	<b>4,012,859</b>	<b>81,606,832</b>	<b>11,850,526</b>
<b>Total Current GO Debt - County</b>	<b>878,033,769</b>	<b>473,705,322</b>	<b>554,236,878</b>	<b>182,693,786</b>	<b>56,050,047</b>	<b>26,947,814</b>	<b>82,997,861</b>	<b>498,186,831</b>	<b>155,745,973</b>
<b>Projected Sales</b>									
Spring 2002 Bond Sale (FY 2002)	68,000,000	23,625,000	68,000,000	23,625,000	2,250,000	2,250,000	4,500,000	65,750,000	21,375,000
Fall 2002 Bond Sale (FY 2003)	25,000,000	13,125,000	-	-	-	625,000	625,000	25,000,000	12,500,000
<b>Total Projected Sales</b>	<b>93,000,000</b>	<b>36,750,000</b>	<b>68,000,000</b>	<b>23,625,000</b>	<b>2,250,000</b>	<b>2,875,000</b>	<b>5,125,000</b>	<b>90,750,000</b>	<b>33,875,000</b>

**COUNTY OF FAIRFAX, VIRGINIA  
SCHEDULE OF GENERAL OBLIGATIONS AND SPECIAL REVENUE BONDS FOR FY 2003  
FUND 200 - COUNTY DEBT SERVICE**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02	PRINCIPAL DUE FY03	INTEREST DUE FY03	TOTAL DUE FY03	PRINCIPAL OUTSTANDING AS OF 6/30/03	INTEREST OUTSTANDING AS OF 6/30/03
<b>Special Assessment Bonds</b>									
McLean Community Center <i>Issued July 1, 1988; Final Payment FY 2008</i>	1,500,000	1,115,513	525,000	134,756	75,000	35,550	110,550	450,000	99,206
<b>Lease Revenue Bonds</b>									
EDA Lease Revenue Bonds (B2/B3) <i>Issued March 1, 1994; Final Payment FY 2019</i>	116,965,000	101,665,863	95,710,000	53,464,900	3,560,000	5,216,410	8,776,410	92,150,000	48,248,490
South County Government Center COPs <i>Issued November 1, 2000; Final Payment FY 2032</i>	29,000,000	35,631,134	29,000,000	35,631,134	375,000	1,694,996	2,069,996	28,625,000	33,936,138
FCRHA Lease Revenue Bonds									
Mott/Gum Springs Community Centers <i>Issued September 15, 1996, Final Payment June 1, 2017</i>	6,390,000	4,483,378	5,340,000	2,631,580	240,000	290,773	530,773	5,100,000	2,340,808
Baileys Community Center <i>Issued December 1, 1998, Final Payment June 1, 2018</i>	5,500,000	2,756,696	4,615,000	1,987,745	210,000	203,413	413,413	4,405,000	1,784,333
Adult Day Care Center <i>Issued May 27, 1999, Final Payment May 1, 2029</i>	1,000,000	1,038,776	985,000	886,287	20,000	51,439	71,439	965,000	834,848
<b>Total Current Lease Revenue Bonds</b>	<b>158,855,000</b>	<b>145,575,848</b>	<b>135,650,000</b>	<b>94,601,646</b>	<b>4,405,000</b>	<b>7,457,030</b>	<b>11,862,030</b>	<b>131,245,000</b>	<b>87,144,616</b>
Projected lease Revenue Bond Sale	2,500,000	1,312,500	2,500,000	1,312,500	125,000	125,000	250,000	2,375,000	1,187,500
<b>Total County Debt Service</b>	<b>1,133,888,769</b>	<b>658,459,182</b>	<b>760,911,878</b>	<b>302,367,688</b>	<b>62,905,047</b>	<b>37,440,394</b>	<b>100,345,441</b>	<b>723,006,831</b>	<b>278,052,294</b>

<sup>1</sup> Following the Spring 2002 General Obligation Bond Sale, all required funding adjustments, including those associated with any refunding bonds, will be made as part of the *FY 2002 Carryover Review*.

# FUND 201 SCHOOL DEBT SERVICE

## FUND STATEMENT

Fund Type G20, Debt Service Funds

Fund 201, School Debt Service

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$3,812,337</b>	<b>\$1,897,626</b>	<b>\$2,555,156</b>	<b>\$43,137</b>	<b>\$43,137</b>
Revenues:					
Bond Proceeds <sup>2</sup>	\$326,924	\$0	\$0	\$200,000	\$200,000
<b>Total Revenues</b>	<b>\$326,924</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$200,000</b>
Transfers In:					
School Operating (090)	\$833,926	\$0	\$0	\$5,738,250	\$0
General Fund (001)	95,250,687	105,528,408	105,528,408	110,306,798	113,604,781
<b>Total Transfers In</b>	<b>\$96,084,613</b>	<b>\$105,528,408</b>	<b>\$105,528,408</b>	<b>\$116,045,048</b>	<b>\$113,604,781</b>
Refunding Proceeds	\$59,557,471	\$0	\$0	\$0	\$0
<b>Total Available</b>	<b>\$159,781,345</b>	<b>\$107,426,034</b>	<b>\$108,083,564</b>	<b>\$116,288,185</b>	<b>\$113,847,918</b>
Expenditures:					
Principal:					
General Obligation Bonds	\$58,021,499	\$59,921,599	\$64,139,575	\$63,644,953	\$63,644,953
Literary Fund Loans	88,925	88,925	88,925	88,925	88,925
<b>Subtotal Principal</b>	<b>\$58,110,424</b>	<b>\$60,010,524</b>	<b>\$64,228,500</b>	<b>\$63,733,878</b>	<b>\$63,733,878</b>
Interest:					
General Obligation Bonds	\$39,811,882	\$37,622,578	\$40,704,412	\$37,463,208	\$37,463,208
Literary Fund Loans	17,051	14,075	14,075	11,099	11,099
<b>Subtotal Interest</b>	<b>\$39,828,933</b>	<b>\$37,636,653</b>	<b>\$40,718,487</b>	<b>\$37,474,307</b>	<b>\$37,474,307</b>
Debt Service on Projected Sales	\$0	\$9,773,857	\$2,593,440	\$14,875,000	\$12,434,733
<b>Subtotal School Debt Service</b>	<b>\$97,939,357</b>	<b>\$107,421,034</b>	<b>\$107,540,427</b>	<b>\$116,083,185</b>	<b>\$113,642,918</b>
Refunding Escrow	\$0	\$0	\$0	\$0	\$0
Cost of Issuance	0	0	495,000	200,000	200,000
Credit for Accrued Interest	(271,121)	0	0	0	0
Fiscal Agent Fees	482	5,000	5,000	5,000	5,000
<b>Total Expenditures</b>	<b>\$97,668,718</b>	<b>\$107,426,034</b>	<b>\$108,040,427</b>	<b>\$116,288,185</b>	<b>\$113,847,918</b>
Refunding Payment to Escrow	\$59,557,471	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$157,226,189</b>	<b>\$107,426,034</b>	<b>\$108,040,427</b>	<b>\$116,288,185</b>	<b>\$113,847,918</b>
<b>Ending Balance</b>	<b>\$2,555,156</b>	<b>\$0</b>	<b>\$43,137</b>	<b>\$0</b>	<b>\$0</b>
Reserve for Future School Debt Service	0	0	0	0	0
<b>Unreserved Ending Balance</b>	<b>\$2,555,156</b>	<b>\$0</b>	<b>\$43,137</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2001 Revenues and Expenditures have been updated to reflect all FY 2001 audit adjustments. These adjustments include a decrease of \$38,717 in revenues and a decrease of \$81,854 in expenditures which will be outlined in detail in the *FY 2002 Third Quarter Review* audit package. In addition, revenues and expenditures of \$59,557,471 associated with the 2001A Refunding are reflected for accounting purposes and are included in the County's Comprehensive Annual Financial Report but do not affect the legal appropriation requirements for this fund.

<sup>2</sup> Beginning with the 2001A General Obligation Bond Sale, the Bond Premium received by the County will be reflected in the Debt Service Funds and used to offset the appropriation of Bond Sale Cost of Issuance.

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND LITERARY LOANS FOR FY 2003**  
**FUND 201 - SCHOOLS DEBT SERVICE**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02	PRINCIPAL DUE FY03	INTEREST DUE FY03	TOTAL DUE FY03	PRINCIPAL OUTSTANDING AS OF 6/30/03	INTEREST OUTSTANDING AS OF 6/30/03
1992B Refunding Bonds <i>Refunding Bonds Issued June 15, 1992; Final Payment FY 2008</i>	47,020,500	23,758,373	10,331,400	2,003,744	2,371,400	602,318	2,973,718	7,960,000	1,401,426
1992C Refunding Bonds <i>Refunding Bonds Issued Dec. 15, 1992; Final Payment FY 2009</i>	29,662,400	25,662,912	5,983,503	158,563	5,983,503	158,563	6,142,066	0	(0)
1993A Refunding Bonds <i>Refunding Bonds Issued April 1, 1993; Final Payment FY 2010</i>	53,289,500	45,607,029	7,379,915	361,616	7,379,915	361,616	7,741,531	0	0
1993B <i>Issued May 15, 1993; Final Payment on unrefunded portion FY 2005</i>	22,800,000	12,353,716	5,700,000	570,000	1,900,000	285,000	2,185,000	3,800,000	285,000
1993C Refunding Bonds <i>Refunding Bonds Issued July 15, 1993; Final Payment FY 2012</i>	124,410,000	66,345,487	73,325,000	20,124,176	8,010,000	3,791,901	11,801,901	65,315,000	16,332,275
1994A <i>Issued May 25, 1994; Final Payment FY 2005</i>	42,075,100	22,780,553	11,475,100	1,201,042	3,825,000	596,698	4,421,698	7,650,100	604,344
1995A <i>Issued May 15, 1995; Final Payment FY 2015</i>	63,000,000	36,547,617	40,950,000	15,344,858	3,150,000	2,141,966	5,291,966	37,800,000	13,202,892
1996A <i>Issued May 15, 1996; Final Payment FY 2016</i>	63,900,000	35,878,111	44,721,601	17,938,242	3,196,400	2,349,455	5,545,855	41,525,201	15,588,788
1997A <i>Issued May 15, 1997; Final Payment FY 2017</i>	75,000,000	41,186,771	56,250,000	23,292,188	3,750,000	2,925,000	6,675,000	52,500,000	20,367,188
1997B <i>Issued Dec. 1, 1997; Final Payment FY 2018</i>	60,000,000	30,675,000	48,000,000	18,930,000	3,000,000	2,242,500	5,242,500	45,000,000	16,687,500
1998A <i>Issued May 15, 1998; Final Payment FY 2018</i>	27,290,000	14,057,079	21,832,000	9,189,907	1,364,500	1,057,488	2,421,988	20,467,500	8,132,420
1999A Refunding portion <i>Issued Apr 1, 1999; Final Payment FY 2014</i>	63,171,500	28,056,472	58,127,800	19,176,372	1,490,600	2,655,762	4,146,362	56,637,200	16,520,610
1999A New Money Portion <i>Issued Apr 1, 1999; Final Payment FY 2019</i>	100,000,000	49,407,292	85,000,000	35,500,000	5,000,000	3,956,250	8,956,250	80,000,000	31,543,750
1999B <i>Issued Dec. 1, 1999; Final Payment FY 2020</i>	80,000,000	45,184,000	72,000,000	35,124,000	4,000,000	3,718,000	7,718,000	68,000,000	31,406,000
2000A <i>Issued Apr 1, 2000; Final Payment FY 2020</i>	50,000,000	27,768,021	45,000,000	22,221,250	2,500,000	2,351,875	4,851,875	42,500,000	19,869,375
2000B <i>Issued Dec 1, 2000; Final Payment FY 2020</i>	50,000,000	25,685,000	47,500,000	22,073,437	2,500,000	2,240,000	4,740,000	45,000,000	19,833,437
2001A New Money Portion <i>Issued Jun 1, 2001; Final Payment FY 2020</i>	80,000,000	38,955,000	76,000,000	35,335,000	4,000,000	3,460,000	7,460,000	72,000,000	31,875,000
2001A Refunding Portion	57,227,231	13,392,741	57,011,803	10,815,305	223,635	2,568,819	2,792,454	56,788,168	8,246,486

**COUNTY OF FAIRFAX, VIRGINIA**  
**SCHEDULE OF GENERAL OBLIGATIONS AND LITERARY LOANS FOR FY 2003**  
**FUND 201 - SCHOOLS DEBT SERVICE**

SERIES	AMOUNT OF ISSUE: (BONDS PAYABLE)	INTEREST ON ISSUE: (INTEREST PAYABLE)	PRINCIPAL OUTSTANDING AS OF 6/30/02	INTEREST OUTSTANDING AS OF 6/30/02	PRINCIPAL DUE FY03	INTEREST DUE FY03	TOTAL DUE FY03	PRINCIPAL OUTSTANDING AS OF 6/30/03	INTEREST OUTSTANDING AS OF 6/30/03
<i>Issued Jun 1, 2001; Final Payment FY 2020</i>									
<b>Total Current GO Bonds - Schools</b>	1,088,846,231	583,301,173	766,588,122	289,359,700	63,644,953	37,463,208	101,108,161	702,943,169	251,896,491
<b>Projected Sales</b>									
Spring 2002 Bond Sale (FY 2002) <sup>1</sup>	130,000,000	68,250,000	130,000,000	68,250,000	6,500,000	4,059,733	10,559,733	123,500,000	64,190,267
.	75,000,000	39,375,000	-	-	-	1,875,000	1,875,000	75,000,000	37,500,000
<b>Total Projected Sales</b>	205,000,000	107,625,000	130,000,000	68,250,000	6,500,000	5,934,733	12,434,733	198,500,000	101,690,267
Terra Centre Elem. Sch.	350,000	115,451	17,500	525	17,500	525	18,025	0	0
Science Lab. #1	1,274,213	433,861	254,900	20,661	63,725	8,264	71,989	191,175	12,396
Science Lab. #2	148,245	80,562	46,200	8,085	7,700	2,310	10,010	38,500	5,775
Total Literary Loans-Schools	1,772,458	629,874	318,600	29,271	88,925	11,099	100,024	229,675	18,171
<b>Total School Debt Service</b>	1,295,618,689	691,556,047	896,906,722	357,638,970	70,233,878	43,409,040	113,642,918	901,672,844	353,604,930
<b>TOTAL FUNDS 200 &amp; 201</b>	2,429,507,458	1,350,015,229	1,657,818,600	660,006,658	133,138,925	80,849,434	213,988,359	1,624,679,675	631,657,224

<sup>1</sup> Following the Spring 2002 General Obligation Bond Sale, all required funding adjustments, including those associated with any refunding bonds, will be made as part of the *FY 2002 Carryover Review*.



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# CAPITAL PROJECTS OVERVIEW

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## Summary Of Capital Construction Program

The Capital Construction Program of Fairfax County is organized to meet the existing and anticipated future needs of the citizens of the County and to enable the County government to provide necessary services. The Capital Construction Program (other than sanitary sewer construction and resource recovery projects) is primarily financed through transfers from the General Fund and the sale of General Obligation bonds. Supplementing the General Fund and General Obligation bond monies are additional funding sources including Federal and State grants, contributions, and tax revenues from special revenue districts.

The Fairfax County Capital Construction Program includes: School construction of both new and renovated school facilities, park facilities, primary and secondary roadways, libraries, trails/sidewalks, fire stations, government centers with police substations, storm drainage infrastructure, streetlight installations, and the renovation/maintenance of County facilities. In addition, the Capital Construction Program includes the construction of housing units to provide affordable housing opportunities to citizens, neighborhood improvements to older County neighborhoods, and commercial revitalization initiatives for specific commercial centers identified throughout the County.

Funding in the amount of \$488,288,375 is included in FY 2003 for the County's Capital Construction Program. Of this amount, \$214,310,359 is included for debt service and \$273,978,016 is included for capital expenditures. The source of funding for capital expenditures includes: \$7,836,941 in General Fund monies, \$183,023,848 in General Obligation Bonds, \$45,712,000 in sewer system revenues, \$1,333,370 in Federal Aid, \$8,362,776 in State revenues and \$27,709,081 in financing from various other sources. Other sources of financing include transfers from other funds, developer contributions and payments, pro rata share deposits, and miscellaneous revenues.

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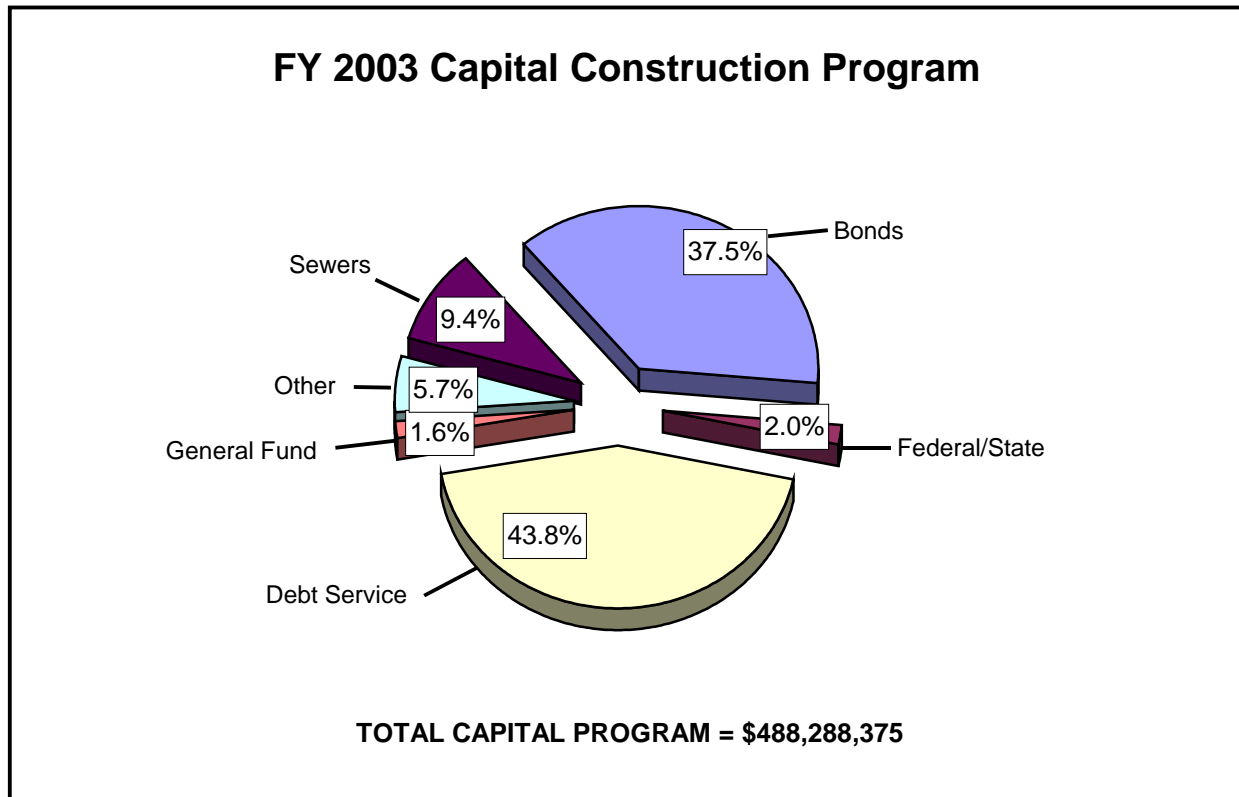
## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ Fund 303, County Construction – A decrease of \$3,078,600 from \$14,183,317 to \$11,104,717 based on reductions of \$128,600 in Project 001039, General District Court Refurbishment, \$100,000 in Project 003099, Miscellaneous Building and Repair, \$300,000 in Project 005006, FCPS Athletic Fields – Matching Program, \$100,000 in Project 005007, Wakefield Softball Complex, \$250,000 in Project 009133, Carpet Replacement, \$1,000,000 in Project 009400, Land Acquisition Reserve, \$100,000 in Project 009417, Parks General Maintenance, \$100,000 in Project 009442, Parks Ground Maintenance, \$500,000 in Project 009444, Laurel Hill (Lorton) Development, and \$500,000 in Project 009453, West County Recreation Center.
- ◆ Fund 304, Primary and Secondary Road Bond Construction – A decrease of \$500,000 from \$1,000,000 to \$500,000 in Project 064212, TAC Spot Improvements.
- ◆ Fund 310, Storm Drainage Bond Construction – An increase of \$939,363 from \$0 to \$939,363 based on the appropriation of bond funds in Project X00094, Storm Drainage Structural Projects.
- ◆ Fund 313, Trail Construction – A decrease of \$125,000 from \$200,000 to \$75,000 in Project 002200, Upgrade and Emergency Maintenance of Existing Trails.
- ◆ Fund 340, Housing Assistance Program – A decrease of \$250,000 from \$1,850,000 to \$1,600,000 based on reductions of \$190,000 in Project 003923, Undesignated Projects, and \$60,000 in Project 014010, Commercial Revitalization.

# CAPITAL PROJECTS OVERVIEW

- ◆ Fund 390, Public School Construction – An increase of \$6,400,000 from \$147,076,261 to \$153,476,261 associated with additional funding for school bond sales.

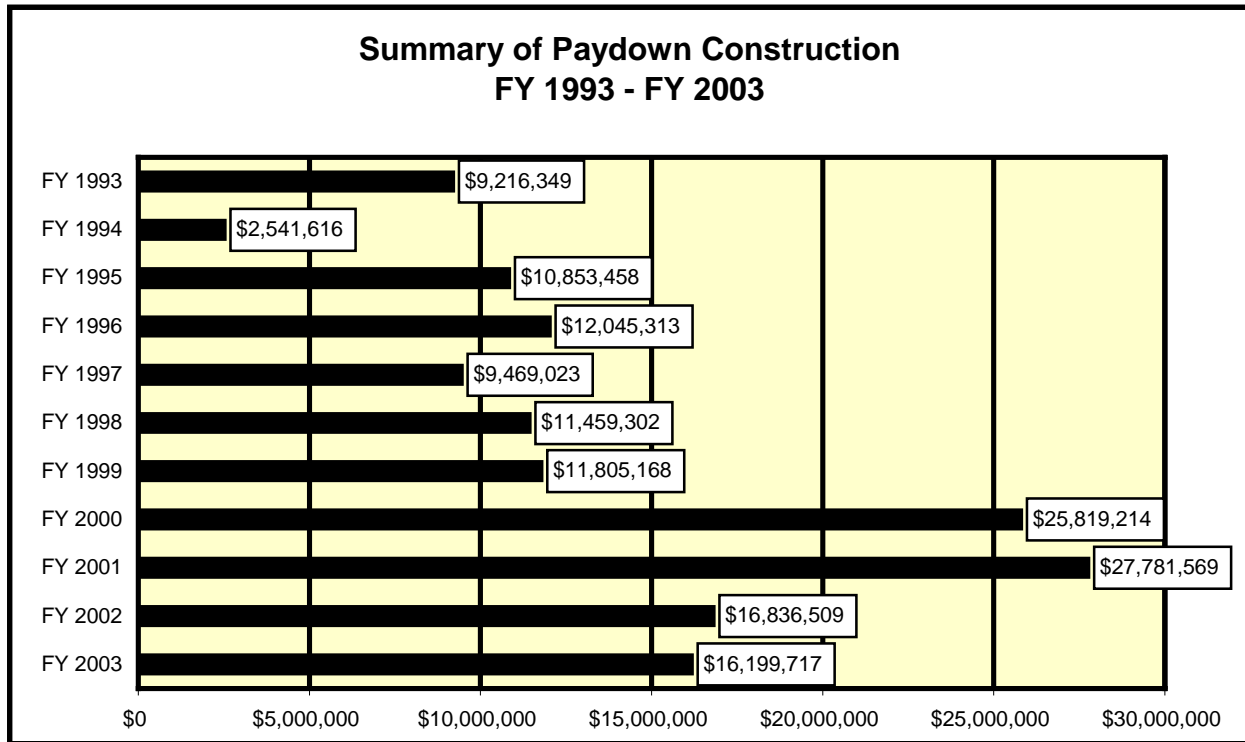


## Capital Paydown Program

In FY 2003, an amount of \$16,199,717 has been included for the Capital Paydown Program. This funding level is supported by the General Fund in the amount of \$7,836,941 (\$4,211,941 in General Fund transfers and \$3,625,000 in other revenue) and State Aid in the amount of \$8,362,776. The paydown construction program had been constrained in the past based on budget limitations. Between FY 1986 and FY 1990, the County paydown construction program averaged approximately \$46.0 million, or 4.6 percent, of the General Fund disbursements. The FY 2003 Adopted Budget Plan paydown program of \$16.2 million represents 0.7 percent of General Fund disbursements.



# CAPITAL PROJECTS OVERVIEW



This graph depicts the level of paydown funding between FY 1993 and FY 2003. A significant decrease in paydown funding began in FY 1993, with an extremely low program in FY 1994. Beginning in FY 1995, annual paydown funding increased slightly, but only the most pressing requirements were addressed. Since FY 2000, the paydown program has been enhanced by the application of State revenue funds.

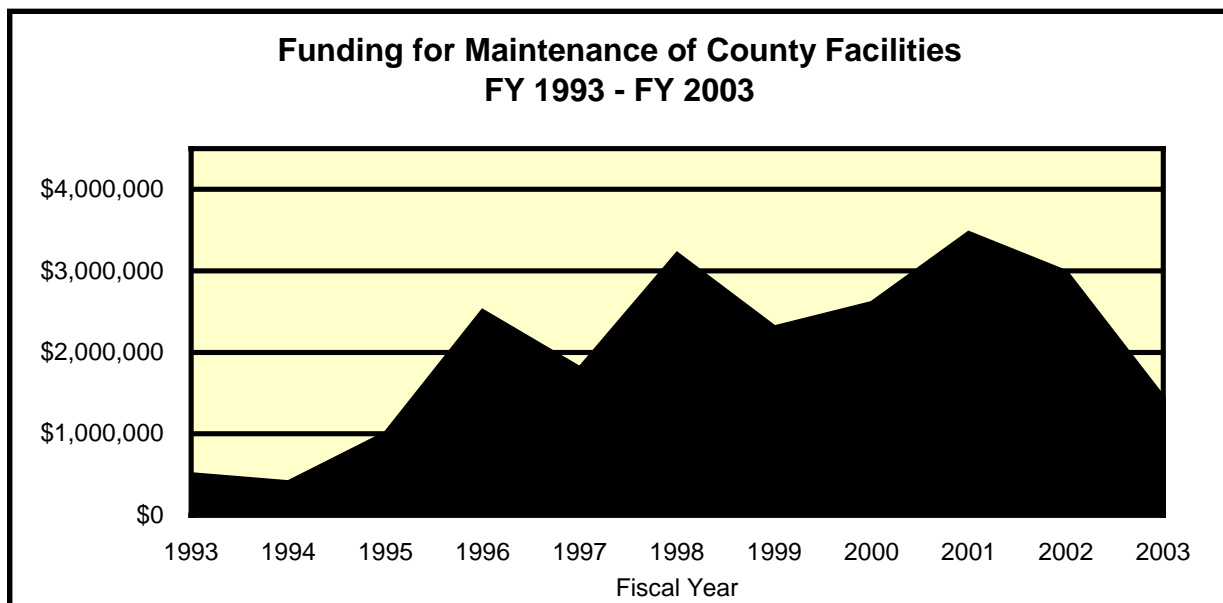
# CAPITAL PROJECTS OVERVIEW

## County Maintenance Projects

FY 2003 funding in the amount of \$1,436,000 has been included for County maintenance. As with any maintenance program, sufficient attention is required to avoid increased project costs in the future. As long-term maintenance and renovation costs are difficult to project, they are not included in the initial costs of capital projects; however, they are essential to the service life and level of service provided by a facility. Continued funding of maintenance requirements is included in the County's Paydown Program to protect and extend the life of County facilities. County requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. It is currently estimated that the backlog of County maintenance, repair, and replacement requirements exclusive of the FY 2003 funding provided totals approximately \$8.68 million; however, the County is conducting a comprehensive facilities assessment to identify all infrastructure maintenance requirements. Specific funding levels in FY 2003 include:

- ◆ An amount of \$1,400,000 will continue to provide general maintenance funds to address priority projects at County facilities. Funded general maintenance projects include: HVAC/electrical replacement (\$350,000), roof repair and waterproofing (\$200,000), parking lot resurfacing (\$200,000), and fire alarm replacement (\$200,000). In addition, the County maintenance budget includes funding for miscellaneous building repairs or ongoing requirements throughout the fiscal year (\$450,000). These miscellaneous requirements include but are not limited to vandalism removal, plumbing repairs, painting, and other emergency repairs.
- ◆ The annual generator replacement program has been funded in FY 2003 in the amount of \$36,000. This program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years. FY 2003 funding provides for the replacement of the automation transfer switches for emergency generator #1 at the original Adult Detention Center.

The following chart depicts County maintenance funding between FY 1993 and FY 2003, including roof repairs, HVAC replacement, carpet replacement, parking lot resurfacing, fire alarm system replacements, generator replacement, and miscellaneous building repairs.



# CAPITAL PROJECTS OVERVIEW

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## ***Park Maintenance Projects***

FY 2003 funding in the amount of \$1,829,000 has been included for Park maintenance. The Park facilities maintained with General Fund monies include but are not limited to field houses, boat houses, pump houses, maintenance facilities, sheds, shelters, and office buildings. Park priorities are based on the assessment of current repair needs, including safety and health issues, facility protection, facility renewal, and improved services. In addition, Park maintenance requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Specific funding levels in FY 2003 include:

- ◆ An amount of \$505,000 is included for general park maintenance at non-revenue supported Park facilities. These maintenance requirements include major non-recurring repairs/replacements and improvements to roofs, electrical and lighting systems, security and fire alarms, sprinklers, and HVAC equipment. Of this amount, \$40,000 is included for critical emergency repairs identified throughout the fiscal year, and \$465,000 is dedicated for specific major facility maintenance repairs.
- ◆ An amount of \$700,000 is included to fund prioritized annual requirements for Parks grounds maintenance at non-revenue supported parks. Grounds maintenance includes the upkeep of sidewalks, parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails at County parks.
- ◆ Funding is also included in the amount of \$470,000 for minor routine preventive maintenance of non-revenue supported Park Authority structures. These repairs include the replacement of broken windows and doors, equipment repairs, and the scheduled inspection of HVAC, security, and fire alarm systems.
- ◆ An amount of \$154,000 to continue the implementation of ADA compliance at Park facilities has been included in FY 2003. Park facilities continue to be modified on a priority basis.

## ***Athletic Field Maintenance Projects***

FY 2003 funding in the amount of \$1,500,000 has been included for athletic field maintenance. In recent years, athletic field maintenance has been identified as a critical need. An effort has been made to provide continuous maintenance to retain quality athletic fields at acceptable standards and improve safety for users. Maintenance of athletic fields includes field lighting, fencing, irrigation, dugout covers, infield dirt, aerification, and seeding. These maintenance efforts will improve safety standards, improve playing conditions, and increase user satisfaction. Specific funding levels in FY 2003 include:

- ◆ An amount of \$100,000 has been included to continue the replacement and upgrading of Fairfax County Public Schools boys' baseball field lighting systems used by many County organizations. FY 2003 funding provides for lighting improvements for varsity baseball fields at prioritized high schools in the County. FY 2003 funding provides for baseball field lighting improvements at West Springfield High School. This effort is being coordinated by the Department of Community and Recreation Services.

# CAPITAL PROJECTS OVERVIEW

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- ◆ Funding in the amount of \$100,000 has been included to continue adding lights on Fairfax County Public Schools athletic fields used for girls' softball. Staff from the Department of Community and Recreation Services continue to work with representatives from Fairfax Athletic Inequities Reform (FAIR) and coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2003 funding provides for softball field lighting improvements at Whitman Middle School. This effort is being coordinated by the Department of Community and Recreation Services.
- ◆ Funding in the amount of \$200,000 associated with the Girls' Fast Pitch Softball Action Plan has been included in FY 2003. This Plan establishes a separate annual fund in the amount of \$200,000 a year for five years in an effort to spread the costs for small project maintenance and improvements to various girls' fast pitch softball fields throughout the County as requested by Fairfax Athletic Inequities Reform (FAIR). These fields include both Fairfax County Public Schools and County/Parks fields. FY 2003 represents the fifth and final year of the five-year program. This effort is being coordinated by the Department of Community and Recreation Services.
- ◆ Funding of \$800,000 is included to support general maintenance at designated Fairfax County Public Schools athletic fields. This maintenance effort includes consistent mowing at designated school sites and provides for aerification and over-seeding to improve turf coverage and reduce the chance of injury. This program was established in an effort to maintain consistent standards among all athletic fields, improve playing conditions and safety standards, and increase user satisfaction. This effort is being managed by the Park Authority; however, all field maintenance will be coordinated between the Park Authority and the Department of Community and Recreation Services.
- ◆ Funding of \$300,000 is included for the Field Maintenance Matching Program. This program was established on July 1, 1999 for the Fairfax County Public Schools. These funds will be used to improve school fields currently underutilized or not utilized for community game play. The program will provide funding to improve field conditions (grading, topsoil, seeding/sodding, goalmouth repair, and irrigation) to game quality. Organizations will be required to provide a 50 percent match of funds for requested playing field improvements. Project funds will be restricted to only those improvements that upgrade fields from practice to game designated fields, that develop new game fields, or that are necessary to ensure the safety of players. Amenities such as bleachers, batting cages, perimeter fencing, benches, and dugouts will not be considered for matching funds.

## ***Trails and Sidewalks***

Funding in the amount of \$375,000 is included in FY 2003 for trail and sidewalk repair and maintenance.

- ◆ Funding of \$75,000 is included for safety upgrades and emergency maintenance of existing trails to public standards. Several older trails do not meet current standards which have been designed to alleviate safety problems, including incorrect grades, steep slopes, or obstructions (i.e., power poles or trees that are located too close to the trail). The County is currently responsible for maintaining approximately 500 miles of walkways.
- ◆ Funding of \$300,000 has been included for the Virginia Department of Transportation (VDOT) participation project for sidewalk repair and replacement. VDOT conducts repair and replacement of County maintained sidewalks and is reimbursed by the County, subject to an agreement approved by the Board of Supervisors. County costs are minimized based on the ability to implement multiple VDOT sidewalk construction contracts.

# CAPITAL PROJECTS OVERVIEW

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## ***Storm Drainage***

Funding in the amount of \$2,420,000 is included for the storm drainage maintenance and emergency repairs throughout the County. Specific funding levels in FY 2003 include:

- ◆ Funding of \$95,000 has been included to address emergency drainage problems throughout the County. Engineering studies and construction will alleviate flooding problems of a recurring or emergency nature, which, due to their urgent nature, cannot be identified in advance.
- ◆ Funding of \$150,000 is provided to support the Kingstowne Environmental Monitoring program, which was established by the Board of Supervisors in June 1985 and is intended to continue until completion of the Kingstowne Development. During FY 2002 the program was expanded to include the water quality monitoring requirements required by the U.S. Army Corps of Engineers for the development of the South Van Dorn Street extension.
- ◆ Funding of \$500,000 is included for conducting inspections, monitoring, and repairing dams and emergency spillways. This level of funding provides for required inspections at five County-owned dams, internal monitoring of drainage problems with dam embankments, and initiation of subsurface investigations.
- ◆ Funding in the amount of \$1,600,000 is included for the Virginia Pollutant Discharge Elimination System (VPDES) Municipal Separate Storm Sewer System (MS4) discharge permit. This permit is required as part of the Clean Water Act amendments of 1987. The MS4 discharge permit is considered a renewal of the National Pollutant Discharge Elimination System (NPDES) permit, and will be valid for five years. In accordance with the permit renewal submission approved by the Board of Supervisors on July 23, 2001, activities will include water quality testing, watershed master planning, improvement programs, and development of the GIS-based storm sewer system inventory. The Virginia Department of Environmental Quality (DEQ) is expected to make a decision regarding final permit requirements during FY 2002. Permit renewal is also impacted by other State and Federal mandates, including Total Maximum Daily Loads, the Chesapeake 2000 Agreement, and the Virginia Tributary Strategies.
- ◆ Funding of \$75,000 is included for the Perennial Stream Mapping Program, an effort to develop a base map of all stream channels in Fairfax County. The result of will be a reliable map source depicting the stream network that distinguishes between perennial and intermittent streams, which will then be included in the County's Geographic Information System.

## ***New and Renovated County Facilities***

Funding in the amount of \$2,500,000 is included in FY 2003 for new or renovated facilities throughout the County. Specific funding levels in FY 2003 are as follows:

- ◆ Funding of \$500,000 is included to help offset increased construction costs associated with the West County Recreation Center. This 65,824-square-foot facility will include a 25 meter by 25 yard competitive swimming pool, leisure pool, whirlpool, weight training and fitness areas, multi-purpose rooms, and administrative and support service areas. The current cost estimates have increased by \$3,527,000. An amount of \$2,527,000 has been identified in Park Authority bonds to partially offset this cost increase. FY 2003 funding of \$500,000 has been included; however, future year funding will be required to complete the project.

# CAPITAL PROJECTS OVERVIEW

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- ◆ Funding of \$2,000,000 is included to continue to address property and liability management at the Laurel Hill (Lorton Prison) property, as well as the master planning required for redevelopment and public use. Laurel Hill is intended to be transferred to the County by the Federal Government during FY 2002. The property includes approximately 2,340 acres of land and 1.48 million square feet of building space. FY 2003 funding will begin to address the needs at this site, including the implementation of a security/maintenance contract, grounds and fence maintenance, essential infrastructure maintenance to identified buildings, and demolition of several identified buildings that are no longer serviceable. Additionally, funding will provide for asbestos abatement, utility requirements, master planning, engineering studies related to future building uses and design issues, as well as the coordination of right-of-way issues with the Virginia Department of Transportation.

## ***Roads/Developer Defaults***

FY 2003 funding of \$700,000 is included to support County road programs and developer defaults.

- ◆ Funding in the amount of \$100,000 in General Fund monies is included for construction of outstanding developer default projects identified throughout the fiscal year. In addition, \$300,000 is funded by anticipated developer default revenues. This program is necessitated by economic conditions surrounding the construction industry which result in some developers not completing required public facilities, including acceptance of roads by the State, walkways, and storm drainage improvements. General Fund support of the program is necessary due to the time required between the construction of the improvements and the recovery of the bonds through legal action or when the developer default revenue is not sufficient to fund the entire cost of the project.
- ◆ Funding has been included to support the Road Viewer (\$50,000) and Road Maintenance (\$50,000) projects. The Road Viewer Program provides for the upgrading of County roads for acceptance into the State Secondary System. Once the roads are accepted into the State system, ongoing maintenance costs are provided by the State, and County funds are no longer required. For those roads which are not currently included in the State Secondary System, annual funding is provided for maintenance to ensure the safe operation of vehicles on these travelways.
- ◆ Funding in the amount of \$500,000 is included for high priority Transportation Advisory Commission (TAC) spot improvement projects approved by the Board of Supervisors on January 10, 2000. FY 2003 funding will move previously approved projects from the design phase to the construction phase.

# CAPITAL PROJECTS OVERVIEW

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## ***Payments and Obligations***

FY 2003 funding in the amount of \$3,664,717 has been included for costs related to annual contributions and contractual obligations.

- ◆ Funding of \$1,021,702 is included to provide for the first year of a five-year lease-purchase agreement associated with systems furniture for the South County Center. The lease will provide office furniture for work stations, conference rooms, waiting areas, and offices. On February 11, 2000, the Board of Supervisors entered into a Master Sales and Development Agreement with Madison Development Partners to construct an office building for lease to Fairfax County. This 159,000-square-foot facility will include a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms, and an e-government center.
- ◆ Funding of \$1,358,691 provides for final reimbursement to the Fairfax County Public Schools for renovations necessary to construct a School Aged Child Care (SACC) facility at Lemon Road Elementary School. The new Center will replace leased space at Chesterbrook Presbyterian Church and will provide SACC and day care services to children.
- ◆ Funding of \$105,500 provides for the sixth and final payment to purchase the Mt. Gilead property in Centreville.
- ◆ Funding of \$500,000 is included for the County's annual contribution to offset school operating and overhead costs associated with new SACC Centers.
- ◆ Funding of \$678,824 is included for Fairfax County's contribution to the Northern Virginia Community College (NVCC). Funding provides for the continued construction and maintenance of various capital projects on college campuses within the NVCC system. The funding formula for determining the annual contribution level has been revised based on the capital requirements of NVCC over the next six years. The FY 2003 funding level reflects \$0.70 per capita based on 2000 census data. A phased approach has been recommended to increase funding by \$0.10 per capita per year until FY 2006 when the County's contribution equals \$1.00 per capita.

## ***Revitalization Initiatives***

- ◆ Funding of \$1,600,000 is included for revitalization efforts in identified areas throughout the County. This initiative includes Commercial Revitalization projects (\$608,000) to be approved by the Board of Supervisors in the context of the Capital Improvement Program (CIP) and/or other planning discussions of priorities. In addition, funding of \$992,000 has been provided for specific commercial revitalization efforts, including: Baileys Crossroads/Seven Corners, Annandale, Richmond Highway, Lake Anne, Merrifield, Springfield, and McLean, as well as Commercial Revitalization program costs.

## ***Other Paydown Program Projects***

- ◆ Funding of \$175,000 is included for assessment studies associated with two County facilities: the Public Safety Communications Center (PSCC) (\$100,000) and the West Ox Road Complex (\$75,000).

# CAPITAL PROJECTS OVERVIEW

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## FY 2003 PAYDOWN PROJECTS

Project	FY 2003 Adopted
<b>County Maintenance Projects</b>	
(003099) Miscellaneous Building Repair	\$450,000
(003100) Fire Alarm System Replacements	200,000
(009132) Roof Repairs and Waterproofing	200,000
(009136) Parking Lot Resurfacing	200,000
(009151) HVAC/Electrical Systems	350,000
(009431) Emergency Generator Replacement	36,000
<b>Subtotal</b>	<b>\$1,436,000</b>
<b>Park Authority Maintenance Projects</b>	
(009416) ADA Compliance - Park Authority	\$154,000
(009417) Park Authority - General Maintenance	505,000
(009442) Park Authority - Ground Maintenance	700,000
(009443) Park Authority - Facility Maintenance	470,000
<b>Subtotal</b>	<b>\$1,829,000</b>
<b>Athletic Field Maintenance Projects</b>	
(004999) Athletic Field Lighting	\$100,000
(005000) Softball Field Lighting	100,000
(005001) Fast Pitch Softball Field Maintenance	200,000
(005004) FCPS Athletic Field Maintenance Matching Program	300,000
(005006) Parks Maintenance at FCPS Athletic Fields	800,000
<b>Subtotal</b>	<b>\$1,500,000</b>
<b>Trails and Sidewalks</b>	
(002200) Upgrading of Existing Trails	\$75,000
(X00407) VDOT Sidewalk Repair/Replacement	300,000
<b>Subtotal</b>	<b>\$375,000</b>
<b>Storm Drainage</b>	
(A00002) Emergency Watershed Improvements	\$95,000
(L00034) Kingstowne Environmental Monitoring	150,000
(N00096) Dam Repairs	500,000
(Z00021) Perennial Stream Mapping	75,000
(Z00022) Municipal Separate Storm Sewer System	1,600,000
<b>Subtotal</b>	<b>\$2,420,000</b>



# CAPITAL PROJECTS OVERVIEW

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## FY 2003 PAYDOWN PROJECTS

Project	FY 2003 Adopted
<b>New Facilities</b>	
(009444) Laurel Hill Development	2,000,000
(009453) West County Recreation Center	500,000
<b>Subtotal</b>	<b>\$2,500,000</b>
<b>Developer Defaults/Roads</b>	
(U00006) Developer Default	\$100,000
(V00000) Road Viewer Program	50,000
(V00001) Road Maintenance Program	50,000
(064212) TAC Spot Improvements	500,000
<b>Subtotal</b>	<b>\$700,000</b>
<b>Obligations and Payments</b>	
(009450) Falls Church - McLean Children's Center	\$1,358,691
(007012) School-Aged Child Care (SACC)	500,000
(008043) Northern Virginia Community College	678,824
(009420) Mt. Gilead	105,500
(009425) South County Center	1,021,702
<b>Subtotal</b>	<b>\$3,664,717</b>
<b>Revitalization Initiatives</b>	
(003923) Undesignated	\$608,000
(014010) Commercial Revitalization	247,000
(014104) Revitalization Program Costs	745,000
<b>Subtotal</b>	<b>\$1,600,000</b>
<b>Other</b>	
(009454) Feasibility Study PSCC	100,000
(009455) Feasibility Study West Ox Complex	75,000
<b>Subtotal</b>	<b>\$175,000</b>
<b>TOTAL PAYDOWN PROGRAM</b>	<b>\$16,199,717</b>

# CAPITAL PROJECTS OVERVIEW

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## Capital General Obligation Bond Program

The Board of Supervisors annually reviews cash requirements for capital projects financed by General Obligation bonds to determine the ongoing schedule for construction of currently funded projects as well as those capital projects in the early planning stages. The bond capital program is reviewed annually by the Board of Supervisors in association with the Capital Improvement Program (CIP), and revisions are made to cashflow estimates and appropriation levels if necessary. The CIP is designed to balance the need for public facilities as expressed by the Countywide land use plan with the fiscal capability of the County to meet those needs. The CIP serves as a general planning guide for the construction of general purpose, school, and public utility facilities in the County. The County's ability to support the CIP is entirely dependent upon and linked to the operating budget. The size of the bond program in particular is linked to the approved General Fund disbursement level.

The Virginia Constitution requires that long-term debt pledged by the full faith and credit of the County can only be approved by voter referendum. There is no statutory limit on the amount of debt the voters can approve. It is the County's own policy to manage debt within the guidelines identified in the *Ten Principles of Sound Financial Management*. The *Ten Principles* specifically indicate that debt service expenditures as a percentage of General Fund disbursements should remain under 10 percent and that the percentage of debt to estimated market value of assessed property should remain under 3 percent. The County continues to maintain these debt ratios with debt service requirements as a percentage of General Fund disbursements at 8.60 percent, and net debt as a percentage of market value at 1.43 percent as of June 30, 2001. It should be noted that an update to the *Ten Principles* was approved by the Board of Supervisors on April 29, 2002. However, no revisions were made to the 3 and 10 percent limits discussed here. The annual bond sale limit was increased from \$150 million to \$200 million.

Continual monitoring and adjustments to the County's Capital Improvement Program have been necessary, as economic conditions have changed. The FY 2003 - 2007 Capital Improvement Program (With Future Years to 2012) was approved by the Board of Supervisors on April 29, 2002. For FY 2003, the Board of Supervisors authorized an increase in bond sales for School Construction, from \$130 million to \$136.4 million.

In FY 2003, an amount of \$183,023,848 is included in General Obligation bond funding. Of this amount, \$136,400,000 is budgeted in Fund 390, Public School Construction, and \$12,154,147 has been included in Fund 309, Metro Operations and Construction, to support the completion of the 103-mile Metrorail System, as well as maintain and/or acquire facilities, equipment, railcars and buses. In addition, FY 2003 bond funding in the amount of \$34,469,701 has been included for the Northern Virginia Regional Park Authority (\$2,250,000), storm drainage house flooding projects (\$939,363), the West Ox Maintenance Facility expansion (\$2,085,000), construction of the Fairfax Center and Crosspointe fire stations (\$9,305,338), and several projects within the Park Authority bond program (\$19,890,000). Funding for these bond projects is consistent with the FY 2003 - 2007 Capital Improvement Program (With Future Years to 2012) as approved by the Board of Supervisors on April 29, 2002.

## Wastewater Management System

The Fairfax County Wastewater Management Program is managed by the Wastewater Administration Division within the Department of Public Works and Environmental Services, and includes one County-owned wastewater treatment plant with a total treatment capacity of 54 million gallons per day (MGD), approximately 3,100 miles of sewer lines, 60 pumping stations, and 50 metering stations, covering approximately 234 square miles of the County's 399-square-mile land area. In addition to the County-owned treatment plant the system owns, by agreement, purchase capacity in the Alexandria Sanitation Authority Plant, the Upper Occoquan Sewage Authority Plant, the District of Columbia Blue Plains Plant, and the Arlington County Plant, for a total treatment capacity of 133.6 MGD.

An amount of \$45,712,000 is funded in FY 2003 to provide for the County's share of design and construction costs for several pump station renovations, the upgrading of existing sewer meters throughout the County, ASA treatment plant improvements to comply with Virginia Water Control Board

# CAPITAL PROJECTS OVERVIEW

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regulations, recurring repair and replacement of County sewer lines, expansion and upgrade of the Rocky Run Pump Station, and the upgrade and replacement of the SCADA network system to optimize wastewater processes and support ongoing expansion efforts.

## Other Financing

Capital projects supported by other financing include \$1,333,370 in Federal Aid and \$27,709,081 in other sources. Federal Aid represents funding to support the HOME Investment Partnership Grant Program. Capital projects financed by other funding mechanisms include: developer contributions for road improvements throughout the County, developer default revenues, housing trust fund revenues, refuse collection revenues, school Parent Teachers Association contributions and pro rata share storm drainage collections.

## Capital Construction and Operating Expenditure Interaction

To maintain a balanced budget, annual revenues are projected and operating and capital construction expenditures are identified to determine the County's overall requirements and funding availability. Funding levels for capital construction projects are based on the merits of a particular project together with the available funding from all financing sources, with primary reliance on General Obligation bonds. The Board of Supervisors annually reviews cash requirements for capital project financing. The County's capital program has a direct impact on the operating budget, particularly in association with the establishment and opening of new facilities. The Board of Supervisors continues to be cognizant of the effect of the completion of capital projects on the County's operating budget. The FY 2003 operating cost estimates associated with the completion of capital projects have been included in the County's operating budget.

In the FY 2003 / FY 2004 time frame, the expansion and renovation of several facilities will be completed which will directly impact the County's operating budget. The following list represents major new facilities which will open during FY 2003 and FY 2004. Operating expenditures are estimated based on projected opening dates. Additional information regarding the expenditures necessary to support these expanded facilities can be found in specific agency budget narratives.

### New or Renovated County Facilities

Facility	Fiscal Year Completion	Additional Positions	Estimated Net Operating Costs
<b>FY 2003 New/Expanded Facilities</b>			
Sully District Police Station	FY 2003	25/25.0	\$5,942,418
West Springfield District Police Station	FY 2003	0/0.0	\$200,745
Mount Vernon District Police Station	FY 2003	0/0.0	\$142,445
SACC Centers	FY 2003	22/22.54	\$321,864
<b>Total FY 2003 Costs</b>		<b>47/47.54</b>	<b>\$6,607,472</b>
<b>FY 2004 New/Expanded Facilities</b>			
Herndon Harbor House Senior Center	FY 2004	TBD	TBD
Little River Glen Adult Day Care Center (10-month funding salary costs, start-up costs)	FY 2004	9/9.0	\$374,095
Public Safety Parking Structure	FY 2004	TBD	TBD
<b>Total FY 2004 Costs</b>		<b>9/9.0</b>	<b>\$374,095</b>

# **CAPITAL PROJECTS OVERVIEW**

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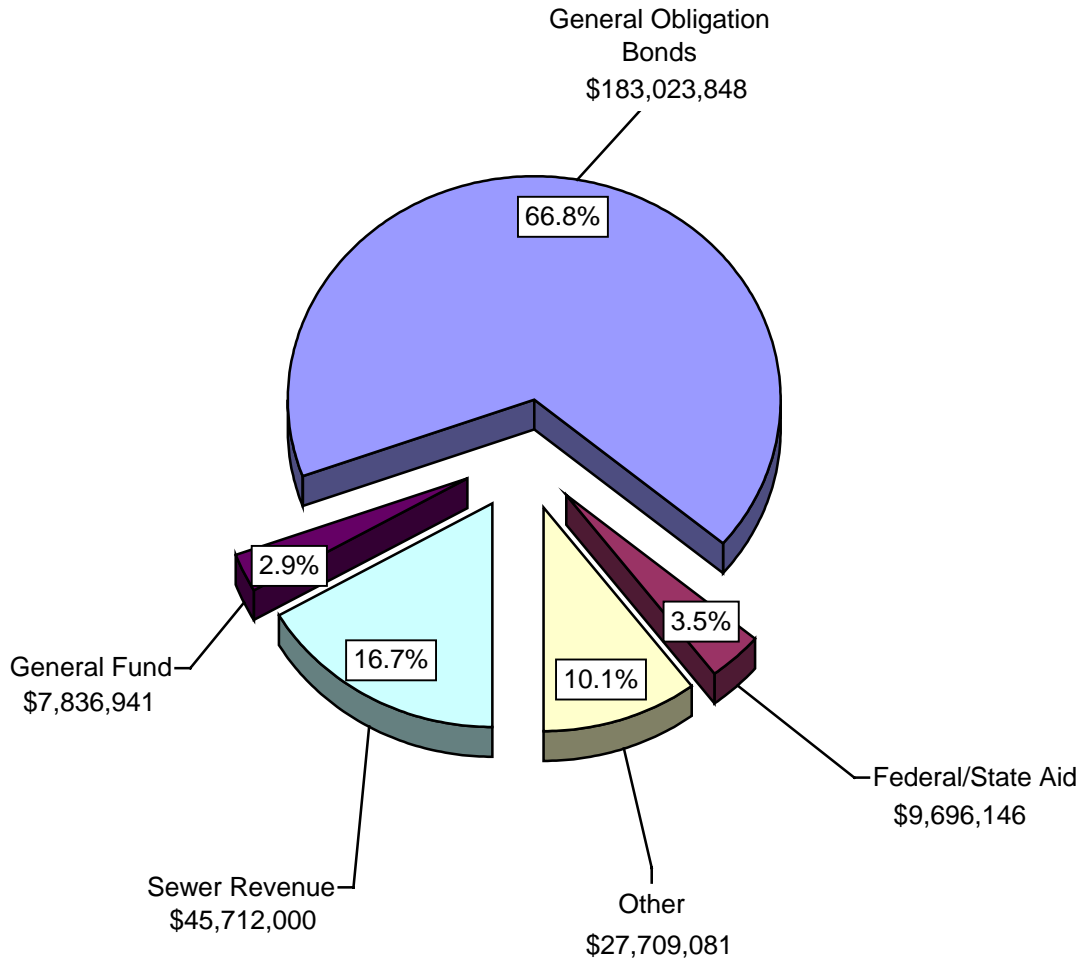
Personnel services, operating costs, and capital equipment costs incurred by a County agency while performing work on a capital project are charged as Recovered Costs to the project where applicable. The majority of capital projects in the County are administered by various agencies within the Department of Public Works and Environmental Services. These agencies include the Project Engineering Division, Office of Capital Facilities, Planning and Design Division, Stormwater Management Division, the Land Acquisition Division, the Office of Waste Management, and the Facilities Management Division. Other County operating agencies which administer capital projects include the Fairfax County Park Authority and the Department of Housing and Community Development.

## **Summary of FY 2003 Capital Construction Program**

Major segments of the County's FY 2003 Capital Construction Program are presented in the charts that follow. Several pie charts have been included to visually demonstrate the FY 2003 funding sources for capital expenditures. Capital construction expenditures by fund are shown in the Summary Schedule of FY 2003 Funded Capital Projects. In addition, details of all projects funded in FY 2003 have been included in this section. For an individual detailed description of each capital construction fund, see the Capital Project Funds section of the Capital Construction and Other Operating Funds Volume. Detailed information concerning capital projects in Fund 390, Public School Construction, can be found in the FY 2003 School Board's Adopted Budget.

# CAPITAL PROJECTS OVERVIEW

## CAPITAL CONSTRUCTION PROJECTS FY 2003 SOURCE OF FUNDS

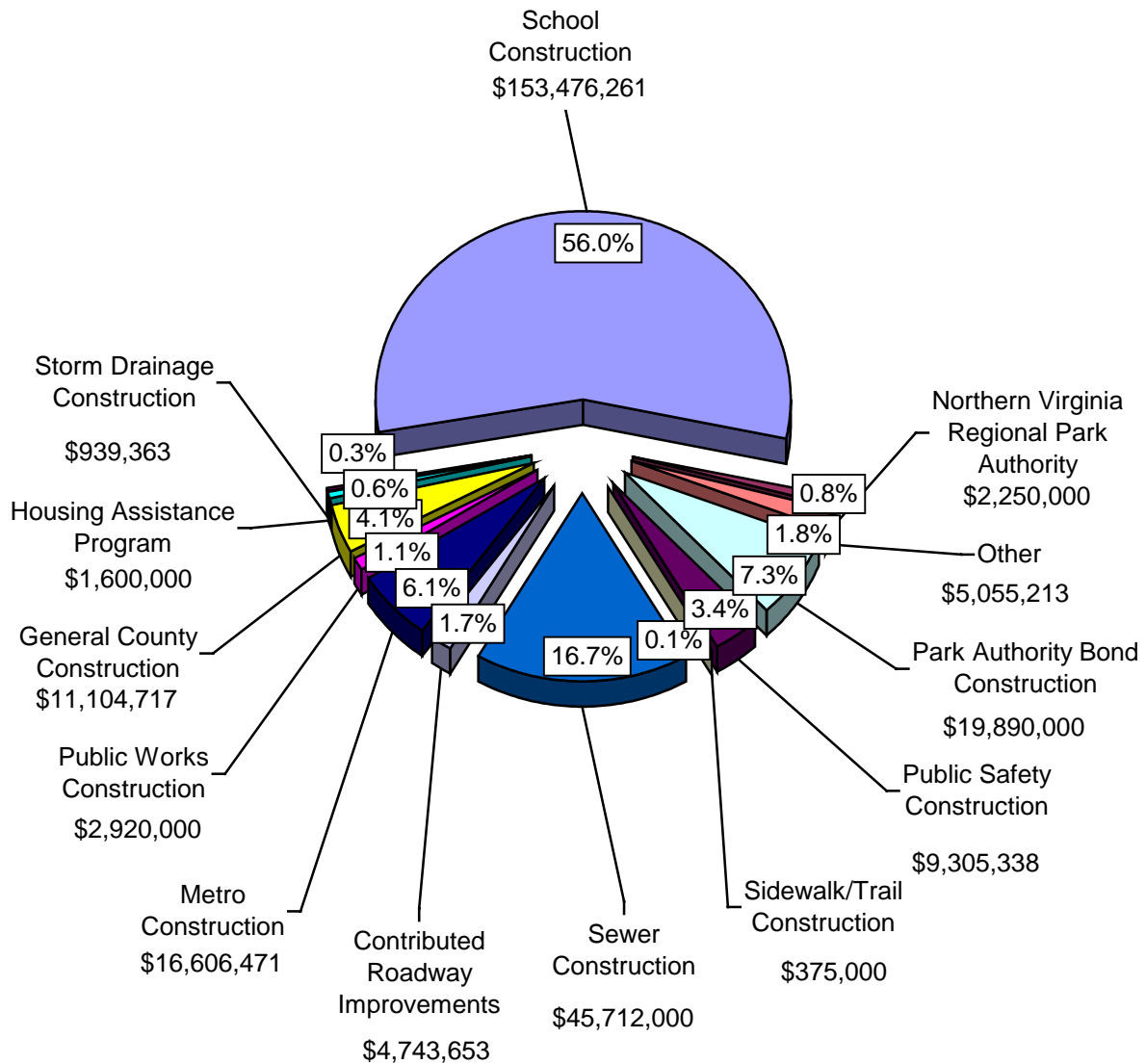


**TOTAL = \$273,978,016**

NOTE: This chart does not include debt service funding.

# CAPITAL PROJECTS OVERVIEW

## CAPITAL CONSTRUCTION PROJECTS FY 2003 EXPENDITURES

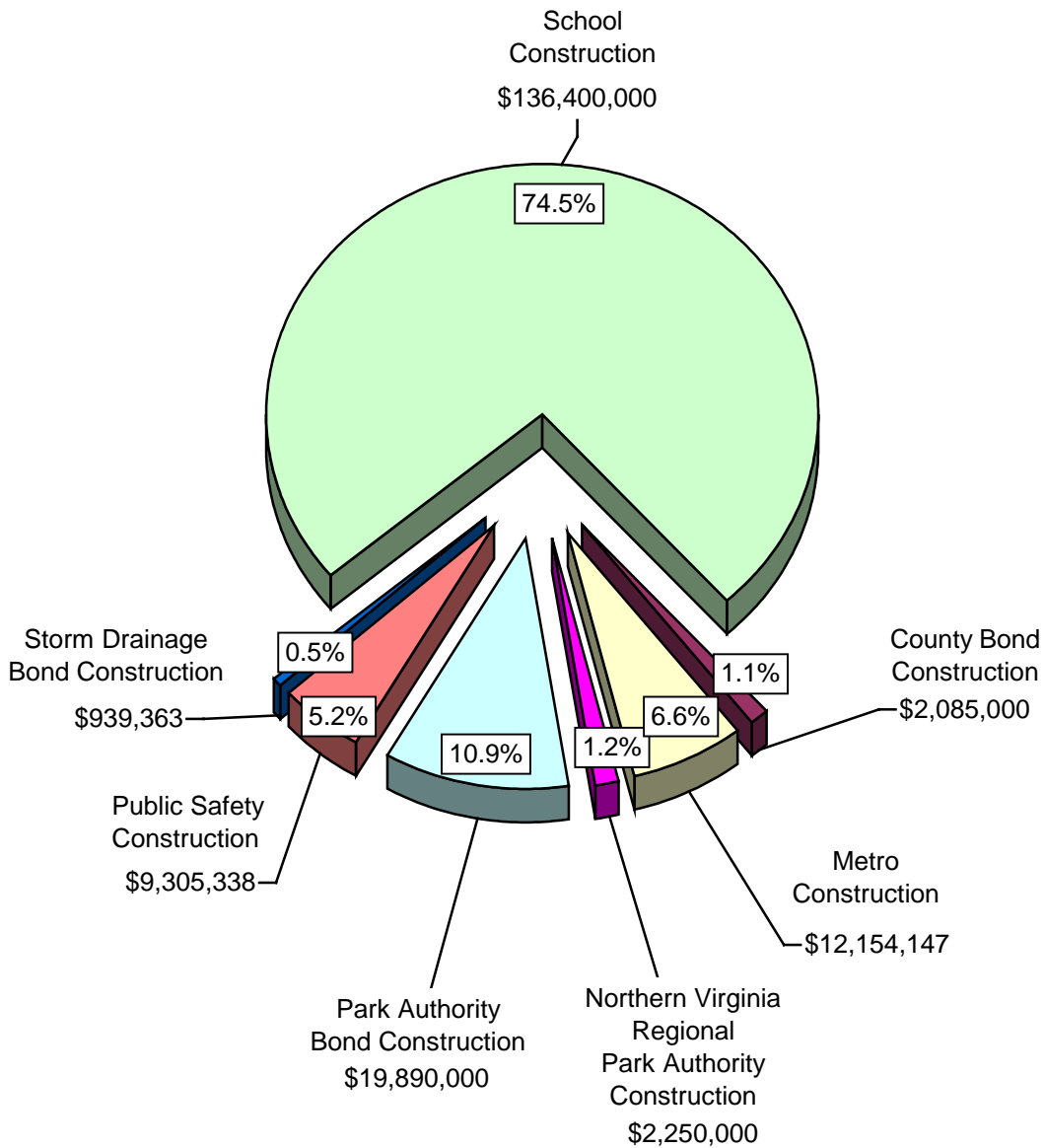


**TOTAL = \$273,978,016**

NOTE: This chart does not include debt service funding.

# CAPITAL PROJECTS OVERVIEW

## GENERAL OBLIGATION BOND FINANCED CAPITAL PROJECTS FY 2003 EXPENDITURES



**TOTAL = \$183,023,848**

**SUMMARY SCHEDULE OF FY 2003  
FUNDED CAPITAL PROJECTS**

Fund/Title	EXPENDITURES					FY 2003 FINANCING			
	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	General Obligation Bonds <sup>1</sup>	General Fund	Federal/ State Aid	Other <sup>2</sup>
<b>SPECIAL REVENUE FUNDS<sup>3</sup></b>									
109 Refuse Collection	\$2,498	\$0	\$365,502	\$0	\$0	\$0	\$0	\$0	\$0
110 Refuse Disposal	66,813	0	1,516,006	0	0	0	0	0	0
111 Reston Community Center	25,097	0	0	0	0	0	0	0	0
113 McLean Community Center	17,242	250,000	394,341	35,000	35,000	0	0	0	35,000
114 I-95 Refuse Disposal	6,842,938	8,287,580	24,619,210	0	0	0	0	0	0
144 Housing Trust Fund	716,231	1,200,000	11,246,576	966,843	966,843	0	0	0	966,843
145 HOME Investment Partnership Grant	819,669	1,344,383	3,913,990	1,333,370	1,333,370	0	0	1,333,370	0
Subtotal	\$8,490,488	\$11,081,963	\$42,055,625	\$2,335,213	\$2,335,213	\$0	\$0	\$1,333,370	\$1,001,843
<b>DEBT SERVICE FUNDS</b>									
200 County Debt Service	\$95,542,624	\$99,116,671	\$99,631,721	\$100,462,441	\$100,462,441	\$0	\$100,089,491	\$0	\$372,950
201 School Debt Service	97,668,718	107,426,034	108,040,427	116,288,185	113,847,918	0	113,604,781	0	243,137
Subtotal	\$193,211,342	\$206,542,705	\$207,672,148	\$216,750,626	\$214,310,359	\$0	\$213,694,272	\$0	\$616,087
<b>CAPITAL PROJECTS FUNDS</b>									
300 Countywide Roadway Improvement Fund	\$119,954	\$0	\$2,415,877	\$0	\$0	\$0	\$0	\$0	\$0
301 Contributed Roadway Improvements	1,675,523	6,281,840	41,689,525	4,743,653	4,743,653	0	0	0	4,743,653
302 Library Construction	523,958	0	5,763,239	0	0	0	0	0	0
303 County Construction	12,177,439	12,292,509	33,797,111	14,183,317	11,104,717	0	6,236,941	4,867,776	0
304 Primary and Secondary Road Bond Construction	6,661,504	150,000	37,989,698	1,000,000	500,000	0	0	500,000	0
306 Northern Virginia Regional Park Authority	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	0	0	0
307 Sidewalk Construction	1,789,661	300,000	7,800,416	300,000	300,000	0	0	300,000	0
308 Public Works Construction	3,159,460	1,966,000	13,091,695	2,920,000	2,920,000	0	0	2,620,000	300,000
309 Metro Operations and Construction <sup>4</sup>	5,243,353	4,918,523	9,450,925	16,606,471	16,606,471	12,154,147	0	0	4,452,324
310 Storm Drainage Bond Construction	128,324	0	3,720,637	0	939,363	939,363	0	0	0
311 County Bond Construction	4,849,952	0	30,504,252	2,085,000	2,085,000	2,085,000	0	0	0
312 Public Safety Construction	10,493,820	1,948,000	60,390,402	9,305,338	9,305,338	9,305,338	0	0	0



**SUMMARY SCHEDULE OF FY 2003  
FUNDED CAPITAL PROJECTS**

Fund/Title	EXPENDITURES					FY 2003 FINANCING			
	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	General Obligation Bonds <sup>1</sup>	General Fund	Federal/ State Aid	Other <sup>2</sup>
313 Trail Construction	129,352	200,000	1,074,604	200,000	75,000	0	0	75,000	0
314 Neighborhood Improvement Program	2,662,181	0	3,085,655	0	0	0	0	0	0
315 Commercial Revitalization Program	689,264	0	14,980,487	0	0	0	0	0	0
316 Pro Rata Share Drainage Construction	2,167,094	3,483,000	22,565,209	135,000	135,000	0	0	0	135,000
340 Housing Assistance Program	692,466	1,850,000	14,185,815	1,850,000	1,600,000	0	1,600,000	0	0
341 Housing General Obligation Bond Construction	14,040	0	410,881	0	0	0	0	0	0
370 Park Authority Bond Construction	8,438,504	21,520,000	36,091,474	19,890,000	19,890,000	19,890,000	0	0	0
390 Public School Construction	122,577,047	146,631,077	423,587,521	147,076,261	153,476,261	136,400,000	0	0	17,076,261
Subtotal	\$186,442,896	\$203,790,949	\$764,845,423	\$222,545,040	\$225,930,803	\$183,023,848	\$7,836,941	\$8,362,776	\$26,707,238
<b>ENTERPRISE FUNDS</b>									
402 Sewer Bond Extension and Improvements	\$72,429,188	\$53,902,809	\$113,229,901	\$45,712,000	\$45,712,000	\$0	\$0	\$0	\$45,712,000
408 Sewer Bond Construction	22,668,749	5,128,945	61,625,968	0	0	0	0	0	0
Subtotal	\$95,097,937	\$59,031,754	\$174,855,869	\$45,712,000	\$45,712,000	\$0	\$0	\$0	\$45,712,000
<b>TOTAL</b>	<b>\$483,242,663</b>	<b>\$480,447,371</b>	<b>\$1,189,429,065</b>	<b>\$487,342,879</b>	<b>\$488,288,375</b>	<b>\$183,023,848</b>	<b>\$221,531,213</b>	<b>\$9,696,146</b>	<b>\$74,037,168</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy.

<sup>2</sup> Other financing includes developer contributions and payments, sewer system revenues, transfers from other funds, pro rata deposits, and miscellaneous revenues.

<sup>3</sup> Reflects the capital construction portion of total expenditures.

<sup>4</sup> Reflects capital construction portion of Metro expenditures net of State Aid.

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM (GENERAL FUND)</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2003 Adopted</b>
<b>Fund 303, County Construction</b>			
005001	Girls' Fast Pitch Softball Field Maintenance (Countywide)	Continuing	\$200,000
<p>FY 2003 funding in the amount of \$200,000 is included to continue implementation of the Girls' Fast Pitch Softball Action Plan. The Plan establishes a separate annual recurring fund in the amount of approximately \$200,000 a year for five years in an effort to spread costs for small project maintenance and improvements to various girls' softball fields. Most projects are under \$20,000 each and cover such items as fencing, limited infield irrigation, dugout covers, and infield dirt. FY 2003 represents the fifth and final year of the five-year program.</p>			
005006	FCPA Field Maintenance (Countywide)	Continuing	197,224
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$300,000 for this project. FY 2003 funding in the amount of \$197,224 is supported by the General Fund, and an amount of \$602,776 has been included to fund FCPA field maintenance financed by State revenues, for a total FY 2003 funding level of \$800,000. This level of funding will help to maintain consistent standards at all school site athletic fields, improve playing conditions, reach safety standards, and increase user satisfaction. Maintenance includes mowing each of the 160 sites 28 times per year and aerating and over-seeding each site annually.</p>			
005007	Wakefield Softball Complex (Braddock)	1,700,000	0
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors eliminated funding in the amount of \$100,000 for this project. It is anticipated that funding to complete this project will be approved as part of the Fall 2002 Park Bond Referendum. FY 2003 funding would have provided for Phase I of the Wakefield Complex, which includes project design, development permit, and construction of two additional parking areas, including associated drainage systems and lighting.</p>			
007012	School-Aged Child Care (SACC) (Countywide)	Continuing	500,000
<p>FY 2003 funding in the amount of \$500,000 is included for the annual County contribution to offset school operating and overhead costs associated with SACC centers. The construction and renovation costs for SACC centers are funded by the Fairfax County Public Schools through General Obligation bonds for which debt service costs are provided by the County General Fund.</p>			
008043	Northern Virginia Community College (Countywide)	Continuing	678,824
<p>FY 2003 funding in the amount of \$678,824 is included for Fairfax County's annual contribution to the Northern Virginia Community College (NVCC). Funding provides for the continued construction and maintenance of various capital projects on college campuses within the NVCC system. The funding formula for determining the annual contribution level has been revised based on the capital requirements of NVCC over the next six years. The FY 2003 funding level reflects \$0.70 per capita based on 2000 census data. A phased approach has been recommended to increase funding by \$0.10 per capita per year until FY 2006 when the County's contribution equals \$1.00 per capita.</p>			

# CAPITAL PROJECTS OVERVIEW

<b>DETAILS: PAYDOWN PROGRAM (GENERAL FUND)</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
009133	Carpet Replacement (Countywide)	Continuing	\$0
During their deliberations on the <u>FY 2003 Advertised Budget Plan</u> , the Board of Supervisors eliminated funding in the amount of \$250,000 for this project. FY 2003 funding would have provided for the replacement of carpet on two floors of the Herrity Building.			
009400	Land Acquisition Reserve (Countywide)	Continuing	0
During their deliberations on the <u>FY 2003 Advertised Budget Plan</u> , the Board of Supervisors eliminated funding in the amount of \$1,000,000 for this project. FY 2003 funding would have provided a funding source for the acquisition of land or open space preservation for future County facilities and capital projects.			
009417	Park Authority – General Maintenance (Countywide)	Continuing	505,000
During their deliberations on the <u>FY 2003 Advertised Budget Plan</u> , the Board of Supervisors reduced funding in the amount of \$100,000 for this project. FY 2003 funding in the amount of \$505,000 remains to perform stabilization procedures on Park Authority structures and major repairs. FY 2003 funding will provide for critical maintenance at the Area 3 Management Shop storage facility at Huntley Meadows (\$75,000), the storage unit for Turf Maintenance at Wakefield Park (\$75,000), replacement of the heating and air conditioning units at Ellmore Farm (\$175,000), and critical maintenance to outlying buildings on Ellmore Farm to bring them to code (\$140,000). In addition, \$40,000 has been included to address critical/emergency maintenance items throughout the fiscal year which may be identified by the Board of Supervisors. This project addresses major repairs to over 240 General Fund supported structures and their systems and equipment such as roofs, electrical and lighting systems, sprinklers, and HVAC.			
009420	Mt. Gilead (Sully)	1,096,620	105,500
FY 2003 funding in the amount of \$105,500 is included for the final year of a six-year payment plan associated with the purchase of the Mt. Gilead property in Centreville. The aggregate purchase price of the property is \$996,620. Initial funding of \$100,000 was provided in this project to support the removal of debris and other hazards from the property.			
009425	South County Center (Lee)	6,727,010	1,021,702
FY 2003 funding in the amount of \$1,021,072 is included for the first year of a five-year lease-purchase agreement associated with systems furniture for the South County Government Center. The lease will provide office furniture for approximately 350 workstations in the 160,000-square-foot facility, including seating, file cabinets, conference room furnishings, waiting area seating, and office furnishings.			
009442	Park Authority – Ground Maintenance (Countywide)	Continuing	700,000
During their deliberations on the <u>FY 2003 Advertised Budget Plan</u> , the Board of Supervisors reduced funding in the amount of \$100,000 for this project. FY 2003 funding in the amount of \$700,000 remains for annual requirements for Parks grounds maintenance at non-revenue supported facilities. Maintenance includes the upkeep of sidewalks, parking lots, recreation and irrigation equipment, bridges, tennis courts, picnic equipment, and trails.			

## CAPITAL PROJECTS OVERVIEW

<b>DETAILS: PAYDOWN PROGRAM (GENERAL FUND)</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
009443	Park Authority – Facilities Maintenance (Countywide)	Continuing	\$470,000
<p>FY 2003 funding in the amount of \$470,000 is included for routine repairs of non-revenue supported Park Authority structures and equipment. The equipment includes mowers and tractors; building maintenance includes broken window and door replacement, security, and fire alarm systems. FY 2003 funding will support continued equipment maintenance (\$110,000), continued routine repairs at Park Authority facilities (\$347,000), and repairs to heating and air conditioning units (\$13,000).</p>			
009450	Falls Church – McLean Children's Center (Dranesville)	1,958,691	1,358,691
<p>FY 2003 funding in the amount of \$1,358,691 is included for final reimbursement associated with the construction of an approximately 8,900-square-foot child care center at the Lemon Road Elementary School. This facility will replace leased space at the Chesterbrook Presbyterian Church and will provide SACC and day care services to County children.</p>			
009453	West County Recreation Center (Sully)	500,000	500,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$500,000 for this project. FY 2003 funding in the amount of \$500,000 remains for construction of the West County Recreation Center. This 65,824-square-foot facility will include a 25-meter by 25-yard competitive pool, a leisure pool, whirlpool/spa, weight training and fitness areas, multi-purpose rooms, and administrative and support service areas. As part of the 1998 Bond Referendum, funding in the amount of \$15,000,000 was identified for construction of this facility. The current cost estimate for this project has increased by \$3,527,000. An amount of \$2,527,000 has been identified in Park Authority bonds to partially cover the increase. FY 2003 funding of \$500,000 has been included; however, future year funding will be required to complete the project.</p>			
<b>Total</b>		<b>\$11,982,321</b>	<b>\$6,236,941</b>
<b>Fund 340, Housing Assistance Program</b>			
003923	Undesignated Projects (Countywide)	Continuing	\$608,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$190,000 for this project. FY 2003 funding in the amount of \$608,000 remains for Commercial Revitalization projects to be approved by the Board of Supervisors in the context of the Capital Improvement Program (CIP) and/or other planning discussions of priorities. Projects include: the Annandale Revitalization Area, Bailey's Crossroads Revitalization Area, and a consultant study for the Southeast Quadrant community. Other projects identified include the Springfield Revitalization Area and a fund for Revitalization Area Field Representatives to facilitate services on behalf of the local business community.</p>			

## CAPITAL PROJECTS OVERVIEW

<b>DETAILS: PAYDOWN PROGRAM (GENERAL FUND)</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
014010	Commercial Revitalization Studies Program (Countywide)	Continuing	\$247,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$60,000 for this project. FY 2003 funding in the amount of \$247,000 remains for the continuation of activities initiated in FY 2001, including contracted and/or part-time staffing to provide support as the Department of Housing and Community Development transitions from a primary emphasis on developing projects to revitalization activities, marketing materials for Countywide revitalization activities, consultant services, and training. Prior funding provided for commercial revitalization and blight abatement efforts to address program needs in conformance with area Comprehensive Plans for seven revitalization areas: Baileys Crossroads/Seven Corners, Annandale, Richmond Highway, Lake Anne, Merrifield, Springfield, and McLean.</p>			
014104	Revitalization Program Costs (Countywide)	Continuing	745,000
<p>FY 2003 funding in the amount of \$745,000 is provided for staff and administrative costs associated with the continuation of previously approved revitalization projects as well as 3/3.0 SYE Merit Regular positions responsible for marketing and business activities associated with revitalization activities. The projects include Commerce Street Redevelopment, a public/private effort to revitalize the Commerce Street area between Old Keene Mill Road and I-95 in Central Springfield; Kings Crossing Development, a public/private project to redevelop the Penn Daw area between the intersection of North Kings Highway and Richmond Highway; Springfield Town Center, a public/private redevelopment project in Central Springfield including an Arts Center, parking, a marketplace, and housing; Annandale Town Center, a public/private development of residential properties; Bailey's Entrepreneurship Center, a location in Bailey's Crossroads area where multi-ethnic merchants from the area can display goods and merchandise; Merrifield Streetscape, improvements to Gallows Road between Dunn Loring Metro and Route 29; and Mount Vernon Market Place, a location in the Mount Vernon area where merchants from the area can display goods and merchandise.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$1,600,000</b>

**TOTAL PAYDOWN (GENERAL FUND)**

**\$7,836,941**

## CAPITAL PROJECTS OVERVIEW

<b>DETAILS: PAYDOWN PROGRAM (OTHER FINANCING: HB599 REVENUES)</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
<b>Fund 303, County Construction</b>			
001039	Refurbishment of Courtroom Furniture (City of Fairfax)	\$128,600	\$0
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors eliminated funding in the amount of \$128,600 for this project. FY 2003 funding would have provided for refurbishment of nine courtrooms in the General District Court to include furniture refurbishment (\$50,200), an architectural study regarding additional lights (\$10,000), and the replacement of fabric sound panels (\$68,400).</p>			
003099	Miscellaneous Building Repair (Countywide)	Continuing	450,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$100,000 for this project. FY 2003 funding in the amount of \$450,000 remains for annual requirements including miscellaneous maintenance at County facilities such as replacement of fire station doors, systems furniture, ceiling tiles, floor tiles, or sprinkler systems.</p>			
003100	Fire Alarm Systems Replacement (Countywide)	Continuing	200,000
<p>FY 2003 funding in the amount of \$200,000 is included for annual replacement of fire alarm systems at County facilities. The FY 2003 funding level includes replacement of the fire alarm system at the Herrity Building.</p>			
004999	Boys' Baseball Field Lighting (Countywide)	Continuing	100,000
<p>FY 2003 funding in the amount of \$100,000 is included for boys' baseball field lighting systems at prioritized County public schools. FY 2003 funding will provide for lighting at West Springfield High School.</p>			
005000	Girls' Softball Field Lighting (Countywide)	Continuing	100,000
<p>FY 2003 funding in the amount of \$100,000 is included for girls' softball field lighting systems at prioritized County public schools. FY 2003 funding will provide lighting for the softball field at Whitman Middle School.</p>			
005004	FCPS Field Improvements and Maintenance (Countywide)	Continuing	300,000
<p>FY 2003 funding in the amount of \$300,000 is included for the continuation of the matching field improvement program at FCPS middle and elementary school fields which are predominately available for community use. Organizations with requests will be required to provide a 50 percent match in funds, and project funds will be restricted to only those improvements that upgrade fields, develop new game fields, or improve player safety. Requests for amenities such as bleachers, bleacher pads, batting cages, fencing, and dugouts will not be considered.</p>			

## CAPITAL PROJECTS OVERVIEW

<b>DETAILS: PAYDOWN PROGRAM (OTHER FINANCING: HB599 REVENUES)</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
005006	FCPA Field Maintenance (Countywide)	Continuing	\$602,776
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$300,000 for this project. FY 2003 funding in the amount of \$800,000 remains to maintain consistent standards at all school site athletic fields, improve playing conditions, reach safety standards, and increase user satisfaction. Funding of \$602,776 is provided by State Aid and \$197,224 is provided by the General Fund. Maintenance includes mowing each of the 160 sites 28 times per year and aerating and over-seeding each site annually.</p>			
009132	Roof Repairs and Waterproofing (Countywide)	Continuing	200,000
<p>FY 2003 funding in the amount of \$200,000 is included for roof repairs at County facilities, including Fairfax City Library (\$100,000) and John Marshall Library (\$100,000). The roofs of these facilities experience leaking during rainfall.</p>			
009136	Parking Lot Resurfacing (Countywide)	Continuing	200,000
<p>FY 2003 funding in the amount of \$200,000 is included for parking lot resurfacing and pothole repairs at prioritized County facilities. FY 2003 funding will provide for miscellaneous pothole repairs (\$75,000), repairs at Sherwood Library (\$50,000), Thomas Jefferson Library (\$50,000), and Richard Byrd Library (\$25,000).</p>			
009151	HVAC/Electrical Systems (Countywide)	Continuing	350,000
<p>FY 2003 funding in the amount of \$350,000 is included for HVAC system replacement at the Reston Human Services Center. The existing system has exceeded its useful life and is experiencing numerous operating difficulties.</p>			
009416	Park Authority ADA Compliance (Countywide)	Continuing	154,000
<p>FY 2003 funding in the amount of \$154,000 is included to continue to retrofit Park facilities to be in compliance with the Americans with Disabilities Act of 1990. Funding will provide for continued modifications to provide access to picnic facilities, playgrounds, campgrounds, shower facilities, and ball fields at Lake Fairfax Park.</p>			
009431	Emergency Generator Replacement (Countywide)	Continuing	36,000
<p>FY 2003 funding in the amount of \$36,000 is included for the emergency generator replacement program. This program was established in FY 1999 to address the replacement of generators that have outlived their useful life. FY 2003 funding is included to replace the automation transfer switches for emergency generator #1 in the old Adult Detention Center.</p>			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM (OTHER FINANCING: HB599 REVENUES)</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2003 Adopted</b>
009444	Laurel Hill (Lorton) Development (Mt. Vernon)	Continuing	\$2,000,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$500,000 for this project. FY 2003 funding in the amount of \$2,000,000 remains in Fund 303 to continue to address security and liability management at the Laurel Hill (Lorton Prison) property, as well as the master planning required for redevelopment and public use. Laurel Hill is intended to be transferred to the County by the Federal Government during FY 2002. The property includes approximately 2,340 acres of land and 1.48 million square feet of building space. FY 2003 funding will begin to address the needs at this site, including the implementation of a security/maintenance contract, grounds and fence maintenance, essential infrastructure maintenance to identified buildings, and demolition of several identified buildings that are no longer serviceable. Additionally, funding will provide for asbestos abatement, utility requirements, master planning, engineering studies related to future building uses and design issues, as well as the coordination of right-of-way issues with the Virginia Department of Transportation.</p>			
009454	PSCC Feasibility Study (Countywide)	Continuing	100,000
<p>FY 2003 funding in the amount of \$100,000 is included to conduct a site selection and feasibility study to identify a site for a new Public Safety Communications Center, as well as to evaluate current program requirements. The study will provide cost information for use as part of a future Public Safety Bond Referendum.</p>			
009455	West Ox Road Complex Feasibility Study (Sully)	Continuing	75,000
<p>FY 2003 funding in the amount of \$75,000 is included for a feasibility study at the West Ox Road Complex. The study is intended to evaluate the renovation and expansion of the existing West Ox Road Complex. The facilities located within the West Ox Road Complex include the landfill and transfer station, County Animal Shelter, heliport center, Fire and Rescue training facility, the Department of Vehicle Services Maintenance Facility, and a school bus parking area. The study is intended to encompass both the West Ox Road Complex and adjacent properties and will provide cost information for use as part of a future Public Safety Bond Referendum.</p>			
<b>Total</b>		<b>\$128,600</b>	<b>\$4,867,776</b>



# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM (OTHER FINANCING: HB599 REVENUES)</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
<b>Fund 304, Primary and Secondary Road Bond Construction</b>			
064212	TAC Spot Improvements (Countywide)	Continuing	\$500,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$500,000 for this project. FY 2003 funding in the amount of \$500,000 remains for projects associated with the TAC Spot Improvement Program. Funding will provide for construction costs of projects approved by the Board of Supervisors on January 10, 2000.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$500,000</b>
<b>Fund 307, Sidewalk Construction</b>			
X00407	Sidewalk Replacement/VDOT Participation (Countywide)	Continuing	\$300,000
<p>FY 2003 funding in the amount of \$300,000 has been included to continue the Sidewalk Replacement/VDOT Participation program. This program allows for the repair and replacement of County sidewalks to be conducted by VDOT in concert with existing VDOT construction. The County then reimburses the State for the costs when repairs are complete. County costs are minimized based on VDOT's ability to implement multiple sidewalk construction contracts simultaneously.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$300,000</b>
<b>Fund 308, Public Works Construction</b>			
A00002	Emergency Watershed Improvements (Countywide)	Continuing	\$95,000
<p>FY 2003 funding in the amount of \$95,000 is included to alleviate small-scale emergency drainage problems during the fiscal year. Due to the nature of these projects, the scope and individual funding requirements cannot be identified in advance. Previous emergencies have included house flooding and the erosion of County maintained roads.</p>			
L00034	Kingstowne Environmental Monitoring (Lee)	Continuing	150,000
<p>FY 2003 funding of \$150,000 is included to continue the Kingstowne Environmental Monitoring program and the Monitoring and Maintenance Plan for South Van Dorn Street Phase III. The Kingstowne Environmental Monitoring Program was established by the Board of Supervisors in June 1985 and is intended to continue until completion of the Kingstowne Development (estimated to occur in 2005). The program was expanded during FY 2002 to include the water quality monitoring requirements required by the U.S. Army Corps of Engineers for the development of the South Van Dorn Street extension. This requirement includes water quality monitoring for four years and inspection and maintenance for up to ten years.</p>			
N00096	Dam Repairs (Countywide)	Continuing	500,000
<p>FY 2003 funding of \$500,000 is included for conducting inspections, monitoring, and repairing dams and emergency spillways. The Maintenance and Stormwater Management Division continues to identify failed dam embankments. There are currently 23 facilities which are experiencing some form of failure. This project also funds repair of failed detention pond enhancements. FY 2003 funding provides for required inspections at County-owned dams, subsurface investigation monitoring, design, easement acquisition, and required repairs at prioritized facilities.</p>			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM (OTHER FINANCING: HB599 REVENUES)</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2003 Adopted</b>
U00006	Developer Defaults (Countywide)	Continuing	\$100,000
<p>FY 2003 funding in the amount of \$100,000 is included for developer default projects that require General Fund monies throughout the fiscal year. The developer default program requires developers to provide a security deposit, either in the form of a bond or a letter of credit, to the County to ensure that public improvements in their developments are properly constructed. In the event that the developer fails to provide the improvements as required, the security is defaulted and the County takes over responsibility of making the improvement. Additional financial support of this program is necessary due to the time required between the construction of the improvements and the recovery of the bond through legal action or when the developer default revenue is not sufficient to fund the entire costs of the improvement. In addition to support of the program through State revenues, an amount of \$300,000 has been included to fund developer default projects financed by revenue from developer default bonds.</p>			
V00000	Road Viewer Program (Countywide)	Continuing	50,000
<p>FY 2003 funding in the amount of \$50,000 is included to continue upgrading roads for acceptance into the State Secondary Road System. This includes survey, engineering, and construction of projects in the Board of Road Viewers Program. Once improvements are funded and completed, the need for ongoing County maintenance work on the roadway is eliminated.</p>			
V00001	Road Maintenance Program (Countywide)	Continuing	50,000
<p>FY 2003 funding in the amount of \$50,000 is included to provide maintenance on the roads in Fairfax County not currently in the Virginia Department of Transportation (VDOT) Secondary System. The goal of this program is to ensure the safe operation of motor vehicles by upgrading and maintaining existing County travel ways. The County will continue to provide maintenance on these roads until they are upgraded and accepted into the VDOT Secondary Road System. In some cases, however, the roadway can never qualify for VDOT acceptance due to physical constraints such as close proximity to a house. Therefore, a certain level of funding will always be necessary in this project.</p>			
Z00021	Perennial Stream Mapping (Countywide)	175,000	75,000
<p>FY 2003 funding in the amount of \$75,000 is included to develop a base map of all stream channels in Fairfax County. The result of will be a reliable map source depicting the stream network that distinguishes between perennial and intermittent streams, which will then be included in the County's Geographic Information System.</p>			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: PAYDOWN PROGRAM (OTHER FINANCING: HB599 REVENUES)</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2003 Adopted</b>
Z00022	Municipal Separate Storm Sewer System (Countywide)	Continuing	\$1,600,000
<p>FY 2003 funding in the amount of \$1,600,000 is included for activities associated with the Virginia Pollutant Discharge Elimination System (VPDES) Municipal Separate Storm Sewer System (MS4) discharge permit. This permit is required as part of the Clean Water Act amendments of 1987. The MS4 discharge permit is considered a renewal of the National Pollutant Discharge Elimination System (NPDES) permit, and will be valid for five years. In accordance with the permit renewal submission approved by the Board of Supervisors on July 23, 2001, activities will include water quality testing, watershed master planning, improvement programs, and development of the GIS-based storm sewer system inventory. The Virginia Department of Environmental Quality (DEQ) is expected to make a decision regarding final permit requirements during FY 2002. Permit renewal is also impacted by other State and Federal mandates, including Total Maximum Daily Loads, the Chesapeake 2000 Agreement, and the Virginia Tributary Strategies.</p>			
<b>Total</b>		<b>\$175,000</b>	<b>\$2,620,000</b>
<b>Fund 313, Trail Construction</b>			
002200	Upgrade/Emergency Maintenance of Existing Trails (Countywide)	Continuing	\$75,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors reduced funding in the amount of \$125,000 for this project. FY 2003 funding in the amount of \$75,000 remains for upgrading and emergency maintenance of existing trails to public standards. Several older trails do not meet current standards which have been designed to alleviate safety problems, including incorrect grades, steep slopes, or obstructions (i.e., power poles/trees that are located too close to the trail). Although a comprehensive inspection program has not been initiated to identify all deficiencies Countywide, the number of substandard trail segments is expected to exceed 100. The County is currently responsible for maintaining approximately 500 miles of walkways.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$75,000</b>

**TOTAL PAYDOWN (OTHER FINANCING: HB599) \$8,362,776**

**TOTAL PAYDOWN PROGRAM \$16,199,717**

# CAPITAL PROJECTS OVERVIEW

<b>DETAILS: GENERAL OBLIGATION BONDS</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
<b>Fund 306, Northern Virginia Regional Park Authority</b>			
Various	County Contribution (Countywide)	Continuing	\$2,250,000
<p>FY 2003 funding is included for Fairfax County's capital contribution to the Northern Virginia Regional Park Authority (NVRPA). Funding provides for the costs associated with construction, park development, and capital equipment requirements according to plans adopted by the NVRPA Board and its Capital Improvement Program. The FY 2003 funding level is consistent with the approved <u>FY 2003 – 2007 Capital Improvement Program (With Future Years to 2012)</u>. The CIP includes \$12.0 million to sustain a County contribution to the NVRPA for six years at a rate of \$1.5 million per year for two years and \$2.25 million per year for four years. FY 2003 represents the fifth year of the County's six-year funding agreement associated with the 1998 referendum.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$2,250,000</b>
<b>Fund 309, Metro Operations and Construction</b>			
N/A	N/A	Continuing	\$12,154,147
<p>FY 2003 funding in the amount of \$12,154,147 is included for General Obligation bond capital support of the completion of the 103-mile Metrorail system as well as to maintain and/or acquire facilities, equipment, railcars, and buses.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$12,154,147</b>
<b>Fund 310, Storm Drainage Bond Construction</b>			
X00094	Storm Drainage Structural Protection Contingency (Springfield)	Continuing	\$939,363
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors approved increased funding for this project to \$939,363. This amount reflects the appropriation of the remaining bond funds from the 1988 Storm Drainage Bond Referendum and will provide for storm drainage house flooding projects identified in March 2002. As these projects are scoped and their viability assessed, implementation will begin.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$939,363</b>
<b>Fund 311, County Bond Construction</b>			
88A015	West Ox Maintenance Facility (Springfield)	\$5,719,000	\$2,085,000
<p>FY 2003 funding in the amount of \$2,085,000 is included for the renovation of the West Ox Road DVS facility. Renovations include parking enhancements, drive-through capability at maintenance bays, the renovation of three bays to accommodate Park Authority vehicles, three in-ground lifts to accommodate DVS specialized vehicles, apparatus bays for reserve Fire and Rescue vehicles, and the construction of an apparatus maintenance and reserve storage building and body shop.</p>			
<b>Total</b>		<b>\$5,719,000</b>	<b>\$2,085,000</b>

# CAPITAL PROJECTS OVERVIEW

<b>DETAILS: GENERAL OBLIGATION BONDS</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
<b>Fund 312, Public Safety Construction</b>			
009079	Fairfax Center Fire Station (Springfield)	\$7,310,000	\$5,410,338
FY 2003 funding in the amount of \$5,410,338 is included for completion of the design phase and construction of the Fairfax Center Fire Station. This 14,000-square-foot facility will include four bays to accommodate necessary equipment and vehicles. Total funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u> .			
009210	Crosspointe Fire Station (Springfield)	5,880,000	3,895,000
FY 2003 funding in the amount of \$3,895,000 is included for completion of the design phase and construction of the Crosspointe Fire Station. This 14,000-square-foot facility will include four bays to accommodate necessary equipment and vehicles. Total funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u> .			
<b>Total</b>		<b>\$13,190,000</b>	<b>\$9,305,338</b>
<b>Fund 370, Park Authority Bond Construction</b>			
474198	Athletic Fields (Countywide)	\$7,400,000	\$2,946,000
FY 2003 funding in the amount of \$2,946,000 is included for new field development, renovation, lighting, and irrigation of existing fields throughout the County. Irrigation projects include athletic fields at Ossian Hall, Cunningham, Lake Fairfax, George Washington, and Franklin Farm parks. Additionally, improvements to athletic field lighting will occur at Beulah, Cunningham, and Braddock athletic fields. Other field improvements include Clermont, Walnut Hills, Hutchison School Site, and Hooes Road Park. FY 2003 funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u> .			
474498	Infrastructure Renovation (Countywide)	4,900,000	1,700,000
FY 2003 funding in the amount of \$1,700,000 is included for repairs and improvements to roads and parking lots, a new maintenance facility, and matching funds for volunteer programs and for improvements to park sites. Funds will provide for renovations at Green Spring Garden, including repaving the entry road, improving the pond, and renovating the bridge and garden. Additional improvements include roadway improvements at Lee District Park, parking at Greenbriar, pond and trail improvements at Mason District Park and parking lot improvements at Providence Recreation Center. FY 2003 funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u> .			
474698	Trails and Stream Crossings (Countywide)	4,200,000	1,831,000
FY 2003 funding in the amount of \$1,831,000 is included for improvements to existing trails and bridges as well as additional trails and stream crossings, with emphasis on connecting existing trail systems. Project sites include, but are not limited to, Accotink Stream Valley, Holmes Run, Hidden Pond Trail, Long Branch, Poe Terrace Trail, and South Run Stream Valley. FY 2003 funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u> .			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: GENERAL OBLIGATION BONDS</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2003 Adopted</b>
475098	Natural and Cultural Resource Facility (Countywide)	\$10,000,000	\$7,275,000
<p>FY 2003 funding in the amount of \$7,275,000 is included for preservation and stabilization of several existing historic sites and buildings, including Ash Grove, Union Mills, and Historic Huntley. Funding also supports Lake Accotink dam improvements, stabilization of stream bank erosion, improvements to Huntley Meadows wetlands, and the development of horticultural facilities. FY 2003 funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>.</p>			
475598	Community Park Development (Countywide)	6,000,000	3,020,000
<p>FY 2003 funding in the amount of \$3,020,000 is included for phased development of several new and existing community parks throughout the County with both passive and active types of recreational facilities. FY 2003 funding will provide for park development in the form of landscaping at Idylwood, Jefferson Village, and Tyler Park as well as for park development at Great Falls Nike, Stratton Woods, Turner Farm, Grist Mill, Muddy Hole and Towers Park. FY 2003 funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>.</p>			
475898	Building Renovations (Countywide)	5,000,000	2,315,000
<p>FY 2003 funding in the amount of \$2,315,000 is included for repairs and renovation to park facilities including roof replacement, mechanical equipment replacement, and remodeling of facilities for better space utilization. Sites include Lake Fairfax, Oak Marr, Spring Hill, Wakefield, and South Run District Park. FY 2003 funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>.</p>			
475998	Playgrounds, Picnic Areas, Tennis and Multi-Use Courts (Countywide)	2,500,000	803,000
<p>FY 2003 funding in the amount of \$803,000 is included for replacement of old and unsafe play equipment, additional new playgrounds, and renovation of picnic areas, new picnic shelters, and repair and renovation of tennis and multi-use courts. Projects include Burke Lake and Great Falls Grange as well as numerous sites Countywide. FY 2003 funding is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>.</p>			
<b>Total</b>		<b>\$40,000,000</b>	<b>\$19,890,000</b>
<b>Fund 390, School Bond Construction</b>			
NA	NA	Continuing	\$136,400,000
<p>During their deliberations on the <u>FY 2003 Advertised Budget Plan</u>, the Board of Supervisors approved an increase in the school bond sales to \$136,400,000. This amount will provide for school design and construction. For details, see the <u>FY 2003 School Board's Adopted Budget Plan</u>.</p>			
<b>Total</b>		<b>Continuing</b>	<b>\$136,400,000</b>

**TOTAL GENERAL OBLIGATION BONDS**

**\$183,023,848**

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: WASTEWATER MANAGEMENT SYSTEM</i></b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
<b>Fund 402, Sewer Construction Improvements</b>			
G00901	DC Treatment Blue Plains (District of Columbia)	\$61,891,342	\$10,500,000
FY 2003 funding in the amount of \$10,500,000 is included for Fairfax County's share of the projected costs associated with the upgrade to the DC Blue Plains Wastewater Treatment Plant. The County pays for approximately 8.4 percent of the total costs for the design and construction of the upgrade for nitrification and sludge handling facilities.			
G00903	Arlington Wastewater Treatment (Countywide)	11,457,392	1,000,000
FY 2003 funding in the amount of \$1,000,000 is included for the County's share of the nitrogen removal costs at the Arlington treatment plant, based on current construction estimates from the treatment plant.			
I00351	Pump Station Renovations (Countywide)	Continuing	2,800,000
FY 2003 funding in the amount of \$2,800,000 includes \$1,300,000 for the continued rehabilitation of the thirty-year old Clifton Pump and Haul System and \$1,500,000 for the rehabilitation of five sewage pumping stations throughout the County due to the failure rate, and increased maintenance costs of the stations.			
I00904	ASA Wastewater Treatment Plant (City of Alexandria)	178,466,723	23,568,000
FY 2003 funding in the amount of \$23,568,000 is included for Fairfax County's share of the construction costs associated with the improvements for the Alexandria Wastewater Treatment Plant. The County pays for approximately sixty percent of the total costs for the upgrade of the ammonia removal.			
T00124	Rocky Run Pump Station (UOSA Sewer Shed)	4,335,926	1,800,000
FY 2003 funding in the amount of \$1,800,000 provides for the expansion and upgrade of the Rocky Run Pump Station, based on revised estimates from the current Upper Occoquan Sewage Authority (UOSA) construction schedule.			
X00445	Integrated Sewer Metering (Countywide)	Continuing	50,000
FY 2003 funding of \$50,000 is included to continue the annual metering program, which upgrades the existing sewer meters throughout the County to comply with Virginia Water Control Board Regulations.			
X00905	Replacement and Transmission (Countywide)	Continuing	5,300,000
FY 2003 funding in the amount of \$5,300,000 is included for the recurring repair, replacement and renovation of approximately 20 sewer lines using predominantly "no dig" technologies. This is an aggressive program designed to avoid more costly and reactionary maintenance and repairs.			

# CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: WASTEWATER MANAGEMENT SYSTEM</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2003 Adopted</b>
X00910	Replacement and Renewal (Countywide)	Continuing	\$694,000
FY 2003 funding of \$694,000 will upgrade and replace the Supervisory Control and Data Acquisition (SCADA) system to support the ongoing Noman M. Cole, Jr. Pollution Control Plant (NCPCP) expansion efforts and optimize the wastewater processes.			
<b>Total</b>		<b>\$256,151,383</b>	<b>\$45,712,000</b>

**TOTAL WASTEWATER MANAGEMENT**

**\$45,712,000**



## CAPITAL PROJECTS OVERVIEW

<b>DETAILS: OTHER FINANCING</b>			
Project Number	Project Name (District)	Total Project Estimate	FY 2003 Adopted
<b>Fund 113, McLean Community Center</b>			
003601	McLean Community Center Improvements (Dranesville)	\$729,985	\$35,000
FY 2003 funding of \$35,000 provides for renovations to the theater box office, improvements to interior lighting at various locations in the Center, and a feasibility study on the expansion of the Center.			
<b>Total</b>		<b>\$729,985</b>	<b>\$35,000</b>
<b>Fund 144, Housing Trust Fund</b>			
013906	Undesignated (Countywide)	Continuing	\$966,843
FY 2003 funding in the amount of \$966,843 is included as a planning factor for the Undesignated Project, based on anticipated proffer and interest income in FY 2003 in the Housing Trust Fund. Funding will be retained in the Undesignated Project until designated to specific projects by the FCRHA and the Board of Supervisors.			
<b>Total</b>		<b>Continuing</b>	<b>\$966,843</b>
<b>Fund 145, HOME Investment Partnership</b>			
013974	HOME Development Costs (Countywide)	Continuing	\$1,133,370
During their deliberations on the <u>FY 2003 Advertised Budget Plan</u> , the Board of Supervisors reduced funding in the amount of \$200,000 for this project. FY 2003 funding in the amount of \$1,133,370 remains and will be allocated to specific projects as recommended by the Board of Supervisors. Allocation to specific projects is anticipated in the Spring of 2002.			
014144	Transitional Emergency Housing (Countywide)	Continuing	200,000
During their deliberations on the <u>FY 2003 Advertised Budget Plan</u> , the Board of Supervisors approved increased funding for this project to \$200,000. This amount will provide for a study to determine any preliminary costs associated with the development of a facility that provides stable housing for families moving from emergency to permanent housing.			
<b>Total</b>		<b>Continuing</b>	<b>\$1,333,370</b>
<b>Fund 301, Contributed Roadway Improvement Fund</b>			
007700	Fairfax Center Reserve (Providence)	Continuing	\$504,875
Funding is based on anticipated contributions and pooled interest income for roadway construction in the Fairfax Center area.			
008800	Centreville Reserve (Sully)	Continuing	352,244
Funding is based on anticipated contributions and pooled interest income for roadway construction in the Centreville area.			
009900	Miscellaneous (Countywide)	Continuing	1,961,527
Funding is based on anticipated contributions and pooled interest income for miscellaneous roadway improvements.			

## CAPITAL PROJECTS OVERVIEW

<b><i>DETAILS: OTHER FINANCING</i></b>			
<b>Project Number</b>	<b>Project Name (District)</b>	<b>Total Project Estimate</b>	<b>FY 2003 Adopted</b>
009911	Tysons Corner Reserve (Providence)	Continuing	\$1,925,007
Funding is based on anticipated contributions and pooled interest income for roadway construction in the Tysons Corner area.			
<b>Total</b>		<b>Continuing</b>	<b>\$4,743,653</b>
<b>Fund 308, Public Works Construction</b>			
U00006	Developer Default (Countywide)	Continuing	\$300,000
FY 2003 funding in the amount of \$300,000 is included to complete projects for which developers have defaulted. Funding is received by the County as revenue associated with developer default bonds. It should be noted that an additional \$100,000 in General Fund monies is included in this project for a total of \$400,000.			
<b>Total</b>		<b>Continuing</b>	<b>\$300,000</b>
<b>Fund 309, Metro Operations and Construction</b>			
N/A	N/A	Continuing	\$4,452,324
FY 2003 funding in the amount of \$4,452,324 is included to support the completion of the 103-mile Metrorail system as well as to maintain and/or acquire facilities, equipment, railcars, and buses.			
<b>Total</b>		<b>Continuing</b>	<b>\$4,452,324</b>
<b>Fund 316, Pro Rata Share Drainage Construction</b>			
NI9999	Nichol Run Watershed Study (Dranesville)	\$75,000	\$75,000
FY 2003 funding in the amount of \$75,000 is included for initiation of a Pro Rata Share study of the Nichol Run watershed to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination system permit requirements.			
PN9999	Pond Branch Watershed Study (Dranesville)	60,000	60,000
FY 2003 funding in the amount of \$60,000 is included for initiation of a Pro Rata Share study of the Pond Branch watershed to achieve the water quality improvement goals of the municipal Virginia Pollutant Discharge Elimination System permit requirements.			
<b>Total</b>		<b>\$135,000</b>	<b>\$135,000</b>
<b>Fund 390, Public School Construction</b>			
NA	NA	Continuing	\$17,076,261
FY 2003 funding in the amount of \$17,076,261 is included for various school construction projects financed from Parent Teachers Association/Parent Teachers Organization receipts, miscellaneous revenues, and transfers from Fund 090, School Operating Fund. For details, see the <u>FY 2003 School Board's Adopted Budget Plan</u> .			
<b>Total</b>		<b>Continuing</b>	<b>\$17,076,261</b>

**TOTAL OTHER FINANCING**

**\$29,042,451**

# CAPITAL PROJECT FUNDS

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## Overview

The Fairfax County Capital Construction Program (other than sanitary sewer construction and resource recovery projects) is primarily financed through transfers from the General Fund and the sale of General Obligation bonds. Supplementing the General Fund and General Obligation bond monies are additional funding sources including Federal and State grants, contributions, and tax revenues from special revenue districts.

The following pages provide a narrative description of all capital funds, including Capital Construction Contribution Funds. These narratives include a description of each fund, a Fund Statement, a Summary of Capital Projects, and a Project Detail Table for each project funded in FY 2003.

## Capital Project Funds

- **Fund 300 – Countywide Roadway Improvement Fund**
- **Fund 301 – Contributed Roadway Improvement Fund**
- **Fund 302 – Library Construction**
- **Fund 303 – County Construction**
- **Fund 304 – Primary and Secondary Road Bond Construction**
- **Fund 307 – Sidewalk Construction**
- **Fund 308 – Public Works Construction**
- **Fund 310 – Storm Drainage Bond Construction**
- **Fund 311 – County Bond Construction**
- **Fund 312 – Public Safety Construction**
- **Fund 313 – Trail Construction**
- **Fund 314 – Neighborhood Improvement Program**
- **Fund 315 – Commercial Revitalization Program**
- **Fund 316 – Pro Rata Share Drainage Construction**
- **Fund 370 – Park Authority Bond Construction**
- **Fund 390 – Public School Construction**

## Capital Contribution Funds

- ◆ Fairfax County contributes to the Northern Virginia Regional Park Authority Capital Construction Program for maintenance and major renovation projects associated with 19 regional parks. The County also contributes to the Washington Metropolitan Area Transit Authority (WMATA) to support the 103-mile Metrorail System, as well as to maintain and/or acquire facilities, equipment, railcars and buses.
  - **Fund 306 – Northern Virginia Regional Park Authority**
  - **Fund 309 – Metro Operations and Construction**

# FUND 300

## COUNTYWIDE ROADWAY IMPROVEMENT FUND

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund serves as a reserve source of funding for required road construction and improvement needs for which funding from other sources is not available. Sources of funding consist primarily of Board directed transfers from the General Fund or other funds. Excess funding from projects is held in a reserve for future road construction or improvement projects. Funds also may be transferred from Fund 300, Countywide Roadway Improvement Fund, to other County road construction funds as approved by the Board of Supervisors.

#### **FY 2003 Initiatives**

No funding is included for Fund 300, Countywide Roadway Improvement Fund, in FY 2003.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$2,415,877 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 300 COUNTYWIDE ROADWAY IMPROVEMENT FUND

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## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 300, Countywide Roadway  
Improvement Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$2,535,831	\$0	\$2,415,877	\$0	\$0
Transfer In:					
General Fund	\$0	\$0	\$0	\$0	\$0
Total Transfer In:	\$0	\$0	\$0	\$0	\$0
<b>Total Available</b>	<b>\$2,535,831</b>	<b>\$0</b>	<b>\$2,415,877</b>	<b>\$0</b>	<b>\$0</b>
Total Expenditures	\$119,954	\$0	\$2,415,877	\$0	\$0
<b>Total Disbursements</b>	<b>\$119,954</b>	<b>\$0</b>	<b>\$2,415,877</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$2,415,877</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# FUND 300

## COUNTYWIDE ROADWAY IMPROVEMENT FUND

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### FY 2003 Summary of Capital Projects

#### Fund: 300 Countywide Roadway Improvement Fund

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
006600	Project Reserve		\$0.00	\$74,989.51	\$0	\$0
006613	Countywide Cut Thru Meas	33,000	0.00	4,344.00	0	0
006614	Transportation System Imp	1,425,000	0.00	1,381,497.40	0	0
006615	Telegraph Rd./ Florence Lane	325,000	39,056.29	285,943.71	0	0
006616	Gallows/ Annandale/Hummer	750,000	80,897.54	669,102.46	0	0
<b>Total</b>		<b>\$2,533,000</b>	<b>\$119,953.83</b>	<b>\$2,415,877.08</b>	<b>\$0</b>	<b>\$0</b>

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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### *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
- 

### **County Executive Proposed FY 2003 Advertised Budget Plan**

#### **Purpose**

This fund was created specifically to account for proffered developer contributions received for roadway improvements throughout the County. A separate reserve project has been established for each area for which contributions are received, and all receipts are earmarked for these specific areas. As roadway improvement projects are identified within these areas, funding is reallocated from the specific reserve project to finance the improvements.

In addition, this fund has provided matching funds to the State for projects identified by the Board of Supervisors in its consideration of the Virginia Department of Transportation (VDOT) Secondary Improvement Budget. Section 33:1-75.1 of the Code of Virginia enables the use of County funds for improvements to the secondary road system and requires that VDOT match up to \$500,000 in County funds as a priority before allocating funds to its road systems.

#### **FY 2003 Initiatives**

An amount of \$4,743,653 is included in Fund 301, Contributed Roadway Improvement Fund, in FY 2003. All projects funded in FY 2003 are supported by projected contributions and estimated pooled interest earnings. A list of these projects is included in the Summary of Capital Projects. In addition, an amount of \$110,000 is transferred to Fund 309, Metro Operations and Construction. This funding is an anticipated proffer contribution and is intended to support shuttle bus service in the Franconia/Springfield Metro area.

*Private contributions are currently provided for roadway improvements in the following areas:*

Fairfax Center (Route 50/I-66) Area - Developer contributions for this area are based on a developer rate schedule for road improvements in the Fairfax Center area which is revised annually by the Board of Supervisors and is based upon changes in the highway construction bid index. Ten percent of the developer's contribution is paid to the County at the time of the site plan approval. The balance of the amount due is paid as building permits are issued. As negotiated in individual proffer agreements, in-kind contributions of an equivalent value for road improvements can also be made in lieu of cash payments. An amount of \$330,000 in contributions is estimated for the Fairfax Center Area in FY 2003 based upon rezoning plans approved by the Board of Supervisors. In addition, \$9,933 is estimated from interest earnings on the FY 2003 contributions and \$164,942 from interest earnings on the prior year fund balance.

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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Major projects supported by this reserve include improvements to: Route 50/Waples Mill Road, Tall Timbers Drive, Stringfellow Road, and Route 29 within the Fairfax Center area.

Centreville Area - Commitments from developers in the Centreville area are included in individual proffer agreements from zoning cases, and rates of contributions vary by case. An amount of \$285,000 in contributions for the Centreville area is estimated in FY 2003 based on rezoning plans approved by the Board of Supervisors. In addition, \$8,579 is estimated from interest earnings on the FY 2003 contributions and \$58,665 from interest earnings on the prior year fund balance.

Major projects supported by this reserve include improvements to: Clifton Road, Stone Road, Old Centreville Road, and Route 29 within the Centreville area.

Miscellaneous Contributions - This project was created to serve as a source of funding for contributions received for miscellaneous roadway improvements. Funds are reallocated to specific projects when required. An amount of \$1,610,000 is anticipated in FY 2003 based upon contributions from proffered commitments in rezoning actions approved by the Board of Supervisors. It should be noted that this anticipated revenue includes a contribution of \$110,000 to be transferred to Fund 309, Metro Operations and Construction, to support shuttle service in the Franconia/Springfield area. In addition, \$45,150 is estimated from interest earnings on the FY 2003 contributions and \$416,377 from interest on the prior year fund balance.

Many specific projects are supported by this reserve throughout the County within the following major categories: Primary and Secondary road improvements, bridge design and construction, intersection/interchange improvements, signal improvements, and transit improvements.

Tysons Corner Reserve - This project was established to account for private sector contributions received for the Tysons Corner Area. An amount of \$1,700,000 in contributions is estimated in FY 2003. In addition, \$51,170 is estimated from interest earnings on the FY 2003 contributions and \$173,837 from interest earnings on the prior year fund balance.

Major projects supported by this reserve include: improvements to Dolley Madison Boulevard, proffered projects, and corridor/pedestrian improvements throughout the Tysons area.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$35,595,085 due to the carryover of unexpended balances in the amount of \$33,803,706, the appropriation of VDOT revenues for the widening of Route 123 in the amount of \$1,420,611, and an increase of \$370,768 associated with interest earnings and proffer contributions.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.



# FUND 301 CONTRIBUTED ROADWAY IMPROVEMENT FUND

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 301, Contributed Roadway  
Improvement Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$23,738,351</b>	<b>\$0</b>	<b>\$27,037,274</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
VDOT Revenue <sup>1</sup>	\$0	\$0	\$8,214,211	\$0	\$0
Fairfax Center Developer Contributions <sup>2</sup>	699,947	780,000	592,600	330,000	330,000
Centreville Developer Contributions	303,689	220,000	220,000	285,000	285,000
Miscellaneous Developer Contributions	1,012,425	2,200,000	2,200,000	1,610,000	1,610,000
Tyson's Corner Reserve Contributions	1,734,766	1,300,000	1,300,000	1,700,000	1,700,000
Pooled Interest <sup>3</sup>	2,003,619	1,781,840	1,781,840	928,653	928,653
<b>Total Revenue</b>	<b>\$5,754,446</b>	<b>\$6,281,840</b>	<b>\$14,308,651</b>	<b>\$4,853,653</b>	<b>\$4,853,653</b>
Transfers In:					
Primary and Secondary Road Bond Construction (304)	\$0	\$0	\$343,600	\$0	\$0
<b>Total Transfers In</b>	<b>\$0</b>	<b>\$0</b>	<b>\$343,600</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$29,492,797</b>	<b>\$6,281,840</b>	<b>\$41,689,525</b>	<b>\$4,853,653</b>	<b>\$4,853,653</b>
Total Expenditures <sup>2</sup>	\$1,675,523	\$6,281,840	\$41,689,525	\$4,743,653	\$4,743,653
Transfers Out:					
Metro Operations and Construction (309) <sup>4</sup>	\$0	\$0	\$0	\$110,000	\$110,000
Primary and Secondary Road Bond Construction (304) <sup>5</sup>	780,000	0	0	0	0
<b>Total Transfers Out</b>	<b>\$780,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>	<b>\$110,000</b>
<b>Total Disbursements</b>	<b>\$2,455,523</b>	<b>\$6,281,840</b>	<b>\$41,689,525</b>	<b>\$4,853,653</b>	<b>\$4,853,653</b>
<b>Ending Balance</b>	<b>\$27,037,274</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> VDOT Revenue associated with Project 009913, Dolley Madison Boulevard, for the widening of Route 123.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$187,400 has been reflected as an increase to FY 2001 revenue and expenditures. The project affected by this adjustment is Project 007700, Fairfax Center Reserve. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package.

<sup>3</sup> Pooled interest is earned on the contributions as well as the accumulated fund balance in this fund.

<sup>4</sup> Represents anticipated contribution to be transferred to Fund 309, Metro Operations and Construction, to support Metro shuttle service in the Franconia/Springfield area.

<sup>5</sup> In FY 2001, funding of \$780,000 was transferred to Fund 304, Primary and Secondary Road Bond Construction, to fund Project 064195, Old Reston Avenue.

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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### FY 2003 Summary of Capital Projects

#### Fund: 301 Contributed Roadway Improvements

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
007700	Fairfax Center Reserve		\$550,193.66	\$8,300,025.87	\$504,875	\$504,875
007701	Route 50/Waples Mill Interchange	1,951,346	14,054.45	1,937,291.55	0	0
008800	Centreville Reserve		740.00	3,018,777.90	352,244	352,244
008801	Stone Road	1,027,024	0.00	1,027,024.00	0	0
008802	Clifton Road	410,810	75,823.39	334,986.61	0	0
009900	Miscellaneous Reserve		0.00	8,460,187.80	1,961,527	1,961,527
009901	Primary Improvements		0.00	433,930.00	0	0
009902	Secondary Improvements		0.00	397,500.00	0	0
009903	Bridge Design/Construction		0.00	8,553.00	0	0
009904	Intersection/Interchange		0.00	318,843.00	0	0
009905	Stringfellow Road/Design	8,455,620	148,447.90	0.00	0	0
009906	Signal Installations		0.00	375,911.57	0	0
009908	Transit Improvements		0.00	5,499.59	0	0
009909	Reston East Park-N-Ride		0.00	106,148.00	0	0
009911	Tysons Corner Reserve		0.00	8,945,169.00	1,925,007	1,925,007
009913	Dolley Madison Blvd	8,945,941	886,263.81	8,019,677.19	0	0
<b>Total</b>		<b>\$20,790,741</b>	<b>\$1,675,523.21</b>	<b>\$41,689,525.08</b>	<b>\$4,743,653</b>	<b>\$4,743,653</b>

# FUND 301 CONTRIBUTED ROADWAY IMPROVEMENT FUND

<b>007700</b>	<b>Fairfax Center Reserve</b>
Fairfax Center Area	Providence
<p>FY 2003 funding in the amount of \$504,875 is provided to serve as a source of funding for Fairfax Center Area roadway improvements as identified by the Board of Supervisors. On January 8, 2001, the Board of Supervisors revised the developer rate schedule for road improvements in the Fairfax Center area from \$4.08 to \$4.18 per gross square foot of non-residential building structure and from \$906 to \$928 per residential unit.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$1,013,770	\$0	\$6,967,466	\$504,875	\$504,875	\$0
Design and Engineering		316,674	17,650	17,544	0	0	0
Construction		1,968,444	532,544	1,315,016	0	0	0
Other		290,034	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$3,588,922</b>	<b>\$550,194</b>	<b>\$8,300,026</b>	<b>\$504,875</b>	<b>\$504,875</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$504,875	\$504,875

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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<b>008800</b>	<b>Centreville Reserve</b>
Centreville Area	Sully
FY 2003 funding in the amount of \$352,244 is provided to serve as a source of funding for Centreville Area roadway improvements as identified by the Board of Supervisors.	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$2,705,571	\$352,244	\$352,244	\$0
Design and Engineering		0	740	0	0	0	0
Construction		325,000	0	313,207	0	0	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$325,000</b>	<b>\$740</b>	<b>\$3,018,778</b>	<b>\$352,244</b>	<b>\$352,244</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$352,244	\$352,244

# FUND 301

## CONTRIBUTED ROADWAY IMPROVEMENT FUND

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<b>009900</b>	<b>Miscellaneous Contributions</b>
Miscellaneous Areas	Countywide
<p>FY 2003 funding in the amount of \$1,961,527 is provided to serve as a source of funding for miscellaneous roadway improvement projects. This project serves as a reserve project and funds are reallocated to specific projects when required.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$156,804	\$0	\$8,460,188	\$1,961,527	\$1,961,527	\$0
Design and Engineering		227,692	0	0	0	0	0
Construction		1,504,767	0	0	0	0	0
Other		1,001	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$1,890,264</b>	<b>\$0</b>	<b>\$8,460,188</b>	<b>\$1,961,527</b>	<b>\$1,961,527</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,961,527	\$1,961,527

# FUND 301 CONTRIBUTED ROADWAY IMPROVEMENT FUND

<b>009911</b>	<b>Tysons Corner Reserve</b>
Tysons Corner Area	Providence
FY 2003 funding in the amount of \$1,925,007 is provided for this project. This project was created to account for private sector contributions for the Tysons Corner Area Study.	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$5,175,348	\$1,925,007	\$1,925,007	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	3,769,821	0	0	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$8,945,169</b>	<b>\$1,925,007</b>	<b>\$1,925,007</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,925,007	\$1,925,007

# FUND 302 LIBRARY CONSTRUCTION

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## ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
- 

## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

This fund supports the construction and renovation of County libraries. In the Fall of 1989, the voters approved a \$39.1 million Public Library Facilities bond referendum. All bonds associated with this referendum have been sold.

### **FY 2003 Initiatives**

No funding is included for Fund 302, Library Construction, in FY 2003.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$5,763,239 due to the carryover of unexpended project balances in the amount of \$5,755,047 and the appropriation of \$8,192 to fully appropriate the balance of the authorized but unissued bonds associated with the November 1989 Library bond referendum.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 302 LIBRARY CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 302, Library Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$2,197,197</b>	<b>\$0</b>	<b>\$1,913,239</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Sale of Bonds <sup>1</sup>	\$0	\$0	\$3,850,000	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,850,000</b>	<b>\$0</b>	<b>\$0</b>
Transfers In:					
General Fund (001)	\$240,000	\$0	\$0	\$0	\$0
<b>Total Transfers In</b>	<b>\$240,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$2,437,197</b>	<b>\$0</b>	<b>\$5,763,239</b>	<b>\$0</b>	<b>\$0</b>
Total Expenditures	\$523,958	\$0	\$5,763,239	\$0	\$0
<b>Total Disbursements</b>	<b>\$523,958</b>	<b>\$0</b>	<b>\$5,763,239</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$1,913,239</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1989, the voters approved a \$39.1 million Public Library Facilities bond referendum. In the spring of 2002, the remaining balance of \$3.85 million was sold.



# FUND 302 LIBRARY CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 302 Library Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
004822	Library Contingency		\$0.00	\$48,997.58	\$0	\$0
004823	Library Bond Issuance		7,886.52	0.00	0	0
004827	George Mason Library	4,788,250	1,684.88	31,187.42	0	0
004836	Great Falls Comm. Library	6,655,600	273,128.99	148,881.84	0	0
004837	Kingstowne Comm. Library	1,086,270	(19,255.02)	58,592.24	0	0
004838	Burke Center Library	2,073,192	8,659.93	2,040,320.81	0	0
004840	Kingstowne Reg. Library	3,470,000	36,457.64	3,416,148.70	0	0
004842	Thomas Jefferson Community Library	60,000	53,150.09	5,453.91	0	0
004843	Richard Byrd Comm. Library	60,000	54,847.66	3,756.34	0	0
004844	Dolley Madison Comm. Library	61,500	58,425.84	1,678.16	0	0
004845	Martha Washington Comm. Library	58,500	48,971.94	8,221.78	0	0
<b>Total</b>		<b>\$18,313,312</b>	<b>\$523,958.47</b>	<b>\$5,763,238.78</b>	<b>\$0</b>	<b>\$0</b>

# FUND 303

## COUNTY CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$3,078,600 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include:
  - A reduction of \$350,000 in County maintenance, including \$100,000 in miscellaneous building repair, which will reduce the amount of repairs and other requirements that can be made throughout the fiscal year, and \$250,000 in carpet replacement, which will delay the floor-by-floor carpet replacement scheduled at the Herrity Building.
  - A reduction of \$500,000 in Park maintenance, including \$100,000 in general maintenance, which will defer major maintenance to facilities, \$100,000 in grounds maintenance, which will reduce trail maintenance and delay the multi-year trail renovation plan, and \$300,000 in athletic field maintenance, which will reduce the mowing frequency as well as the amount of over-seeding and aeration operations.
  - A reduction of \$100,000 for the Wakefield Softball Complex. Funding would have provided for the completion of the design phase of the softball complex, a development permit, and preliminary construction of two parking lots. Funding for this project is proposed as part of the Fall 2002 Park Bond Referendum.
  - A reduction of \$2,128,600 for land acquisition and new and renovated facilities, including \$1,000,000 in the Land Acquisition Reserve, which will deplete the County's source of funds for acquiring land as it becomes available throughout the fiscal year, and \$500,000 for the Laurel Hill (Lorton) Development, which will reduce the number of buildings which can be demolished. In addition, a reduction of \$500,000 for the West County Recreation Center will require future years funding to complete, and \$128,600 for the General District Court Refurbishment, which will delay the refurbishment of nine courtrooms within the General District Court facility.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A net decrease of \$909,819 based on project reductions in the amount of \$3,159,819 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors, partially offset by an increase of \$2,250,000 due to the appropriation of revenues from contributions and County litigation recovery. These reductions include:
    - A reduction of \$1,646,538 in various County and Park maintenance projects, which will reduce the amount of repairs and other requirements that can be made throughout the remainder of the fiscal year, \$1,463,281 associated with various project completions and deferrals, and a reduction of \$50,000 in the fund contingency.
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# FUND 303

## COUNTY CONSTRUCTION

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

This fund provides for critical maintenance, repairs, and enhancements to County facilities, Park Authority facilities, and County and School athletic fields. This fund also supports payments and obligations such as lease-purchase agreements, the acquisition of properties, construction and renovation projects associated with County facilities, and the County's annual contribution to the School-Age Child Care (SACC) Center Program and the Northern Virginia Community College.

#### **FY 2003 Initiatives**

Funding in the amount of \$14,183,317 is included in Fund 303, County Construction, in FY 2003. Funding includes an amount of \$6,315,541 supported by a General Fund Transfer, \$4,242,776 supported by State revenues and \$3,625,000 supported by other revenues and transfers. A list of all funded projects is included in the Summary of Capital Projects.

#### **County Maintenance Projects**

FY 2003 funding in the amount of \$1,786,000 has been included for County maintenance. As with any maintenance program, sufficient attention is required to avoid increased project costs in the future. As long-term maintenance and renovation costs are difficult to project, they are not included in the initial costs of capital projects; however, they are essential to the service life and level of service provided by a facility. Continued funding of maintenance requirements is included in the County's paydown program to protect and extend the life of County facilities. County requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Specific funding levels in FY 2003 include:

- ◆ An amount of \$1,750,000 will continue to provide maintenance funds to address priority projects at County facilities. Funded County maintenance projects include fire alarm replacement (\$200,000), roof repair and waterproofing (\$200,000), HVAC/electrical replacement (\$350,000), carpet replacement (\$250,000), and parking lot resurfacing (\$200,000). In addition, the County maintenance budget includes funding for miscellaneous building repairs or ongoing requirements throughout the fiscal year (\$550,000). These miscellaneous requirements include but are not limited to vandalism removal, plumbing repairs, painting, and other emergency repairs. Details of specific County facility improvements are included in the Project Detail Sheets that follow.
- ◆ The annual generator replacement program has been funded in FY 2003 in the amount of \$36,000. This program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years. FY 2003 funding will provide for the replacement of the automation transfer switches for emergency generator #1 at the original Adult Detention Center.

#### **Park Maintenance Projects**

FY 2003 funding in the amount of \$2,029,000 has been included for Park maintenance. The Park facilities maintained with General Fund monies include but are not limited to: field houses, boat houses, pump houses, maintenance facilities, sheds, shelters, and office buildings. Park priorities are based on the assessment of current repair needs including safety and health issues, facility protection, facility renewal, and improved services. In addition, Park maintenance requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. FY 2003 funding is consistent with the FY 2002 Adopted Budget Plan. Specific funding levels in FY 2003 include:

# FUND 303

## COUNTY CONSTRUCTION

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- ◆ An amount of \$605,000 for general park maintenance at non-revenue supported Park facilities. These maintenance requirements include major non-recurring repairs/replacements and improvements to roofs, electrical and lighting systems, sprinklers, HVAC systems, and the replacement of security and fire alarm systems. Of this amount, \$140,000 is included for critical emergency repairs identified throughout the fiscal year, and \$465,000 is dedicated for specific major facility maintenance repairs. Details of specific Park facility improvements are included in the Project Detail Sheets that follow.
- ◆ An amount of \$800,000 to fund annual requirements for Parks grounds maintenance at non-revenue supported parks. Ground maintenance includes the upkeep of sidewalks, parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails at County parks.
- ◆ An amount of \$470,000 for minor routine preventive maintenance of non-revenue supported Park Authority structures. These repairs include: the replacement of broken windows and doors, equipment repairs, and the scheduled inspection of HVAC, security, and fire alarm systems.
- ◆ An amount of \$154,000 to continue the implementation of ADA compliance at Park facilities. Park facilities continue to be modified on a priority basis.

### Athletic Field Maintenance Projects

FY 2003 funding in the amount of \$1,800,000 has been included for athletic field maintenance. In recent years, athletic field maintenance has been identified as a critical need. An effort has been made to provide continuous maintenance to maintain quality athletic fields at acceptable standards and improve safety for users. Maintenance of athletic fields includes: field lighting, fencing, irrigation, dugout covers, infield dirt, aeration, and seeding. These maintenance efforts will improve safety standards, improve playing conditions, and increase user satisfaction. FY 2003 funding is consistent with the FY 2002 Adopted Budget Plan. Specific funding levels in FY 2003 include:

- ◆ An amount of \$100,000 to continue the replacement and upgrading of Fairfax County Public School boys' baseball field lighting systems used by many County organizations. A standard of 30 foot candles of light in the infield and 20 foot candles of light in the outfield is the recommended level of lighting. FY 2003 funding provides for baseball field lighting improvements at Springfield High School. This effort is being coordinated by the Department of Community and Recreation Services (DCRS).
- ◆ Funding in the amount of \$100,000 to continue adding lights on Fairfax County Public School athletic fields used for girls' softball. Staff from the DCRS continue to work with representatives from Fairfax Athletic Inequities Reform (FAIR) and to coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2003 funding provides for softball field lighting improvements at Whitman Middle School. This effort is being coordinated by the DCRS.
- ◆ Funding in the amount of \$200,000 associated with the Girls' Fast Pitch Softball Action Plan. This Plan establishes a separate annual fund in the amount of \$200,000 a year for five years in an effort to spread the costs for small project maintenance and improvements to various girls' fast pitch softball fields throughout the County as requested by Fairfax Athletic Inequities Reform (FAIR). These fields include both Fairfax County Public School and County/Parks fields. FY 2003 represents the fifth and final year of the five-year program. This effort is being coordinated by the DCRS.
- ◆ Funding in the amount of \$300,000 to continue the matching field improvement program at FCPS middle and elementary school fields which are predominately available for community use. Organizations with requests must provide a 50 percent match in funds, and project funds will be restricted to those improvements that upgrade fields, develop new game fields, or improve player safety. Requests for amenities such as bleachers, bleacher pads, batting cages, fencing, and dugouts will not be considered.

# FUND 303

## COUNTY CONSTRUCTION

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- ◆ Funding of \$1,100,000 to support general maintenance at designated Fairfax County Public School athletic fields. This maintenance effort includes a consistent mowing frequency of 28 times per year at 473 athletic fields (approximately 160 school sites) and provides for aeration and over-seeding to improve turf coverage and reduce the chance of injury. This program was established in an effort to maintain consistent standards among all athletic fields, improve playing conditions and safety standards, and increase user satisfaction. This effort is being managed by the Park Authority; however, all field maintenance will be coordinated between the Park Authority and the DCRS.

### Payments and Obligations

FY 2003 funding in the amount of \$3,664,717 has been included for costs related to annual contributions and contractual obligations.

- ◆ Funding of \$1,021,702 is included to provide for the first year of a five-year lease-purchase agreement associated with systems furniture for the South County Center. This includes furniture for work stations, conference rooms, waiting areas, and offices. On February 11, 2000, the Board of Supervisors entered into a Master Sales and Development Agreement with Madison Development partners to construct an office building for lease to Fairfax County. This 159,000-square-foot facility will include a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms, and an e-government center.
- ◆ FY 2003 funding of \$1,358,691 provides for final reimbursement to the Fairfax County Public Schools for renovations necessary to construct a School Aged Child Care (SACC) facility at Lemon Road Elementary School. The new Center will replace leased space at Chesterbrook Presbyterian Church and will provide SACC and day care services to children.
- ◆ FY 2003 funding of \$105,500 provides for the sixth and final payment to purchase the Mt. Gilead property in Centreville.
- ◆ Funding of \$500,000 is included for the County's annual contribution to offset school operating and overhead costs associated with new SACC Centers.
- ◆ Funding of \$678,824 is included for Fairfax County's contribution to the Northern Virginia Community College (NVCC). Funding provides for the continued construction and maintenance of various capital projects on college campuses within the NVCC system. The funding formula for determining the annual contribution level has been revised based on the capital requirements of NVCC over the next six years. The FY 2003 funding level reflects \$0.70 per capita based on 2000 census data. A phased approach has been recommended to increase funding by \$0.10 per capita per year until FY 2006 when the County's contribution equals \$1.00 per capita.

### New and Renovated Facilities

FY 2003 funding in the amount of \$4,903,600 has been included for costs related to the renovation of existing facilities and the construction of new facilities.

- ◆ Funding of \$1,000,000 is included to provide for the acquisition of land or open space preservation throughout the County.
- ◆ An amount of \$128,600 is included for the refurbishment of the General District Court courtrooms. The General District Court has had no renovations since it was built in 1982. The refurbishment project will include nine courtrooms and will involve furniture re-upholstering, an architectural study regarding additional courtroom lighting, and the replacement of fabric sound panels.

# FUND 303

## COUNTY CONSTRUCTION

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- ◆ Funding of \$100,000 is included to complete the design phase of the Wakefield Softball Complex, provide for a development permit, and begin construction of two parking lots. This project is being constructed in three phases. Additional funding will be required in FY 2004 (\$700,000) and FY 2005 (\$600,000) to complete the project.
- ◆ Funding of \$1,000,000 is included to help offset increased construction costs associated with the West County Recreation Center. This 65,824-square-foot facility will include a competitive swimming pool, leisure pool, whirlpool, weight training and fitness areas, multi-purpose rooms, and administrative and support service areas.
- ◆ FY 2003 funding of \$2,500,000 is included to begin to address property and liability management for the Laurel Hill (Lorton Prison) property, as well as the master planning required for redevelopment and public use. Laurel Hill is intended to be transferred to the County by the Federal Government during the first part of 2002. The property includes approximately 2,340 acres of land and 1.48 million square feet of building space. FY 2003 funding will begin to address the needs at this site, including the implementation of a security/maintenance contract, grounds and fence maintenance, essential infrastructure maintenance to identified buildings, and demolition of several identified buildings that are no longer serviceable. Additionally, funding will provide for asbestos abatement, utility requirements, master planning, engineering studies related to future building uses and design issues, as well as the coordination of right-of-way issues with the Virginia Department of Transportation.
- ◆ FY 2003 funding of \$175,000 is included to provide for assessment studies associated with two County facilities, the Public Safety Communications Center (PSCC) (\$100,000) and the West Ox Road Complex (\$75,000).

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$22,414,421 due to the carryover of unexpended project balances in the amount of \$20,497,297 and additional adjustments in the amount of \$1,917,124. These adjustments include the appropriation of revenues in the amount of \$193,449 associated with the Athletic Field Matching Program and Roberts Road Improvements. In addition, General Fund monies of \$2,138,675 were included for land acquisition costs associated with the Laurel Hill (Lorton Prison) property and \$85,000 for lighting replacement at the Carl Sandburg Middle School athletic field. These adjustments are offset by a reduction of \$500,000 in Conservation Bond Interest payments which was anticipated to be available for redirection in FY 2002.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 303 COUNTY CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 303, County Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$12,666,179</b>	<b>\$500,000</b>	<b>\$20,690,746</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Miscellaneous <sup>2</sup>	\$182,772	\$0	\$2,000,000	\$2,000,000	\$2,000,000
State Aid <sup>3</sup>	4,500,000	6,599,552	6,799,552	4,242,776	4,867,776
TEA-21 Grant <sup>4</sup>	35,000	0	0	0	0
Developer Contributions <sup>5</sup>	18,915	0	50,000	0	0
<b>Total Revenue</b>	<b>\$4,736,687</b>	<b>\$6,599,552</b>	<b>\$8,849,552</b>	<b>\$6,242,776</b>	<b>\$6,867,776</b>
Transfer In:					
General Fund (001)	\$15,465,319	\$5,192,957	\$4,256,813	\$6,315,541	\$2,611,941
County Bond Construction (311) <sup>6</sup>	0	0	0	1,625,000	1,625,000
<b>Total Transfer In</b>	<b>\$15,465,319</b>	<b>\$5,192,957</b>	<b>\$4,256,813</b>	<b>\$7,940,541</b>	<b>\$4,236,941</b>
<b>Total Available</b>	<b>\$32,868,185</b>	<b>\$12,292,509</b>	<b>\$33,797,111</b>	<b>\$14,183,317</b>	<b>\$11,104,717</b>
<b>Total Expenditures</b>	<b>\$12,177,439</b>	<b>\$12,292,509</b>	<b>\$33,797,111</b>	<b>\$14,183,317</b>	<b>\$11,104,717</b>
<b>Total Disbursements</b>	<b>\$12,177,439</b>	<b>\$12,292,509</b>	<b>\$33,797,111</b>	<b>\$14,183,317</b>	<b>\$11,104,717</b>
<b>Ending Balance</b>	<b>\$20,690,746</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The FY 2002 Adopted Budget Plan beginning balance assumed the carryover of \$500,000 in FY 2001 expenditure reductions associated with lower than anticipated interest on conservation bonds.

<sup>2</sup> FY 2001 miscellaneous revenue represents matched funding associated with Project 005004, FCPA Athletic Field Maintenance and Development. In FY 2002 and FY 2003, an amount of \$2,000,000 is anticipated associated with County litigation recovery.

<sup>3</sup> Represents HB599 State Aid. In addition, funding of \$200,000 was received in FY 2002 from the Northern Virginia Transportation Committee for Project 009452, Burke Center and Rolling Road VRE Stations.

<sup>4</sup> Represents TEA-21 grant monies for Project 009441, Roberts Road Enhancements.

<sup>5</sup> Represents developer contributions of \$18,915 in FY 2001 associated with Project 009441, Roberts Road Enhancements, and contributions of \$50,000 in FY 2002 associated with Project 009456, BAE Systems - Reston.

<sup>6</sup> In FY 2003, an amount of \$1,625,000 will be transferred to Fund 303, County Construction, from Fund 311, County Bond Construction, to reimburse the General Fund for monies spent on Project 88A014, Newington Maintenance Facility Expansion, and Project 88A015, West Ox Maintenance Facility Expansion.

# FUND 303 COUNTY CONSTRUCTION

## FY 2003 Summary of Capital Projects

### Fund: 303 County Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
001008	South County Animal Shelter	\$20,000	\$2,981.04	\$17,018.96	\$0	\$0
001035	Data Center Reconfigurations	200,000	140,789.46	59,210.54	0	0
001037	General District Court Expansion	772,359	0.00	345,000.00	0	0
001038	Circuit Court Expansion II	3,810,787	143,060.07	657,492.21	0	0
001039	General District Courtroom Refurbishment		0.00	0.00	128,600	0
003099	Miscellaneous Building and Repair		379,421.65	814,929.87	550,000	450,000
003100	Fire Alarm Systems		0.00	350,000.00	200,000	200,000
004999	Boys' 90' Athletic Field Lighting		123,675.00	99,999.80	100,000	100,000
005000	Girls' Softball Field Lighting		75,000.00	257,423.37	100,000	100,000
005001	Girls' Fast Pitch Field Maintenance		261,168.33	212,368.97	200,000	200,000
005002	Athletic Field Development	50,000	0.00	50,000.00	0	0
005003	Whittier Girls Athletic Field	84,000	0.00	84,000.00	0	0
005004	FCPS Athletic Fields - Matching Pgrm		781,691.64	862,536.86	300,000	300,000
005006	Park Maintenance of FCPS Fields		678,046.94	849,117.06	1,100,000	800,000
005007	Wakefield Softball Complex	1,700,000	0.00	300,000.00	100,000	0
005008	Carl Sandburg Lighting	115,000	0.00	115,000.00	0	0
007012	School Aged Child Care Contribution		500,000.00	500,000.00	500,000	500,000
008000	Government Center	68,926,226	6,702.84	202,295.87	0	0
008043	No. Va. Community College		592,707.00	592,707.00	678,824	678,824
009132	Roof Repairs and Waterproofing		348,791.25	824,827.48	200,000	200,000
009133	Carpet Replacement		767,217.32	528,769.60	250,000	0
009136	Parking Lot Resurfacing		660,507.18	511,124.32	200,000	200,000
009151	HVAC/Electrical Systems		849,035.80	2,442,703.86	350,000	350,000
009152	Crossroads Relocation	364,000	0.00	116,194.00	0	0
009164	Jermantown Garage Renovation	1,040,850	0.00	174,872.00	0	0
009400	Land Acquisition Reserve		1,570,563.05	6,109,537.31	1,000,000	0
009406	ADA Compliance - Countywide		222,088.64	1,079,178.36	0	0
009416	ADA Compliance - FCPA		75,859.00	183,785.63	154,000	154,000
009417	Parks - General Maintenance		638,844.13	825,692.95	605,000	505,000
009419	Lorton Community Center	3,680,733	313.84	0.00	0	0
009420	Mount Gilead	1,096,620	172,000.00	163,750.00	105,500	105,500
009422	Maintenance - CRP		160,249.21	627,124.43	0	0
009423	EMTA Expansions	148,872	2,845.00	0.00	0	0
009425	South County Government Center	6,727,010	(12,325.66)	1,593,889.30	1,021,702	1,021,702
009428	Maintenance - Non-CRP		0.00	250,000.00	0	0
009429	Security Improvements	470,000	0.00	212,280.81	0	0
009430	Luther Jackson Middle School	149,655	4,654.67	0.00	0	0
009431	Emergency Generator Replacement		29,462.58	166,710.00	36,000	36,000
009432	Phone Systems		145,236.07	850,029.49	0	0
009433	Target Donation	5,000	2,426.00	0.00	0	0
009435	Mt Vernon Health Ctr	7,225,000	25,405.85	66,765.88	0	0
009436	Braddock District Supervisor's Office	1,375,000	872,713.50	347,936.09	0	0
009437	Oakton Fire And Rescue Station	255,000	26,952.38	201,619.62	0	0
009438	Forensics Facility	5,500,000	117,077.38	5,322,000.48	0	0
009441	Roberts Road Enhancements	90,467	46,976.00	16,475.81	0	0



# FUND 303 COUNTY CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 303 County Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
009442	Parks - Grounds Maintenance		716,404.07	956,452.98	800,000	700,000
009443	Parks - Facility/Equip. Maint.		513,772.94	547,160.72	470,000	470,000
009444	Laurel Hill (Lorton) Development	2,500,000	41,111.75	430,936.82	2,500,000	2,000,000
009445	Lake Accotink Dam	61,753	46,359.90	0.00	0	0
009446	Reserve-Historic Pres/Open Space	250,000	0.00	250,000.00	0	0
009447	Inventory Of Civil War Sites	150,000	83,238.59	66,761.41	0	0
009448	Feasibility Study - Cultural Center	50,000	0.00	50,000.00	0	0
009449	Massey Building Renovations		43,882.85	806,117.15	0	0
009450	Falls Church/McLean SACC	1,958,691	0.00	600,000.00	1,358,691	1,358,691
009451	Providence District Supv's Office	100,000	0.00	100,000.00	0	0
009452	Burke Centre & Rolling Rd. VRE Lots	200,000	0.00	200,000.00	0	0
009453	West County Recreation Center	500,000	0.00	0.00	1,000,000	500,000
009454	PSCC Feasibility Study		0.00	0.00	100,000	100,000
009455	West Ox Complex Feasibility Study		0.00	0.00	75,000	75,000
009456	BAE Systems - Reston	50,000	0.00	50,000.00	0	0
009998	Payments Of Interest On Bonds		288,140.38	676,969.37	0	0
CG0046	Contingency Fund 303		32,391.41	78,344.48	0	0
<b>Total</b>		<b>\$109,627,023</b>	<b>\$12,177,439.05</b>	<b>\$33,797,110.86</b>	<b>\$14,183,317</b>	<b>\$11,104,717</b>

# FUND 303 COUNTY CONSTRUCTION

<b>003099</b>	<b>Miscellaneous Building and Repair</b>
Countywide	Countywide
<p>This project provides for emergency repairs, minor renovations, and remodeling/upgrading of various buildings and facilities throughout the County. Projects include emergency repairs to buildings and building equipment, plumbing repairs, minor renovations to electrical and mechanical systems, structural repairs, vandalism correction, and other non-recurring construction and repair projects. FY 2003 funding in the amount of \$450,000 is provided for emergency requirements identified throughout the fiscal year.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$6,833	\$0	\$0	\$0	\$0	\$0
Design and Engineering		300,437	795	10,000	0	0	0
Construction		15,281,584	378,627	616,240	550,000	450,000	0
Other		53,327	0	188,690	0	0	0
<b>Total</b>	Continuing	<b>\$15,642,181</b>	<b>\$379,422</b>	<b>\$814,930</b>	<b>\$550,000</b>	<b>\$450,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$450,000	\$450,000

# FUND 303 COUNTY CONSTRUCTION

<b>003100</b>	<b>Fire Alarm Systems</b>
Countywide	Countywide
<p>This project provides for the replacement of the fire alarm systems throughout the County. Fire alarm systems are replaced based on age and difficulty in obtaining replacement parts and service. FY 2003 funding in the amount of \$200,000 is included for the replacement of the fire alarm system at the Herry Building which is experiencing frequent failure when tested.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	350,000	200,000	200,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$200,000	\$200,000

# FUND 303 COUNTY CONSTRUCTION

<b>004999</b>	<b>Boys' 90 Foot Baseball Field Lighting</b>
Countywide	Countywide
<p>This project provides for improvements to boys' baseball field lighting systems at prioritized Fairfax County Public Schools. The school system's Office of Design and Construction Services recommends a standard of 30 foot candles of light in the infield and 20 foot candles of light in the outfield. FY 2003 funding in the amount of \$100,000 is included for the replacement and upgrading of baseball field lighting at West Springfield High School. This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		916,654	123,675	100,000	100,000	100,000	0
Other		12,569	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$929,223</b>	<b>\$123,675</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

# FUND 303 COUNTY CONSTRUCTION

<b>005000</b>	<b>Girls' Softball Field Lighting</b>
Countywide	Countywide
<p>This project provides for the installation of lights on Fairfax County Public School athletic fields used for girls' softball. Staff from the Department of Community and Recreation Services continue to work with representatives from Fairfax Athletic Inequities Reform (FAIR) and to coordinate with the Fairfax County Public Schools and the Fairfax County Park Authority to identify, prioritize, and develop proposed plans for addressing girls' softball field lighting requirements. FY 2003 funding in the amount of \$100,000 will address softball field lighting improvements at Whitman Middle School. This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		215,432	75,000	257,423	100,000	100,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$215,432</b>	<b>\$75,000</b>	<b>\$257,423</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000

# FUND 303 COUNTY CONSTRUCTION

<b>005001</b>	<b>Girls' Fast Pitch Field Maintenance</b>
Countywide	Countywide
<p>This project provides for the continued implementation of the Girls' Fast Pitch Softball Action Plan. The Plan established a separate annual fund in the amount of \$200,000 a year for five years in an effort to spread costs for small project maintenance and improvements to various girls' softball fields throughout the County as requested by FAIR. These fields include both FCPS and County/Parks fields. Most projects listed in the recurring fund are under \$20,000 each and cover such items as fencing, limited infield irrigation, dugout covers, and infield dirt. Several projects are more significant, such as correcting serious erosion problems at a cost of as much as \$60,000. FY 2003 funding in the amount of \$200,000 represents the fifth and final year of a five-year plan to improve girls' softball fields. This effort is being coordinated by the Department of Community and Recreation Services.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		336,732	261,168	212,369	200,000	200,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$336,732</b>	<b>\$261,168</b>	<b>\$212,369</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$200,000	\$0	\$0	\$0	\$200,000

# FUND 303 COUNTY CONSTRUCTION

<b>005004</b>	<b>FCPS Athletic Field Maintenance – Matched Funding</b>
Countywide	Countywide
<p>This project provides for the implementation of a matching field improvement program at FCPS middle and elementary schools for fields that are predominately available for community use. Funds will be used to improve school fields currently underutilized or not utilized for community use game play. Organizations will be required to provide a 50 percent match in funds for requests, and project funds will be restricted to only those improvements that upgrade fields, develop new game fields, or improve player safety. Requests for amenities such as bleachers, batting cages, perimeter fencing, benches, and dugouts will not be considered. The Fairfax County Athletic Council (FCAC) provides criteria for evaluation and prioritization of requests, as well as a process for the equitable distribution of funds across sports and across the County. The Department of Community and Recreation Services will coordinate work between FCAC and the Fairfax County Park Authority (FCPA). The FCPA will manage the projects approved by FCAC.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		342,164	781,692	862,537	300,000	300,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$342,164</b>	<b>\$781,692</b>	<b>\$862,537</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$300,000	\$300,000

# FUND 303 COUNTY CONSTRUCTION

<b>005006</b>	<b>Parks Maintenance of Fairfax County Public Schools Athletic Fields</b>	
Countywide		Countywide
<p>This project provides for improved maintenance of FCPS athletic fields. FCPS athletic field maintenance includes establishing a consistent mowing frequency of 28 times per year at designated school fields, improving playing conditions at 473 athletic fields (approximately 160 school sites) through aeration and over-seeding, improving safety standards, and increasing user satisfaction. FY 2003 funding in the amount of \$800,000 is included for the continuation of the FCPS athletic field maintenance program. This effort is being coordinated by the Park Authority.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	138,460	823,285	1,100,000	800,000	0
Other		0	539,587	25,832	0	0	0
<b>Total</b>	Continuing	\$0	\$678,047	\$849,117	<b>\$1,100,000</b>	<b>\$800,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$197,224	\$0	\$0	\$602,776	\$800,000



# FUND 303 COUNTY CONSTRUCTION

<b>007012</b>	<b>School Aged Child Care (SACC) Contribution</b>
Countywide	Countywide
<p>This project provides funding for an annual contribution of \$500,000 to offset school operating and overhead costs associated with new SACC Centers. The construction and renovation costs for SACC centers will be funded by the FCPS through General Obligation bonds for which the debt service costs are provided by the County General Fund.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		9,355,399	500,000	500,000	500,000	500,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$9,355,399</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$500,000	\$0	\$0	\$0	\$500,000

# FUND 303 COUNTY CONSTRUCTION

<b>008043</b>	<b>Northern Virginia Community College</b>
Various locations in Northern Virginia	Countywide
<p>Fairfax County participates with eight other jurisdictions to provide funds for required capital improvements in the Northern Virginia Community College system (NVCC). An amount of \$678,824 is included in FY 2003 for Fairfax County's contribution to the continued construction and maintenance of various capital projects on college campuses. Based on a review of capital requirements across the NVCC system, it was determined that NVCC will need \$6 million over the next ten years to meet current and future capital needs. In order to fund these requirements, NVCC developed a new procedure for determining annual contribution amounts from each jurisdiction. NVCC has assessed \$1.00 per resident of each jurisdiction, based on 2000 census data. As part of the FY 2002 Add On Process, the Board of Supervisors approved an FY 2003 funding level that reflects an assessment of \$0.70 per capita, based on Fairfax County's population of 969,749 as of the 2000 census. The Board of Supervisors further recommended to phase increased funding of \$0.10 per capita per year until FY 2006 when the County's contribution equals \$1.00 per capita.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	0	0	0
Other		11,553,575	592,707	592,707	678,824	678,824	0
<b>Total</b>	Continuing	<b>\$11,553,575</b>	<b>\$592,707</b>	<b>\$592,707</b>	<b>\$678,824</b>	<b>\$678,824</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$678,824	\$0	\$0	\$0	\$678,824

# FUND 303 COUNTY CONSTRUCTION

<b>009132</b>	<b>Roof Repairs and Waterproofing</b>
Countywide	Countywide
<p>This project provides for maintenance and repairs of facility roofs and waterproofing systems in Fairfax County buildings. The maintenance and repairs are required to stop rapid deterioration and damage due to water penetration. FY 2003 funding in the amount of \$200,000 is provided for roof repairs to Fairfax City Library (\$100,000) and John Marshall Library (\$100,000). These facilities are currently experiencing leaking during rainfall.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		8,422	0	0	0	0	0
Construction		4,966,957	348,791	824,827	200,000	200,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$4,975,379</b>	<b>\$348,791</b>	<b>\$824,827</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$200,000	\$200,000

# FUND 303 COUNTY CONSTRUCTION

<b>009136</b>	<b>Parking Lot Resurfacing</b>
Countywide	Countywide
<p>This project provides for the repair and maintenance of pavements throughout the County. In addition to major resurfacing of parking lots, countywide repair of potholes is also included in this project. FY 2003 funding in the amount of \$200,000 is included for annual pothole repairs (\$75,000), Sherwood Library (\$50,000), Thomas Jefferson Library (\$50,000), and Richard Byrd Library (\$25,000).</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		3,076,414	660,507	511,124	200,000	200,000	0
Other		21,956	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$3,098,370</b>	<b>\$660,507</b>	<b>\$511,124</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$200,000	\$200,000

# FUND 303 COUNTY CONSTRUCTION

<b>009151</b>	<b>HVAC/Electrical Systems</b>
Countywide	Countywide
<p>This project provides for the evaluation, design, repair, and upgrade of HVAC and electrical systems in various County facilities. FY 2003 funding in the amount of \$350,000 is included for HVAC replacement at the Reston Human Services Center.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		938,358	7,465	162,464	0	0	0
Construction		6,344,466	841,571	2,280,240	350,000	350,000	0
Other		195,557	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$7,478,381</b>	<b>\$849,036</b>	<b>\$2,442,704</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$350,000	\$350,000

# FUND 303 COUNTY CONSTRUCTION

<b>009416</b>	<b>Parks - ADA Compliance</b>
Countywide	Countywide
<p>This project provides for Park Authority compliance with the Americans with Disabilities Act (ADA) of 1990. Title II of the ADA prohibits discrimination on the basis of disability by public entities and requires that each program, service, or activity conducted by a public entity be readily accessible to and usable by individuals with disabilities. The Park Authority continues to retrofit facilities in priority order. FY 2003 funding in the amount of \$154,000 is included for modifications at Lake Fairfax Park.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		216,702	34,734	2,010	0	0	0
Construction		612,063	21,625	181,776	154,000	154,000	0
Other		15,596	19,500	0	0	0	0
<b>Total</b>	Continuing	<b>\$844,360</b>	<b>\$75,859</b>	<b>\$183,786</b>	<b>\$154,000</b>	<b>\$154,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$154,000	\$154,000

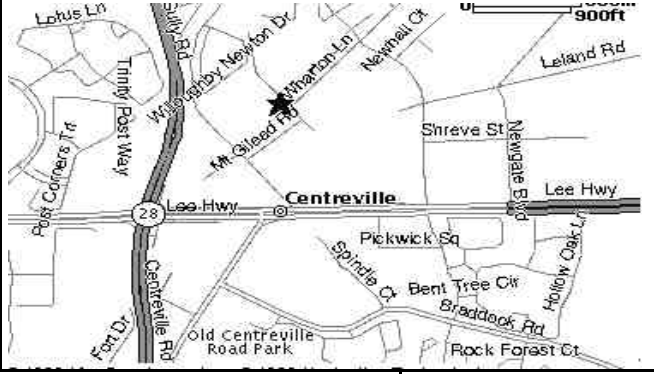
# FUND 303 COUNTY CONSTRUCTION

<b>009417</b>	<b>Parks – General Maintenance</b>
Countywide	Countywide
<p>This project provides for major maintenance and repairs at non-revenue producing Park facilities including electrical and lighting systems, security/fire alarms, sprinklers, and HVAC improvements. In addition, this project will fund roof repairs and structural preservation of park historic sites. The facilities maintained include but are not limited to field houses, boathouses, pump houses, maintenance facility sheds, shelters, and office buildings. Priorities are based on an assessment of current repair needs associated with safety and health issues, facility protection, facility renewal, and improved services. FY 2003 funding in the amount of \$505,000 has been included to continue to address ongoing general maintenance needs. Of this amount, \$40,000 is included for critical emergency repairs identified throughout the fiscal year. Additionally, \$465,000 is included for maintenance at the following sites: Huntley Meadows storage facility (\$75,000), Wakefield Park storage facility (\$75,000), Ellmore Farm (\$315,000). It should be noted that maintenance at Ellmore Farm includes the replacement of heating and air conditioning units as well as critical maintenance to outlying buildings.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		50,202	16,090	0	0	0	0
Construction		1,130,261	616,584	797,219	605,000	505,000	0
Other		0	6,170	28,474	0	0	0
<b>Total</b>	Continuing	<b>\$1,180,463</b>	<b>\$638,844</b>	<b>\$825,693</b>	<b>\$605,000</b>	<b>\$505,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$505,000	\$0	\$0	\$0	\$505,000

# FUND 303 COUNTY CONSTRUCTION

<b>009420</b>	<b>Mt. Gilead</b>	
5634 Mount Gilead Road		Sully
<p>Funding is included for the sixth and final payment associated with the purchase of the Mt. Gilead property in Centreville. The aggregate purchase price of the property is \$996,620. A six-year payment plan was approved on September 9, 1996 and the Mt. Gilead property was purchased on September 18, 1996. In FY 1997, \$100,000 was included in this project to support the removal of debris and other hazards from the property. FY 2003 funding in the amount of \$105,500 provides for the final payment to purchase the property.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	100,000	100,000	0	0	0	0	0
Other	996,620	555,370	172,000	163,750	105,500	105,500	0
<b>Total</b>	<b>\$1,096,620</b>	<b>\$655,370</b>	<b>\$172,000</b>	<b>\$163,750</b>	<b>\$105,500</b>	<b>\$105,500</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$105,500	\$0	\$0	\$0	\$105,500



# FUND 303 COUNTY CONSTRUCTION

<b>009425</b>	<b>South County Center</b>	
8350 Richmond Highway		Lee
<p>This project provides for the first year of a five-year lease-purchase agreement associated with systems furniture for the South County Government Center. The 159,000-square-foot Center will include a senior center, an expanded teen center, an employment center, office space for County staff, community meeting rooms, and an e-government center. FY 2003 funding in the amount of \$1,021,702 is included for office furniture for workstations, file cabinets, conference rooms, waiting areas, and offices.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	118,687	35,466	(12,326)	95,546	0	0	0
Construction	6,608,323	1,470	0	1,498,343	1,021,702	1,021,702	4,086,808
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$6,727,010</b>	<b>\$36,936</b>	<b>(\$12,326)</b>	<b>\$1,593,889</b>	<b>\$1,021,702</b>	<b>\$1,021,702</b>	<b>\$4,086,808</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$1,021,702	\$0	\$0	\$0	\$1,021,702

# FUND 303 COUNTY CONSTRUCTION

<b>009431</b>	<b>Generator Replacement Program</b>
Countywide	Countywide
<p>This project provides for the replacement of emergency generators at County facilities. The program provides a funding mechanism to replace generators in the fiscal years in which the generator reaches its useful life of 25 years. FY 2003 funding in the amount of \$36,000 is included to replace the automation transfer switches for emergency generator #1 at the original Adult Detention Center.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		49,827	29,463	130,537	36,000	36,000	0
Other		106,000	0	36,173	0	0	0
<b>Total</b>	Continuing	<b>\$155,827</b>	<b>\$29,463</b>	<b>\$166,710</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$36,000	\$36,000

# FUND 303 COUNTY CONSTRUCTION

<b>009442</b>	<b>Parks – Grounds Maintenance</b>
Countywide	Countywide
<p>This project provides for grounds maintenance at non-revenue producing countywide parks. Grounds maintenance includes the upkeep of sidewalks and parking lots, bridges, recreation and irrigation equipment, picnic equipment, tennis courts, and trails. FY 2003 funding in the amount of \$700,000 is included for grounds maintenance needs at designated Park Authority sites throughout the County.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	800,000	700,000	0
Other		484,054	716,404	956,453	0	0	0
<b>Total</b>	Continuing	<b>\$484,054</b>	<b>\$716,404</b>	<b>\$956,453</b>	<b>\$800,000</b>	<b>\$700,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$700,000	\$0	\$0	\$0	\$700,000

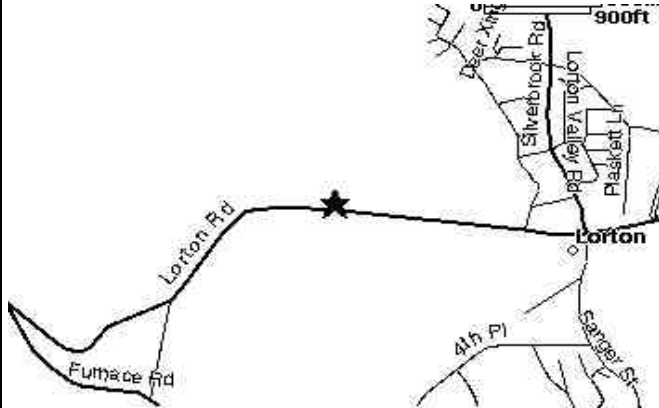
# FUND 303 COUNTY CONSTRUCTION

<b>009443</b>	<b>Parks – Facility Maintenance</b>
Countywide	Countywide
<p>This project provides for facility maintenance at non-revenue producing countywide parks. Facility maintenance includes minor routine preventive maintenance of Park Authority structures throughout the County such as the replacement of broken windows and doors, equipment repairs, and scheduled inspections of HVAC, security, and fire alarm systems. FY 2003 funding in the amount of \$470,000 is included for continued maintenance at prioritized Park sites.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	470,000	470,000	0
Other		483,354	513,773	547,161	0	0	0
<b>Total</b>	Continuing	<b>\$483,354</b>	<b>\$513,773</b>	<b>\$547,161</b>	<b>\$470,000</b>	<b>\$470,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$470,000	\$0	\$0	\$0	\$470,000

# FUND 303 COUNTY CONSTRUCTION

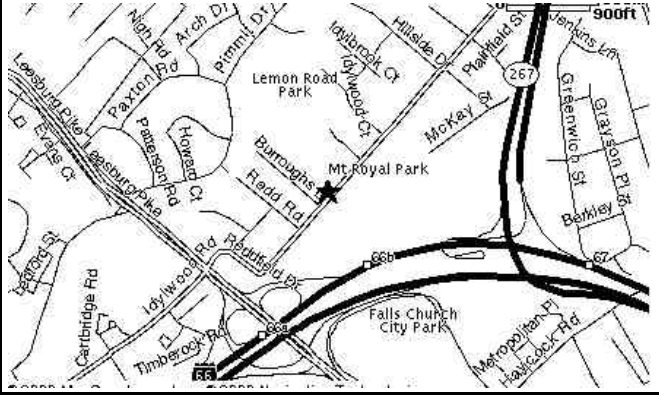
<b>009444</b>	<b>Laurel Hill (Lorton) Development</b>	
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8400 Lorton Road	Mount Vernon
<p>This project addresses property and liability management of the Laurel Hill (Lorton Prison) property, as well as the master planning required for redevelopment and public use. Laurel Hill is intended to be transferred to the County by the Federal Government during the first part of 2002. The property includes approximately 2,340 acres of land and 1.48 million square feet of building space. FY 2003 funding in the amount of \$2,000,000 will begin to address the needs at this site, including the implementation of a security/maintenance contract, grounds and fence maintenance, essential infrastructure maintenance to identified buildings, and demolition of several identified buildings that are no longer serviceable. Additionally, funding will provide for asbestos abatement, utility requirements, master planning, engineering studies related to future building uses and design issues, as well as the coordination of right-of-way issues with the Virginia Department of Transportation.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0
Design and Engineering	75,000	2,951	41,112	30,937	0	0	0
Construction	2,400,000	0	0	400,000	2,500,000	2,000,000	0
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$2,500,000</b>	<b>\$27,951</b>	<b>\$41,112</b>	<b>\$430,937</b>	<b>\$2,500,000</b>	<b>\$2,000,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$2,000,000	\$2,000,000

# FUND 303 COUNTY CONSTRUCTION

<b>009450</b>	<b>Falls Church – McLean Children’s Center</b>	
7230 Idylwood Road, Falls Church		Dranesville
<p>This project will provide for the renovation and construction of an approximately 8,900-square-foot child care center at the Lemon Road Elementary School. This facility will replace leased space at the Chesterbrook Presbyterian Church and will provide SACC and day care services to County children. FY 2003 funding in the amount of \$1,358,691 will reimburse the FCPS for final construction costs associated with this project.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	1,958,691	0	0	600,000	1,358,691	1,358,691	0
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$1,958,691</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$1,358,691</b>	<b>\$1,358,691</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$1,358,691	\$0	\$0	\$0	\$1,358,691

# FUND 303 COUNTY CONSTRUCTION

<b>009453</b>	<b>West County Recreation Center</b>
Stonecroft Boulevard	Sully
<p>This project will provide funds to help offset increased costs for the West County Recreation Center. This 65,824-square-foot facility will include a 25-meter by 25-yard competitive swimming pool, a leisure pool, whirlpool/spa, weight training and fitness areas, multi-purpose rooms, and administrative and support service areas. As part of the FY 1998 Bond Referendum, funding of \$15,000,000 was identified for construction of this facility. The current Total Project Estimate has increased by \$3,527,000. An amount of \$2,527,000 has been identified in Park Authority bonds to partially offset this cost increase. FY 2003 funding of \$500,000 has been included; however, future year funding will be required to complete the project.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	500,000	0	0	0	1,000,000	500,000	0
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$500,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$500,000	\$0	\$0	\$0	\$500,000

# FUND 303 COUNTY CONSTRUCTION

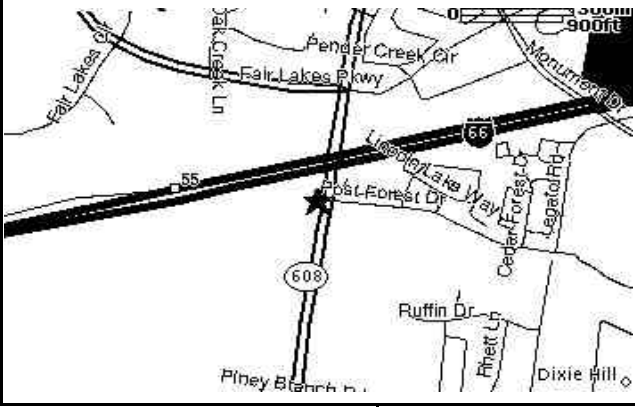
<b>009454</b>	<b>Public Safety Communications Center Feasibility Study</b>
Countywide	Countywide
<p>This project will provide funds to conduct a site selection and feasibility study to identify a site for a new Public Safety Communications Center, as well as to evaluate current program requirements. The study will provide cost information for use as part of a future Public Safety Bond Referendum. FY 2003 funding in the amount of \$100,000 will provide for this analysis.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	100,000	100,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$100,000	\$100,000



# FUND 303 COUNTY CONSTRUCTION

<b>009455</b>	<b>West Ox Road Complex Feasibility Study</b>	
4500 West Ox Road		Springfield
<p>This project will provide funds to conduct a feasibility study to evaluate the renovation and expansion of the existing West Ox Road Complex. The facilities located within the West Ox Road Complex include the landfill and transfer station, County Animal Shelter, heliport center, Fire and Rescue training facility, the Department of Vehicle Services Maintenance Facility, and a school bus parking area. The study is intended to encompass both the West Ox Road Complex and adjacent properties and will provide cost information for use as part of a future Public Safety Bond Referendum. FY 2003 funding in the amount of \$75,000 will provide for this analysis.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	75,000	75,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	\$0	\$0	\$0	<b>\$75,000</b>	<b>\$75,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$75,000	\$75,000

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$500,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. This reduction includes funding to support projects in the Transportation Advisory Commission (TAC) Spot Improvement Program. The funding decrease from \$1,000,000 to \$500,000 will limit the number of TAC projects that can be completed.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved project reallocations within this fund that resulted in no change to the FY 2002 appropriation level.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

This fund supports the land acquisition, design, and construction of County roads. During the 1981 Session of the Virginia General Assembly, legislation was approved which empowered counties with a population in excess of 125,000 to undertake secondary roadway improvements through the use of General Obligation bond revenues or General Fund revenues. Prior to this action, the construction and maintenance of all roadways in Fairfax County had been the responsibility of the Virginia Department of Transportation (VDOT). To date, voters in Fairfax County have approved five referenda totaling \$420 million for road projects: \$30 million on November 3, 1981; \$25 million on November 2, 1982; \$135 million on November 5, 1985; \$150 million on April 12, 1988; and \$80 million on November 3, 1992. To date, authorized but unissued bond funds in the amount of \$5.13 million remain from the April 1988 referendum. In the spring of 2002, the remaining balance of \$12.48 million from the November 1992 referendum was sold.

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

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The Board of Supervisors has indicated that its top priority for road construction is the completion of the Fairfax County Parkway. The Fairfax County Parkway/Franconia-Springfield Parkway provides an intra-County connection from State Route 7 in the northwest corner of the County, south to the Dulles Toll Road, U.S. Route 50, Interstate 66 in Fairfax, U.S. Route 29, and continuing southeast through the County to connect with Interstate 95 in Springfield and the southeastern portion of Route 1. The Parkway will stretch over 35 miles, of which almost 33 miles are now complete. Design plans for the remaining two miles located between Rolling Road and Fullerton Road are being updated. Construction of this section through the Army's Engineering Proving Grounds (EPG) is fully funded and is anticipated to be initiated in 2005. The total cost to complete the Parkway is estimated at \$620 million, of which \$202 million has been funded with federal/state funds, \$146 million with state bonds and interest to be repaid by local recordation and public right-of-way fees, \$235 million with County contributions, and \$37 million from developer commitments. A number of improvements, including the addition of lanes and the grade-separation of intersections, are included in the County's Comprehensive Plan but have not been included in the estimates above and are not funded at this time. The County is negotiating with VDOT on projects related to additional improvements and the future expansion of the Parkway.

## **FY 2003 Initiatives**

In FY 2003, an amount of \$1,000,000 is included in Fund 304, Primary and Secondary Road Bond Construction. This funding will support projects in the Transportation Advisory Commission (TAC) Spot Improvement Program. All projects funded in FY 2003 are supported by State revenues. A list of these projects is included in the Summary of Capital Projects.

## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$37,839,698 due to the carryover of unexpended project balances in the amount of \$40,760,463 and funding of \$200,000 for improvements to Shawnee Road, partially offset by a reduction of \$3,120,765 associated with various project completions and a reduction in bond appropriation to properly reflect authorized but unissued bonds for this fund.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for the project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedule.

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 304, Primary and Secondary  
Road Bond Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$7,521,088</b>	<b>\$0</b>	<b>\$13,284,523</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Bond Sale <sup>1</sup>	\$11,000,000	\$0	\$16,767,129	\$0	\$0
VDOT Reimbursement <sup>2</sup>	218,872	0	7,753,646	0	0
State Aid	0	0	0	1,000,000	500,000
Developer Contributions	0	0	178,000	0	0
Miscellaneous	2,790	0	0	0	0
<b>Total Revenue</b>	<b>\$11,221,662</b>	<b>\$0</b>	<b>\$24,698,775</b>	<b>\$1,000,000</b>	<b>\$500,000</b>
Transfer In:					
Contributed Roadway Improvement Fund (301) <sup>3</sup>	\$780,000	\$0	\$0	\$0	\$0
General Fund (001)	423,277	150,000	350,000	0	0
<b>Total Transfer In</b>	<b>\$1,203,277</b>	<b>\$150,000</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$19,946,027</b>	<b>\$150,000</b>	<b>\$38,333,298</b>	<b>\$1,000,000</b>	<b>\$500,000</b>
Total Expenditures	\$6,661,504	\$150,000	\$37,989,698	\$1,000,000	\$500,000
Transfer Out:					
Contributed Roadway Improvement Fund (301) <sup>4</sup>	\$0	\$0	\$343,600	\$0	\$0
<b>Total Transfer Out</b>	<b>\$0</b>	<b>\$0</b>	<b>\$343,600</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$6,661,504</b>	<b>\$150,000</b>	<b>\$38,333,298</b>	<b>\$1,000,000</b>	<b>\$500,000</b>
<b>Ending Balance</b>	<b>\$13,284,523</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bonds sales are based on cash needs in accordance with Board policy. On April 12, 1988, voters approved a bond referendum totaling \$150 million, of which \$137.85 million is specifically for road-related projects. Including prior sales, there is a balance of \$5.13 million in authorized but unissued bonds from the Spring 1988 Bond Referendum. In addition, on November 3, 1992, voters approved a Transportation Bond Referendum in the amount of \$130 million, of which \$80 million is for the Fairfax County Parkway. In the spring of 2002, the remaining balance of \$12.48 million from the Fall 1992 Bond Referendum was sold. In addition, an amount of \$1.5 million from the November 1990 bond referendum is included in Fund 304 for Project 064211, Monument Drive, and \$6.05 million is allocated from the 1988 bonds for Fund 311 to support expenditures for the Jermantown and West Ox DVS garage renovations. The total authorized but unissued amount in this fund is \$5.13 million.

<sup>2</sup> Represents reimbursement from the Virginia Department of Transportation (VDOT), including \$272,518 for Project 064104, Route 28/29 Interchange, and \$7,700,000 for Project 064233, Spring Hill Road. An amount of \$218,872 was received in FY 2001, and an amount of \$7,753,646 is anticipated to be received in FY 2002.

<sup>3</sup> An amount of \$780,000 was transferred from Fund 301, Contributed Roadway Improvement Fund, for Project 064195, Old Reston Avenue.

<sup>4</sup> An amount of \$343,600 is transferred from Fund 304 to Fund 301, Contributed Roadway Improvement Fund, based on the completion of Project 064151, Stringfellow Road.

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

## FY 2003 Summary of Capital Projects

### Fund: 304 Primary and Secondary Road Bond Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
006400	Bond Issuance Costs		\$9,902.82	\$0.00	\$0	\$0
006451	West Ox Rd/ Us Route 50	14,646,780	0.00	214,036.31	0	0
006474	Shirley Gate Rd	10,410,339	830.62	13,450.17	0	0
006483	Fairfax County Parkway	63,560,215	0.00	0.00	0	0
006484	Franconia-Springfield Parkway	48,111,805	0.00	429,410.43	0	0
006486	South Van Dorn St	6,474,503	142.29	0.00	0	0
006489	West Ox Road I	12,542,766	983.40	82,069.41	0	0
006490	Construction Reserve		0.00	10,232,891.61	0	0
006495	Wiehle Avenue	15,866,855	1,023,434.33	5,736,565.67	0	0
006497	Rt 236/Beauregard	799,477	80.87	3,183.07	0	0
064100	Braddock Road II	3,199,810	0.00	32,627.00	0	0
064103	S Van Dorn /I-95 Interchange	11,300,211	11,966.08	396,975.27	0	0
064104	Rt 28/Rt29 Interchange	1,857,115	208,830.85	144,532.71	0	0
064130	Advanced Preliminary Engineering		17,004.61	385,737.68	0	0
064134	S Van Dorn St Phase III	5,280,000	1,520,860.68	2,974,835.65	0	0
064138	Centreville Road	1,050,000	0.00	50,000.00	0	0
064139	FC PKWY Hooes/Pohick Rolling	41,573,082	229.21	293,080.81	0	0
064140	FC PKWY Dulles Toll Rd - Sunset Hills	9,220,607	0.00	98,458.71	0	0
064143	South Van Dorn/Franconia Road	21,160	0.00	8,417.18	0	0
064145	FC PKWY - I66 to Braddock	14,422,159	18,704.77	0.00	0	0
064146	FC PKWY - Rt 123 to Hooes Rd/Pohick	28,090,000	103,640.72	645,906.27	0	0
064147	Pohick Road Connector	3,752,553	257,761.67	3,400,000.00	0	0
064148	FC PKWY - Noise Walls	6,948,213	10,994.64	0.00	0	0
064150	FC PKWY - Rt 29 ROW	4,880,000	2,758.12	242,626.79	0	0
064151	Stringfellow Road	3,031,400	393.46	0.00	0	0
064153	Burke Centre Parkway	875,000	65,443.50	106,456.49	0	0
064155	Grove Avenue Trail	177,462	639.43	0.00	0	0
064164	Centreville Road/Kinkross Circle	190,000	93.62	7,215.54	0	0
064168	Rt 7/Utterback Store Road	176,786	13,182.40	0.00	0	0
064169	Dolly Madison/Ballantree	360,000	1,761.10	12,033.89	0	0
064170	Wiehle/Chestnut Grove	25,000	0.00	24,396.00	0	0
064174	Old Mt Vernon Rd/Mt Vernon Hwy	148,818	71.52	50.03	0	0
064182	Clarks Crossing Road	300,000	1,594.36	266,189.51	0	0
064183	So. Van Dorn Pedestrian Bridge	190,000	14,771.61	152,521.04	0	0
064185	Rt 1 Sidewalk	115,000	28,482.02	10,531.26	0	0
064186	Rt 50/Marshall and Summerfield	246,719	185,811.44	0.00	0	0
064187	Pohick Road	109,211	82,242.14	0.00	0	0
064188	Centreville Road/Barnsfield Road	286,000	29,738.63	6,103.70	0	0
064192	Georgetown Pike/Walker Road	198,000	11,454.65	131,807.01	0	0
064193	Centreville Road/Fox Mill	165,000	0.00	163,920.80	0	0
064195	Old Reston Ave	958,000	167,077.12	624,664.75	0	0
064196	Stonecroft Boulevard	1,353,870	324,233.30	304,509.15	0	0
064197	Wakefield Chapel/Rt 236	245,000	17,337.86	142,057.98	0	0
064198	Westmoreland St/Kirby Road	329,968	20,741.02	177,817.09	0	0
064199	Lawyers Road/Loch Lomond Dr	270,000	1,822.09	209,286.30	0	0

# FUND 304 PRIMARY AND SECONDARY ROAD BOND CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 304 Primary and Secondary Road Bond Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
064200	Sunset Hills Bus Bay	73,940	22,998.14	135.11	0	0
064201	Rt 7900/Frontier Road	273,817	181,869.17	10,189.24	0	0
064203	Mt Vernon Hwy/Old Mt Vernon	57,749	3,108.63	782.24	0	0
064204	Fort Hunt/Wake Forest	159,907	87,685.72	28,772.20	0	0
064205	Rt 50/Barkley Dr	340,000	15,608.60	275,919.81	0	0
064206	Hilltop Road Sidewalk	100,000	2,987.04	72,619.38	0	0
064207	Lee Chapel Road/Pond Point	229,638	174,991.10	425.35	0	0
064208	Stringfellow Rd/Chantilly HS	170,000	77,617.55	8,475.67	0	0
064209	Nutley Street	1,100,000	32,308.87	30,875.48	0	0
064210	Revenue Sharing Match	500,000	(49,054.57)	498,750.06	0	0
064211	Monument Drive	2,167,400	1,651,369.88	1,000.12	0	0
064212	TAC Spot Improvements		0.00	412,718.72	1,000,000	500,000
064222	Braddock Road/Rt 123	70,000	22,476.01	36,624.52	0	0
064223	Great Falls/Haycock	85,000	35,014.94	40,463.91	0	0
064224	Reston Pkwy/Lawyers	70,000	28,710.88	32,211.99	0	0
064225	Braddock Rd/Rt 236	36,685	33,509.52	663.56	0	0
064226	Mt Vernon District Bus Stop	131,500	69,755.42	56,940.71	0	0
064227	Leesburg Pike/Haycock Rd	35,000	17,468.04	15,522.39	0	0
064228	Rt 29/Bull Run Post Office	193,000	33,295.07	158,521.44	0	0
064229	South Kings Hwy/Southgate	11,781	2,488.76	0.00	0	0
064230	FC PKWY - Roberts Road	115,000	12,263.69	99,271.85	0	0
064231	Leesburg Pike/Pimmit Dr	425,000	48,569.23	362,617.42	0	0
064232	Shawnee Road	423,277	1,444.96	421,832.04	0	0
064233	Spring Hill Road	7,700,000	0.00	7,700,000.00	0	0
<b>Total</b>		<b>\$328,227,578</b>	<b>\$6,661,503.60</b>	<b>\$37,989,698.49</b>	<b>\$1,000,000</b>	<b>\$500,000</b>

**FUND 304  
PRIMARY AND SECONDARY  
ROAD BOND CONSTRUCTION**

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<b>064212</b>	<b>TAC Spot Improvements</b>
Countywide	Countywide
FY 2003 funding in the amount of \$500,000 has been included for high priority Transportation Advisory Commission (TAC) spot improvement projects. Funding will provide for construction costs of approved projects.	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	412,719	1,000,000	500,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$412,719</b>	<b>\$1,000,000</b>	<b>\$500,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$500,000	\$500,000

# FUND 306

## NORTHERN VIRGINIA REGIONAL PARK AUTHORITY

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund supports Fairfax County's annual capital contribution to the Northern Virginia Regional Park Authority (NVRPA). On November 3, 1998, the voters approved a \$12.0 million bond referendum. The Board of Supervisors adopted a plan to sustain a County capital contribution to the NVRPA for six years at a rate of \$1.5 million per year for two years and \$2.25 million per year for four years. The primary focus of NVRPA's capital program is to restore, renovate, and modernize existing park facilities, many of which were developed or constructed more than 20 years ago. Additional elements of the capital program include land acquisition, developing interpretive and educational displays, and providing park features to meet the needs of the disabled.

The NVRPA was created in 1959 to provide a system of regional parks in the Northern Virginia area. The NVRPA currently operates 19 regional parks and administers extensive regional historic and conservation properties throughout Northern Virginia. These community resources are supported primarily from the annual contributions of its member jurisdictions: the counties of Fairfax, Loudoun, and Arlington, and the cities of Fairfax, Alexandria, and Falls Church. Each member jurisdiction's contribution is in direct proportion to its share of the region's population. In the past decade, the entire population served by the NVRPA grew to 1.5 million residents and is expected to approach 2.0 million by 2020.

#### **FY 2003 Initiatives**

In FY 2003, General Obligation bond funding in the amount of \$2,250,000 is included for Fairfax County's capital contribution to the NVRPA. FY 2003 funding is consistent with the approved FY 2002 - FY 2006 Capital Improvement Plan (With Future Years to 2009). FY 2003 represents the fifth year of County contributions associated with the 1998 referendum.

The NVRPA has identified projects that require approximately \$20 million in funding over a six-year period, from FY 1999 through FY 2004. Of those projects, approximately 50 percent of funding is reserved for renovations and 50 percent for new park facilities. Most projects, except for those deemed essential, are currently on hold. In recent years, program funding has been restricted to major renovation projects, such as replacing roofs, roads, parking lots, and refurbishing restrooms, projects to comply with mandates such as ADA requirements, and other essential projects.



# FUND 306

## NORTHERN VIRGINIA REGIONAL PARK AUTHORITY

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### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

# FUND 306 NORTHERN VIRGINIA REGIONAL PARK AUTHORITY

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## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 306, Northern Virginia  
Regional Park Authority

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$0	\$0	\$0	\$0	\$0
Revenue:					
Sale of Bonds <sup>1</sup>	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000
Total Revenue	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000
<b>Total Available</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>
Total Expenditures	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000	\$2,250,000
<b>Total Disbursements</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>	<b>\$2,250,000</b>
<b>Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> On November 3, 1998, the voters approved a bond referendum totaling \$12.0 million to support the Northern Virginia Regional Park Authority (NVRPA) capital construction program. This level of funding will sustain the County's contribution to the NVRPA for six years at a rate of \$1.5 million for two years and \$2.25 million for four years. Including prior sales, there is a balance of \$4.5 million in authorized but unissued bonds from the Fall 1998 Bond Referendum.

# FUND 307

## SIDEWALK CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$223,000 due to the appropriation of additional revenues. Of this amount \$200,000 has been received from the Virginia Department of Transportation (VDOT) to support continued implementation of the Mason Neck Trail as approved by the Board of Supervisors on February 11, 2002. In addition, an amount of \$23,000 in developer contributions has been received for Old Dominion Drive trail and trails in Providence District.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund supports the Fairfax County Sidewalk Program, which was established to provide improvements necessary for ensuring safe walking conditions for public school students in the County. This program is implemented in cooperation with the Fairfax County Public Schools and generally contains projects that link residential areas and public schools.

#### **FY 2003 Initiatives**

In FY 2003, an amount of \$300,000 is included in Fund 307, Sidewalk Construction. This amount has been included for the Virginia Department of Transportation (VDOT) participation project for sidewalk repair and replacement. This program allows the County to minimize construction costs by permitting VDOT to conduct repair and replacement of multiple sidewalks within one construction contract. The County is then responsible for reimbursing VDOT at the completion of the project. All projects funded in FY 2003 are supported by State revenue. A list of these projects is included in the Summary of Capital Projects.

# FUND 307

## SIDEWALK CONSTRUCTION

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### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$7,277,416 due to the carryover of unexpended project balances in the amount of \$6,443,184 and the appropriation of revenues in the amount of \$834,232. Grant funds have been approved associated with Georgetown Pike Trail and Gunston (Mason Neck) Trail in the amount of \$813,480, developer contributions for the Providence District Walkways program have been received in the amount of \$20,583, and miscellaneous revenues were received in the amount of \$169.

A Fund Statement, a Summary of Capital Projects, and Project Detail Table for the project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

# FUND 307 SIDEWALK CONSTRUCTION

## FUND STATEMENT

**Fund Type G30, Capital Project Funds**

**Fund 307, Sidewalk Construction**

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$4,411,475</b>	<b>\$0</b>	<b>\$4,721,983</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
State Aid	\$1,300,000	\$300,000	\$300,000	\$300,000	\$300,000
VDCR Grant <sup>1</sup>	0	0	75,000	0	0
TEA-21 Grant <sup>2</sup>	0	0	1,008,770	0	0
CMAQ Grant <sup>3</sup>	0	0	900,000	0	0
FHWA Grant <sup>4</sup>	0	0	423,480	0	0
VDOT Grant <sup>5</sup>	0	0	300,000	0	0
NVPRC Grant <sup>6</sup>	0	0	15,000	0	0
Developer Contributions <sup>7</sup>	169	0	56,183	0	0
<b>Total Revenue</b>	<b>\$1,300,169</b>	<b>\$300,000</b>	<b>\$3,078,433</b>	<b>\$300,000</b>	<b>\$300,000</b>
Transfers In:					
General Fund (001)	\$800,000	\$0	\$0	\$0	\$0
<b>Total Transfers</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$6,511,644</b>	<b>\$300,000</b>	<b>\$7,800,416</b>	<b>\$300,000</b>	<b>\$300,000</b>
Total Expenditures	\$1,789,661	\$300,000	\$7,800,416	\$300,000	\$300,000
<b>Total Disbursements</b>	<b>\$1,789,661</b>	<b>\$300,000</b>	<b>\$7,800,416</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>Ending Balance</b>	<b>\$4,721,983</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> An amount of \$75,000 is anticipated in FY 2002 from a Virginia Department of Conservation and Recreation (VDCR) grant associated with Project W00600 W6070, Gunston Hall Trail.

<sup>2</sup> A total amount of \$825,000 is anticipated from a Transportation Enhancement Act (TEA-21) grant award. Of this amount, \$16,230 was received for Project W00600 W6070, Gunston Hall Trail in FY 2000. The remaining amount of \$808,770 is anticipated in FY 2002. This includes \$275,000 for Project W00500 W5010, Columbia Pike Trail, \$183,770 for Project W00600 W6070, Gunston Hall Trail, \$200,000 for Project W00200 W2120, Walker Road Trail, and \$150,000 for Project W00200 W2020, Georgetown Pike Trail. A supplemental amount of \$200,000, in Enhancement Grant funds was approved by the Board of Supervisors on February 11, 2002, for Project W00600 W6070, Mason Neck Trail.

<sup>3</sup> A total amount of \$900,000 is anticipated from a Congestion Management and Air Quality Improvement (CMAQ) grant award in FY 2002. Of this amount, \$400,000 is anticipated for Project W00500 W5010, Columbia Pike Trail, and \$500,000 is anticipated for Project W00900 W9030, Route 29 / I-66 Underpass.

<sup>4</sup> An amount of \$423,480 is anticipated from a Federal Highway Administration National Scenic Byway Grant associated with Project W00200 W2020, Georgetown Pike Trail.

<sup>5</sup> An amount of \$300,000 is anticipated from a Virginia Department of Transportation Enhancement Grant associated with Project W00200 W2020, Georgetown Pike Trail.

<sup>6</sup> An amount of \$15,000 is anticipated from a Northern Virginia Regional Planning Commission Grant associated with Project W00200 W2020, Georgetown Pike Trail.

<sup>7</sup> Represents developer contributions associated with Project W00700 W7070, Route 29/Fairlee Drive (\$12,600), Project W00700 W7040, Providence District Trails (\$20,583), Project W00200 W2180, Old Dominion Drive (\$10,000) and Project W00700 W7040, Providence District Trails (\$13,000).

# FUND 307 SIDEWALK CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 307 Sidewalk Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
I00456	Belvedere Elementary Sidewalk	\$268,000	\$0.00	\$119,731.00	\$0	\$0
W00100	Braddock District Walkways	649,577	95,182.75	497,955.59	0	0
W00200	Dranesville District Walkways	1,760,242	103,039.59	1,520,554.11	0	0
W00300	Hunter Mill District Walkways	679,177	16,556.52	509,224.09	0	0
W00400	Lee District Walkways	649,577	39,353.35	531,777.07	0	0
W00500	Mason District Walkways	1,449,746	1,052,492.17	189,011.19	0	0
W00600	Mount Vernon District Walkways	1,244,577	132,551.33	925,552.91	0	0
W00700	Providence District Walkways	683,160	65,005.15	530,808.50	0	0
W00800	Springfield District Walkways	749,577	41,035.17	374,646.03	0	0
W00900	Sully District Walkways	1,204,577	74,940.87	1,000,414.47	0	0
W01000	At-Large District Walkways	267,583	14,842.98	234,455.51	0	0
X00404	Sidewalk Contingency		0.00	20,412.91	0	0
X00405	Minor Sidewalk Improvement Project		686.13	0.00	0	0
X00407	Sidewalk Replacement/VDOT		106,343.91	493,656.09	300,000	300,000
X00408	Cross County Trail	900,000	47,631.40	852,216.05	0	0
<b>Total</b>		<b>\$10,505,793</b>	<b>\$1,789,661.32</b>	<b>\$7,800,415.52</b>	<b>\$300,000</b>	<b>\$300,000</b>

# FUND 307 SIDEWALK CONSTRUCTION

<b>X00407</b>	<b>Sidewalk Replacement / VDOT Participation</b>
Countywide	Countywide
<p>This project provides funding for the Virginia Department of Transportation (VDOT) Sidewalk participation project. VDOT conducts repair and replacement of County maintained sidewalks and is reimbursed by the County, subject to an agreement approved by the Board of Supervisors. County costs are minimized based on the ability to implement multiple VDOT sidewalk construction contracts. FY 2003 funding in the amount of \$300,000 is included to continue this program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	8,669	10,000	0	0	0
Construction		0	97,675	483,656	300,000	300,000	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	\$0	\$106,344	\$493,656	<b>\$300,000</b>	<b>\$300,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$300,000	\$300,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved a net decrease of \$166,499 due primarily to a decrease of \$171,499 based on the completion of General Fund-supported projects and reductions necessary to offset budget requirements in FY 2002. This decrease is partially offset by an increase of \$5,000 to appropriate additional developer contributions received associated with streetlights in the McLean area.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

This fund supports ongoing improvement projects for storm drainage and stormwater discharge permit requirements, road maintenance, streetlight installations, and the Developer Default Program. Storm drainage projects include corrections to emergency drainage problems, water quality improvements, and environmental monitoring. Projects required by the Municipal Separate Storm Sewer System (MS4) discharge permit include water quality testing, watershed master planning, improvement programs, and development of the GIS-based storm sewer system inventory. The Perennial Streams Mapping program, is an effort to develop a base map of all stream channels in Fairfax County. The result will be a reliable map source depicting the stream network that distinguishes between perennial and intermittent streams, which will be included in the County's Geographic Information System.

The road maintenance and road upgrading projects provide for the upgrading of County roads for acceptance into the State Secondary System and the ongoing maintenance costs for those roads that are not currently included in the State Secondary System. In addition, the County participates with the Virginia Department of Transportation (VDOT) to benefit from the construction of trails and storm sewer infrastructure associated with roadway improvements by sharing in the cost of the VDOT project. Both parties execute the agreements in advance of construction and actual billing normally occurs after VDOT construction is complete.

The Citizen Petition Street Light Program provides residential lighting at locations justified and desired by residents. Approved locations are determined in consultation with the Fairfax County Police Department, based on nighttime crime rates and traffic safety. Street light petitions must meet pre-approved criteria and are presented annually to the Board of Supervisors for approval.



# FUND 308

## PUBLIC WORKS CONSTRUCTION

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The Developer Default Program is necessitated by economic conditions surrounding the construction industry which result in some developers not completing required public facilities including acceptance of roads by the State, walkways, and storm drainage improvements. The costs of providing these improvements may be offset by the receipt of developer default revenues from developer escrow and court judgements and/or compromise settlements. Projects that are constructed with anticipated developer default revenues are dependent on recovery of such revenue. General Fund support of the program is necessary due to the time required between the construction of the improvements and the recovery of the bonds through legal action or when the developer default revenue is not sufficient to fund the entire cost of the project. It should be noted that there is currently no significant unfunded backlog of developer default projects at this time.

### **FY 2003 Initiatives**

Funding in the amount of \$2,920,000 is included in Fund 308, Public Works Construction, in FY 2003. FY 2003 funding includes \$300,000 supported by Developer Default revenues and \$2,620,000 supported by State revenues. A list of projects is included in the Summary of Capital Projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$11,297,574 due to the carryover of unexpended project balances in the amount of \$10,756,574 and the appropriation of revenues in the amount of \$100,000 from the Environmental Protection Agency Wetland Program grant associated with Countywide Stormwater Control Planning. In addition, the Board of Supervisors approved \$341,000 for critical storm drainage projects and \$100,000 to begin the Perennial Stream Mapping Program.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., contingency or planning project). The Project Detail tables include project location, description, source of funding, and completion schedules.

# FUND 308 PUBLIC WORKS CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 308, Public Works Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$9,610,583</b>	<b>\$0</b>	<b>\$10,191,145</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Developer Payments- Streetlights <sup>1</sup>	\$0	\$0	\$31,104	\$0	\$0
Hunter Mill Streetlight Contributions	0	0	95,000	0	0
Developer Defaults <sup>2</sup>	262,927	300,000	748,945	300,000	300,000
Miscellaneous <sup>3</sup>	595	0	0	0	0
Federal Aid <sup>4</sup>	10,000	0	90,000	0	0
State Aid	2,562,776	1,085,224	1,085,224	2,620,000	2,620,000
<b>Total Revenue</b>	<b>\$2,836,298</b>	<b>\$1,385,224</b>	<b>\$2,050,273</b>	<b>\$2,920,000</b>	<b>\$2,920,000</b>
Transfer In:					
General Fund (001)	\$903,724	\$580,776	\$850,277	\$0	\$0
<b>Total Transfer In</b>	<b>\$903,724</b>	<b>\$580,776</b>	<b>\$850,277</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$13,350,605</b>	<b>\$1,966,000</b>	<b>\$13,091,695</b>	<b>\$2,920,000</b>	<b>\$2,920,000</b>
<b>Total Expenditures<sup>5</sup></b>	<b>\$3,159,460</b>	<b>\$1,966,000</b>	<b>\$13,091,695</b>	<b>\$2,920,000</b>	<b>\$2,920,000</b>
<b>Total Disbursements</b>	<b>\$3,159,460</b>	<b>\$1,966,000</b>	<b>\$13,091,695</b>	<b>\$2,920,000</b>	<b>\$2,920,000</b>
<b>Ending Balance</b>	<b>\$10,191,145</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Developer Payments for Project Z00002, Developer Streetlight Program.

<sup>2</sup> Includes developer default revenues.

<sup>3</sup> Miscellaneous receipts include sale of plans and anticipated VDOT contributions for the Board of Road Viewer Program.

<sup>4</sup> Represents revenue received from the Environmental Protection Agency Wetlands Grant Program associated with Project Z00020, Stormwater Control Planning.

<sup>5</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$5,380 has been reflected as a decrease to FY 2001 expenditures. The project affected by this adjustment is Project L00034, Kingstowne Monitoring Program. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package.

# FUND 308 PUBLIC WORKS CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 308 Public Works Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
A00002	Emergency Watershed Imp		\$89,182.03	\$277,261.52	\$95,000	\$95,000
B00012	Geotechnical Studies		0.00	3,129.68	0	0
I00219	Parklawn Recreation Association	15,000	0.00	15,000.00	0	0
L00034	Kingstowne Monitoring Program		123,415.25	255,584.93	150,000	150,000
M00075	Langhorne Acres	254,509	168,188.99	5,336.53	0	0
N00095	Dam Improvements And Inspections		57,817.74	20,927.86	0	0
N00096	Dam Repairs		598,946.48	2,599,696.18	500,000	500,000
U00005	Secondary Monumentation		0.00	61,500.00	0	0
U00006	Developer Defaults		589,753.68	1,687,240.45	400,000	400,000
U00100	VDOT Participation Projects		0.00	1,199,826.17	0	0
V00000	Road Viewer Projects		471.02	359,641.50	50,000	50,000
V00001	Road Maintenance Program		38,554.40	268,974.74	50,000	50,000
Z00001	Street Lights		445,796.68	1,969,680.12	0	0
Z00002	Developer Street Light Program		(7,724.82)	43,551.43	0	0
Z00007	Fund 308 Contingency		0.00	4,382.00	0	0
Z00008	NPDES Program		135,799.00	0.00	0	0
Z00013	Graffiti Abatement		181.30	25,385.40	0	0
Z00015	Hunter Mill District St Light Fund	95,000	0.00	95,000.00	0	0
Z00016	Minor Street Light Upgrades		5,051.00	19,123.00	0	0
Z00017	Stormwater Utility Program	355,000	269.48	20,297.25	0	0
Z00018	Storm Drainage Projects		497,776.42	2,581,226.62	0	0
Z00019	Countywide Stream Protection Study		321,857.09	34,520.34	0	0
Z00020	Stormwater Control Planning	320,000	94,123.79	225,876.21	0	0
Z00021	Perennial Stream Mapping	175,000	0.00	100,000.00	75,000	75,000
Z00022	Municipal Separate Storm Sewer System					
		2,818,533	0.00	1,218,533.00	1,600,000	1,600,000
<b>Total</b>		<b>\$4,033,042</b>	<b>\$3,159,459.53</b>	<b>\$13,091,694.93</b>	<b>\$2,920,000</b>	<b>\$2,920,000</b>

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>A00002</b>	<b>Emergency Watershed Improvements</b>
Countywide	Countywide
<p>These funds are used Countywide for the correction of emergency drainage problems. This project (both engineering studies and construction) will alleviate flooding problems of a recurring or emergency nature, and due to their emergency nature cannot be identified in advance. FY 2003 funding in the amount of \$95,000 is included to alleviate small-scale emergency problems during the fiscal year.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$105,783	\$8,367	\$0	\$0	\$0	\$0
Design and Engineering		1,288,318	78,742	14,573	0	0	0
Construction		1,499,613	0	212,138	95,000	95,000	0
Other		56,806	2,073	50,551	0	0	0
<b>Total</b>	Continuing	<b>\$2,950,521</b>	<b>\$89,182</b>	<b>\$277,262</b>	<b>\$95,000</b>	<b>\$95,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$95,000	\$95,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>L00034</b>	<b>Kingstowne Environmental Monitoring Program</b>	
Kingstowne Development/Huntley Meadows Park		Lee
<p>These funds are used to support the Kingstowne Environmental Monitoring program, which was established by the Board of Supervisors in June 1985 and is intended to continue until completion of the Kingstowne Development. In FY 2002 the program was expanded to include the water quality monitoring requirements required by the U.S. Army Corps of Engineers for the development of the South Van Dorn Street extension. FY 2003 funding in the amount of \$150,000 is included to continue monitoring efforts.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		1,198,008	123,415	255,585	150,000	150,000	0
Construction		0	0	0	0	0	0
Other		980	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$1,198,988</b>	<b>\$123,415</b>	<b>\$255,585</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$150,000	\$150,000

## FUND 308 PUBLIC WORKS CONSTRUCTION

<b>N00096</b>	<b>Dam Repairs</b>
Countywide	Countywide
<p>This project funds improvements necessary to meet State permit requirements, establish a monitoring program to assess dam integrity, and implement dam repairs. The Virginia Department of Conservation and Recreation has classified the six dams maintained by the County as a Class I hazard potential. Class I dams are noted in the <u>Virginia Dam Safety Regulations</u> as "those located where failure will cause probable loss of life or serious damage to occupied buildings, industrial or commercial facilities, important public utilities, main highways or roads." In order to obtain the required permit certification for Class I dams, the County must perform inspections of all dams and begin to address safety improvements. This project also funds repair of failed detention pond enhancements, which fall beyond the scope of maintenance. FY 2003 funding in the amount of \$500,000 is included for conducting inspections, monitoring, and repairing dams and emergency spillways.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$639	\$13,192	\$0	\$0	\$0	\$0
Design and Engineering		61,352	204,465	30,870	0	0	0
Construction		457	374,669	2,568,826	500,000	500,000	0
Other		2,125	6,620	0	0	0	0
<b>Total</b>	Continuing	<b>\$64,572</b>	<b>\$598,946</b>	<b>\$2,599,696</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$500,000	\$500,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>U00006</b>	<b>Developer Defaults</b>
Countywide	Countywide
<p>This project is necessitated by economic conditions surrounding the construction industry that result in some developers not completing required public facilities, including acceptance of roads by the State, walkways, and storm drainage improvements. The costs of construction are specifically defined upon receipt of projects, punch lists, and estimates from the Department of Public Works and Environmental Services. The receipt of monies from developer escrow and court judgements and/or compromise settlements may offset these costs. FY 2003 funding in the amount of \$400,000 is included for construction of developer default projects of which \$300,000 is funded by developer default revenues and \$100,000 is supported by the General Fund. Projects to be constructed with anticipated developer default revenue of \$300,000 will be dependent on specific default project revenue recovery. General Fund monies of \$100,000 will be used to support developer default projects which are identified throughout the fiscal year. There is currently no significant unfunded backlog of developer default projects.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$293,294	\$7,152	\$33,978	\$7,000	\$7,000	\$0
Design and Engineering		2,895,755	236,196	130,249	104,000	104,000	0
Construction		10,747,569	337,949	1,459,208	282,000	282,000	0
Other		403,721	8,457	63,806	7,000	7,000	0
<b>Total</b>	Continuing	<b>\$14,340,339</b>	<b>\$589,754</b>	<b>\$1,687,240</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$400,000	\$400,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>V00000</b>	<b>Road Viewer Program</b>
Countywide	Countywide
<p>This project provides for the upgrading of roads for acceptance into the State Secondary Road System. Funding provides for survey, engineering, and road construction of projects in the Board of Road Viewers Program. Once improvements are funded and completed, the need for ongoing County maintenance work on the roadway is eliminated. The Board of Road Viewers Program is enabled under the Code of Virginia and was adopted by the Board of Supervisors. FY 2003 funding in the amount of \$50,000 is included to continue upgrading roads for acceptance into State Secondary Road System.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$170,060	\$0	\$34,397	\$5,000	\$5,000	\$0
Design and Engineering		584,412	471	91,908	25,000	25,000	0
Construction		1,496,163	0	174,433	5,000	5,000	0
Other		125,983	0	58,903	15,000	15,000	0
<b>Total</b>	Continuing	<b>\$2,376,617</b>	<b>\$471</b>	<b>\$359,642</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$50,000	\$50,000



# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>V00001</b>	<b>Road Maintenance Program</b>
Countywide	Countywide
<p>This project provides funding for maintenance of the roads in Fairfax County not currently included in the Virginia Department of Transportation (VDOT) Secondary Road System. The goal of this program is to ensure the safe operation of motor vehicles through maintenance of these existing County travelways. The State law (Section 33.1-225.3) permits Fairfax County to expend funds on roadway maintenance and minor improvements on roads not within the State Secondary Road System, provided such roads have a right-of-way of 15 feet minimum dedicated to public use. The maximum amount of mileage to be maintained under the State law shall not exceed 30 miles per year. Currently, 53 roads are included in the County program, having a total length of 4.42 miles. Maintenance work includes but is not limited to grading snow and ice control, replacement of substandard materials, patching of existing travelways, minor ditching, and stabilization of shoulders, slopes, and drainage facilities. FY 2003 funding in the amount of \$50,000 is included for continued road maintenance.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$229,000	\$478	\$12,292	\$7,000	\$7,000	\$0
Design and Engineering		812,604	22,160	38,437	30,000	30,000	0
Construction		1,722,624	11,901	196,296	5,000	5,000	0
Other		90,171	4,015	21,950	8,000	8,000	0
<b>Total</b>	Continuing	<b>\$2,854,400</b>	<b>\$38,554</b>	<b>\$268,975</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$50,000	\$50,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>Z00021</b>	<b>Perennial Stream Mapping</b>
Countywide	Countywide
<p>This project provides funding for the Perennial Streams Mapping Program, an effort to develop a base map of all stream channels in Fairfax County. The result will be a reliable map source depicting the stream network that distinguishes between perennial and intermittent streams, which will also be included in the County's Geographic Information System. FY 2003 funding in the amount of \$75,000 is included for the continuation of this project.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	175,000	0	0	100,000	75,000	75,000	0
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$75,000	\$75,000

# FUND 308 PUBLIC WORKS CONSTRUCTION

<b>Z00022</b>	<b>Municipal Separate Storm Sewer System</b>
Countywide	Countywide
<p>This project provides funding for the activities associated with the Virginia Pollutant Discharge Elimination System (VPDES) Municipal Separate Storm Sewer System (MS4) discharge permit, which is required as part of the Clean Water Act amendments of 1987, and mandates implementation of a water quality management program. The MS4 discharge permit is considered a renewal of the National Pollutant Discharge Elimination System (NPDES) permit, and will last for five years. In accordance with the permit renewal submission approved by the Board of Supervisors on July 23, 2001, activities will include water quality testing, watershed master planning, improvement programs, and development of the GIS-based storm sewer system inventory. The Virginia Department of Environmental Quality (DEQ) is expected to make a decision regarding final permit requirements in early FY 2002. Meanwhile, FY 2003 funding in the amount of \$1,600,000 is included for this project. Permit renewal is also impacted by other State and Federal mandates, including Total Maximum Daily Loads, the Chesapeake 2000 Agreement, and the Virginia Tributary Strategies.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	2,818,533	0	0	1,218,533	1,600,000	1,600,000	0
Construction	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$2,818,533</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,218,533</b>	<b>\$1,600,000</b>	<b>\$1,600,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,600,000	\$1,600,000

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 309, Metro Operations and Construction, contains the funds provided by Fairfax County to pay the County's allocated portion of the Washington Metropolitan Area Transit Authority's (WMATA) FY 2003 operating and capital budget. The County subsidizes Metrorail, Metrobus, and MetroAccess (paratransit) service, contributes to construction costs associated with the 103-mile Metrorail system, and contributes to the repair, maintenance, rehabilitation, and replacement of capital equipment and facilities for the Metrobus, Metrorail, and MetroAccess systems.

The WMATA budget presented here is based on initial FY 2003 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates. The WMATA General Manager issued the proposed FY 2003 WMATA budget in December 2001, and the WMATA Board Budget Committee is in the process of reviewing the proposed budget between January and May 2002. After this period of review, the WMATA Board of Directors will adopt the FY 2003 Budget in June 2002. The County's portion of the total WMATA budget is determined by using several formulas that include factors such as jurisdiction of residence of passengers, number of stations located in a jurisdiction, the amount of service in a jurisdiction, the jurisdiction's population, and the jurisdiction's population density.

Applied State Aid, Gas Tax Receipts, and State Department of Transportation Bond Revenues are recorded in Fund 309, Metro Operations and Construction. These funds are used by Fairfax County to offset WMATA's operating and capital costs. In addition, Fairfax County contributes a General Fund Transfer to Fund 309 to cover Operating Expenditures and General Obligation Bond revenues to cover Capital Construction Expenditures. These categories are summarized below.

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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### Operating Expenditures

The total FY 2003 subsidy for Operating Expenses totals \$52.4 million, of which \$22.6 million will be supported by local funding sources. This funding level supports:

- Existing Metrorail and Metrobus service levels (assumed a 6.0 percent inflation factor to the WMATA FY 2002 Adopted Budget)
- Improvements to local bus service provided by WMATA
- Increased funds for MetroAccess due to increased utilization of these Americans with Disabilities (ADA) paratransit services
- Continuation of the Springfield Circulator Bus Service started in FY 2001
- Other service enhancements

As noted above, this estimate is based on preliminary FY 2003 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates, and is subject to revision until the final WMATA budget is approved in June 2002.

On the basis of a Northern Virginia Transportation Commission (NVTC) formula, the County receives State Aid and Gas Tax Receipts to support operating requirements. In FY 2003, a total of \$29.8 million in State Aid and \$10.6 million in Gas Tax Receipts will be used to support the various Operating Expenses noted above. In addition, \$1.1 million will be funded from interest on funds at NVTC and \$0.1 million through a transfer from Fund 301, Contributed Roadway Improvement Fund, to support shuttle service in the Franconia/Springfield area. The remaining \$10.8 million is funded through a General Fund Transfer.

As a result of changes in the funding formula that became effective in FY 2000, the above totals for State Aid and Gas Tax are \$1.4 million higher than they would otherwise be. When the formula was updated, it was declared that additional funds resulting from the formula change could not be used to reduce the General Fund Transfer for current Operating Expenses but only for service enhancements. Therefore, this total (in the form of additional General Fund dollars) will be transferred to Fund 100, County Transit Systems, for various mass transit enhancements such as expanded bus service and reduced fare initiatives on select transit trips.

### Capital Construction Expenditures

In total, \$21.1 million is included for Capital requirements, of which \$16.6 million is supported by Fairfax County General Obligation Bonds. The remaining total is funded through Applied State Aid and Gas Tax Receipts. Capital expenditures are included to support the completion of the 103-mile Metrorail system, as well as maintain and/or acquire facilities, equipment, rail cars, and buses.

In previous years, large funding totals in this category primarily supported Fifth Interim Capital Contribution Agreement (ICCA-V) or "fast track" construction plan of the 103-mile Metrorail system. Approved by the Board of Supervisors in FY 1992, the plan provided a funding mechanism for participating jurisdictions to contribute toward the completion of the regional Metrorail system by FY 2003. Based on the projected billing schedule provided by WMATA and construction progress, \$2.0 million is required in FY 2003 for this purpose. This amount represents the County's final scheduled ICCA-V payment. It should be noted that reconciliation payments will be required in future years. The FY 2003 total of \$2.0 million compares with an amount of \$8.5 million in FY 2001 and an estimated \$3.0 million in FY 2002 earmarked for capital rail construction.

Other FY 2003 Capital Expenditures include \$15.5 million for the Infrastructure Renewal Program (IRP), a program which includes the rehabilitation of the railcar fleet, upgrades to Metrorail system components such as fare gates and farecard machines, improvements to Metrobus and Metrorail facilities, and funding for all capital equipment. It is anticipated that this amount will continue to increase in future years. An additional \$0.5 million is included to support preliminary engineering requirements associated with the

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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System Expansion Program (SEP) and \$3.2 million is included to fund Adopted Regional System (ARS) debt service requirements.

Metrorail operates three lines in Fairfax County; the Yellow Line which terminates at the Huntington Station in the Southeastern part of the County, the Orange Line which terminates at the Vienna-Fairfax/GMU Station in the central part of the County, and the Blue Line terminating at the Franconia-Springfield station. In FY 2003, it is estimated that 27.9 million passengers will board Metrorail at stations in Fairfax County.

### Key Accomplishments

- ◆ Placed new 5000 series Metrorail cars into service in Fall 2001.
- ◆ Completed design and secured zoning approvals for a 1,000-space parking garage at the Franconia-Springfield Metro station.

### FY 2003 Initiatives

- ◆ Complete design and secure zoning approvals for an additional parking garage at the West Falls Church Metrorail station.

### Performance Measurement Results

Fairfax County Metrobus ridership is projected to increase 5.26 percent from FY 2001 to FY 2002 and is projected to increase by an additional 3.58 percent FY 2003. Fairfax County Metrorail ridership is projected to increase 12.04 percent from FY 2001 to FY 2002 and maintain that level in FY 2003.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ The FY 2003 subsidy for Operating Expenses totals \$52,380,447, of which \$22,597,290 will be supported by local funding sources. It should be noted that this estimate is based on preliminary FY 2003 information obtained from WMATA budget staff, as well as County Department of Transportation (DOT) staff estimates. This funding level supports existing Metrorail and Metrobus service levels, as well as MetroAccess ridership, the continuation of Springfield Circulator Bus Service, and the provision of funding for several service enhancements.
- ◆ FY 2003 capital construction expenditures total \$21,120,079, of which \$16,606,471 will be supported by Fairfax County bond funds. Capital expenditures are included to maintain facilities, equipment, and buses and to support the completion of the 103-mile Metrorail system. The funding required for FY 2003 has increased because of additional subsidy requirement for the Infrastructure Renewal Program (IRP). FY 2003 funding of \$15,500,000 is included for the IRP, an amount that is expected to increase in future years. The Rail Capital requirement for the 103-mile system has continued to decline, based on the projected billing schedule provided by WMATA. An amount of \$1,951,151 is required in FY 2003 for this purpose, while an additional \$500,000 is included for the System Expansion Program (SEP). This program includes the rehabilitation of the railcar fleet, upgrades to Metrorail system components such as fare gates and farecard machines, improvements to Metrobus and Metrorail facilities, and funding for all capital equipment. Finally, an amount of \$3,168,928 is included to fund Adopted Regional System (ARS) debt service requirements.
- ◆ An amount of \$1,435,424 is transferred to Fund 100, County Transit Systems, for various mass transit enhancements such as expanded bus service and reduced fare initiatives on select transit trips.

# FUND 309

## METRO OPERATIONS AND CONSTRUCTION

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The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ FY 2002 disbursements are increased \$4,626,016 to reflect the carryover of unexpended balances from FY 2001 that are anticipated to be required in FY 2002 for transit needs, including capital costs, rail system enhancements, and facility improvements.

### Objectives

- ◆ To increase the annual number of trips taken on Metrobus routes serving Fairfax County by 3.6 percent, from 9,000,000 in FY 2002 to 9,322,506 in FY 2003.
- ◆ To achieve 27,900,000 Metrorail trips originating in Fairfax County in FY 2003.

### Performance Indicators

#### Metrobus

Indicator	Prior Year Actuals <sup>1</sup>			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Trips originating in Fairfax County	7,716,375	8,122,500	N/A / 8,550,000	9,000,000	9,322,506
Metrobus routes	87	87	87 / 87	87	87
Metrobus platform hours	317,169	320,373	326,000 / 335,649	348,063	351,543
Metrobus platform miles	5,374,679	5,593,797	5,793,000 / 5,964,412	6,150,828	6,212,336
<b>Efficiency:</b>					
Operating costs	\$26,432,097	\$26,387,656	NA / \$27,543,074	\$29,485,968	\$30,014,755
Fare box revenue	\$2,363,431	\$2,034,306	NA / \$2,665,930	\$3,459,351	\$4,427,258
Operating subsidy	\$24,068,666	\$24,353,350	NA / \$24,877,144	\$26,026,617	\$25,587,497
Operating cost/platform mile	\$4.92	\$4.72	NA / \$4.62	\$4.79	\$4.83
Operating cost/platform hour	\$83.34	\$82.37	NA / \$82.06	\$84.71	\$85.38
Revenue/operating cost (shown as a percent)	8.94%	7.71%	NA / 9.68%	11.73%	14.75%
Operating subsidy per Metrobus trip	\$3.12	\$3.00	NA / \$2.91	\$2.89	\$2.74
<b>Outcome:</b>					
Percent change in Fairfax County Trips	NA	5.3%	NA / 5.3%	5.3%	3.6%

<sup>1</sup> Performance data included in the FY 2003 Adopted Budget Plan has been adjusted to reflect figures consistent with jurisdictional data provided by WMATA. As a result, actual data for FY 1999 and FY 2000 has been revised and may be different than published in previous budget documents. In addition, no estimates are available for a majority of the FY 2001 data.

# FUND 309 METRO OPERATIONS AND CONSTRUCTION

## Metrorail

Indicator	Prior Year Actuals <sup>1</sup>			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Fairfax County Ridership	23,300,000	24,500,000	NA / 24,900,000	27,900,000	27,900,000
<b>Efficiency:</b>					
Operating costs	\$53,286,000	\$55,933,000	NA / \$58,512,000	\$63,085,000	\$65,708,000
Fare box revenue	\$38,312,000	\$38,118,000	NA / \$38,696,000	\$45,121,000	\$45,471,000
Operating subsidy	\$14,975,000	\$17,815,000	NA / \$19,817,000	\$17,964,000	\$20,237,000
Revenue/operating cost (shown as a percent)	74.46%	72.42%	NA / 74.15%	70.04%	69.20%
Operating subsidy Per Metrorail passenger	\$0.64	\$0.73	NA / \$0.80	\$0.64	\$0.73
<b>Outcome:</b>					
Percent change in Fairfax County Ridership	NA	5.2%	NA / 1.6%	12.0%	0.0%

<sup>1</sup> Performance data included in the FY 2003 Adopted Budget Plan has been adjusted to reflect figures consistent with jurisdictional data provided by WMATA. As a result, actual data for FY 1999 and FY 2000 has been revised and may be different than published in previous budget documents. In addition, no estimates are available for a majority of the FY 2001 data.



# FUND 309 METRO OPERATIONS AND CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 309, Metro Operations  
and Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$2,938,449</b>	<b>\$0</b>	<b>\$9,078,340</b>	<b>\$4,452,324</b>	<b>\$4,452,324</b>
Revenue:					
Revenue Applied to Operating Expenses					
State Aid Applied to Operating	\$19,897,892	\$28,089,171	\$28,727,837	\$29,783,157	\$29,783,157
Gas Tax Revenue Applied to Operating	11,902,522	8,550,000	8,550,000	10,550,000	10,550,000
Prior Year Adjustments	758,620	0	0	0	0
Interest	0	1,100,000	1,100,000	1,100,000	1,100,000
Subtotal - Revenue Applied to Operating	\$32,559,034	\$37,739,171	\$38,377,837	\$41,433,157	\$41,433,157
Revenue Applied to Capital Construction					
State Aid Applied to Rail Reliability	\$2,171,796	\$0	\$0	\$844,680	\$844,680
State Aid Applied to Bus Capital	1,829,100	0	0	0	0
State Aid Applied to ARS Debt Service	3,010,481	3,010,481	3,010,481	3,010,481	3,010,481
State Bonds Applied to Capital Construction	0	2,368,947	0	0	0
Gas Tax Rev. Applied to ARS Debt Service	158,447	158,447	158,447	158,447	158,447
System Improvement/Expansion	312,464	0	400,000	500,000	500,000
Advanced Payment Credit	4,006,640	0	0	0	0
Subtotal - Revenue Applied to Capital Construction	\$11,488,928	\$5,537,875	\$3,568,928	\$4,513,608	\$4,513,608
County Bond Sales <sup>1</sup>	\$13,000,000	\$4,918,523	\$4,918,523	\$12,154,147	\$12,154,147
<b>Total Revenue</b>	<b>\$57,047,962</b>	<b>\$48,195,569</b>	<b>\$46,865,288</b>	<b>\$58,100,912</b>	<b>\$58,100,912</b>
Transfers In:					
General Fund (001)	\$12,673,283	\$11,450,844	\$11,450,844	\$12,272,714	\$12,272,714
Contributed Roadway Improvement Fund (301)	0	0	0	110,000	110,000
<b>Total Transfers In</b>	<b>\$12,673,283</b>	<b>\$11,450,844</b>	<b>\$11,450,844</b>	<b>\$12,382,714</b>	<b>\$12,382,714</b>
<b>Total Available</b>	<b>\$72,659,694</b>	<b>\$59,646,413</b>	<b>\$67,394,472</b>	<b>\$74,935,950</b>	<b>\$74,935,950</b>

# FUND 309 METRO OPERATIONS AND CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 309, Metro Operations  
and Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Operating Expenditures					
Bus Operating Subsidy	\$25,000,941	\$26,026,617	\$26,084,063	\$27,649,107	\$27,649,107
Rail Operating Subsidy	17,644,237	17,964,482	18,843,551	19,974,164	19,974,164
ADA Paratransit - Metro	2,550,305	2,756,316	2,552,081	3,750,000	3,750,000
ADA Paratransit - FASTRAN	156,386	0	0	0	0
Service Enhancements	0	364,576	364,576	364,576	364,576
Springfield Circulator	291,500	642,600	642,600	642,600	642,600
Other Transportation	0	0	0	0	0
Subtotal - Operating Expenditures	\$45,643,369	\$47,754,591	\$48,486,871	\$52,380,447	\$52,380,447
Capital Construction Expenditures					
Capital Rail Contribution	\$8,526,061	\$894,630	\$3,027,259	\$1,951,151	\$1,951,151
Rail System Improvement/Expansion	312,464	400,000	400,000	500,000	500,000
Rail Reliability Program	2,895,728	5,992,840	6,423,666	15,500,000	15,500,000
Bus Capital	1,829,100	0	0	0	0
ARS Debt Service	3,168,928	3,168,928	3,168,928	3,168,928	3,168,928
Subtotal - Capital Construction Expenditures	\$16,732,281	\$10,456,398	\$13,019,853	\$21,120,079	\$21,120,079
Total Expenditures	\$62,375,650	\$58,210,989	\$61,506,724	\$73,500,526	\$73,500,526
Transfers Out:					
County Transit Systems (100)	\$1,205,704	\$1,435,424	\$1,435,424	\$1,435,424	\$1,435,424
Total Transfers Out	\$1,205,704	\$1,435,424	\$1,435,424	\$1,435,424	\$1,435,424
<b>Total Disbursements</b>	<b>\$63,581,354</b>	<b>\$59,646,413</b>	<b>\$62,942,148</b>	<b>\$74,935,950</b>	<b>\$74,935,950</b>
<b>Ending Balance</b>	<b>\$9,078,340</b>	<b>\$0</b>	<b>\$4,452,324</b>	<b>\$0</b>	<b>\$0</b>
General Fund	93,614	0	0	0	0
Bond Funds	8,984,726	0	4,452,324	0	0
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 3, 1992, the voters approved a \$50 million referendum for Metrorail construction expenses. All remaining bonds pertaining to this sale have been issued and allocated to Metro's Infrastructure Renewal Program and Dulles Corridor transit projects as directed by the Board of Supervisors on March 8, 1999.

# FUND 310

## STORM DRAINAGE BOND CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ An increase of \$939,363 is included to appropriate the remaining balance of bond funds available from the 1988 Storm Drainage bond referendum. These funds are available to help offset identified house flooding projects.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors approved project reallocations within this fund that resulted in no change to the FY 2002 appropriation level.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund supports storm drainage improvement projects that include severe bank and channel erosion and house, yard, and street flooding issues. To date authorized but unissued bond funds in the amount of \$4.66 million remain from the \$12.0 million referendum approved by the voters on November 8, 1988.

#### **FY 2003 Initiatives**

No funding is included for Fund 310, Storm Drainage Bond Construction, in FY 2003.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$3,720,637 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 310 STORM DRAINAGE BOND CONSTRUCTION

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## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 310, Storm Drainage  
Bond Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$276,023	\$0	\$147,699	\$0	\$0
Revenue:					
Sale of Bonds <sup>1</sup>	\$0	\$0	\$3,572,938	\$0	\$939,363
<b>Total Revenue</b>	\$0	\$0	\$3,572,938	\$0	\$939,363
<b>Total Available</b>	\$276,023	\$0	\$3,720,637	\$0	\$939,363
Total Expenditures	\$128,324	\$0	\$3,720,637	\$0	\$939,363
<b>Total Disbursements</b>	\$128,324	\$0	\$3,720,637	\$0	\$939,363
<b>Ending Balance</b>	\$147,699	\$0	\$0	\$0	\$0

<sup>1</sup> The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1988, the voters approved a \$12.0 million Storm Drainage bond referendum. Including prior sales, there is a balance of \$4.66 million in authorized but unissued bonds.

# FUND 310

## STORM DRAINAGE BOND CONSTRUCTION

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### FY 2003 Summary of Capital Projects

#### Fund: 310 Storm Drainage Bond Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
X00008	Fall 1988 Bond Issuance		\$0.00	\$23,300.88	\$0	\$0
X00040	Countywide Storm Drainage		0.00	181,010.20	0	0
X00056	New Alexandria Drainage	7,718,955	0.00	10,994.88	0	0
X00078	Virginia Hills	3,087,999	0.00	488.77	0	0
X00083	Regional Storm Management Study	439,144	0.00	0.00	0	0
X00084	Indian Springs/Clearfield Phase II	930,000	17,270.08	736,511.12	0	0
X00087	Long Branch	1,195,000	52,266.42	941,109.02	0	0
X00091	Little Hunting Creek	2,277,943	34,144.00	7,794.69	0	0
X00093	Hayfield Farms	840,000	877.16	839,122.84	0	0
X00094	Storm Drainage Structural Projects		0.00	0.00	0	939,363
X00099	Storm Drain Contingency		0.00	474,284.19	0	0
X00100	Storm Drain Bond Issuance Costs		0.00	14,061.00	0	0
X00211	Holmes Run Phase II	270,000	23,766.43	219,296.77	0	0
X00299	Stream Valley Erosion Projects		0.00	272,662.16	0	0
<b>Total</b>		<b>\$16,759,041</b>	<b>\$128,324.09</b>	<b>\$3,720,636.52</b>	<b>\$0</b>	<b>\$939,363</b>

# FUND 310

## STORM DRAINAGE BOND CONSTRUCTION

<b>X00094</b>	<b>Storm Drainage Structural Protection Contingency</b>
Countywide	Countywide
<p>This project provides funding for storm drainage house flooding projects included on the March 2002 list. As these projects are scoped and their viability assessed, implementation will begin. FY 2003 funding in the amount of \$939,363 is included for this project.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	0	939,363	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	\$0	\$0	\$0	<b>\$0</b>	<b>\$939,363</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$939,363	\$0	\$0	\$939,363

# FUND 311

## COUNTY BOND CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved an increase of \$4,200,000 to provide for the construction of bus slip ramps along the Dulles Corridor (\$3,900,000) and increased contractual costs associated with the completion of the Adult Detention Center (\$300,000). Funding to support the Dulles Corridor Slip Ramp project was received from the Virginia Department of Transportation. Funding for the Adult Detention Center Expansion project was reallocated from future year bond funding associated with the Work Training Center project.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund supports general County construction projects resulting from the approval of the following bond referenda: November 8, 1988 Human Services Facilities (\$16.8 million), November 7, 1989 Adult Detention Facilities (\$94.33 million), November 7, 1989 Juvenile Detention Facilities (\$12.57 million), November 6, 1990 Human Services Facilities (\$9.5 million), and November 6, 1990 Transportation Improvements (\$80.0 million). To date, authorized but unissued bonds in the amount of \$63.085 million remain from these referenda. In addition, this fund receives grant funding from the Federal Transportation Administration associated with Park and Ride Facilities, Wiehle Avenue Commuter Parking, the Herndon/Monroe Transit Center, and several Dulles Corridor Improvement projects.

#### **FY 2003 Initiatives**

In FY 2003, an amount of \$2,085,000 is included in Fund 311, County Bond Construction. This level of funding will provide for construction associated with expansions and renovations to the West Ox Maintenance Facility. FY 2003 funding is consistent with the FY 2002 – FY 2006 Capital Improvement Program (With Future Years to 2009). This project is supported by General Obligation bonds.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$26,304,252 due to the carryover of unexpended project balances.

# **FUND 311**

## **COUNTY BOND CONSTRUCTION**

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A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for the project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedule.



# FUND 311 COUNTY BOND CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 311, County Bond Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$10,725,515</b>	<b>\$0</b>	<b>\$8,701,737</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
NVTC Funds <sup>1</sup>	\$0	\$0	\$475,000	\$0	\$0
Sale of Bonds <sup>2</sup>	0	0	13,518,229	3,710,000	3,710,000
Miscellaneous	1,225	0	0	0	0
VDOT Funding <sup>3</sup>	0	0	3,900,000	0	0
Federal Transportation Administration <sup>4</sup>	1,694,949	0	3,909,286	0	0
<b>Total Revenue</b>	<b>\$1,696,174</b>	<b>\$0</b>	<b>\$21,802,515</b>	<b>\$3,710,000</b>	<b>\$3,710,000</b>
Transfers In:					
General Fund (001)	\$1,130,000	\$0	\$0	\$0	\$0
<b>Total Transfers In</b>	<b>\$1,130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$13,551,689</b>	<b>\$0</b>	<b>\$30,504,252</b>	<b>\$3,710,000</b>	<b>\$3,710,000</b>
<b>Total Expenditures</b>	<b>\$4,849,952</b>	<b>\$0</b>	<b>\$30,504,252</b>	<b>\$2,085,000</b>	<b>\$2,085,000</b>
Transfer Out:					
County Construction (303)	\$0	\$0	\$0	\$1,625,000	\$1,625,000
<b>Total Transfers Out<sup>5</sup></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,625,000</b>	<b>\$1,625,000</b>
<b>Total Disbursements</b>	<b>\$4,849,952</b>	<b>\$0</b>	<b>\$30,504,252</b>	<b>\$3,710,000</b>	<b>\$3,710,000</b>
<b>Ending Balance</b>	<b>\$8,701,737</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Northern Virginia Transportation Commission revenue associated with Project 90A012, Huntington Garage Parking Lot Expansion.

<sup>2</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. Including prior sales, \$52.33 million remains authorized but unissued from the 1990 Transportation Improvement Referendum, \$1.185 million remains authorized but unissued for Human Service Facilities, \$8.52 million remains authorized but unissued for adult detention facilities, and \$1.05 million remains authorized but unissued for juvenile detention facilities. In addition, bond funding in the amount of \$3.71 million from the 1988 Transportation Bond Referendum will be sold for Fund 311, County Bond Construction, to support renovations and expansions to the West Ox Garage facility.

<sup>3</sup> Represents Virginia Department of Transportation (VDOT) funding in the amount of \$3,900,000 for monies associated with Project 90A011, Dulles Corridor Slip Ramps.

<sup>4</sup> A total of \$39,158,860 is estimated to be received from the Federal Transportation Administration (FTA). Total funding includes an amount of \$5,205,000 for Wiehle Avenue Commuter Parking, \$25,661,845 for the Herndon/Monroe Transit Center, \$4,225,807 for Park and Ride facilities, and \$4,066,208 for several Dulles Corridor projects. FTA funding is based on reimbursements of approximately 75 percent of expenditures which may fluctuate based on actual project scopes. To date, \$35,249,574 has been received. Total FTA grant funding anticipated in FY 2002 and beyond is \$3,909,286.

<sup>5</sup> In FY 2003, an amount of \$1,625,000 will be transferred from Fund 311, County Bond Construction, to Fund 303, County Construction, to reimburse the General Fund for monies spent on Project 88A014, Newington Maintenance Facility Expansion, and Project 88A015, West Ox Maintenance Facility Expansion.

# FUND 311

## COUNTY BOND CONSTRUCTION

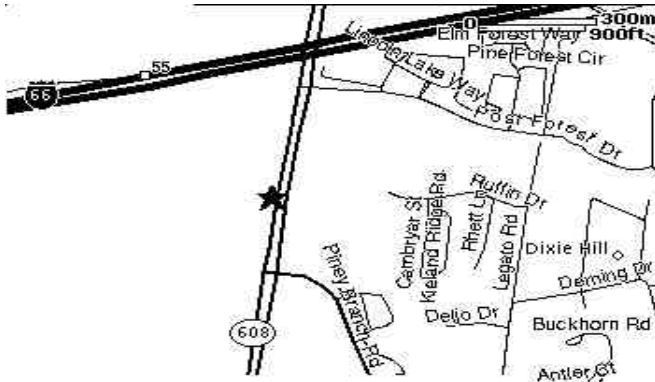
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### FY 2003 Summary of Capital Projects

#### Fund: 311 County Bond Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
88A002	Vienna Feeder Bus Gry-Bond	\$23,316,000	\$0.00	\$3,635,707.29	\$0	\$0
88A003	Springfield Commuter Parking	1,285,832	5,868.32	85,731.68	0	0
88A004	Reston Commuter Parking	2,452,727	0.00	20,580.00	0	0
88A005	Centreville Commuter Parking	2,112,839	0.00	20,580.00	0	0
88A009	Lorton Commuter Rail	3,397,831	4,212.16	684,829.69	0	0
88A014	Newington Maint. Fac. Expansion	3,423,000	116,157.01	3,155,097.48	0	0
88A015	West Ox Maint. Fac. Expansion	5,719,000	4,003.86	3,488,941.36	2,085,000	2,085,000
88B002	Dual Diagnosis	1,679,282	2,026.51	2,520.91	0	0
88B005	Bond Issuance Fall 1988		866.50	10,222.95	0	0
88B006	Contingency 1988B		0.00	2,773,218.65	0	0
89A000	Bond Issuance-Adult Det. Ctr.		(39,650.87)	111,117.88	0	0
89A001	ADC Expansion II	81,174,255	2,076,667.87	4,539,249.45	0	0
89A002	Work Training Center	4,392,961	83.45	1,771.38	0	0
89A003	JDC Expansion	9,390,000	122,921.55	418,640.09	0	0
89A009	Bond Issuance-JDC		0.00	6,973.69	0	0
90A000	Bond Issuance-HSC		0.00	2,802.22	0	0
90A005	Adult Home for the Mentally Ill	3,859,475	34,335.47	2,216.40	0	0
90A007	Herndon/Monroe Transit Center	32,243,000	297,813.28	2,659,115.91	0	0
90A008	Wiehle Avenue Park & Ride	7,289,000	11,960.72	733,529.64	0	0
90A010	Bond Issuance-Trans. Imp.		866.50	57,513.06	0	0
90A011	Dulles Corridor Slip Ramps	8,400,000	2,020,085.57	5,969,639.77	0	0
90A012	Huntington Garage Pkg. Lot Exp.	855,000	75,877.41	747,506.69	0	0
90A013	Feasibility-Reston East Pkg. Deck	1,500,000	115,857.18	1,376,745.87	0	0
<b>Total</b>		<b>\$192,490,202</b>	<b>\$4,849,952.49</b>	<b>\$30,504,252.06</b>	<b>\$2,085,000</b>	<b>\$2,085,000</b>

# FUND 311 COUNTY BOND CONSTRUCTION

<b>88A015</b>	<b>West Ox Maintenance Facility Expansion</b>	
4620 West Ox Road		Springfield
<p>This project provides for the renovation of the West Ox Road DVS facility. Renovations include parking enhancements, drive-through capability at maintenance bays, the renovation of three bays to accommodate Park Authority vehicles, three in-ground lifts to accommodate DVS specialized vehicles, apparatus bays for reserve Fire and Rescue vehicles, and construction of an apparatus maintenance and reserve storage building and body shop. Renovation plans also include streetscaping along West Ox Road. FY 2003 funding in the amount of \$2,085,000 provides for additional construction costs associated with this facility.</p>		

	Total Project Estimate	Prior Expenditures	FY 2000 Expenditures	FY 2001 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	650,000	141,055	4,004	504,941	0	0	0
Construction	4,969,000	0	0	2,884,000	2,085,000	2,085,000	0
Other	100,000	0	0	100,000	0	0	0
<b>Total</b>	<b>\$5,719,000</b>	<b>\$141,055</b>	<b>\$4,004</b>	<b>\$3,488,941</b>	<b>\$2,085,000</b>	<b>\$2,085,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$2,085,000	\$0	\$0	\$2,085,000

# FUND 312

## PUBLIC SAFETY CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Adopted Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved project reallocations within this fund that resulted in no change to the FY 2002 appropriation level.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund supports the construction of fire stations, governmental centers with police substations, and the Public Safety Academy. In addition, on November 3, 1998, the voters approved a \$99.92 million Public Safety Bond Referendum which includes funding for Fire Station Safety Improvements, the Crosspointe Fire Station, the Burke Volunteer Fire Station, the Mount Vernon Police Station, the West Springfield Police Station, the Sully District Police Station, the Judicial Center Expansion.

The Judicial Center Expansion project incorporates the construction of an approximately 312,000 square foot expansion to the existing Jennings Judicial Center and provides parking to accommodate 2,100 vehicles (a net increase of 900 spaces). Staff is currently completing the design development and construction plan phases of the Judicial Center portion of the project, with the fall of 2003 projected for construction contract award. This expansion project will consolidate court services, reduce overcrowding, allow after-hour access to the public law library and other court clerk functions, and provide additional courtroom space. The original project cost was estimated at \$71 million and is supported by \$38 million in General Obligation bonds and \$33 million from anticipated State reimbursement associated with the Adult Detention Center expansion. Since the approval of the bond referendum in November 1998, the estimated costs for the expansion of the Judicial Center have increased significantly. Increases are associated primarily with: higher than anticipated costs per square foot as a result of design requirements for this fully utilized court and the secure areas required for prisoner holding and circulation; additional renovation costs associated with the existing Jennings building (including additional mechanical and electrical work to meet current codes); expansions in response to state mandates; building and site security enhancements; and market escalation of construction costs. As a result, the current project estimate nears \$115 million, a shortfall of \$44 million. Staff has evaluated alternative funding sources to offset this increase, including: the application of \$7.0 million in interest associated with the State jail reimbursement; \$3.0 million associated with the Work Training Center project which has been deferred; approximately \$3.0 million in excess bond capacity associated with lower than anticipated contract awards for the new Sully Police Station and the Mount Vernon Police Station expansion projects; \$5.8 million in deferred costs through a lease-purchase agreement for systems furniture; and \$4.0 million in possible grant revenues from the Federal government for security enhancements. The remaining shortfall of approximately \$21 million will need to be provided by the General Fund or other sources. Alternatives are currently being explored to address the remaining shortfall, however based on these alternatives and the projected construction timetable, funding may need to be in place as early as FY 2004 or as late as FY 2006.

# FUND 312

## PUBLIC SAFETY CONSTRUCTION

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### **FY 2003 Initiatives**

Funding in the amount of \$9,305,338 is included in Fund 312, Public Safety Construction. Funding consists of monies for construction associated with the Fairfax Center and Crosspointe fire stations. All funding for these projects is supported by General Obligation bonds. A list of these projects is included in the Summary of Capital Projects.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$58,467,932 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 312 PUBLIC SAFETY CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 312, Public Safety Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$27,189	\$0	\$1,641,966	\$0	\$0
Revenue:					
Miscellaneous <sup>1</sup>	\$2,785	\$378,000	\$378,000	\$0	\$0
Contributions <sup>2</sup>	1,105,812	0	394,188	0	0
Sale of Bonds <sup>3</sup>	11,000,000	1,570,000	57,976,248	9,305,338	9,305,338
<b>Total Revenue</b>	\$12,108,597	\$1,948,000	\$58,748,436	\$9,305,338	\$9,305,338
<b>Total Available</b>	\$12,135,786	\$1,948,000	\$60,390,402	\$9,305,338	\$9,305,338
<b>Total Expenditures<sup>4</sup></b>	\$10,493,820	\$1,948,000	\$60,390,402	\$9,305,338	\$9,305,338
<b>Total Disbursements</b>	\$10,493,820	\$1,948,000	\$60,390,402	\$9,305,338	\$9,305,338
<b>Ending Balance</b>	\$1,641,966	\$0	\$0	\$0	\$0

<sup>1</sup> State revenues in the amount of \$378,000 are associated with 2000 Virginia General Assembly Action for Project 009088, Traffic Light Signalization.

<sup>2</sup> Represents revenue anticipated to be received from the Burke Volunteers for their share of the costs associated with construction of the Burke Volunteer Fire Station.

<sup>3</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 1989, the voters approved a \$66.35 million bond referendum for Public Safety Facilities. Including prior bond sales, an amount of \$13.09 million remains in authorized but unissued bonds from the November 7, 1989 Public Safety Referendum. On November 3, 1998, the voters approved a \$99.92 million Public Safety Bond Referendum. An amount of \$62.83 million remains in authorized but unissued bonds from the November 3, 1998 Public Safety Referendum.

<sup>4</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$25,530 has been reflected as an increase to the FY 2001 expenditures. The project affected by this adjustment is Project 009091, North Point Fire Station. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package.

# FUND 312 PUBLIC SAFETY CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 312 Public Safety Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
009000	Fire Station Bond Issuance		\$4,951.40	\$0.00	\$0	\$0
009073	Fire & Rescue Academy	3,760,000	8,415.61	3,544,026.47	0	0
009079	Fairfax Center Fire Station	7,310,000	2,841.18	794,844.82	5,410,338	5,410,338
009088	Traffic Light Signalization		0.00	547,861.00	0	0
009090	Fire Station Improvements	5,460,000	603,130.57	3,568,629.11	0	0
009091	North Point Fire Station	4,852,776	2,175,716.38	176,147.38	0	0
009094	Wolftrap Fire Station	7,070,000	0.00	41,729.00	0	0
009098	Franconia Government Center	3,204,024	(3,900.00)	0.00	0	0
009102	Public Safety Academy	12,224,059	76,711.88	111,765.84	0	0
009104	Phase III - Academy	8,035,716	377,645.50	0.00	0	0
009203	Public Safety Contingency		0.00	2,654,849.38	0	0
009204	Burke Volunteer Fire Station	4,500,000	2,950,410.60	318,487.68	0	0
009205	Parking - PS Complex	21,529,448	1,903,740.57	18,395,823.90	0	0
009206	Mt. Vernon Police Station	7,445,850	364,733.77	6,677,321.79	0	0
009207	W. Springfield Police Sta.	10,840,000	689,826.37	8,789,568.71	0	0
009208	Sully District Police Sta.	7,567,205	343,345.15	7,023,174.40	0	0
009209	Judicial Center Expansion	70,970,552	953,846.18	5,812,301.13	0	0
009210	Crosspointe Fire Station	5,880,000	42,404.85	1,933,871.06	3,895,000	3,895,000
<b>Total</b>		<b>\$180,649,630</b>	<b>\$10,493,820.01</b>	<b>\$60,390,401.67</b>	<b>\$9,305,338</b>	<b>\$9,305,338</b>

# FUND 312 PUBLIC SAFETY CONSTRUCTION

<b>009079</b>	<b>Fairfax Center Fire Station</b>	
Legato Road and Route 29		Springfield
<p>This project provides for the design and construction of a 14,000-square-foot, four-bay fire station near the intersection of Legato Road and Route 29. The completion schedule for this project has been advanced in order to improve response time and to provide improved coverage for this rapidly growing area of the County. This project is funded by the Fall 1989 Public Safety Facilities Bond Referendum and is consistent with the approved <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>. FY 2003 funding in the amount of \$5,410,338 is included to complete the project.</p>		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$1,108,965	\$1,008,965	\$0	\$0	\$100,000	\$100,000	\$0
Design and Engineering	1,105,191	81,843	2,841	790,507	230,000	230,000	0
Construction	4,895,338	10,940	0	4,060	4,880,338	4,880,338	0
Other	200,506	228	0	278	200,000	200,000	0
<b>Total</b>	<b>\$7,310,000</b>	<b>\$1,101,976</b>	<b>\$2,841</b>	<b>\$794,845</b>	<b>\$5,410,338</b>	<b>\$5,410,338</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$5,410,338	\$0	\$0	\$5,410,338

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
Third Quarter FY 1994	First Quarter FY 2002	Third Quarter FY 2003	Third Quarter FY 2003	First Quarter FY 2005



# FUND 312 PUBLIC SAFETY CONSTRUCTION

<b>009210</b>	<b>Crosspointe Fire Station</b>
Springfield District	Springfield
<p>This project provides for the design and construction of a 14,000-square-foot fire station in the Crosspointe area along Route 123. This project is funded through the 1998 Public Safety Bond Referendum and is consistent with the approved FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012). FY 2003 funding in the amount of \$3,895,000 is included to complete this project.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$1,200,000	\$8,724	\$15,258	\$1,176,018	\$0	\$0	\$0
Design and Engineering	1,017,000	0	25,257	749,743	242,000	242,000	0
Construction	3,483,000	0	0	0	3,483,000	3,483,000	0
Other	180,000	0	1,890	8,110	170,000	170,000	0
<b>Total</b>	<b>\$5,880,000</b>	<b>\$8,724</b>	<b>\$42,405</b>	<b>\$1,933,871</b>	<b>\$3,895,000</b>	<b>\$3,895,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$3,895,000	\$0	\$0	\$3,895,000

Completion Schedule				
Lease Purchase Agreement	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
October 2001	October 2001	April 2003	May 2003	June 2004

# FUND 313

## TRAIL CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ A net decrease of \$125,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include a reduction of \$125,000 for emergency trail maintenance.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund supports the Fairfax County Trail Program and was developed to serve the recreation and transportation needs of pedestrians, bicyclists, and equestrians in the County.

#### **FY 2003 Initiatives**

In FY 2003, an amount of \$75,000 is included in Fund 313, Trail Construction. This level of funding will provide for critical safety requirements on existing trails. This continued effort will address safety and hazardous conditions, deterioration of trail surfaces, and the replacement and repair of guardrails, handrails, and pedestrian bridges. In addition, funding will support the upgrading and rebuilding of existing trails to current design standards in order to alleviate safety problems including incorrect grades, steep slopes, or obstructions to trails. All projects funded in FY 2003 are supported by State revenue. A list of these projects is included in the Summary of Capital Projects.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$874,604 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects, and a Project Detail Table for the project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, and source of funding.

# FUND 313 TRAIL CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 313, Trail Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$344,852</b>	<b>\$0</b>	<b>\$365,609</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
State Aid	\$0	\$0	\$0	\$200,000	\$75,000
VDOT Reimbursements <sup>1</sup>	0	0	148,995	0	0
CMAQ Grant <sup>2</sup>	0	0	360,000	0	0
Miscellaneous	109	0	0	0	0
<b>Total Revenue</b>	<b>\$109</b>	<b>\$0</b>	<b>\$508,995</b>	<b>\$200,000</b>	<b>\$75,000</b>
Transfer In:					
General Fund (001)	\$150,000	\$200,000	\$200,000	\$0	\$0
<b>Total Transfer In</b>	<b>\$150,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$494,961</b>	<b>\$200,000</b>	<b>\$1,074,604</b>	<b>\$200,000</b>	<b>\$75,000</b>
<b>Total Expenditures</b>	<b>\$129,352</b>	<b>\$200,000</b>	<b>\$1,074,604</b>	<b>\$200,000</b>	<b>\$75,000</b>
<b>Total Disbursements</b>	<b>\$129,352</b>	<b>\$200,000</b>	<b>\$1,074,604</b>	<b>\$200,000</b>	<b>\$75,000</b>
<b>Ending Balance</b>	<b>\$365,609</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Represents anticipated revenue reimbursement from the Virginia Department of Transportation (VDOT) for Project 002136, Great Falls Street.

<sup>2</sup> Represents monies provided from a Congestion Mitigation and Air Quality (CMAQ) grant for Project 002136, Great Falls Trail.

# FUND 313 TRAIL CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 313 Trail Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
002062	Hillside Road Trail	\$552,927	\$2,411.34	\$211,794.86	\$0	\$0
002120	Trail Contingency		0.00	14,309.06	0	0
002136	Great Falls Street	791,200	17,523.26	594,653.15	0	0
002137	Boswell Avenue Trail	11,346	10,773.94	0.00	0	0
002200	Upgrade and Emergency Maint. Of Existing Trails		98,643.33	253,847.00	200,000	75,000
<b>Total</b>		<b>\$1,355,473</b>	<b>\$129,351.87</b>	<b>\$1,074,604.07</b>	<b>\$200,000</b>	<b>\$75,000</b>

# FUND 313 TRAIL CONSTRUCTION

<b>002200</b>	<b>Upgrade and Emergency Maintenance of Existing Trails</b>
Countywide	Countywide
<p>This project provides for the upgrading and emergency maintenance of existing trails to public standards. Several older trails do not meet current standards which have been designed to alleviate safety problems, including incorrect grades, steep slopes, or obstructions (i.e., power poles/trees that are located too close to the trail). Although a comprehensive inspection program has not been initiated to identify all deficiencies countywide, the number of substandard trail segments is expected to exceed 100. The County is currently responsible for maintaining approximately 500 miles of walkways. FY 2003 funding in the amount of \$75,000 is included to continue this ongoing program.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		642	14,413	20,000	25,000	25,000	0
Construction		306,868	79,877	228,847	175,000	50,000	0
Other		0	4,353	5,000	0	0	0
<b>Total</b>	Continuing	<b>\$307,511</b>	<b>\$98,643</b>	<b>\$253,847</b>	<b>\$200,000</b>	<b>\$75,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$75,000	\$75,000

# FUND 314

## NEIGHBORHOOD IMPROVEMENT PROGRAM

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### *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### **County Executive Proposed FY 2003 Advertised Budget Plan**

#### **Purpose**

This fund provides for improvements to public facilities including curb and gutter, sidewalks, street widening, and storm drainage improvements to enhance the conditions and appearance of participating neighborhoods. Neighborhoods are selected for participation in the program on the basis of their need for general community improvements due to problems of road and yard flooding, traffic problems, and their willingness to share in the implementation of a Community Plan. The program focuses on the preservation and improvement of the County's older, yet stable, neighborhoods of predominantly single family homes which are currently threatened by deterioration.

Homeowners receiving improvements from the program reimburse the County for their share of actual construction costs. The County pays all engineering, administration, and overhead costs. Each homeowner's share is based on the length of street footage of their lot, the type of improvements installed, and the average assessed value of housing in the neighborhood. Homeowner's payments, made once construction is completed, can be paid in one lump sum amount, or in semi-annual installments with interest over a ten-year period. For elderly or disabled homeowners, payment may be extended beyond the ten-year payback period. These homeowner payments are used to offset debt service costs associated with the issuance of General Obligation bonds for the Neighborhood Improvement Program.

The Neighborhood Improvement Program is financed with General Obligation bonds approved by the voters in four referenda totaling \$76.33 million. This includes: \$12.33 million in November 1980, \$20.0 million in November 1984, \$20.0 million in November 1986, and \$24.0 million in November 1989. To date, authorized but unissued bond funds in the amount of \$2.47 million remain from the November 1989 referendum.

#### **FY 2003 Initiatives**

No funding is included for Fund 314, Neighborhood Improvement Program, in FY 2003.

# FUND 314

## NEIGHBORHOOD IMPROVEMENT PROGRAM

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### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$3,259,456 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 314 NEIGHBORHOOD IMPROVEMENT PROGRAM

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 314, Neighborhood Improvement Program

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,047,884</b>	<b>\$129,117</b>	<b>\$230,013</b>	<b>\$168,427</b>	<b>\$168,427</b>
Revenue:					
Miscellaneous Revenue	\$464	\$0	\$0	\$0	\$0
Home Owner Contributions <sup>1</sup>	43,846	35,000	35,000	45,000	45,000
Sale of Bonds <sup>2</sup>	1,800,000	0	2,989,069	0	0
<b>Total Revenue</b>	<b>\$1,844,310</b>	<b>\$35,000</b>	<b>\$3,024,069</b>	<b>\$45,000</b>	<b>\$45,000</b>
<b>Total Available</b>	<b>\$2,892,194</b>	<b>\$164,117</b>	<b>\$3,254,082</b>	<b>\$213,427</b>	<b>\$213,427</b>
Total Expenditures <sup>3</sup>	\$2,662,181	\$0	\$3,085,655	\$0	\$0
Transfer Out:					
County Debt Service (200)	\$0	\$0	\$0	\$100,000	\$100,000
<b>Total Transfer Out</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Total Disbursements</b>	<b>\$2,662,181</b>	<b>\$0</b>	<b>\$3,085,655</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Ending Balance</b>	<b>\$230,013</b>	<b>\$164,117</b>	<b>\$168,427</b>	<b>\$113,427</b>	<b>\$113,427</b>

<sup>1</sup> These funds are payments from homeowners for their contribution toward construction costs associated with improvements in their neighborhoods. Bond funds are used to finance these projects. Upon completion of construction, the improvements are assessed and the homeowners make their payments with interest. Funds received (i.e., both principal and interest) will be transferred to Fund 200, County Debt Service, to partially assist in paying the debt service costs associated with Neighborhood Improvement projects.

<sup>2</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 1989, the voters approved \$24.0 million for the Neighborhood Improvement Program. Including prior sales, there is a balance of \$2.47 million in authorized but unissued bonds for the Neighborhood Improvement Program.

<sup>3</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$173,802 has been reflected as an increase to FY 2001 expenditures. The projects affected by this adjustment are Project C00091, Mt. Vernon Manor, in the amount of \$171,448 and Project C00096, Ballou, in the amount of \$2,354. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package.



# FUND 314 NEIGHBORHOOD IMPROVEMENT PROGRAM

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## FY 2003 Summary of Capital Projects

### Fund: 314 Neighborhood Improvement Program

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
C00000	Bond Issuance Costs Fund 314		\$1,856.78	\$0.00	\$0	\$0
C00072	Brookland/Bush Hill Phase II	2,255,982	48,885.69	89,586.31	0	0
C00088	Mt Zephyr Phase II	4,235,478	3,773.57	0.00	0	0
C00091	Mt Vernon Manor	3,535,000	1,960,090.37	1,083,968.65	0	0
C00093	Fairdale	1,892,959	41,711.67	1,604,842.45	0	0
C00096	Ballou	961,000	604,792.37	160,646.01	0	0
C00097	Holmes Run Valley	50,000	155.39	42,544.30	0	0
C00098	Mount Vernon Hills	50,000	155.39	42,605.49	0	0
C00099	Planning Project Fund 314		759.99	61,461.72	0	0
<b>Total</b>		<b>\$12,980,419</b>	<b>\$2,662,181.22</b>	<b>\$3,085,654.93</b>	<b>\$0</b>	<b>\$0</b>

# FUND 315

## COMMERCIAL REVITALIZATION PROGRAM

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$486,000 for streetscape improvement projects in Annandale and McLean. Funding to support the streetscape improvement projects was received from the Virginia Department of Transportation.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

The Commercial Revitalization Program funds the development and promotion of competitive, attractive, and stabilized commercial centers, better services, and improved facilities for communities. Improvements include underground utilities, sidewalk construction, street lighting, tree planting, and other pedestrian amenities. In the November 1988 bond referendum, Fairfax County voters approved \$22.3 million for public improvements in commercial and redevelopment areas of the County. Of this amount, \$17.1 million will fund utility and street landscaping projects in three County designated revitalization districts: Central Annandale, Central Springfield, and Baileys Crossroads. An amount of \$5.2 million is to be divided among the revitalization projects in the Town of Vienna, the McLean Central Business District, and along a portion of the Route 1 corridor. In addition, an amount of \$6.37 million in 1988 Redevelopment Bonds for the Woodley Nightengale project has been redirected to the Commercial Revitalization Program, resulting in a total authorized but unissued bond amount of \$20.58 million for this fund.

#### **FY 2003 Initiatives**

No funding is included for Fund 315, Commercial Revitalization Program, in FY 2003.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$14,494,487 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 315 COMMERCIAL REVITALIZATION PROGRAM

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 315, Commercial Revitalization Program

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$1,109,508	\$0	\$521,038	\$0	\$0
Revenue:					
Sale of Bonds <sup>1</sup>	\$0	\$0	\$14,074,243	\$0	\$0
VDOT Revenues <sup>2</sup>	100,794	0	385,206	0	0
Total Revenue	\$100,794	\$0	\$14,459,449	\$0	\$0
<b>Total Available</b>	<b>\$1,210,302</b>	<b>\$0</b>	<b>\$14,980,487</b>	<b>\$0</b>	<b>\$0</b>
Total Expenditures	\$689,264	\$0	\$14,980,487	\$0	\$0
<b>Total Disbursements</b>	<b>\$689,264</b>	<b>\$0</b>	<b>\$14,980,487</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$521,038</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes. Actual bond sales are based on cash needs in accordance with Board policy. In the Fall of 1988, the voters approved a \$22.3 million Commercial Revitalization bond referendum. In addition, an amount of \$6.37 million in 1988 Redevelopment Bonds for the Woodley Nightengale project has been redirected to the Commercial Revitalization Program. Including prior sales, there is a balance of \$20.58 million in authorized but unissued bonds.

<sup>2</sup> Represents funds from a Transportation Enhancement Act (TEA-21) grant for Project 008912, McLean Streetscape (\$446,000) and Project 008909, Annandale Streetscape (\$40,000).

# FUND 315 COMMERCIAL REVITALIZATION PROGRAM

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## FY 2003 Summary of Capital Projects

### Fund: 315 Commercial Revitalization Program

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
008902	Bond Issuance Costs		\$1,856.78	\$0.00	\$0	\$0
008903	Springfield Streetscape Phase I	2,183,919	287,642.41	766,256.79	0	0
008904	Springfield Streetscape Phase II	1,000,000	0.00	977,316.68	0	0
008909	Annandale Streetscape	6,883,864	150,946.96	4,855,155.83	0	0
008911	Baileys Crossroads Streetscape	6,039,782	67,824.55	5,415,485.14	0	0
008912	McLean Streetscape	2,446,000	157,828.88	2,246,246.25	0	0
008914	Route 1 Streetscape	1,642,160	23,164.25	720,025.97	0	0
<b>Total</b>		<b>\$20,195,725</b>	<b>\$689,263.83</b>	<b>\$14,980,486.66</b>	<b>\$0</b>	<b>\$0</b>

# FUND 316

## PRO RATA SHARE DRAINAGE CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors approved an increase of \$3,175,000 due to ongoing construction projects. This increase is supported entirely by pro rata share contributions.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund supports storm drainage capital projects through contributions in accordance with the Pro Rata Share Program approved by the Board of Supervisors on December 16, 1991. The Pro Rata Share Program provides a funding source to correct drainage deficiencies by collecting a proportionate share of the total estimated cost of drainage improvements from the developers of the land. Pro Rata funds are used to finance projects within specific watershed areas. Pro Rata funds on deposit are appropriated to this fund as storm drainage projects are identified and prioritized during scheduled budgetary reviews.

#### **FY 2003 Initiatives**

Funding in the amount of \$135,000 is included in Fund 316, Pro Rata Share Drainage Construction. All projects funded in FY 2003 are supported by Pro Rata Share deposits received from developers. A list of these projects is included in the Summary of Capital Projects.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$15,921,155 due to the carryover of unexpended project balances in the amount of \$13,086,780 and the appropriation of pro rata shares in the amount of \$2,834,375 for various previously approved projects.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 316, Pro Rata Share  
Drainage Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$2,795</b>	<b>\$0</b>	<b>\$2,973</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
VDOT Contributions	\$0	\$0	\$59,597	\$0	\$0
Pro Rata Shares <sup>1</sup>	2,167,094	3,483,000	22,502,639	135,000	135,000
Miscellaneous	178	0	0	0	0
<b>Total Revenue</b>	<b>\$2,167,272</b>	<b>\$3,483,000</b>	<b>\$22,562,236</b>	<b>\$135,000</b>	<b>\$135,000</b>
<b>Total Available</b>	<b>\$2,170,067</b>	<b>\$3,483,000</b>	<b>\$22,565,209</b>	<b>\$135,000</b>	<b>\$135,000</b>
Total Expenditures <sup>1</sup>	\$2,167,094	\$3,483,000	\$22,565,209	\$135,000	\$135,000
<b>Total Disbursements</b>	<b>\$2,167,094</b>	<b>\$3,483,000</b>	<b>\$22,565,209</b>	<b>\$135,000</b>	<b>\$135,000</b>
<b>Ending Balance</b>	<b>\$2,973</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$13,946 has been reflected as an increase to FY 2001 revenues and expenditures. The project affected by this adjustment is Project DF0106, Wolf Trap Pond Retrofit. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package.

# FUND 316

## PRO RATA SHARE DRAINAGE CONSTRUCTION

### FY 2003 Summary of Capital Projects

#### Fund: 316 Pro Rata Share Drainage Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
AC0009	Regional Pond L-9	\$710,000	\$0.00	\$710,000.00	\$0	\$0
AC0158	Rolling Valley Regional Pond	180,000	0.00	93,854.40	0	0
AC0283	Woodland Road	253,053	29,031.00	203,386.05	0	0
AC0286	Pleasant Ridge	176,400	4,872.64	153,632.91	0	0
AC0294	Reedy Dr	265,500	2,848.64	29,792.94	0	0
AC0311	Long Branch Phase II	195,800	0.00	160,432.04	0	0
AC0354	Topaz Street	78,947	4,560.41	0.00	0	0
BE0205	Fairview Drive	150,000	12,662.66	52,337.34	0	0
BN0211	Bullneck Run	491,000	4,303.13	25,429.09	0	0
BR0621	Bull Run Post Office Rd.	180,000	992.00	159,656.49	0	0
CA0289	Indian Run Phase IV	550,000	50,995.27	281,534.31	0	0
CA0451	Vine Street	920,000	23,846.63	735,589.00	0	0
CA0532	Falls Hill Subdivision	330,000	0.00	330,000.00	0	0
CA0551	Emma Lee Street	548,900	25,659.93	446,352.71	0	0
CU0018	Regional Pond C-18	1,196,800	1,001.69	607,025.81	0	0
CU0020	Regional Pond C-20	962,500	28,307.95	727,982.11	0	0
CU0023	Regional Pond C-23	1,652,000	0.00	30,000.00	0	0
CU0024	Regional Pond C-24	950,000	5,123.03	854,344.52	0	0
CU0028	Regional Pond C-28 Sully District	689,100	2,043.67	237,393.69	0	0
CU0035	Regional Pond C-35	1,014,556	3,214.17	965,439.85	0	0
CU0037	Regional Pond C-37	2,328,000	0.00	35,000.00	0	0
CU0041	Regional Pond C-41	1,120,000	0.00	330,000.00	0	0
CU0054	Regional Pond C-54	867,500	31,429.44	820,504.57	0	0
CU0062	Regional Pond C-62	1,100,000	0.00	20,000.00	0	0
CU1030	Regional Pond C-30	166,896	229.81	75,572.62	0	0
CU9999	Cub Run Watershed Study	2,200,000	0.00	825,000.00	0	0
DC0326	Kingstowne Stream Restoration	400,000	13,173.54	53,583.72	0	0
DC0691	Hayfield Farms	668,000	12,940.35	502,231.90	0	0
DE0203	Balmacara	500,000	30,237.19	70,218.04	0	0
DF0002	Regional Pond D-2	60,000	390.68	59,415.30	0	0
DF0030	Regional Pond D-30	835,000	3,908.00	10,846.62	0	0
DF0106	Wolf Trap Pond Retrofit	2,120,000	94,769.69	287,738.77	0	0
DF0275	Lancia Ct	113,913	393.46	0.00	0	0
DF0361	Clarks Landing	200,000	0.00	200,000.00	0	0
DF0691	Gunder Vale	329,000	393.83	281,760.38	0	0
DF0913	Reston 913 Pond Retrofit	336,500	37,643.56	207,369.51	0	0
DF1014	Little Run Farm Reg. Pond D-14	1,075,000	0.00	651,359.34	0	0
DF1036	Regional Pond D-36	917,000	0.00	15,000.00	0	0
DF1037	Yonder Hills Regional Pond D-37	200,000	116,726.26	83,196.72	0	0
DF1040	Regional Pond D-40	1,100,000	4,166.72	640,833.28	0	0
DF1046	Regional Pond-46	1,300,000	0.00	25,000.00	0	0
DF1047	Regional Pond D-47	825,000	0.00	700,000.00	0	0
DF1077	Fairfax Center Regional Pond	766,000	711,777.39	54,222.61	0	0
DF1107	Carrington Regional Pond	760,000	1,784.56	488,346.40	0	0
DF1151	Regional Pond D-151	850,000	0.00	175,000.00	0	0
DF9999	Pro Rata Share Study - Difficult Run	2,950,000	0.00	1,000,000.00	0	0

# FUND 316

## PRO RATA SHARE DRAINAGE CONSTRUCTION

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### FY 2003 Summary of Capital Projects

#### Fund: 316 Pro Rata Share Drainage Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
FM0202	Glen Forest	381,600	24,940.00	0.00	0	0
HC0002	Regional Pond H-02	696,100	563.78	637,407.80	0	0
HC0671	Viking Drive	40,000	2,084.42	27,329.90	0	0
HC1009	Regional Pond H-9	780,000	0.00	780,000.00	0	0
HC1018	Regional Pond H-18	218,735	29,607.05	9,891.94	0	0
HC1471	West Ox Detention Pond	101,696	0.00	88,240.00	0	0
HC9999	Horsepen Creek Watershed Study	550,000	0.00	450,000.00	0	0
LH0232	Huntley Subdivision	165,500	0.00	33,864.24	0	0
LH0243	Paul Spring Parkway	219,695	122,261.68	0.00	0	0
LR0017	Regional Pond R-17	1,035,000	558,912.57	307,296.02	0	0
LR1008	Regional Pond R-8	600,000	0.00	290,000.00	0	0
LR1161	Regional Pond R-161	1,600,000	0.00	400,000.00	0	0
MB0201	Anita Drive	177,200	135.49	103,445.56	0	0
NI9999	Nichol Run Watershed Study		0.00	0.00	75,000	75,000
PC0005	Regional Pond P-5	550,000	0.00	25,000.00	0	0
PC0102	Dam Site #2 (Lake Barton)	100,000	48,235.90	49,472.25	0	0
PC0104	Dam Site #4	475,000	677.70	415,572.83	0	0
PC0281	Poplar Springs Court	280,000	0.00	280,000.00	0	0
PH9999	Popes Head Creek Watershed Study	975,000	0.00	200,000.00	0	0
PM0234	Dranesville District	243,087	5,683.07	0.00	0	0
PM0451	Great Falls Street	215,000	0.00	103,477.69	0	0
PM0652	Tucker Ave	270,971	0.00	240,000.00	0	0
PM0653	Kirkley Avenue	280,000	1,184.07	13,828.54	0	0
PN0211	Beach Mill Road	205,000	15,965.90	85,034.10	0	0
PN9999	Pond Branch Watershed Study		0.00	0.00	60,000	60,000
SA0251	Sandy Run	160,000	20,769.19	37,230.81	0	0
SC0213	Bridle Path Lane	633,500	29,253.90	452,291.52	0	0
SC0611	Swinks Mill Road	200,000	5,699.51	189,365.97	0	0
SU0005	Regional Pond S-05	561,000	1,251.09	551,077.78	0	0
SU0007	Regional Pond S-07	892,000	19,723.25	650,093.64	0	0
SU9999	Pro Rata Study - Sugarland Run	725,000	0.00	450,000.00	0	0
WR0241	Wolf Run	51,000	20,718.62	9,281.38	0	0
ZZ0000	Reimbursement Contingency		0.00	1,269,623.50	0	0
<b>Total</b>		<b>\$48,964,451</b>	<b>\$2,167,094.49</b>	<b>\$22,565,208.51</b>	<b>\$135,000</b>	<b>\$135,000</b>



# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

<b>NI9999</b>	<b>Nichol Run Watershed Study</b>
Vicinity of Nichol Run Watershed	
Dranesville	
<p>This project funds an engineering study of the Nichol Run watershed. The study will update the current improvement program and identify new stormwater control projects to help the County achieve water quality improvement goals as established through the Virginia Pollutant Discharge Elimination System project. FY 2003 funding in the amount of \$75,000 is included for the study.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	75,000	75,000	0
Construction		0	0	0	0	0	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$0</b>

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$75,000	\$75,000

# FUND 316 PRO RATA SHARE DRAINAGE CONSTRUCTION

<b>PN9999</b>	<b>Pond Branch Watershed Study</b>
Vicinity of Pond Branch Watershed	
Dranesville	
<p>This project funds an engineering study of the Pond Branch watershed. The study will update the current improvement program and identify new stormwater control projects to help the County achieve water quality improvement goals as established through the Virginia Pollutant Discharge Elimination System project. FY 2003 funding in the amount of \$60,000 is included for the study.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	60,000	60,000	0
Construction		0	0	0	0	0	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$0</b>

Source of Funding				
General Funding	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$60,000	\$60,000

# FUND 370

## PARK AUTHORITY BOND CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund provides for the continued design, construction, and renovation of Fairfax County parks. These projects provide improvements to a wide range of recreational facilities such as playgrounds, picnic areas, trails, and recreation center/swimming pool complexes. On November 3, 1998, voters approved a \$75.0 million bond referendum to provide for park projects. To date, authorized but unissued bond funds in the amount of \$43.4 million remain from the 1998 referendum.

#### **FY 2003 Initiatives**

Funding in the amount of \$19,890,000 is included in Fund 370, Park Authority Bond Construction, in FY 2003. Funding consists of monies for athletic field development, infrastructure renovation, improvements to trails and stream crossings, development of natural and cultural resource facilities, development of new and existing community parks, and building renovations. Funding is also included for the replacement of old and unsafe play equipment, additional playgrounds and renovation of picnic areas, new picnic shelters, and the repair and renovation of tennis and multi-use courts. This funding level is consistent with the approved FY 2002 – FY 2006 Capital Improvement Program (With Future Years to 2009). All projects funded in FY 2003 are supported by General Obligation bonds. A list of these projects is included in the Summary of Capital Projects.

# FUND 370

## PARK AUTHORITY BOND CONSTRUCTION

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### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$14,571,474 due to the carryover of unexpended project balances in the amount of \$14,561,474 and the appropriation of \$10,000 for bond issuance costs associated with the Spring 2001 bond sale.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

## FUND STATEMENT

Fund Type P37, Capital Project Funds

Fund 370, Park Authority  
Bond Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$7,454,640	\$0	\$4,617,140	\$0	\$0
Revenue:					
Sale of Bonds <sup>1</sup>	\$5,601,004	\$21,520,000	\$31,474,334	\$19,890,000	\$19,890,000
<b>Total Revenue</b>	\$5,601,004	\$21,520,000	\$31,474,334	\$19,890,000	\$19,890,000
<b>Total Available</b>	<b>\$13,055,644</b>	<b>\$21,520,000</b>	<b>\$36,091,474</b>	<b>\$19,890,000</b>	<b>\$19,890,000</b>
Total Expenditures	\$8,438,504	\$21,520,000	\$36,091,474	\$19,890,000	\$19,890,000
<b>Total Disbursements</b>	<b>\$8,438,504</b>	<b>\$21,520,000</b>	<b>\$36,091,474</b>	<b>\$19,890,000</b>	<b>\$19,890,000</b>
<b>Ending Balance</b>	<b>\$4,617,140</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 3, 1998, voters approved a \$75.0 million Park Authority Bond Referendum. Including prior sales, there is a balance of \$43.4 million in authorized but unissued bonds associated with the 1998 Bond Referendum.

# FUND 370

## PARK AUTHORITY BOND CONSTRUCTION

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### FY 2003 Summary of Capital Projects

#### Fund: 370 Park Authority Bond Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
004182	Howery Field	\$381,894	\$4,428.90	\$0.00	\$0	\$0
004298	Park Bond Issuance Costs		20,248.14	0.00	0	0
004369	Huntsman Lake Park	620,445	4,521.50	0.00	0	0
004493	Robert E Lee Rec Ctr	2,988,349	0.00	0.00	0	0
004525	Lake Fairfax Park	435,783	0.00	0.00	0	0
004534	Park Contingency		0.00	27,762.31	0	0
004592	Sully Plantation	13,205	0.00	0.00	0	0
004595	Mason District Park	876,395	0.00	0.00	0	0
004690	Green Spring Farm Park	2,040,481	787.50	0.00	0	0
004698	Ellanor C Lawrence Park	734,630	0.00	0.00	0	0
004745	Lane's Mill Restoration	50,000	0.00	6,933.00	0	0
474188	Athletic Field Development	6,124,328	325,632.56	389.04	0	0
474198	Athletic Fields	7,400,000	1,235,782.67	3,177,553.65	2,946,000	2,946,000
474498	Infrastructure Renovations	4,900,000	462,908.45	2,629,909.14	1,700,000	1,700,000
474698	Trails & Stream Crossings	4,200,000	241,350.90	2,115,296.60	1,831,000	1,831,000
474888	Lake Accotink	2,945,836	573,698.30	24,323.92	0	0
475098	Natural & Cultural Facilities	10,000,000	125,763.43	2,592,801.57	7,275,000	7,275,000
475588	Community Park Development - 1988	6,544,915	355,758.73	127,905.31	0	0
475598	Community Park Development - 1998	6,000,000	620,225.08	2,294,375.37	3,020,000	3,020,000
475888	Park Building Renovation	10,477,173	35,965.10	487,142.00	0	0
475898	Building Renovations	5,000,000	233,996.01	2,416,424.89	2,315,000	2,315,000
475998	Playgrounds, Picnics, Etc.	2,500,000	745,831.77	802,117.53	803,000	803,000
476098	West County Rec Ctr	15,000,000	167,186.81	14,796,138.34	0	0
476188	Land Ac - 1988 Bonds	28,432,506	252,788.42	5,190.65	0	0
476198	Land Ac - 1998 Bonds	20,000,000	3,031,630.10	4,587,210.19	0	0
<b>Total</b>		<b>\$137,665,940</b>	<b>\$8,438,504.37</b>	<b>\$36,091,473.51</b>	<b>\$19,890,000</b>	<b>\$19,890,000</b>

**FUND 370**  
**PARK AUTHORITY BOND CONSTRUCTION**

<b>474198</b>	<b>Athletic Fields</b>
Countywide	Countywide
<p>This project provides for new field development, renovation, lighting, and irrigation of existing fields throughout the County. Irrigation projects include athletic fields at Ossian Hall, Cunningham, Lake Fairfax, George Washington, and Franklin Farm parks. Additionally, improvements to athletic field lighting will occur at Beulah, Cunningham, and Braddock athletic fields. Other field improvements include Clermont, Walnut Hills, Hutchison School Site, and Hooes Road Park. FY 2003 funding in the amount of \$2,946,000 provides for design and construction and is consistent with the approved FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012).</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	1,651,509	40,638	166,271	1,150,000	294,600	294,600	0
Construction	5,589,508	26	910,528	2,027,554	2,651,400	2,651,400	0
Other	158,984	0	158,984	0	0	0	0
<b>Total</b>	<b>\$7,400,000</b>	<b>\$40,664</b>	<b>\$1,235,783</b>	<b>\$3,177,554</b>	<b>\$2,946,000</b>	<b>\$2,946,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$2,946,000	\$0	\$0	\$2,946,000

## FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>474498</b>	<b>Infrastructure Renovation</b>
Countywide	Countywide
<p>This project provides for repairs and improvements to roads and parking lots, a new maintenance facility, and matching funds for volunteer programs and improvements to park sites. Funds will provide for renovations at Green Spring Garden, including re-paving the entry road, improving the pond, and renovating the bridge and garden. Additional improvements include roadway improvements at Lee District Park, parking at Greenbriar, pond and trail improvements at Mason District Park, and parking lot improvements at Providence Recreation Center. FY 2003 funding in the amount of \$1,700,000 provides for design and construction and is consistent with the FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012).</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	1,522,024	97,526	408,572	675,926	340,000	340,000	0
Construction	3,370,716	6,790	49,943	1,953,983	1,360,000	1,360,000	0
Other	7,260	2,867	4,393	0	0	0	0
<b>Total</b>	<b>\$4,900,000</b>	<b>\$107,182</b>	<b>\$462,908</b>	<b>\$2,629,909</b>	<b>\$1,700,000</b>	<b>\$1,700,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,700,000	\$0	\$0	\$1,700,000



# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>474698</b>	<b>Trails and Stream Crossings</b>
Countywide	Countywide
<p>This project funds improvements to existing trails and bridges as well as additional trails and stream crossings, with emphasis on connecting existing trail systems. Project sites include, but are not limited to, Accotink Stream Valley, Holmes Run, Hidden Pond Trail, Long Branch, Poe Terrace Trail, and South Run Stream Valley. FY 2003 funding in the amount of \$1,831,000 provides for design and construction and is consistent with the <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	923,696	12,353	236,693	400,000	274,650	274,650	0
Construction	3,271,979	0	332	1,715,297	1,556,350	1,556,350	0
Other	4,326	0	4,326	0	0	0	0
<b>Total</b>	<b>\$4,200,000</b>	<b>\$12,353</b>	<b>\$241,351</b>	<b>\$2,115,297</b>	<b>\$1,831,000</b>	<b>\$1,831,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$1,831,000	\$0	\$0	\$1,831,000

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>475098</b>	<b>Natural and Cultural Resource Facilities</b>
Countywide	Countywide
<p>This project provides for preservation and stabilization of several existing historic sites and buildings, including Ash Grove, Union Mills, and Historic Huntley. Funding also supports Lake Accotink dam improvements, stabilization of stream bank erosion, improvements to Huntley Meadows wetlands, and the development of horticultural facilities. FY 2003 funding in the amount of \$7,275,000 provides for design and construction and is consistent with the FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012).</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	2,288,866	6,435	122,046	1,432,885	727,500	727,500	0
Construction	7,711,134	0	3,718	1,159,917	6,547,500	6,547,500	0
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$10,000,000</b>	<b>\$6,435</b>	<b>\$125,763</b>	<b>\$2,592,802</b>	<b>\$7,275,000</b>	<b>\$7,275,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$7,275,000	\$0	\$0	\$7,275,000

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>475598</b>	<b>Community Park Development</b>
Countywide	Countywide
<p>This project provides for phased development of several new and existing community parks throughout the County with both passive and active types of recreational facilities. FY 2003 funding will provide for park development in the form of landscaping at Idylwood, Jefferson Village, and Tyler Park as well as for park development at Great Falls Nike, Stratton Woods, Turner Farm, Grist Mill, Muddy Hole, and Towers Park. FY 2003 funding in the amount of \$3,020,000 is provided for design and construction and is consistent with the FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012).</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$32,838	\$0	\$24,809	\$8,029	\$0	\$0	\$0
Design and Engineering	1,030,252	65,400	169,640	493,213	302,000	302,000	0
Construction	4,667,141	0	186,471	1,762,669	2,718,000	2,718,000	0
Other	269,769	0	239,305	30,464	0	0	0
<b>Total</b>	<b>\$6,000,000</b>	<b>\$65,400</b>	<b>\$620,225</b>	<b>\$2,294,375</b>	<b>\$3,020,000</b>	<b>\$3,020,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$3,020,000	\$0	\$0	\$3,020,000

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>475898</b>	<b>Building Renovations</b>
Countywide	Countywide
<p>This project provides for repairs and renovations to park facilities including roof replacement, mechanical equipment replacement, and remodeling of facilities for better space utilization. Sites include Lake Fairfax, Oak Marr, Spring Hill, Wakefield, and South Run District Park. FY 2003 funding in the amount of \$2,315,000 is provided for design and construction and is consistent with the <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	1,773,305	3,258	172,547	440,000	1,157,500	1,157,500	0
Construction	3,185,251	19,594	31,733	1,976,425	1,157,500	1,157,500	0
Other	41,444	11,728	29,716	0	0	0	0
<b>Total</b>	<b>\$5,000,000</b>	<b>\$34,579</b>	<b>\$233,996</b>	<b>\$2,416,425</b>	<b>\$2,315,000</b>	<b>\$2,315,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$2,315,000	\$0	\$0	\$2,315,000

# FUND 370 PARK AUTHORITY BOND CONSTRUCTION

<b>475998</b>	<b>Playgrounds, Picnic Areas, Tennis and Multi-Use Courts</b>
Countywide	Countywide
<p>This project provides for replacement of old and unsafe play equipment, additional playgrounds, and renovation of picnic areas, new picnic shelters, and repair and renovation of tennis and multi-use courts. Projects include Burke Lake and Great Falls Grange as well as numerous sites countywide. FY 2003 funding in the amount of \$803,000 provides for design and construction and is consistent with the <u>FY 2003 – FY 2007 Capital Improvement Program (With Future Years to 2012)</u>.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	311,143	32,298	78,545	120,000	80,300	80,300	0
Construction	2,188,857	116,753	667,287	682,118	722,700	722,700	0
Other	0	0	0	0	0	0	0
<b>Total</b>	<b>\$2,500,000</b>	<b>\$149,051</b>	<b>\$745,832</b>	<b>\$802,118</b>	<b>\$803,000</b>	<b>\$803,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$803,000	\$0	\$0	\$803,000

# FUND 390 PUBLIC SCHOOL CONSTRUCTION

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors approved an additional \$6.4 million in bond sales for FY 2003.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved the *School Board's FY 2002 Third Quarter Budget Review* request to increase capital projects by \$36,090,782 and to reflect a net decrease of \$379,393 in the School Operating Fund transfer to the School Construction Fund.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 390 provides funding for Fairfax County public school construction and facility renovation, expansion and improvements authorized by voter referendum, as well as funds for capital expenditures. Bond funding remaining from the fall 1999 and fall 2001 bond referenda support capital construction projects in this fund.

In FY 2003, progress will continue on the school bond referendum projects and projects funded by the School Operating Fund. Major projects for FY 2003 include additions to Bren Mar Park Elementary school, facility renovation, expansion, and improvement projects.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.

# FUND 390 PUBLIC SCHOOL CONSTRUCTION

## FUND STATEMENT

Fund Type G30, Capital Project Funds

Fund 390, Public School Construction

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 School Board's Advertised	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$18,689,387</b>	<b>\$0</b>	<b>\$45,690,516</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Sale of Bonds <sup>3</sup>	\$130,022,301	\$130,000,000	\$130,000,000	\$130,000,000	\$136,400,000
State Construction Grant	2,062,134	2,088,527	2,099,552	2,099,552	2,099,552
Federal D.O.E. <sup>4</sup>	780,000	0	0	0	0
PTA/PTO Receipts	3,212,216	150,000	150,000	150,000	150,000
Fairfax City	321,668	150,000	150,000	150,000	150,000
Other Revenue	4,000,000	136,000	7,165,432	136,000	136,000
<b>Subtotal Revenue</b>	<b>\$140,398,319</b>	<b>\$132,524,527</b>	<b>\$139,564,984</b>	<b>\$132,535,552</b>	<b>\$138,935,552</b>
Authorized But Unissued Bonds	\$0	\$0	\$224,981,670	\$0	\$0
<b>Total Revenue</b>	<b>\$140,398,319</b>	<b>\$132,524,527</b>	<b>\$364,546,654</b>	<b>\$132,535,552</b>	<b>\$138,935,552</b>
Transfers In:					
Major Maintenance (090)	\$5,291,989	\$10,000,000	\$8,500,000	\$9,000,000	\$9,000,000
Classroom Equipment (090)	2,909,665	3,456,550	3,456,550	4,871,209	4,871,209
Land Acquisition (090)	778,203	0	0	0	0
Facility Modifications (090)	200,000	650,000	1,393,801	669,500	669,500
<b>Total Transfers In</b>	<b>\$9,179,857</b>	<b>\$14,106,550</b>	<b>\$13,350,351</b>	<b>\$14,540,709</b>	<b>\$14,540,709</b>
<b>Total Available</b>	<b>\$168,267,563</b>	<b>\$146,631,077</b>	<b>\$423,587,521</b>	<b>\$147,076,261</b>	<b>\$153,476,261</b>
Expenditures:					
Subtotal Expenditures	\$122,577,047	\$146,631,077	\$198,605,851	\$147,076,261	\$153,476,261
Contractual Commitments	0	0	224,981,670	0	0
<b>Total Expenditures</b>	<b>\$122,577,047</b>	<b>\$146,631,077</b>	<b>\$423,587,521</b>	<b>\$147,076,261</b>	<b>\$153,476,261</b>
<b>Total Disbursements</b>	<b>\$122,577,047</b>	<b>\$146,631,077</b>	<b>\$423,587,521</b>	<b>\$147,076,261</b>	<b>\$153,476,261</b>
<b>Ending Balance</b>	<b>\$45,690,516</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the FY 2002 Third Quarter Review.

<sup>2</sup> The FY 2002 Revised Budget Plan reflects adjustments adopted by the Fairfax County School Board on March 21, 2002, during their FY 2002 Third Quarter Review. The Fairfax County School Board adjustments were officially reflected in the County's FY 2002 Third Quarter Review, and approved by the Board of Supervisors on April 22, 2002.

<sup>3</sup> The actual sale of bonds is based upon a review of cash needs rather than cash and encumbrances as presented here for planning purposes. This is consistent with Board policy to sell bonds on a cash basis. Including prior sales, there is a balance of \$640.48 million in authorized but unissued school bonds.

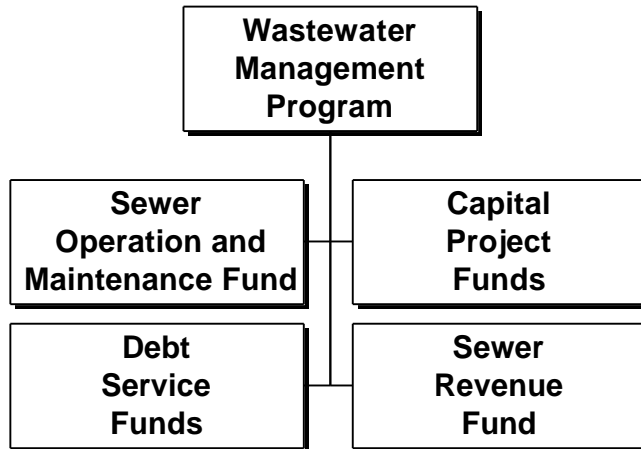
<sup>4</sup> Revenue from the United States Department of Education represents funding for a new elementary school on the Fort Belvoir property.



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# WASTEWATER MANAGEMENT PROGRAM FY 2003 OVERVIEW



# WASTEWATER MANAGEMENT PROGRAM

## FY 2003 OVERVIEW

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The Wastewater Management Program (WMP) is operated, maintained and managed within the Department of Public Works and Environmental Services (DPWES). In order to plan, collect, treat, and monitor the wastewater within Fairfax County in the most economical way while maintaining the highest regard for public safety and the environment, the program has been aligned by specific business functions to provide County residents and businesses with quality sewer service.

The strategic planning and overall business monitoring is the responsibility of the Wastewater Administration Division. The program currently includes the County-owned wastewater treatment plant (54 million gallons per day (MGD) capacity), approximately 3,100 miles of sewer lines, 60 pump stations, 51 metering stations, and covers approximately 234 square-miles of the County's 399 square-mile land area. Capacity entitlement at the other regional facilities totals 80 MGD. The sewer maintenance and operations will be performed utilizing a total of 352/351.50 SYE positions in FY 2003. The WMP anticipates a total of 332,233 households in Fairfax County will be connected to public sewer in FY 2003.

In addition, to providing County residents and businesses with sewer service, Fairfax County provides sewer service to other nearby jurisdictional entities through "Sales of Service" agreements. The County holds Sales of Service agreements with Arlington County, the cities of Falls Church and Fairfax, the towns of Herndon and Vienna, Fort Belvoir, the Ogden Martin Waste-to-Energy facility and the Fairfax County Water Authority. These entities share the capital and operating costs of the WMP on the basis of actual wastewater flow and reserved treatment capacity.

The Wastewater Collection Division (WCD) is responsible for the County's wastewater collection and conveyance system consisting of sewers, force mains, pumping stations and metering stations. As a cost-savings measure, the WCD continues to outsource tasks, such as sewer rehabilitation, easement clearing, and lawn mowing. Additionally, the WCD continues to update its office computer and information management systems in order to improve operations.

The Wastewater Treatment Division (WWTD) is responsible for operating and maintaining the County's wastewater treatment facility, the Noman M. Cole, Jr. Pollution Control Plant (NCPCP). The WWTD continues to produce a quality effluent to meet regulatory and permit requirements, despite the major construction program occurring throughout the plant site. The NCPCP is currently undergoing an expansion of capacity from 54 MGD to 67 MGD. This project also includes improvements such as odor control and nitrogen removal to meet requirements of the Chesapeake Bay agreement.

The system supplements the capacity of its own collections and treatment facilities through "Treatment by Contract" agreements with the District of Columbia, the Alexandria Sanitation Authority, the Upper Occoquan Sewage Authority, and Arlington County. As stated in the individual agreements, the County pays its share of operating, capital, and/or debt costs of each entity's system based on actual wastewater flows and allocated capacity, respectively.

In FY 2003, the County is projected to provide for the treatment of 111.45 million gallons of wastewater per day. Approximately 43 percent of this flow is treated at the NCPCP. The flow is distributed between the NCPCP and the interjurisdictional facilities as detailed in the table below. The table also includes the capacity utilization percentage and the available (unused) capacity for each plant.

Treatment Plant	FY 2003 Projected Daily Average (MGD)	Capacity Utilization (%)	Available Capacity (MGD)
DCWASA Blue Plains	27.66	89%	3.34
Noman M. Cole, Jr.	48.39	90%	5.61
Alexandria Sanitation Authority	20.95	65%	11.45
Arlington County	2.35	78%	0.65
Upper Occoquan Sewage Authority	12.10	44%	15.50
<b>Total</b>	<b>111.45</b>	<b>73%</b>	<b>36.55</b>

# WASTEWATER MANAGEMENT PROGRAM

## FY 2003 OVERVIEW

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To ensure that WMP remains competitive and provides a high performance operation including improvements to the technical and managerial capacities that will continue to enhance service quality, customer service and financial planning, WMP closely monitors the information listed below.

	FY 2001	FY 2002	FY 2003
Sewer Service Charge, \$/1,000 gallons	\$2.81	\$2.88	\$2.95
Treatment Plant Costs, \$/MGD	\$1,061	\$1,075	\$1,057
Sewer System Overflows, Number/1,000 Miles of Sewer	14	15	15
Treatment Plant Discharge Violations per year	0	0	0
Odor Complaints per year	25	15	0

The Wastewater Planning and Monitoring Division (WPMD) is responsible for the agency's financial and engineering planning along with wastewater monitoring. The WPMD continues to effectively monitor the long-term planning needs for the WMP in terms of infrastructure upgrades and expansion requirements. The WPMD is also responsible for developing a rate structure to adequately recover system costs, and plan for treatment expansion and improvement projects to keep pace with increased wastewater flows, and more stringent treatment requirements.

The Wastewater Management Program is comprised of seven separate funds under a self-supporting fund structure (Enterprise Fund) consistent with Sewer Bond Resolution adopted by the Board of Supervisors in July 1985. For more detailed information of the operational aspects of the various programs, refer to the narrative of Fund 401, Sewer Operation and Maintenance, which immediately follows this Overview. The following is a brief description of the seven active funds:

- ◆ **Fund 400 - Sewer Revenue** is used to credit all operating revenues of the system, as well as most of the interest on invested fund balances. Revenues recorded in this fund are transferred to the various funds to finance their expenditure requirements. The remaining fund balances are used to set aside funds for various reserves and future system requirements.
- ◆ **Fund 401 - Sewer Operation and Maintenance** provides funding for the four divisions responsible for the management and operation of the program, supported by a transfer from Fund 400.
- ◆ **Fund 402 - Sewer Construction Improvements** provides funding for the repair, rehabilitation, and improvement requirements of the entire program.
- ◆ **Fund 403 - Sewer Bond Debt Service** is used to record principal, interest and fiscal agent fees for the 1986 and 1996 Sewer Bond Series, as well as all parity debt payments for other jurisdictions with whom Fairfax County maintains interjurisdictional agreements.
- ◆ **Fund 406 - Sewer Bond Debt Reserve** provides debt reserve funds for the 1986 and 1996 Series of Sewer Revenue Bonds in accordance with the current Sewer Bond Resolution.
- ◆ **Fund 407 - Sewer Bond Subordinate Obligations** was established in 1992 to record all debt service payments on the UOSA 1991 Revenue Bonds and all subsequent Upper Occoquan Sewage Authority (UOSA) and Alexandria Sanitation Authority (ASA) revenue bonds. All future issues or refinancing of debt arising from interjurisdictional capacity rights may be treated as subordinate obligations of the System as provided by the General Bond Resolution for Sewer Revenue Bonds.
- ◆ **Fund 408 - Sewer Bond Construction** was established in 1987 for major program construction projects, which are funded from the issuance of sewer revenue bonds and/or program revenues.

# FUND 400

## SEWER REVENUE

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ Transfers Out are increased by \$10,029,437 primarily due to an increased transfer of \$2,046,437 to Fund 401, Sewer Operation and Maintenance for increased interjurisdictional payments for higher operating costs from neighboring treatment plants, and an increased transfer of \$7,983,000 to Fund 402, Sewer Construction Improvements to provide for the replacement of 5 pumping stations, the installation of 10,900 linear feet of sewer line and the addition of two new pumping stations for the Leehigh Village Conservation, and the rehabilitation of 27,000 linear feet of sewer lines per month for three County areas as part of the Cured in Place Piping (CIPP) contract.
  - ◆ An increase of \$50 million in revenues reflects the anticipated receipt of loan proceeds from the Virginia Resource Authority (VRA) Loan Program to provide funding for the County's share of ASA treatment plant expansion costs.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

All operating revenues of the Wastewater Management Program are credited to this fund. In addition, interest on investments from fund balances, except the interest earned from the balances of Fund 406, Sewer Bond Debt Reserve, and Fund 408, Sewer Bond Construction, is credited to this fund. Major categories of operating revenues include the following: Sales of Service, Availability Charges, and Sewer Service Charges. Sales of Service are those revenues received from other jurisdictions for the County's treatment of their wastewater. Availability Charges are fees charged to new customers for initial access to the system. Sewer Service Charges are revenues received from existing customers and are used to fully recover program operation and maintenance costs, debt service payments, and capital project funding primarily attributable to improving wastewater treatment effluent standards as mandated by State and Federal agencies. The total receipts from all revenue sources are used to finance Operation and Maintenance (Fund 401), Debt Service (Fund 403, Sewer Bond Parity Debt Service and Fund 407, Sewer Bond Subordinate Debt Service), and Construction Projects (Fund 402, Sewer Construction Improvements and Fund 408, Sewer Bond Construction) associated with the Wastewater Management Program. Any balance remains in Fund 400, Sewer Revenue, for future year requirements and required reserves.

The Program's Availability Fee and Sewer Service Charge are based on staff analysis and consultant recommendations, and are included in the Forecasted Financial Statement for July 1, 2001 through June 30, 2006.

# FUND 400 SEWER REVENUE

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## Current Availability Fee rates:

In FY 2003, Availability Fees will increase from \$5,069 to \$5,247 for single-family homes based on current projections of capital requirements. The Availability Fee rate for all types of units are adjusted based on continued increases in expenses associated with treatment plant upgrades and interjurisdictional payments that result from population growth, more stringent treatment requirements, and inflation. The following table displays the resulting increase by category.

Category	FY 2002 Availability Fee	FY 2003 Availability Fee
Single Family	\$5,069	\$5,247
Townhouses and Apartments	\$4,056	\$4,198
Hotels/Motels	\$1,267	\$1,312
Nonresidential	\$262/fixture unit	\$271/fixture unit

## Current Sewer Service Charge:

The Sewer Service Charge rate will increase from \$2.88 to \$2.95 per 1,000 gallons of water consumption in FY 2003. Based on this rate increase, the additional annual cost to the typical household is anticipated to be \$5.32. Sewer Service Charges are adjusted based on projected capital requirements associated with the renovation and rehabilitation of existing treatment facilities.

Category	FY 2002 Sewer Service Charge	FY 2003 Sewer Service Charge
Per 1,000 gallons water consumed	\$2.88	\$2.95

The FY 2003 Sewer Service Charge and Availability Fee are based on increased costs associated with capital project construction, system operation and maintenance, debt service, and upgrades to effectively reduce nitrogen discharge from wastewater treatment plants in order to meet new, more stringent nitrogen discharge limitations. The program will also utilize sewer fund balances to partially offset these higher costs. These rate increases are consistent with the recommendations of the Department of Public Works and Environmental Services and the analysis included in the Forecasted Financial Statement for July 1, 2001 through June 30, 2006.

## Availability Fees and Sewer Service Charges from FY 1999 through FY 2006:

Fiscal Year	Availability Fee	Sewer Service Charge Per 1,000 gallons water used
1999	\$4,621	\$2.70
2000	\$4,621	\$2.70
2001	\$4,898	\$2.81
2002	\$5,069	\$2.88
2003	\$5,247	\$2.95
2004	\$5,431	\$3.03
2005	\$5,621	\$3.20
2006	\$5,874	\$3.28

# FUND 400 SEWER REVENUE

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## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ As part of the *FY 2001 Carryover Review*, Transfers Out were decreased by \$8,037,787 due to the following: a decrease of \$2,408,579 in Fund 401, Sewer Operation and Maintenance, as a result of lower than anticipated operating costs and lower than projected wastewater flow for Treatment by Contract; a decrease of \$123,046 in Fund 402, Sewer Construction Improvements primarily as a result of the unanticipated reimbursement of sewer line expenses from the Virginia Department of Transportation; a decrease of \$71,551 in Fund 403, Sewer Bond Parity Debt Service Fund based on lower than anticipated interest payments and fiscal agent fees; a decrease of \$1,105,695 in Fund 407, Sewer Bond Subordinate Debt Service Fund primarily due to lower than anticipated bond debt payments resulting from a delay in the first quarterly repayment of a \$40 million loan to the Virginia Resources Authority (VRA) for the County's share of the Alexandria Sanitation Authority (ASA) treatment plant upgrade and a decrease of \$4,328,916 in Fund 408, Sewer Bond Construction due to higher than anticipated interest earnings.

# FUND 400 SEWER REVENUE

## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 400, Sewer Revenue

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$153,315,880</b>	<b>\$163,204,341</b>	<b>\$161,851,820</b>	<b>\$135,650,489</b>	<b>\$175,621,052</b>
Revenue:					
Lateral Spur Fees	\$28,200	\$20,000	\$20,000	\$20,000	\$20,000
Sales of Service	6,359,586	7,585,000	7,585,000	7,620,000	7,620,000
Availability Charges	29,237,019	27,518,000	27,518,000	28,334,000	28,334,000
Connection Charges	94,620	60,000	60,000	60,000	60,000
Sewer Service Charges	70,174,828	70,367,000	70,367,000	72,336,000	72,336,000
Delinquent Charges	16,699	30,000	30,000	30,000	30,000
Miscellaneous Revenue <sup>1</sup>	145,034	0	0	70,000	70,000
Sale Surplus Property <sup>1</sup>	0	0	0	30,000	30,000
State Revolving Loan	40,000,000	0	50,000,000	0	0
Sludge Incinerator Charges <sup>1</sup>	0	0	0	0	0
Interest on Investments	10,260,493	11,642,000	11,642,000	9,612,000	9,612,000
<b>Total Revenue</b>	<b>\$156,316,479</b>	<b>\$117,222,000</b>	<b>\$167,222,000</b>	<b>\$118,112,000</b>	<b>\$118,112,000</b>
<b>Total Available</b>	<b>\$309,632,359</b>	<b>\$280,426,341</b>	<b>\$329,073,820</b>	<b>\$253,762,489</b>	<b>\$293,733,052</b>
Transfers Out:					
Sewer Operation and Maintenance (401)	\$52,012,165	\$61,136,022	\$60,773,880	\$63,852,440	\$63,852,440
Sewer Construction Improvements (402)	55,117,492	53,902,809	61,762,763	45,712,000	45,712,000
Sewer Bond Parity Debt Service (403)	13,507,715	13,279,128	13,207,577	13,528,282	13,528,282
Sewer Bond Subordinate Debt Service (407)	15,760,415	18,314,214	17,208,519	18,236,861	18,236,861
Sewer Bond Construction (408)	11,382,752	4,828,945	500,029	0	0
<b>Total Transfers Out</b>	<b>\$147,780,539</b>	<b>\$151,461,118</b>	<b>\$153,452,768</b>	<b>\$141,329,583</b>	<b>\$141,329,583</b>
<b>Total Disbursements</b>	<b>\$147,780,539</b>	<b>\$151,461,118</b>	<b>\$153,452,768</b>	<b>\$141,329,583</b>	<b>\$141,329,583</b>
<b>Ending Balance</b>	<b>\$161,851,820</b>	<b>\$128,965,223</b>	<b>\$175,621,052</b>	<b>\$112,432,906</b>	<b>\$152,403,469</b>
Management Reserves:					
Operating and Maintenance Reserve <sup>2</sup>	\$15,161,149	\$16,254,000	\$16,613,966	\$15,963,110	\$15,963,110
Nitrification Reserve <sup>3</sup>	2,500,000	1,667,000	1,667,000	1,250,000	1,250,000
Future Debt Reserve <sup>4</sup>	7,435,000	4,835,000	4,835,000	4,056,000	4,056,000
<b>Total Reserves</b>	<b>\$25,096,149</b>	<b>\$22,756,000</b>	<b>\$23,115,966</b>	<b>\$21,269,110</b>	<b>\$21,269,110</b>
<b>Unreserved Balance</b>	<b>\$136,755,671</b>	<b>\$106,209,223</b>	<b>\$152,505,086</b>	<b>\$91,163,796</b>	<b>\$131,134,359</b>

# FUND 400 SEWER REVENUE

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<sup>1</sup> In an effort to keep all operating revenues for the Wastewater Management Program in one fund, the categories for Miscellaneous Revenue, Sale of Surplus, and Sludge Incinerator Charges are transferred from Fund 401, Sewer Operation and Maintenance, to this fund in FY 2003. However, no revenue is anticipated in FY 2003 for Sludge Incinerator Charges due to the closing of the D.C. correctional facility located in Lorton, Virginia in FY 2002.

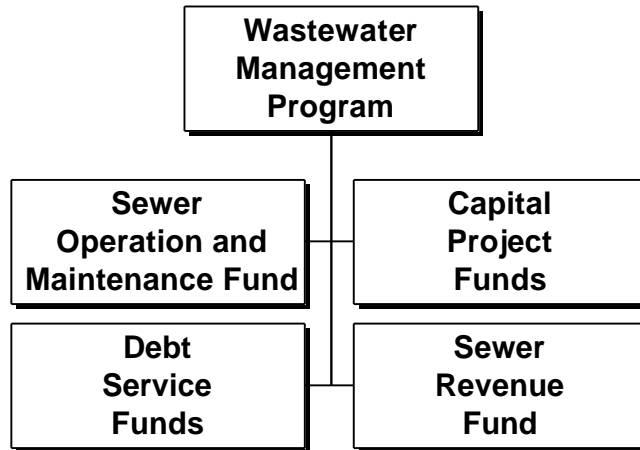
<sup>2</sup> The Operating and Maintenance Reserve was established to provide funding to offset expenses associated with sewer systems emergencies occurring within Fund 401, Sewer Operation and Maintenance.

<sup>3</sup> The Nitrification Reserve was established to offset expenses occurring in Fund 402, Sewer Construction Improvements, associated with the nitrogen discharge upgrades at the Arlington Wastewater Treatment Plant.

<sup>4</sup> The Future Debt Reserve was established in anticipation of debt service reserve requirements for future treatment plant issues.



**FUND 401  
SEWER OPERATION AND MAINTENANCE**



# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### *Agency Position Summary*

352 Regular Positions / 351.5 Regular Staff Years

### **Position Detail Information**

#### **WASTEWATER ADMINISTRATION**

1 Director  
 1 Admin. Assistant II  
 2 Positions  
 2.0 Staff Years

#### **WASTEWATER COLLECTION**

##### **Collection Program**

1 Director  
 1 Management Analyst III  
 1 Computer Systems Analyst II  
 1 Management Analyst II  
 2 Network/Telecom. Analysts I  
 1 Safety Analyst  
 1 Warehouse Supervisor  
 1 Warehouse Specialist  
 5 Admin. Assistants III  
 4 Admin. Assistants II  
 1 Laborer II  
 1 Supply Clerk  
 20 Positions  
 20.0 Staff Years

##### **Gravity Sewers**

1 Engineer IV  
 1 Engineer III  
 1 Maintenance Superintendent  
 1 Asst. Maintenance Superintendent  
 2 Senior Maintenance Supervisors  
 3 Senior Construction Supervisors  
 5 Maintenance Supervisors  
 1 Engineering Technician III  
 2 Engineering Technicians II  
 1 Construction Supervisor  
 1 Map Drafter  
 3 Engineering Technicians I  
 3 Heavy Equipment Operators  
 16 Labor Crew Chiefs  
 10 Engineering Aides  
 3 Motor Equipment Operators  
 4 Truck Drivers  
 12 Senior Utility Workers  
 19 Utility Workers  
 89 Positions  
 89.0 Staff Years

#### **Pumping Stations**

1 Engineer IV  
 1 Supervisor of Facilities Support  
 1 Industrial Electrician Supervisor  
 1 Instrumentation Supervisor  
 1 Pump Station Supervisor  
 1 Asst. Supervisor Engineering Inspector  
 1 Maintenance Superintendent  
 1 Engineer II  
 1 Industrial Electrician III  
 3 Instrumentation Technicians III  
 5 Pump Station Operators III  
 2 Industrial Electricians II  
 3 Plant Mechanics III  
 1 Engineering Technician II  
 3 Instrumentation Technicians II  
 1 Welder II  
 7 Pump Station Operators II  
 4 Plant Mechanics II  
 1 Plant Operator II  
 2 Engineering Aides  
 1 Maintenance Trade Helper II  
 1 Maintenance Trade Helper I  
 43 Positions  
 43.0 Staff Years

#### **WASTEWATER TREATMENT**

##### **Noman M. Cole, Jr., Pollution Control Plant**

1 Director  
 1 Programmer Analyst IV  
 1 Engineer IV  
 1 Engineer III  
 1 Engineer II  
 1 Safety Analyst  
 2 Network/Telecommunications Analysts I  
 1 Engineering Technician III  
 1 Warehouse Supervisor  
 1 Heavy Equipment Supervisor  
 2 Engineering Technicians II  
 1 Engineering Drafter  
 1 Administrative Assistants IV  
 1 Warehouse Specialist  
 3 Heavy Equipment Operators  
 3 Administrative Assistants III  
 1 Warehouse Worker-Driver  
 2 Storekeepers  
 25 Positions  
 25.0 Staff Years

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### Operations

1	Engineer IV
1	Engineer II
1	Plant Operations Superintendent
7	Plant Operations Supervisors
21	Plant Operators III
<u>37</u>	Plant Operators II
68	Positions
68.0	Staff Years

### Maintenance

1	Engineer III
1	Plant Maintenance Superintendent
1	Industrial Electrician Supervisor
1	Instrumentation Supervisor
1	Plant Maintenance Supervisor
1	Chief Building Maintenance
3	Industrial Electricians III
3	Instrumentation Technicians III
1	Senior Maintenance Supervisor
4	Industrial Electricians II
6	Plant Mechanics III
5	Instrumentation Technicians II
2	Welders II
11	Plant Mechanics II
3	Painters I
1	Industrial Electrician I
1	Maintenance Trade Helper II
1	Senior Utility Worker
2	Utility Workers
2	Custodians II
<u>5</u>	Custodians I
56	Positions
56.0	Staff Years

### WASTEWATER PLANNING & MONITORING

#### Financial Management and Planning

1	Director
1	Management Analyst IV
1	Management Analyst III
1	Programmer Analyst III
1	Accountant II
1	Management Analyst II
1	Programmer Analyst I
1	Engineering Technician II
3	Engineering Technicians I
2	Administrative Assistants III 1 PT
<u>3</u>	Administrative Assistants II
16	Positions
15.5	Staff Years

#### Engineering Analysis and Control

1	Engineer IV
1	Engineer III
1	Geog. Info. Spatial Analyst II
2	Geog. Info. System Technicians
4	Engineers II
2	Engineering Technicians III
<u>2</u>	Engineering Technicians II
13	Positions
13.0	Staff Years

#### Environmental Monitoring

1	Environmental Services Director
2	Asst. Environmental Services Directors
1	Environmental Health Supervisor
3	Environmental Health Specialists II
2	Environmental Technologists III
3	Environmental Technologists II
7	Environmental Technologists I
<u>1</u>	Administrative Assistant II
20	Positions
20.0	Staff Years

PT Denotes Part-Time Positions

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### Agency Mission

To safely collect and treat wastewater in compliance with all regulatory requirements using state-of-the-art technology in the most cost-effective manner in order to improve the environment and enhance the quality of life in Fairfax County.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	358/ 357.5	358/ 357.5	352/ 351.5	352/ 351.5	352/ 351.5
Expenditures:					
Personnel Services	\$17,685,390	\$20,222,135	\$19,174,311	\$21,141,130	\$21,141,130
Operating Expenses	39,163,520	40,914,006	46,447,537	42,653,792	42,653,792
Capital Equipment	584,981	750,185	1,512,118	721,784	721,784
<b>Subtotal</b>	<b>\$57,433,891</b>	<b>\$61,886,326</b>	<b>\$67,133,966</b>	<b>\$64,516,706</b>	<b>\$64,516,706</b>
Less:					
Recovered Costs	(\$723,573)	(\$678,104)	(\$678,104)	(\$690,666)	(\$690,666)
<b>Total Expenditures</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$66,455,862</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Wastewater Administration	\$247,159	\$223,059	\$176,518	\$233,587	\$233,587
Wastewater Collection	9,636,842	11,152,550	11,767,433	11,384,688	11,384,688
Wastewater Treatment	15,451,508	17,546,169	16,968,584	18,640,806	18,640,806
Wastewater Planning and Monitoring	31,374,809	32,286,444	37,543,327	33,566,959	33,566,959
<b>Total Expenditures</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$66,455,862</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>

### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$2,046,437 is primarily due to increased interjurisdictional payments from neighboring treatment plants for higher operating costs such as electricity, fuel oil, natural gas and cost of living adjustments to maintain competitive salaries for treatment plant employees.

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

To administer and operate the Wastewater Management Program including wastewater collection and conveyance, wastewater treatment, and monitoring program areas. The primary functions are to strategically plan, efficiently operate, and effectively maintain the Wastewater Management Program in the best interest of the County and its customers.

#### **Key Accomplishments**

- ◆ Reengineered the Wastewater Management Program along the departmental lines of business and established a Wastewater Leadership Team and a Wastewater Management Team.
- ◆ Achieved a 30 percent reduction in staff since 1996, without any adverse impact on service quality or the environment.
- ◆ Honored with the Association of Metropolitan Sewage Agencies (AMSA) Gold Award for complete and consistent compliance with the State of Virginia Pollutant Discharge Elimination System (VPDES) permit requirements while undergoing a major plant expansion and upgrade construction project.
- ◆ Operated the Noman M. Cole, Jr. Pollution Control Plant (NCPCP) in a manner that ensured it remained one of the lowest cost service providers in the region.
- ◆ Developed, trained and implemented information management system programs such as on-line requisitions and the Maintenance Management System to improve management efficiency and productivity.
- ◆ Reengineered plant operations to achieve greater flexibility in plant staffing.
- ◆ Initiated the "Odor Alert Program" which works with the community to identify and abate unacceptable odors from the NCPCP.
- ◆ Implemented the "Wastewater Operations Training Program" which is modeled after the Water Environment Federation plant operations, pump station operations, and activated sludge process training programs, for approximately 60 plant operations personnel.
- ◆ Established the Lorton Community Action Team (LCAT) which consists of members from the community, Wastewater Management Program, and Solid Waste Management Program to address community concerns.
- ◆ Completed the Geographical Information System (GIS) project to overlay the sanitary sewer information on the County's GIS platform.
- ◆ Completed the Gunston Cove Estuary and Stream Monitoring Program.

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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### FY 2003 Initiatives

- ◆ Manage the Wastewater Management Program in such a manner as to maintain its Triple A bond rating and maintain its competitive sewer rates.
- ◆ Complete the construction of chemical addition facilities at locations throughout the County as identified in the System-wide Odor Control Study in order to reduce the generation of hydrogen sulfide gas in the sewer system.
- ◆ Continue the implementation of the Supervisory Control and Data Acquisition (SCADA) system to monitor and control the pumping stations from a remote location.
- ◆ Complete the interface between the Wastewater Collection Sanitary Sewer Maintenance Management System to the County's Geographical Information System.
- ◆ Continue the in-house wastewater operations training program to train and assess the competency of each operator per duty station.
- ◆ Establish multiple alliances with community-based organizations to improve customer relations for the agency.
- ◆ Continue training staff on the GIS system and fully interface with all related databases within the agency.

### Performance Measurement Results

In FY 2001, there were 322,233 connections to the sanitary sewer system, an increase of 7,308 connections over FY 2000. Approximately 87 percent of Fairfax County households are connected to the sewer system. Based on the latest rate comparison, Fairfax County had the lowest annual sewer service charge and the third lowest availability fee in the Washington metropolitan region. The program is able to maintain its competitive rates while providing quality service to its customers, protecting the environment, and maintaining sufficient financial resources to fully fund the program's initiatives.

### Funding Adjustments

*The following funding adjustments from the FY2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$918,995 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$1,720,000 in Operating Expenses results from an increase in interjurisdictional payments based on increased wastewater flows to neighboring jurisdictions for treatment as well as increased unit costs of chemicals required for treating wastewater.
- ◆ An increase of \$12,003 in Operating Expenses for Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.
- ◆ A net decrease of \$2,296,282 in Operating Expenses includes a decrease of \$2,304,065 primarily for the carryover of one-time expenses from FY 2001 into FY 2002, partially offset by an increase of \$7,783 for Information Technology infrastructure charges based on the agency's historic usage and the Computer Equipment Replacement Fund (CERF) surcharge to provide for the timely replacement of the County's information technology infrastructure.

# FUND 401

## SEWER OPERATION AND MAINTENANCE

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- ◆ An increase of \$12,562 in Recovered Costs is primarily due to the FY 2003 projected salaries of recoverable positions.
- ◆ Funding of \$721,784 in Capital Equipment to fund one additional Geographical Information System (GIS) color printer required to print large sewer maps of the Sanitary Sewer Maintenance Management System, and to replace 1 server, 1 backhoe, 13 trucks, 4 pumps, 1 generator, 2 vans, 1 loadlifter, and 1 backhoe. This equipment is recommended for replacement based on age, mileage, and repair cost considerations.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, a net increase of \$3,201,203 includes \$2,452,672 for encumbered items, \$425,406 for the implementation of the Geographical Information System (GIS) database in FY 2002 and \$323,125 associated with an unexpended balance of FY 2001 Close Management Initiatives (CMI) savings.
- ◆ In FY 2002, the County Executive approved a redirection of positions resulting in a decrease of 6/6.0 SYE positions for the Wastewater Treatment Division. There is no corresponding funding adjustment for these position redirections.

### Objectives

- ◆ To control the number of sanitary sewer overflows and backups at a level of no more than 15 per 1,000 miles of sewer pipe annually through a preventative maintenance program of sewer inspection, cleaning, repair, and rehabilitation.
- ◆ To maintain all pumping stations, grinder pump stations, auxiliary equipment, controls, and accessories to ensure 100 percent reliability of force mains and pressure sewer systems; and to prevent pump station failures, overflows or backup conditions.
- ◆ To maintain the cost of service for wastewater treatment at an annual increase no greater than the total average costs of neighboring jurisdictions and to ensure that the plant's odor complaints are equal to or less than previous years' complaints from the surrounding neighborhoods.
- ◆ To ensure that there are no capacity problems in the system.
- ◆ To analyze NCPWP wastewater samples to ensure compliance with VPDES permit limits and obtain a satisfactory laboratory inspection by the State with an EPA rating of 95 percent or better.
- ◆ To monitor 17 industrial discharges for compliance with pretreatment requirements and prevent toxic discharges by monitoring and inspecting facilities at least twice a year, issuing discharge permits for significant industrial dischargers in the County, and issuing violation notices to County industries violating pretreatment regulations and requirements to ensure zero incidents of toxic effects on NCPWP operations or sludge quality.
- ◆ To monitor Treatment by Contract (TBC) costs of service to ensure costs are competitive with County cost of service and reflective of the degree of treatment being provided, with a target of less than 115 percent of NCPWP costs.

# FUND 401

## SEWER OPERATION AND MAINTENANCE

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Miles of sewer line inspected	1,093	994	865 / 1,043	935	935
Pump station alarm responses	318	415	360 / 366	400	400
Million gallons of wastewater treated per day	41.50	42.80	46.10 / 42.79	46.30	48.39
Plans reviewed	592	545	500 / 456	500	500
Samples analyzed	79,971	80,446	80,000 / 89,526	90,000	90,000
Inspections made, pretreatment	176	48	50 / 48	50	50
Interjurisdictional flow (MGD) <sup>1</sup>	55.1	59.2	61.0 / 59.9	62.0	63.2
<b>Efficiency:</b>					
Cost per mile for TV inspection	\$824	\$895	\$870 / \$860	\$793	\$870
Pumping cost per million gallons/day	\$154	\$154	\$168 / \$160	\$176	\$180
Cost per million gallons treated	\$969	\$994	\$1,140 / \$1,061	\$1,075	\$1,057
Plans reviewed per employee	296	327	300 / 304	300	300
Cost per sample analysis	\$9.37	\$10.25	\$10.69 / \$10.37	\$11.66	\$12.12
Cost per year (pretreatment)	\$312,540	\$302,280	\$314,319 / \$351,429	\$358,050	\$371,294
Average interjurisdictional treatment cost per MG <sup>2</sup>	969	\$1,042	\$1,207 / \$1,298	\$1,269	\$1,273
<b>Service Quality:</b>					
Compliance violations issued	0	0	0 / 0	0	0
Force main and pressure sewer system reliability	100%	100%	100% / 100%	100%	100%
Percent of odor-free days	93%	92%	95% / 93%	96%	96%
Percent of plans reviewed on time	100%	100%	100% / 100%	100%	100%
Sample analysis available on time	100%	100%	100% / 100%	100%	100%
Inspections completed on time (pretreatment)	100%	100%	100% / 100%	100%	100%
Percent of wastewater receiving full treatment	100%	100%	100% / 100%	100%	100%
<b>Outcome:</b>					
Backups/overflows per 1,000 miles	14	23	20 / 14	15	15
Pump station failures resulting in overflow, bypass or backup conditions	0	3	0 / 0	0	0
Odor complaints from surrounding neighbors	25	30	20 / 25	15	0
Annual Increase in Wastewater Treatment Costs for NCPCP:					
Total Annual Average Increase of Neighboring Jurisdictions	2% : (1%)	3% : 8%	7% : 25%	1% : (2%)	(2%) : .3%



# FUND 401 SEWER OPERATION AND MAINTENANCE

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
Imminent wastewater capacity problems	0	0	0 / 0	0	0
Percent accuracy within EPA	97%	97%	>90% / 97%	>90%	>95%
Incidents of toxic effects on NCPSP operations/sludge quality	0	0	0 / 0	0	0
Interjurisdictional treatment costs as a percentage of NCPSP treatment costs	112%	113%	<115% / 114%	<115%	<115%

<sup>1</sup> MGD = Million gallons per day

<sup>2</sup> MG = Million gallons

<sup>3</sup> In FY 2003, approximately 87 percent of households in the County will be connected to sewer lines.

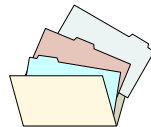


## Wastewater Administration

### Goal

To provide for the overall management of the Wastewater Management and Solid Waste Management programs, and to ensure that the office satisfies the County needs as they relate to the operation and maintenance of facilities supporting Wastewater Management and Solid Waste Management programs.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	2/ 2	2/ 2	2/ 2	2/ 2	2/ 2
<b>Total Expenditures</b>	<b>\$247,159</b>	<b>\$223,059</b>	<b>\$176,518</b>	<b>\$233,587</b>	<b>\$233,587</b>



## Wastewater Collection

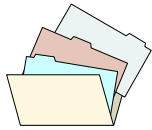
### Goal

To operate, maintain, and repair the County's wastewater collection system in a manner that protects Fairfax County citizens and the environment.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	144/ 144	144/ 144	152/ 152	152/ 152	152/ 152
<b>Total Expenditures</b>	<b>\$9,636,842</b>	<b>\$11,152,550</b>	<b>\$11,767,433</b>	<b>\$11,384,688</b>	<b>\$11,384,688</b>

# FUND 401 SEWER OPERATION AND MAINTENANCE

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## Wastewater Treatment

### Goal

To ensure efficient and effective operation and maintenance of the County's wastewater treatment facilities within the laws and standards established by the Congress of the United States in Public Law 92-500 which designates regulatory powers to the U.S. Environmental Protection Agency (EPA) and the Virginia Department of Environmental Quality (DEQ).

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	165/ 165	165/ 165	149/ 149	149/ 149	149/ 149
<b>Total Expenditures</b>	<b>\$15,451,508</b>	<b>\$17,546,169</b>	<b>\$16,968,584</b>	<b>\$18,640,806</b>	<b>\$18,640,806</b>



## Wastewater Planning and Monitoring

### Goal

To manage sewer revenue collection; to monitor and report County sewage flows treated at non-County facilities; to control, plan, and develop the Wastewater Management Program; and to environmentally monitor County treatment facilities, other publicly and privately-owned treatment facilities in the program, and nearby embayments.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	47/ 46.5	47/ 46.5	49/ 48.5	49/ 48.5	49/ 48.5
<b>Total Expenditures</b>	<b>\$31,374,809</b>	<b>\$32,286,444</b>	<b>\$37,543,327</b>	<b>\$33,566,959</b>	<b>\$33,566,959</b>

# FUND 401 SEWER OPERATION AND MAINTENANCE

## FUND STATEMENT

Fund Type G40, Enterprise Funds                      Fund 401, Sewer Operation and Maintenance

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$10,181,965</b>	<b>\$56,230</b>	<b>\$5,666,012</b>	<b>\$84,030</b>	<b>\$84,030</b>
Revenue:					
Miscellaneous Revenue <sup>1</sup>	\$67,039	\$70,000	\$70,000	\$0	\$0
Sale Surplus Property <sup>1</sup>	79,950	30,000	30,000	0	0
Sludge Incinerator Charges <sup>1</sup>	35,211	0	0	0	0
<b>Total Revenue<sup>1</sup></b>	<b>\$182,200</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>
Transfer In:					
Sewer Revenue (400)	\$52,012,165	\$61,136,022	\$60,773,880	\$63,852,440	\$63,852,440
<b>Total Transfer In</b>	<b>\$52,012,165</b>	<b>\$61,136,022</b>	<b>\$60,773,880</b>	<b>\$63,852,440</b>	<b>\$63,852,440</b>
<b>Total Available</b>	<b>\$62,376,330</b>	<b>\$61,292,252</b>	<b>\$66,539,892</b>	<b>\$63,936,470</b>	<b>\$63,936,470</b>
Expenditures:					
Personnel Services	\$17,685,390	\$20,222,135	\$19,174,311	\$21,141,130	\$21,141,130
Operating Expenses	39,163,520	40,914,006	46,447,537	42,653,792	42,653,792
Recovered Costs	(723,573)	(678,104)	(678,104)	(690,666)	(690,666)
Capital Equipment	584,981	750,185	1,512,118	721,784	721,784
<b>Total Expenditures</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$66,455,862</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>
<b>Total Disbursements</b>	<b>\$56,710,318</b>	<b>\$61,208,222</b>	<b>\$66,455,862</b>	<b>\$63,826,040</b>	<b>\$63,826,040</b>
<b>Ending Balance</b>	<b>\$5,666,012</b>	<b>\$84,030</b>	<b>\$84,030</b>	<b>\$110,430</b>	<b>\$110,430</b>
PC Replacement Reserve <sup>2</sup>	56,230	84,030	84,030	110,430	110,430
<b>Unreserved Balance</b>	<b>\$5,609,782</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In an effort to keep all operating revenues for the Wastewater Management Program in one fund, the Miscellaneous Revenue and Sale of Surplus Property categories are transferred from this fund to Fund 400, Sewer Revenue. In addition, no revenue is anticipated from Sludge Incinerator Charges in FY 2003 since there is no treatment flow due to the closing of the DC correctional facility located in Lorton, Virginia in FY 2002.

<sup>2</sup> The PC Replacement Reserve was established for the timely replacement of computer equipment.

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$7,983,000 includes \$1,500,000 to replace five pumping stations, \$3,000,000 for the installation of 10,900 linear feet of sewer line and the addition of two new pumping stations for the Leehigh Village Conservation Area to address septic system failure, and \$3,483,000 for the Cured in Place Piping (CIPP) contract to rehabilitate 27,000 linear feet of sewer lines per month for three County areas.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 402, Sewer Construction Improvements, provides for wastewater management construction projects and is funded by system revenues (e.g., Sewer Service Charges, Availability Fees, and Connection Fees) through a transfer of funds from Fund 400, Sewer Revenue. All projects in Fund 402 are supported by sewer system revenues and are included in the Summary of Capital Projects.

#### **FY 2003 Initiatives**

In FY 2003, an amount of \$45,712,000 is included in Fund 402, Sewer Construction Improvements. Funding for the following projects is provided through Fund 400, Sewer Revenue, including \$10,500,000 for the payment to the District of Columbia Water and Sewer Authority (DCWASA) for the County's share of the project costs associated with the upgrade of the DC Blue Plains Wastewater Treatment Plant; \$1,000,000 represents the County's share of nitrogen removal costs for the Arlington Treatment Plant Upgrade; \$2,800,000 is for Pump Station Renovations; \$23,568,000 is for Alexandria Sanitation Authority (ASA) Plant Improvements based on the County's share of construction costs to upgrade the ASA treatment plant; \$1,800,000 provides for the expansion and upgrade of the Rocky Run Pump Station; \$50,000 is for Integrated Sewer Metering to provide for the continuation of the agency's Sewer Meter Replacement Program; \$5,300,000 is for the Sewer Replacement and Transmission Program to provide for repair, replacement, and renovation of aging sewer lines; and \$694,000 is for the upgrade and replacement of the plant's SCADA network system to optimize wastewater processes and support the plant's ongoing expansion efforts.

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

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The agency will continue to hold a nitrification reserve in the amount of \$1,250,000 in Fund 400, Sewer Revenue, to provide funding for the County share of the design and construction expenses associated with the installation of a Biological Nutrient Removal (BNR) system at the Arlington Wastewater Treatment Plant. The retention of a nitrification reserve will provide the County with the ability to respond to State Water Control Board (SWCB) mandates for stricter phosphorus and nitrogen effluent permit standards.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$51,344,092 for the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

## FUND STATEMENT

Fund Type G40, Enterprise Funds                      Fund 402, Sewer Construction Improvements

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$68,683,617</b>	<b>\$0</b>	<b>\$51,467,138</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Revenue from the Commonwealth <sup>1</sup>	\$95,217	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$95,217</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Transfer In:					
Sewer Revenue (400)	\$55,117,492	\$53,902,809	\$61,762,763	\$45,712,000	\$45,712,000
<b>Total Transfer In</b>	<b>\$55,117,492</b>	<b>\$53,902,809</b>	<b>\$61,762,763</b>	<b>\$45,712,000</b>	<b>\$45,712,000</b>
<b>Total Available</b>	<b>\$123,896,326</b>	<b>\$53,902,809</b>	<b>\$113,229,901</b>	<b>\$45,712,000</b>	<b>\$45,712,000</b>
Total Expenditures	\$72,429,188	\$53,902,809	\$113,229,901	\$45,712,000	\$45,712,000
<b>Total Disbursements</b>	<b>\$72,429,188</b>	<b>\$53,902,809</b>	<b>\$113,229,901</b>	<b>\$45,712,000</b>	<b>\$45,712,000</b>
<b>Ending Balance</b>	<b>\$51,467,138</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In FY 2001, an amount of \$95,217 represents unanticipated revenues from the Virginia Department of Transportation for the reimbursement of sewer line expenses.

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

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### FY 2003 Summary of Capital Projects

#### Fund: 402 Sewer Construction Improvements

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
G00901	DC Treatment Center - Blue Plains	\$61,891,342	\$3,372,841.74	\$6,910,566.84	\$10,500,000	\$10,500,000
G00903	Arlington Wastewater Treatment	11,457,392	764,742.00	1,033,102.00	1,000,000	1,000,000
I00351	Pump Station Renovations		628,753.03	8,151,361.94	2,800,000	2,800,000
I00355	Pump And Haul - Wylie/Gunston	2,900,000	322,748.98	286,006.83	0	0
I00904	ASA Wastewater Treatment Plant	178,466,723	55,994,258.33	30,514,577.88	23,568,000	23,568,000
I00905	Bell Haven Replacement	1,491,742	1,061,921.76	200,585.22	0	0
N00321	Lower Potomac Exp 54 MGD	105,269,000	2,810,840.84	21,798,777.52	0	0
T00124	Rocky Run Pump Station	4,335,926	225,676.35	2,187,203.78	1,800,000	1,800,000
X00445	Integrated Sewer Metering		39,840.88	157,065.32	50,000	50,000
X00823	Extension Projects FY1993	3,779,003	6,522.81	1,397,670.98	0	0
X00824	Extension Projects FY1994	1,258,000	13,724.16	243,765.33	0	0
X00825	Extension Projects FY1995	3,049,001	25,553.18	358,351.34	0	0
X00826	Extension Project FY1996	9,537,349	1,101,297.13	5,565,772.11	0	0
X00900	Replacement Transmission		0.00	759,576.00	0	0
X00905	Replacemt & Transmission		5,273,715.64	13,511,540.34	5,300,000	5,300,000
X00906	Sewer Line Enlargement		4,289.69	6,775,583.87	0	0
X00908	Sewer Line Replacement - 5 Inch		0.00	136,920.04	0	0
X00910	Replacement and Renewal		275,507.29	10,672,815.71	694,000	694,000
X00930	Sewer Relocation - VADOT		51,102.50	479,745.00	0	0
X00935	Rt. 50/66 Sewer Agreement Reserve	1,000,000	0.00	1,000,000.00	0	0
X00940	Developer Projects County Costs		14,267.50	148,689.09	0	0
X00942	Accotink PS Rehabilitation	2,838,883	441,584.43	301,965.69	0	0
X00998	Sewer Contingency Project		0.00	585,685.83	0	0
X00999	Sewer Revolving Fund		0.00	52,572.00	0	0
<b>Total</b>		<b>\$387,274,361</b>	<b>\$72,429,188.24</b>	<b>\$113,229,900.66</b>	<b>\$45,712,000</b>	<b>\$45,712,000</b>

# FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>G00901</b>	<b>DC Treatment Blue Plains</b>
Blue Plains Sewer Shed	Countywide
<p>This project is for the payment to the District of Columbia Water and Sewer Authority (DCWASA) for Fairfax County's share of the projected costs associated with the upgrade to the DC Blue Plains Wastewater Treatment Plant. The County pays for approximately 8.4 percent of the total costs for the design and construction of the upgrade for nitrification and sludge handling facilities. Fairfax County's estimated share of the project cost is \$61,891,342 over a six-year period. Funding of \$10,500,000 provides for the County's FY 2003 share based on DCWASA's projected expense summary and construction schedule.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	15,855,600	0	0	5,355,600	10,500,000	10,500,000	0
Interjurisdictional Payment	46,035,742	21,553,580	3,372,842	1,554,967	0	0	19,554,353
<b>Total</b>	<b>\$61,891,342</b>	<b>\$21,553,580</b>	<b>\$3,372,842</b>	<b>\$6,910,567</b>	<b>\$10,500,000</b>	<b>\$10,500,000</b>	<b>\$19,554,353</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$10,500,000	\$10,500,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
First Quarter FY 2000	Fourth Quarter FY 2000	Fourth Quarter FY 2000	Various	Fourth Quarter FY 2009



# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

<b>G00903</b>	<b>Arlington Wastewater Treatment</b>
Arlington Sewer Shed	Countywide
<p>This project provides for the expansion and improvement of the Arlington County Wastewater Treatment Plant. The Fairfax County Board of Supervisors has approved a contract with Arlington County for the purchase of permanent sewage treatment capacity allocation of three million gallons per day in the expanded and improved Arlington Wastewater Treatment Plant. Fairfax County purchases this treatment capacity through contributions to the Arlington construction project. Funding in the amount of \$1,000,000 is required to meet the County's obligation in FY 2003.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	2,566,719	0	533,617	1,033,102	1,000,000	1,000,000	0
Interjurisdictional Payment	8,890,673	8,659,548	231,125	0	0	0	0
<b>Total</b>	<b>\$11,457,392</b>	<b>\$8,659,548</b>	<b>\$764,742</b>	<b>\$1,033,102</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$1,000,000	\$1,000,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
NA	First Quarter FY 2000	First Quarter FY 2001	First Quarter FY 2001	Fourth Quarter FY 2005

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>I00351</b>	<b>Pump Station Renovations</b>
Countywide	Countywide
<p>This project provides for the renovation of the existing pumping stations within the Wastewater Management Program. FY 2003 funding in the amount of \$2,800,000 includes \$1,300,000 for the continued rehabilitation of the Clifton Pump and Haul system and \$1,500,000 for the rehabilitation of five sewage pumping stations which require upgraded pumps, motors, and electrical systems due to the age, failure rate and increased maintenance costs.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$5,556	\$0	\$0	\$0	\$0	\$0
Design and Engineering		2,055,024	141,897	1,300,000	0	0	0
Construction		4,456,908	453,702	6,684,517	2,800,000	2,800,000	0
Other		148,785	33,155	166,845	0	0	0
<b>Total</b>	Continuing	<b>\$6,666,273</b>	<b>\$628,753</b>	<b>\$8,151,362</b>	<b>\$2,800,000</b>	<b>\$2,800,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$2,800,000	\$2,800,000

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

<b>I00904</b>	<b>ASA Wastewater Treatment Plant</b>
ASA Sewer Shed	Various
<p>This project funds the payment to the Alexandria Sanitation Authority for Fairfax County's share of the construction costs associated with the improvements to the Alexandria Wastewater Treatment Plant. The County pays for approximately 60 percent of the total costs of the upgrade for ammonia removal. Funding of \$23,568,000 provides for the County's FY 2003 share based on the projected expense summary. The project has completed the design phase and construction is scheduled for completion in FY 2005. The agency submitted a second application to the Virginia Resource Authority (VRA) for an additional \$50 million in FY 2002. This funding was approved in the Fall of 2001 and loan proceeds are anticipated by Spring of 2002 to support the County's future payments.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	0	0	0	0	0	0	0
Construction	122,314,548	550,887	55,994,258	30,514,578	23,568,000	23,568,000	11,686,825
Other	56,152,175	56,152,175	0	0	0	0	0
<b>Total</b>	<b>\$178,466,723</b>	<b>\$56,703,062</b>	<b>\$55,994,258</b>	<b>\$30,514,578</b>	<b>\$23,568,000</b>	<b>\$23,568,000</b>	<b>\$11,686,825</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$23,568,000	\$23,568,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
N/A	First Quarter FY 2000	First Quarter FY 2000	First Quarter FY 2001	Fourth Quarter FY 2005

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>T00124</b>	<b>Rocky Run Pump Station</b>
UOSA Sewer Shed	Sully
<p>This project provides for the expansion of the pumping station to accommodate the increase in wastewater flow into the Rocky Run watershed. This station has reached its full capacity. The project schedule will allow the agency to increase the size of the pumps from 150 horsepower (hp) to 280 hp and increase the infrastructure to support large pumps, a grinder system and a new electrical system. Based on the revised construction estimates from Upper Occoquan Sewage Authority (UOSA), funding of \$1,800,000 is required in FY 2003 to meet the County's obligations.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering	123,046	123,046	0	0	0	0	0
Construction	4,212,880	0	225,676	2,187,204	1,800,000	1,800,000	0
Interjurisdictional Payment	0	0	0	0	0	0	0
<b>Total</b>	<b>\$4,335,926</b>	<b>\$123,046</b>	<b>\$225,676</b>	<b>\$2,187,204</b>	<b>\$1,800,000</b>	<b>\$1,800,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$1,800,000	\$1,800,000

<b>Completion Schedule</b>				
Land Acquisition Completion	Engineer/Architect Contract Award	Design Completion	Construction Contract Award	Construction Completion
NA	NA	Second Quarter FY 2001	Fourth Quarter FY 2001	First Quarter FY 2004

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

<b>X00445</b>	<b>Integrated Sewer Metering</b>
Countywide	Countywide
<p>This project funds the Wastewater Management's metering program. Flows must be monitored to: 1) determine when the lines are nearing maximum capacity, 2) detect groundwater inflow/infiltration, 3) allow proper billing under interjurisdictional agreements for sewage treatment, and 4) comply with the Virginia Water Control Board regulations requiring metering at all trunk sewer junctions. FY 2003 funding of \$50,000 will provide for the upgrade of existing meters based on the agency's metering replacement schedules.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		36,830	4,369	0	0	0	0
Construction		63,464	0	92,537	0	0	0
Other		1,517,249	35,471	64,529	50,000	50,000	0
<b>Total</b>	Continuing	<b>\$1,617,543</b>	<b>\$39,841</b>	<b>\$157,065</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$50,000	\$50,000

## FUND 402 SEWER CONSTRUCTION IMPROVEMENTS

<b>X00905</b>	<b>Replacement and Transmission</b>
Countywide	Countywide
<p>This is a continuing project established to implement systematic rehabilitation of the County's more than 3,000 miles of sanitary sewer lines. Rehabilitation options include techniques/products such as slip-lining, instituform, and fold and form. This work is performed by outside contractors. This project completed 20 miles of sewer lines in FY 2000, 20.5 miles of sewer lines in FY 2001, and anticipates 20 miles in FY 2002. Funding of \$5,300,000 is included for the recurring repair, replacement and renovation of approximately 20 miles of sewer lines using predominantly "no dig" technologies in FY 2003.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$122,243	\$545	\$10,000	\$0	\$0	\$0
Design and Engineering		1,473,593	107,580	563,527	0	0	0
Construction		44,367,102	5,165,591	12,933,014	5,300,000	5,300,000	0
Other		183,880	0	5,000	0	0	0
<b>Total</b>	Continuing	<b>\$46,146,817</b>	<b>\$5,273,716</b>	<b>\$13,511,540</b>	<b>\$5,300,000</b>	<b>\$5,300,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$5,300,000	\$5,300,000

# FUND 402

## SEWER CONSTRUCTION IMPROVEMENTS

<b>X00910</b>	<b>Replacement &amp; Renewal</b>
Countywide	Countywide
<p>This project funds the administration, design and construction of the replacement of undersized sewer lines or lines that have reached capacity. Due to its long-term nature, this project is ongoing and funded as inadequate sewer lines are identified. FY 2003 funding of \$694,000 provides for the replacement of the plant's Supervisory Control and Data Acquisition network system in order to optimize wastewater processes and support the ongoing plant expansion efforts.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		335,241	0	0	0	0	0
Construction		3,753,445	213,750	10,632,573	0	0	0
Other		168,645	61,757	40,243	694,000	694,000	0
<b>Total</b>	Continuing	<b>\$4,257,331</b>	<b>\$275,507</b>	<b>\$10,672,816</b>	<b>\$694,000</b>	<b>\$694,000</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Sewer Revenue	Total Funding
\$0	\$0	\$0	\$694,000	\$694,000

# FUND 403

## SEWER BOND PARITY DEBT SERVICE

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 403, Sewer Bond Parity Debt Service, records debt service obligations incurred from bonds issued in accordance with the 1986 Sewer Bond Resolution.

The bond proceeds are used to fund a portion of the treatment facility's expansion from 54 million gallons per day (MGD) to 67 MGD, as well as the construction of a nitrification process for the removal of ammonia nitrogen as required by the State Water Control Board. This removal of nitrogen will improve the quality of the effluent produced at the Noman M. Cole, Jr. Pollution Control Plant.

#### **FY 2003 Initiatives**

An amount of \$13,528,282 is required for this fund in FY 2003. Of this amount, \$6,282,179 will fund the debt service on the unfunded portion of the 1993 Refunding Bonds. The debt service for the 1996 Refunding Bonds totals \$7,236,103. An amount of \$10,000 is also required for fiscal agent fees. All debt service payments are supported by Sewer System Revenues.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ At the FY 2001 Carryover Review, a decrease of \$71,551 in the Transfer In was due to lower than anticipated interest payments and fiscal agent fees.



# FUND 403

## SEWER BOND PARITY DEBT SERVICE

### FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 403, Sewer Bond Parity Debt Service

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,354,394</b>	<b>\$1,296,878</b>	<b>\$1,368,429</b>	<b>\$1,123,945</b>	<b>\$1,123,945</b>
Transfer In:					
Sewer Revenue (400)	\$13,507,715	\$13,279,128	\$13,207,577	\$13,528,282	\$13,528,282
<b>Total Transfer In</b>	<b>\$13,507,715</b>	<b>\$13,279,128</b>	<b>\$13,207,577</b>	<b>\$13,528,282</b>	<b>\$13,528,282</b>
<b>Total Available</b>	<b>\$14,862,109</b>	<b>\$14,576,006</b>	<b>\$14,576,006</b>	<b>\$14,652,227</b>	<b>\$14,652,227</b>
Expenditures:					
Principal Payment <sup>1</sup>	\$4,050,000	\$4,140,000	\$4,140,000	\$4,535,000	\$4,535,000
Interest Payments <sup>1</sup>	9,356,258	9,202,964	9,202,964	8,983,282	8,983,282
Fiscal Agent Fees	8,325	30,000	30,000	10,000	10,000
<b>Total Expenditures</b>	<b>\$13,414,583</b>	<b>\$13,372,964</b>	<b>\$13,372,964</b>	<b>\$13,528,282</b>	<b>\$13,528,282</b>
Non Appropriated:					
Amortization Expense <sup>2</sup>	\$79,097	\$79,097	\$79,097	\$79,097	\$79,097
<b>Total Disbursements</b>	<b>\$13,493,680</b>	<b>\$13,452,061</b>	<b>\$13,452,061</b>	<b>\$13,607,379</b>	<b>\$13,607,379</b>
<b>Ending Balance<sup>3</sup></b>	<b>\$1,368,429</b>	<b>\$1,123,945</b>	<b>\$1,123,945</b>	<b>\$1,044,848</b>	<b>\$1,044,848</b>

<sup>1</sup> The bond principal and interest payments are shown as expenditures. However, for accounting purposes, the Consolidated Annual Financial Report (CAFR) will show these disbursements as "Construction in Progress" to be capitalized.

<sup>2</sup> In order to capitalize these bond costs, \$79,097 has been designated as an annual non-appropriated amortization expense. The 1993 bonds are amortized at \$45,922 for 23 years, and the 1996 bonds are amortized at \$33,175 for 20 years.

<sup>3</sup> In FY 2003, the ending balance of \$1,044,848 is necessary to support the reserves required to cover the remaining amortization of issuance costs including \$596,983 for 1993 bonds and \$447,865 for 1996 bonds.

# FUND 406

## SEWER BOND DEBT RESERVE

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 406, Sewer Bond Debt Reserve, fulfills the County's requirement to maintain a Reserve Fund pursuant to the Sewer Revenue Refunding Bonds, Series 1993 and 1996. As outlined in the Bond Resolution, this reserve is required to be the lesser of the maximum principal and interest requirements for any bond year or 125 percent of the average annual principal and interest requirements for the 1993 Bonds and the 1996 Bonds.

#### **FY 2003 Initiatives**

No funding is required for Fund 406, Sewer Bond Debt Reserve. The FY 2003 recommended reserve is \$14,571,766, which is the same amount as the FY 2002 Revised Budget Plan reserve.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

# FUND 406 SEWER BOND DEBT RESERVE

## FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 406, Sewer Bond Debt Reserve

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$14,571,766	\$14,571,766	\$14,571,766	\$14,571,766	\$14,571,766
Revenue:					
Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0
<b>Total Available</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>	<b>\$14,571,766</b>

<sup>1</sup> This reserve of \$14,571,766 provides one year of principal and interest for the 1993 Bond Series (\$7,057,328) and the 1996 Bond Series (\$7,514,438) as required by the Sewer System's General Bond Resolution.

# FUND 407

## SEWER BOND SUBORDINATE DEBT SERVICE

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### *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### **County Executive Proposed FY 2003 Advertised Budget Plan**

#### **Purpose**

Fund 407, Sewer Bond Subordinate Debt Service, provides debt service funding for the Upper Occoquan Sewage Authority (UOSA) Bond Series based on the County's portion of the plant expansion to 54 million gallons per day (MGD). It should be noted that, pursuant to the Sewer Bond resolution and the UOSA service agreement, the County's obligations to UOSA are subordinate to the County's revenue bonds. In FY 2001, the County participated in the State Revolving Program (SRF) which provides loans below the market rate to local governments within the State for sewer/water projects and is administered by the Virginia Resources Authority (VRA) and the Department of Environmental Quality (DEQ). The County received a \$40 million low interest loan from SRF to offset its share of construction costs for the Alexandria Sanitation Authority (ASA) treatment plant upgrade for ammonia removal as required by the State Water Control Board (SWCB). This loan is subordinate to the County's Sewer Revenue Bonds and therefore, the payments are shown in this fund.

#### **FY 2003 Initiatives**

Funding in the amount of \$18,236,861 is required for this fund in FY 2003. Of this amount, \$2,175,880 will fund the debt service on the 1993 Bond Series, \$10,725,948 will fund the debt service on the 1995A Bond Series, \$2,325,749 will fund the debt service on the 1995B Bond Series and \$2,999,284 will support the FY 2001 VRA loan. An amount of \$10,000 is also included for fiscal agent fees. All debt service payments are supported by Sewer System Revenues.

## FUND 407

### SEWER BOND SUBORDINATE DEBT SERVICE

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The following table identifies the Bond Series and VRA loan payments required in FY 2003.

	Principal	Interest	Total
<b>UOSA Plant Expansion:</b>			
1993	\$218,618	\$1,957,262	\$2,175,880
1995A	1,596,713	9,129,235	10,725,948
1995B	1,788,029	472,010	2,260,039
1995B - Manassas Park	53,718	11,992	65,710
<b>Subtotal - UOSA</b>	<b>\$3,657,078</b>	<b>\$11,570,499</b>	<b>\$15,227,577</b>
<b>VRA Loan</b>	<b>\$1,401,368</b>	<b>\$1,597,916</b>	<b>\$2,999,284</b>
<b>Subtotal - VRA</b>	<b>\$1,401,368</b>	<b>\$1,597,916</b>	<b>\$2,999,284</b>
<b>Total</b>	<b>\$ 5,058,446</b>	<b>\$13,168,415</b>	<b>\$18,226,861</b>

### Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ A decrease of \$1,105,695 in the FY 2002 Transfer In from Fund 400, Sewer Revenue resulted from a delay in the first quarterly debt service payment of a \$40 million loan to VRA as mentioned above.

# FUND 407

## SEWER BOND SUBORDINATE DEBT SERVICE

### FUND STATEMENT

Fund Type G40, Enterprise Funds

Fund 407, Sewer Bond Subordinate Debt  
Service

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$246,600</b>	<b>\$0</b>	<b>\$1,105,695</b>	<b>\$0</b>	<b>\$0</b>
Transfer In:					
Sewer Revenue (400)	\$15,760,415	\$18,314,214	\$17,208,519	\$18,236,861	\$18,236,861
Total Transfer In	\$15,760,415	\$18,314,214	\$17,208,519	\$18,236,861	\$18,236,861
<b>Total Available</b>	<b>\$16,007,015</b>	<b>\$18,314,214</b>	<b>\$18,314,214</b>	<b>\$18,236,861</b>	<b>\$18,236,861</b>
Expenditures:					
Principal Payment <sup>1</sup>	\$3,098,075	\$6,634,184	\$6,634,184	\$5,058,446	\$5,058,446
Interest Payment <sup>1</sup>	11,803,245	11,670,030	11,670,030	13,168,415	13,168,415
Fiscal Agent Fees <sup>2</sup>	0	10,000	10,000	10,000	10,000
Total Expenditures	\$14,901,320	\$18,314,214	\$18,314,214	\$18,236,861	\$18,236,861
<b>Total Disbursements</b>	<b>\$14,901,320</b>	<b>\$18,314,214</b>	<b>\$18,314,214</b>	<b>\$18,236,861</b>	<b>\$18,236,861</b>
<b>Ending Balance</b>	<b>\$1,105,695</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The bond principal and interest payments are shown here as expenditures. However, for accounting purposes, the Comprehensive Annual Financial Report (CAFR) will show these disbursements as "Construction in Progress" to be capitalized.

<sup>2</sup> No fiscal agent fees were incurred for the UOSA debt in FY 2001.

# FUND 408

## SEWER BOND CONSTRUCTION

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 408, Sewer Bond Construction, was established to provide for major sewer system construction projects that are funded from the sale of sewer revenue bonds and/or sewer system revenues. Projects in this fund include: G00902, District of Columbia Blue Plains Expansion Beyond 309 MGD (million gallons per day), which addresses the Fairfax County share of upgrading the District of Columbia Water and Sewer Authority's (DCWASA) Blue Plains Wastewater Treatment Plant; and N00322, Lower Potomac Construction 36 MGD to 67 MGD, which provides for the expansion of the Norman M. Cole, Jr. Pollution Control Plant to 67 MGD to meet service needs through the year 2015.

#### **FY 2003 Initiatives**

No additional funding is included in Fund 408, Sewer Bond Construction, for FY 2003. It is anticipated that the current funding levels will fulfill the County's obligation based on construction schedules and current cash flow statements in FY 2003.

#### **Funding Adjustments**

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.***

- ◆ As part of the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$56,497,023 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered continuing projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 408 SEWER BOND CONSTRUCTION

## FUND STATEMENT

### Fund Type G40, Enterprise Funds

### Fund 408, Sewer Bond Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$62,086,029</b>	<b>\$369,692</b>	<b>\$58,891,536</b>	<b>\$765,597</b>	<b>\$765,597</b>
Revenue:					
Revenue from the Commonwealth <sup>1</sup>	\$1,755,137	\$0	\$0	\$0	\$0
Interest on Investments <sup>2</sup>	6,336,367	300,000	3,000,000	300,000	300,000
<b>Total Revenue</b>	<b>\$8,091,504</b>	<b>\$300,000</b>	<b>\$3,000,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
Transfer In:					
Sewer Revenue (400)	\$11,382,752	\$4,828,945	\$500,029	\$0	\$0
<b>Total Transfer In</b>	<b>\$11,382,752</b>	<b>\$4,828,945</b>	<b>\$500,029</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$81,560,285</b>	<b>\$5,498,637</b>	<b>\$62,391,565</b>	<b>\$1,065,597</b>	<b>\$1,065,597</b>
Total Expenditures	\$22,668,749	\$5,128,945	\$61,625,968	\$0	\$0
<b>Total Disbursements</b>	<b>\$22,668,749</b>	<b>\$5,128,945</b>	<b>\$61,625,968</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$58,891,536</b>	<b>\$369,692</b>	<b>\$765,597</b>	<b>\$1,065,597</b>	<b>\$1,065,597</b>

<sup>1</sup> The reimbursement of nitrification removal charges is received annually from the State Water Quality Improvement Fund based upon actual expenditures, which vary from year to year.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$395,905 has been reflected as an increase to FY 2001 revenues. This increase reflects accrued interest earnings on investments held by the fiscal agent. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).



# FUND 408 SEWER BOND CONSTRUCTION

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## FY 2003 Summary of Capital Projects

### Fund: 408 Sewer Bond Construction

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
G00902	DC Blue Plains Exp 309 MGD	\$39,140,784	\$3,523,141.59	\$9,143,698.28	\$0	\$0
N00322	Lower Potomac 67 MGD	134,623,503	19,145,607.28	52,482,270.07	0	0
<b>Total</b>		<b>\$173,764,287</b>	<b>\$22,668,748.87</b>	<b>\$61,625,968.35</b>	<b>\$0</b>	<b>\$0</b>



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# INTERNAL SERVICE FUNDS

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## Overview

Internal Service Funds account for services provided by specific County agencies to other County agencies on a cost reimbursement basis. The services consist of insurance, central acquisition of commonly used supplies and equipment, vehicle fleet maintenance, communications, and data processing. Revenues of these funds consist primarily of charges to County agencies for these services. Specific funds included in this group are:

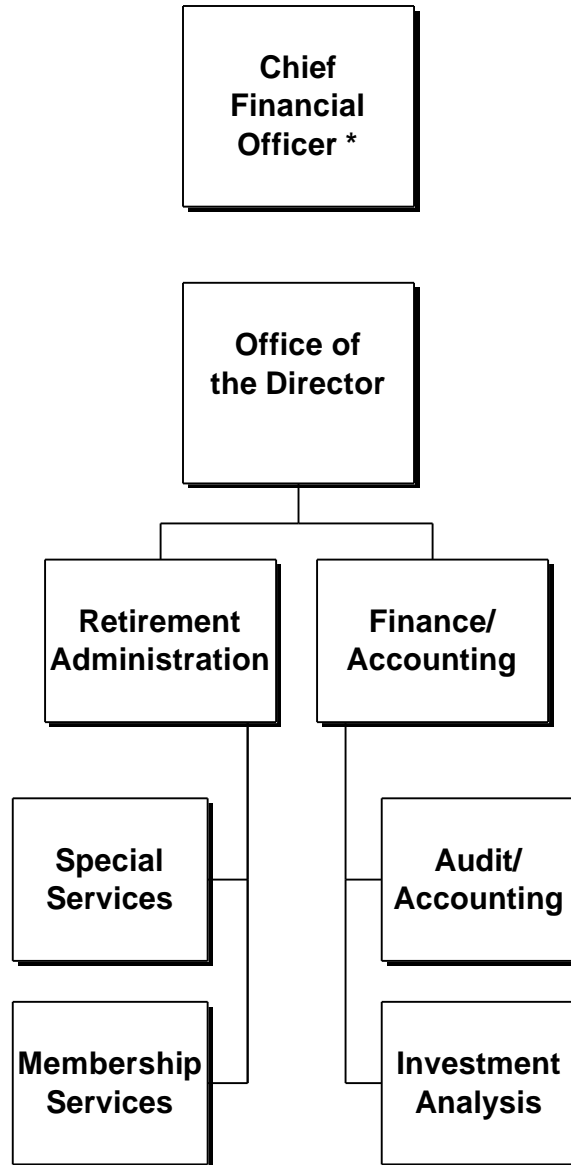
### FAIRFAX COUNTY INTERNAL SERVICE FUNDS

- ◆ **Fund 500, Retiree Health Benefits**, provides for subsidy payments of \$100 per month to eligible retirees of the County to help pay for health insurance. Participants who become eligible to receive benefits are paid based on the period of eligibility within the fiscal year, which may or may not comprise a full year of payments.
- ◆ **Fund 501, County Insurance Fund**, is utilized to meet the County's casualty obligations, liability exposures, and worker's compensation requirements.
- ◆ **Fund 502, County Central Stores**, is administered by the Department of Purchasing and Supply Management and is used to finance the central acquisition of supply and equipment items for issue to County agencies.
- ◆ **Fund 503, Department of Vehicle Services**, ensures that the County, School and Park Authority vehicle fleet is responsive to the transportation needs of all customer agencies and is operated in a safe and cost-effective manner.
- ◆ **Fund 504, Document Services Division**, supports the printing, copier, and micrographic services to County and School agencies.
- ◆ **Fund 505, Technology Infrastructure Services**, is managed by the Department of Information Technology and provides Data Center and Network Services to County agencies. Infrastructure costs associated with the operation and maintenance of the mainframe, data communications, PC replacements, and radio networks are billed to user agencies.
- ◆ **Fund 506, Health Benefits Trust Fund**, is the County's self-insurance fund which provides health insurance benefits to Fairfax County employees.

### FAIRFAX COUNTY PUBLIC SCHOOLS INTERNAL SERVICE FUNDS

- ◆ **Fund 590, Public School Insurance Fund**, is an insurance fund that provides administration of workers' compensation accounts, centralization of self-insurance accounts for automobile and general liability, and commercial insurance for other liabilities.
- ◆ **Fund 591, Public School Health and Flexible Benefits Fund**, is the Fairfax County Public Schools self-insurance fund which provides health insurance benefits to its employees.
- ◆ **Fund 592, Public School Central Procurement**, facilitates accounting of orders for textbooks, supplies, and equipment for the Fairfax County Public Schools (FCPS).

# RETIREMENT ADMINISTRATION AGENCY



\* The Chief Financial Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, that position and associated funding are reflected within the Department of Management and Budget.

# FUND 500

## RETIREE HEALTH BENEFITS FUND

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### *Agency Position Summary*

21 Regular Positions / 21.0 Regular Staff Years

### ***Position Detail Information***

#### **OFFICE OF THE DIRECTOR**

1 Executive Director  
1 Administrative Assistant III  
1 Administrative Assistant II  
1 Administrative Assistant I  
4 Positions  
4.0 Staff Years

#### **RETIREMENT ADMINISTRATION**

1 Retirement Administrator  
1 Position  
1.0 Staff Year

#### **Special Services**

1 Programmer Analyst II  
1 Programmer Analyst III  
1 Information Officer II  
3 Positions  
3.0 Staff Years

#### **Membership Services**

1 Management Analyst II  
3 Retirement Counselors  
4 Administrative Assistants II  
8 Positions  
8.0 Staff Years

#### **FINANCE/ACCOUNTING**

1 Investment Manager  
1 Position  
1.0 Staff Year

#### **Audit/Accounting**

1 Accountant II\*  
1 Administrative Assistant IV  
2 Positions  
2.0 Staff Years

\*1/1.0 SYE Accountant II is financed by Fund 500, Retiree Health Benefits. All remaining 20/20.0 SYE positions are financed jointly by the three retirement trust funds (Fund 600, Fund 601, and Fund 602).

#### **Investment Analysis**

1 Senior Investment Manager  
1 Investment Analyst  
2 Positions  
2.0 Staff Years

# FUND 500

## RETIREE HEALTH BENEFITS FUND

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 500, Retiree Health Benefits, provides monthly subsidy payments to eligible retirees of the County to help pay for health insurance. The current monthly subsidy is \$100 once a retiree reaches the eligibility age of 55.

During FY 2003, the average number of beneficiaries, including new retirees, disability retirees and current retirees who will reach the age of 55 is expected to increase by 159, or 9.4 percent, from 1,694 in FY 2002 to 1,853 in FY 2003. Estimates of the average number of beneficiaries are based on a review of the projected number of retirements and health benefit eligibility for personnel already retired from the Fairfax County Employees' Retirement, Uniformed and Police Officers Retirement Systems. Participants who become eligible to receive benefits are paid based on the period of eligibility within the fiscal year, which may or may not comprise a full year of payments.

In FY 2003 the General Fund Transfer will increase by \$310,576, or 16.2 percent, over the *FY 2002 Revised Budget Plan* level of \$1,917,915, to \$2,228,491. In addition, an amount of \$71,445 is appropriated from fund balance to fund FY 2003 requirements.

The increase in the General Fund Transfer is significant in FY 2003 as a result of the growth in anticipated retiree participation in FY 2003, a reduction in the amount of available balance which may be applied to fund FY 2003 requirements and higher retiree participation during FY 2002 than was previously anticipated.

# FUND 500

## RETIREE HEALTH BENEFITS FUND

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### **FY 2003 Initiatives**

- ◆ Provide appropriate funding level to support the retiree's health insurance benefit subsidy.
- ◆ Continue to allow for the timely and accurate distribution of retiree health insurance subsidy payments.

### **Funding Adjustments**

*The following funding adjustments from the FY2002 Revised Budget Plan are necessary to support the FY2003 program:*

- ◆ An increase of \$3,555 in Administrative costs primarily associated with salary adjustments necessary to support the County's compensation program partially offset by decreased operating expenses.
- ◆ An increase in benefit payments of \$253,600, or 12.9 percent, based on the current and projected rate of participation.

*The following funding adjustments reflect all approved changes in the FY2002 Revised Budget Plan since passage of the FY2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through September 10, 2001.*

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

# FUND 500 RETIREE HEALTH BENEFITS FUND

## FUND STATEMENT

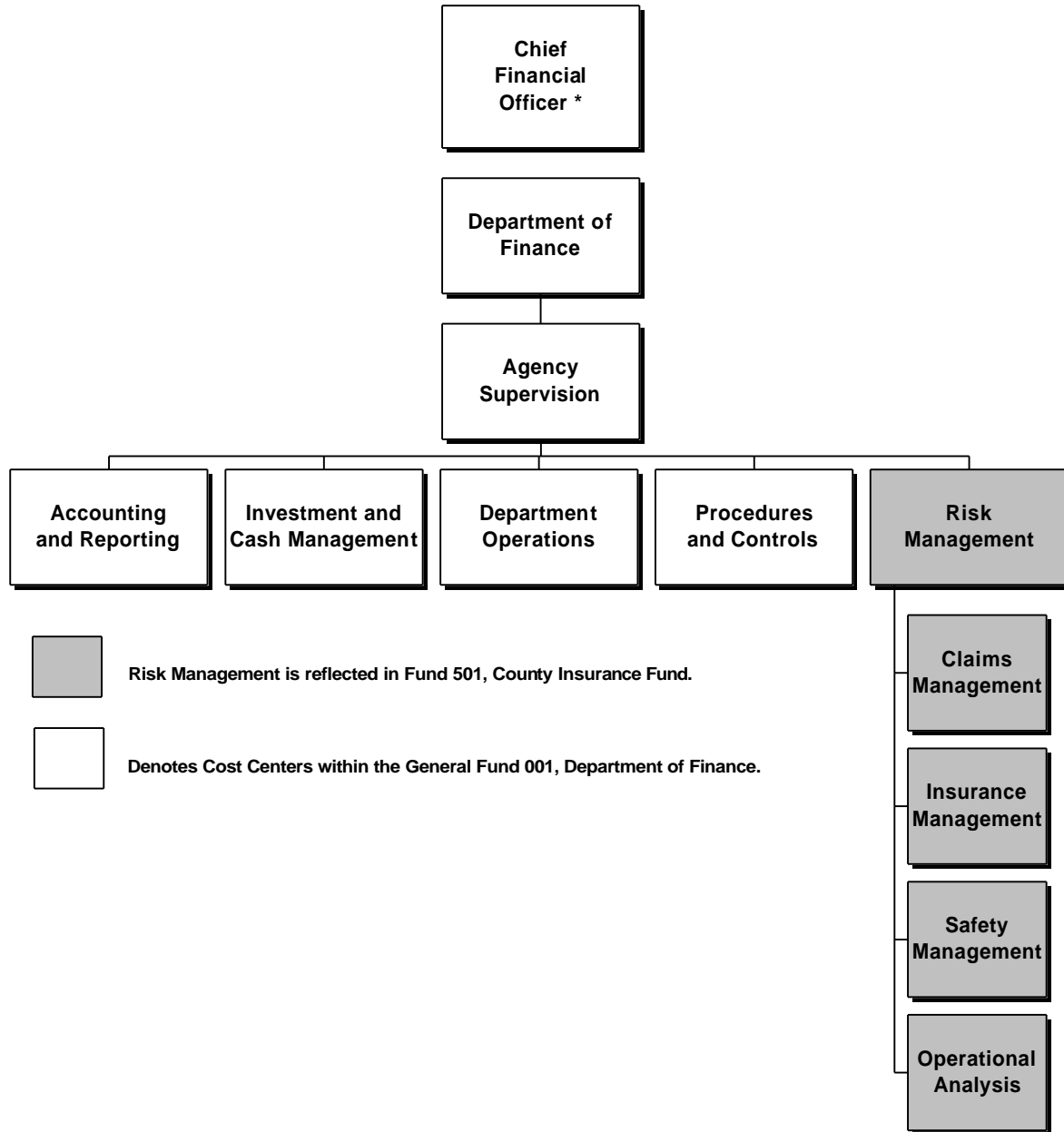
Fund Type G50, Internal Service Funds

Fund 500, Retiree Health Benefits

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$234,652	\$159,866	\$231,311	\$106,445	\$106,445
Transfer In:					
General Fund (001)	\$1,896,000	\$1,917,915	\$1,917,915	\$2,228,491	\$2,228,491
<b>Total Transfer In</b>	\$1,896,000	\$1,917,915	\$1,917,915	\$2,228,491	\$2,228,491
<b>Total Available</b>	<b>\$2,130,652</b>	<b>\$2,077,781</b>	<b>\$2,149,226</b>	<b>\$2,334,936</b>	<b>\$2,334,936</b>
Expenditures:					
Benefits Paid	\$1,829,500	\$1,970,400	\$1,970,400	\$2,224,000	\$2,224,000
Administrative	69,841	72,381	72,381	75,936	75,936
<b>Total Expenditures</b>	\$1,899,341	\$2,042,781	\$2,042,781	\$2,299,936	\$2,299,936
<b>Total Disbursements</b>	<b>\$1,899,341</b>	<b>\$2,042,781</b>	<b>\$2,042,781</b>	<b>\$2,299,936</b>	<b>\$2,299,936</b>
<b>Ending Balance</b>	<b>\$231,311</b>	<b>\$35,000</b>	<b>\$106,445</b>	<b>\$35,000</b>	<b>\$35,000</b>



# FUND 501, COUNTY INSURANCE FUND



\* The Chief Financial Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, that position and associated funding are reflected within the Department of Management and Budget.

# FUND 501

## COUNTY INSURANCE FUND

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### *Agency Position Summary*

Fund 001:	73	Regular Positions	/	73.0	Regular Staff Years
Fund 501:	<u>13</u>	<i>Regular Positions</i>	/	<u>13.0</u>	<i>Regular Staff Years</i>
	86	Total Positions	/	86.0	Total Staff Years

### **Position Detail Information**

#### **AGENCY MANAGEMENT**

1 Director  
 2 Deputy Director  
 1 Management Analyst IV  
 1 Administrative Assistant IV  
 1 Administrative Assistant II  
 6 Positions  
 6.0 Staff Years

#### **Information Technology**

1 Network Analyst III  
 2 Network Analysts I  
 3 Positions  
 3.0 Staff Years

#### **Documentation**

1 Accountant III  
 1 Position  
 1.0 Staff Year

#### **Department Operations**

1 Management Analyst III  
 3 Administrative Assistant III  
 4 Positions  
 4.0 Staff Years

#### **Check Processing**

1 Administrative Assistant V  
 1 Position  
 1.0 Staff Year

#### **INVESTMENT AND CASH MANAGEMENT**

1 Investment Manager  
 3 Investment Analysts  
 1 Administrative Assistant II  
 5 Positions  
 5.0 Staff Years

#### **ACCOUNTING AND REPORTING**

1 Chief Finance Division  
 1 Position  
 1.0 Staff Year

#### **Accounting Team**

1 Accountant III  
 3 Accountants II  
 1 Administrative Assistant V  
 5 Positions  
 5.0 Staff Years

#### **Billable Revenue Team**

1 Accountant III  
 1 Accountant II  
 1 Accountant I  
 3 Positions  
 3.0 Staff Years

#### **Financial Reporting Team**

1 Accountant III  
 3 Accountants II  
 4 Positions  
 4.0 Staff Years

#### **Quality Assurance Team**

1 Accountant III  
 2 Accountants II  
 1 Administrative Assistant III  
 4 Positions  
 4.0 Staff Years

#### **Systems Reporting Team**

1 Accountant III  
 2 Accountants II  
 3 Positions  
 3.0 Staff Years

#### **Grants Team**

1 Accountant III  
 1 Accountant II  
 1 Administrative Assistant II  
 3 Positions  
 3.0 Staff Years

#### **PROCEDURES AND CONTROLS**

1 Chief Finance Division  
 1 Management Analyst III  
 1 Administrative Assistant II  
 3 Positions  
 3.0 Staff Years

#### **Accounts Payable**

1 Accountant III  
 2 Administrative Associates  
 1 Administrative Assistant V  
 1 Administrative Assistant IV  
 8 Administrative Assistants III  
 13 Positions  
 13.0 Staff Years

#### **Systems Administration/Financial Control**

1 Administrative Associate  
 1 Administrative Assistant V  
 1 Administrative Assistant II  
 2 Business Analysts III  
 2 Business Analysts II  
 2 Business Analysts I  
 9 Positions  
 9.0 Staff Years

#### **Bank Reconciliation**

2 Administrative Assistant V  
 3 Administrative Assistants II  
 5 Positions  
 5.0 Staff Years

#### **RISK MANAGEMENT\***

1 Risk Manager  
 1 Administrative Assistant IV  
 2 Positions  
 2.0 Staff Years

#### **Insurance Management**

1 Insurance Manager  
 1 Position  
 1.0 Staff Year

# FUND 501

## COUNTY INSURANCE FUND

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### Claims Management

1 *Claims Manager*  
1 *Claims & Rehab. Supervisor*  
1 *Rehabilitation Specialist*  
2 *Claims Specialists*  
1 *Administrative Assistant III*  
6 *Positions*  
6.0 *Staff Years*

### Safety Management

1 *Safety Manager*  
1 *Safety Analyst*  
2 *Positions*  
2.0 *Staff Years*

### Operational Analysis

1 *Risk Analyst*  
1 *Management Analyst II*  
2 *Position*  
2.0 *Staff Year*

\*Positions shown in italics are funded  
in Fund 501, County Insurance Fund.

# FUND 501 COUNTY INSURANCE FUND

## Agency Mission

To monitor risk and loss exposures associated with Workers' Compensation and other liabilities, maintain liability insurance or self-insurance funding reserves, and conduct safety and loss prevention programs for County agencies in order to minimize risk and loss potential.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	13/ 13	13/ 13	13/ 13	13/ 13	13/ 13
Expenditures:					
Personnel Services	\$690,222	\$904,596	\$807,937	\$948,678	\$948,678
Operating Expenses	10,715,611	8,629,138	10,474,450	9,564,108	9,564,108
Capital Equipment	0	0	0	0	0
<b>Subtotal</b>	<b>\$11,405,833</b>	<b>\$9,533,734</b>	<b>\$11,282,387</b>	<b>\$10,512,786</b>	<b>\$10,512,786</b>
Less:					
Recovered Costs	(\$523,401)	(\$473,348)	(\$913,458)	(\$473,348)	(\$473,348)
<b>Total Expenditures</b>	<b>\$10,882,432</b>	<b>\$9,060,386</b>	<b>\$10,368,929</b>	<b>\$10,039,438</b>	<b>\$10,039,438</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Risk Management	\$851,980	\$1,050,924	\$983,659	\$1,066,381	\$1,066,381
Self-Insured Risks	8,854,629	6,610,962	7,410,116	6,439,357	6,439,357
Commercially Insured Risks	1,175,823	1,398,500	1,975,154	2,533,700	2,533,700
<b>Total Expenditures</b>	<b>\$10,882,432</b>	<b>\$9,060,386</b>	<b>\$10,368,929</b>	<b>\$10,039,438</b>	<b>\$10,039,438</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ A net increase of \$1,308,543 including an increase of \$543,804 in Workers' Compensation, an increase of \$832,004 in Other Insurance, and a decrease of \$67,265 in personnel services as a result of extended position vacancies. These increases are funded through increased County General Fund payments for Worker's Compensation and Other Insurance.

# FUND 501

## COUNTY INSURANCE FUND

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

Fairfax County has a statutory responsibility to provide Workers' Compensation benefits, including medical treatment and loss of wages due to related disability, to employees who sustain occupational injuries and illnesses. To fulfill this obligation, Fund 501, the County Insurance Fund, was established to disburse and account for expenditures related to Workers' Compensation claims. The Fund was consolidated as of July 1, 1990, to include funding for all insurance and self-insurance related expenses, as well as the Risk Management cost center expenses.

Since FY 1963, the County and the School Board had jointly self-insured for Workers' Compensation claims and had administered the program through an independent claims service company monitored by the County's Department of Finance. In FY 1987, the Risk Management Division was created in the Department of Finance to monitor the performance of the claims administrators to ensure that claims are properly adjusted and payments are processed in a timely fashion. The Risk Management Division also manages the County's property/casualty insurance and the employee safety program. Beginning in FY 1993, the School Board established its own self-insurance fund to handle School employee claims. The expenditures for claims and liabilities associated with the School system are no longer reflected in Fund 501.

In addition to the Workers' Compensation program, the Risk Management Division also administers the County's Insurance Program which provides self-insurance for automobile and general liability claims against the County and the commercial insurance needs, such as aviation insurance on the County helicopters, real property coverage, and Fire and Rescue vehicle damage insurance.

Fund 501, the County Insurance Fund, includes four major programs - Claims Management, Insurance Management, Employee Safety, and Operational Analysis. The Claims Management Program monitors the progress of all County claims by providing the necessary coordination with the claims service companies and various County agencies, and internally administers self-insured claims such as public officials and police professional liabilities, real property, and vehicle collision and comprehensive claims. The Insurance Management Program evaluates and determines the most cost-effective manner of providing insurance against County liabilities posed by the various operational risks. The Employee Safety Program evaluates workplace hazards and recommends appropriate controls for abatement to minimize exposure of employees and other personnel, thus contributing to reduced claims. The Operational Analysis Program assesses operational risks and determines methods of treatment and mitigation.

#### **Key Accomplishments**

- ◆ Performed an actuarial study at the end of FY 2001 that projected an Insurance Fund surplus as the various safety, rehabilitation, claims management, risk analysis, and competitive insurance programs were implemented over the past several years are producing significant positive financial results.
- ◆ Established and implemented a workplace violence program, which included a training program attended by approximately 3,500 employees.
- ◆ Implemented an ergonomics assessment program which has assisted almost 150 employees.
- ◆ Implemented rehabilitation initiatives including the fair and expeditious handling of medical treatment involved in Worker's Compensation claims, and the coordination with the Department of Human Resources and the employee's agency to return the employee to regular or light duty jobs. This effort has resulted in continuing significant reductions in liabilities.

# FUND 501

## COUNTY INSURANCE FUND

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- ◆ Developed a property site review program in which over 100 County buildings have been reviewed for proper insurance values.
- ◆ Implemented a risk safety assessment program that assesses agency location, operational risk, and security issues.
- ◆ Developed a Risk Management Division web site for dissemination of information to both employees and citizens.
- ◆ Implemented a dispute resolution program resulting in a reduction in Workers' Compensation litigation.
- ◆ Developed a Risk Management Division training team to provide County agencies with education on various claims, risk, safety, and insurance topics.
- ◆ Expanded the physicians series program to a quarterly Employee Health and Wellness program.
- ◆ Developed and implemented a pilot program for telephonic claims reporting of employee injuries in several County agencies to reduce accident reporting time.

### **FY 2003 Initiatives**

- ◆ Develop and implement an on-line Risk Management Division program to include claims reporting, safety data, and an inventory asset notification process.
- ◆ Implement an Internet-based system that will reduce reporting time for accidents and injuries, safety exposures, and the time between acquiring valuable county inventory and protecting the asset through insurance coverage.

### **Performance Measurement Results**

The Risk Management Division continues to achieve its performance goal of processing 90 percent of all claims within 30 business days of the incident and achieving agency compliance with 75 percent of recommended safety improvements resulting from completed safety inspections.

The average claims processing time in FY 2001 was 17 days and the Division anticipates a processing time of no more than 15 days in FY 2002 and FY 2003, which is well within the 30-day goal. The Division processed 92 percent of the claims within the 30-day goal. The Division projects that it will meet its goal of processing at least 90 percent of all claims within the 30-day parameter in both FY 2002 and FY 2003.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$44,082 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An net increase of \$934,970 in Operating Expenses is primarily attributable to an increase of \$946,000 for commercial insurance premiums due to the events of September 11, 2001 and an already tightening insurance market, partially offset by reductions of \$11,030 in other operating expenses.

# FUND 501

## COUNTY INSURANCE FUND

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*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since passage of the FY2002 Adopted Budget Plan. Included are all adjustments made as part of the FY2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

The following tables identify funding for each self-insured and commercially insured line of coverage:

### Self-Insured Lines of Coverage

	FY 2002	FY 2003
Workers' Compensation Claims Service Fee	\$437,626	\$450,755
Workers' Compensation Administrative Expenses	15,000	20,000
Workers' Compensation Rehabilitation Claims	130,000	130,000
Workers' Compensation Medical Claims	2,743,529	2,677,000
Workers' Compensation Indemnity Claims	1,854,955	1,725,000
Workers' Compensation Subrogation Recovery	(375,025)	(375,025)
Workers' Compensation Tax	163,593	165,000
<b>Subtotal Workers' Compensation</b>	<b>\$4,969,678</b>	<b>\$4,792,730</b>
Automobile Liability Claims Expenses	\$1,343,182	\$1,311,847
Auto Subrogation Recovery	(98,323)	(98,323)
General Liability Claims Expenses	219,304	198,103
Police Professional Liability	10,445	50,000
Public Officials Liability	66,676	85,000
Property Perils Deductible	100,000	100,000
<b>Subtotal Other Self-Insurance</b>	<b>\$1,641,284</b>	<b>\$1,646,627</b>
<b>Total Self-Insurance</b>	<b>\$6,610,962</b>	<b>\$6,439,357</b>

# FUND 501 COUNTY INSURANCE FUND

## Commercially-Insured Lines of Coverage

Policy	FY 2002 Estimate	FY 2003 Estimate
Property Perils Premium	\$350,000	\$1,030,000
Inland Marine Premium	45,000	50,000
Aviation (Helicopter) Premium	155,000	268,000
Boiler and Machinery	24,000	24,000
Volunteer Casualty Premium	85,000	80,000
Crime (Monies and Securities) Premium	15,000	15,000
Valuable Papers Premium	45,000	50,500
Fire and Rescue Vehicle Premium	175,000	290,700
Volunteer Firefighter and Auxiliary Police Accidental Death and Dismemberment Premium	47,000	47,000
Faithful Performance Bonds	8,000	5,000
Medical Malpractice Liability Premium	30,000	38,000
Excess Catastrophic	375,000	565,000
Public Employees Blanket Bond	32,000	58,000
Commercial Marine Premium	5,000	5,000
Employee Day Care A&D	2,500	2,500
Park & Ride Liability Insurance	5,000	5,000
<b>Total Commercially-Insured</b>	<b>\$1,398,500</b>	<b>\$2,533,700</b>

## Objectives

- ◆ To process 90 percent of all claims within 30 business days from date of incident.
- ◆ To achieve agency compliance with 75 percent of recommended improvements as a result of safety inspections.
- ◆ To assure that no less than 90 percent of the County's insurable assets are inventoried and insured.
- ◆ To achieve agency implementation of 75 percent of risk analysis/assessment recommendations.



# FUND 501

## COUNTY INSURANCE FUND

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Claims requiring investigation	1,989	1,960	2,110 / 2,288	2,050	2,100
Inspection reports produced and disseminated	183	176	200 / 203	210	215
Insurable asset submissions to insurance companies	41	42	42 / 44	45	45
Risk assessments conducted	74	75	78 / 77	81	83
<b>Efficiency:</b>					
Cost per claim processed	\$121	\$122	\$117 / \$117	\$123	\$123
Cost per safety inspection report	\$190	\$172	\$186 / \$176	\$175	\$175
Cost per insurable asset submitted to insurance company	\$245	\$266	\$284 / \$265	\$260	\$260
Cost per risk assessment	\$216	\$205	\$210 / \$206	\$208	\$208
<b>Service Quality:</b>					
Average claims processing time (Days)	21	17	20 / 17	15	15
Percent of reports disseminated within ten days of inspection	90%	99%	93% / 99%	95%	95%
Percent of assets inventoried and insured within ten days of policy renewal	90%	91%	91% / 91%	94%	94%
Percent of risk assessments conducted within three days of request	65%	75%	70% / 75%	75%	75%
<b>Outcome:</b>					
Percent of claims processed within 30 days	89%	92%	90% / 92%	90%	90%
Improvements implemented as a result of the safety inspection	61%	77%	77% / 77%	77%	75%
Percent insurable asset reports to insurance companies within ten percent of insurable assets reported by agencies during inventory	95%	95%	95% / 95%	96%	90%
Percent of risk analysis recommendations implemented by user agencies	78%	75%	75% / 75%	80%	75%

# FUND 501 COUNTY INSURANCE FUND

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 501, County Insurance Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$31,389,784</b>	<b>\$32,019,278</b>	<b>\$30,008,882</b>	<b>\$27,232,701</b>	<b>\$26,475,823</b>
Revenue:					
Interest	\$1,599,420	\$1,454,835	\$806,500	\$714,398	\$714,398
Workers' Compensation	6,330,588	2,908,645	3,452,449	6,651,074	6,651,074
Other Insurance	1,571,522	1,920,725	2,576,921	1,651,080	1,651,080
<b>Total Revenue</b>	<b>\$9,501,530</b>	<b>\$6,284,205</b>	<b>\$6,835,870</b>	<b>\$9,016,552</b>	<b>\$9,016,552</b>
<b>Total Available</b>	<b>\$40,891,314</b>	<b>\$38,303,483</b>	<b>\$36,844,752</b>	<b>\$36,249,253</b>	<b>\$35,492,375</b>
Expenditures:					
Administration	\$851,980	\$1,050,924	\$983,659	\$1,066,381	\$1,066,381
Workers' Compensation	4,764,203	4,969,678	5,513,482	4,792,730	4,792,730
Self Insurance Losses	1,393,145	1,641,284	1,896,634	1,646,627	1,646,627
Commercial Insurance Premium	1,175,823	1,398,500	1,975,154	2,533,700	2,533,700
<b>Subtotal Expenditures</b>	<b>\$8,185,151</b>	<b>\$9,060,386</b>	<b>\$10,368,929</b>	<b>\$10,039,438</b>	<b>\$10,039,438</b>
Expense for Net Change in Accrued Liability <sup>1</sup>	\$2,697,281	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$10,882,432</b>	<b>\$9,060,386</b>	<b>\$10,368,929</b>	<b>\$10,039,438</b>	<b>\$10,039,438</b>
<b>Total Disbursements</b>	<b>\$10,882,432</b>	<b>\$9,060,386</b>	<b>\$10,368,929</b>	<b>\$10,039,438</b>	<b>\$10,039,438</b>
<b>Ending Balance</b>	<b>\$30,008,882</b>	<b>\$29,243,097</b>	<b>\$26,475,823</b>	<b>\$26,209,815</b>	<b>\$25,452,937</b>
Restricted Reserves:					
Accrued Liability	16,922,708	16,922,708	18,804,558	19,756,538	19,756,538
PC Replacement Reserve	7,200	7,200	7,200	7,200	7,200
Reserve for Catastrophic Occurrences	13,078,974	12,313,189	7,664,065	6,446,077	5,689,199

<sup>1</sup> FY 2001 Actuals have been updated to reflect all FY 2001 audit adjustments. These changes include an expenditure increase of \$2,697,281 due to the net change in accrued liabilities (value of outstanding claims) based on an annual independent actuarial valuation. This adjustment results in a corresponding adjustment to the total Accrued Liability Ending Balance and Unreserved Balance.

# FUND 502

## COUNTY CENTRAL STORES

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$100,000 to meet agencies' inventory requirements.
- 
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 502, County Central Stores, is managed by the Department of Purchasing and Supply Management and is used to finance the central acquisition of supply and equipment items to be sold to County agencies. The centralized procurement of supplies and equipment allows for savings based on bulk purchase of items, rapid issue to requesting agencies, improved customer delivery response, and reduced procurement costs. This fund operates as a quasi-revolving fund, requiring an annual appropriation, although expenditures are recovered through receipts from sales to replenish the fund.

County Central Stores maintains an inventory of approximately 860 stock items commonly used by County agencies. The majority of these items are in support of Fire and Rescue, Park Authority, and Health Department activities. Items are stocked in a quick and efficient manner by using a mainframe computer inventory tracking program which allows "just in time" management techniques, reducing stock requirements, and providing items solely as they are needed.

#### **FY 2003 Initiatives**

- ◆ Continue to maintain an accurate inventory of stock items commonly used by County agencies.
- ◆ Continue to provide quick and efficient response to customer needs.
- ◆ Promote savings through bulk purchase of items.
- ◆ Reduce procurement costs.
- ◆ Reduce the number of stock requirements.

# FUND 502

## COUNTY CENTRAL STORES

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### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$32,506 in Operating Expenses, completely offset by projected revenue to fully support agencies' operational needs.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the FY 2001 Carryover Review, \$63,107 is associated with encumbered carryover for inventory replenishment purchase orders.

# FUND 502 COUNTY CENTRAL STORES

## FUND STATEMENT

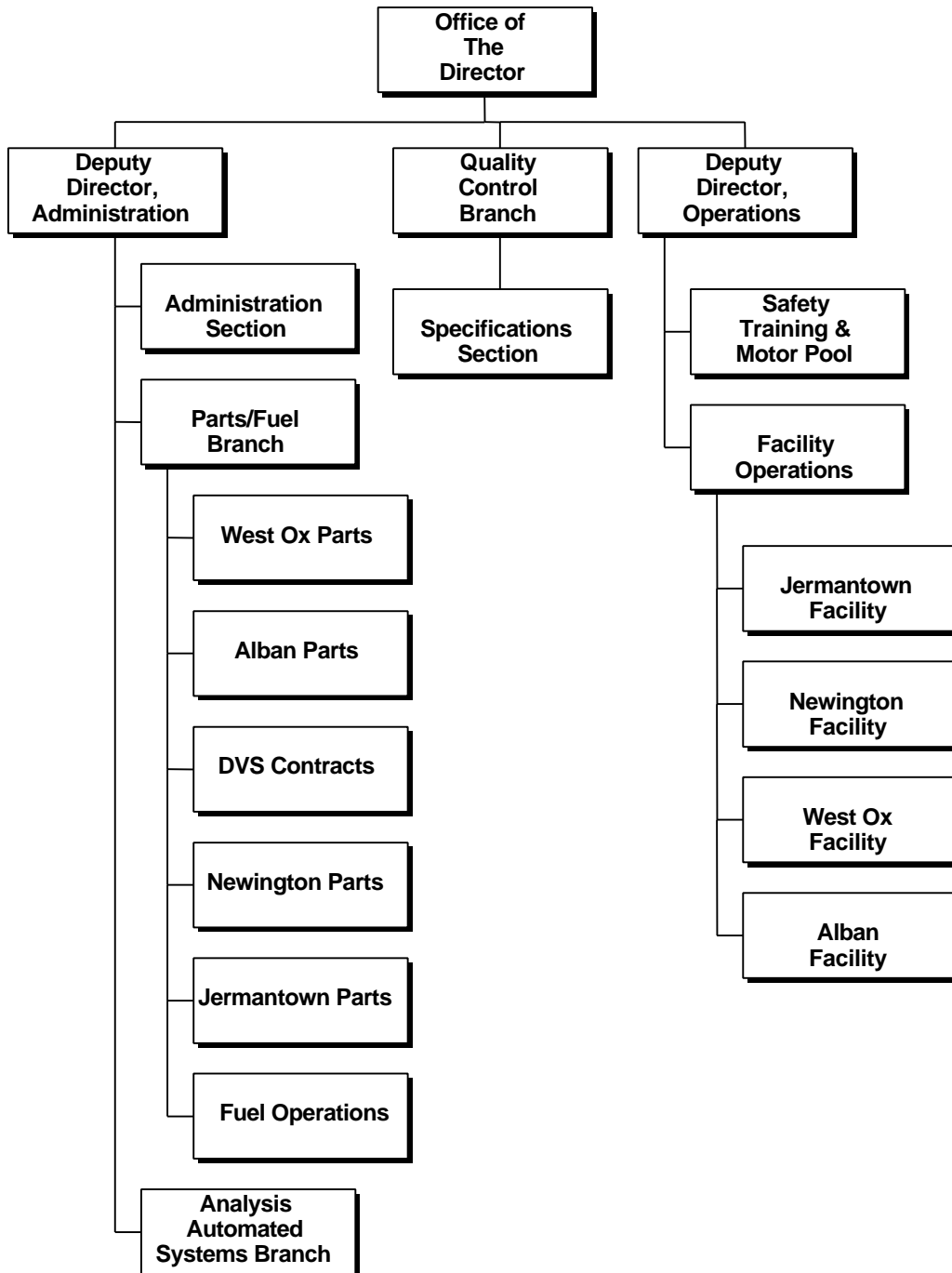
Fund Type G50, Internal Service Funds

Fund 502, County Central Stores

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$489,409</b>	<b>\$489,409</b>	<b>\$436,107</b>	<b>\$436,107</b>	<b>\$436,107</b>
Revenue:					
Sales to County Agencies	\$1,365,601	\$1,323,290	\$1,486,397	\$1,418,903	\$1,418,903
<b>Total Revenue</b>	<b>\$1,365,601</b>	<b>\$1,323,290</b>	<b>\$1,486,397</b>	<b>\$1,418,903</b>	<b>\$1,418,903</b>
<b>Total Available</b>	<b>\$1,855,010</b>	<b>\$1,812,699</b>	<b>\$1,922,504</b>	<b>\$1,855,010</b>	<b>\$1,855,010</b>
Expenditures:					
Purchase for Resale	\$1,418,903	\$1,323,290	\$1,486,397	\$1,418,903	\$1,418,903
<b>Total Expenditures</b>	<b>\$1,418,903</b>	<b>\$1,323,290</b>	<b>\$1,486,397</b>	<b>\$1,418,903</b>	<b>\$1,418,903</b>
<b>Total Disbursements</b>	<b>\$1,418,903</b>	<b>\$1,323,290</b>	<b>\$1,486,397</b>	<b>\$1,418,903</b>	<b>\$1,418,903</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$436,107</b>	<b>\$489,409</b>	<b>\$436,107</b>	<b>\$436,107</b>	<b>\$436,107</b>

<sup>1</sup> The Beginning and Ending fund balances are reserved for inventory and represent goods to be sold.

# DEPARTMENT OF VEHICLE SERVICES



# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

### **Agency Position Summary**

256 Regular Positions / 256.0 Regular Staff Years

### **Position Detail Information**

#### **ADMINISTRATION**

##### **Office of the Director**

1 Director  
 1 Administrative Assistant IV  
 2 Positions  
 2.0 Staff Years

##### **Administration Section**

1 Assistant Director  
 1 Accountant II  
 1 Management Analyst II  
 1 Management Analyst I  
 1 Administrative Assistant IV  
 3 Administrative Assistants III  
 1 Administrative Assistants II  
 9 Positions  
 9.0 Staff Years

##### **Quality Control Branch**

1 Motor Equipment Supt.  
 2 Sr. Motor Mech. Supr.  
 1 Assistant Motor Equip. Supt.  
 4 Positions  
 4.0 Staff Years

##### **Analysis/Automated**

##### **Systems Branch**

1 Net/Telecom Analyst III  
 1 Net/Telecom Analyst II  
 2 Positions  
 2.0 Staff Years

##### **Deputy Director Operations**

1 Assistant Director  
 1 Position  
 1.0 Staff Year

##### **Specifications Section**

1 Engineer II  
 1 Position  
 1.0 Staff Year

##### **Safety/Training/Motor Pool**

##### **Section**

1 Assistant Motor Equip. Supt.  
 1 Administrative Assistant III  
 1 Administrative Assistant II  
 1 Maint. Trade Helper II  
 4 Positions  
 4.0 Staff Years

#### **Parts/Fuel Branch**

1 Management Analyst III  
 1 Inventory Management Supr.  
 1 Warehouse Specialist  
 3 Positions  
 3.0 Staff Years

#### **FUEL OPERATIONS**

1 Heavy Equip. Operator  
 1 Position  
 1.0 Staff Year

#### **FACILITY OPERATIONS**

##### **JERMANTOWN FACILITY**

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

#### **Evening Shift**

##### **Evening Support Section**

1 Maint. Trade Helper II  
 1 Position  
 1.0 Staff Year

##### **Heavy Equipment Section**

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 1 Auto Mechanic I  
 6 Positions  
 6.0 Staff Years

##### **Medium Equipment Section**

3 Auto Mechanics I  
 3 Positions  
 3.0 Staff Years

##### **Light Equipment Section**

1 Sr. Motor Mech. Supr.  
 6 Auto Mechanics II  
 4 Auto Mechanics I  
 11 Positions  
 11.0 Staff Years

##### **Evening Parts Section**

1 Auto Parts Specialist II  
 1 Auto Parts Specialist I  
 2 Positions  
 2.0 Staff Years

#### **Day Shift**

##### **Day Support Section**

1 Assistant Motor Equip. Supt.  
 2 Auto Mechanics II  
 3 Auto Mechanics I  
 1 Custodian II  
 7 Positions  
 7.0 Staff Years

##### **Heavy Equipment Section**

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 2 Auto Mechanics I  
 7 Positions  
 7.0 Staff Years

##### **Medium Equipment Section**

4 Auto Mechanics II  
 1 Auto Mechanic I  
 5 Positions  
 5.0 Staff Years

##### **Light Equipment Section**

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 2 Auto Mechanics I  
 7 Positions  
 7.0 Staff Years

##### **Day Parts Section**

1 Warehouse Supervisor  
 2 Auto Parts Specialists II  
 1 Auto Parts Specialist I  
 4 Positions  
 4.0 Staff Years

#### **NEWINGTON FACILITY**

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

#### **Evening Shift**

##### **Evening Support Section**

1 Assistant Motor Equip. Supt.  
 1 Auto Mechanic II  
 1 Maint. Trade Helper II  
 1 Administrative Assistant II  
 4 Positions  
 4.0 Staff Years

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 2 Auto Mechanics I  
 7 Positions  
 7.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 11 Auto Mechanics II  
 4 Auto Mechanics I  
 16 Positions  
 16.0 Staff Years

### Light Equipment Section

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 5 Auto Mechanics I  
 10 Positions  
 10.0 Staff Years

### Evening Parts Section

1 Auto Parts Specialist II  
 2 Auto Parts Specialists I  
 3 Positions  
 3.0 Staff Years

### Day Shift

#### Day Support Section

1 Sr. Motor Mech. Supr.  
 1 Assistant Motor Equip. Supt.  
 2 Auto Mechanics II  
 2 Auto Mechanics I  
 1 Auto Body Repairer II  
 2 Auto Body Repairers I  
 1 Administrative Assistant II  
 10 Positions  
 10.0 Staff Years

### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 7 Auto Mechanics II  
 8 Positions  
 8.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 7 Auto Mechanics II  
 8 Auto Mechanics I  
 16 Positions  
 16.0 Staff Years

### Light Equipment Section

1 Sr. Motor Mech. Supr.  
 7 Auto Mechanics II  
 4 Auto Mechanics I  
 12 Positions  
 12.0 Staff Years

### Day Parts Section

1 Warehouse Supervisor  
 2 Auto Parts Specialists II  
 3 Auto Parts Specialists I  
 1 Warehouse Wrkr/Driver  
 7 Positions  
 7.0 Staff Years

### WEST OX FACILITY

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

### Evening Shift

#### Evening Support Section

1 Administrative Assistant II  
 1 Maint. Trade Helper II  
 2 Positions  
 2.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 9 Auto Mechanics II  
 7 Auto Mechanics I  
 17 Positions  
 17.0 Staff Years

### Evening Parts Section

1 Auto Parts Specialist II  
 1 Auto Parts Specialist I  
 2 Positions  
 2.0 Staff Years

### Day Shift

#### Day Support Section

1 Assistant Motor Equip. Supt.  
 1 Auto Mechanic II  
 2 Auto Body Repairers II  
 1 Auto Body Repairer I  
 1 Administrative Assistant II  
 1 Maint. Trade Helper II  
 7 Positions  
 7.0 Staff Years

### Medium Equipment Section

1 Sr. Motor Mech. Supr.  
 10 Auto Mechanics II  
 5 Auto Mechanics I  
 16 Positions  
 16.0 Staff Years

### Light Equipment Section

1 Sr. Motor Mech. Supr.  
 4 Auto Mechanics II  
 3 Auto Mechanics I  
 8 Positions  
 8.0 Staff Years

### Day Parts Section

1 Warehouse Supervisor  
 1 Auto Parts Specialist II  
 2 Auto Parts Specialists I  
 4 Positions  
 4.0 Staff Years

### ALBAN FACILITY

1 Motor Equipment Supt.  
 1 Position  
 1.0 Staff Year

### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 2 Auto Mechanics II  
 2 Auto Mechanics I  
 5 Positions  
 5.0 Staff Years

### Medium Equipment Section

2 Auto Mechanics II  
 1 Auto Mechanic I  
 3 Positions  
 3.0 Staff Years

### Evening Parts Section

1 Auto Parts Specialist I  
 1 Position  
 1.0 Staff Year

### Day Shift

#### Day Support Section

1 Auto Mechanic II  
 1 Maint. Trade Helper II  
 1 Administrative Assistant II  
 1 Custodian II  
 4 Positions  
 4.0 Staff Years

### Heavy Equipment Section

1 Sr. Motor Mech. Supr.  
 3 Auto Mechanics II  
 1 Auto Mechanic I  
 5 Positions  
 5.0 Staff Years

### Medium Equipment Section

1 Auto Mechanic II  
 2 Auto Mechanics I  
 3 Positions  
 3.0 Staff Years

### Day Parts Section

1 Warehouse Specialist  
 1 Auto Parts Specialist I  
 2 Positions  
 2.0 Staff Years



# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### Agency Mission

To establish efficient and effective delivery of fleet services by providing customer agencies with safe, reliable, economical, and environmentally-sound transportation and related support services which are responsive to the needs of customer departments, and which conserve the value of the vehicle and equipment investment.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	252/ 252	256/ 256	256/ 256	256/ 256	256/ 256
Expenditures:					
Personnel Services	\$12,802,432	\$13,835,330	\$13,683,283	\$14,678,092	\$14,678,092
Operating Expenses	19,106,216	19,556,470	19,708,517	21,133,316	21,133,316
Capital Equipment	11,972,698	12,202,352	15,197,915	11,965,359	11,965,359
<b>Total Expenditures</b>	<b>\$43,881,346</b>	<b>\$45,594,152</b>	<b>\$48,589,715</b>	<b>\$47,776,767</b>	<b>\$47,776,767</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$13,639,634	\$13,543,709	\$16,576,488	\$13,478,169	\$13,478,169
Jermantown	5,572,007	5,497,243	5,327,011	6,733,811	6,733,811
Newington	8,978,278	9,540,878	9,623,406	9,867,564	9,867,564
West Ox	5,592,567	5,499,565	5,429,532	6,145,194	6,145,194
Fueling Operations	7,920,785	9,373,319	9,551,192	9,236,655	9,236,655
Alban	2,178,075	2,139,438	2,082,086	2,315,374	2,315,374
<b>Total Expenditures</b>	<b>\$43,881,346</b>	<b>\$45,594,152</b>	<b>\$48,589,715</b>	<b>\$47,776,767</b>	<b>\$47,776,767</b>

### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$1,527,564 in revenue received from the Fire and Rescue Department for its specialized replacement reserves, as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. This decrease includes a reduction of \$1,277,564 for the Fire Apparatus Replacement Reserve and \$250,000 for the Ambulance Replacement Reserve. The reduction represents a decrease in the FY 2003 replacement reserve contribution. Sufficient funding is available in the reserve for the FY 2003 equipment replacement requirements. Future contributions to the reserve will be necessary in order to meet the replacement schedule.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ An increase of \$1,700,000 in the Transfer Out to the General Fund was included as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors.

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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

The Department of Vehicle Services (DVS) provides management and maintenance services to the County's vehicle fleet and maintenance support to the Fairfax County Public Schools (FCPS). As of July 1, 2001, DVS maintained 5,353 vehicles, of which 1,468 are school buses. The fleet is anticipated to increase by 83 vehicles from the beginning of FY 2002 to the end of FY 2003. It should be noted that DVS does not maintain those vehicles owned by the Fairfax County Water Authority, FASTRAN programs, and Fairfax Connector buses.

The Department has four maintenance facilities. The Jermantown and West Ox facilities are located on the western side of the County, and the Newington and Alban facilities are on the south end of the County. These facilities provide timely, responsive and efficient vehicle repairs/services, including effective towing and road services at competitive prices.

The County's Vehicle Replacement Fund is managed by DVS. The fund's purpose is to set aside funding over a vehicle's life in order to pay for the replacement of that vehicle at such time as the vehicle meets replacement criteria. The current replacement criteria include the age, mileage, and condition of the vehicle. This fund is intended primarily for General Fund agencies and as of July 1, 2001, 30 agencies participate in the fund, which includes approximately 1,800 vehicles. DVS also manages the Helicopter Replacement Fund and Boat Replacement Fund for the Police Department and an Ambulance and a Large Apparatus Replacement Fund to support the Fire and Rescue Department. A FASTRAN Bus Replacement Fund was established as part of the FY 1999 Carryover Review. These funds allow the Police Department, Fire and Rescue Department, and Department of Community and Recreation Services to make flat fixed payments into their respective funds to ensure that funds are available for a regular replacement program. Additionally, in FY 1998, the Board of Supervisors authorized a General Fund transfer for the purpose of starting a School Bus Replacement Fund. As of September 2001, 98 buses have been ordered out of this fund.

DVS manages the County's fuel program, including maintenance of the County's 45 fuel sites. These sites are primarily located at police stations, fire stations, schools, DVS maintenance facilities, and Public Works facilities. In addition, DVS has undertaken an aggressive program of replacing old or potentially leaky fuel tanks to ensure compliance with State and Federal regulations. It should be noted that DVS continues its use of alternative fuels and will continue to examine potential alternative sources for the future.

Other services provided by DVS include: emergency roadside repair; oversight and records maintenance, including performing security administration for the County's Vehicle Maintenance System (VMS); operation of the County's motor pool; technical support/review specifications, and purchase requests for County vehicles and related equipment.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### Key Accomplishments

- ◆ DVS has initiated two construction projects with the Fire and Rescue Department (F&RD) to collocate the F&RD apparatus maintenance operation with the DVS chassis maintenance operation. The projects include adding F&RD reserve equipment storage facilities at the Newington Maintenance Facility and the West Ox complex to provide one-stop service to F&RD vehicles and apparatus which will reduce downtime for fire equipment.
- ◆ DVS won a 2001 National Achievement Award from the National Association of Counties (NACo) for the Student Intern Program, which was established in FY 2000. As part of this program, DVS works with Fairfax County High Schools offering vocational programs in vehicle and auto body repair. This program gives valuable training to students while allowing DVS to evaluate the students for possible hire at the time of their graduation.
- ◆ DVS migrated to Microsoft Office, reprogramming and expanding many internal reports. Additionally, DVS is building a server-based data warehouse that will combine data from the various mainframe applications with other data, facilitating the development of additional reports and distribution of information.
- ◆ DVS has expanded the use of the procurement card for the purchase of non-stock items. In FY 2001, 45 percent of the procurement transactions were handled through the use of the procurement card. That percentage is expected to exceed 50 percent in FY 2002.
- ◆ DVS has increased training funding for mechanics, parts personnel, and supervisors who receive required quality training to attain and maintain their ability to service and repair new vehicles and equipment.

### FY 2003 Initiatives

- ◆ DVS is continuing to research methods to increase maintenance capacity, primarily through the use of increased commercial vendor services, as DVS facilities are rapidly reaching their maintenance capacities. Acquisition of new property on which to build a new facility is not likely, and major expansion of the existing facilities is not feasible.
- ◆ Historically, DVS has tracked fleet availability two ways: for all vehicles by maintenance facility and for school buses by maintenance facility. Working with the Department of Information Technology in FY 2002, DVS will begin tracking daily fleet availability by particular agencies and some major vehicle classes within these agencies by maintenance facility (for example, large apparatus and ambulances within the Fire and Rescue Department). In FY 2003, DVS will refine this process to enable maintenance facility staff to better manage the maintenance workload in order to meet unique agency requirements and to identify and correct any variations among customers.
- ◆ It is anticipated that during FY 2002, a new fleet maintenance system will be operational, which will replace the current Vehicle Maintenance System. During FY 2003 and beyond, DVS will begin refining business processes in this new system with the goal of improving staff productivity. Additionally, inquiry capability for the new system will be rolled out to interested customers to better enable them to manage their vehicle fleet.
- ◆ DVS has begun exploring the possibility of switching from regular diesel fuel to Ultra-Low-Sulfur diesel fuel. The use of Ultra-Low-Sulfur diesel fuel (which is a significantly cleaner burning fuel than regular diesel fuel) will be mandated in this geographic region by the Federal government by the year 2005. It is anticipated that this new fuel type will cost up to \$0.20 per gallon more than regular diesel fuel. DVS plans to gradually phase in purchases of this new fuel type over the next few years.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

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### Performance Measurement Results

In FY 2001, DVS was able to exceed the target vehicle availability rate in three of the four maintenance facilities. This means that DVS was able to ensure, on a countywide basis, that customer agency vehicles were in a safe operational condition and available for use more than 95 percent of the time. Additionally, customer satisfaction was highly rated at 93.4 percent or higher at each of the DVS facilities. As the fleet expands in the next fiscal year, maintaining this rate will be a challenge.

The Replacement Parts Inventory Management measure is aimed at ensuring that the parts warehouses are able to supply the parts needed for vehicle repairs from stock 88.2 percent of the time and to minimize the percentage of vehicles out of service due to a needed part. All four parts warehouses were able to meet this goal and to have vehicles out of service due to parts 0.8 percent of the time. With the fleet's continued expansion, combined with the varied mix of type, make, model and complexity of vehicles, maintaining this rate will be very challenging. There is a strong correlation between a more varied fleet composition and the quantity of different replacement parts needed to meet maintenance requirements. The challenge is to identify which parts to add to inventory based on projected needs. To help meet this challenge, DVS will continue to work with vehicle manufacturers to identify potential replacement parts as vehicles are received. Also, DVS is expanding and intends to automate the building of internal parts catalogs that correlate parts inventory and types of vehicles, which will help establish more meaningful stocking parameters.

The Fueling Operations measure examines the cost savings between county contracts and private providers, as well as how satisfied County vehicle drivers are with fueling operations. Given the amount of fuel gallons used by the County, the savings are significant. DVS will continue to upgrade the dispensing equipment and underground tanks to ensure they meet Federal and Virginia State guidelines. Furthermore, DVS will continue to monitor fuel utilization to close low-usage sites and identify where expansion, to include more and/or larger tanks and/or new sites, is needed.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

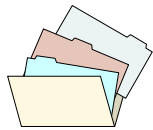
- ◆ An increase of \$994,809 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$1,424,799 in Operating Expenses due to an increase of \$678,603 in commercial repairs, parts, and natural gas to maintain the existing fleet based on prior year actual and trend data. An additional net increase of \$746,196 is primarily for parts, supplies, commercial repairs, fuel, and tires necessary to account for anticipated fleet growth in FY 2003.
- ◆ FY 2003 funding for Capital Equipment totals \$11,965,359 and includes \$6,974,909 from the Vehicle Replacement Fund for replacement of an estimated 297 vehicles which have surpassed current age and mileage replacement criteria, \$3,405,000 for the replacement of ten pieces of large apparatus in the Fire and Rescue Department, and \$909,563 for the replacement of fifteen FASTRAN buses. FY 2003 funding also includes \$675,887 for the purchase of replacement and additional mission-essential tools and equipment required for the safe and cost-effective operation of DVS maintenance facilities.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

The following funding adjustment reflects all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ As part of the FY 2001 Carryover Review, \$2,995,563 was included primarily due to \$2,815,563 in encumbered items. Of this amount, \$1,155,182 was included for the purchase of four large fire apparatus, \$648,455 for the purchase of 28 replacement vehicles, \$509,644 to purchase 10 FASTRAN buses, \$408,906 to purchase three ambulances, and \$93,376 to purchase other Capital Equipment. These vehicles were not purchased during FY 2001 due primarily to long lead times before delivery and vendor delays. The remaining \$180,000 was included as unencumbered carryover for the purchase of a replacement fuel tank at the Woodson Support Fuel Site.



### Administration

#### Goal

To administer and provide fleet management services (vehicle specifications, motor pool operations, parts operations, automated systems, safety, training, and quality control) and the oversight of vehicle maintenance facilities which maintain County vehicles/equipment, and vehicles assigned to the Fairfax County Park Authority and Fairfax County Public Schools.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	27/ 27	27/ 27	27/ 27	27/ 27	26/ 26
<b>Total Expenditures</b>	<b>\$13,639,634</b>	<b>\$13,543,709</b>	<b>\$16,576,488</b>	<b>\$13,478,169</b>	<b>\$13,478,169</b>

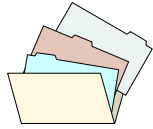
#### Objectives

- ◆ To decrease the vehicles deadlined for parts from 0.7 to 0.6 percent by increasing the percentage of parts issued from inventory toward an eventual target of 90 percent.

#### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Parts issued from inventory	151,006	139,840	143,056 / 150,802	150,976	153,630
<b>Efficiency:</b>					
Percentage of parts issued from inventory	88.3%	87.6%	87.6% / 88.2%	88.3%	88.3%
<b>Service Quality:</b>					
Customer satisfaction rating	91.0%	91.0%	91.0% / 83.4%	93.4%	93.4%
<b>Outcome:</b>					
Vehicles out of commission due to parts	0.4%	0.7%	0.7% / 0.8%	0.7%	0.6%

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Jermantown

### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include heavy fire apparatus, ambulances, police cruisers, and various trucks and sedans.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	53/ 53	54/ 54	54/ 54	54/ 54	54/ 54
<b>Total Expenditures</b>	<b>\$5,572,007</b>	<b>\$5,497,243</b>	<b>\$5,327,011</b>	<b>\$6,733,811</b>	<b>\$6,733,811</b>

### Objectives

- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Vehicles maintained	2,044	2,175	2,206 / 2,180	2,191	2,246
Vehicle equivalents maintained <sup>1</sup>	4,512	4,926	5,026 / 4,879	4,890	5,063
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	124.8	135.0	137.8 / 129.9	126.8	131.3
<b>Service Quality:</b>					
Customer satisfaction rating	91.0%	91.0%	91.0% / 93.4%	93.4%	93.4%
<b>Outcome:</b>					
Vehicle availability rate	98.6%	98.3%	98.2% / 98.5%	98.5%	98.5%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Newington

### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include school buses, heavy fire apparatus, ambulances, police cruisers, police motorcycles, refuse packer trucks, and other various trucks and sedans.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	91/ 91	93/ 93	93/ 93	93/ 93	94/ 94
<b>Total Expenditures</b>	<b>\$8,978,278</b>	<b>\$9,540,878</b>	<b>\$9,623,406</b>	<b>\$9,867,564</b>	<b>\$9,867,564</b>

### Objectives

- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Vehicles maintained	1,495	1,560	1,597 / 1,653	1,653	1,660
Vehicle equivalents maintained <sup>1</sup>	6,417	6,688	6,876 / 7,103	7,103	7,146
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	94.3	96.1	98.8 / 103.2	101.7	102.3
<b>Service Quality:</b>					
Customer satisfaction rating	91.0%	91.4%	91.4% / 93.4%	93.4%	93.4%
<b>Outcome:</b>					
Vehicle availability rate	97.2%	97.0%	96.9% / 96.7%	96.7%	96.7%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## West Ox

### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include school buses and various one-ton and larger trucks.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	56/ 56	57/ 57	57/ 57	57/ 57	57/ 57
<b>Total Expenditures</b>	<b>\$5,592,567</b>	<b>\$5,499,565</b>	<b>\$5,429,532</b>	<b>\$6,145,194</b>	<b>\$6,145,194</b>

### Objectives

- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

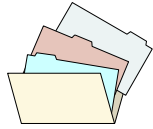
### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Vehicles maintained	1,151	1,207	1,228 / 1,266	1,270	1,276
Vehicle equivalents maintained <sup>1</sup>	4,665	4,971	5,088 / 5,269	5,280	5,318
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	113.1	123.0	125.9 / 125.6	122.9	123.8
<b>Service Quality:</b>					
Customer satisfaction rating	91.0%	91.0%	91.0% / 93.4%	93.4%	93.4%
<b>Outcome:</b>					
Vehicle availability rate	97.9%	97.2%	97.0% / 97.6%	97.6%	97.6%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.



# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Fueling Operations

### Goal

To provide County-owned vehicle operators with effective and efficient fueling services in accordance with all Federal, State, and County regulations.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	1/1	1/1	1/1	1/1	1/1
<b>Total Expenditures</b>	<b>\$7,920,785</b>	<b>\$9,373,319</b>	<b>\$9,551,192</b>	<b>\$9,236,655</b>	<b>\$9,236,655</b>

### Objectives

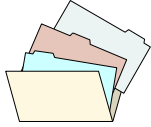
- ◆ To provide in-house fueling services to support fleet operations in order to achieve a cost savings of 8.6 cents per gallon for gasoline and 21.4 cents per gallon for diesel fuel compared to commercial fuel stations.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Gallons of gasoline purchased	2,042,000	2,080,000	2,163,000 / 2,191,000	2,284,067	2,410,200
Gallons of diesel purchased	4,544,000	5,003,000	5,062,000 / 5,349,085	5,349,085	5,377,760
<b>Efficiency:</b>					
Customer agency cost per gallon of gasoline (weighted average) <sup>1</sup>	\$0.57	\$0.96	\$1.20 / \$1.17	\$1.20	\$1.23
Customer agency cost per gallon of diesel (weighted average) <sup>1</sup>	\$0.55	\$0.87	\$1.21 / \$1.10	\$1.13	\$1.16
<b>Service Quality:</b>					
Percentage of satisfied customers	95%	95%	95% / 99%	99%	99%
<b>Outcome:</b>					
Price savings between in-house and commercial stations:					
▪ Gasoline	\$0.097	\$0.042	\$0.097 / \$0.086	\$0.086	\$0.086
▪ Diesel	\$0.281	\$0.221	\$0.281 / \$0.214	\$0.214	\$0.214

<sup>1</sup> Includes appropriate mark-up to cover overhead.

# FUND 503 DEPARTMENT OF VEHICLE SERVICES



## Alban

### Goal

To provide timely, responsive, and efficient vehicle repairs/services, including effective towing and road services, at competitive prices for agencies whose County-owned vehicles are assigned to this DVS facility. Examples of vehicles maintained at this facility include school buses and transfer tractors/trailers.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	24/ 24	24/ 24	24/ 24	24/ 24	24/ 24
<b>Total Expenditures</b>	<b>\$2,178,075</b>	<b>\$2,139,438</b>	<b>\$2,082,086</b>	<b>\$2,315,374</b>	<b>\$2,315,374</b>

### Objectives

- ◆ To maintain a vehicle availability rate of at least 95 percent, to be achieved 100 percent of the operating days.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Vehicles maintained	244	242	244 / 254	254	254
Vehicle equivalents maintained <sup>1</sup>	1,933	1,901	1,913 / 1,956	1,956	1,956
<b>Efficiency:</b>					
Vehicle equivalents maintained per direct labor SYE	127.9	127.3	128.1 / 128.8	128.8	128.8
<b>Service Quality:</b>					
Customer satisfaction rating	91.0%	91.0%	91.0% / 93.4%	93.4%	93.4%
<b>Outcome:</b>					
Vehicle availability rate	97.7%	97.8%	97.7% / 98.2%	98.2%	98.2%
Percentage of days 95 percent target was achieved	100%	100%	100% / 100%	100%	100%

<sup>1</sup> The vehicle equivalents are calculated by comparing the maintenance effort required by each vehicle type against a base vehicle type, thus creating a weighted average of maintenance effort required for all vehicle types at a facility. Vehicle equivalents provide a reasonable ratio of vehicles to mechanics taking into account the relative complexity of maintenance for different types of vehicles.

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

### FUND STATEMENT

Fund Type G50, Internal Service Fund

Fund 503, Department of Vehicle Services

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$17,324,980</b>	<b>\$8,537,396</b>	<b>\$15,982,162</b>	<b>\$12,144,846</b>	<b>\$10,444,846</b>
Vehicle Replacement Reserve	\$6,079,901	\$3,558,231	\$6,594,340	\$6,332,607	\$4,632,607
Ambulance Replacement Reserve	1,002,216	739,095	1,204,683	369,626	369,626
Fire Apparatus Replacement Reserve	3,032,652	2,509,731	3,942,736	2,142,682	2,142,682
School Bus Replacement Reserve	1,997,431	17,019	17,019	17,019	17,019
FASTRAN Bus Replacement Reserve	1,200,000	276,712	796,984	99,104	99,104
Helicopter Replacement Reserve	1,513,810	270,590	429,580	767,080	767,080
Boat Replacement Reserve	0	0	25,000	50,000	50,000
Fuel Operations Reserve	239,023	135,688	601,474	435,596	435,596
Other	2,259,947	1,030,330	2,370,346	1,931,132	1,931,132
<b>Unreserved Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Vehicle Replacement Charges	\$6,724,533	\$8,104,123	\$8,104,123	\$8,597,950	\$8,597,950
Ambulance Replacement Charges <sup>1</sup>	600,000	600,000	600,000	500,000	250,000
Fire Apparatus Replacement Charges <sup>1</sup>	1,782,283	2,455,128	2,455,128	2,555,128	1,277,564
FASTRAN Bus Replacement Charges	481,250	678,014	678,014	845,993	845,993
Helicopter Replacement Charges	280,000	337,500	337,500	337,500	337,500
Boat Replacement Charges	25,000	25,000	25,000	25,000	25,000
Vehicle Fuel Charges	8,283,236	9,387,441	9,387,441	9,236,655	9,236,655
Other Charges	24,362,226	24,465,193	24,465,193	25,765,745	25,765,745
Total Revenue	\$42,538,528	\$46,052,399	\$46,052,399	\$47,863,971	\$46,336,407
<b>Total Available</b>	<b>\$59,863,508</b>	<b>\$54,589,795</b>	<b>\$62,034,561</b>	<b>\$60,008,817</b>	<b>\$56,781,253</b>

# FUND 503

## DEPARTMENT OF VEHICLE SERVICES

### FUND STATEMENT

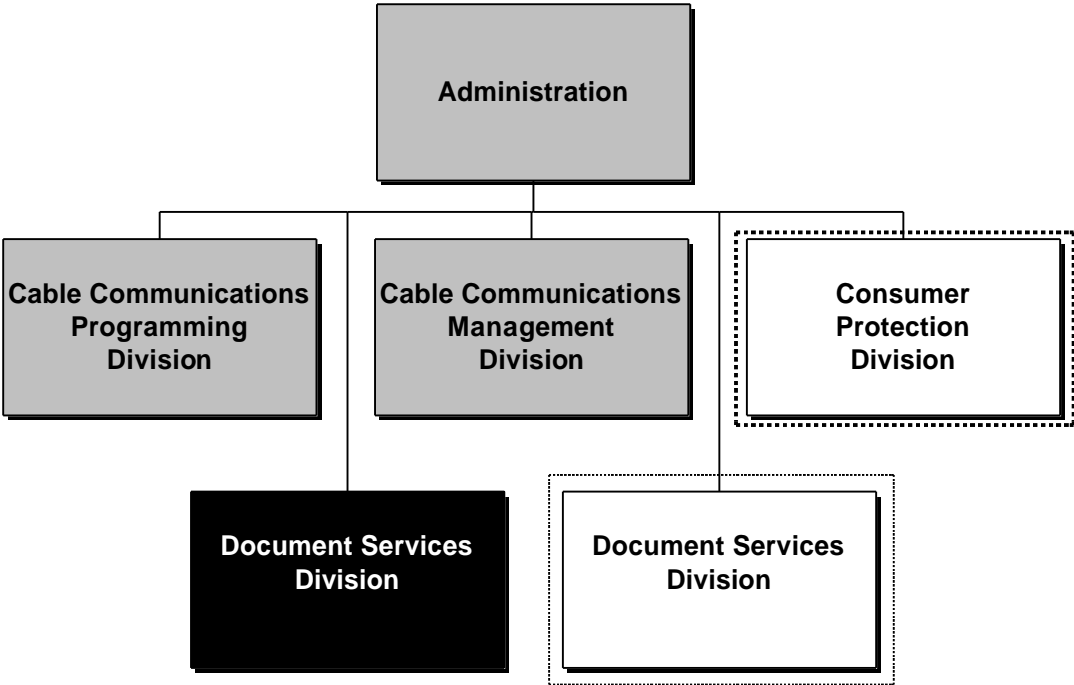
Fund Type G50, Internal Service Fund

Fund 503, Department of Vehicle Services

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Vehicle Replacement	\$6,210,094	\$6,417,401	\$7,065,856	\$6,974,909	\$6,974,909
Ambulance Replacement	397,533	1,026,151	1,435,057	0	0
Fire Apparatus Replacement	872,199	3,100,000	4,255,182	3,405,000	3,405,000
School Bus Replacement	1,980,412	0	0	0	0
FASTRAN Bus Replacement	884,266	866,250	1,375,894	909,563	909,563
Helicopter Replacement	1,364,230	0	0	0	0
Boat Replacement	0	0	0	0	0
Fuel Operations:					
Fuel	7,376,738	8,239,789	8,239,789	8,521,057	8,521,057
Other Fuel Related Expenses	544,047	1,133,530	1,313,530	715,598	715,598
Other:					
Personnel Services	12,756,890	13,789,229	13,789,229	14,630,008	14,630,008
Operating Expenses	11,359,074	10,724,252	10,724,252	12,019,745	12,019,745
Capital Equipment	135,863	297,550	390,926	600,887	600,887
<b>Total Expenditures</b>	<b>\$43,881,346</b>	<b>\$45,594,152</b>	<b>\$48,589,715</b>	<b>\$47,776,767</b>	<b>\$47,776,767</b>
Transfers Out:					
General Fund (001)	\$0	\$1,300,000	\$3,000,000	\$1,700,000	\$1,700,000
<b>Total Transfers Out</b>	<b>\$0</b>	<b>\$1,300,000</b>	<b>\$3,000,000</b>	<b>\$1,700,000</b>	<b>\$1,700,000</b>
<b>Total Disbursements</b>	<b>\$43,881,346</b>	<b>\$46,894,152</b>	<b>\$51,589,715</b>	<b>\$49,476,767</b>	<b>\$49,476,767</b>
<b>Ending Balance</b>	<b>\$15,982,162</b>	<b>\$7,695,643</b>	<b>\$10,444,846</b>	<b>\$10,532,050</b>	<b>\$7,304,486</b>
Vehicle Replacement Reserve	\$6,594,340	\$3,944,953	\$4,632,607	\$6,255,648	\$4,555,648
Ambulance Replacement Reserve <sup>1</sup>	1,204,683	312,944	369,626	869,626	619,626
Fire Apparatus Replacement Reserve <sup>1</sup>	3,942,736	1,864,859	2,142,682	1,292,810	15,246
School Bus Replacement Reserve	17,019	17,019	17,019	17,019	17,019
FASTRAN Bus Replacement Reserve	796,984	88,476	99,104	35,534	35,534
Helicopter Replacement Reserve	429,580	608,090	767,080	1,104,580	1,104,580
Boat Replacement Reserve	25,000	25,000	50,000	75,000	75,000
Fuel Operations Reserve	601,474	150,266	435,596	435,596	435,596
Other	2,370,346	684,036	1,931,132	446,237	446,237
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The Board of Supervisors approved net decrease of \$1,527,564 to the FY 2003 Adopted Budget Plan in revenue received from the Fire and Rescue Department for its specialized replacement reserves. This reduction includes \$1,277,564 for the Fire Apparatus Replacement Reserve and \$250,000 for the Ambulance Replacement Reserve and results in corresponding reductions to the ending balance for each of these reserves.

**DEPARTMENT OF CABLE COMMUNICATIONS  
AND CONSUMER PROTECTION  
FUND 504, DOCUMENT SERVICES DIVISION**



**Document Services is in Legislative-Executive Functions/Central Services Program Area (General Fund)**



**Fund 504, Document Services Division**



**Fund 105, Cable Communications**



**Consumer Protection Division is in Public Safety Program Area (General Fund)**

\* The Chief Information Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, this position and associated funding are reflected within the Department of Information Technology.

# FUND 504

## DOCUMENT SERVICES DIVISION

### *Agency Position Summary*

<b>Fund 001 (General Fund)</b>				
Public Safety	15	Regular Positions	15.0	Regular Staff Years
Legislative Executive	<u>29</u>	Regular Positions	<u>29.0</u>	Regular Staff Years
<b>Fund 001 Total</b>	<b>44</b>	Regular Positions	<b>44.0</b>	Regular Staff Years
<b>Fund 105</b>	<b>39</b>	<i>Regular Positions</i>	<i>39.0</i>	<i>Regular Staff Years</i>
<b>Fund 504</b>	<u>20</u>	<i>Regular Positions</i>	<u>20.0</u>	<i>Regular Staff Years</i>
	<b>103</b>	Total Positions	<b>103.0</b>	Total Staff Years

### *Position Detail Information*

**Fund 001: General Fund**  
**(Public Safety)**

**CONSUMER PROTECTION DIVISION**

1	Director, Consumer Services
1	Consumer Specialist III
1	Consumer Specialist II
7	Consumer Specialists I
2	Utilities Analysts
1	Management Analyst II
1	Administrative Assistant IV
1	Administrative Assistant II
15	Positions
15.0	Staff Years

**Fund 001: General Fund**  
**(Legislative-Executive)**

**DOCUMENT SERVICES DIVISION**

**ADMINISTRATION**

1	Director, Doc. Services
1	Accountant III
1	Accountant II
1	Comp. Sys. Analyst III
1	Administrative Assistant V
2	Administrative Assistants III
7	Positions
7.0	Staff Years

**MAIL SERVICES/PUBLICATIONS**

1	Chief, Mail Services
1	Administrative Assistant V
15	Administrative Assistants II
17	Positions
17.0	Staff Years

**ARCHIVES AND RECORDS**  
**MANAGEMENT**

1	County Archivist
1	Assistant Archivist
1	Archives Technician
2	Administrative Assistants II
5	Positions
5.0	Staff Years

**Fund 105, Cable Communications \***

**ADMINISTRATION**

1	Director
2	Administrative Assistants IV
3	Positions
3.0	Staff Years

**COMMUNICATIONS**  
**PRODUCTIONS DIVISION**

1	Director, Programming
1	Engineer III
1	Engineer II
1	Instruc./Cable TV Spec.
5	Producers/Directors
1	Video Engineer
4	Assistant Producers
4	Media Technicians
4	Administrative Assistants II
22	Positions
22.0	Staff Years

**COMMUNICATIONS POLICY**  
**AND REGULATORY DIVISION**

1	Director, Regulatory Div.
2	Management Analysts III
1	Engineer III
1	Engineering Technician III
1	Communications Engineer
4	Senior Electrical Inspectors
1	Administrative Assistant III
1	Consumer Specialist I
1	Administrative Assistant II
1	Consumer Specialist III
14	Positions
14.0	Staff Years

**Fund 504, Document Services Division \*\***

**PRINTING AND DUPLICATING SERVICES**

1	Printing Services Manager
2	Customer Service Specialists
2	Printing Shift Supervisors
8	Print Shop Operators II
1	Administrative Assistant III
5	Print Shop Operators I
1	Print Shop Helper
20	Positions
20.0	Staff Years

*\*Positions in italics are supported by Fund 105, Cable Communications.*

*\*\*Positions in italics are supported by Fund 504, Document Services Division.*

# FUND 504 DOCUMENT SERVICES DIVISION

## Agency Mission

To provide and coordinate printing, copier and duplicating, micrographic (microfilm and microfiche), mail, publication sales and distribution, and archives and records management services to County agencies as well as printing services to the Fairfax County Public School System.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	20/ 20	20/ 20	20/ 20	20/ 20	20/ 20
Expenditures:					
Personnel Services	\$843,564	\$1,033,546	\$1,033,546	\$1,071,661	\$1,071,661
Operating Expenses	6,136,629	6,606,141	6,814,883	6,525,707	6,525,707
Capital Equipment	0	59,950	408,907	55,000	55,000
<b>Total Expenditures</b>	<b>\$6,980,193</b>	<b>\$7,699,637</b>	<b>\$8,257,336</b>	<b>\$7,652,368</b>	<b>\$7,652,368</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Printing and Duplicating Services	\$6,721,897	\$7,407,907	\$7,965,606	\$7,360,638	\$7,360,638
Micrographic Services	258,296	291,730	291,730	291,730	291,730
<b>Total Expenditures</b>	<b>\$6,980,193</b>	<b>\$7,699,637</b>	<b>\$8,257,336</b>	<b>\$7,652,368</b>	<b>\$7,652,368</b>

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$200,000 in Operating Expenses is primarily due to an increase of \$345,000 for the upgrade of three printers in the Print Shop to meet printing requirements and reduce the turnaround time for County customers. The increase is funded by an appropriation from the equipment replacement reserve and offset by a decrease of \$145,000 in the County's Copier Program as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors. As a result, the Transfer In is reduced by \$145,000 from \$2,900,000 to \$2,755,000.

# FUND 504

## DOCUMENT SERVICES DIVISION

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

The Document Services Division provides printing, copier and duplicating, and micrographics (microfilm and microfiche) services to County agencies, as well as printing services to the Fairfax County Public Schools. All direct labor and material costs associated with services, as well as an equipment replacement reserve fee are recovered from customer agencies.

This Division is responsible for managing the County's Copier Program which provides full copier service to all County agencies. In FY 2001, the Division began replacing outdated copy machines with state-of-the-art, digital, multi-function devices (DMFD) through an operating lease. These devices are capable of copying, printing, faxing, and scanning.

The Document Services Division will continue to provide microfilming services to County agencies based on retention schedules developed by the County Archivist in compliance with State mandates. The Archives and Records Management Cost Center in the Department of Cable Communications and Consumer Protection will be responsible for contract monitoring and oversight of the program. Microfilming historical documents continues to be beneficial in minimizing space required to store public records in compliance with State regulations.

#### **Key Accomplishments**

- ◆ Successfully coordinated a program in conjunction with Fairfax County Public School System to replace all analog copy machines in the County and Schools with digital, multi-function devices. These devices have state-of-the-art technology capable of copying, printing, faxing, and scanning.
- ◆ Increased the number of jobs electronically submitted to the County Printing Center, as well as printed via digital technology by 27 percent in order to decrease the turn-around time of jobs for customers. A total of 25.5 percent of all digital print jobs in FY 2001 were submitted electronically.
- ◆ Upgraded digital equipment in the County Printing Center to increase productivity and reduced operating costs.
- ◆ Increased the speed of printing booklets in-house by 33 percent and reduced the number of print jobs outsourced to reduce the production cost.

#### **FY 2003 Initiatives**

- ◆ Continue the implementation of the network programs for the digital, multi-function devices (DMFD).
- ◆ Utilize job-based accounting to enable the Document Services Division to track prints, scans, faxes, and copies made on the DMFDs. This will allow the agency to better manage resources and take steps to reduce the overall costs associated with this program.
- ◆ Continue the networking programs, digital submission of print jobs, and print on-demand technology in the County Printing Center.
- ◆ Explore the use of other software solutions to enable streamlining of current work processes to significantly improve County and Schools asset management.



# FUND 504 DOCUMENT SERVICES DIVISION

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## Performance Measurement Results

In FY 2001, the offset printing volume produced by the Printing Shop increased by approximately 100,000 pages. Digital color pages produced in FY 2001 increased by 360,176 pages or 175.8 percent from FY 2000. The agency has been able to meet 95 percent of all printing jobs while office copies increased 22 percent to 65.5 million pages. A total of 249 micrographic jobs were produced in FY 2001, which is approximately the same number of jobs produced in FY 2000.

## Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$38,115 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease of \$89,176 in Operating Expenses is primarily due to the FY 2003 estimate for contractual services within the Printing and Duplication Services Division.
- ◆ Capital Equipment includes \$55,000 for replacement equipment. A new paper cutter will reduce the print shop's production backlog and increase production speed by 33 percent. Funding for this replacement equipment is available from the Equipment Replacement Reserve.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the FY 2001 Carryover Review, a net increase of \$357,699 includes \$338,957 in encumbered carryover, and \$18,742 in unencumbered carryover representing the agency's portion of unexpended savings from the FY 2001 Close Management Initiative (CMI) Program. Of this total, \$8,742 was in Operating Expenses and \$348,957 was in Capital Equipment.



## Printing and Duplicating Services

### Goal

To provide printing and duplicating services to all County agencies and the Fairfax County Public Schools in order to fulfill their informational and educational objectives with printed material.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	20/ 20	20/ 20	20/ 20	20/ 20	20/ 20
<b>Total Expenditures</b>	<b>\$6,721,897</b>	<b>\$7,407,907</b>	<b>\$7,965,606</b>	<b>\$7,360,638</b>	<b>\$7,360,638</b>

### Objectives

- ◆ To improve the percent of printed jobs delivered according to the scheduled delivery date from at least 95 percent to at least 97 percent.
- ◆ To provide an efficient cost per copy by managing the Copier Program to achieve no cost increases, while maintaining customer satisfaction at 85 percent.

# FUND 504

## DOCUMENT SERVICES DIVISION

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Total offset, xerographic, and bindery jobs received	8,300	8,927	9,100 / 8,163	9,300	9,300
Office copies made (in millions)	62.6	53.7	85.0 / 65.5	85.0	89.0
Pages produced – Offset Services (in millions)	38.0	46.9	49.0 / 47.0	51.4	51.4
Pages produced – Digital Print (in millions)	32.0	34.4	38.0 / 37.0	39.9	42.9
Pages produced – Digital Color	240,000	204,824	310,000 / 565,000	720,000	720,000
<b>Efficiency:</b>					
Cost per page produced					
▪ Offset Services	\$0.025	\$0.022	\$0.026 / \$0.025	\$0.026	\$0.026
▪ Digital Printing	\$0.025	\$0.025	\$0.024 / \$0.025	\$0.023	\$0.023
▪ Digital Color <sup>1</sup>	\$0.75	\$0.39	\$0.30 / \$0.28	\$0.24	\$0.24
Cost per office copy <sup>2</sup>	\$0.027	\$0.029	\$0.039 / \$0.039	\$0.039	\$0.039
Client charge per office copy	\$0.0300	\$0.0300	≤ \$0.0400 / \$0.0300	≤ \$0.0400	≤ \$0.0400
<b>Service Quality:</b>					
Percent of Print Shop clients rating timeliness and dependability of service as satisfactory <sup>3</sup>	NA	NA	95% / NA	95%	95%
Percent of office copier clients satisfied with services <sup>3</sup>	NA	NA	80% / NA	85%	85%
<b>Outcome:</b>					
Percent of Print Shop jobs meeting deadlines	95%	95%	≥ 95% / 95%	≥ 95%	≥ 97%
Percent change in cost per copy	(3.85%)	16.00%	34.50% / 34.50%	0.00%	0.00%

<sup>1</sup> The agency revised the methodology for calculating this indicator to better reflect direct costs associated with digital color copies in FY 2000.

<sup>2</sup> In FY 2001, agency staff began measuring more copier functions than in previous years, given the multiple features available on the new digital copier machines versus the old analog copier machines (e.g., copying, printing, scanning, faxing, etc.).

<sup>3</sup> The customer survey was delayed until FY 2002, therefore the data provided is an estimate. Greater accuracy with gauging customer satisfaction is anticipated.

# FUND 504 DOCUMENT SERVICES DIVISION



## Micrographic Services

### Goal

To administer the County's micrographic (microfilm and microfiche) contract services for required County agencies in accordance with State statutes and to ensure that the contractor meets the needs of each user in a timely manner at the lowest possible cost.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	0/0	0/0	0/0	0/0	0/0
<b>Total Expenditures</b>	<b>\$258,296</b>	<b>\$291,730</b>	<b>\$291,730</b>	<b>\$291,730</b>	<b>\$291,730</b>

### Objectives

- ◆ To ensure compliance with contractual requirements reflecting job cost and 100 percent scheduled completion time frames.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Jobs completed	102	250	180 / 249	200	200
Jobs returned to customers within scheduled time frame	102	250	180 / 249	200	200
<b>Efficiency:</b>					
Cost per job	\$2,015	\$1,344	\$1,621 / \$1,037	\$1,459	\$1,459
<b>Service Quality:</b>					
Accuracy of jobs returned to customers within scheduled timeframe	100%	100%	100% / 100%	100%	100%
<b>Outcome:</b>					
Percent jobs completed within scheduled time frame	100%	100%	100% / 100%	100%	100%

# FUND 504 DOCUMENT SERVICES DIVISION

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 504, Document Services Division

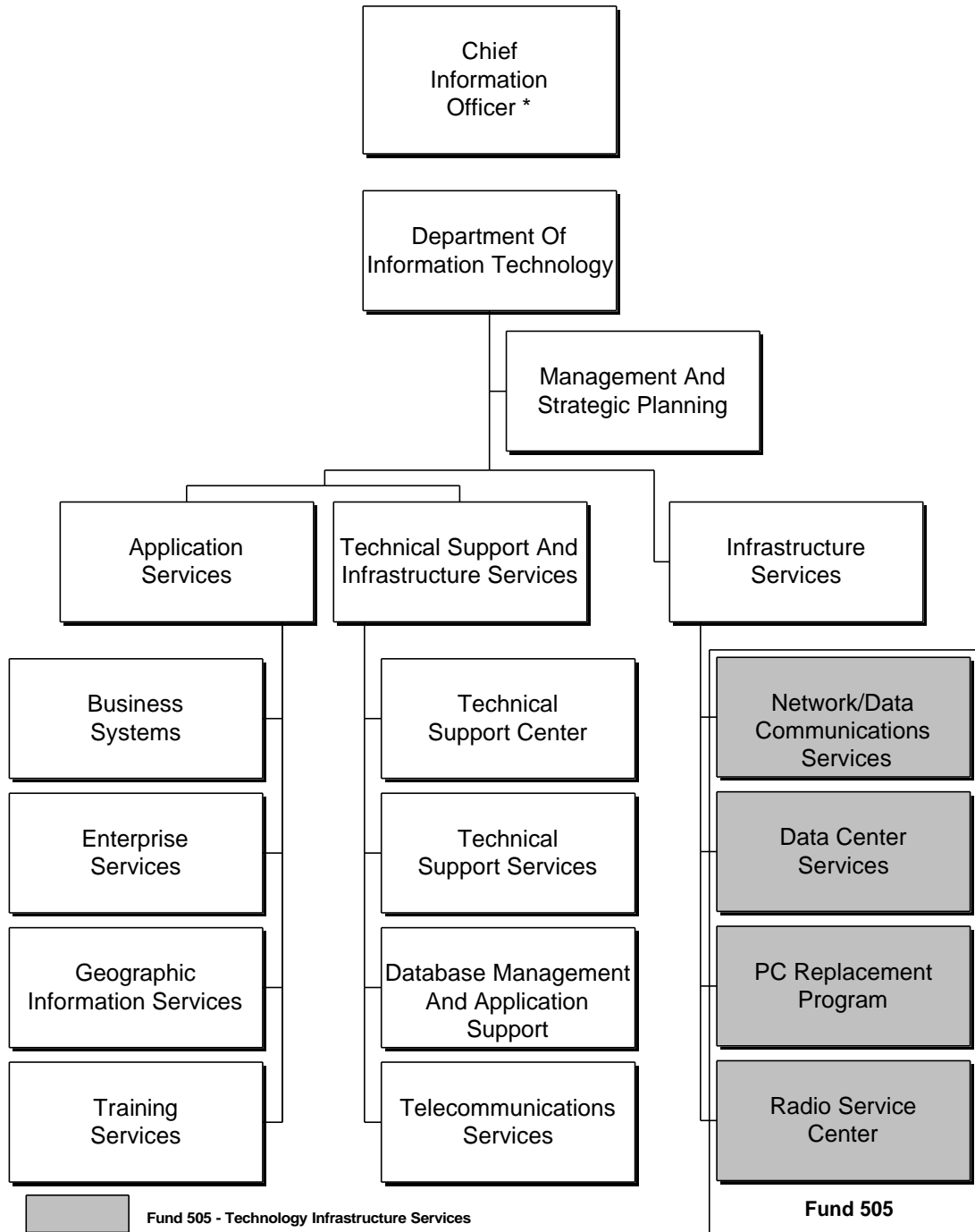
	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,211,322</b>	<b>\$622,687</b>	<b>\$1,774,419</b>	<b>\$1,349,569</b>	<b>\$1,004,569</b>
Revenue:					
County Receipts	\$2,465,567	\$2,029,212	\$2,029,212	\$2,598,027	\$2,598,027
School Receipts	2,118,477	2,562,277	2,562,277	2,307,733	2,307,733
Equipment Replacement Reserve	59,246	140,997	140,997	74,774	74,774
<b>Total Revenue</b>	<b>\$4,643,290</b>	<b>\$4,732,486</b>	<b>\$4,732,486</b>	<b>\$4,980,534</b>	<b>\$4,980,534</b>
Transfer In:					
General Fund (001) <sup>1</sup>	\$2,900,000	\$2,900,000	\$2,755,000	\$1,900,000	\$1,900,000
<b>Total Transfer In</b>	<b>\$2,900,000</b>	<b>\$2,900,000</b>	<b>\$2,755,000</b>	<b>\$1,900,000</b>	<b>\$1,900,000</b>
<b>Total Available</b>	<b>\$8,754,612</b>	<b>\$8,255,173</b>	<b>\$9,261,905</b>	<b>\$8,230,103</b>	<b>\$7,885,103</b>
Expenditures:					
Personnel Services	\$843,564	\$1,033,546	\$1,033,546	\$1,071,661	\$1,071,661
Operating Expenses	6,136,629	6,606,141	6,814,883	6,525,707	6,525,707
Capital Equipment	0	59,950	408,907	55,000	55,000
<b>Total Expenditures</b>	<b>\$6,980,193</b>	<b>\$7,699,637</b>	<b>\$8,257,336</b>	<b>\$7,652,368</b>	<b>\$7,652,368</b>
<b>Total Disbursements</b>	<b>\$6,980,193</b>	<b>\$7,699,637</b>	<b>\$8,257,336</b>	<b>\$7,652,368</b>	<b>\$7,652,368</b>
<b>Ending Balance</b>	<b>\$1,774,419</b>	<b>\$555,536</b>	<b>\$1,004,569</b>	<b>\$577,735</b>	<b>\$232,735</b>
Replacement Equipment Reserve <sup>2</sup>	\$596,242	\$550,136	\$205,136	\$569,935	\$224,935
PC Replacement Reserve <sup>3</sup>	12,600	5,400	5,400	7,800	7,800
<b>Unreserved Ending Balance</b>	<b>\$1,165,577</b>	<b>\$0</b>	<b>\$794,033</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The General Fund Transfer In supports a 5 year equipment lease in the County's Copier Program. In FY 2003, the third year of the lease, partial program support is provided by available unreserved fund balance.

<sup>2</sup> The Replacement Equipment Reserve provides for the scheduled replacement of equipment for the activities supported by this fund.

<sup>3</sup> The PC Replacement Reserve provides for the timely replacement of computer equipment for the activities in this fund.

# DEPARTMENT OF INFORMATION TECHNOLOGY FUND 505, TECHNOLOGY INFRASTRUCTURE SERVICES



\* The Chief Information Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, that position and associated funding are reflected within the Department of Information Technology within the General Fund.

# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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### **Agency Position Summary**

Fund 001:	216	Regular Positions (-3)	/	216.0	Regular Staff Years (-3.0)
Fund 505:	<u>70</u>	Regular Positions	/	<u>70.0</u>	Regular Staff Years
	286	Total Positions (-3)		286.0	Total Staff Years (-3.0)

### **Position Detail Information**

#### **MANAGEMENT AND STRATEGIC PLANNING**

##### **Management, Administration & Planning**

1	Chief Information Officer
1	Director of Information Technology
1	Info. Tech. Program Director II
3	Info. Tech. Program Directors I
1	Info. Tech. Program Manager I
1	Fiscal Administrator
1	Business Analyst III
1	Accountant II
2	Management Analysts II
1	Management Analyst I
2	Administrative Assistant V
2	Administrative Assistants IV
4	Administrative Assistants III
1	Administrative Assistant II
1	Administrative Assistant I
1	Info. Security Manager
1	Info. Security Analyst III
1	Info. Security Analyst II
<u>2</u>	Info. Security Analysts I
28	Positions
28.0	Staff Years

#### **APPLICATION SERVICES**

##### **Business Systems**

1	Info. Tech. Program Director II
3	Info. Tech. Program Managers II
1	Management Analyst IV (-1)
1	Network/Telecom. Analyst II
17	Programmer Analysts IV
17	Programmer Analysts III
<u>15</u>	Programmer Analysts II (-2)
55	Positions (-3)
55.0	Staff Years (-3.0)

#### **APPLICATION SERVICES (CON'T)**

##### **Enterprise Services**

1	Info. Tech. Program Director II
1	Info. Tech. Program Director I
3	Info. Tech. Program Managers II
1	Internet/Intranet Architect IV
3	Internet/Intranet Architects III
4	Internet/Intranet Architects II
10	Programmer Analysts IV
11	Programmer Analysts III
11	Programmer Analysts II
<u>1</u>	Programmer Analyst I
46	Positions
46.0	Staff Years

##### **Geographic Information Services**

1	Info. Tech. Program Manager II
1	Network/Telecom. Analyst III
1	Geo. Info. Spatial Analyst IV
2	Geo. Info. Spatial Analysts III
4	Geo. Info. Spatial Analysts II
1	Geo. Info. Spatial Analyst I
1	Engineer III
1	Geo. Info. Sys. Tech. Supervisor
<u>8</u>	Geo. Info. Sys. Technicians
20	Positions
20.0	Staff Years

##### **Training Services**

1	Info. Tech. Program Manager I
2	Business Analysts III
<u>5</u>	Business Analysts II
8	Positions
8.0	Staff Years

# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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### TECHNICAL SUPPORT AND INFRASTRUCTURE SERVICES

#### Technical Support Center

1	Info. Tech. Program Manager I
5	Info. Tech. Technicians III
1	Info. Tech. Educator III
2	Network/Telecom Analysts II
<u>2</u>	Info. Tech. Technicians II
11	Positions
11.0	Staff Years

#### Technical Support Services

1	Info. Tech. Program Manager II
1	Network/Telecom. Analyst IV
4	Network/Telecom. Analysts III
11	Network/Telecom. Analysts II
<u>5</u>	Info. Tech. Technicians II
22	Positions
22.0	Staff Years

#### Database Management & Application Support

1	Info. Tech. Program Manager I
3	Database Administrators III
3	Database Administrators II
1	Inventory Management Supervisor
1	Data Analyst III
<u>1</u>	Data Analyst II
10	Positions
10.0	Staff Years

#### Telecommunications Services

1	Info. Tech. Program Manager II
3	Network/Telecom. Analysts IV
3	Network/Telecom. Analysts III
4	Network/Telecom. Analysts II
2	Info. Tech. Technicians III
<u>3</u>	Info. Tech. Technicians II
16	Positions
16.0	Staff Years

( - ) Denotes Abolished Position

### TECHNOLOGY INFRASTRUCTURE SERVICES

#### Network/Data Communication Services

1	Info. Tech. Program Director I
1	Info. Tech. Program Manager I
2	Network/Telecom Analysts IV
10	Network/Telecom Analysts III
4	Network/Telecom Analysts II
<u>1</u>	Network/Telecom Analyst I
19	Positions
19.0	Staff Years

#### Data Center Services

1	Info. Tech. Program Director II
2	Info. Tech. Program Managers II
4	Systems Programmers III
5	Systems Programmers II
4	Systems Programmers I
1	Programmer Analyst III
1	Programmer Analyst II
1	Programmer Analyst I
1	Computer Scheduler
8	IT Technicians III
9	IT Technicians II
<u>2</u>	IT Technicians I
39	Positions
39.0	Staff Years

#### Radio Center Services

1	Network/Telecom Analyst IV
2	Engineers II
1	Communications Engineer
3	Communications Technicians
1	Electronic Equipment Supervisor
2	Electronic Equipment Technicians II
1	Assistant Buyer
<u>1</u>	Administrative Assistant III
12	Positions
12.0	Staff Years

# FUND 505 TECHNOLOGY INFRASTRUCTURE SERVICES

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## Agency Mission

To provide the underlying technology required to assist County agencies in providing effective support to the citizens.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	66/ 66	66/ 66	70/ 70	70/ 70	70/ 70
Expenditures:					
Personnel Services	\$4,012,271	\$4,970,849	\$4,970,849	\$5,225,099	\$5,225,099
Operating Expenses	7,975,439	13,513,629	14,409,061	13,331,139	13,331,139
Capital Equipment	1,328,734	1,022,620	1,453,206	1,220,098	1,220,098
<b>Total Expenditures</b>	<b>\$13,316,444</b>	<b>\$19,507,098</b>	<b>\$20,833,116</b>	<b>\$19,776,336</b>	<b>\$19,776,336</b>

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.

## ***County Executive Proposed FY 2003 Advertised Budget Plan***

## Purpose

The Department of Information Technology (DIT) coordinates all aspects of information technology for the County and plays an enabling role in advancing the strategic value of technology to transform work processes and provide quality services to customers. Funding for DIT activities is included in the General Fund and in two Funds that DIT manages. Fund 505, Technology Infrastructure Services, includes technology activities performed for County agencies, such as Data Center operations, enterprise data communications network, Radio Center services, and E-911 communications. Fund 104, Information Technology, funds major information technology projects including those with countywide strategic importance, such as infrastructure and application system modernization initiatives.

All Fund 505 costs are recovered from its customers, and expenditures are primarily driven by customers' requests for information technology (i.e., improved public safety radio system, enhanced telecommunication services, expanded mainframe storage, etc.).



# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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Technology Infrastructure Services provides intra-governmental services including the operation and maintenance of the County computer center 24 hours a day, seven days per week, maintaining the County data and radio communication networks, and providing integrated communication service to all County agencies and outside customers. In FY 2003, a 5.0 percent surcharge to Infrastructure Charges will be continued in order to rebuild reserves for the future replacement and upgrade of mainframe computer equipment.

DIT also manages a PC replacement fund in Fund 505. For each PC replaced, an amount of \$600 is collected per year over a period of four years, based on the estimated life cycle and future replacement cost. This reserve will ensure that funding is available for future replacements to remain consistent with the advancements in technology.

DIT is responsible for coordinating radio repair and engineering support to County agencies and the Fairfax County Public School system. In FY 2003, DIT will maintain 209 base stations, 8,316 portable radios, and mobile units utilizing both County employees and contracts with outside vendors. Operational maintenance of the radio network is of primary importance to the County public safety agencies, public works agencies, Fairfax County Public Schools, and other County agencies.

### Key Accomplishments

- ◆ Implemented Virtual Private Network (VPN) technology to enhance secure remote processing. VPN technology allows authorized users to access the enterprise resources irrespective of their location via the Internet.
- ◆ Upgraded the cable within the Government Center campus to the industry standard of Category 5E. This upgrade allows users to benefit from the increased data transfer speed capabilities of new hardware and software applications.
- ◆ Provided expanded telephone services by replacing telephone systems at 25 sites and installing full telephone systems at 4 new County sites.
- ◆ Performed full engineering planning and design for voice telecommunications services in the South County building, and for major moves of Human Services and DPWES staff.
- ◆ Completed Phase II of the Wide Area Network (WAN) upgrade to increase capacity and speed of the enterprise network at 73 field sites.
- ◆ Purchased, configured and installed over 1,700 PC's under the PC Replacement Program to replace obsolete equipment in FY 2002.
- ◆ Implemented a new countywide firewall technology and provided additional perimeter security to the enterprise network.
- ◆ Implemented new data center command consoles designed to increase operations and staff efficiency in monitoring and executing jobs on multiple platforms.
- ◆ Implemented the first phase of a Storage Area Network (SAN) solution to server platforms in the data center.

### FY 2003 Initiatives

- ◆ Redesign the County's data network to improve redundancy, capacity, security, and flexibility to meet the needs of new applications.
- ◆ Implement multiple firewall strategies to further protect corporate data and to meet Health Insurance Portability and Accountability Act (HIPAA) and other privacy concerns.

# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

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- ◆ Continue the enterprise operation center modernization effort to improve operational effectiveness and optimize a failsafe environment.
- ◆ Purchase, configure and install 1,700 PC's under the PC Replacement Program, replacing obsolete equipment. The County program currently operates on a four-year cycle and includes over 9,000 personal and laptop computers which have been phased in during the life of the program.
- ◆ Investigate and plan for opportunities to improve and increase efficiencies in the LAN desktop environment.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase in Personnel Services of \$254,250 associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease of \$1,077,922 in Operating Expenses primarily due to a decrease of \$895,432 in one time funding carried over from FY 2001 into FY 2002 and a decrease of \$500,000 for re-cabling projects initiated in FY 2002, partially offset by an increase of \$240,000 for enhanced disaster recovery services to include County servers.
- ◆ Capital Equipment funding totals \$1,220,098 including \$545,000 for upgrades to the mainframe funded through the Computer Equipment Replacement Fund (CERF), including additional capacity and upgrades to the operating system software, \$400,000 for replacement servers and \$275,098 for replacement equipment as part of a multi-year Enterprise Network equipment replacement program.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$1,326,018 in encumbered carryover, including \$895,432 in Operating Expenses and \$430,586 in Capital Equipment.

### Objectives

- ◆ To reduce the number of business days to fulfill Telecommunications service requests for:
  - Non-critical requests from 10 days to a standard of 7 days by FY 2003.
  - Critical requests from 5 days to 4 to a standard of next business day by FY 2003.
  - Emergency requests from the next day to a standard of same day by FY 2003.
- ◆ To ensure that 70 percent of LAN/PC workstation calls to Technical Support Services are closed within 72 hours.
- ◆ To improve the resolution rate for the average first-call problem for the Technical Support Center (TSC), DIT Help Desk by five percentage points from 65 percent to 70 percent.

# FUND 505

## TECHNOLOGY INFRASTRUCTURE SERVICES

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Responses to call for repairs (Voice)	4,645	5,230	NA / 5,335	6,560	6,785
Help desk calls (Data)	2,074	2,345	NA / 2,265	1,835	1,625
Moves, Adds, or Changes (Voice and Data) <sup>1</sup>	9,525	7,463	NA / 8,265	8,500	7,650
Calls resolved	3,105	12,454	11,000 / 17,503	18,378	18,929
Customer requests for service fulfilled by Technical Support Center (TSC)	18,046	36,873	41,000 / 38,869	41,000	43,050
<b>Efficiency:</b>					
Cost per call	\$97	\$109	NA / \$120	\$125	\$110
Average number of hours annually spent per staff member to resolve calls <sup>2</sup>	2,070	1,407	NA / 1,407	1,407	1,407
Customer requests for service per TSC staff member	3,322	4,097	3,417 / 3,886	4,100	4,305
<b>Service Quality:</b>					
Customer satisfaction with telecommunication services	83.3%	NA	83.0% / 84.0%	88.0%	95.0%
Percent of customers reporting satisfaction with resolution of LAN/PC workstation calls <sup>3</sup>	NA	NA	60% / 91%	91%	85%
Percent satisfaction of County employees with support from Technical Support Center	85%	86%	88% / 84%	87%	90%
<b>Outcome:</b>					
Business days to fulfill service requests from initial call to completion of request for:					
▪ Non-critical requests	NA	15	NA / 14	10	7
▪ Critical requests	NA	7	NA / 6	5	4
▪ Emergency requests	NA	3	NA / 3	2	1
Percent of calls closed within 72 hours	NA	100%	NA / 57%	65%	70%
Percent of first-contact problem resolution	64%	69%	72% / 60%	65%	70%

<sup>1</sup> The implementation of Voice over IP will reduce moves, adds, or changes in the future, thereby reducing overall calls for assistance.

<sup>2</sup> Beginning in FY 2000, the number reflects regular and overtime hours worked (2,345 hours per staff member x 60 percent time spent on resolving calls).

<sup>3</sup> Decrease in satisfaction is anticipated in FY 2003 because of a scheduled Architecture Refresh program which will result in increased support requirements.

# FUND 505 TECHNOLOGY INFRASTRUCTURE SERVICES

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 505, Technology Infrastructure Services

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$5,293,204</b>	<b>\$5,544,240</b>	<b>\$8,991,875</b>	<b>\$8,326,154</b>	<b>\$8,326,154</b>
Revenue:					
Radio Services Charges	\$638,335	\$791,597	\$791,597	\$821,674	\$821,674
PC Replacement Charges	4,920,700	5,512,800	5,512,800	5,152,800	5,152,800
DIT Infrastructure Charges					
County Agencies and Funds	10,167,282	12,494,005	12,494,005	12,211,367	12,211,367
Fairfax County Public Schools	1,028,452	1,140,457	1,140,457	1,206,758	1,206,758
Outside Customers	260,346	228,536	228,536	219,725	219,725
Subtotal DIT Infrastructure Charges	\$11,456,080	\$13,862,998	\$13,862,998	\$13,637,850	\$13,637,850
Total Revenue	\$17,015,115	\$20,167,395	\$20,167,395	\$19,612,324	\$19,612,324
<b>Total Available</b>	<b>\$22,308,319</b>	<b>\$25,711,635</b>	<b>\$29,159,270</b>	<b>\$27,938,478</b>	<b>\$27,938,478</b>
Expenditures:					
Personnel Services	\$3,788,311	\$4,555,840	\$4,555,840	\$4,759,571	\$4,759,571
Operating Expenses	6,315,495	8,976,716	9,628,771	9,523,026	9,523,026
Capital Equipment	303,954	412,620	843,206	675,098	675,098
Computer Equipment					
Replacement Expenditures	2,377,314	4,251,922	4,495,299	4,273,641	4,273,641
Capacity Upgrade to Mainframe Computer	531,370	1,310,000	1,310,000	545,000	545,000
Total Expenditures	\$13,316,444	\$19,507,098	\$20,833,116	\$19,776,336	\$19,776,336
<b>Total Disbursements</b>	<b>\$13,316,444</b>	<b>\$19,507,098</b>	<b>\$20,833,116</b>	<b>\$19,776,336</b>	<b>\$19,776,336</b>
<b>Ending Balance</b>	<b>\$8,991,875</b>	<b>\$6,204,537</b>	<b>\$8,326,154</b>	<b>\$8,162,142</b>	<b>\$8,162,142</b>
Infrastructure Replacement Reserve (CERF) <sup>1</sup>					
Reserve (CERF) <sup>1</sup>	2,627,427	86,511	944,205	299,788	299,788
PC Replacement Reserve <sup>2</sup>	6,364,448	6,118,026	7,381,949	7,862,354	7,862,354
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> A 5.0 percent surcharge on Infrastructure Charges is applied to build long-term reserves for scheduled replacement of mainframe computer and network assets. The funds are held in this computer equipment replacement fund (CERF).

<sup>2</sup> The balance in the PC Replacement Reserve fluctuates annually based on scheduled PC replacements which are on a four-year replacement cycle.

# FUND 506

## HEALTH BENEFITS TRUST FUND

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ A net increase of \$5,919,883 based on employee enrollment choices and one-time high cost claims in September/October for the self-insured health insurance plan. This increase in expenditures is completely offset by a corresponding revenue adjustment.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fairfax County Government offers its employees and retirees health insurance options including managed care, HMO options providing choices and competitive premium rates, and sharing of excess retiree costs, to ease the burden on active employees and to make the County a single risk pool. The County health insurance alternatives include a self-insured multi-option plan and vendor administered Health Maintenance Organizations (HMOs) for both active employees and retirees. The County's current health insurance plan design is a result of revisions enacted in FY 1997. The County offers a competitive program of health care coverage for employees and retirees.

Fund 506, Health Benefits Trust Fund, is the administrative unit for the self-insured alternative. For the self-insured plan, the County pays only for claims and third party administrative fees. The cost to fund expenses is covered by premiums from active employees, the employer and retirees and retention of interest earnings.

The self-insured plan includes multi-option choices. The first option consists of managed care with a point of service plan (POS) combining the best features of a health maintenance organization (HMO) and a traditional indemnity plan. The second option provides the choice of a preferred provider plan (PPO) combining an in-network benefit and an out-of-network benefit for those employees and retirees who live outside of the managed care network area.

After slow medical cost growth in the early to mid 90's, spending for health care has been steadily increasing in recent years. Nationwide, cost growth is projected to increase an average of 10 to 14 percent per year. The County health care experience has closely mirrored the national trend. The primary factors in the escalating cost growth are increased utilization and the rising costs of prescription drugs. It is anticipated that the cost to fund medical and prescription claims expenditures will nearly double.

As a result of the projected increase in medical and prescription claims, the County's self-insured plan will raise premiums by 20 percent effective January 1, 2003 for the final six months of FY 2003. This will allow the fund to remain solvent and maintain an ending balance to offset unanticipated increases in claims costs.

# FUND 506

## HEALTH BENEFITS TRUST FUND

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The 20 percent increase in premiums results in an average monthly increase of \$8.27 for those employees enrolled as an individual in the managed care alternative of the self-insured plan. In addition, the impact on those employees enrolled under the family plan in the managed care alternative of the self-insured plan results in a monthly increase of \$39.53 for employees. It should be noted that the County continues to contribute 85 percent of the total premium for employees enrolled as an individual and 75 percent of the total premium for employees enrolled under either the two-party or family plan.

### **FY 2003 Initiatives**

- ◆ Continue to monitor national health insurance trends particularly as they relate to the County's self-insured plan. Utilize the data to make the necessary revisions to the plan to keep the fund solvent and effective.
- ◆ In consideration of the projected continued escalation of cost growth, and the need to provide a proactive and comprehensive benefits program, staff will continue to explore alternatives for effectively managing the health insurance variables. Available alternatives include managing choices through cost shifting and exploring increased managed care of prescription drug claims.
- ◆ Continuation of the calendar year enrollment process, in order to maintain the same cycle as other local employers, including the Fairfax County Public Schools and the Federal government. It is intended that this will allow County employees with spouses employed by these other employers to make comprehensive decisions about their health care options.
- ◆ A 20.0 percent premium increase beginning January 1, 2003. The increase is necessary to maintain a revenue stream that will cover the increasing cost of health claims.
- ◆ Maintain an ending balance as a percent of claims paid of approximately 10 percent to ensure that the fund is adequate to support expenditures. It should be noted that an ending balance of 10 to 15 percent of claims paid is targeted based on industry standards.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$9,227,349 primarily due to a 10 percent cost growth assumption and anticipated employee participation in the plan. It should be noted that based on year-to-date cost growth, utilization data and employee enrollment information, an expenditure adjustment will be required for the fund at the *FY 2002 Third Quarter Review*. This adjustment accurately aligns the *FY 2002 Revised Budget Plan* with the projected expenditures for the fund.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ There have been no revisions to this fund since the approval of the FY 2002 Adopted Budget Plan.

# FUND 506 HEALTH BENEFITS TRUST FUND

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 506, Health Benefits Trust Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$3,414,163</b>	<b>\$4,126,924</b>	<b>\$5,131,741</b>	<b>\$5,674,139</b>	<b>\$3,274,423</b>
Revenue:					
Employer Share of Premiums- County Payroll	\$24,179,730	\$25,622,175	\$27,829,627	\$30,526,909	\$30,526,909
Employee Share of Premiums- County Payroll	7,069,798	7,338,260	8,138,878	9,453,466	9,453,466
Employer Subsidy from HMOs	363,203	388,584	238,153	0	0
Employee Subsidy from HMOs	104,999	112,722	68,587	0	0
Other Funds Premiums	6,996,001	7,119,614	8,166,224	9,574,280	9,574,280
Interest Income	551,611	600,000	246,618	350,000	350,000
Administrative Service Charge	20,928	11,000	24,435	11,000	11,000
<b>Total Revenue</b>	<b>\$39,286,270</b>	<b>\$41,192,355</b>	<b>\$44,712,522</b>	<b>\$49,915,655</b>	<b>\$49,915,655</b>
<b>Total Available</b>	<b>\$42,700,433</b>	<b>\$45,319,279</b>	<b>\$49,844,263</b>	<b>\$55,589,794</b>	<b>\$53,190,078</b>
Expenditures:					
Benefits Paid	\$34,366,140	\$37,238,076	\$42,607,037	\$46,507,199	\$46,507,199
Administrative Expenses	2,416,188	2,731,568	2,491,290	2,738,060	2,738,060
Cost Containment	51,813	100,000	52,310	55,000	55,000
Incurred but not Reported Claims (IBNR)	734,551	580,313	1,419,203	577,047	577,047
<b>Total Expenditures</b>	<b>\$37,568,692</b>	<b>\$40,649,957</b>	<b>\$46,569,840</b>	<b>\$49,877,306</b>	<b>\$49,877,306</b>
<b>Total Disbursements</b>	<b>\$37,568,692</b>	<b>\$40,649,957</b>	<b>\$46,569,840</b>	<b>\$49,877,306</b>	<b>\$49,877,306</b>
Ending Balance:					
Fund Equity	9,323,885	10,207,959	8,885,770	11,386,366	9,501,166
IBNR	4,192,144	5,538,637	5,611,347	5,673,878	6,188,394
<b>Ending Balance</b>	<b>\$5,131,741</b>	<b>\$4,669,322</b>	<b>\$3,274,423</b>	<b>\$5,712,488</b>	<b>\$3,312,772</b>

# FUND 590 PUBLIC SCHOOL INSURANCE FUND

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors approved the *School Board's FY 2002 Third Quarter Budget Review* request to decrease expenditures by \$1,334,790.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

The Public School Insurance Fund provides administration for workers' compensation insurance, self-insurance funds for automobile and general liability, and commercial insurance for other liabilities. FY 2003 expenditures are estimated at \$5,793,240.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.



# FUND 590 PUBLIC SCHOOL INSURANCE FUND

## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 590, Public School Insurance Fund

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2,3</sup>	FY 2003 School Board's Advertised <sup>3</sup>	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$22,371,126</b>	<b>\$20,444,434</b>	<b>\$20,931,414</b>	<b>\$15,922,283</b>	<b>\$15,922,283</b>
Revenue:					
Workers' Compensation:					
School Operating Fund	\$3,275,116	\$3,275,116	\$2,975,116	\$2,975,116	\$2,975,116
School Food Services	218,124	218,124	218,124	218,124	218,124
Other Insurance	1,920,624	983,053	333,896	2,600,000	2,600,000
<b>Total Revenue</b>	<b>\$5,413,864</b>	<b>\$4,476,293</b>	<b>\$3,527,136</b>	<b>\$5,793,240</b>	<b>\$5,793,240</b>
<b>Total Available</b>	<b>\$27,784,990</b>	<b>\$24,920,727</b>	<b>\$24,458,550</b>	<b>\$21,715,523</b>	<b>\$21,715,523</b>
Expenditures:					
Administration	\$310,586	\$373,122	\$378,695	\$390,097	\$390,097
Workers' Compensation	2,943,126	3,150,000	3,224,600	3,224,000	3,224,000
Other Insurance	2,876,065	3,319,111	2,873,129	4,503,539	4,503,539
Claims Management	723,799	796,896	542,896	542,896	542,896
Other Adjustments <sup>3</sup>	0	0	0	(3,270,324)	(3,270,324)
<b>Subtotal Expenditures</b>	<b>\$6,853,576</b>	<b>\$7,639,129</b>	<b>\$7,019,320</b>	<b>\$5,390,208</b>	<b>\$5,390,208</b>
Expenses for Net Change in Accrued Liability <sup>4</sup>	(\$718,218)	\$336,717	\$336,717	\$403,032	\$403,032
<b>Total Expenditures</b>	<b>\$6,135,358</b>	<b>\$7,975,846</b>	<b>\$7,356,037</b>	<b>\$5,793,240</b>	<b>\$5,793,240</b>
Transfers Out:					
School Operating Fund (090)	\$0	\$0	\$1,516,947	\$0	\$0
<b>Total Transfers Out</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,516,947</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$6,135,358</b>	<b>\$7,975,846</b>	<b>\$8,872,984</b>	<b>\$5,793,240</b>	<b>\$5,793,240</b>
<b>Ending Balance</b>	<b>\$20,931,414</b>	<b>\$17,281,598</b>	<b>\$15,922,283</b>	<b>\$16,325,315</b>	<b>\$16,325,315</b>
Restricted Reserves:					
Workers' Comp Accrued Liability	(15,585,566)	(16,851,765)	(15,922,283)	(16,325,315)	(16,325,315)
<b>Unreserved Balance</b>	<b>\$5,345,848</b>	<b>\$429,833</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# FUND 590

## PUBLIC SCHOOL INSURANCE FUND

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<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the *FY 2002 Third Quarter Review*.

<sup>2</sup> The *FY 2002 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 21, 2002, during their *FY 2002 Third Quarter Review*. The Fairfax County School Board adjustments were officially reflected in the County's *FY 2002 Third Quarter Review*, and approved by the Board of Supervisors on April 22, 2002.

<sup>3</sup> The Superintendent's FY 2003 Proposed Budget for Fund 590, Public School Insurance Fund, reflected negative Unreserved Balances at the *FY 2002 Revised Budget Plan* and the FY 2003 School Board's Advertised Budget Plan. This is primarily due to the accounting treatment for Workers' Compensation Accrued Liability. It should be noted, that expenditure adjustments for this fund will be included in the *FY 2002 Third Quarter Review* and prior to the School Board's adoption of this budget to offset the negative unreserved balances.

<sup>4</sup> Accrued liability is not included in the Ending Balance to accurately reflect operating results for the fiscal year. However, there is a net decrease of \$718,218 in the accrued liability for incurred but not reported claims. This results in a decrease to the total accrued liability reserve of \$15,585,566 in FY 2001.

# FUND 591

## PUBLIC SCHOOL HEALTH AND FLEXIBLE BENEFITS

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors approved the *School Board's FY 2002 Third Quarter Budget Review* request to increase expenditures by \$7,797,366.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

The Health and Flexible Benefits Fund is a self-insurance fund that provides for health care costs for employees electing the Health Choice managed care program, and payment of eligible health care and dependent care expenses for employees participating in the flexible spending account program. The Health Choice plan is a managed health care plan administered by the Prudential Insurance Company. Employee and employer contributions to the Health Choice Plan are deposited in this fund and employee claim costs and administrative expenses are paid from this fund. FY 2003 expenditures are estimated at \$147,234,290.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.

# FUND 591

## PUBLIC SCHOOL HEALTH AND FLEXIBLE BENEFITS

### FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 591, Public School Health  
and Flexible Benefits

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 School Board's Advertised <sup>3</sup>	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$11,362,077</b>	<b>\$11,161,180</b>	<b>\$8,279,428</b>	<b>\$4,464,235</b>	<b>\$4,464,235</b>
Revenue:					
Employer/Employee Premiums	\$78,227,312	\$75,791,885	\$93,709,099	\$123,735,294	\$123,735,294
Retiree/Other Health Premiums	12,393,527	19,210,906	17,050,121	14,348,286	14,348,286
Aetna Stop-Loss Refund	2,997,637	0	0	0	0
Interest Income	1,253,812	1,120,677	560,000	560,000	560,000
Flexible Account Withholdings	3,351,947	3,515,115	3,515,115	3,833,233	3,833,233
<b>Total Revenue</b>	<b>\$98,224,235</b>	<b>\$99,638,583</b>	<b>\$114,834,335</b>	<b>\$142,476,813</b>	<b>\$142,476,813</b>
Transfers In:					
School Operating Fund (090)	\$254,121	\$268,906	\$268,906	\$293,242	\$293,242
<b>Total Transfers In</b>	<b>\$254,121</b>	<b>\$268,906</b>	<b>\$268,906</b>	<b>\$293,242</b>	<b>\$293,242</b>
<b>Total Available</b>	<b>\$109,840,433</b>	<b>\$111,068,669</b>	<b>\$123,382,669</b>	<b>\$147,234,290</b>	<b>\$147,234,290</b>
Expenditures:					
Health Benefits Paid	\$61,157,575	\$65,120,096	\$73,982,301	\$95,182,382	\$95,182,382
Premiums Paid	27,919,098	27,656,661	32,764,344	30,535,665	30,535,665
Health Administration Expenses	6,690,092	5,736,720	6,596,327	7,511,775	7,511,775
Flexible Accounts Reimbursements	3,315,075	3,245,721	3,479,964	3,769,883	3,769,883
FSA Administrative Expenses	79,165	95,498	95,498	116,594	116,594
IBNR <sup>2</sup>	9,000,000	9,600,000	11,000,000	14,063,112	14,063,112
IBNR Prior Year Credit	(6,600,000)	(8,800,000)	(9,000,000)	(10,536,009)	(10,536,009)
Premium Stabilization <sup>3</sup>	0	8,413,973	4,464,235	6,590,888	6,590,888
<b>Total Expenditures</b>	<b>\$101,561,005</b>	<b>\$111,068,669</b>	<b>\$123,382,669</b>	<b>\$147,234,290</b>	<b>\$147,234,290</b>
<b>Total Disbursements</b>	<b>\$101,561,005</b>	<b>\$111,068,669</b>	<b>\$123,382,669</b>	<b>\$147,234,290</b>	<b>\$147,234,290</b>
<b>Ending Balance</b>	<b>\$8,279,428</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the *FY 2002 Third Quarter Review*.

<sup>2</sup> The *FY 2002 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 12, 2002, during their *FY 2002 Third Quarter Review*. The Fairfax County School Board adjustments were officially reflected in the County's *FY 2002 Third Quarter Review*, and approved by the Board of Supervisors on April 22, 2002.

<sup>3</sup> The Premium Stabilization reserve is appropriated for budgeting purposes to offset any fluctuations in health insurance costs during the fiscal year. However, it should be noted that the reserve is assumed to be carried forward as beginning balance for FY 2003.

# FUND 592

## PUBLIC SCHOOL CENTRAL PROCUREMENT

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

The Public School Central Procurement Fund facilitates accounting of orders for textbooks, supplies, library materials, printing, and equipment for the Fairfax County Public Schools (FCPS). Central purchases processed through this fund will be charged to individual school accounts; therefore, this Internal Service clearing account does not increase the total FCPS budget. FY 2003 expenditures are estimated at \$14,000,000.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.

# FUND 592 PUBLIC SCHOOL CENTRAL PROCUREMENT

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## FUND STATEMENT

Fund Type G50, Internal Service Funds

Fund 592, Public Schools Central  
Procurement

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 School Board's Advertised	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$1,823,366	\$1,823,367	\$1,591,243	\$1,591,243	\$1,591,243
Revenue:					
Sales to Schools/Departments	\$10,218,843	\$14,000,000	\$14,000,000	\$14,000,000	\$14,000,000
<b>Total Revenue</b>	\$10,218,843	\$14,000,000	\$14,000,000	\$14,000,000	\$14,000,000
<b>Total Available</b>	\$12,042,209	\$15,823,367	\$15,591,243	\$15,591,243	\$15,591,243
Expenditures:					
Purchase for Resale	\$10,450,966	\$14,000,000	\$14,000,000	\$14,000,000	\$14,000,000
<b>Total Expenditures</b>	\$10,450,966	\$14,000,000	\$14,000,000	\$14,000,000	\$14,000,000
<b>Total Disbursements</b>	\$10,450,966	\$14,000,000	\$14,000,000	\$14,000,000	\$14,000,000
<b>Ending Balance</b>	\$1,591,243	\$1,823,367	\$1,591,243	\$1,591,243	\$1,591,243

# TRUST FUNDS

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## Overview

Trust Funds account for assets held by the County in a trustee capacity and include four retirement trust funds and a holding fund for revenue collected for the Route 28 Taxing District.

## Retirement Trust Funds

- ◆ Each of the four retirement funds derives income from employer contributions, employee contributions, and returns on investments. Payments are made from these funds to eligible retirees based on established benefit formulas. Three retirement trust funds comprise the Fairfax County Employee Retirement System and are administered by the Fairfax County Retirement Administration Agency. The fourth retirement fund is for educational employees and is administered by Fairfax County Public Schools.
  - **Fund 600 - Uniformed Retirement System**
  - **Fund 601 - Fairfax County Employee** (formerly Supplemental Retirement System)
  - **Fund 602 - Police Officers Retirement System**
  - **Fund 691 - Educational Employees Supplemental Retirement**

## Route 28 Taxing District

- ◆ Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District in 1987. The District was formed to provide improvements to State Route 28 to accelerate planned highway improvements. The owners of industrial and commercial property within the District are subject to a maximum additional tax assessment of 20 cents per \$100 of assessed value.
  - **Fund 700 - Route 28 Taxing District**

# EMPLOYEE RETIREMENT SYSTEMS OVERVIEW

Fairfax County Employee Retirement Systems include the Uniformed Retirement System (Fund 600), the Fairfax County Employees' Retirement System (Fund 601), and the Police Officers Retirement System (Fund 602). Each of these systems is funded from employees' contributions based on a fixed percentage of pay, County contributions based on a variable percentage of employee pay as determined by actuarial analysis, and return on investments. In order to assure the continued soundness of each fund, an actuarial valuation is conducted annually and, if appropriate, an adjustment is made to the employer's contribution rate.

For the Uniformed Retirement Trust Fund and the Police Officers Retirement Trust Fund, the full amount of the employer's contribution comes from Agency 89, Employee Benefits, in the County's General Fund. For the Fairfax County Employees' Retirement Trust Fund, the employer's contribution comes from two sources: Agency 89, Employee Benefits, for County employees; and Fairfax County Public Schools (FCPS) for school employees.

Based on the annual actuarial valuation, the employer's contribution rate for each of the three funds for FY 2003 is as follows:

Fund	FY 2002 Employer Contribution Rates (%)	FY 2003 Rates (%)	Basis Point Change (%)	Net General Fund Impact
<b>Police Officers</b>	21.79	19.97	(1.82)	(\$1,265,695)
<b>Fairfax County Employees' Retirement</b>	6.12	6.83	0.71	\$1,712,142
<b>Uniformed</b>	18.93	18.49	(0.44)	(\$438,664)
<b>Total</b>				\$7,783

On March 18, 2002 the Board of Supervisors adopted a corridor approach to employer contributions and provided enhancements to the supplement for uniformed retirees. No revenue or expenditure adjustments associated with the adjustments approved by the Board of Supervisors have been included at this time. If revenue and expenditure adjustments to the retirement systems are required as a result of these changes, adjustments will be made at a future quarterly review. As a result of the Boards of Supervisors' actions, the Employer Contribution Rates for FY 2003 are adopted as shown in the table below.

<b>FY 2003 Employer Contribution Rates</b> (values are presented as %)	
<b>Police Officers Retirement</b>	17.30
<b>Fairfax County Employees' Retirement</b>	6.00
<b>Uniformed Retirement</b>	21.65



# EMPLOYEE RETIREMENT SYSTEMS OVERVIEW

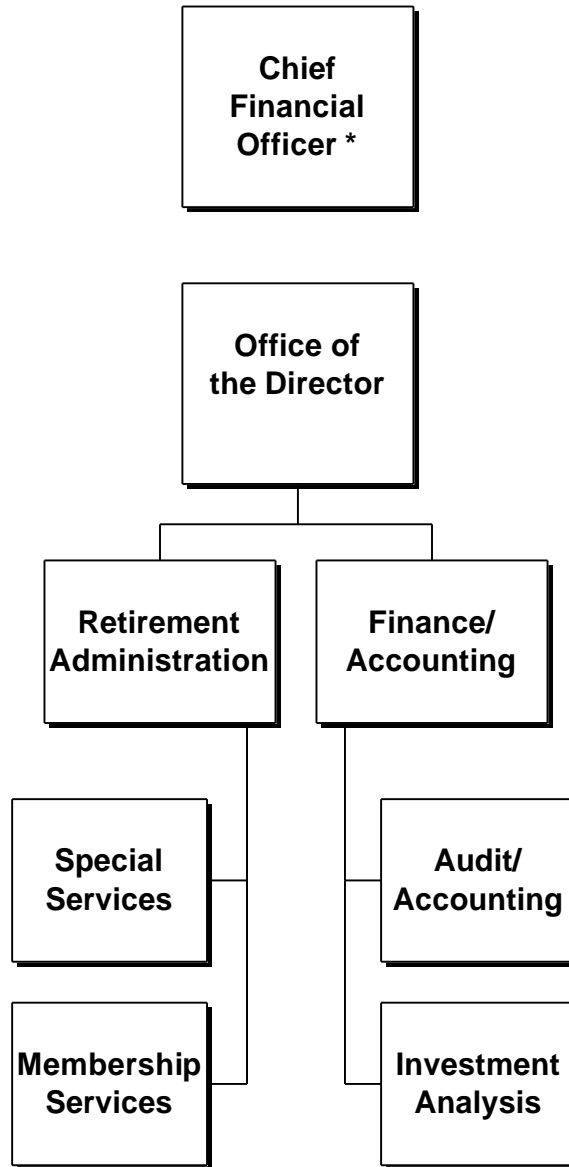
The following table displays relevant information about each retirement system:

<b>EMPLOYEES COVERED</b>					
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement</b>			<b>Police Officers</b>	
Fire and Rescue Personnel; Uniformed Office of Sheriff employees; Game and Animal Wardens; Helicopter Pilots.	County employees not covered under Uniformed or Police Officers System; certain FCPS employees including food service, custodial, bus drivers, part-time and substitute teachers, maintenance staff.			Fairfax County Police Officers.	
<b>CONDITIONS OF COVERAGE</b>					
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement</b>			<b>Police Officers</b>	
At age 55 with 6 years of service or after 25 years of service.	At age 65 with 5 years of service or earlier when age and years of service combined equal 80 or, for reduced "early retirement" benefits, 75. Not before age 50.			At age 55 or after 20 years of police service if hired before 7/1/81; or 25 years of service if hired on or after 7/1/81.	
<b>EMPLOYEE CONTRIBUTION</b>					
	<b>Uniformed</b>		<b>Fairfax County Employees' Retirement</b>		<b>Police Officers</b>
	Plan A	Plan B	Plan A	Plan B	
Up to Wage Base	4.00%	7.08%	4.00%	5.33%	12.00% of Pay
Above Wage Base	5.33%	8.83%	5.33%	5.33%	
Plan C	4.00%				
Plan D	7.08%				
<b>EMPLOYER CONTRIBUTION</b>					
<b>Rate Structure / FY 2003</b>					
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement</b>			<b>Police Officers</b>	
21.65% \$18,016,014	County 6.00% / \$22,364,457 Schools 6.00% / \$8,143,901			17.30% \$16,007,754	

# EMPLOYEE RETIREMENT SYSTEMS OVERVIEW

<b>INVESTMENT MANAGERS AS OF JUNE 30, 2001</b>		
<b>Uniformed</b>	<b>Fairfax County Employees' Retirement</b>	<b>Police Officers</b>
<ul style="list-style-type: none"> <li>▪ Barclays Global Investors</li> <li>▪ Credit Suisse Asset Management</li> <li>▪ J.L Kaplan Associates, L.L.C.</li> <li>▪ JP Morgan Fleming Asset Management</li> <li>▪ Pantheon Group</li> <li>▪ Lazard Asset Management</li> <li>▪ Marathon-London</li> <li>▪ Payden &amp; Rygel Investment Counsel</li> <li>▪ State Street Global Advisors</li> <li>▪ Schroder Capital Management International, Inc.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Barclays Global Investors</li> <li>▪ Cohen &amp; Steers Capital Management, Inc.</li> <li>▪ JP Morgan Fleming Asset Management, Inc.</li> <li>▪ Lazard Asset Management</li> <li>▪ Liberty Acorn Group</li> <li>▪ Payden and Rygel Investment Counsel</li> <li>▪ Schroder Capital Management International, Inc.</li> <li>▪ Robert E. Torray &amp; Co., Inc.</li> <li>▪ Thompson Horstman and Bryant</li> <li>▪ DSI International</li> <li>▪ The Clifton Group</li> </ul>	<ul style="list-style-type: none"> <li>▪ Capital Guardian Trust Co.</li> <li>▪ Cohen &amp; Steers Capital Management, Inc.</li> <li>▪ Credit Suisse Asset Management</li> <li>▪ Dodge &amp; Cox, Inc.</li> <li>▪ Robert E. Torray &amp; Co., Inc.</li> <li>▪ ING Furman Selz Capital Management, L.L.C.</li> <li>▪ Janus Capital</li> <li>▪ Oak Associates</li> <li>▪ Pacific Investment Management Co.</li> </ul>

# RETIREMENT ADMINISTRATION AGENCY



\* The Chief Financial Officer has responsibility for strategic direction and oversight of this agency; however, for budget purposes, that position and associated funding are reflected within the Department of Management and Budget.

# RETIREMENT ADMINISTRATION AGENCY

## *Agency Position Summary*

21 Regular Positions / 21.0 Regular Staff Years

### ***Position Detail Information***

#### **OFFICE OF THE DIRECTOR**

1 Executive Director  
1 Admin Asst III  
1 Admin Asst II  
1 Admin Asst I  
4 Positions  
4.0 Staff Years

#### **Investment Analysis**

1 Investment Analyst  
1 Senior Investment Manager  
2 Positions  
2.0 Staff Years

#### **RETIREMENT ADMINISTRATION**

1 Retirement Administrator  
1 Position  
1.0 Staff Year

<sup>1</sup> 1/1.0 SYE Accountant II is financed by Fund 500, Retiree Health Benefits. The remaining 20/20.0 SYE positions are financed jointly by the three retirement trust funds (Funds 600, 601, and 602).

#### **Special Services**

1 Programmer Analyst II  
1 Programmer Analyst III  
1 Information Officer II  
3 Positions  
3.0 Staff Years

#### **Membership Services**

1 Management Analyst II  
3 Retirement Counselors  
4 Admin Asst. II  
8 Positions  
8.0 Staff Years

#### **FINANCE/ACCOUNTING**

1 Investment Manager  
1 Position  
1.0 Staff Year

#### **Audit/Accounting**

1 Accountant II<sup>1</sup>  
1 Admin Asst III  
2 Positions  
2.0 Staff Years

# RETIREMENT ADMINISTRATION AGENCY

## Agency Mission

To assure the successful financial and administrative operation of the three Fairfax County employee retirement systems (Fairfax County Employees' Retirement, Uniformed and Police Officers), to accurately process payments of the Retiree Health Benefits Fund, and to provide comprehensive information regarding retirement plan benefits to all active employees and retirees covered by County retirement plans.

Agency Summary <sup>1</sup>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	21/ 21	21/ 21	21/ 21	21/ 21	21/ 21
Expenditures:					
Personnel Services	\$3,082,941	\$3,364,858	\$3,364,858	\$3,693,322	\$3,693,322
Operating Expenses	132,166,462	135,473,769	136,204,902	155,466,942	155,466,942
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$135,249,403</b>	<b>\$138,838,627</b>	<b>\$139,569,760</b>	<b>\$159,160,264</b>	<b>\$159,160,264</b>

<sup>1</sup> The table above includes all of the three County retirement funds (Funds 600, 601, and 602) as well as the Retiree Health Benefits Fund (Fund 500) which are administered by this Agency and to which all costs of agency administration are apportioned. Further details on Fund 500, including the fund statement, may be found under the Internal Service Fund section in this volume.

Summary by Cost Center					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
600 Uniformed Employees Retirement Trust Fund	\$23,886,644	\$27,538,301	\$27,538,665	\$32,301,833	\$32,301,833
601 Fairfax County Employees' Retirement Trust Fund	80,987,443	82,576,207	82,577,906	93,335,300	93,335,300
602 Police Retirement Trust Fund	28,475,975	26,681,338	27,410,408	31,223,195	31,223,195
Retirement Trust Funds	\$133,350,062	\$136,795,846	\$137,526,979	\$156,860,328	\$156,860,328
500 Retiree Health Benefits Fund	\$1,899,341	\$2,042,781	\$2,042,781	\$2,299,936	\$2,299,936
<b>Total Expenditures</b>	<b>\$135,249,403</b>	<b>\$138,838,627</b>	<b>\$139,569,760</b>	<b>\$159,160,264</b>	<b>\$159,160,264</b>

## Board of Supervisors' Adjustments

**The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:**

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan. However, it should be noted that on March 18, 2002 the Board adopted FY 2003 retirement employer contribution rates as follows: Fund 600, Uniformed, 21.65%; Fund 601, Fairfax County Employees', 6.00%; and Fund 602, Police, 17.30%. No revenue and expenditure adjustments associated with the adoption of these rates is included at this time. If necessary, adjustments will be included at a future quarterly review.

# RETIREMENT ADMINISTRATION AGENCY

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to Fund 600, Uniformed Retirement.
- ◆ The Board of Supervisors made no adjustments to Fund 601, Fairfax County Employees' Retirement.
- ◆ A net increase of \$728,806 to Fund 602, Police Retirement based on higher than anticipated payments associated with the number of retirees receiving benefits and actual benefits paid.

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## **County Executive Proposed FY 2003 Advertised Budget Plan**

### **Purpose**

Under the discretion of the Boards of Trustees for the Police Officers, Fairfax County Employees' Retirement, and Uniformed Retirement Systems, the Retirement Administration Agency processes benefit payments to eligible Fairfax County retirees and beneficiaries. The agency also processes payments for the retiree health benefit subsidy from the Retiree Health Benefits Fund and provides counseling and comprehensive information pertaining to benefits to active and retired County employees.

The agency oversees the financial management of the retirement systems, including the management and investment of the retirement trust funds which totaled \$3,061,548,329 as of June 30, 2001. At the end of FY 2001, the retirement trust funds were invested as follows: 46 percent domestic equities, 34 percent fixed income securities, 11 percent international equities, and 9 percent real estate investment trusts (REITs).

### **FY 2003 Initiatives**

- ◆ Complete a review of the actuarial funding policy and present recommendations which would further stabilize the actuarially-required employer contribution rate.
- ◆ Continue to identify and implement opportunities to optimize the use of information and technology, including the County's Infoweb, to enhance service and delivery.

### **Performance Measurement Results**

Investment returns for each of the three retirement systems in FY 2001 were below the long-term average rate of 7.5 percent assumed for actuarial purposes. Returns were minus 0.19 percent for the Employees' System, minus 2.72 percent for Police Officers and minus 2.58 percent for Uniformed. These results reflect a significant decline in the stock markets combined with strong returns in both the fixed income markets and real estate investment trusts. While all three systems' returns were negative, the plans performed well relative to their peers. In the universe of public funds used to assess relative performance, all three systems were in the top quartile and the Employees' system was in the top decile. These strong relative results reflect somewhat conservative asset allocations as well as value added by active managers.

# RETIREMENT ADMINISTRATION AGENCY

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## Funding Adjustments

The following funding adjustments from the FY2002 Revised Budget Plan are necessary to support the FY 2003 program:

- ◆ An increase of \$328,464 in Personnel Services including \$74,864 associated with salary adjustments necessary to support the County's compensation program and an increase in retiree health subsidy payments of \$253,600.
- ◆ A net increase of \$14,852,814 in Operating Expenses reflects increased payments of \$16,541,197 to retirees due to a higher number of retirees and higher individual payment levels, a net decrease in the allowance for refunds of \$2,067,000 based on projected turnover of active members, and a increase in payments to beneficiaries of \$378,617.
- ◆ A net increase of \$5,154,787 in Operating Expenses reflects increased investment and banking services, due primarily to the impact of a change in accounting procedure as well as changes in investment allocations and strategies.
- ◆ A net decrease of \$16,855 in Operating Expenses primarily due to miscellaneous operating expenses necessary to support the administrative functions for the retirement systems.

The following funding adjustments reflect all approved changes in the FY2002 Revised Budget Plan since passage of the FY2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ As part of the FY 2001 Carryover Review, an amount of \$2,427 was added due to encumbered carryover.

## Objectives

- ◆ To maintain at 100 percent the number of retiree benefit payments processed on time.
- ◆ To achieve at least a 7.5 percent return on investment over rolling three year periods.
- ◆ To achieve realized return on investment commensurate with the S&P 500 Index and the Lehman Brothers Aggregate Bond Index.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimated/ Actual	FY 2002	FY 2003
<b>Output:</b>					
Members: <sup>1</sup>					
▪ Fairfax County Employees'	15,551	16,801	17,051 / 17,127	17,389	17,669
▪ Uniformed	2,165	2,159	2,214 / 2,177	2,235	2,299
▪ Police Officers	1,659	1,698	1,739 / 1,752	1,798	1,847
Return on Investment:					
▪ Fairfax County Employees'	\$143,454,668	\$106,500,910	\$137,343,290 / (\$4,202,736)	\$144,612,615	\$142,908,903
▪ Uniformed	\$55,902,165	\$34,013,896	\$49,213,470 / (\$17,073,855)	\$52,527,977	\$51,711,932

# RETIREMENT ADMINISTRATION AGENCY

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimated/ Actual	FY 2002	FY 2003
▪ Police Officers	\$45,613,749	\$47,509,347	\$45,483,505 / (\$16,641,031)	\$49,612,079	\$48,625,737
<b>Efficiency:</b>					
Cost per member:					
▪ Fairfax County Employees'	\$37	\$45	\$38 / \$43	\$42	\$46
▪ Uniformed	\$78	\$102	\$92 / \$107	\$105	\$114
▪ Police Officers	\$110	\$123	\$120 / \$136	\$124	\$138
Investment costs as a percent of assets: <sup>2</sup>					
▪ Fairfax County Employees'	0.33%	0.26%	0.33% / 0.28%	0.27%	0.48%
▪ Uniformed	0.34%	0.30%	0.39% / 0.27%	0.27%	0.44%
▪ Police Officers	0.44%	0.47%	0.53% / 0.45%	0.48%	0.47%
<b>Service Quality:</b>					
Percentage of retiree checks issued within schedule time frame:					
▪ Fairfax County Employees'	100%	100%	100% / 100%	100%	100%
▪ Uniformed	100%	100%	100% / 100%	100%	100%
▪ Police Officers	100%	100%	100% / 100%	100%	100%
Return Compared to Assumed Actuarial Rate (7.5%):					
▪ Fairfax County Employees'	8.6%	5.89%	7.5% / (0.19%)	7.5%	7.5%
▪ Uniformed	9.6%	5.18%	7.5% / (2.58%)	7.5%	7.5%
▪ Police Officers	8.1%	7.77%	7.5% / (2.72%)	7.5%	7.5%
Large cap domestic equity return compared to S&P 500 Index:					
S&P 500 Index	22.74%	7.24%	NA / (14.83%)	NA	NA
▪ Fairfax County Employees'	20.79%	3.34%	NA / (14.01%)	NA	NA
▪ Uniformed	20.02%	2.82%	NA / (13.28%)	NA	NA
▪ Police Officers	17.87%	1.64%	NA / (18.20%)	NA	NA
Fixed income return compared to the Lehman Aggregate Bond Index:					
Lehman Aggregate Bond Index	3.13%	4.56%	NA / 11.23%	NA	NA
▪ Fairfax County Employees'	2.94%	4.27%	NA / 11.20%	NA	NA
▪ Uniformed	3.88%	4.76%	NA / 10.07%	NA	NA
▪ Police Officers	3.62%	3.94%	NA / 12.76%	NA	NA



# RETIREMENT ADMINISTRATION AGENCY

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimated/ Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percentage of retiree payments processed on time:					
▪ Fairfax County Employees'	100%	100%	100% / 100%	100%	100%
▪ Uniformed	100%	100%	100% / 100%	100%	100%
▪ Police Officers	100%	100%	100% / 100%	100%	100%
Deviation from actuarial rate of return (total plan):					
▪ Fairfax County Employees'	1.1%	(1.6%)	0.0% / (7.7%)	0.0%	0.0%
▪ Uniformed	2.1%	(2.3%)	0.0% / (10.1%)	0.0%	0.0%
▪ Police Officers	0.6%	(0.3%)	0.0% / (10.2%)	0.0%	0.0%
Deviation from S&P 500 (large cap equities):					
▪ Fairfax County Employees'	(2.0%)	(3.9%)	0.0% / 0.8%	0.0%	0.0%
▪ Uniformed	(2.7%)	(4.4%)	0.0% / 1.5%	0.0%	0.0%
▪ Police Officers	(4.8%)	(5.6%)	0.0% / (3.4%)	0.0%	0.0%
Deviation from Lehman Aggregate (fixed income):					
▪ Fairfax County Employees'	(0.2%)	(0.3%)	0.0% / 0.0%	0.0%	0.0%
▪ Uniformed	0.8%	(0.2%)	0.0% / (1.2%)	0.0%	0.0%
▪ Police Officers	0.5%	(0.6%)	0.0% / 1.5%	0.0%	0.0%

<sup>1</sup> This indicator was previously reported separately as number of retirees and number of active members. Beginning in FY 2001, these indicators were combined and are now shown as the total number of members.

<sup>2</sup> This indicator was previously reported as investment costs as a percentage of earnings. However, beginning in FY 2001, the indicator was revised and now reflects the costs as a percentage of assets.

# RETIREMENT ADMINISTRATION AGENCY

## FUND STATEMENT

### Fund Type G60, Pension Trust Funds

### Fund 600, Uniformed Retirement

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$656,503,060</b>	<b>\$702,220,158</b>	<b>\$644,181,059</b>	<b>\$692,827,700</b>	<b>\$692,827,700</b>
Revenue:					
Employer Contributions	\$18,818,351	\$17,153,208	\$17,153,208	\$18,016,014	\$18,016,014
Employee Contributions	6,441,994	6,335,121	6,335,121	7,279,026	7,279,026
Employee Payback	119,807	169,000	169,000	127,000	127,000
Return on Investments <sup>1</sup>	39,111,710	52,527,977	52,527,977	51,711,932	51,711,932
Total Realized Revenue	\$64,491,862	\$76,185,306	\$76,185,306	\$77,133,972	\$77,133,972
Unrealized Gain (Loss) <sup>2</sup>	(\$52,927,219)	\$0	\$0	\$0	\$0
Total Revenue	\$11,564,643	\$76,185,306	\$76,185,306	\$77,133,972	\$77,133,972
<b>Total Available</b>	<b>\$668,067,703</b>	<b>\$778,405,464</b>	<b>\$720,366,365</b>	<b>\$769,961,672</b>	<b>\$769,961,672</b>
Expenditures:					
Administrative Expenses	\$547,541	\$707,328	\$716,455	\$684,869	\$684,869
Investment Services <sup>1</sup>	4,624,822	1,512,974	1,504,211	2,804,965	2,804,965
Payments to Retirees	18,062,980	23,999,584	23,999,584	27,920,347	27,920,347
Beneficiaries	314,838	439,415	439,415	486,652	486,652
Refunds	336,463	879,000	879,000	405,000	405,000
Total Expenditures	\$23,886,644	\$27,538,301	\$27,538,665	\$32,301,833	\$32,301,833
<b>Total Disbursements</b>	<b>\$23,886,644</b>	<b>\$27,538,301</b>	<b>\$27,538,665</b>	<b>\$32,301,833</b>	<b>\$32,301,833</b>
<b>Ending Balance</b>	<b>\$644,181,059</b>	<b>\$750,867,163</b>	<b>\$692,827,700</b>	<b>\$737,659,839</b>	<b>\$737,659,839</b>
PC Replacement Reserve <sup>3</sup>	4,444	5,254	5,254	6,064	6,064
<b>Unreserved Balance</b>	<b>\$644,176,615</b>	<b>\$750,861,909</b>	<b>\$692,822,446</b>	<b>\$737,653,775</b>	<b>\$737,653,775</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$3,258,347 has been reflected as an increase to FY 2001 revenues and expenditures. FY 2001 Actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28 which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investment.

<sup>2</sup> Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

<sup>3</sup> Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

# RETIREMENT ADMINISTRATION AGENCY

## FUND STATEMENT

### Fund Type G60, Pension Trust Funds

### Fund 601, Fairfax County Employees' Retirement

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,836,422,844</b>	<b>\$1,944,011,084</b>	<b>\$1,811,980,376</b>	<b>\$1,924,730,337</b>	<b>\$1,924,730,337</b>
Revenue:					
County Employer Contributions	\$21,993,157	\$20,717,873	\$20,717,873	\$22,364,457	\$22,364,457
County Employee Contributions	16,095,554	15,985,464	15,985,464	17,232,716	17,232,716
School Employer Contributions	7,967,827	7,544,345	7,544,345	8,143,901	8,143,901
School Employee Contributions	6,040,302	6,216,570	6,216,570	6,701,612	6,701,612
Employee Payback	584,266	251,000	251,000	335,000	335,000
Return on Investments <sup>1</sup>	161,940,230	144,612,615	144,612,615	142,908,903	142,908,903
<b>Total Realized Revenue</b>	<b>\$214,621,336</b>	<b>\$195,327,867</b>	<b>\$195,327,867</b>	<b>\$197,686,589</b>	<b>\$197,686,589</b>
Unrealized Gain (Loss) <sup>2</sup>	(\$158,076,361)	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$56,544,975</b>	<b>\$195,327,867</b>	<b>\$195,327,867</b>	<b>\$197,686,589</b>	<b>\$197,686,589</b>
<b>Total Available</b>	<b>\$1,892,967,819</b>	<b>\$2,139,338,951</b>	<b>\$2,007,308,243</b>	<b>\$2,122,416,926</b>	<b>\$2,122,416,926</b>
Expenditures:					
Administrative Expenses	\$1,536,254	\$1,765,549	\$1,794,677	\$1,872,035	\$1,872,035
Investment Services <sup>1</sup>	12,349,304	4,706,067	4,678,638	8,669,284	8,669,284
Payments to Retirees Beneficiaries	60,918,465	68,320,600	69,563,382	75,935,749	75,935,749
Refunds	4,503,567	5,898,000	4,826,207	4,755,000	4,755,000
<b>Total Expenditures</b>	<b>\$80,987,443</b>	<b>\$82,576,207</b>	<b>\$82,577,906</b>	<b>\$93,335,300</b>	<b>\$93,335,300</b>
<b>Total Disbursements</b>	<b>\$80,987,443</b>	<b>\$82,576,207</b>	<b>\$82,577,906</b>	<b>\$93,335,300</b>	<b>\$93,335,300</b>
<b>Ending Balance</b>	<b>\$1,811,980,376</b>	<b>\$2,056,762,744</b>	<b>\$1,924,730,337</b>	<b>\$2,029,081,626</b>	<b>\$2,029,081,626</b>
PC Replacement Reserve <sup>3</sup>	20,736	28,296	28,296	35,856	35,856
<b>Unreserved Balance</b>	<b>\$1,811,959,640</b>	<b>\$2,056,734,448</b>	<b>\$1,924,702,041</b>	<b>\$2,029,045,770</b>	<b>\$2,029,045,770</b>

<sup>1</sup> In order to account for revenue and expenditures in the proper fiscal year, an audit adjustment in the amount of \$8,066,606 has been reflected as an increase to FY 2001 revenue and expenditures. FY 2001 Actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28 which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2001 Comprehensive Financial Report (CAFR). Details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investment.

<sup>2</sup> Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

<sup>3</sup> Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

# RETIREMENT ADMINISTRATION AGENCY

## FUND STATEMENT

### Fund Type G60, Pension Trust Funds

### Fund 602, Police Retirement

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$621,862,028</b>	<b>\$663,230,806</b>	<b>\$605,386,894</b>	<b>\$651,526,448</b>	<b>\$650,797,742</b>
Revenue:					
Employer Contributions	\$17,149,427	\$15,241,125	\$15,241,125	\$16,007,754	\$16,007,754
Employee Contributions	8,004,742	7,956,052	7,956,052	8,815,651	8,815,651
Employee Payback	43,210	12,000	12,000	33,000	33,000
Return on Investments <sup>1</sup>	27,922,377	49,612,079	49,612,079	48,625,737	48,625,737
Total Realized Revenue	\$53,119,756	\$72,821,256	\$72,821,256	\$73,482,142	\$73,482,142
Unrealized Gain (Loss) <sup>2</sup>	(\$41,118,915)	\$0	\$0	\$0	\$0
Total Revenue	\$12,000,841	\$72,821,256	\$72,821,256	\$73,482,142	\$73,482,142
<b>Total Available</b>	<b>\$633,862,869</b>	<b>\$736,052,062</b>	<b>\$678,208,150</b>	<b>\$725,008,590</b>	<b>\$724,279,884</b>
Expenditures:					
Administrative Expenses	\$523,795	\$651,515	\$651,879	\$672,790	\$672,790
Investment Services <sup>1</sup>	5,830,472	2,961,823	2,282,468	2,812,981	2,812,981
Payments to Retirees Beneficiaries	20,749,407	21,107,686	22,781,856	26,112,971	26,112,971
Refunds	983,451	1,078,314	1,204,992	1,192,453	1,192,453
	388,850	882,000	489,213	432,000	432,000
Total Expenditures	\$28,475,975	\$26,681,338	\$27,410,408	\$31,223,195	\$31,223,195
<b>Total Disbursements</b>	<b>\$28,475,975</b>	<b>\$26,681,338</b>	<b>\$27,410,408</b>	<b>\$31,223,195</b>	<b>\$31,223,195</b>
<b>Ending Balance</b>	<b>\$605,386,894</b>	<b>\$709,370,724</b>	<b>\$650,797,742</b>	<b>\$693,785,395</b>	<b>\$693,056,689</b>
PC Replacement Reserve <sup>3</sup>	4,444	5,254	5,254	6,064	6,064
<b>Unreserved Ending Balance</b>	<b>\$605,382,450</b>	<b>\$709,365,470</b>	<b>\$650,792,488</b>	<b>\$693,779,331</b>	<b>\$693,050,625</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$3,444,494 has been reflected as an increase in FY 2001 revenue and expenditures. FY 2001 Actuals are adjusted to reflect compliance with Governmental Accounting Standards Board (GASB) Statement 28 which requires segregation of income and expenditures associated with securities lending transactions. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR). Details of the FY 2001 audit adjustments were included in the FY 2002 Third Quarter Package. It should be noted that prior to GASB 28 the retirement systems reflected net income from securities lending as part of return on investment.

<sup>2</sup> Unrealized gain/loss will be reflected as an actual revenue at the end of each fiscal year.

<sup>3</sup> Computer equipment reserve established for the timely replacement of obsolete computer equipment used for retirement operations.

# FUND 691 EDUCATIONAL EMPLOYEES' SUPPLEMENTARY RETIREMENT

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Retirement benefits for contributing members are budgeted in the Educational Employees' Supplementary Retirement Fund. Funding is provided from employee and employer contributions and return on investment of the fund's assets. FY 2003 expenditures are estimated at \$129.9 million.

It should be noted that the following fund statement reflects the FY 2003 Fairfax County School Board's Advertised Budget. Adjustments to this fund, adopted by the Fairfax County School Board on February 7, 2002, will be discussed in the Overview Volume of the FY 2003 Advertised Budget Plan.

# FUND 691 EDUCATIONAL EMPLOYEES' SUPPLEMENTARY RETIREMENT

## FUND STATEMENT

Fund Type G60, Trust and Agency Funds

Fund 691, Educational  
Employees' Supplementary Retirement

	FY 2001 Actual <sup>1</sup>	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 School Board's Advertised	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,534,986,941</b>	<b>\$1,599,757,957</b>	<b>\$1,488,764,682</b>	<b>\$1,558,436,729</b>	<b>\$1,558,436,729</b>
Receipts:					
Contributions	\$47,151,856	\$52,230,095	\$52,230,095	\$56,009,450	\$56,009,450
Investment Income	2,666,585	132,103,034	132,103,034	112,100,000	112,100,000
<b>Total Revenue</b>	<b>\$49,818,441</b>	<b>\$184,333,129</b>	<b>\$184,333,129</b>	<b>\$168,109,450</b>	<b>\$168,109,450</b>
<b>Total Available</b>	<b>\$1,584,805,382</b>	<b>\$1,784,091,086</b>	<b>\$1,673,097,811</b>	<b>\$1,726,546,179</b>	<b>\$1,726,546,179</b>
<b>Total Expenditures</b>	<b>\$96,040,700</b>	<b>\$114,661,082</b>	<b>\$114,661,082</b>	<b>\$129,944,215</b>	<b>\$129,944,215</b>
<b>Total Disbursements</b>	<b>\$96,040,700</b>	<b>\$114,661,082</b>	<b>\$114,661,082</b>	<b>\$129,944,215</b>	<b>\$129,944,215</b>
<b>Ending Balance</b>	<b>\$1,488,764,682</b>	<b>\$1,669,430,004</b>	<b>\$1,558,436,729</b>	<b>\$1,596,601,964</b>	<b>\$1,596,601,964</b>

<sup>1</sup> FY 2001 Actuals reflect audit adjustments included in the FY 2001 Comprehensive Annual Financial Report (CAFR). The FY 2001 Audit Package detailing all of these changes were included in the *FY 2002 Third Quarter Review*.

<sup>2</sup> The *FY 2002 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 21, 2002, during their *FY 2002 Third Quarter Review*. The Fairfax County School Board adjustments were officially reflected in the County's *FY 2002 Third Quarter Review*, and approved by the Board of Supervisors on April 22, 2002.

# FUND 700

## ROUTE 28 TAXING DISTRICT

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District on December 21, 1987. Under Virginia law such a district may be formed only upon the joint petition of owners of at least 51 percent of the land area in each County which is within the boundaries of the proposed district and which has been zoned or is used for commercial or industrial purposes. The District was formed to provide improvements to State Route 28 which connects State Route 7 in eastern Loudoun County to U.S. Route 50 and Interstate 66 in western Fairfax County, running approximately parallel to the County's western border. State Route 28 provides access to Dulles International Airport, along with the Dulles Access Road, which connects the Capital Beltway to Dulles International Airport. This District was formed upon landowner petition to accelerate planned highway improvements proposed by the State which relied primarily on slower pay-as-you-go financing from the Northern Virginia region's share of the State primary road fund allocation.

The District, administered by a Commission appointed by the Board of Supervisors of both Counties, may subject the owners of industrial and commercial property within the District to a maximum additional tax assessment of 20 cents per \$100 of assessed value. These funds, in addition to funds received through the State Primary Road Fund allocation formula, are to be used for the road improvements and debt service on bonds issued by the State. Improvements completed for Phase I of the Route 28 project include widening the existing road from two to six lanes and upgrading three major intersections. Any debt issued by the State to fund road improvements in the District will not become an obligation of Fairfax County. Legislation authorizing the issuance of revenue bonds up to \$160.7 million plus issuance expenses to finance the Phase I improvements to Route 28 was enacted during the 1988 Virginia General Assembly and became effective July 1, 1988. This legislation stipulates that the additional tax assessment in the District and funds allocated to the highway construction district, in which Route 28 lies, would reimburse the State for its debt service payments on its bonds. The Commonwealth issued \$138.5 million in revenue bonds for the District in September 1988.

Fairfax County and Loudoun County entered into a contract with the District on September 1, 1988, and agreed to levy an additional tax assessment as requested by the District, collect the tax, and pay all tax revenues to the Commonwealth Transportation Board. The contract specifies that: (1) the County Executive shall include in the budget all amounts to be paid by the County under the District Contract for the fiscal year; (2) the County shall provide by February of each year the total assessed fair market value of the District as of January 1 of that year; and (3) the District in turn shall notify the County of the required payment and request a rate sufficient to collect that amount, up to a maximum of 20 cents per

# FUND 700

## ROUTE 28 TAXING DISTRICT

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\$100 of assessed value. Since tax collections at the maximum amount will not be sufficient initially to pay the debt obligation in full, any difference will be made up from the Northern Virginia State Highway allocation until such time as the District revenues are sufficient to fund debt service in full. It should be noted that the State contributions are capped at \$51,875,000 in total actual payments.

### FY 2003 Initiatives

In FY 2003, an amount of \$6,863,962 has been included based on the assessed real estate value in the Route 28 District and estimated tax collections. FY 2001 was the first year in its history that the District was able to pay the entire debt service requirement without State contributions. In accordance with the terms of the contract, the District must pay the full debt requirement for two years before the tax rate can be reduced.

The following table depicts, by fiscal year, the Route 28 Taxing District's total contractual debt service requirement and the sources of funding used to meet the necessary payments. Any interest earned by County funds after payment to the State but before the bond debt service payment is made, is credited to the required debt service payment. Differences required to make up the full debt service payment are shown in the State contribution category. The table is based on the Commonwealth Transportation Board State Route 28 Highway Transportation Improvement District payment invoices, which include payments made through March of each calendar year. Therefore, the amounts reflected below may not equal the actual expenditures indicated on the Fund Statement by fiscal year. The revenue amounts for FY 2001 represent actual special tax revenue, state contributions, and interest earnings through invoice payment 25 dated March 7, 2001. FY 2002 revenues are based on prior year estimates as well as actual interest earnings through invoice payment 26. FY 2003 revenue amounts are estimated.

<b>Revenues Applied to Debt Service</b>						
Fiscal Year	Contractual Debt Service Requirement	Fairfax County <sup>1</sup>	Loudoun County	Treasury Interest Offset <sup>2</sup>	Other Available Funds <sup>3</sup>	State Contributions <sup>4</sup>
1989	\$3,622,185	\$2,629,770	\$1,997,482	\$27,179	\$0	\$0
1990	12,058,860	3,597,976	2,922,170	108,236	1,055,925	4,374,553
1991	12,062,020	3,913,442	2,816,801	26,541	0	5,305,236
1992	11,156,134	3,883,498	2,797,151	43,641	0	4,554,866
1993	8,804,182	3,260,266	2,533,051	37,776	449,954	2,523,135
1994	8,805,432	3,465,957	2,275,019	80,978	2,079,418	904,060
1995	8,801,682	3,216,359	1,817,938	27,761	19,607	3,720,017
1996	8,802,932	2,504,128	2,448,631	59,873	9,596	3,780,704
1997	8,801,398	2,209,438	1,672,065	26,011	7,429	4,886,455
1998	8,805,398	2,746,274	1,717,049	39,422	2,535,452	1,767,201
1999	8,803,778	3,432,438	2,037,769	43,446	8,980	3,281,145
2000	8,804,538	4,304,791	2,932,735	65,774	423,967	1,077,271
2001	8,802,676	5,633,012	3,791,072	121,887	743,295	0
2002	8,805,126	6,087,185	4,480,544	106,145		
2003 <sup>5</sup>	8,801,126	6,863,962	4,480,544			
2004	8,801,026					
2005	8,803,926					



# FUND 700 ROUTE 28 TAXING DISTRICT

Revenues Applied to Debt Service						
Fiscal Year	Contractual Debt Service Requirement	Fairfax County <sup>1</sup>	Loudoun County	Treasury Interest Offset <sup>2</sup>	Other Available Funds <sup>3</sup>	State Contributions <sup>4</sup>
2006	8,803,926					
2007	8,805,426					
2008	8,802,526					
2009	8,804,626					
2010	8,805,526					
2011	8,804,326					
2012	8,803,526					
2013	8,805,300					
2014	8,803,026					
2015	8,805,400					
2016	8,805,460					
2017	8,801,626					
2018	8,802,226					
<b>Total</b>	<b>\$267,795,339</b>					

<sup>1</sup> Fairfax County payments include rezoning buy out proceeds, as well as scheduled tax collections. These payments are based on State invoices, the calendar for which does not coincide with the County's fiscal year. Therefore, the credited payments will not match the actual payments reflected on the accompanying Fund Statement.

<sup>2</sup> Treasury Interest Offset includes interest on debt service payments earned by County funds after payment to the State, but before the bond debt service payment is made.

<sup>3</sup> Other Available Funds include surplus tax collections from prior years; interest earned on debt service funds while they were held by the Trustee; and/or funds remaining in trust from the original 1988 bond issue or the 1992 refunding bond issue.

<sup>4</sup> Commonwealth Transportation Board (CTB) contributions are made from the Northern Virginia District Primary Road fund allocation. The Commonwealth Transportation Board bond obligations are capped at a total of \$51,875,000 in actual payments. The total of CTB contribution through October 1, 2001, is \$36,174,643.

<sup>5</sup> The FY 2003 expenditure amount is shown for planning purposes only. The District will inform the County of the amount needed to fund its contractual obligations for reimbursement of debt service on bonds issued for District highway improvements.

## Funding Adjustments

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

# FUND 700 ROUTE 28 TAXING DISTRICT

## FUND STATEMENT

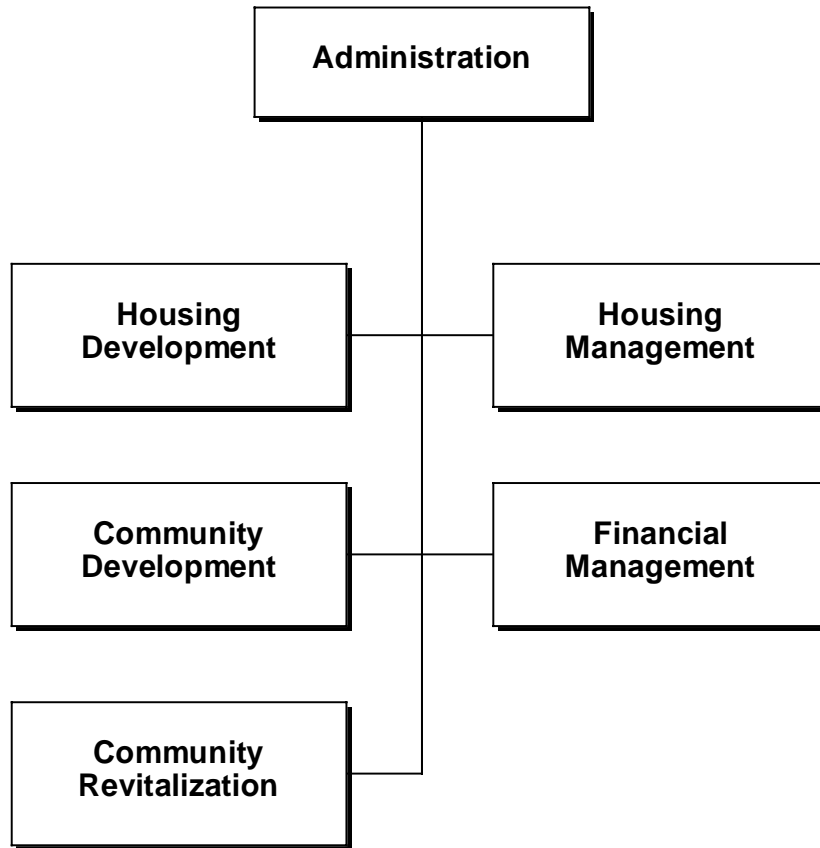
Fund Type G70, Agency Funds

Fund 700, Route 28 Taxing District

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$41,191	\$41,191	\$31,187	\$31,187	\$31,187
Revenue:					
Real Estate Taxes-Current	\$5,530,672	\$6,087,185	\$6,087,185	\$6,863,962	\$6,863,962
Interest on Investments	22,835	0	0	0	0
<b>Total Revenue</b>	\$5,553,507	\$6,087,185	\$6,087,185	\$6,863,962	\$6,863,962
<b>Total Available</b>	\$5,594,698	\$6,128,376	\$6,118,372	\$6,895,149	\$6,895,149
Expenditures:					
Payments to the State	\$5,563,511	\$6,087,185	\$6,087,185	\$6,863,962	\$6,863,962
<b>Total Expenditures</b>	\$5,563,511	\$6,087,185	\$6,087,185	\$6,863,962	\$6,863,962
<b>Total Disbursements</b>	\$5,563,511	\$6,087,185	\$6,087,185	\$6,863,962	\$6,863,962
<b>Ending Balance<sup>1</sup></b>	\$31,187	\$41,191	\$31,187	\$31,187	\$31,187

<sup>1</sup> Accumulated interest earned on investments.

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## *Agency Position Summary*

227	Regular Positions	/	226.5	Regular Staff Years
<u>8</u>	Grant Positions	/	<u>8.0</u>	Grant Staff Years
235	Total Positions	/	234.5	Total Staff Years

### *Position Detail Information*

#### **ADMINISTRATION**

##### **General Fund:**

1	Director
1	Deputy Director
1	H/C Dev. Proj. Adm.
1	Management Analyst III
1	Info Tech Prog. Mgr. I
1	Programmer Analyst I
1	Info Tech Technician II
1	Administrative Assistant IV
1	Administrative Assistant III
<u>1</u>	Administrative Assistant II
10	Positions
10.0	Staff Years

##### **Public Housing:**

1	Network Tele. Analyst II
<u>1</u>	Programmer Analyst I
2	Positions
2.0	Staff Years

##### **FCRHA:**

1	Fiscal Administrator
1	Programmer Analyst II
1	Information Officer III
1	Information Officer II
<u>2</u>	Administrative Assistants IV
6	Positions
6.0	Staff Years

##### **Section 8:**

1	Network Tele. Analyst III
<u>1</u>	Programmer Analyst II
2	Positions
2.0	Staff Years

##### **CDBG:**

<u>1</u>	Management Analyst III
1	Position
1.0	Staff Year

#### **HOUSING MANAGEMENT:**

##### **General Fund:**

1	H/C Dev. Proj. Adm.
1	Housing Svcs. Spec. V
2	Housing Svcs. Specs. IV
1	Housing Svcs. Spec. III
4	Housing Svcs. Specs. II
1	Housing Svcs. Spec. I
1	Vehicle Maint. Coord.
1	Warehouse Supervisor
1	A/C Equipment Repairer
1	Locksmith II
2	Plumbers II
1	Carpenter I
1	Painter I
2	Hmn. Svcs. Assts.
1	Housing Manager
1	Administrative Assistant III
<u>2</u>	Administrative Assistants II
24	Positions
24.0	Staff Years

##### **Elderly Housing Programs:**

1	Housing Svcs. Spec. V
1	Housing Svcs. Spec. IV
2	Housing Svcs. Specs. II
1	Housing Svcs. Spec. I
1	Sr. Mech. Sys. Supvr.
1	Asst. Supvr. Fac. Support
1	Electrician II
4	Facility Attendants II
1	Gen. Bldg. Maint. Wkr. I
1	Administrative Assistant V
<u>1</u>	Maint. Trade Helper II
15	Positions
15.0	Staff Years

#### **Public Housing:**

1	DHCD Property Mgmt. Supvr.
1	Housing Services Specialist V
1	Housing Services Specialist IV
1	Housing Services Specialist III
7	Housing Services Specialists II
2	Hsg. Svcs. Specs. I 1PT
3	Senior Maintenance Supervisors
3	A/C Equipment Repairers
2	Carpenters II
1	Carpenter I
1	Painter I
2	General Bldg. Maint. Workers I
1	Administrative Assistant V
1	Administrative Assistant IV
3	Administrative Assistants II
1	Storekeeper
<u>1</u>	Warehouse Worker-Driver
32	Positions
31.5	Staff Years

##### **Drug Elimination Grant:**

1	Management Analyst I G
<u>1</u>	Hsg. Svcs. Spec. II G
2	Positions
2.0	Staff Years

##### **Rental Program:**

3	Hsg. Svcs. Specs. II
1	Electrician II
1	Engineering Tech. II
1	Painter II
2	Painters I
1	Plumber I
3	Gen. Bldg. Maint. Wrkrs. I
1	Administrative Assistant IV
<u>1</u>	Administrative Assistant II
14	Positions
14.0	Staff Years

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## HOUSING MGT. (CONT.):

### **Housing Partnerships:**

2 Hsg. Svcs. Specs. III  
 2 Hsg. Svcs. Specs. II  
 2 Hsg. Svcs. Specs. I  
 2 Refr. & A/C Supvrs.  
 2 Gen. Bldg. Maint. Wrkrs. II  
 1 Carpenter II  
 1 Plumber I  
 2 Administrative Assistants III  
 14 Positions  
 14.0 Staff Years

### **Section 8:**

2 Hsg. Svcs. Specs. IV 1G  
 3 Housing Svcs. Specs. III  
 19 Hsg. Svcs. Specs. II 2G  
 1 Human Services Coord. II  
 4 Hmn. Svcs. Assts.  
 1 Administrative Assistant V  
 1 Administrative Assistant IV  
 2 Administrative Assistants III  
 2 Administrative Assistants II  
 35 Positions  
 35.0 Staff Years

### **FCRHA:**

1 Housing Svcs. Spec. III  
 1 Housing Svcs. Spec. II  
 2 Positions  
 2.0 Staff Years

### **CDBG:**

1 Housing Svcs. Spec. V  
 1 Housing Svcs. Spec. IV  
 2 Housing Svcs. Specs. II  
 4 Positions  
 4.0 Staff Years

### **Public Housing/Modernization:**

1 H/C Developer IV G  
 1 H/C Developer III G  
 1 Engineer II G  
 3 Positions  
 3.0 Staff Years

## HOUSING DEVELOPMENT

### **General Fund:**

1 H/C Dev. Proj. Admin.  
 1 H/C Developer IV  
 1 H/C Developer III  
 1 Administrative Assistant IV  
 4 Positions  
 4.0 Staff Years

### **FCRHA:**

2 H/C Developers IV  
 4 H/C Developers III  
 3 H/C Developers II  
 9 Positions  
 9.0 Staff Years

### **CDBG:**

2 H/C Developers III  
 2 Positions  
 2.0 Staff Years

### **HOME:**

1 H/C Developer IV  
 1 Position  
 1.0 Staff Year

## FINANCIAL MANAGEMENT

### **General Fund:**

1 Financial Manager  
 1 Fiscal Administrator  
 1 Management Analyst III  
 1 Accountant III  
 2 Accountants II  
 1 Administrative Assistant V  
 1 Administrative Assistant III  
 1 Administrative Assistant II  
 9 Positions  
 9.0 Staff Years

### **Public Housing:**

1 Chief Actg. Fiscal. Officer  
 1 Accountant II  
 4 Administrative Assistants III  
 1 Administrative Associate  
 7 Positions  
 7.0 Staff Years

### **CDBG:**

1 Accountant II  
 1 Administrative Assistant IV  
 2 Positions  
 2.0 Staff Years

## **FCRHA:**

2 Accountants III  
 1 Accountant II  
 1 Administrative Assistant IV  
 1 Administrative Assistant III  
 5 Positions  
 5.0 Staff Years

### **Section 8:**

1 Accountant I  
 1 Position  
 1.0 Staff Year

## COMMUNITY DEVELOPMENT

### **General Fund:**

1 H/C Developer IV  
 1 H/C Developer I  
 2 Positions  
 2.0 Staff Years

### **FCRHA:**

1 H/C Developer IV  
 3 H/C Developers II  
 1 Management Analyst III  
 1 Administrative Assistant IV  
 6 Positions  
 6.0 Staff Years

### **CDBG:**

1 H/C Dev. Proj. Admin.  
 3 H/C Developers IV  
 1 H/C Developer III  
 1 Maintenance Supervisor  
 1 Painter I  
 1 Carpenter I  
 1 Administrative Assistant IV  
 2 Administrative Assistants III  
 1 Maint. Trade Helper II  
 12 Positions  
 12.0 Staff Years

## COMMUNITY REVITALIZATION

### **General Fund:**

1 H/C Dev. Proj. Admin.  
 7 H/C Developers IV  
 1 Administrative Assistant IV  
 9 Positions  
 9.0 Staff Years

PT Denotes Part-Time Positions  
 G Denotes Grant Positions

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## Introduction

The Housing Overview section describes the programs and projects operated by the Fairfax County Department of Housing and Community Development (DHCD) and the multiple sources of funds that support these activities.

As a County agency, DHCD undertakes many programs on behalf of the Board of Supervisors. However, DHCD also serves as the administrative arm of the Fairfax County Redevelopment and Housing Authority (FCRHA), a separate legal entity that was established in 1966 pursuant to Chapter 1, Title 36 of the Code of Virginia. FCRHA's roles include planning, design, production, rehabilitation and maintenance of housing, primarily for low- and moderate-income households, and assisting in the revitalization of neighborhoods in Fairfax County. Eleven Commissioners are appointed to the FCRHA for four-year terms by the Board of Supervisors.

The sources supporting DHCD's operations include County funds, General Obligation bonds, Federal grants, private capital and revenue from program operations (e.g. developer fees and rent from tenants of housing owned by the FCRHA and income from repayment of loans). As a result of these multiple, complex funding streams, DHCD has 21 funds. Some funds are appropriated by the Board of Supervisors while others are allocated by the FCRHA. All are included in this budget in order to provide a complete financial overview. These 21 funds encompass all of the operations of DHCD/FCRHA with the exception of several housing developments that are operated by outside management companies under contract with the FCRHA and/or are owned by the FCHRA in partnership with private investors. Separate financial records are maintained for these developments.

Expenditures supporting the DHCD and FCRHA activities are in the amount of \$67,586,337 including \$8,158,248 in General Fund support, \$12,261,207 in other County appropriated funds, and \$47,166,882 in non-County appropriated funds. Total receipts for FY 2003 are anticipated to be \$67,344,606 as shown on the Consolidated Fund Statement. Receipts from Federal/State sources are anticipated to be \$39,509,026, or 58.7 percent, of total funding sources. More detailed descriptions of FY 2003 funding levels may be found in the narratives for each fund following this Overview.

Because DHCD's programs are supported by multiple sources of funds, the Agency Mission and Purpose, Program Goals, Key Accomplishments, FY 2003 Initiatives, and Performance Measures are consolidated in this Overview rather than appearing with each fund. Performance Measures for FY 2003 have been refined by the agency to better reflect the agency's mission and purpose as discussed below. These Performance Measures do not include statistics on the developments which are privately managed and/or owned by partnerships. This Overview also provides summary information on the organization, staffing, and consolidated budget for DHCD.

## Agency Mission

To preserve and increase opportunities for affordable housing in Fairfax County based on need, community priorities, and the policy of the Board of Supervisors and the FCHRA. Driven by a community vision, to lead efforts to revitalize older areas of Fairfax County, to spur private reinvestment, maximize existing infrastructure and public investment, reverse negative perceptions, and create employment opportunities.

## Purpose

DHCD connects with the residents of Fairfax County at their roots – home, neighborhood, and community. All DHCD programs, activities and services revolve around this important link and can be grouped in three service areas: Affordable Housing, Neighborhood Preservation and Revitalization, and Capital Formation and Capacity Building.

Affordable Housing service area supports individuals and families in finding homes that are both safe and affordable.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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Neighborhood Preservation and Revitalization service area focuses on preserving and improving neighborhoods. In addition, DHCD links residential and commercial neighbors to revitalize the entire community, and bring new vitality to aging areas.

Capital Formation and Capacity Building service area focuses on development of partnerships with private investors and other public agencies resulting in capital investment and financial support for the DHCD and FCRHA mission.

Highlighted below are the main functions included in each of the service areas. Additional information concerning the goals, accomplishments and key initiatives in each of these areas can be found after this summary.

## **Affordable Housing:**

### **First Time Home Buyers Program and Moderate Income Direct Sales**

This function offers homes at below market prices. These homes are built by private developers and are located within neighborhoods throughout the County. DHCD markets the homes and, in some cases, provides financing assistance to first time homebuyers. Through FY 2001 1,088 homes have been sold to first time homebuyers through these programs.

### **Downpayment and Closing Costs Loans**

This activity assists home buyers in making a downpayment on a home and in covering closing costs.

### **FCRHA Rental Housing**

This function provides housing with rents to fit incomes. It includes properties under the Fairfax County Rental Program (FCRP) for those with modest means as well as properties owned by limited partnerships affiliated with the FCRHA. In addition, it encompasses properties under the Fairfax County Public Housing Program and rental subsidies under the Fairfax County Housing Choice Voucher Program for those with very low incomes. These resources provide housing for over 5,600 low- and moderate- income households.

### **FCRHA Development Activities**

DHCD, in conjunction with the FCRHA, facilitates the development of affordable housing by non-profit and for-profit developers through incentives and financing. DHCD and FCRHA also build and own housing for low- and moderate- income families and individuals, and households with special needs. In addition, FCRHA partners with private investors, through limited partnerships, to develop and operate affordable housing.

### **Elderly Housing**

This activity provides 400 affordable living units at elderly housing properties in the Annandale area, Herndon, the Springfield area, Lincolnia, and McLean. A new senior housing facility in the Mount Vernon area is also under development with occupancy anticipated in Spring 2002.

## **Neighborhood Preservation and Revitalization:**

### **Fairfax County Revitalization Activities**

These activities focus on overseeing preparation and implementation of revitalization strategies in seven designated commercial revitalization areas. They involve planning for a community vision and sense of place, design and creative approaches to redevelopment, marketing of local business, and attracting private development and investment.

### **Home Improvement Loan Program and Home Repair for the Elderly**

These activities provide loans to homeowners (and some landlords) to fix up their properties. In addition, there is a crew to assist elderly homeowners in making minor repairs. In FY 2001, over \$687,000 was lent to homeowners for repairs and improvements to their property and 94 qualifying disabled or elderly homeowners received free repairs.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## **Neighborhood Improvements**

This activity is targeted at preservation and improvement in residential neighborhoods designated under the Community Improvement Program and in designated Conservation and Redevelopment areas. Following a community planning process and adoption of plans, the program also focuses on improvements to street, sidewalk, storm drainage and other infrastructure designed and constructed in conjunction with the Department of Public Works and Environmental Services (DPWES).

## **Blight Abatement**

This activity addresses citizen concerns about specific properties which are abandoned, dilapidated or otherwise unsafe. Efforts are made to encourage property owners to abate identified blight. If these efforts fail, the County may take direct action to repair or demolish the property. Through the end of FY 2001, 133 blighted properties have been abated and 324 are under review.

## **Human Services**

This activity provides resources to the County's non-profit partners through the Consolidated Community Funding Pool (CCFP) for critical human services such as youth programs, housing support services, and services targeted toward the County's immigrant population. A major portion of the funding comes from the Community Development Block Grant (CDBG), administered by DHCD, which also supports CCFP planning and administers contract awards. CCFP provided \$7.7 million in funding for these services in FY 2001.

## **Capital Formation and Capacity Building:**

### **Funding Opportunities**

This activity focuses on identifying and applying for available funding opportunities to leverage and supplement County funds for projects and programs. It includes Federal entitlement grants such as CDBG and HOME Investment Partnership Grant (HOME), other Federal, State and local grants and loans, and private financing.

### **Partnering**

This activity links the FCRHA financing with the private sector (non-profit and for-profit) to generate additional financial resources. Non-profit corporations or limited liability companies formed by the FCRHA partner with private investors to benefit from Federal Low Income Housing Tax Credits to fund FCRHA affordable housing for families and seniors. In addition, FCRHA issues revenue bonds to raise funds from private investors to fund affordable housing and community facilities.

### **Consolidated Plan/Consolidated Community Funding Advisory Committee (CCFAC)**

DHCD provides leadership in developing and implementing the County's annual Consolidated Plan in conjunction with the CCFAC, a citizens' committee. The Consolidated Plan is the required annual application for several entitlement grants to the County from the U.S. Department of Housing and Urban Development (HUD) which provided about \$8.1 million for local housing and community development programs in FY 2001.

These service areas encompass all of the activities of the 21 DHCD funds. The total FY 2003 Adopted Budget Plan of \$67.6 million can be distributed to these service areas and the general costs of running the department. The Affordable Housing Service Area utilizes approximately \$45.2 million of this total while the combined Neighborhood Preservation and Revitalization and Capital Formation and Capacity Building Service Areas total approximately \$14.6 million. The balance of approximately \$7.8 million funds general support of DHCD. It should be noted that many of the functional areas of DHCD cross these service areas so an exact allocation to the service areas is not possible. The *FY 2002 Revised Budget Plan* for DHCD totals \$125.4 million. The decrease of \$57.8 million in FY 2003 is primarily due to the fact that many of the projects in the Neighborhood Preservation and Revitalization and Capital Formation and Capacity Building Service Areas are funded on a multi-year basis. Previously allocated balances have been carried over into FY 2002 to allow for continuation of the projects.



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## Affordable Housing Service Area

### Goal

To implement the Board of Supervisors' Affordable Housing Goal that "opportunities should be available to all who live or work in Fairfax County to purchase or rent safe, decent, affordable housing within their means." This goal will be achieved through providing development, technical assistance and financing services in conjunction with the FCRHA and both for-profit and non-profit community partners; managing and maintaining quality affordable rental housing; administering rental housing subsidies in accordance with Federal regulations and local policies; and providing homeownership opportunities to eligible households.

### Key Accomplishments

- ◆ In conjunction with Northern Virginia Building Industry Association (NVBIA) and private partners, developed a site for 80 townhomes for sale to first time homebuyers. By January 1, 2002, all units will be sold and occupied.
- ◆ Developed a new downpayment and closing cost assistance program, using Community Development Block Grant funds in cooperation with private partners, to help moderate-income households purchase their first home.
- ◆ Implemented a homeownership education program for prospective buyers in the First Time Homebuyers program and for owners of Affordable Dwelling Units (ADU).
- ◆ Sponsored a "build" day with Habitat for Humanity to assist in the construction of 18 townhomes that will be sold to low income households.
- ◆ Applied for and received 278 new HUD housing choice vouchers in FY 2000, which will provide more than \$2,000,000 dollars annually in rental assistance to Fairfax County residents in need of affordable housing.
- ◆ Implemented a new marketing campaign designed to improve community awareness of the role played by Housing Choice Voucher programs in addressing community needs and also to recruit new landlords for participants in the program.
- ◆ Completed and leased-up 60 additional independent living apartments for the elderly in FY 2001, joining 60 previously completed and occupied units at Herndon Harbor House. An adult day health care center was completed and opened at this site concurrent with residential units. Construction of another 60 units in the Mt. Vernon District is scheduled for completion in FY 2002.
- ◆ Added 186 units, in partnership with private developers, to the affordable housing supply in the County in FY 2001 (156 for sale to first time homebuyers and 30 for rent) under the ADU program administered by DHCD.
- ◆ Implemented the Affordable Housing Partnership Program (AHPP) to utilize \$2,000,000 appropriated by the Board of Supervisors in FY 2001 to preserve and expand the County's affordable housing stock. Closed on the first construction loan to a non-profit organization to assist in the construction of townhomes for first time homebuyers and one predevelopment loan to support the development of special needs housing.
- ◆ Signed a development agreement with INOVA/Sunrise and leased land for the development of the first affordable assisted living housing in Virginia at Little River Glen II. The INOVA/Sunrise partnership competed for and was awarded Federal housing tax credits that will provide a portion of the funding for this development.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Completed the renovation of 83 Public Housing units at two sites in FY 2001. This work improved exterior appearance, repaired or replaced building components, and enhanced livability for residents.
- ◆ Applied successfully, in partnership with a local non-profit, Psychiatric Rehabilitation Services, for a new HUD housing grant which will provide innovative residential support services to disabled Fairfax County citizens participating in the Section 8 and Public Housing programs.
- ◆ Initiated a Management Study designed to improve effectiveness and efficiency in the Housing Choice Voucher, Public Housing and FCRP programs and implemented an internal Management Effectiveness Rating System in the FCRP, Elderly, and Homeownership programs,
- ◆ Participated in Volunteerfest 2001, at which approximately 2,000 volunteers worked on improvements at 18 housing sites.
- ◆ Won recognition both locally and nationally for housing program development and operation, including:
  - A Community Partner Award from Wesley Housing, a non-profit community based organization, for assistance in meeting their goals of expanding opportunities for low-income families.
  - An Award of Merit from the National Association of Housing and Redevelopment Officials (NAHRO) for DHCD's "Landlord Briefing Program" (FY 2000).
  - A HUD "Best Practices Award of Excellence" for DHCD's Compliance and Community Regulations program, recognizing its innovative efforts to enforce program regulations and provide outreach to the public. The same program received a NAHRO "National Award of Merit in Program Innovation." Both awards were achieved through a national competition (1999).

## FY 2003 Initiatives

- ◆ Expand affordable homeownership opportunities by:
  - Exploring the feasibility of a pilot program designed to assist 10 disabled individuals become homeowners.
  - Continuing the implementation of a pilot program to enable households participating in the HUD Housing Choice Voucher Program to use this subsidy to purchase a home rather than renting. It is estimated that five participants will purchase homes during FY 2003.
  - Facilitating a public-private partnership for development of 17 lots with townhouses for sale to first time homebuyers.
  - Assisting Habitat for Humanity in completing the second phase of construction of homes for low-income first time homebuyers on property acquired from the FCRHA.
  - Continuing the administration of the downpayment and closing cost assistance program. Based on current market conditions, it is estimated that 15 second trust loans will be closed during FY 2003.
- ◆ Continue planning and pre-development activities on the site selected for the Magnet Housing Program. Continue efforts to establish a working relationship with several large employers in Fairfax County. Magnet Housing is designed to create a living/learning environment tied to job skills. The goal is to link affordable housing with education and skills development, and employers providing apprenticeships and jobs.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Expand AHPP by awarding funds needed to develop or preserve affordable housing in the County, and monitor implementation. Seek out and support new organizations to participate in the program.
- ◆ Continue to assist a non-profit with development of a concept plan for up to 75 independent living units for the elderly and the development of 25 units for persons with disabilities. Assistance is in the form of an additional AHPP loan or technical assistance.
- ◆ Increase affordable living facilities available for senior citizens and persons with disabilities by:
  - Supporting efforts to replace the existing assisted living facility for very low-income elderly residents at Birmingham Green (the District Home) by preparing an application for HUD Section 202 funds as part of the projected financing.
  - Assisting INOVA/Sunrise to initiate construction of a new 60-bed affordable assisted living project at Little River Glen II in the Annandale area.
  - Completing plans for an expansion of an existing facility in the McLean area with new assisted living units.
  - Identifying a site for 24 units of independent living for the elderly in the McLean area in conjunction with a revitalization initiative.
- ◆ Rehabilitate and modernize 275 Public Housing units at five sites under the Comprehensive Grant Program and 48 Fairfax County Rental Program (FCRP) units.
- ◆ Implement Project-Based Voucher Program, a new initiative that the FCRHA will use to convert 278 tenant-based vouchers to site specific vouchers. These vouchers will support FCRHA strategic initiatives such as making transitional housing, elderly housing, and other types of housing both feasible and affordable.
- ◆ Reduce management and maintenance costs of FCHRA-owned housing in specific expense areas without sacrificing service quality, and seek additional or new funding sources to increase service where needed.
- ◆ Update the HUD Annual Plan for Public Housing to include the resident survey follow-up plan and solicit recommendations from the community, the FCRHA, and the Resident Advisory Council on Plan revisions.
- ◆ Continue to improve appropriate assessment rating systems for the FCRP, Elderly Housing and Services, and Homeownership Programs.

## Performance Measurement Results

Five Performance Measures are associated with the Affordable Housing Service Area.

**Public Housing:** In FY 2001, the Public Housing program continued to provide high quality housing to nearly 3,000 Fairfax County residents, and maintained a high utilization of 99 percent. Agency indicators in nearly every area of the Public Housing Assessment System (PHAS) are rated very highly, resulting in an overall PHAS rating of 91.4 percent in FY 2000. Cost per client increased in FY 2002 and FY 2003 due to increased operational costs throughout the program.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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Fairfax County Rental Program (FCRP): In FY 2001, DHCD used a new tool developed by the Housing Management Division to assess and track results in this program. Based on this new tool the Housing Management Division was able to distinguish what sections of the program needed more attention to achieve safe, affordable housing for the residents of Fairfax County. For the first time, participants in the program were surveyed as to their satisfaction with management and maintenance services, as well as property conditions and safety, and more than 80 percent of the responses indicated that residents were satisfied or very satisfied. Occupancy remained at nearly 98 percent. Cost per client increased due to some project costs being carried over from FY 2000 for Stonegate and Murraygate as well as increased operational costs throughout the program.

**Section 8:** In FY 2001, performance measurement goals are anticipated to meet the targeted outcome of an 80 percent score in the initial year that the Section 8 program was measured under a federal assessment called Section 8 Management Assessment Program, or SEMAP. A higher performance in this indicator is hampered by the difficulty in fully utilizing the program, as 25 percent of voucher participants have been unsuccessful in their housing search, leading to overall program utilization rates of 88-95 percent. Several initiatives have been put in place to increase those success rates, with the goal being to achieve a stable 95 percent utilization in FY 2002, and at least 97 percent utilization in FY 2003. However, we must note that the program is market-driven, and if vacancy rates continue to hover at less than 2 percent, gains in utilization may be difficult to achieve. The rise in cost per client is due to having special allocations for mainstream housing for persons with disabilities. This means that the program served more households composed of single persons. DHCD anticipates serving larger family units in FY 2002 and FY 2003, which will lower the cost per client.

**Elderly Housing:** In FY 2001, 40 seniors moved into DHCD managed senior housing sites. Utilizing County dollars, apartment rent revenue, Federal HOME subsidy monies and Virginia Medicaid Auxiliary Grant funds, this program has sustained strong occupancy rates of approximately 98 percent in both FY 2000 and FY 2001. The reason for the decrease in the clients housed is due to less resident turnover. Less turnover is the result of two significant factors: 1) The County Share Care program provides on-site services which allows some residents to age-in-place and thus prolong their stay in independent housing. 2) At the opposite end, some residents are staying longer than desirable in independent housing because there are inadequate numbers of affordable housing units available. This results in decreased opportunity to offer units to more than one client during the fiscal year.

**Homeownership:** The Output of new and resale units varies from year to year due to a variety of factors outside of departmental control. In FY 2001, 253 first time homebuyers achieved homeownership utilizing DHCD programs. This increase over the estimate of 117 is primarily attributable to 79 units being built/sold at Founders Ridge, a one-time event. In FY 2001, service delivery was measured for the first time through a survey of clients. It resulted in a very high rating, significantly higher than projected (99 percent versus 75 percent projected). Therefore, the revised service delivery projection for FY 2002 and FY 2003 is 95 percent. Additionally, a homeownership education component was added to the program.

## Objectives

- ◆ To obtain a Public Housing Assessment System (PHAS) rating of 80 percent or better in the categories of vacant unit turnaround time, capital fund administration, work order completion, security, unit inspections, self-sufficiency, and resident satisfaction. **(Public Housing)**
- ◆ To obtain a Program Assessment rating of 80 percent or better in the categories of vacant unit turnaround time, work order completion, security, unit inspections, self-sufficiency and resident satisfaction. **(Fairfax County Rental Program)**
- ◆ To obtain a Section 8 Management Assessment rating of 80 percent or better in the categories of timeliness and quality of inspections, rent calculations, lease-ups, contract enforcement as well as in nine other areas specified by HUD. **(Section 8)**

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ To obtain a Program Assessment rating of 80 percent or better in the categories of vacant unit turnaround time, work order completion, security, unit inspections, tenant services, and resident satisfaction. **(Elderly Housing and Services)**
- ◆ To obtain a Program Assessment rating of 95 percent or better on indicators addressing sales rate, foreclosures, and rate of participation. **(Homeownership)**

## ***Service Area: Affordable Housing, Function - Public Housing***

### **Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients housed	NA	2,922	2,922 / 2,899	2,899	2,899
<b>Efficiency:</b>					
Cost per client	NA	\$1,864	\$2,020 / \$1,967	\$2,093	\$2,156
<b>Service Quality:</b>					
Occupancy Rate	NA	99%	99% / 99%	99%	99%
<b>Outcome:</b>					
HUD's PHAS rating <sup>1</sup>	NA	91.4%	80.0% / NA	85.0%	86.0%

<sup>1</sup> This rating covers the fiscal year and is awarded within six months at the end of the fiscal year. The FY 2001 rating has not been received.

## ***Service Area: Affordable Housing, Function - Fairfax County Rental Program (FCRP)***

### **Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients housed	NA	2,187	2,187 / 2,046	2,046	2,046
<b>Efficiency:</b>					
Cost per client	NA	\$2,119	\$2,377 / \$2,641	\$2,871	\$2,957
<b>Service Quality:</b>					
Occupancy Rate	NA	98.0%	98.0% / 97.6%	98.0%	98.0%
<b>Outcome:</b>					
FCRP Assessment Rating	NA	NA	75% / 82%	82%	88%

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## *Service Area: Affordable Housing, Function – Section 8*

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients housed <sup>1</sup>	NA	8,570	8,870 / 8,869	9,319	9,448
<b>Efficiency:</b>					
Cost per client	NA	\$2,702	\$2,909 / \$2,712	\$2,589	\$2,563
<b>Service Quality:</b>					
Utilization rate	NA	88%	94% / 95%	95%	97%
<b>Outcome:</b>					
SEMAP rating <sup>2</sup>	NA	NA	75% / NA	80%	85%

<sup>1</sup> Clients housed includes Section 8 vouchers and new construction. In FY 2002 an additional 313 new vouchers were provided.

<sup>2</sup> SEMAP's (Section Eight Management Assessment Program) rating period is for the prior fiscal year and the rating is awarded within six months of the end of the fiscal year.

## *Service Area: Affordable Housing, Function - Elderly Housing*

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Clients housed	NA	250	250 / 225	225	225
<b>Efficiency:</b>					
Cost per client <sup>1</sup>	NA	\$12,107	\$13,617 / \$12,382	\$13,774	\$13,878
<b>Service Quality:</b>					
Occupancy rate	NA	97%	98% / 98%	98%	98%
<b>Outcome:</b>					
Elderly Program Assessment <sup>2</sup>	NA	NA	75% / 82%	82%	88%

<sup>1</sup> Includes staff costs incurred in monitoring other privately managed properties.

<sup>2</sup> A new assessment tool has been developed which has a score up to 100% and covers the preceding fiscal year.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

*Service Area: Affordable Housing, Function - Homeownership*

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
First time homebuyers	153	114	117 / 253	160	160
<b>Efficiency:</b>					
Cost per new homeowner	\$388	\$521	\$545 / \$470	\$566	\$566
<b>Service Quality:</b>					
Participant satisfaction survey scores <sup>1</sup>	NA	NA	75% / 99%	95%	95%
<b>Outcome:</b>					
Assessment rating <sup>2</sup>	NA	NA	75% / 99%	95%	95%

<sup>1</sup> This score was converted from a 16 point scale based on total number of responses to a percentage scale based on the number of responses to the total number of survey questions.

<sup>2</sup> A new program assessment tool was developed to rate the program effectiveness.



## Neighborhood Preservation and Revitalization Service Area

### Goal

To preserve and improve the quality of life in older, stable residential and commercial areas of the County, and to provide services targeted to the needs of the County's lower income residents.

### Key Accomplishments

- ◆ Facilitated the demolition or rehabilitation of 34 blighted properties throughout the County.
- ◆ Assisted 131 low- and moderate- income, elderly, or disabled homeowners with the rehabilitation and repair of their homes.
- ◆ Completed street and drainage improvements in the Ballou Community Improvement Area. Construction is underway in the Mount Vernon Manor Community Improvement area. Completed design and construction of streetscape improvements in the Merrifield Revitalization Area and the installation of a sign program in the Springfield Revitalization District with assistance from DPWES.
- ◆ Initiated extensive predevelopment work to plan and test the feasibility for a Town Center Development in Springfield. This has included major efforts with the local revitalization organization, Central Springfield Area Revitalization Council (C-SPARC), the community and property owners to develop and recommend changes to the Comprehensive Plan. Preliminary interpretive design schemes have been prepared and an in-depth market analysis has been completed. Early assessment of parking needs and alternative means to fund or finance the parking is underway.
- ◆ A concerted effort has been underway to validate the feasibility of a Town Center development at Kings Crossing in the Richmond Highway revitalization district. This has included an in-depth market analysis and conceptual design options.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Revitalization districts, as well as particular revitalization projects, have been marketed through the preparation of brochures and other materials. A brochure highlighting Richmond Highway was completed and printed with the assistance of the Southeast Fairfax Development Corporation and the Fairfax County Economic Development Authority. A restaurant guide and business directory was completed for the Baileys Crossroads area with the help of the Bailey's Crossroads Revitalization Committee. A marketing brochure for Kings Crossing is under development.
- ◆ A work session was conducted to generate design ideas and concepts for the proposed widening of Richmond Highway. The results of the meeting were included in comments submitted to VDOT.
- ◆ In conjunction with the Town of Herndon, DHCD sought and secured a developer to purchase FCRHA-owed and adjacent property and to redevelop the two sites according to the Town's Fortnightly Neighborhood Redevelopment Plan.
- ◆ Coordinated development and establishment of the Façade Improvement Program for the Richmond Highway Corridor.
- ◆ In conjunction with a community task force, developed comprehensive plan amendments for Merrifield that have been adopted. These plan revisions will facilitate realization of the community vision for this area.
- ◆ Provided public sector support for community revitalization efforts by coordinating the approval of a Memorandum of Understanding between the Board of Supervisors and the Reston Historic Trust to distribute funds to the community organization for revitalization efforts in Reston.
- ◆ Implemented the second year of the first multi-year awards process (for FY 2001–FY 2002) through the Consolidated Community Funding Pool (CCFP).
- ◆ Made available \$7.7 million in funding through the CCFP in FY 2001 for 81 programs providing services to meet identified needs, and supporting affordable housing preservation and development by the non-profit community.
- ◆ Completed Request for Proposal award process for the County's new Nonprofit Organizational Development Initiative.

## **FY 2003 Initiatives**

- ◆ Complete the second cycle of multi-year funding awards through the CCFP for FY 2003–FY 2004, contingent upon approval by the Board of Supervisors.
- ◆ Manage the contract for and implementation of the County's new Nonprofit Organizational Development Initiative that will assess and provide technical assistance for up to 52 nonprofit community-based organizations.
- ◆ Complete planned public improvements in two Conservation and/or Community Improvement Program Areas and continue streetscape improvements in five revitalization districts with assistance from DPWES.
- ◆ Negotiate and manage contracts with nonprofits for performance of funded programs through the CCFP and continue training and technical assistance in building their capacity.
- ◆ Provide assistance to 135 low- and moderate- income, elderly, or disabled homeowners to rehabilitate or repair their homes.
- ◆ Provide for the abatement of 40 blighted properties in the County.



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Assist private developers with two key projects in revitalization areas.
- ◆ Expand the Façade Improvement Program into one additional revitalization district.
- ◆ Advance selected, funded capital reinvestment projects in four revitalization areas.

## Performance Measures Results

There are two Performance Measures associated with the Neighborhood Preservation and Blight Program.

**Blight Abatement:** Prior performance indicators for the new Blight Abatement Program estimated a finite number of blighted properties in the County and thus projected a decline in the number of blighted properties over time. However, due to the aging of the building stock in the County and the limited staff working on this program, blight abatement activities cannot keep up with the increased reporting of cases as citizens have become more aware of the program and the continuing number of properties becoming blighted. Therefore, the number of blighted properties identified is rising slightly each year rather than declining.

**Revitalization:** Performance indicators show the cost per area managed increased from an FY 2001 actual cost of \$15,114 to an estimated cost of \$20,972 in FY 2002. As the revitalization staff is increasing in FY 2002 and the number of programs remains nearly constant, the cost per area managed is estimated to increase. The performance indicators for cost per managed area are projected to fall again in FY 2003 to \$17,976 since the number of staff will remain constant while the number of programs is expected to rise. Due to the limited number of staff to date, surveys have not been conducted to assess the service quality.

## Objectives

- ◆ To increase community satisfaction with County programs, projects and services in revitalization areas with a target of 95 percent.
- ◆ To prevent a net increase in the number of blighted properties throughout the County.

### ***Service Area: Neighborhood Preservation and Revitalization, Function - Blight Abatement***

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Blighted properties identified <sup>1</sup>	NA	301	301 / 335	345	355
<b>Efficiency:</b>					
Cost per property abated	NA	\$2,018	\$2,122 / \$2,809	\$3,393	\$3,393
<b>Service Quality:</b>					
Percent of abated properties where abatement was accomplished through voluntary actions of owners without direct County action	NA	93%	98% / 100%	97%	97%

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

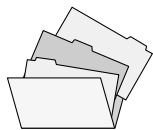
Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Percent change of blighted properties in the County <sup>1</sup>	NA	0%	0% / 12%	3%	3%

<sup>1</sup> In any given year, additional properties are referred to the blight program and added to the blighted property inventory. Although a portion of the currently identified blighted properties are abated during the year, the number has increased due to limited staff assigned to the program and the number of blighted property referrals.

## ***Service Area: Neighborhood Preservation and Revitalization, Function - Revitalization***

### **Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Revitalization programs, projects, geographic areas managed	NA	NA	24 / 24	36	42
<b>Efficiency:</b>					
Cost per area managed	NA	NA	NA / \$15,114	\$20,972	\$17,976
<b>Service Quality:</b>					
Community satisfaction with County programs and projects measured by survey (1-100 scale)	NA	NA	NA / NA	NA	NA
<b>Outcome:</b>					
Percent change in community satisfaction	NA	NA	NA / NA	NA	NA



## **Capital Formation and Capacity Building Service Area**

### **Goal**

To pursue partnerships with investors, the philanthropic community, and State and Federal government that will result in capital investment and financial support for the DHCD and FCRHA mission. In addition, to enhance the potential for successful development and preservation by helping to increase the number of viable development organizations, and assisting these organizations in increasing their development capacity.

### **Key Accomplishments**

- ◆ Prepared the County's Annual Action Plan for the Consolidated Plan for FY 2001, which was adopted by the Board of Supervisors in April 2001. This plan is the basis for the award of over \$6 million in Community Development Block Grant funds, over \$1.8 million in HOME Investment Partnership Grant funds, over \$200,000 in Emergency Shelter Grants and \$180,000 in HOPWA funds from HUD.
- ◆ Awarded \$7.7 million from the Community Funding Pool to support non-profit organizations that provide critical human services in the County.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Began implementation of the Nonprofit Organizational Development Initiative that will provide technical assistance to strengthen non-profit development organizations.
- ◆ Obtained \$462,500 in federal EDI Special Project Funds through HUD for neighborhood improvement activities.
- ◆ Closed on the award of approximately \$240,000 from the Federal Home Loan Bank Board's Affordable Housing Program.
- ◆ Successfully applied for a new allocation resulting in an increase in the award of housing tax credits for the Gum Springs senior housing and initiated tax credit syndication that is expected to yield \$3.3 million in equity investment for this development. Initiated the permanent financing for the senior housing and day care center.
- ◆ Assisted in preparing the application for award of housing tax credits for assisted living units at Little River Glen II.
- ◆ Received \$1,914,687 in HUD Comprehensive Grant funds in FY 2002 for the renovation and improvement of Public Housing units.
- ◆ Financed over \$730,000 in loans to low-income families through the Home Improvement Loan Program in FY 2001.

## FY 2003 Initiatives

- ◆ Obtain funding through the Federal Section 108 Loan Program, and/or EDI, to finance revitalization activities.
- ◆ Facilitate the preparation of the Consolidated Plan One-Year Action Plan for FY 2003 by the Consolidated Community Funding Advisory Committee, and process it through public review and approval by the Board of Supervisors and HUD.
- ◆ Pursue additional funding for affordable housing projects through the Federal Home Loan Bank Board.
- ◆ Facilitate the submission of application(s) for Tax Credits for one or more projects in Fairfax County.
- ◆ Expand and formalize technical assistance provided to non-profits seeking to develop affordable housing.
- ◆ Expand capital funds available to support affordable housing by completing the sale of the Chain Bridge Gateway property.
- ◆ Finance, through Bond Anticipation Notes and Lease Revenue Bonds, the Herndon Harbor Senior Center.
- ◆ Complete the permanent financing and tax credit syndication for Gum Springs Elderly.
- ◆ Complete the permanent financing for the Gum Springs Day Care Center.
- ◆ Establish a \$1.0 million Preservation Loan Fund.
- ◆ Establish Façade Improvement financing incentives for the Richmond Highway Revitalization area.
- ◆ Establish a Revitalization Loan Pool.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ Establish a Revitalization Predevelopment Loan Program.
- ◆ Establish a Child Care Grant Program.

## Performance Measures Results

DHCD was successful in obtaining \$240,000 during FY 2001 from the Federal Home Loan Bank for the Gum Springs Glen senior affordable housing. This loan amounted to a 3 percent achieved outcome versus the projected 5 percent outcome of obtaining non-entitlement funding as a percent of entitlement funding (\$8.2 million) for FY 2001. However, during FY 2001, Federal Economic Development Initiative (EDI) special project funds were requested and grant awards were received after the end of FY 2001. The EDI special projects awards will be reflected as part of the FY 2002 outcome for this service area. The total funding (Federal entitlement amount) projected for FY 2003 is reduced due to notification of a 2 percent cut in the annual award.

## Objectives

- ◆ To obtain non-entitlement funding for housing, neighborhood improvement, revitalization, and public service in an amount equal to a minimum of five percent of entitlement funds.

### *Service Area: Capital Formation and Capacity Building*

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Total funding obtained	NA	\$8,665,500	\$8,631,000 / \$8,460,000	\$9,117,150	\$8,959,650
<b>Efficiency:</b>					
Cost per dollar obtained	NA	\$.0392	\$.0430 / \$.0393	\$.0426	\$.0410
<b>Service Quality:</b>					
Percent of public testimony or written comments supportive of funding applications	NA	NA	90% / 100%	90%	90%
<b>Outcome:</b>					
Non-entitlement funding obtained annually for housing, neighborhood improvement, revitalization, and public service as a percent of entitlement funding.	NA	5.6%	5.0% / 3.0%	5.0%	5.0%

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## CONSOLIDATED FUND STATEMENT

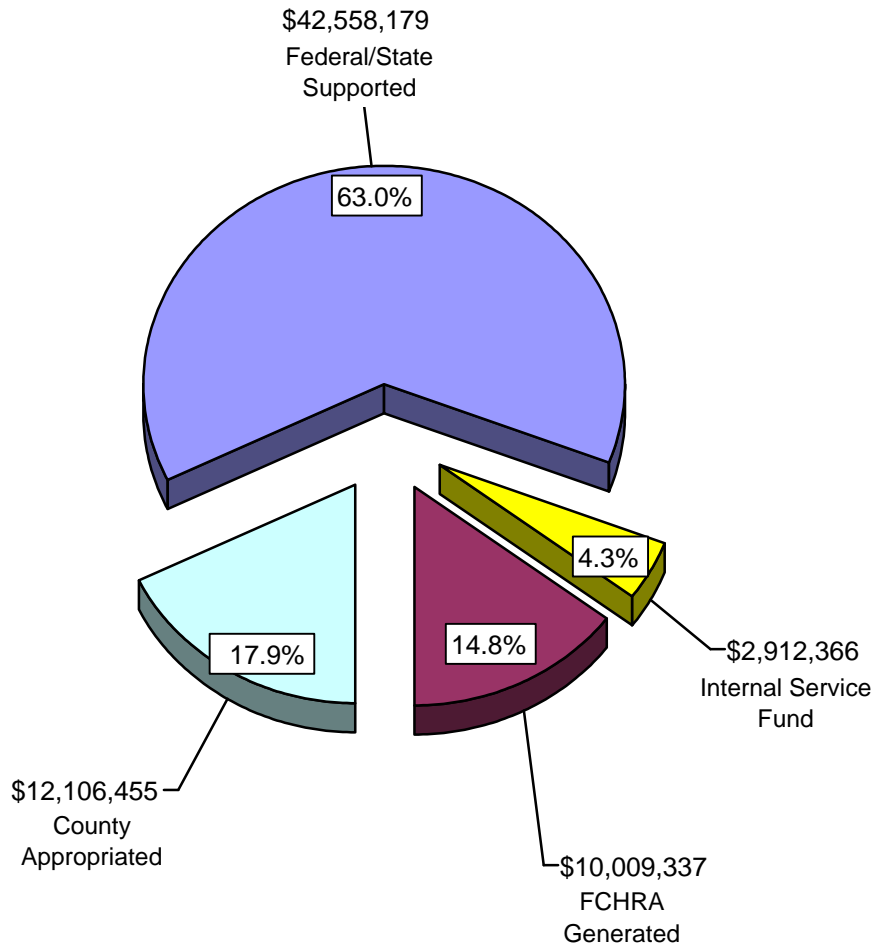
	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance <sup>1</sup></b>	<b>\$28,539,168</b>	<b>\$10,266,624</b>	<b>\$32,343,845</b>	<b>\$11,080,603</b>	<b>\$11,310,394</b>
Revenue:					
Federal/State	\$36,310,205	\$34,764,881	\$62,026,180	\$39,509,026	\$39,509,026
General Fund Contributions <sup>2</sup>	10,848,094	8,765,617	9,246,128	8,753,419	8,158,248
Program Income	8,345,119	10,437,265	10,981,881	11,264,750	11,264,750
Sale of Bonds	0	0	324,670	0	0
Investment Income	1,451,600	748,024	748,024	614,527	614,527
IDB Financing Fees	0	43,200	43,200	0	0
Monitoring/Service Fees	897,527	1,295,427	1,295,427	947,868	947,868
Bank Funds	0	120,000	120,000	120,000	120,000
Utility Reimbursements	168,273	150,297	150,297	157,364	157,364
Repayment of Advances	52,149	710,149	710,149	506,400	506,400
Proffered Contributions	301,850	900,000	900,000	772,443	772,443
Miscellaneous/Other	14,496,779	5,438,830	17,851,413	5,293,980	5,293,980
<b>Total Revenue<sup>3</sup></b>	<b>\$72,871,596</b>	<b>\$63,373,690</b>	<b>\$104,397,369</b>	<b>\$67,939,777</b>	<b>\$67,344,606</b>
<b>Total Available</b>	<b>\$101,410,764</b>	<b>\$73,640,314</b>	<b>\$136,741,214</b>	<b>\$79,020,380</b>	<b>\$78,655,000</b>
Expenditures:					
Personnel Services	\$10,629,861	\$11,518,488	\$11,518,488	\$12,074,951	\$11,794,910
Operating Expenses	36,849,487	38,209,581	48,456,918	43,359,392	43,359,392
Capital Equipment	100,142	231,000	257,845	32,000	10,000
Grant Projects	7,901,486	8,451,000	20,505,631	8,313,000	8,313,000
Capital Projects	13,437,392	4,639,277	44,691,938	4,359,035	4,109,035
<b>Total Expenditures<sup>3</sup></b>	<b>\$68,918,368</b>	<b>\$63,049,346</b>	<b>\$125,430,820</b>	<b>\$68,138,378</b>	<b>\$67,586,337</b>
<b>Total Disbursements</b>	<b>\$68,918,368</b>	<b>\$63,049,346</b>	<b>\$125,430,820</b>	<b>\$68,138,378</b>	<b>\$67,586,337</b>
<b>Ending Balance</b>	<b>\$32,492,396</b>	<b>\$10,590,968</b>	<b>\$11,310,394</b>	<b>\$10,882,002</b>	<b>\$11,068,663</b>

<sup>1</sup> Subsequent to the *FY 2001 Carryover Review*, an adjustment in the amount of \$148,551 was made to Fund 969, Public Housing Program Projects Under Modernization, to align prior years' HUD authorizations with actual reimbursements.

<sup>2</sup> In FY 2003, the total includes the General Fund Transfers to Fund 141, Elderly Housing Programs, in the amount of \$1,237,474 and Fund 340, Housing Assistance Program, in the amount of \$1,600,000, for a total of \$2,837,474. The remaining \$5,320,774 reflects Agency 38 funding within the General Fund.

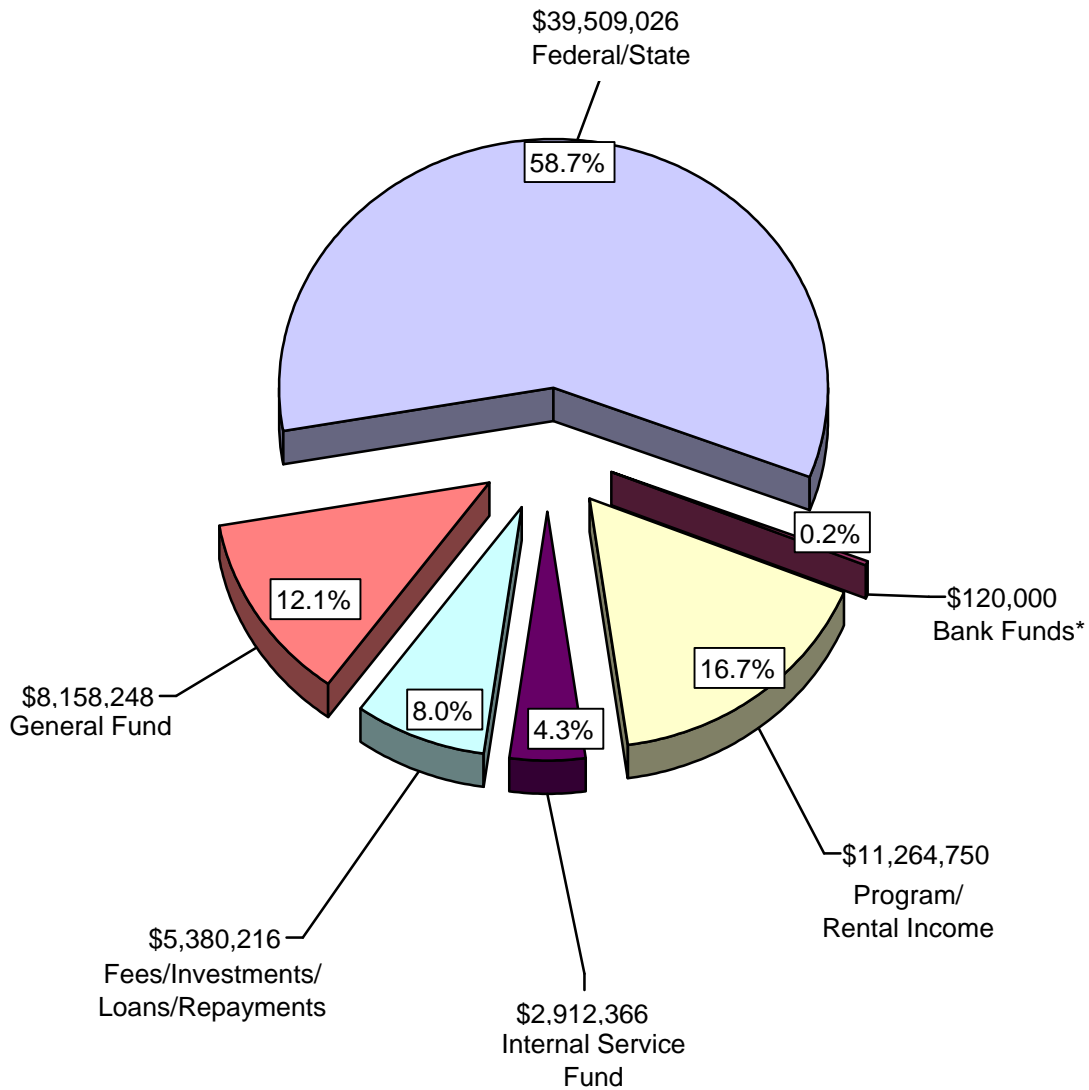
<sup>3</sup> Fund 949, Internal Service Fund, was included as a separate housing fund beginning in FY 1998. Revenues and expenditures for this fund are included in the Consolidated Fund Statement but do not increase the total funding available to the agency. As such, this funding is netted out of the Budget Summary section.

# HOUSING PROGRAMS FY 2003 EXPENDITURES



**TOTAL EXPENDITURES = \$67,586,337**

# HOUSING PROGRAMS FY 2003 SOURCE OF FUNDS



**TOTAL REVENUES = \$67,344,606**

\*Borrowed funds for loans to homeowners.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

## BUDGET SUMMARY

<b>Program Area Summary by Fund</b>					
<b>Category</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan</b>	<b>FY 2002 Revised Budget Plan</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>
<b>Authorized Positions/Staff Years</b>					
Regular	224/223.5	227/226.5	227/226.5	227/226.5	227/226.5
Grant	8/8	8/8	8/8	8/8	8/8
<b>Total Positions</b>	<b>232/231.5</b>	<b>235/234.5</b>	<b>235/234.5</b>	<b>235/234.5</b>	<b>235/234.5</b>
<b>County Appropriated Funds:</b>					
Operating:					
001 General Fund	\$4,705,286	\$5,662,290	\$5,905,467	\$5,600,815	\$5,320,774
141 Elderly Housing Programs	2,896,026	3,105,310	3,311,036	3,152,706	3,130,706
143 Homeowners and Business Loan Programs	765,345	1,161,733	4,655,794	1,088,132	1,088,132
<b>Total Operating Expenditures</b>	<b>\$8,366,657</b>	<b>\$9,929,333</b>	<b>\$13,872,297</b>	<b>\$9,841,653</b>	<b>\$9,539,612</b>
Capital:					
144 Housing Trust Fund	\$716,231	\$1,200,000	\$11,246,576	\$966,843	\$966,843
340 Housing Assistance Program	692,466	1,850,000	14,185,815	1,850,000	1,600,000
341 Housing General Obligation Bond Construction	14,040	0	410,881	0	0
<b>Total Capital Expenditures</b>	<b>\$1,422,737</b>	<b>\$3,050,000</b>	<b>\$25,843,272</b>	<b>\$2,816,843</b>	<b>\$2,566,843</b>
<b>Total County Appropriated Fund Expenditures</b>	<b>\$9,789,394</b>	<b>\$12,979,333</b>	<b>\$39,715,569</b>	<b>\$12,658,496</b>	<b>\$12,106,455</b>
<b>Federal/State Support:<sup>1</sup></b>					
965 Housing Grants Fund	\$490,987	\$0	\$682,059	\$0	\$0
966 Section 8 Annual Contribution	24,256,491	24,054,818	28,960,646	28,952,019	28,952,019
967 Public Housing, Projects Under Management	5,198,156	5,130,101	5,503,122	5,293,160	5,293,160
968 Public Housing, Projects Under Development	0	0	47,413	0	0
969 Public Housing, Projects Under Modernization	2,011,756	0	4,048,302	0	0
142 Community Development Block Grant <sup>1</sup>	6,103,296	6,370,000	14,395,803	6,235,000	6,235,000
145 HOME Investment Partnership Grant <sup>1</sup>	1,307,203	2,081,000	5,427,769	2,078,000	2,078,000
<b>Total Federal/State Support</b>	<b>\$39,367,889</b>	<b>\$37,635,919</b>	<b>\$59,065,114</b>	<b>\$42,558,179</b>	<b>\$42,558,179</b>



# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

<b>Program Area Summary by Fund</b>					
<b>Category</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan</b>	<b>FY 2002 Revised Budget Plan</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>
FCRHA Generated Funds:					
940 FCRHA General Operating	\$2,404,349	\$2,556,963	\$2,935,353	\$2,643,725	\$2,643,725
941 Fairfax County Rental Program	4,660,503	2,883,883	3,283,498	3,137,652	3,137,652
945 Non-County Appropriated Rehabilitation Loan	110,168	324,555	354,368	317,924	317,924
946 FCRHA Revolving Development	579,792	0	1,162,605	0	0
947 FCRHA Capital Contributions	0	0	52,399	0	0
948 FCRHA Private Financing	9,423,107	1,589,277	13,537,947	1,542,192	1,542,192
949 Internal Service Fund	2,583,166	2,911,230	2,911,230	2,912,366	2,912,366
950 Housing Partnerships	0	2,168,186	2,412,737	2,367,844	2,367,844
<b>Subtotal, FCRHA Funds</b>	<b>\$19,761,085</b>	<b>\$12,434,094</b>	<b>\$26,650,137</b>	<b>\$12,921,703</b>	<b>\$12,921,703</b>
Less:					
949 Internal Service Fund	\$2,583,166	\$2,911,230	\$2,911,230	\$2,912,366	\$2,912,366
<b>Total, FCRHA Funds</b>	<b>\$17,177,919</b>	<b>\$9,522,864</b>	<b>\$23,738,907</b>	<b>\$10,009,337</b>	<b>\$10,009,337</b>
<b>Total, All Sources</b>	<b>\$68,918,368</b>	<b>\$63,049,346</b>	<b>\$125,430,820</b>	<b>\$68,138,378</b>	<b>\$67,586,337</b>
Less:					
949 Internal Service Fund	\$2,583,166	\$2,911,230	\$2,911,230	\$2,912,366	\$2,912,366
<b>Net Total, All Sources</b>	<b>\$66,335,202</b>	<b>\$60,138,116</b>	<b>\$122,519,590</b>	<b>\$65,226,012</b>	<b>\$64,673,971</b>

<sup>1</sup> Fund 142, Community Development Block Grant, and Fund 145, HOME Investment Partnership Grant, are Federally supported County Appropriated funds and have been reflected under the Federal/State Support Category. While the Board of Supervisors appropriates funding in these funds by project, the source of revenue is the Federal government. The FY 2003 projected Federal funding for Fund 142, Community Development Block Grant, is \$6,235,000 and for Fund 145, HOME Investment Partnership Grant, is \$2,078,000.

## Housing Fund Structure

In many cases DHCD service areas span multiple elements of the fund structure of the Department which follows. For example, staff in the General Fund and the FCRHA General Revenue and Operating support most of the activities of the Department.

### ◆ County General Fund

#### ▪ Fund 001, General Operating

This Fund includes support for positions in Agency 38, DHCD, and provides subsidies for the operation of some rental housing programs. Subsidies include support for expenses such as refuse collection, painting, maintenance positions, and homeowner/condominium fees charged for condominium units owned by the FCRHA.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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- ◆ FCRHA General Revenue and Operating

- Fund 940, FCRHA General Revenue and Operating

This fund includes all FCRHA revenues generated by financing fees earned from issuance of bonds, monitoring and service fees charged to developers, investment income, project reimbursements, consultant fees, and ground rents on land leased to developers. Revenues support operating expenses for the administration of the private activity bonds, the Home Improvement Loan Program staff.

- ◆ Local Rental Housing Program

- Fund 941, Fairfax County Rental Program (FCRP)

- Fund 950, FCRHA Partnerships

Fund 941 covers the operation of housing developments that are owned or managed by the FCRHA, other than Federally assisted public housing and certain County-supported rental housing. They include operating costs for the FCRP units, the Woodley-Hills Estate Mobile Home Park, and projects regulated by the Virginia Housing Development Authority, including group homes for the disabled and mentally handicapped. These latter units are owned and maintained by FCRHA; however, programs for the residents are administered by the Fairfax-Falls Church Community Services Board.

Fund 950 was established in FY 2002 to budget and account for revenue and expenditures related to some of the housing developments owned by partnerships between FCHRA and private investors. Financial records for these partnerships are maintained separately, outside the County financial systems, in order to meet accounting and reporting requirements. However, DHCD provides staff support to some of these developments and procures goods and services on behalf of these partnerships which are reflected in Fund 950. Previously, these items were included in Fund 941.

- ◆ Federal Section 8 Rental Assistance

- Fund 966, Section 8 Annual Contribution

The Section 8 program is a Federal housing rental assistance program for lower income families to assist them in leasing housing in the private marketplace. A portion of rent payments is provided by HUD and is calculated under various formulas, incorporating family income and the fair market rent for various types of housing in the Washington Metropolitan Area. The FCRHA administers the program, providing rental vouchers to eligible participants and rental subsidies to certain housing developments.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## ◆ Public Housing Program

- Fund 967, Public Housing, Projects Under Management
- Fund 968, Public Housing, Projects Under Development
- Fund 969, Public Housing, Projects Under Modernization

These funds represent the Federal Public Housing Program that supports the operation, modernization, development or acquisition of rental housing to be owned and operated by local housing authorities such as the FCRHA. The Public Housing Program had been divided into three separate components: projects in operation, capital construction projects for new Public Housing, and modernization of existing Public Housing facilities. Under 1998 Federal housing legislation, funding for development and modernization have been combined into one capital grant fund. Therefore, once prior development grants are audited and closed out, Fund 968 will no longer be used. Under the program qualifications for Public Housing, units are leased to low-income tenants, and tenants pay no more than 30 percent of adjusted income toward dwelling rent or a minimum of \$50 per month.

## ◆ Special Revenue Funds

- Fund 141, Elderly Housing Programs
- Fund 142, Community Development Block Grant (CDBG)
- Fund 143, Homeowner and Business Loan Programs
- Fund 144, Housing Trust Fund
- Fund 145, HOME Investment Partnership Grant (HOME)
- Fund 945, Non-County Appropriated Rehabilitation Loan Program

These Funds include housing programs which have a special source of revenue, be it rental income, Federal/State support, bank funds, or proffered contributions. Elderly Housing Programs in Fund 141 provide for the operation of FCRHA owned affordable housing for the low- and moderate-income elderly of the County. The CDBG program in Fund 142 is a Federal grant that is used to conserve and upgrade neighborhoods through the provision of public facilities, support for community services and stimulation of development of low- and moderate-income housing. The Homeowner and Business Loan Programs in Fund 143 support homeowner assistance, such as the Moderate Income Direct Sales Program, which aids homeowners in the purchase of homes, as well as a Federal grant aimed at providing loans to small and minority businesses. Fund 144, Housing Trust Fund, utilizes proffered contributions from private developers, County contributions, and investment earnings to encourage the preservation, development, and redevelopment of affordable housing by the FCRHA, non-profit sponsors, and the private sector. The HOME program in Fund 145 is a Federal grant program that supports provision of affordable housing through acquisition, rehabilitation, new construction, and tenant-based rental assistance. Fund 945, Non-County Appropriated Rehabilitation Loan Fund, represents funds raised from private sources for the rehabilitation and upgrading of housing, and works in conjunction with County-appropriated funds in the CDBG and the Homeowner and Business Loan Program Funds.

# HOUSING AND COMMUNITY DEVELOPMENT PROGRAM OVERVIEW

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## ◆ Capital Projects

- Fund 340, Housing Assistance Program
- Fund 341, Housing General Obligation Bond Construction

These Funds provide County support for both affordable housing and community revitalization capital projects. Fund 340, Housing Assistance Program, had been used primarily for the acquisition or development of units to be managed and operated within the FCRP and for infrastructure costs associated with approved development projects. Beginning in FY 1997, funding was also included in Fund 340 from Section 108 loan proceeds to be used to preserve and improve four conservation areas. The funds also support the Blight Abatement and Revitalization programs. Fund 341, Housing General Obligation Bond Construction, is used to budget and report costs for housing and community development and capital projects that are supported wholly or in part by general obligation bond proceeds. These funds are nearly all expended.

## ◆ FCRHA Development Support

- Fund 946, FCRHA Revolving Development
- Fund 947, FCRHA Capital Contributions
- Fund 948, FCRHA Private Financing

Funds 946 and 947 provide development support for site investigation for proposed new projects and provide temporary advances for architectural and engineering plans, studies, or fees for which Federal, State, County, or private funds will reimburse the FCRHA at a later date. Funding to supplement Federal funds for the development of new Public Housing and for minor capital improvement projects for existing FCRP units is also provided. Fund 948, FCRHA Private Financing, is used to budget and report costs for two types of funds: those borrowed by the FCRHA from private lenders and other sources, and funds for FCRHA projects which are generated through the sale of FCRHA bonds.

## ◆ FCRHA Internal Service Fund

- Fund 949, FCRHA Internal Service Fund

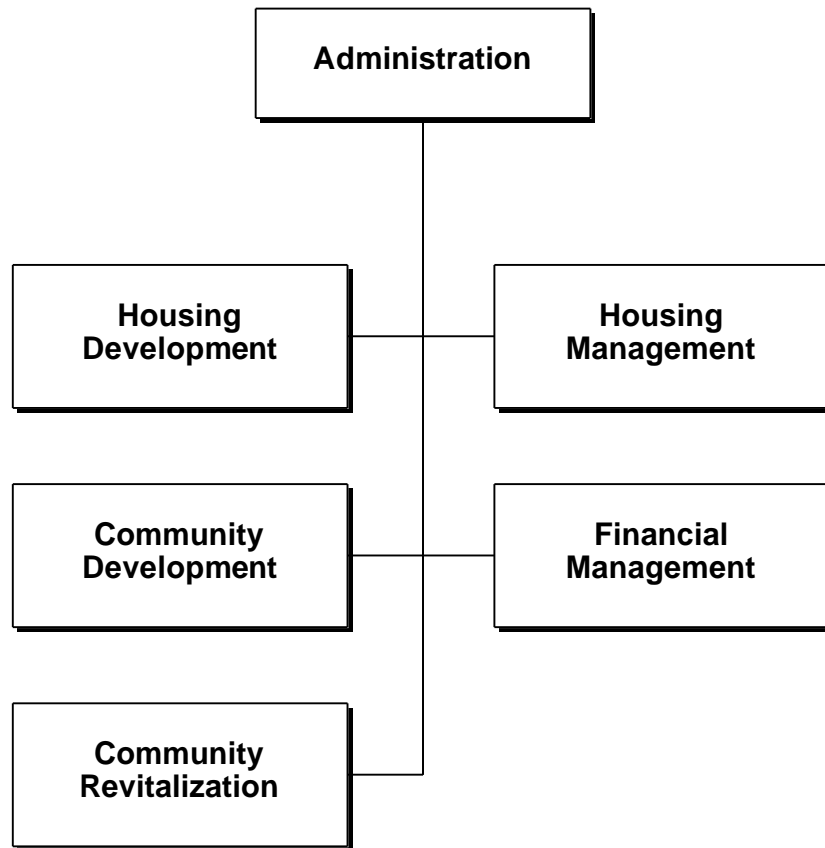
Fund 949, FCRHA Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying, insurance, and audits which have been budgeted and paid from one of the FCRHA's funds and then allocated to these other funds proportionate to their share of the costs. This fund also includes costs associated with the maintenance and operation of FCRHA housing development, such as service contracts for extermination, custodial work, elevator maintenance, grounds maintenance, etc. The fund allows one contract to be established for goods and services, as opposed to multiple contracts in various funds.

## ◆ FCRHA Grant Fund

- Fund 965, FCRHA Grant Fund

Fund 965, Housing Grant Fund, was established in FY 2000 to administer grants awarded to the FCRHA. The grants currently in this fund are awarded by the U.S. Department of Housing and Urban Development (HUD), based on competitive applications for funding, and provide for rent subsidies, counseling services, support services, operating expenses, and property improvements.

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 001, GENERAL OPERATING**



# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

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## *Agency Position Summary*

58 Regular Positions / 58.0 Regular Staff Years

### ***Position Detail Information***

#### **ADMINISTRATION**

1 Director  
1 Deputy Director  
1 H/C Development Project Administrator  
1 Management Analyst III  
1 Info. Tech. Prog. Mgr. I  
1 Programmer Analyst I  
1 Info. Technology Tech. II  
1 Administrative Assistant IV  
1 Administrative Assistant III  
1 Administrative Assistant II  
10 Positions  
10.0 Staff Years

#### **HOUSING DEVELOPMENT**

1 H/C Development Project Administrator  
1 Housing/Community Developer IV  
1 Housing/Community Developer III  
1 Administrative Assistant IV  
4 Positions  
4.0 Staff Years

#### **HOUSING MANAGEMENT**

1 H/C Development Project Administrator  
1 Housing Services Specialist V  
2 Housing Services Specialists IV  
1 Housing Services Specialist III  
4 Housing Services Specialists II  
1 Housing Services Specialist I  
1 Warehouse Supervisor  
1 Vehicle Maintenance Coordinator  
1 Air Conditioning Equipment Repairer  
1 Locksmith II  
2 Plumbers II  
1 Carpenter I  
1 Painter I  
2 Human Services Assistants  
1 Housing Manager  
1 Administrative Assistant III  
2 Administrative Assistants II  
24 Positions  
24.0 Staff Years

#### **FINANCIAL MANAGEMENT**

1 Financial Manager  
1 Fiscal Administrator  
1 Management Analyst III  
1 Administrative Assistant V  
1 Accountant III  
2 Accountants II  
1 Administrative Assistant III  
1 Administrative Assistant II  
9 Positions  
9.0 Staff Years

#### **COMMUNITY DEVELOPMENT**

1 Housing/Community Developer IV  
1 Housing/Community Developer I  
2 Positions  
2.0 Staff Years

#### **COMMUNITY REVITALIZATION**

1 H/C Development Project Administrator  
7 Housing/Community Developers IV  
1 Administrative Assistant IV  
9 Positions  
9.0 Staff Years

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

## Agency Mission

To provide the residents of the County with safe, decent, and more affordable housing for low-and moderate-income households. In addition, the Department of Housing and Community Development seeks to preserve, upgrade, and enhance existing neighborhoods through conservation and rehabilitation of housing, and through the provision of public facilities and services.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	55/ 55	58/ 58	58/ 58	58/ 58	58/ 58
Expenditures:					
Personnel Services	\$3,001,489	\$3,402,401	\$3,402,401	\$3,576,774	\$3,296,733
Operating Expenses	1,698,757	2,059,889	2,471,221	2,024,041	2,024,041
Capital Equipment	5,040	200,000	31,845	0	0
<b>Total Expenditures</b>	<b>\$4,705,286</b>	<b>\$5,662,290</b>	<b>\$5,905,467</b>	<b>\$5,600,815</b>	<b>\$5,320,774</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$1,307,207	\$1,940,843	\$1,956,550	\$1,755,217	\$1,475,176
Housing Development	260,723	265,904	265,904	279,415	279,415
Housing Management	2,187,326	2,306,411	2,408,040	2,365,339	2,365,339
Financial Management	533,276	500,801	506,500	527,698	527,698
Community Development	111,835	279,337	399,337	285,403	285,403
Community Revitalization	304,919	368,994	369,136	387,743	387,743
<b>Total Expenditures</b>	<b>\$4,705,286</b>	<b>\$5,662,290</b>	<b>\$5,905,467</b>	<b>\$5,600,815</b>	<b>\$5,320,774</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ A net decrease of \$280,041 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include \$280,041 in personnel services funding for positions in Section 8 and Public Housing program budgets supported by the General Fund to offset operational deficits in these programs.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ A net decrease of \$283,155 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors to address the FY 2002 revenue shortfall and increased public safety requirements. These reductions include \$115,000 in operating expenses primarily for deferred exterior painting contracts and \$168,155 in capital equipment associated with the finance information technology study.

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

The Fairfax County Department of Housing and Community Development (DHCD) program will continue to provide housing opportunities for low-and moderate-income residents in Fairfax County and to assist in the revitalization and renovation of neighborhoods. The DHCD program includes numerous activities that support Fairfax County Redevelopment and Housing Authority (FCRHA) rental housing, housing for the elderly/group homes, loans for home ownership and home improvement, tenant assistance, community development, community revitalization, and the development and administration of these programs.

County resources within the General Fund provide support for positions in Agency 38, Housing and Community Development (HCD). These positions include staff assigned to coordinate the County's revitalization program, staff that support the development and operation of FCRHA assisted housing, the County's community development program, as well as critical support functions such as financial management, computer network operations, and strategic planning.

The General Fund also supports the Federal public housing and local rental programs by funding some of the administrative and maintenance staff costs associated with these programs, and by supporting refuse collection charges, condominium fees, limited partnership real estate taxes, and building maintenance for these housing projects. Funding is also included in FY 2003 to paint 11 housing projects owned and managed by the FCRHA as part of an ongoing maintenance program.

In FY 2003, the Revitalization Program will continue to be responsible for administering seven revitalization areas, coordinating interjurisdictional development projects with the Town of Herndon and the City of Fairfax, as well as coordinating countywide blight abatement and tax abatement programs. Three new positions were created in FY 2002 that are funded in Fund 340, Housing Assistance Program. The positions, which are included in the General Fund position count for HCD, are responsible for marketing and business activities associated with revitalization efforts. The positions will also assist existing revitalization staff in activities focused on the County's seven designated commercial revitalization areas and will be involved in planning for a community vision and sense of place; design creative approaches to redevelopment; marketing of local business; and attracting private development and investment. Significant General Fund support is being provided for revitalization efforts in FY 2003 and discussed in more detail in Fund 340, Housing Assistance Program.

This narrative only includes funding and related issues for the General Fund portion of the HCD budget. The Department of Housing and Community Development Overview includes Key Accomplishments, FY 2003 initiatives, and Performance Indicators for the entire organization.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$174,373 in Personnel Services associated with salary adjustments to support the County's compensation program.
- ◆ A decrease of \$562,180 in Operating Expenses primarily associated with the *FY 2001 Carryover Review* for one-time charges of \$526,332 associated with an Information Technology study, audit requirements, and repairs and maintenance charges, and a net reduction of \$35,848 primarily for Information Technology infrastructure charges offset by an increase in Department of Vehicle Services charges based on anticipated charges for fuel, the County motor pool, vehicle replacement, and maintenance costs.



# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ As part of the FY 2001 Carryover Review, a carryover of \$526,332 primarily for an Information Technology study, audit requirements, and repairs and maintenance charges.



## Administration

### Goal

To provide administrative and computer systems support to the core business areas of the Fairfax County Redevelopment and Housing Authority and the Department of Housing and Community Development by responding to computer network requests from agency employees and public information requests from citizens, agencies, and other interested individuals and groups.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	10/ 10	10/ 10	10/ 10	10/ 10	10/ 10
<b>Total Expenditures</b>	<b>\$1,307,207</b>	<b>\$1,940,843</b>	<b>\$1,956,550</b>	<b>\$1,755,217</b>	<b>\$1,475,176</b>

NOTE: The Objectives and Performance Indicators reflect that of the entire agency and are presented in the Department of Housing and Community Development Overview.



## Housing Development

### Goal

To provide development and financing services to facilitate the availability of affordable housing for low and moderate income residents and the implementation of public improvement projects.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4
<b>Total Expenditures</b>	<b>\$260,723</b>	<b>\$265,904</b>	<b>\$265,904</b>	<b>\$279,415</b>	<b>\$279,415</b>

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



## Housing Management

### Goal

To manage and maintain affordable housing that is decent, safe, and sanitary for eligible families and to maintain FCRHA housing in accordance with community standards and to provide homeownership opportunities to eligible households.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	24/ 24	24/ 24	24/ 24	24/ 24	24/ 24
<b>Total Expenditures</b>	<b>\$2,187,326</b>	<b>\$2,306,411</b>	<b>\$2,408,040</b>	<b>\$2,365,339</b>	<b>\$2,365,339</b>



## Financial Management

### Goal

To provide management information for controls and compliance reporting to external oversight entities as required by policies and regulations; to collect revenues, process expenditures, service loans, accurately budget, and report accounting activities on a timely and accurate basis.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	9/ 9	9/ 9	9/ 9	9/ 9	9/ 9
<b>Total Expenditures</b>	<b>\$533,276</b>	<b>\$500,801</b>	<b>\$506,500</b>	<b>\$527,698</b>	<b>\$527,698</b>



## Community Development

### Goal

To plan, implement, and maintain public improvements and support services designed to improve the quality of life for residents in low-and moderate-income communities.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	2/ 2	2/ 2	2/ 2	2/ 2	2/ 2
<b>Total Expenditures</b>	<b>\$111,835</b>	<b>\$279,337</b>	<b>\$399,337</b>	<b>\$285,403</b>	<b>\$285,403</b>

# DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

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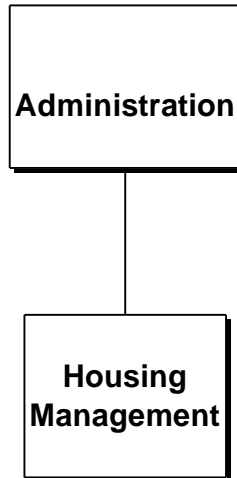
## Community Revitalization

### Goal

To improve the physical appearance, function, and economic health of targeted areas through the encouragement of private sector reinvestment, the facilitation of information exchange, and the strengthening of community groups and organizations.

<b>Cost Center Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	6/6	9/9	9/9	9/9	9/9
<b>Total Expenditures</b>	<b>\$304,919</b>	<b>\$368,994</b>	<b>\$369,136</b>	<b>\$387,743</b>	<b>\$387,743</b>

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 141, ELDERLY HOUSING PROGRAMS**



# FUND 141 ELDERLY HOUSING PROGRAMS

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## *Agency Position Summary*

15 Regular Positions / 15.0 Regular Staff Years

### ***Position Detail Information***

#### **HOUSING MANAGEMENT**

1	Housing Services Specialist V
1	Housing Services Specialist IV
2	Housing Services Specialists II
1	Housing Services Specialist I
1	Senior Mechanical Systems Supervisor
1	Asst. Supv. Facilities Support
1	Electrician II
4	Facility Attendants II
1	General Building Maintenance Worker I
1	Administrative Assistant V
1	Maintenance Trade Helper II
15	Positions
15.0	Staff Years

# FUND 141 ELDERLY HOUSING PROGRAMS

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## Agency Mission

To manage affordable rental housing acquired by the FCRHA for the benefit of the elderly, and to maintain and reserve the units for long-term rental availability.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	15/ 15	15/ 15	15/ 15	15/ 15	15/ 15
Expenditures:					
Personnel Services	\$821,788	\$848,042	\$848,042	\$895,277	\$895,277
Operating Expenses	1,990,412	2,236,268	2,396,994	2,235,429	2,235,429
Capital Equipment	83,826	21,000	66,000	22,000	0
<b>Total Expenditures</b>	<b>\$2,896,026</b>	<b>\$3,105,310</b>	<b>\$3,311,036</b>	<b>\$3,152,706</b>	<b>\$3,130,706</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ A net decrease in expenditures of \$22,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. It should be noted that the General Fund Transfer is reduced by \$65,130 resulting in a replacement reserve reduction of \$43,130.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ A net decrease in expenditures of \$32,666 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors to address the FY 2002 revenue shortfall and increased public safety requirements. These reductions include a reduction of \$62,666 in operating expenses offset by a one-time expenditure of \$30,000 required to replace a 13-year old fire alarm system at the Lincolnia Senior Center. Funding to cover the cost of replacement will be appropriated from the ending balance replacement reserve. The General Fund Transfer was reduced by \$62,666 as a result of these adjustments.
- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$170,755 has been reflected as an increase to the FY 2001 expenditures and \$118 has been reflected as a decrease to the FY 2001 revenues.

As a result of the expenditure and audit adjustments the FY 2002 ending balance is decreased by \$200,873.

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# FUND 141

## ELDERLY HOUSING PROGRAMS

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

Fund 141, Elderly Housing Programs, accounts for personnel, operating, and equipment costs related to the County's support of the operation of the three locally funded elderly housing developments owned or leased by the Fairfax County Redevelopment and Housing Authority (FCRHA). The three elderly housing developments funded in Fund 141, Elderly Housing Programs, are: Lewinsville Senior Residences in McLean, Little River Glen in the Braddock District, and Lincolnia Center in the Mason District. Funding for three facilities, Gum Springs located in the Mt. Vernon District (opening in FY 2002), Morris Glen in the Lee District and Herndon Harbor House in the Hunter Mill District, are not presented in Fund 141, Elderly Housing Programs. Although they are owned by a limited partnership of which the FCRHA is the managing general partner, the facilities are operated by a private firm. Housing and Community Development staff administers the contract between the FCRHA and the private firm hired to manage the facilities. Together, in FY 2003, these six facilities will provide for 408 congregate housing units, three Adult Day Care Health Centers, and a 52-bed Adult Care Residence. This includes 60 additional residential units and an adult day care center that opened at Herndon Harbor in the Spring of 2001. These developments address the needs of the more independent elderly and those who require a greater level of care.

In FY 2003, the operation of the Elderly Housing Program will be supported in part with rental income, a State auxiliary grant for indigent care in the Adult Care Residence component at the Lincolnia Center, County support, and Federal HOME funds. The County's General Fund transfer supports approximately \$1.3 million, or approximately 41 percent, of this expense. The operating budget provides for approximately the same level of service as provided in FY 2002. The Gum Springs, Morris Glen, and Herndon Harbor facilities are self-supporting and do not require County General Fund support in Fund 141.

Other costs related to the County's housing program at these sites, including the operating costs of senior centers, adult day care centers, and a Congregate Food Program, are reflected in the agency budgets for the Department of Community and Recreation Services, the Health Department, the Aging Grants and Programs Fund, and the County Debt Service Fund.

FY 2003 marks the continuation of five-year repair and replacement plans at the Lincolnia, Little River Glen, and Lewinsville facilities. This includes the repair of major appliances, updates/upgrades to apartment units, and major repairs forecasted as necessary to parking lots, roofs, and mechanical equipment.

The elderly projects are briefly described below:

- ◆ Lewinsville Senior Residences is a housing facility in McLean comprising 22 efficiency units and a congregate living area serving the residential needs of low-to-moderate income elderly. The Department of Housing and Community Development (DHCD) manages the residential facility, reviews applications to determine eligibility requirements, and provides maintenance services. A Congregate Food program is funded through the Area Agency on Aging. The FCRHA leases a portion of this facility for the elderly housing program from the County. In addition, the facility also houses a senior recreation program serving an average of 55 senior citizens, which is run by the County's Department of Community and Recreation Services, and an Adult Day Health Care program run by the County Health Department serving an average of 35 senior citizens. FY 2003 funding provided in Fund 141 for the operation of the elderly housing component of this facility is \$173,898.

# FUND 141

## ELDERLY HOUSING PROGRAMS

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- ◆ Little River Glen, a 120-unit facility which opened in the fall of 1990, is spread over five buildings on an eight-acre site in the Braddock District and serves the residential needs of low-to-moderate income elderly. Four different models of one-bedroom units are available. The space is designed for senior citizens who are capable of living independently but desire to participate in social and recreational opportunities provided on-site. There is a Senior Center with lounges, recreation/activity rooms, and a commercial kitchen. The Department of Community and Recreation Services runs the Senior Center, and the Area Agency on Aging funds the Congregate Food program. FY 2003 funding provided in Fund 141 for the operation of this facility is \$1,386,481.
  
- ◆ Lincolnia Center is a multi-purpose facility, which opened in January 1990 in the Mason District in response to the residential needs of low-income and indigent elderly. It consists of two separate residential areas: a Congregate Residence of 26 units which provides independent living for senior citizens with limited means, and a 52-bed Adult Care Residence for elderly residents who require assistance with the activities of daily living. Funding for a management contract in the amount of \$878,969 for the Lincolnia Adult Care Residence will cover the costs of health care professionals who provide services 24 hours a day for that component of the Lincolnia facility. The Lincolnia Center also houses a Senior Center with recreation/activity rooms, a commercial kitchen, lounges, and an Adult Day Health Care Center. The Department of Community and Recreation Services administers the Senior Center, and the Health Department staffs and operates the Adult Day Health Care Center. A Congregate Food program is administered by DHCD and funded by the Area Agency on Aging for all program participants and residents. FY 2003 funding provided in Fund 141 for the operation of this facility is \$1,592,327.
  
- ◆ Morris Glen is a 60-unit garden apartment community located in the Lee District in the Manchester Lakes Community. The facility was completed in December 1995 for moderate-income seniors capable of independent living. Morris Glen consists of two two-story buildings and a small community building. Four different models of one-bedroom units are available as well as a large amount of common area in each residential building. This facility is managed and maintained by a private contractor, with DHCD staff serving as contract administrator, and expenditures are completely supported by rental income.
  
- ◆ Herndon Harbor House is an adult care community developed in three phases. Herndon Harbor House I is a 60-unit community located in the Town of Herndon that opened in October 1998 that includes two 30-unit residential buildings. The facility is managed and maintained by a private contractor with DHCD staff serving as contract administrator. Expenditures are supported by rental income. Herndon Harbor Phase II includes an additional 60 units of congregate housing, for a total of 120 units, and an Adult Day Care Center, both of which were operational during FY 2001. Phase III is a Senior Center currently in the final planning stage with construction scheduled for completion in Summer 2003.
  
- ◆ Gum Springs Glen, a 60-unit garden retirement community for independent seniors is currently under construction at 7837 Richmond Highway in the Mount Vernon District. Occupancy is anticipated for early 2002. It will consist of two two-story buildings with 30 apartments plus common space in each building. There will be 56 one-bedroom apartments of approximately 425 square feet and 4 two-bedroom apartments with approximately 550 square feet. Expenditures will be supported by rental income. In addition to the residential units, the lower level of Gum Springs Glen will provide space for a Head Start program and training center which will be operated by the Office for Children.

Certain expenses reflected in this fund are not directly related to housing operations. The FCRHA, as landlord of these facilities, has inter-agency agreements, which provide for budgeting by DHCD for common area expenses for utilities, telecommunications, maintenance, custodial services, and contracts. The facilities provide space for general community use as well as for services provided by other County agencies.



# FUND 141

## ELDERLY HOUSING PROGRAMS

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### Key Accomplishments

- ◆ Completed construction of an additional 60 units of independent housing at Herndon Harbor House as well as an Adult Day Health Care Center.
- ◆ Maintained 98 percent occupancy rate at all FCRHA Elderly Housing facilities.
- ◆ Achieved excellent scores (97a, 98a) on Real Estate Assessment Center (REAC) inspections at Little River Glen and Herndon Harbor House.

### FY 2003 Initiatives

- ◆ Construction of the new Herndon Senior Center, located on the campus of Herndon Harbor House.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$47,235 in Personnel Services associated with salary adjustments necessary to support the County's compensation program and fringe benefit requirements.
- ◆ A net decrease of \$224,231 in Operating Expenses not required in FY 2003 as a result of one-time carryover of \$238,392 in expenditures partially offset by an increase of \$14,161 primarily for utilities based on increased usage.
- ◆ Capital Equipment funding of \$22,000 is primarily attributable to the FY 2003 portion of a five-year plan at the Lewinsville and Little River Glen facilities to replace kitchen and laundry equipment.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ A reallocation of \$15,000 from Operating Expenses to Capital Equipment for a Commonwealth of Virginia mandated security system at the Lincolnia Center.
- ◆ As part of the *FY 2001 Carryover Review*, \$238,392 was added including encumbered carryover of \$87,265 for the final FY 2001 payment on the Assisted Living contract, monthly elevator contracts, utilities, replacement of hot water heaters and air conditioners, and kitchen upgrades, and unencumbered carryover funding of \$151,127 for the upgrade of kitchen facilities at the Little River Glen and Lincolnia complexes.

# FUND 141 ELDERLY HOUSING PROGRAMS

## FUND STATEMENT

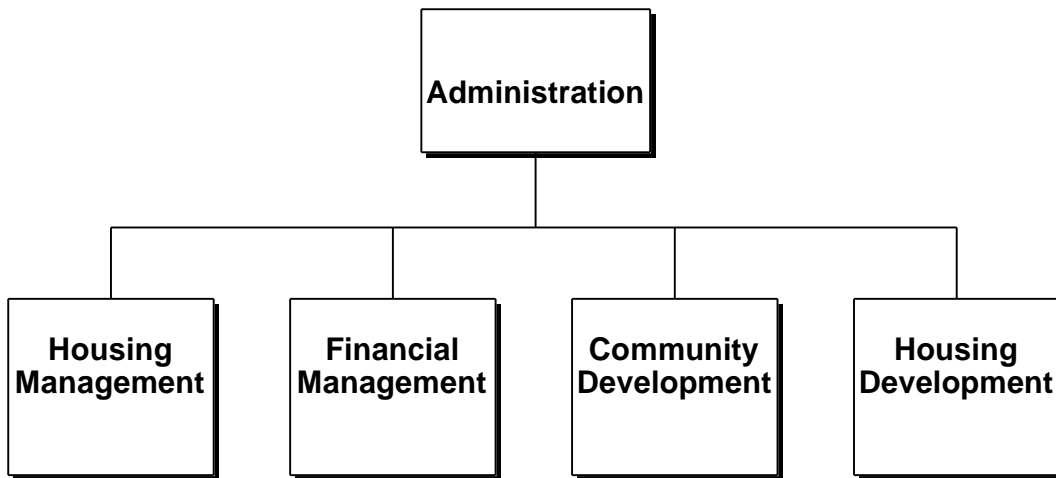
Fund Type H14, Special Revenue Funds

Fund 141, Elderly Housing Programs

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$559,971</b>	<b>\$547,917</b>	<b>\$717,755</b>	<b>\$502,319</b>	<b>\$301,446</b>
Revenue:					
Rental Income	\$1,453,422	\$1,482,903	\$1,482,903	\$1,502,087	\$1,502,087
Miscellaneous Revenue <sup>1</sup>	18,725	15,000	15,000	15,076	15,076
HOME Rental Assistance	222,259	206,163	206,163	230,620	230,620
<b>Total Revenue</b>	<b>\$1,694,406</b>	<b>\$1,704,066</b>	<b>\$1,704,066</b>	<b>\$1,747,783</b>	<b>\$1,747,783</b>
Transfer In:					
General Fund (001)	\$1,359,404	\$1,253,327	\$1,190,661	\$1,302,604	\$1,237,474
<b>Total Transfer In</b>	<b>\$1,359,404</b>	<b>\$1,253,327</b>	<b>\$1,190,661</b>	<b>\$1,302,604</b>	<b>\$1,237,474</b>
<b>Total Available</b>	<b>\$3,613,781</b>	<b>\$3,505,310</b>	<b>\$3,612,482</b>	<b>\$3,552,706</b>	<b>\$3,286,703</b>
Expenditures:					
Personnel Services <sup>1</sup>	\$821,788	\$848,042	\$848,042	\$895,277	\$895,277
Operating Expenses <sup>1</sup>	1,990,412	2,236,268	2,396,994	2,235,429	2,235,429
Capital Equipment	83,826	21,000	66,000	22,000	0
<b>Total Expenditures</b>	<b>\$2,896,026</b>	<b>\$3,105,310</b>	<b>\$3,311,036</b>	<b>\$3,152,706</b>	<b>\$3,130,706</b>
<b>Total Disbursements</b>	<b>\$2,896,026</b>	<b>\$3,105,310</b>	<b>\$3,311,036</b>	<b>\$3,152,706</b>	<b>\$3,130,706</b>
<b>Ending Balance</b>	<b>\$717,755</b>	<b>\$400,000</b>	<b>\$301,446</b>	<b>\$400,000</b>	<b>\$155,997</b>
Replacement Reserve	\$250,000	\$400,000	\$301,446	\$400,000	\$155,997
<b>Unreserved Ending Balance</b>	<b>\$467,755</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$170,755 has been reflected as an increase to the FY 2001 expenditures and \$118 has been reflected as a decrease to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 142, COMMUNITY DEVELOPMENT  
BLOCK GRANT**



# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

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### *Agency Position Summary*

21 Regular Positions / 21.0 Regular Staff Years

### ***Position Detail Information***

#### **ADMINISTRATION**

1 Management Analyst III  
1 Position  
1.0 Staff Year

#### **HOUSING MANAGEMENT**

1 Housing Services Specialist V  
1 Housing Services Specialist IV  
2 Housing Services Specialists II  
4 Positions  
4.0 Staff Years

#### **FINANCIAL MANAGEMENT**

1 Accountant II  
1 Administrative Assistant IV  
2 Positions  
2.0 Staff Years

#### **COMMUNITY DEVELOPMENT**

1 H/C Developer Project Administrator  
3 Housing/Community Developers IV  
1 Housing/Community Developer III  
1 Maintenance Supervisor  
1 Painter I  
1 Carpenter I  
1 Administrative Assistant IV  
2 Administrative Assistants III  
1 Maintenance Trade Helper II  
12 Positions  
12.0 Staff Years

#### **HOUSING DEVELOPMENT**

2 Housing/Community Developers III  
2 Positions  
2.0 Staff Years

# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

### Agency Mission

To conserve and upgrade low- and moderate-income neighborhoods through the provision of public facilities, home improvements, public services, and economic development, and to stimulate the development and preservation of low- and moderate-income housing.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	21/ 21	21/ 21	21/ 21	21/ 21	21/ 21
General Administration	\$579,013	\$610,631	\$602,703	\$613,643	\$613,643
Planning and Urban Design	299,386	365,586	457,550	401,617	401,617
Relocation Administration	372,365	271,740	306,780	282,610	282,610
Home Repair for the Elderly	235,224	251,749	288,136	261,820	261,820
Home Improvement Loan Program	422,724	100,000	2,477,711	0	0
Homeownership Assistance Program	0	108,790	378,790	113,140	113,140
LLV - Communities for Assistance & Improvement	100,464	110,314	118,000	0	0
Alternative House	53,336	59,349	69,047	0	0
FACETS Family Enrichment	159,991	175,000	191,633	0	0
FACETS Homeless Services	0	0	0	0	0
CRS Home for the Homeless	121,129	160,000	227,428	0	0
Ethiopian Community Development Council	62,981	69,000	74,788	0	0
Reston Interfaith	54,280	52,114	59,278	0	0
Western Fairfax On-Call Ministry	61,800	63,036	63,036	0	0
Fairfax Housing Counseling	80,000	90,000	90,000	0	0
UCM Employment Services	201,092	176,687	232,159	0	0
Cedar Ridge Community Center	0	0	0	0	0
Housing Development Corporation	274,888	222,783	302,774	0	0
WHDC Accessible Housing	0	100,000	200,000	0	0
Homestretch Housing Acquisition	161,700	0	0	0	0
PRS Supportive Housing Acquisition	231,636	0	2,527	0	0
Herndon Bilingual Rehab Specialist	13,803	35,508	52,665	0	0
Good Shepherd Housing	152,997	257,500	257,500	0	0
Acessibility Modifications	0	60,000	105,000	0	0
Homeownership Strategy	0	0	0	0	0
Sect. 108 Loan Repayment	1,526,009	583,000	1,658,975	1,655,000	1,655,000
Northern Virginia Family Services	4,387	0	90	0	0
RPJ Transition Housing	4,729	0	51,695	0	0
Korean Community Service Center	0	0	0	0	0

# FUND 142 COMMUNITY DEVELOPMENT BLOCK GRANT

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Herndon-Reston Fish	2,382	0	0	0	0
Dulles Park Town Home Rehab	12,920	0	7,580	0	0
Language Initiative	0	0	0	0	0
Affordable Housing	0	0	111,582	0	0
DCRS Teen Services	0	0	2,498	0	0
Special Needs Strategy	0	0	0	0	0
Homestretch	0	70,770	70,770	0	0
Contingency Fund	0	15,724	352,531	0	0
ADU Loan Program	0	0	107,685	0	0
Reston Interfaith Townhouses	182,742	530,719	541,311	0	0
Neighborhood Revitalization	0	0	0	0	0
Housing Opportunities Foundation	0	0	11,000	0	0
Fair Housing Program	50,000	75,000	75,000	75,000	75,000
Fairfax City Rehabilitation	17,334	0	3,438	0	0
Magnet Housing	0	775,000	775,000	0	0
Revitalization Predevelopment Fund	0	80,000	80,000	0	0
Senior/Disabled Housing	0	600,000	600,000	0	0
Southgate Community Center	0	150,000	150,000	0	0
Revitalization Loan Pool	0	100,000	100,000	0	0
Revitalization	0	0	0	0	0
Child Care Center Grant Program	0	50,000	50,000	0	0
<u>Capital Projects:</u>					
James Lee Road Improvements	3,953	0	230,265	0	0
Fairhaven Public Improvements	27,869	0	233,265	0	0
Jefferson Manor Public Improvements	216,837	0	107,314	0	0
Gum Springs Public Improvements	52,829	0	1,100,315	0	0
Huntington Community Center	8,990	0	86,045	0	0
Herndon Senior Center	19,591	0	130,409	0	0
Senior Housing & Fac. Dev.	0	0	400,000	0	0
Bailey's Road Improvements	62,443	0	83,885	0	0
Roger's Glen	0	0	550,000	0	0
Gum Springs Glen	247,546	0	2,454	0	0
Other <sup>1</sup>	0	0	0	2,832,170	2,832,170
<b>Subtotal CDBG Projects</b>	<b>\$6,079,370</b>	<b>\$6,370,000</b>	<b>\$14,230,612</b>	<b>\$6,235,000</b>	<b>\$6,235,000</b>
Rental Rehabilitation Program	23,926	0	165,191	0	0
<b>Total Expenditures</b>	<b>\$6,103,296</b>	<b>\$6,370,000</b>	<b>\$14,395,803</b>	<b>\$6,235,000</b>	<b>\$6,235,000</b>

<sup>1</sup> Funding in the amount of \$6,235,000 was approved by the Board of Supervisors during the deliberations on the FY 2003 Advertised Budget Plan and an amount of \$2,832,170 will be reallocated to specific projects at or prior to the FY 2002 Carryover Review upon receipt of specific accounting and budgeting information required for reporting purposes to the U.S. Department of Housing and Urban Development (HUD).

# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ During their deliberations on the FY 2003 Advertised Budget Plan, the Board of Supervisors approved Community Development Block Grant (CDBG) funding reallocation in the amount of \$2,832,170, including \$1,863,121 for Consolidated Community Funding Pool (CCFP) projects and \$969,049 for CDBG projects identified in the Consolidated Plan One-Year Action Plan. This funding will be reallocated to specific projects at or prior to the *FY 2002 Carryover Review* upon receipt of specific accounting and budgeting information required for reporting purposes to the U.S. Department of Housing and Urban Development (HUD).

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$36 has been reflected as an increase to the FY 2001 Revenues. As a result of these adjustments the FY 2002 beginning balance is increased by \$36.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 142, Community Development Block Grant (CDBG), seeks to stimulate the development and preservation of low- and moderate-income housing and the provision of loans, public facilities, and improvements directed toward conserving and upgrading low- and moderate-income neighborhoods. It also supports the provision of special outreach and assistance services to low- and moderate-income households.

Fairfax County receives an annual Community Development Block Grant through the U.S. Department of Housing and Urban Development (HUD). The use of these funds is subject to eligibility criteria established by Congress for the program and must meet one of three national objectives: (1) benefit to low- and moderate- income population of the County; (2) elimination of slums and blight; and (3) urgent needs. Specific uses of each annual grant are outlined in the Consolidated Plan One-Year Action Plan. This Plan is prepared by a citizen committee, the Consolidated Community Funding Advisory Committee, which forwards it to the Board of Supervisors for a public hearing and adoption. The Plan is then forwarded to HUD for approval and final grant award.

Historically, CDBG funds have been used for:

- development and preservation of affordable housing;
- neighborhood improvements in communities designated as Conservation or Redevelopment Areas by the Board of Supervisors;
- programs providing needed services to the low- and moderate- income population;
- financial and technical assistance to homeowners for housing rehabilitation and repair;

# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

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- payments on loans used for affordable housing development; and
- costs to administer this grant and related programs.

### **FY 2003 Initiatives**

- ◆ Funding in the amount of \$6,235,000 is estimated for FY 2003. The following identifies the projected funding initiatives:
  - A portion of the County's CDBG entitlement will be combined with County General Funds and the Community Services Block Grant into a Consolidated Community Funding Pool, providing funds through a competitive process to non-profit organizations for human services and affordable housing development and preservation. In FY 2002, \$1,883,371 was available for the second year of this program and it is anticipated that an amount of comparable value will be available in FY 2003 for the first year of the new two-year program. This funding will be provided from the \$2,832,170 that will be considered by the Board of Supervisors during their deliberations on the FY 2003 Advertised Budget Plan.
  - An amount of \$75,000 is provided for the Fair Housing Program strategy implementation including conducting and reporting on fair housing tests, filing fair housing complaints when necessary, training rental agents and housing counselors in the County's rental market, establishing and staffing the Fair Housing Task Force, and continuing to study and report on the County's fair housing needs.
  - In addition, \$261,820 in Community Development Block Grant funds will be used to support staff and operating costs for the Home Repair for the Elderly Program. This program provides minor home repairs to low-income elderly or disabled residents to enable these individuals to live in safe and sanitary housing.
  - Funding of \$1,655,000 will be available for payments on Section 108 Loans. These loans, approved by the Board of Supervisors and HUD, are designated for affordable housing preservation and development, the reconstruction of Washington Plaza, and road and storm drainage improvements in five conservation areas; Bailey's, Fairhaven, Gum Springs, James Lee, and Jefferson Manor. The FY 2003 funding represents an increase of \$1,072,000 over the FY 2002 Adopted Budget Plan. Unexpended Section 108 Loan balances from prior years were available at the *FY 2001 Carryover Review* to be brought forward to FY 2002. It is not anticipated that there will be unexpended Section 108 Loan balances available to be carried forward from FY 2002 to FY 2003.
  - Also included within Fund 142, Community Development Block Grant, is support for staff and operating costs to provide Federally mandated relocation and advisory services to individuals affected by Federally funded County and FCRHA programs. In addition, funding is provided for staff support and operating costs for overall program management and planning for Community Development Block Grant and Section 108 Loan programs. This includes preparation of the annual HUD Consolidated Plan and other program reports, administration and monitoring of non-profit contracts, evaluation of program performance, and planning of the development of affordable housing in the County. In FY 2003, funding for these services will total \$1,297,870.
  - The Homeownership Assistance Program provides funding in the amount of \$113,140 to support two positions in the Relocation Services Branch that provide support to the First Time Homebuyer and the Moderate Income Direct Sales Programs. The main duties of these positions include application data entry, waiting list maintenance, application processing, conducting lotteries, conducting annual occupancy certifications, and counseling applicants.



# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

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### Funding Adjustments

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ At the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$8,025,803 due to the carryover of \$7,695,292 in unexpended project balances and the allocation of \$330,511 in program income.

A Fund Statement and Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

### FUND STATEMENT

#### Fund Type H14, Special Revenue Funds

#### Fund 142, Community Development Block Grant

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$1,124,350</b>	<b>\$0</b>	<b>\$492,784</b>	<b>\$0</b>	<b>\$36</b>
Revenue:					
Community Development					
Block Grant (CDBG) <sup>1</sup>	\$5,117,293	\$6,370,000	\$13,674,722	\$6,235,000	\$6,235,000
CDBG Program Income	330,511	0	0	0	0
HUD Rental Rehabilitation <sup>2</sup>	23,926	0	228,333	0	0
<b>Total Revenue</b>	<b>\$5,471,730</b>	<b>\$6,370,000</b>	<b>\$13,903,055</b>	<b>\$6,235,000</b>	<b>\$6,235,000</b>
<b>Total Available</b>	<b>\$6,596,080</b>	<b>\$6,370,000</b>	<b>\$14,395,839</b>	<b>\$6,235,000</b>	<b>\$6,235,036</b>
Expenditures:					
CDBG Projects	\$6,079,370	\$6,370,000	\$14,230,612	\$6,235,000	\$6,235,000
Rental Rehabilitation	23,926	0	165,191	0	0
<b>Total Expenditures</b>	<b>\$6,103,296</b>	<b>\$6,370,000</b>	<b>\$14,395,803</b>	<b>\$6,235,000</b>	<b>\$6,235,000</b>
<b>Total Disbursements</b>	<b>\$6,103,296</b>	<b>\$6,370,000</b>	<b>\$14,395,803</b>	<b>\$6,235,000</b>	<b>\$6,235,000</b>
<b>Ending Balance</b>	<b>\$492,784</b>	<b>\$0</b>	<b>\$36</b>	<b>\$0</b>	<b>\$36</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$36 has been reflected as an increase to the FY 2001 Revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

<sup>2</sup> The Cranston-Gonzalez National Affordable Housing Act of 1990 terminated the HUD Rental Rehabilitation Program as of October 1, 1991. Funds available from prior year grants may continue to be utilized.

# FUND 142

## COMMUNITY DEVELOPMENT BLOCK GRANT

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### FY 2003 Summary of Capital Projects

#### Fund: 142 Community Development Block Grant

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan <sup>1</sup>
003800	Adjusting Factors		\$0.00	\$0.00	\$2,832,170	\$2,832,170
003813	Home Improvement Loan Program		422,724.17	2,477,710.44	0	0
003817	Bailey's Community Center	655,886	0.00	0.00	0	0
003821	Housing Development Corporation		274,888.10	302,773.71	0	0
003823	Huntington Community Center	111,685	8,990.93	86,045.05	0	0
003829	Mott Community Center	627,907	0.00	0.00	0	0
003846	Bailey's Road Improvements	2,742,664	62,443.35	83,885.04	0	0
003848	Fairhaven Public Improvements	3,724,159	27,869.16	233,264.82	0	0
003864	Home Repair for the Elderly		235,223.85	288,135.50	261,820	261,820
003874	United Community Ministries		201,091.94	232,158.90	0	0
003899	Contingency Fund		0.00	352,530.92	0	0
003905	Gum Springs Public Improvements	3,088,420	52,828.54	1,100,315.31	0	0
003907	James Lee Community Center	64,495	0.00	0.00	0	0
003910	James Lee Road Improvement	2,691,688	3,952.63	230,265.47	0	0
003915	Planning and Urban Design		299,385.58	457,550.46	401,617	401,617
003916	General Administration		579,013.49	602,703.18	613,643	613,643
003952	Northern Virginia Family Services		4,386.70	89.51	0	0
003954	Fairfax City Rehabilitation		17,334.00	3,438.20	0	0
013807	HUD Rental Rehab Admin.		23,926.32	165,191.19	0	0
013868	Good Shepherd Housing		152,997.00	257,500.12	0	0
013872	Housing Program Relocation		372,364.68	306,780.08	282,610	282,610
013886	RPJ Transitional Housing		4,728.58	51,695.16	0	0
013887	Section 108 Loan Payments		1,526,008.73	1,658,975.19	1,655,000	1,655,000
013903	ADU Loan Program		0.00	107,685.00	0	0
013918	Jefferson Manor Public Imp.	866,294	216,836.94	107,313.76	0	0
013919	HomeStretch		0.00	70,770.00	0	0
013933	Reston Interfaith Townhouses		182,742.00	541,310.94	0	0
013956	Herndon-Reston Fish		2,382.43	0.00	0	0
013978	Dulles Park Town Home Rehab		12,919.55	7,580.45	0	0
013980	Facets		159,990.74	191,633.26	0	0
013992	Christian Relief Services		121,128.94	227,427.78	0	0
013994	Housing Opportunities Foundation		0.00	11,000.00	0	0
014003	Affordable Housing Fund		0.00	111,581.81	0	0
014005	DCRS Teen Services		0.00	2,497.68	0	0
014026	Reston Interfaith		54,280.36	59,277.96	0	0
014027	Fairfax Housing Counseling		80,000.00	90,000.00	0	0
014028	Ethopian Development Council		62,981.26	74,788.42	0	0
014034	Fair Housing Program		50,000.00	75,000.00	75,000	75,000
014039	LLVCAI		100,464.00	117,999.66	0	0
014049	Rogers Glen	550,000	0.00	550,000.00	0	0
014050	Herndon Senior Center	150,000	19,591.33	130,408.67	0	0
014053	Western Fairfax Christian Ministries		61,800.00	63,036.00	0	0
014055	Alternative House		53,335.75	69,047.00	0	0
014056	Gum Springs Glen	250,000	247,546.35	2,453.65	0	0

# FUND 142 COMMUNITY DEVELOPMENT BLOCK GRANT

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## FY 2003 Summary of Capital Projects

### Fund: 142 Community Development Block Grant

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan <sup>1</sup>
014107	Accessible Housing		0.00	200,000.00	0	0
014108	Home Stretch Housing Units		161,700.00	0.00	0	0
014109	Supportive Housing Units		231,636.00	2,527.00	0	0
014110	Bilingual Rehabilitation Specialist		13,802.59	52,665.41	0	0
014112	Accessibility Modifications		0.00	105,000.00	0	0
014113	Home Ownership Assistance		0.00	378,790.00	113,140	113,140
014114	Senior Housing & Fac. Devel.		0.00	400,000.00	0	0
014127	Magnet Housing		0.00	775,000.00	0	0
014128	Revitalization Predevelopment		0.00	80,000.00	0	0
014129	Senior/Disabled Housing Development		0.00	600,000.00	0	0
014130	Southgate Community Center		0.00	150,000.00	0	0
014131	Revitalization Loan Pool		0.00	100,000.00	0	0
014132	Child Care Center Grant Program		0.00	50,000.00	0	0
<b>Total</b>		<b>\$15,523,198</b>	<b>\$6,103,295.99</b>	<b>\$14,395,802.70</b>	<b>\$6,235,000</b>	<b>\$6,235,000</b>

<sup>1</sup> Funding in the amount of \$6,235,000 was approved by the Board of Supervisors during the deliberations on the FY 2003 Advertised Budget Plan and an amount of \$2,832,170 will be reallocated to specific projects at or prior to the FY 2002 Carryover Review upon receipt of specific accounting and budgeting information required for reporting purposes to the U.S. Department of Housing and Urban Development (HUD).

# FUND 143 HOMEOWNER AND BUSINESS LOAN PROGRAMS

## Agency Mission

The overall goal of the Homeowner and Business Loan program is to enhance the quality of life and economic base of the County by providing support for homeownership, for repair and upgrading of existing housing, and for assistance to small and minority businesses. One focus provides a means and opportunity for low and moderate-income households to become homeowners in the County through the MIDS program. The second focus provides affordable loans for housing improvement and rehabilitation to qualifying low income homeowners or homeowners living in areas targeted for improvement, resulting in the elimination of health and safety code violations, enhancing the quality and appearance of existing housing, and retaining existing affordable housing. The third focus provides business assistance and counseling services as well as direct loans to qualified minority businesses.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Operating Expenses	\$765,345	\$1,161,733	\$4,655,794	\$1,088,132	\$1,088,132
<b>Total Expenditures</b>	<b>\$765,345</b>	<b>\$1,161,733</b>	<b>\$4,655,794</b>	<b>\$1,088,132</b>	<b>\$1,088,132</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund. In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$4,602 has been reflected as an increase to the FY 2001 expenditures and \$13,333 has been reflected as an increase to the FY 2001 revenues.

## *County Executive Proposed FY 2003 Advertised Budget Plan*

## Purpose

Fund 143, Homeowner and Business Loan Programs, is comprised of three programs designed to meet the agency goal as detailed below:

- ◆ The Home Improvement Loan Program (HILP) provides loans to low- and moderate-income individuals to repair, modernize, or expand the living space for their families to help alleviate overcrowded conditions. Funds are also loaned to homeowners who are cited for health and housing code violations, and for replacement housing, if necessary. Grants are provided for low income elderly or disabled residents through the Elderly Home Repair Program to make needed repairs and provide for handicapped accessibility, to prevent displacement, and to allow these individuals to live in safe and sanitary housing. County appropriated funds within the Homeowner and Business Loan

# FUND 143

## HOMEOWNER AND BUSINESS LOAN PROGRAMS

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Programs are used in conjunction with bank funds budgeted in Fund 945, Non-Appropriated Rehabilitation Loans, and Federal funding in Fund 142, Community Development Block Grant, to increase the assistance available to County residents.

- ◆ The Moderate Income Direct Sales (MIDS) program is designed to provide affordable homeownership opportunities for low- to moderate-income families who otherwise could not afford to purchase a home. Established in 1978, this program funds second trust loans up to \$15,000. These loans are repaid when the home is resold. The second trust allows the sales price to be affordable to families who would not normally qualify for home ownership. As initially established, MIDS units acquired or constructed by the Fairfax County Redevelopment and Housing Authority (FCRHA) were sold to moderate income families, and the purchase was made possible by the provision of the second trust loans. The resale price of the unit is limited, and the FCRHA has the right of first refusal when the home is resold.
- ◆ The Small and Minority Business Loan program was initiated in FY 1996. Fund 143, Homeowner and Business Loan Programs, was expanded to include the receipt of Federal funds for operation of the Small and Minority Business Loan program. The program provides loans to qualified small and minority businesses. Program funds are administered by the Community Business Partnership (formerly the South Fairfax Regional Business Partnership, Inc.) through an agreement with the Department of Housing and Community Development. Loan repayments from the business loans will be received as revenue in Fund 143, Homeowner and Business Loan Programs, and will be used to pay debt service on the Section 108 loans 7 and 8.
- ◆ Program income from the HILP and MIDS programs will provide direct loans as well as administrative support for the five positions that administer the programs, consistent with the business plan approved by the FCRHA and the Board of Supervisors.

### FY 2003 Initiatives

- ◆ Provide loans to low- and moderate-income individuals to repair, modernize, or expand the living space for their families to help alleviate overcrowded conditions.

An amount of \$455,151 is included to support the Home Improvement Loan Program (HILP) in FY 2003. Expenditures are fully supported by program income that is anticipated to be received from loans made in prior years. The FY 2003 recommended funding level will provide \$22,000 to support the elderly home repair program, \$324,863 to provide for new rehabilitation loans, and \$108,288 to provide administrative support (staff costs are budgeted in Fund 940, FCRHA General Operating). The FY 2003 funding level represents an increase of \$22,577 over the FY 2002 Adopted Budget Plan based on anticipated revenue for FY 2003.

- ◆ Present affordable homeownership opportunities for low- and moderate-income families who otherwise could not afford to purchase a home.

An amount of \$512,981 is included in FY 2003 for the Moderate Income Direct Sales Program (MIDS). This funding will allow for retention of housing units in the program as turnover occurs during the year. No new MIDS units are funded in FY 2003. Of the total MIDS funding, an amount of \$139,717 will be used to support the administrative costs associated with the program (budgeted in Fund 940, FCRHA Operating). The FY 2003 funding level represents a decrease of \$43,810 from the FY 2002 Adopted Budget Plan based on projected repayment receipts.

- ◆ Make available loans to qualified small and minority businesses.

An amount of \$120,000 is included in the Business Loan Program for the FY 2003 debt service payment projected on the original \$9.3 million Federal Section 108 loan 8. The expenditure is fully supported by the repayment of business loans.

# FUND 143

## HOMEOWNER AND BUSINESS LOAN PROGRAMS

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### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001.*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$3,494,061 due to the carryover of unexpended program balances in FY 2001.

# FUND 143 HOMEOWNER AND BUSINESS LOAN PROGRAMS

## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 143, Homeowner and  
Business Loan Programs

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$2,170,832</b>	<b>\$74,645</b>	<b>\$2,385,922</b>	<b>\$73,414</b>	<b>\$82,145</b>
Revenue:					
Program Income (MIDS)	\$278,188	\$556,791	\$556,791	\$512,981	\$512,981
County Rehabilitation Loan Repayments	437,410	432,574	432,574	455,151	455,151
Business Loan Program <sup>1</sup>	264,837	172,368	1,362,652	120,000	120,000
<b>Total Revenue</b>	<b>\$980,435</b>	<b>\$1,161,733</b>	<b>\$2,352,017</b>	<b>\$1,088,132</b>	<b>\$1,088,132</b>
<b>Total Available</b>	<b>\$3,151,267</b>	<b>\$1,236,378</b>	<b>\$4,737,939</b>	<b>\$1,161,546</b>	<b>\$1,170,277</b>
Expenditures:					
Rehabilitation Loans and Grant Water Extension and Improvement Projects	\$364,750	\$432,574	\$1,724,111	\$455,151	\$455,151
Moderate Income Direct Sales Program (MIDS) <sup>1</sup>	0	0	52,867	0	0
Business Loan Program <sup>1</sup>	160,437	556,791	1,578,444	512,981	512,981
<b>Total Expenditures</b>	<b>\$765,345</b>	<b>\$1,161,733</b>	<b>\$4,655,794</b>	<b>\$1,088,132</b>	<b>\$1,088,132</b>
<b>Total Disbursements</b>	<b>\$765,345</b>	<b>\$1,161,733</b>	<b>\$4,655,794</b>	<b>\$1,088,132</b>	<b>\$1,088,132</b>
<b>Ending Balance</b>	<b>\$2,385,922</b>	<b>\$74,645</b>	<b>\$82,145</b>	<b>\$73,414</b>	<b>\$82,145</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$4,602 has been reflected as an increase to the FY 2001 expenditures and \$13,333 has been reflected as an increase to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

# FUND 144

## HOUSING TRUST FUND

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

The Board of Supervisors made no adjustments to this fund. However as part of the *FY 2002 Carryover Review*, the following actions will take place as a result of Board actions:

- ◆ Funding in the amount of \$1,000,000 will be reallocated from Project 013906, Undesignated Project, to Project 014144, Transitional Emergency Housing, for the development of family transitional emergency housing in the western part of the County as approved by the Board of Supervisors on April 29, 2002.
- ◆ Funding in the amount of \$836,000 will be reallocated from the Undesignated Project to Project 014116, Affordable Housing Partnership Program, as approved by the Board of Supervisors on April 22, 2002. Additional FY 2002 revenues in the amount of approximately \$2.0 million received from proffers, loan repayments, and investment income will be appropriated to Project 013906, Undesignated Project.

**The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:**

- ◆ The Board of Supervisors approved project reallocations within this fund that resulted in no change to the FY 2002 appropriation level.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 144, Housing Trust Fund, was created in FY 1990 to reflect the expenditures and revenues of funds earmarked to encourage and support the preservation, development, and redevelopment of affordable housing by the Fairfax County Redevelopment and Housing Authority (FCRHA), non-profit sponsors, and private developers. The fund is intended to promote endeavors that will furnish housing to low- and moderate-income individuals in Fairfax County by providing low cost debt and equity capital in the form of loans, grants, and equity contributions. Only capitalized costs are eligible for funding from the Housing Trust Fund.

Under the criteria approved by the FCRHA and the Board of Supervisors for the Housing Trust Fund, highest priority is assigned to projects which enhance existing County and FCRHA programs, produce or preserve housing which will be maintained for lower income occupants over the long term, promote affordable housing, and leverage private funds.

In FY 1996, the Board of Supervisors authorized the FCRHA to implement a pre-development fund as a component of the Housing Trust Fund. The Board also approved use of Housing Trust funds for the expansion of the Moderate Income Direct Sales Program (MIDS) to assist moderate-income Fairfax County government employees in the purchase of their first home.



# FUND 144 HOUSING TRUST FUND

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On behalf of the County, the FCRHA administers the Housing Trust Fund, and periodically accepts and reviews applications from non-profit corporations and private developers for contributions from this source. The FCRHA forwards its recommendations of projects to be funded to the Board of Supervisors based on this review. The FCRHA itself may submit proposals meeting the Housing Trust Fund criteria to the Board of Supervisors at any time for the Board's approval.

## **FY 2003 Initiatives**

In FY 2003, an amount of \$772,443 is anticipated in proffered contributions and \$194,400 in investment income based on historical experience. Funds totaling \$966,843 are included in the Undesignated Project for future designation by the FCRHA and the Board of Supervisors to specific projects.

## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$10,046,576 including unexpended project balances of \$9,742,802, an adjustment of \$3,774 to appropriate additional income received in FY 2001, and an additional allocation of \$300,000 for the Affordable Housing Program in Project 014116, Partnership Programs.

A Fund Statement, a Summary of Capital Projects and Project Detail Table for the capital projects funded in FY 2003 are provided on the following pages. The Summary of Capital Projects includes projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

# FUND 144 HOUSING TRUST FUND

## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 144, Housing Trust Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$7,788,093</b>	<b>\$229,060</b>	<b>\$9,975,636</b>	<b>\$229,060</b>	<b>\$229,060</b>
Revenue:					
Proffered Contributions	\$301,850	\$900,000	\$900,000	\$772,443	\$772,443
Investment Income	695,359	300,000	300,000	194,400	194,400
Miscellaneous Revenue	6,565	0	0	0	0
<b>Total Revenue<sup>1</sup></b>	<b>\$1,003,774</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$966,843</b>	<b>\$966,843</b>
Transfer In:					
General Fund (001)	\$1,900,000	\$0	\$300,000	\$0	\$0
<b>Total Transfers In</b>	<b>\$1,900,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$10,691,867</b>	<b>\$1,429,060</b>	<b>\$11,475,636</b>	<b>\$1,195,903</b>	<b>\$1,195,903</b>
Expenditures:					
Capital Projects	\$716,231	\$1,200,000	\$11,246,576	\$966,843	\$966,843
<b>Total Expenditures</b>	<b>\$716,231</b>	<b>\$1,200,000</b>	<b>\$11,246,576</b>	<b>\$966,843</b>	<b>\$966,843</b>
<b>Total Disbursements<sup>1</sup></b>	<b>\$716,231</b>	<b>\$1,200,000</b>	<b>\$11,246,576</b>	<b>\$966,843</b>	<b>\$966,843</b>
<b>Ending Balance</b>	<b>\$9,975,636</b>	<b>\$229,060</b>	<b>\$229,060</b>	<b>\$229,060</b>	<b>\$229,060</b>
Reserved Fund Balance <sup>2</sup>	229,060	229,060	229,060	229,060	229,060
<b>Unreserved Ending Balance</b>	<b>\$9,746,576</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> At the FY 2002 Carryover Review additional FY 2002 revenues in the amount of approximately \$2.0 million received from proffers, loan repayments, and investment income will be appropriated to Project 013906, Undesignated Project. Two reallocations will provide funding to two projects from Project 013906, Undesignated Project. An amount of \$1,000,000 will go to Project 014144, Transitional Shelter, for the development of a family shelter in the western part of the County as approved by the Board of Supervisors on April 29, 2002; and an amount of \$836,000 will go to Project 014116, Affordable Housing Partnership Program, as approved by the Board of Supervisors on April 22, 2002.

<sup>2</sup> The Reserved Fund Balance reflects revenue receivable to the Housing Trust Fund for interest owed by Reston Interfaith on an equity lien held by the FCRHA.

# FUND 144 HOUSING TRUST FUND

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## FY 2003 Summary of Capital Projects

### Fund: 144 Housing Trust Fund

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
003892	Briarcliff Phase I	\$500,000	\$0.00	\$500,000.00	\$0	\$0
003969	Lewinsville Elderly Facility	159,947	0.00	0.00	0	0
013808	Herndon Harbor House Phase I	2,060,617	888.08	11,410.15	0	0
013854	Founders Ridge/Kingstowne NV	600,000	433,706.58	46,555.75	0	0
013889	Chain Bridge Gateway/Moriarty Plac	1,595,999	(277.75)	315.00	0	0
013901	Tavenner Lane	503,331	0.00	0.00	0	0
013906	Undesignated Housing Trust Fund Projects		0.00	3,617,609.63	966,843	966,843
013935	Mt. Vernon Mental Group Home	123,847	0.00	0.00	0	0
013939	Wesley Housing Development Corporation	225,700	0.00	5,362.00	0	0
013948	Little River Glen Phase II	118,694	25,114.87	10,965.07	0	0
013951	Patrick Street Transitional Group Home	22,000	0.00	0.00	0	0
014011	Fairfax County Employees' Housing Asst. Prgm.		15,000.00	115,000.00	0	0
014013	Development Fund		78,323.50	82,088.67	0	0
014040	Herndon Harbour Phase II	577,075	63,767.85	52,691.75	0	0
014042	Tier Two Predevelopment		0.00	200,000.00	0	0
014049	Rogers Glen	1,937,664	750.00	1,923,746.98	0	0
014051	Mixed Greens	881,789	0.00	0.00	0	0
014056	Gum Springs Glen	2,440,758	98,957.56	1,880,831.49	0	0
014107	Accessible Housing		0.00	50,000.00	0	0
014116	Partnership Programs		0.00	864,000.00	0	0
014134	Habitat at Stevenson Street	636,000	0.00	636,000.00	0	0
014136	Housing Preservation Strategy		0.00	1,000,000.00	0	0
014140	Lewinsville Expansion		0.00	250,000.00	0	0
VA1951	Tavenner Lane Apartments	271,934	0.00	0.00	0	0
<b>Total</b>		<b>\$12,655,355</b>	<b>\$716,230.69</b>	<b>\$11,246,576.49</b>	<b>\$966,843</b>	<b>\$966,843</b>

# FUND 144 HOUSING TRUST FUND

<b>013906</b>	<b>Undesignated Project</b>
Countywide	Countywide
<p>FY 2003 funding in the amount of \$966,843 is included as a planning factor for the Undesignated Project, based on anticipated proffer and interest income in FY 2003 in the Housing Trust Fund. Funding will be retained in the Undesignated Project until designated to specific projects by the FCRHA and the Board of Supervisors.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$3,617,610	\$966,843	\$966,843	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	0	0	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$3,617,610</b>	<b>\$966,843</b>	<b>\$966,843</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$966,843	\$966,843

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 145, HOME INVESTMENT PARTNERSHIP GRANT**

**Housing  
Development**

***Agency Position Summary***  
1 Regular Position / 1.0 Regular Staff Year

***Position Detail Information***

**HOUSING DEVELOPMENT**  
1 Housing Community Developer IV  
1 Position  
1.0 Staff Year

# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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### Agency Mission

The goal of the HOME Program is to provide affordable housing through acquisition, rehabilitation, new construction, and tenant-based rental assistance.

Agency Summary					
Category <sup>1</sup>	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	1/ 1	1/ 1	1/ 1	1/ 1	1/ 1
Expenditures:					
New Construction <sup>2</sup>	\$819,669	\$1,344,383	\$3,914,990	\$1,333,370	\$1,333,370
Tenant Based Rental Assistance	209,655	216,367	244,896	225,130	225,130
Community Housing Development Project Specific					
Loans	114,006	312,150	820,689	311,700	311,700
Administration	163,873	208,100	447,194	207,800	207,800
<b>Total Expenditures</b>	<b>\$1,307,203</b>	<b>\$2,081,000</b>	<b>\$5,427,769</b>	<b>\$2,078,000</b>	<b>\$2,078,000</b>

<sup>1</sup> Categories as required by the U.S. Department of Housing and Urban Development (HUD) for reporting purposes.

<sup>2</sup> Funding will be moved to specific projects when approved by the Board of Supervisors. Projects may include rehabilitation and acquisition, as well as construction.

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ During their deliberations on the FY 2003 Advertised Budget Plan, the Board of Supervisors approved HOME Investment Partnership Grant (HOME) funding in the amount of \$2,078,000, including a 15 percent set-aside of \$311,700, mandated under HOME regulations, from the County's total HOME allocation for eligible Community Housing Development Organizations (CHDOs), a 10 percent set-aside of \$207,800 for administrative expenses as permitted under HOME regulations (including \$25,000 for the Fair Housing Program), a planning factor of \$225,130 for Tenant-Based Rental Assistance, and an amount of \$1,333,370 for affordable housing projects.
- ◆ On April 22, 2002 the Board of Supervisors approved a reallocation of \$200,000 from the FY 2003 undesignated funds in Project 013974, Home Development Costs, to Project 014144, Transitional Emergency Housing, for a study to determine preliminary costs associated with the development of a facility that provides stable housing for families moving from emergency to permanent housing.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ At the FY 2002 Third Quarter Review FY 2002 expenditures were increased \$1,000 due to an adjustment for the receipt of revenue for a HOME Program Year 5 award.
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# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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### *County Executive Proposed FY 2003 Advertised Budget Plan*

#### **Purpose**

In FY 2003, funding of \$2,078,000 represents an estimate for Program Year 11. The actual FY 2003 grant will be determined by final congressional appropriation for the program. FY 2003 funding will provide for the Tenant Based Rental Assistance program and various other new and ongoing projects. Details for specific projects in Program Year 11 (FY 2003) will be approved by the Board of Supervisors (BOS) and submitted to HUD as part of the Consolidated Plan Action Plan: Use of Funds for FY 2003 during April of 2002. After HUD and BOS approval, necessary project adjustments will be made to this fund.

The HOME Investment Partnership Program (HOME) was established as part of the Cranston-Gonzalez National Affordable Housing Act of 1990. HOME funds are allocated on an annual basis to eligible participating jurisdictions based on a formula allocation system. The HOME Program requires a 25 percent local match from the participating jurisdiction. The local match can come from any Housing and Community Development project, regardless of funding source, that is HOME eligible. Any expenditure beginning in October 1992 in qualifying projects can be considered as part of the required matching funds. In FY 2003, the County will have adequate matching funds from all eligible projects to satisfy the requirement. Therefore, no additional local funds will need to be allocated to meet this requirement.

#### **FY 2003 Initiatives**

- ◆ Develop affordable housing through acquisition, construction, reconstruction, or moderate rehabilitation. FY 2003 HOME funding projections include a planning factor in the amount of \$1,333,370 for affordable housing projects to be approved by the Fairfax County Redevelopment and Housing Authority (FCRHA) and the Board of Supervisors.
- ◆ Provide affordable rental housing through tenant-based rental assistance. FY 2003 HOME funding projections include a planning factor in the amount of \$225,130 for Tenant-Based Rental Assistance.
- ◆ Support Community Housing Development Organizations (CHDOs) and Fairfax County Redevelopment and Housing Authority (FCRHA) organizational capacity. FY 2003 HOME funding projections include a 15 percent set-aside of \$311,700, mandated under HOME regulations from the County's total HOME allocation for eligible CHDOs, and a 10 percent set-aside of \$207,800 for administrative expenses as permitted under HOME regulations.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY2002 Revised Budget Plan since the passage of the FY2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$3,345,769 due to the carryover of unexpended project balances of \$3,273,794 and the allocation of \$71,975 for program income.

A Fund Statement, a Summary of Capital Projects, and Project Detail Table for the capital project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Table includes project location, description, source of funding, and completion schedules.

# FUND 145 HOME INVESTMENT PARTNERSHIP GRANT

## FUND STATEMENT

Fund Type H14, Special Revenue Funds

Fund 145, HOME Investment  
Partnership Grant

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$87,489</b>	<b>\$0</b>	<b>\$109,273</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
HOME Grant Funds	\$1,257,012	\$2,081,000	\$4,873,938	\$2,078,000	\$2,078,000
HOME Program Income	71,975	0	444,558	0	0
<b>Total Revenue</b>	<b>\$1,328,987</b>	<b>\$2,081,000</b>	<b>\$5,318,496</b>	<b>\$2,078,000</b>	<b>\$2,078,000</b>
<b>Total Available</b>	<b>\$1,416,476</b>	<b>\$2,081,000</b>	<b>\$5,427,769</b>	<b>\$2,078,000</b>	<b>\$2,078,000</b>
Expenditures:					
HOME Projects	\$1,307,203	\$2,081,000	\$5,427,769	\$2,078,000	\$2,078,000
<b>Total Expenditures<sup>1</sup></b>	<b>\$1,307,203</b>	<b>\$2,081,000</b>	<b>\$5,427,769</b>	<b>\$2,078,000</b>	<b>\$2,078,000</b>
<b>Total Disbursements</b>	<b>\$1,307,203</b>	<b>\$2,081,000</b>	<b>\$5,427,769</b>	<b>\$2,078,000</b>	<b>\$2,078,000</b>
<b>Ending Balance</b>	<b>\$109,273</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2003 HOME funding projections include a 15 percent set-aside of \$311,700, mandated under HOME regulations, from the County's total HOME allocation for eligible Community Housing Development Organizations (CHDOs), a 10 percent set-aside of \$207,800 for administrative expenses as permitted under HOME regulations (including \$25,000 for the Fair Housing Program), a planning factor of \$225,130 for Tenant-Based Rental Assistance, and an amount of \$1,333,370 for affordable housing projects to be approved by the Fairfax County Redevelopment and Housing Authority (FCRHA) and the Board of Supervisors.



# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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### FY 2003 Summary of Capital Projects

**Fund: 145 HOME Investment Partnerships Grant**

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
013808	Herndon Harbor House Phase I	\$553,853	\$0.00	\$0.00	\$0	\$0
013854	Founders Ridge/Kingstowne NV	42,321	27,321.00	15,000.00	0	0
013883	Old Mill Road	59,500	0.00	0.00	0	0
013901	Tavener Lane	739,336	0.00	4,736.50	0	0
013912	Stevenson Street	570,000	0.00	0.00	0	0
013933	Reston Interfaith Townhouses		114,006.00	0.00	0	0
013954	CHDO Undesignated		0.00	592,651.00	311,700	311,700
013969	Castellani Meadows	1,039,961	(39.05)	0.00	0	0
013971	Tenant-Based Rental Assistance		209,655.00	244,896.00	225,130	225,130
013974	HOME Development Costs		0.00	2,515,568.69	1,333,370	1,133,370
013975	HOME Administration		163,873.33	419,994.03	207,800	207,800
013992	Christian Relief Services		2,800.00	0.00	0	0
014001	Belvoir Plaza		22,076.05	0.00	0	0
014034	Fair Housing Program		0.00	25,000.00	0	0
014040	Herndon Harbour Phase II	2,793,572	281,033.55	474,966.92	0	0
014052	Senior Rental Assistance		10,889.30	65,902.12	0	0
014056	Gum Springs Glen	2,354,242	475,587.77	841,016.00	0	0
014106	Village At Gum Springs					
	Acquisition	228,038	0.00	228,038.00	0	0
014144	Transitional Emergency Shelter		0.00	0.00	0	200,000
<b>Total</b>		<b>\$8,380,823</b>	<b>\$1,307,202.95</b>	<b>\$5,427,769.26</b>	<b>\$2,078,000</b>	<b>\$2,078,000</b>

# FUND 145 HOME INVESTMENT PARTNERSHIP GRANT

<b>013974</b>	<b>HOME Development Costs</b>
Countywide	Countywide
FY 2003 funding in the amount of \$1,333,370 will be allocated to specific projects as recommended by the Board of Supervisors. Allocation to specific projects is anticipated in the Spring of 2002.	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	2,514,569	1,333,370	1,133,370	0
Construction		0	0	1,000	0	0	0
Other		0	0	0	0	0	0
<b>Total</b>	Continuing	<b>\$0</b>	<b>\$0</b>	<b>\$2,515,569</b>	<b>\$1,333,370</b>	<b>\$1,133,370</b>	<b>\$0</b>

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,133,370	\$1,133,370

# FUND 145

## HOME INVESTMENT PARTNERSHIP GRANT

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<b>014144</b>	<b>Transitional Emergency Housing</b>
<p>FY 2003 funding in the amount of \$200,000 will be provided for a study to determine any preliminary costs associated with the development of a facility that provides stable housing for families moving from emergency to permanent housing. However, federal restrictions on HOME funds limit the spending to facilities that are transitional in nature. Therefore, if a viable solution does not include a transitional component, HOME funds will need to be repaid. Staff will return to the Board with the results of the study, as well as alternatives for funding sources for project construction.</p> <p>Staff will review options for the long-term financing of this facility. Financing options similar to those used in other FCRHA partnered projects, such as community centers and elderly housing facilities may be possible. This information will be provided to the Board of Supervisors for consideration along with project details.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	0	0	0
Other		0	0	0	0	200,000	0
<b>Total</b>	Continuing	\$0	\$0	\$0	<b>\$0</b>	<b>\$200,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$200,000	\$200,000

# FUND 340

## HOUSING ASSISTANCE PROGRAM

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net decrease of \$250,000 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions include a decrease of \$190,000 in Project 003923, Undesignated Project, for Capital Projects to be approved by the Board of Supervisors in the context of the Capital Improvement Program (CIP), and a decrease of \$60,000 in Project 014010, Commercial Revitalization, for the elimination of exempt limited term positions.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$4,512 has been reflected as an increase to the FY 2001 revenues. As a result of these adjustments the FY 2002 beginning balance is increased by \$4,512.
- ◆ Subsequent to the *FY 2001 Carryover Review* allocations provided \$458,980 including \$199,560 for Project 003907, James Lee Community Center, for professional architectural and engineering services, \$89,802 for Project 014141, Mason District Park, for the design and renovation of the Mason District Park pond, \$113,742 for Project 003817, Bailey's Community Center, for the purchase of computer equipment and services for a Youth Computer Clubhouse, and \$55,876 for Project 014050, Herndon Senior Center, for site improvements.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

The Housing Assistance Program has been a source of funds for the development of low- and moderate-income housing and support of public improvement projects in low- and moderate-income neighborhoods. In recent fiscal years the primary use of the Fund is to support the Commercial Revitalization Program including staff resources, marketing, consultant services, and capital projects. The Fund also supports the Blight Abatement Program. In addition, proceeds from the U.S. Department of Housing and Urban Development (HUD) Section 108 Loan provide for public improvement projects in five of the County's Conservation Areas.

# FUND 340

## HOUSING ASSISTANCE PROGRAM

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### **FY 2003 Initiatives**

In FY 2003, \$1,850,000, the same level of funding as the FY 2002 Adopted Budget Plan, is provided for Commercial Revitalization activities including \$1,052,000 to address current program needs for staffing and other efforts associated with countywide revitalization projects and \$798,000 for projects to be approved by the Board of Supervisors in the context of the Capital Improvement Program (CIP) or other planning discussions of priorities. Projects identified for FY 2003 include: Annandale Revitalization Area - a façade improvement program for design guidelines and property improvements, \$72,678, and a marketing incentive program, \$29,071; Bailey's Crossroads Revitalization Area - streetscape improvements in the Seven Corners area, \$109,016, and a consultant study for the Southeast Quadrant community, \$54,508; Springfield Revitalization Area - design of a public parking facility in the Springfield Town Center, a feasibility study for the development of a cultural arts center, artist housing, studio space and performance and gallery space, and options on available land, totaling \$387,372; and a fund for Revitalization Area Field Representatives to facilitate services on behalf of the local business community, \$145,355.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$11,876,835 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for the capital projects funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, and source of funding and completion schedules.

# FUND 340 HOUSING ASSISTANCE PROGRAM

## FUND STATEMENT

Fund Type H34, Capital Project Funds

Fund 340, Housing Assistance Program

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	(\$95,040)	\$0	\$3,048,847	\$0	\$4,512
Revenue:					
Blight Abatement Proceeds	\$18,437	\$0	\$0	\$0	\$0
Investment Income <sup>1</sup>	4,512	0	0	0	0
Grant Proceeds	0	0	921,480	0	0
Section 108 Proceeds	930,000	0	8,370,000	0	0
<b>Total Revenue</b>	\$952,949	\$0	\$9,291,480	\$0	\$0
Transfer In:					
General Fund (001)	\$2,883,404	\$1,850,000	\$1,850,000	\$1,850,000	\$1,600,000
<b>Total Transfer In</b>	\$2,883,404	\$1,850,000	\$1,850,000	\$1,850,000	\$1,600,000
<b>Total Available</b>	\$3,741,313	\$1,850,000	\$14,190,327	\$1,850,000	\$1,604,512
Expenditures:					
Capital Projects <sup>2</sup>	\$692,466	\$1,850,000	\$14,185,815	\$1,850,000	\$1,600,000
<b>Total Expenditures</b>	\$692,466	\$1,850,000	\$14,185,815	\$1,850,000	\$1,600,000
<b>Total Disbursements</b>	\$692,466	\$1,850,000	\$14,185,815	\$1,850,000	\$1,600,000
<b>Ending Balance</b>	\$3,048,847	\$0	\$4,512	\$0	\$4,512

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$4,512 has been reflected as an increase to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

<sup>2</sup> It should be noted that in the Fall of 1988 a Commercial and Redevelopment Bond Referendum was approved, of which \$9.7 million was designated for the redevelopment of the Woodley-Nightingale mobile home park. An amount of \$6.37 million remains authorized but unissued for this project.

# FUND 340 HOUSING ASSISTANCE PROGRAM

## FY 2003 Summary of Capital Projects

### Fund: 340 Housing Assistance Program

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
003817	Bailey's Community Center	\$123,705	\$0.00	\$113,742.00	\$0	\$0
003844	Emergency Housing	578,449	0.00	128,584.80	0	0
003846	Bailey's Road Improvements	1,395,410	0.00	1,107,859.34	0	0
003848	Fairhaven Public Improvements	1,464,692	0.00	1,097,603.00	0	0
003875	Island Walk Cooperative	50,000	0.00	50,000.00	0	0
003884	Chatham Towne	62,350	0.00	62,350.00	0	0
003905	Gum Springs Public Improvements	2,597,848	35.00	1,812,112.85	0	0
003907	James Lee Community Center	658,464	84,294.84	574,169.16	0	0
003910	James Lee Road Improvement	352,092	0.00	94,033.96	0	0
003923	Undesignated Projects		0.00	7,045.00	798,000	608,000
003978	Lincolnia Elementary School	7,777,651	0.00	34,584.00	0	0
013808	Herndon Harbor House Phase I	25,180	0.00	0.00	0	0
013817	McLean Hills	22,666	0.00	22,666.00	0	0
013846	Murraygate Village	1,038,750	0.00	0.00	0	0
013905	Creighton Square/Lockheed Blvd	53,365	0.00	0.00	0	0
013912	Stevenson Street	64,863	0.00	0.00	0	0
013918	Jefferson Manor Public Imp.	4,407,000	22,335.52	4,125,598.86	0	0
013944	Gum Springs Community Center	9,785	0.00	0.00	0	0
013948	Little River Glen Phase II	9,384	0.00	0.00	0	0
013963	Section 108 Loan Issuance Costs		0.00	93,000.00	0	0
013966	Telegraph Road Property	36,908	0.00	0.00	0	0
013969	Castellani Meadows	9,875	0.00	0.00	0	0
014010	Commercial Revitalization		93,375.95	1,016,430.31	307,000	247,000
014020	Stonegate Village Phase II	14,750	0.00	1,371.41	0	0
014045	McLean Revitalization	100,000	0.00	50,000.00	0	0
014047	Lake Anne Reston	50,000	50,000.00	0.00	0	0
014048	Revitalization Spot Blight Abatement		13,349.99	431,060.94	0	0
014050	Herndon Senior Center	55,876	0.00	55,876.00	0	0
014100	Commerce Street Redevelopment	300,000	0.00	300,000.00	0	0
014101	Kings Crossing Redevelopment	575,000	876.90	574,123.10	0	0
014102	Gallows Road Streetscape	200,000	0.00	200,000.00	0	0
014103	Richmond Hwy Facade Imp	150,000	2,316.58	147,683.42	0	0
014104	Revitalization Program Costs		425,000.00	660,000.00	745,000	745,000
014115	Sacramento Community Center	712,000	881.64	711,118.36	0	0
014116	Partnership Programs		0.00	100,000.00	0	0
014117	Richmond Highway Corridor	100,000	0.00	100,000.00	0	0
014122	Allen Street	75,000	0.00	75,000.00	0	0
014125	David R. Pinn Community Center	100,000	0.00	100,000.00	0	0
014133	Springfield Bio-Info Incubator		0.00	250,000.00	0	0
014141	Mason District Park - EDI		0.00	89,802.00	0	0
<b>Total</b>		<b>\$23,171,063</b>	<b>\$692,466.42</b>	<b>\$14,185,814.51</b>	<b>\$1,850,000</b>	<b>\$1,600,000</b>

# FUND 340 HOUSING ASSISTANCE PROGRAM

<b>003923</b>	<b>Undesignated Projects</b>
Countywide	Countywide
<p>This project provides FY 2003 funding of \$608,000 for Commercial Revitalization projects to be approved by the Board of Supervisors in the context of the Capital Improvement Program (CIP) and/or other planning discussions of priorities.</p> <p>The following projects are identified for FY 2003: In the Annandale Revitalization Area - a façade improvement program for design guidelines and property improvements, and a marketing incentive program; in the Bailey's Crossroads Revitalization Area - streetscape improvements in the Seven Corners area, and a consultant study for the Southeast Quadrant community; in the Springfield Revitalization Area - design of a public parking facility in the Springfield Town Center, a feasibility study for the development of a cultural arts center, artist housing, studio, performance and gallery space, and options on available land; and a fund for Revitalization Area Field Representatives to facilitate services on behalf of the local business community.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	7,045	0	0	0
Construction		0	0	0	0	0	0
Other		0	0	0	798,000	608,000	0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,045</b>	<b>\$798,000</b>	<b>\$608,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$608,000	\$0	\$0	\$0	\$608,000



# FUND 340 HOUSING ASSISTANCE PROGRAM

<b>014010</b>	<b>Commercial Revitalization Studies Program</b>
Countywide	Countywide
<p>This project provides FY 2003 funding of \$247,000 for the continuation of activities initiated in FY 2001, including contracted and/or part-time staffing that provides support as the Department of Housing and Community Development transitions from a primary emphasis on development projects to revitalization activities, marketing materials for countywide revitalization activities, consultant services and training. In the <u>FY 2002 Adopted Budget Plan</u>, \$290,000 was provided for these activities as the agency continued the development of a strategic plan to implement the transitional activities.</p> <p>Funding prior to FY 2001 provided for commercial revitalization and blight abatement efforts to address program needs in conformance with area Comprehensive Plans for seven Revitalization areas: Bailey's Crossroads/ Seven Corners, Annandale, Richmond Highway, Lake Anne, Merrifield, Springfield, and McLean.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$162,077	\$0	\$0	\$0
Design and Engineering		551,420	93,329	1,908	0	0	0
Construction		795	0	0	0	0	0
Other		52,979	47	852,445	307,000	247,000	0
<b>Total</b>	Continuing	<b>\$605,194</b>	<b>\$93,376</b>	<b>\$1,016,430</b>	<b>\$307,000</b>	<b>\$247,000</b>	<b>\$0</b>

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$247,000	\$0	\$0	\$0	\$247,000

# FUND 340 HOUSING ASSISTANCE PROGRAM

<b>014104</b>	<b>Revitalization Program Costs</b>
Countywide	Countywide
<p>In FY 2003, funding in the amount of \$745,000 is provided for staff and administrative costs associated with the continuation of previously approved Revitalization projects, and 3/3.0 SYE Merit Regular positions responsible for marketing and business activities associated with revitalization activities. The projects include Commerce Street Redevelopment, a public/private effort to revitalize the Commerce Street area between Old Keene Mill Road and I-95 in Central Springfield; Kings Crossing Development, a public/private project to redevelop the Penn Daw area between the intersection of North Kings Highway and Richmond Highway; Springfield Town Center, a public/private redevelopment project in Central Springfield including an Arts Center, parking, a marketplace, and housing; Annandale Town Center, a public/private development of residential properties; Bailey's Entrepreneurship Center, a location in Bailey's Crossroads area where multi-ethnic merchants from the area can display their goods and merchandise; Merrifield Streetscape, improvements to Gallows Road between Dunn Loring Metro and Route 29; and Mount Vernon Market Place, a location in the Mount Vernon area where merchants from the area can display their goods and merchandise.</p> <p>Staff costs in Fund 940, FCRHA General Operating, will also be reimbursed from this project and will be realized in Fund 940 as revenue. These positions have been responsible for housing development efforts producing financing fee income. However, the Department of Housing and Community Development is transitioning from a sole emphasis on housing development to broaden the scope of activity to include revitalization and redevelopment activities. During this transition phase, the funds in this project will cover the anticipated project expenditures and lost revenue until the revitalization and redevelopment activities generate fee income.</p> <p>The 3/3.0 Merit Regular positions are included on the Organization chart in the Agency 38, Housing and Community Development General Fund, and are reimbursed from Fund 340 for revitalization related activities. These positions would participate in business partnership, area marketing, real estate marketing, organizational development, graphics and grant activities.</p>	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	0	0	0
Other		0	425,000	660,000	745,000	745,000	0
<b>Total</b>	Continuing	\$0	\$425,000	\$660,000	<b>\$745,000</b>	<b>\$745,000</b>	\$0

<b>Source of Funding</b>				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$745,000	\$0	\$0	\$0	\$745,000

# FUND 341 HOUSING GENERAL OBLIGATION BOND CONSTRUCTION

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## ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 341, Housing General Obligation Bond Construction, was established in FY 1990 to budget and report costs for capital projects which are supported wholly or in part by general obligation bond proceeds. In the fall of 1989, voters approved a \$6 million bond referendum for the four neighborhoods designated by the Board of Supervisors as Conservation Areas: Gum Springs; Fairhaven; Bailey's; and James Lee. Funds remaining from that allocation will be used in conjunction with a Federal Section 108 loan in Fund 340, Housing Assistance Programs, and available Fund 142, Community Development Block Grant, funds to complete or continue the road, storm drainage, and sidewalk improvements planned for these communities.

### **FY 2003 Initiatives**

No funding is required for Fund 341, Housing General Obligation Bond Construction, in FY 2003.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$410,881 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 341 HOUSING GENERAL OBLIGATION BOND CONSTRUCTION

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## FUND STATEMENT

Fund Type H34, Capital Project Funds

Fund 341, Housing General  
Obligation Bond Construction

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$100,251</b>	<b>\$0</b>	<b>\$86,211</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Sale of Bonds <sup>1</sup>	\$0	\$0	\$324,670	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$324,670</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$100,251</b>	<b>\$0</b>	<b>\$410,881</b>	<b>\$0</b>	<b>\$0</b>
Expenditures:					
Capital Projects	\$14,040	\$0	\$410,881	\$0	\$0
<b>Total Expenditures</b>	<b>\$14,040</b>	<b>\$0</b>	<b>\$410,881</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$14,040</b>	<b>\$0</b>	<b>\$410,881</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$86,211</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash need in accordance with Board policy. The actual amount approved by the Board of Supervisors for continued work in three conservation areas in order to maintain and improve public facilities and housing stock in these older neighborhoods in the Spring 1999 was \$0.5 million. Including prior sales, there is a balance of \$0.35 million in authorized but unissued bonds for the Community Development Program.

# FUND 341 HOUSING GENERAL OBLIGATION BOND CONSTRUCTION

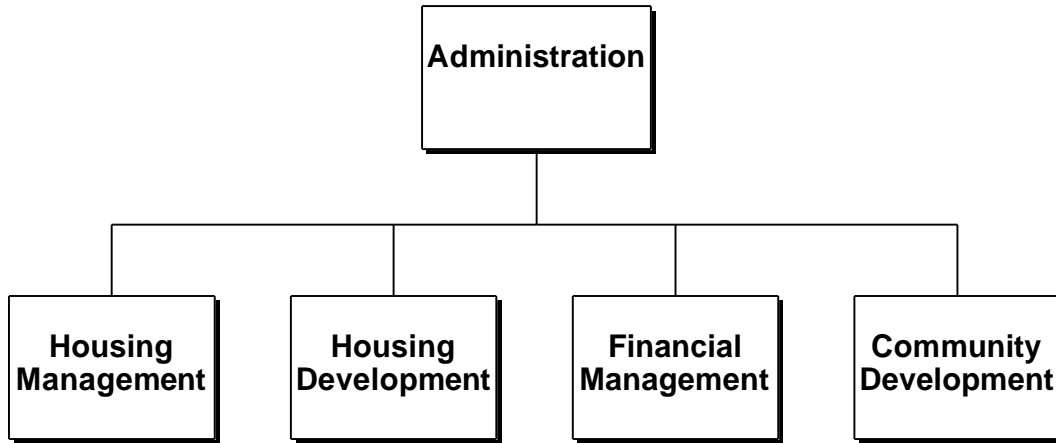
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## FY 2003 Summary of Capital Projects

**Fund: 341 Housing General Obligation Bond Construction**

<b>Project #</b>	<b>Description</b>	<b>Total Project Estimate</b>	<b>FY 2001 Actual Expenditures</b>	<b>FY 2002 Revised Budget</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>
003846	Bailey's Road Improvements	\$1,393,764	\$260.00	\$58,325.90	\$0	\$0
003848	Fairhaven Public Improvements	1,452,036	0.00	31,896.43	0	0
003905	Gum Springs Public Improvements	1,986,330	0.00	0.00	0	0
003910	James Lee Road Improvement	1,158,644	13,779.78	320,659.06	0	0
<b>Total</b>		<b>\$5,990,774</b>	<b>\$14,039.78</b>	<b>\$410,881.39</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT  
FUND 940, FCRHA GENERAL OPERATING**



**FUND 940**  
**FAIRFAX COUNTY REDEVELOPMENT AND HOUSING**  
**AUTHORITY GENERAL OPERATING**

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***Agency Position Summary***

28 Regular Positions / 28.0 Regular Staff Years

***Position Detail Information***

**ADMINISTRATION**

1 Fiscal Administrator  
1 Programmer Analyst II  
1 Information Officer III  
1 Information Officer II  
2 Administrative Assistants IV  
6 Positions  
6.0 Staff Years

**HOUSING DEVELOPMENT**

2 Housing/Community Developers IV  
4 Housing/Community Developers III  
3 Housing/Community Developers II  
9 Positions  
9.0 Staff Years

**HOUSING MANAGEMENT**

1 Housing Services Specialist III  
1 Housing Services Specialist II  
2 Positions  
2.0 Staff Years

**FINANCIAL MANAGEMENT**

2 Accountants III  
1 Accountant II  
1 Administrative Assistant IV  
1 Administrative Assistant III  
5 Positions  
5.0 Staff Years

**COMMUNITY DEVELOPMENT**

1 Housing/Community Developer IV  
3 Housing/Community Developers II  
1 Management Analyst III  
1 Administrative Assistant IV  
6 Positions  
6.0 Staff Years

**FUND 940**  
**FAIRFAX COUNTY REDEVELOPMENT AND HOUSING**  
**AUTHORITY GENERAL OPERATING**

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**Agency Mission**

To preserve and increase opportunities for affordable housing in Fairfax County based on need, community priorities, and the policy of the Board of Supervisors and the Fairfax County Redevelopment and Housing Authority (FCHRA). Driven by community vision, to lead efforts to revitalize older areas of Fairfax County, to spur private reinvestment, maximize existing infrastructure and public investment, reverse negative perceptions, and create employment opportunities.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	28/ 28	28/ 28	28/ 28	28/ 28	28/ 28
Expenditures:					
Personnel Services	\$1,497,022	\$1,704,095	\$1,704,095	\$1,784,608	\$1,784,608
Operating Expenses	898,335	842,868	1,221,258	849,117	849,117
Capital Equipment	8,992	10,000	10,000	10,000	10,000
<b>Total Expenditures</b>	<b>\$2,404,349</b>	<b>\$2,556,963</b>	<b>\$2,935,353</b>	<b>\$2,643,725</b>	<b>\$2,643,725</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$1,030,651	\$1,210,160	\$1,588,550	\$1,236,767	\$1,236,767
Housing Development	700,854	653,735	653,735	682,438	682,438
Housing Management	117,490	110,493	110,493	115,325	115,325
Financial Management	198,655	185,516	185,516	194,701	194,701
Community Development	356,699	397,059	397,059	414,494	414,494
<b>Total Expenditures</b>	<b>\$2,404,349</b>	<b>\$2,556,963</b>	<b>\$2,935,353</b>	<b>\$2,643,725</b>	<b>\$2,643,725</b>

***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$339,477 in expenditures to provide funding to partially reduce the deficit in Fund 966, Section 8 Annual Contributions. This adjustment was approved by the Fairfax County Redevelopment and Housing Authority (FCRHA) on September 20, 2001.



# FUND 940

## FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY GENERAL OPERATING

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- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$359,954 has been reflected as an increase to the FY 2001 expenditures and an audit adjustment of \$832,449 has been reflected as an increase to the FY 2001 revenues.

As a result of the expenditure increase and the net audit adjustment, the FY 2002 ending balance is increased by \$133,018.

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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund includes all FCRHA revenues generated by financing fees earned from the issuance of bonds, monitoring and service fees charged to developers, investment income, project reimbursements, consultant fees, and ground rents on land leased to developers. Revenue supports operating expenses for the administration of the private activity bonds, Home Improvement Loan Program (HILP) staff, and other administrative costs, which crosscut many or all of the housing programs.

Staff members operating the FCRHA Home Improvement Loan Program are supported by revenues from that program. The staff performing real estate development and financing activities are supported by the financing and development fees generated by these activities. However, the Department of Housing and Community Development (DHCD) is transitioning from a sole emphasis on housing development by broadening the scope of activity to include revitalization and redevelopment activities. During this transition phase, funding from Fund 340, Housing Assistance Program, will be directed to Fund 940 for positions supporting revitalization and redevelopment activities.

The FCRHA will continue to make available tax-exempt financing and earn related financing fees. The financing will be used for the Agency's own development as well as for the construction or preservation of qualified multi-family housing owned by other developers. However, because many types of projects must compete for an allocation of tax-exempt bond authority from the limited pool of such authority available in the State, the number of FCRHA tax-exempt bond issues in any year is limited and will vary significantly from year to year. Under this financing mechanism, a percentage of the units in a housing development must meet lower income occupancy requirements. Since 1986, there have been two alternate standards for meeting these requirements. Either 20 percent of the units must be occupied by households with incomes at 50 percent or less of the Washington D.C./Baltimore Metropolitan Statistical Area (MSA) median income (adjusted for household size), or 40 percent of the units must be occupied by households with 60 percent or less of the MSA median income.

The FCRHA will also utilize its financing powers to support revitalization activities in the designated Revitalization Districts in the County. In addition to work on new developments and revitalization, the FCRHA will continue to monitor existing tax-exempt financed multi-family housing projects to assure continuing developer compliance with program guidelines.

# FUND 940

## FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY GENERAL OPERATING

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### **FY 2003 Initiatives**

- ◆ Continue to make available tax-exempt financing for its own development as well as private developers for the development or preservation of multi-family housing which qualifies for this source of funding.
- ◆ Support revitalization activities in the designated Revitalization Districts in the County.
- ◆ Monitor existing tax-exempt financed multi-family housing projects to assure continuing developer compliance with program guidelines.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$80,513 in Personnel Services associated with salary adjustments to support the County's compensation program.
- ◆ A decrease of \$32,664 in Operating Expenses primarily as a result of one-time carryover of expenditures not required in FY 2003 for the upgrade of current software and applications which could not be completed prior to the close of the fiscal year as well as required program support.
- ◆ Funding of \$10,000 is included for Capital Equipment for the replacement of an existing FCRHA computer systems disk drive.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$38,913 primarily for the upgrade of current software and applications which could not be completed prior to the close of the fiscal year and for required program support for the Washington Metropolitan Council of Governments.

# FUND 940

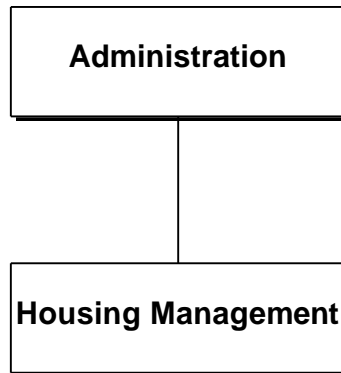
## FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY GENERAL OPERATING

### FUND STATEMENT

Fund Type H94, FCRHA General Revenue	Fund 940, FCRHA General Operating				
	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$6,063,093</b>	<b>\$6,414,821</b>	<b>\$6,473,057</b>	<b>\$5,987,245</b>	<b>\$6,120,263</b>
Revenue:					
Investment Income <sup>1</sup>	\$418,818	\$209,529	\$209,529	\$201,681	\$201,681
Financing Fees	0	43,200	43,200	0	0
Monitoring/Developing Fees <sup>1</sup>	897,527	1,295,427	1,295,427	947,868	947,868
Rental Income	50,728	59,646	59,646	60,681	60,681
Home Improvement Loan Program Income	391,809	371,335	371,335	311,081	311,081
Other Income <sup>1</sup>	1,055,431	588,909	603,422	596,890	596,890
<b>Total Revenue</b>	<b>\$2,814,313</b>	<b>\$2,568,046</b>	<b>\$2,582,559</b>	<b>\$2,118,201</b>	<b>\$2,118,201</b>
<b>Total Available</b>	<b>\$8,877,406</b>	<b>\$8,982,867</b>	<b>\$9,055,616</b>	<b>\$8,105,446</b>	<b>\$8,238,464</b>
Expenditures:					
Personnel Services <sup>1</sup>	\$1,497,022	\$1,704,095	\$1,704,095	\$1,784,608	\$1,784,608
Operating Expenses <sup>1</sup>	898,335	842,868	1,221,258	849,117	849,117
Capital Equipment	8,992	10,000	10,000	10,000	10,000
<b>Total Expenditures</b>	<b>\$2,404,349</b>	<b>\$2,556,963</b>	<b>\$2,935,353</b>	<b>\$2,643,725</b>	<b>\$2,643,725</b>
<b>Total Disbursements</b>	<b>\$2,404,349</b>	<b>\$2,556,963</b>	<b>\$2,935,353</b>	<b>\$2,643,725</b>	<b>\$2,643,725</b>
<b>Ending Balance</b>	<b>\$6,473,057</b>	<b>\$6,425,904</b>	<b>\$6,120,263</b>	<b>\$5,461,721</b>	<b>\$5,594,739</b>
Debt Service Reserve on					
One University Plaza	67,868	67,868	67,868	67,868	67,868
Cash with Fiscal Agent	3,733,214	3,445,009	3,105,532	3,445,009	3,445,009
<b>Unreserved Ending Balance</b>	<b>\$2,671,975</b>	<b>\$2,913,027</b>	<b>\$2,946,863</b>	<b>\$1,948,844</b>	<b>\$2,081,862</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$359,954 has been reflected as an increase to the FY 2001 expenditures and an audit adjustment of \$832,449 has been reflected as an increase to the FY 2001 revenues. These adjustments have been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

**DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT  
FUND 941, FAIRFAX COUNTY RENTAL PROGRAM**



<b><i>Agency Position Summary</i></b>	
14	Regular Positions / 14.0 Regular Staff Years

***Position Detail Information***

**HOUSING MANAGEMENT**

3	Housing Services Specialists II
1	Electrician II
1	Engineering Technician II
1	Painter II
2	Painters I
1	Plumber I
3	General Building Maintenance Workers I
1	Administrative Assistant IV
1	Administrative Assistant II
14	Positions
14.0	Staff Years

# FUND 941 FAIRFAX COUNTY RENTAL PROGRAM

## Agency Mission

To manage affordable rental housing acquired by the Fairfax County Redevelopment and Housing Authority (FCRHA) and to maintain and preserve the units for long term rental availability.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	28/ 28	14/ 14	14/ 14	14/ 14	14/ 14
Expenditures:					
Personnel Services	\$1,543,337	\$973,141	\$973,141	\$1,017,325	\$1,017,325
Operating Expenses	3,114,882	1,910,742	2,160,357	2,120,327	2,120,327
Capital Equipment	2,284	0	150,000	0	0
<b>Total Expenditures</b>	<b>\$4,660,503</b>	<b>\$2,883,883</b>	<b>\$3,283,498</b>	<b>\$3,137,652</b>	<b>\$3,137,652</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$40,735 has been reflected as an increase to the FY 2001 expenditures and \$70,278 has been reflected as an increase to the FY 2001 revenues. As a result of these adjustments the FY 2002 Beginning Balance is increased by \$29,543.

## **County Executive Proposed FY 2003 Advertised Budget Plan**

### Purpose

The Fairfax County Rental Program (FCRP) is a local rental-housing program developed and managed by the Department of Housing and Community Development (HCD) for the Fairfax County Redevelopment and Housing Authority (FCRHA). The FCRP is designed to provide affordable rental housing in the County for low- and moderate-income families. In addition, the seven Group Home properties provide housing for persons with disabilities in conjunction with the Fairfax-Falls Church Community Services Board (CSB) and the Virginia Housing and Development Authority (VHDA).

In FY 2003, 483 units and a 115-space mobile home park will be supported under the Fairfax County Rental Program for low- to moderate-income residents and 68 beds will be maintained in Group Homes. The FCRP includes projects developed by the FCRHA and other privately developed or rehabilitated housing units acquired by the FCRHA. The privately developed and rehabilitated sites are located throughout Fairfax County, primarily in converted condominium projects.

# FUND 941

## FAIRFAX COUNTY RENTAL PROGRAM

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The operation of this program is primarily supported by tenant rents and County General Fund support in the amount of \$312,476 for condominium fees. In addition, debt service contributions are received from Fund 141, Elderly Housing, to provide support for the debt service costs of Little River Glen, a FCRHA elderly housing development. Accounting procedures require that the debt service for this project be paid out of Fund 941, Fairfax County Rental Program, although the operating costs are reflected in Fund 141, Elderly Housing. Fund 941 is also used to account for debt service payments on three facilities owned by the FCRHA and leased to Fairfax County: the United Communities Ministries (UCM) offices, the replacement Mondloch I emergency shelter (Creighton Square project), and the Gum Springs Head Start offices.

In addition, HCD staff administers the contract between the FCRHA and private firms hired to manage two "stand alone" properties, Hopkins Glen and Cedar Ridge. In FY 2003, it is anticipated that ownership of one of these projects, Cedar Ridge, a 198-unit development in the Hunter Mill District, will be transferred to Reston Interfaith, subsequent to FCRHA and the U.S. Department of Housing and Urban Development (HUD) approval.

### FY 2003 Initiatives

In FY 2003 Fund 941, Fairfax County Rental Program (FCRP), total funding in the amount of \$3,137,652 includes \$2,662,317 for the FCRP Operating Program and \$475,335 for Group Homes. FY 2003 revenue is estimated to be \$3,116,928, or 99.3 percent, of the estimated total expenditures. Fund Balance will provide the FY 2003 projected operating deficit balance. The FY 2003 cost for Fund 941, Fairfax County Rental Program including Group Homes is \$2,315,094 after adjusting for debt service payments of \$822,558. It should be noted that an additional amount of \$312,476 in General Fund support is included in Agency 38, Department of Housing and Community Development, for homeowners' fees for FCRP units.

The following charts summarize the total number of units in the Rental Program and Group Homes in FY 2003 and the projected operating costs associated with the units:

<u>Project Name</u>	<u>Units</u>	<u>FY 2003 Cost</u>	<u>District</u>
Chatham Town	10	\$75,654	Braddock
Little River Square	45	340,430	Braddock
McLean Hills	25	189,126	Providence
Springfield Green	14	105,913	Lee
Colchester Towne	24	180,671	Lee
Penderbrook	48	309,206	Providence
Island Creek	8	60,522	Lee
Working Singles Housing Program	20	33,691	Providence
FCRHA Operating	NA	181,564	Various
Woodley Homes Mobile Home Park	115	362,981	Mt. Vernon
Cedar Ridge <sup>1</sup>	198	0	Hunter Mill
Hopkins Glen <sup>1</sup>	91	0	Providence
United Community Ministries (Debt Service)	NA	37,971	Lee
Creighton Square (Debt Service)	NA	65,001	Providence
Gum Springs – Head Start (Debt Service)	NA	208,727	Mt. Vernon
Little River Glen (Debt Service)	<u>NA</u>	<u>510,860</u>	Braddock
<b>Subtotal FCRP Operating</b>	<b>598</b>	<b>\$2,662,317</b>	

<sup>1</sup> The units at Cedar Ridge and Hopkins Glen are part of the FCRP Program. Both properties are managed and maintained by a private contractor. All funding for these units will be reported by the property management firm and reported to the agency on a regular basis.

# FUND 941

## FAIRFAX COUNTY RENTAL PROGRAM

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The Group Homes program is summarized in the following table including the number of beds and the level of FY 2003 funding:

<u>Project Name</u>	<u>Beds/Units</u>	<u>FY 2003 Cost</u>
Minerva Fisher Group Home <sup>1</sup>	12	\$118,523
Rolling Road Group Home <sup>2</sup>	5	39,887
West Ox Group Home <sup>3</sup>	19	107,138
First Stop Group Home <sup>2</sup>	8	70,496
Mount Vernon Group Home <sup>2</sup>	8	42,741
Leland Group Home <sup>4</sup>	8	54,971
Patrick Street Group Home <sup>2</sup>	<u>8</u>	<u>41,579</u>
<b>Subtotal Group Homes</b>	<b><u>68</u></b>	<b><u>\$475,335</u></b>
<b>Total Beds/Fund Expenditures</b>	<b>666</b>	<b>\$3,137,652</b>
<b>Less: Debt Service</b>	<b>NA</b>	<b><u>(\$822,558)</u></b>
<b>Total Program Operations</b>	<b>666</b>	<b>\$2,315,094</b>

<sup>1</sup> Includes all Operating Expenses including utilities.

<sup>2</sup> Includes emergency Operating Expenses and insurance liabilities.

<sup>3</sup> Includes emergency Operating Expenses, ground maintenance, and insurance liabilities.

<sup>4</sup> Includes debt service payments.

## Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net increase of \$44,184 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease of \$40,030 in Operating Expenses primarily associated with a reduction in maintenance and repair projects at Fairfax County Rental Program properties.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ In November 2001, subsequent to the *FY 2001 Carryover Review*, an allocation provided \$27,700 for Project 00386, Woodley-Nightgale, for the replacement of property owner sheds as part of a four-year maintenance schedule. The expenses are reimbursed from previously received revenues placed in the Replacement Reserve fund balance.
- ◆ In September 2001, subsequent to the *FY 2001 Carryover Review*, an allocation provided \$150,000 for Project 013863, Penderbrook Apartments, for the replacement of the HVAC system. The Virginia Housing and Development Authority will reimburse the FCRHA for the expenses incurred.
- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved a total funding increase of \$221,915 including encumbered carryover of \$30,581, unencumbered carryover of \$41,922 for deferred projects at Penderbrook Apartments and Braddock Crossing, allocations of \$82,412 for FY 2002 projects at Minerva Fisher and Penderbrook, and \$67,000 for Creighton Square debt service payments.

# FUND 941 FAIRFAX COUNTY RENTAL PROGRAM

## FUND STATEMENT

Fund Type H94, Local Rental Housing Program

Fund 941, Fairfax County  
Rental Program

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$953,938</b>	<b>\$1,035,769</b>	<b>\$981,518</b>	<b>\$1,767,384</b>	<b>\$1,796,927</b>
Revenue:					
Dwelling Rents	\$1,904,213	\$1,746,401	\$1,746,401	\$2,086,195	\$2,086,195
Investment Income	65,814	42,208	42,208	79,046	79,046
Other Income <sup>2</sup>	2,354,231	330,040	1,607,390	440,827	440,827
Debt Service Contribution	508,318	702,908	702,908	510,860	510,860
<b>Total Revenue</b>	<b>\$4,832,576</b>	<b>\$2,821,557</b>	<b>\$4,098,907</b>	<b>\$3,116,928</b>	<b>\$3,116,928</b>
<b>Total Available</b>	<b>\$5,786,514</b>	<b>\$3,857,326</b>	<b>\$5,080,425</b>	<b>\$4,884,312</b>	<b>\$4,913,855</b>
Expenditures:					
Personnel Services <sup>2</sup>	\$1,543,337	\$973,141	\$973,141	\$1,017,325	\$1,017,325
Operating Expenses <sup>2</sup>	3,114,882	1,910,742	2,160,357	2,120,327	2,120,327
Capital Equipment	2,284	0	150,000	0	0
<b>Total Expenditures</b>	<b>\$4,660,503</b>	<b>\$2,883,883</b>	<b>\$3,283,498</b>	<b>\$3,137,652</b>	<b>\$3,137,652</b>
<b>Total Disbursements</b>	<b>\$4,660,503</b>	<b>\$2,883,883</b>	<b>\$3,283,498</b>	<b>\$3,137,652</b>	<b>\$3,137,652</b>
<b>Ending Balance</b>	<b>\$1,126,011</b>	<b>\$973,443</b>	<b>\$1,796,927</b>	<b>\$1,746,660</b>	<b>\$1,776,203</b>
Replacement Reserve	542,344	389,756	1,213,240	1,162,973	1,192,516
Cash with Fiscal Agent	583,667	583,687	583,687	583,687	583,687
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In FY 2002 the Beginning Balance is reduced by \$144,493 representing the amount of the Replacement Reserve being transferred to Fund 950, Housing Partnerships.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$40,735 has been reflected as an increase to the FY 2001 expenditures and \$70,278 has been reflected as an increase to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).



# FUND 945

## FCRHA NON-COUNTY APPROPRIATED REHABILITATION LOAN PROGRAM

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### Agency Mission

To enhance the quality and economic life of existing housing in the County through the provision of affordable loans for housing improvement and rehabilitation to qualifying low-income homeowners or homeowners living in areas targeted for improvement.

Agency Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Expenditures:					
Operating Expenses	\$110,168	\$324,555	\$354,368	\$317,924	\$317,924
<b>Total Expenditures</b>	<b>\$110,168</b>	<b>\$324,555</b>	<b>\$354,368</b>	<b>\$317,924</b>	<b>\$317,924</b>

### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ The Board of Supervisors made no adjustments to this fund.

### ***County Executive Proposed FY 2003 Advertised Budget Plan***

### Purpose

Fund 945, FCRHA Non-County Appropriated Rehabilitation Loan Program, provides the Fairfax County Redevelopment and Housing Authority (FCRHA) portion of funding for the Home Improvement Loan Program (HILP). The Home Improvement Loan Program provides financial and technical assistance to low- and moderate-income homeowners for rehabilitation of their property. The program is designed to preserve the affordable housing stock in the County and to upgrade neighborhoods through individual home improvements. Resources in Fund 945 include bank loans, homeowners' contributions to the cost of rehabilitation, and payments on outstanding home improvement loans made through this fund. Additional funding for the Home Improvement Loan Program is provided in Fund 142, Community Development Block Grant, and Fund 143, Homeowner and Business Loan Programs.

# FUND 945 FCRHA NON-COUNTY APPROPRIATED REHABILITATION LOAN PROGRAM

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## **FY 2003 Initiatives**

An amount of \$317,924 is budgeted within Fund 945 for the Home Improvement Loan Program in FY 2003 including \$120,000 in below-market loans to be provided to homeowners from banks; \$100,000 in contributions made by homeowners toward the cost of improvements; and \$97,924 in loan payments on prior-year mortgage and other loan commitments. All available funds will be combined with resources from Fund 142 and Fund 143 in various financial packages to increase the level of activity for the rehabilitation loan program.

## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, an increase of \$29,813 was necessary to carryover unencumbered funding to continue projects in Fairfax City utilizing funds from prior Fairfax City loans.

# FUND 945

## FCRHA NON-COUNTY APPROPRIATED REHABILITATION LOAN PROGRAM

### FUND STATEMENT

Fund Type H94, Rehabilitation Loan Funds

Fund 945, Non-County Appropriated  
Rehabilitation Loan Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$253,734</b>	<b>\$274,716</b>	<b>\$224,987</b>	<b>\$254,491</b>	<b>\$254,491</b>
Revenue:					
Bank Funds	\$0	\$120,000	\$120,000	\$120,000	\$120,000
Other (Pooled Interest, etc.)	10,744	8,291	8,291	9,429	9,429
Homeowners Loan Payments <sup>1</sup>	9,529	44,147	44,147	37,516	37,516
Homeowners Contributions	7,960	100,000	100,000	100,000	100,000
Island Walk Loan	53,188	50,408	101,434	50,408	50,408
Fairfax City Rehab. Loans	0	10,000	10,000	10,000	10,000
<b>Total Revenue</b>	<b>\$81,421</b>	<b>\$332,846</b>	<b>\$383,872</b>	<b>\$327,353</b>	<b>\$327,353</b>
<b>Total Available</b>	<b>\$335,155</b>	<b>\$607,562</b>	<b>\$608,859</b>	<b>\$581,844</b>	<b>\$581,844</b>
Expenditures:					
New Loans	\$0	\$120,000	\$120,000	\$120,000	\$120,000
FCRHA Loan Payments to Banks <sup>1</sup>	48,701	44,147	44,147	37,516	37,516
Homeowners Contributions	11,060	100,000	100,000	100,000	100,000
Island Walk Loan	50,407	50,408	50,408	50,408	50,408
Fairfax City Rehab. Loans	0	10,000	39,813	10,000	10,000
<b>Total Expenditures</b>	<b>\$110,168</b>	<b>\$324,555</b>	<b>\$354,368</b>	<b>\$317,924</b>	<b>\$317,924</b>
<b>Total Disbursements</b>	<b>\$110,168</b>	<b>\$324,555</b>	<b>\$354,368</b>	<b>\$317,924</b>	<b>\$317,924</b>
<b>Ending Balance</b>	<b>\$224,987</b>	<b>\$283,007</b>	<b>\$254,491</b>	<b>\$263,920</b>	<b>\$263,920</b>

<sup>1</sup> This category of receipts and expenditures is recorded in FAMIS, the County's financial system, via journal entries from mortgage servicing reports. Cash transactions are handled by the respective commercial banks servicing each homeowner loan and are not processed by the County.

# FUND 946

## FCRHA REVOLVING DEVELOPMENT

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$116,951 has been reflected as an increase to the FY 2001 Revenues. As a result of this adjustment the FY 2002 Beginning Balance is increased by \$116,951.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 946, Fairfax County Redevelopment and Housing Authority (FCRHA) Revolving Development Fund (non-appropriated) provides initial funds in the form of advances for projects for which Federal, State, or private financing is later available. Initial project costs, such as development support for new site investigations for proposed projects, architectural and engineering plans, studies and fees, are advanced from this fund and are later included in permanent financing plans for repayment to this fund. This funding mechanism ensures that sufficient funding is available to provide adequate plans and proposals for individual projects prior to obtaining construction and permanent project financing.

### **FY 2003 Initiatives**

No funding for advances is required for Fund 946, FCRHA Revolving Development Fund in FY 2003. As projects are identified and approved by the FCRHA that require Revolving Development funds, adjustments will be made through allocations during the year. Repayment of five previously advanced loans totaling \$506,400 is anticipated in FY 2003.

### **Funding Adjustments**

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:***

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved the carryover of \$1,162,605 in unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 946 FCRHA REVOLVING DEVELOPMENT

## FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 946, FCRHA Revolving  
Development

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$908,590</b>	<b>\$257,606</b>	<b>\$788,886</b>	<b>\$307,349</b>	<b>\$424,300</b>
Revenue:					
Investment Income	\$61,188	\$87,870	\$87,870	\$29,845	\$29,845
Miscellaneous Income <sup>2</sup>	346,751	0	0	0	0
Repayment of Advances	52,149	710,149	710,149	506,400	506,400
<b>Total Revenue</b>	<b>\$460,088</b>	<b>\$798,019</b>	<b>\$798,019</b>	<b>\$536,245</b>	<b>\$536,245</b>
<b>Total Available</b>	<b>\$1,368,678</b>	<b>\$1,055,625</b>	<b>\$1,586,905</b>	<b>\$843,594</b>	<b>\$960,545</b>
Expenditures:					
Advances	\$579,792	\$0	\$1,162,605	\$0	\$0
<b>Total Expenditures</b>	<b>\$579,792</b>	<b>\$0</b>	<b>\$1,162,605</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$579,792</b>	<b>\$0</b>	<b>\$1,162,605</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$788,886</b>	<b>\$1,055,625</b>	<b>\$424,300</b>	<b>\$843,594</b>	<b>\$960,545</b>

<sup>1</sup> This balance represents funds for which no advances have been approved or paid. In addition to this balance, there are funds due to the FCRHA which have not yet been received. These outstanding repayments amount to \$3,459,252 at the conclusion of FY 2001 and are estimated to total \$3,911,708 at the conclusion of FY 2002 and \$3,405,308 at the conclusion of FY 2003.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$116,951 has been reflected as an increase to the FY 2001 Revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

# FUND 946

## FCRHA REVOLVING DEVELOPMENT

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### FY 2003 Summary of Capital Projects

#### Fund: 946 FCRHA Revolving Development

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
003817	Bailey's Community Center	\$218,691	\$0.00	\$3,784.35	\$0	\$0
003844	Emergency Housing	124,999	0.00	0.00	0	0
003907	James Lee Community Center	700,000	5,385.76	68,268.25	0	0
013854	Founders Ridge/Kingstowne NV	376,281	85,177.38	74,410.81	0	0
013883	Old Mill Road	65,728	0.00	0.00	0	0
013889	Chain Bridge Gateway/Moriarty Place	765,894	0.00	0.00	0	0
013901	Tavener Lane	91,873	0.00	0.00	0	0
013905	Creighton Square/Lockheed Blvd	641,673	(130.38)	434,821.39	0	0
013908	West Ox Group Home	861,464	0.00	0.00	0	0
013914	Cedar Ridge		0.00	14,069.00	0	0
013938	Fairfield House	1,303,211	0.00	0.00	0	0
013944	Gum Springs Community Center	308,384	0.00	8,743.44	0	0
013948	Little River Glen Phase II	156,424	60,831.15	64,695.72	0	0
013951	Patrick Street Transitional Group Home	20,337	0.00	0.00	0	0
013966	Telegraph Road Property	149,330	0.00	64,367.40	0	0
013969	Castellani Meadows	250,404	10,069.82	72,513.56	0	0
013983	Memorial Street	75,910	0.00	0.00	0	0
013985	Willow Spring Elementary School	92,122	0.00	8,792.25	0	0
013990	Washington Plaza	129,894	0.00	0.00	0	0
014002	Spring Street Site Working Singles	18,838	0.00	0.00	0	0
014023	Island Creek	10,602	0.00	0.00	0	0
014031	South Meadows Condominium	221,172	0.00	0.00	0	0
014050	Herndon Senior Center	668,852	77,806.85	17,618.36	0	0
014051	Mixed Greens	695,000	115,524.57	43,662.07	0	0
014056	Gum Springs Glen	405,136	174,658.00	180,342.00	0	0
014060	Elden Terrace Apts	25,000	12,191.57	12,808.43	0	0
014061	Leland Road	55,000	0.00	0.00	0	0
014062	Windsor Mews / Price Club	9,972	(67.00)	5,570.99	0	0
014063	Herndon Fortnightly	145,538	38,344.05	58,137.34	0	0
014064	The Enterprise School	30,000	0.00	30,000.00	0	0
VA1942	Old Mill Site	368,421	0.00	0.00	0	0
VA1945	Ragan Oaks	255,749	0.00	0.00	0	0
VA1951	Tavener Lane Apartments	263,918	0.00	0.00	0	0
VA1956	Scattered ADU'S	736,052	0.00	0.00	0	0
<b>Total</b>		<b>\$10,241,868</b>	<b>\$579,791.77</b>	<b>\$1,162,605.36</b>	<b>\$0</b>	<b>\$0</b>

# FUND 947

## FCRHA CAPITAL CONTRIBUTIONS

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### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 947, Fairfax County Redevelopment and Housing Authority (FCRHA) Capital Contributions Fund, was established to provide equity, project improvements, and write-down of development costs to make a project or program financially feasible. In the past, this fund has provided supplemental resources for Federal Housing or FCRHA sponsored construction projects.

Additional Housing and Community Development capital construction and rehabilitation projects are supported in Fund 946, FCRHA Revolving Development; Fund 948, FCRHA Private Financing; Fund 144, Housing Trust Fund; Fund 969, Public Housing Projects Under Modernization; Fund 340, Housing Assistance Program; and Fund 341, Housing General Obligation Bond Construction.

#### **FY 2003 Initiatives**

No additional funding is anticipated for Fund 947, FCRHA Capital Contributions, in FY 2003.

#### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the FY 2001 Carryover Review, the Board of Supervisors approved an increase of \$52,399, including \$49,264 for the carryover of unexpended project balances, and \$3,135 for the allocation of program income.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 947 FCRHA CAPITAL CONTRIBUTIONS

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## FUND STATEMENT

Fund Type H94, FCRHA Development Support

Fund 947, FCRHA Capital Contributions

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$49,264	\$0	\$52,399	\$0	\$0
Revenue:					
Interest on Investments	\$3,135	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	\$3,135	\$0	\$0	\$0	\$0
<b>Total Available</b>	\$52,399	\$0	\$52,399	\$0	\$0
Expenditures:					
Authorized Project Contribution	\$0	\$0	\$52,399	\$0	\$0
<b>Total Expenditures</b>	\$0	\$0	\$52,399	\$0	\$0
<b>Total Disbursements</b>	\$0	\$0	\$52,399	\$0	\$0
<b>Ending Balance</b>	\$52,399	\$0	\$0	\$0	\$0



# FUND 947

## FCRHA CAPITAL CONTRIBUTIONS

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### FY 2003 Summary of Capital Projects

**Fund: 947 FCRHA Capital Contributions**

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
013883	Old Mill Road	\$426,435	\$0.00	\$0.00	\$0	\$0
014013	Development Fund		0.00	52,399.49	0	0
VA1931	Briarcliff Phase II	17,376	0.00	0.00	0	0
<b>Total</b>		<b>\$443,811</b>	<b>\$0.00</b>	<b>\$52,399.49</b>	<b>\$0</b>	<b>\$0</b>

# FUND 948

## FCRHA PRIVATE FINANCING

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ FY 2002 Capital Projects are increased by \$180,964 as a result of an audit adjustment in the amount of \$180,964 that reflected a decrease to the FY 2001 expenditures. The FY 2002 entries adjust the unexpended balances brought forward at the *FY 2001 Carryover Review*. In addition projected FY 2002 revenues are increased \$5,468 reflecting the audit adjustment decrease in the amount of \$5,468 to the FY 2001 revenues.
- ◆ Subsequent to the *FY 2001 Carryover Review*, an allocation provided an amount of \$1,500,000 for Project 014040, Herndon Harbor Phase II, for the payment of principal on the Series 1999A Bonds. Revenue was received for the repayment of \$1,480,000 from Herndon Harbor House II Partnership.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 948, FCRHA Private Financing, was established to budget and report costs for capital projects which are supported in full or in part by funds borrowed by the Fairfax County Redevelopment and Housing Authority (FCRHA) through the FCRHA sale of notes or bonds, or through equity financing received through the sale of Federal low-income housing tax credits. Housing development and improvement projects may be financed with funds borrowed from private lenders, the Virginia Housing Development Authority, or the Federal government. At times, the County invests in short-term notes of the FCRHA to provide an interim source of financing until permanent financing from one of these sources can be secured. Fund 948, FCHRA Private Financing, permits accounting for the receipt of funds from the lender and disbursements made by the FCRHA so that the total cost of a project can be maintained in the County financial system and can be reflected on the FCRHA balance sheet.

### **FY 2003 Initiatives**

An amount of \$1,491,560 is included in FY 2003 for payment of debt service for five Section 108 Loans paid by this fund. Funds to make debt services payments are budgeted in Fund 142, Community Development Block Grant, and are received as revenue in Fund 948. They are expended from Fund 948 to accommodate accounting requirements. In addition, two Section 108 Loans from the U.S. Department of Housing and Urban Development (HUD) to the County are paid directly from County appropriated funds. Fund 948 is also used to account for payments in the amount of \$50,632 on a Virginia Housing Partnership Fund (VHPF) loan for the Murraygate housing development. In FY 2003, as new projects and additional plans that require private financing are developed and approved by the FCRHA and the Board of Supervisors, necessary adjustments will be made to this fund to track revenue and disbursements.

# FUND 948

## FCRHA PRIVATE FINANCING

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### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ Subsequent to the *FY 2001 Carryover Review*, an allocation for Project 013889, Chain Bridge-Gateway, in the amount of \$50,000 provided funding for the payment of interest. Revenue was received from the line of credit available for financing the project.
  
- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of expenditures by \$10,579,634 due to the carryover of unexpended project balances.

A Fund Statement, a Summary of Capital Projects, and Project Detail Tables for each project funded in FY 2003 are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The Project Detail Tables include project location, description, source of funding, and completion schedules.

# FUND 948 FCRHA PRIVATE FINANCING

## FUND STATEMENT

**Fund Type H94, FCRHA Development Support      Fund 948, FCRHA Private Financing**

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$5,543,810</b>	<b>\$1,945,031</b>	<b>\$4,529,996</b>	<b>\$2,090,438</b>	<b>\$2,070,438</b>
Revenue:					
Section 108 Debt Service <sup>1</sup>	\$1,494,760	\$1,506,845	\$1,506,845	\$1,461,460	\$1,461,460
Sale of Land and Buildings	1,773,719	0	0	0	0
Investment Income	28,854	0	0	0	0
Bond Proceeds	820,922	0	5,479,078	0	0
Miscellaneous Income <sup>2</sup>	4,291,038	82,432	4,092,466	80,732	80,732
<b>Total Revenue</b>	<b>\$8,409,293</b>	<b>\$1,589,277</b>	<b>\$11,078,389</b>	<b>\$1,542,192</b>	<b>\$1,542,192</b>
<b>Total Available</b>	<b>\$13,953,103</b>	<b>\$3,534,308</b>	<b>\$15,608,385</b>	<b>\$3,632,630</b>	<b>\$3,612,630</b>
Expenditures:					
Capital Projects <sup>2</sup>	\$9,423,107	\$1,589,277	\$13,537,947	\$1,542,192	\$1,542,192
<b>Total Expenditures</b>	<b>\$9,423,107</b>	<b>\$1,589,277</b>	<b>\$13,537,947</b>	<b>\$1,542,192</b>	<b>\$1,542,192</b>
<b>Total Disbursements</b>	<b>\$9,423,107</b>	<b>\$1,589,277</b>	<b>\$13,537,947</b>	<b>\$1,542,192</b>	<b>\$1,542,192</b>
<b>Ending Balance</b>	<b>\$4,529,996</b>	<b>\$1,945,031</b>	<b>\$2,070,438</b>	<b>\$2,090,438</b>	<b>\$2,070,438</b>

<sup>1</sup> Represents repayment for Section 108 Loans 2-6 as a contribution from Fund 142, Community Development Block Grant (CDBG).

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$180,964 has been reflected as a decrease to the FY 2001 expenditures and \$5,468 has been reflected as a decrease to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

# FUND 948

## FCRHA PRIVATE FINANCING

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### FY 2003 Summary of Capital Projects

**Fund: 948 FCRHA Private Financing**

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
003817	Bailey's Community Center	\$4,500,000	(\$1,344.44)	\$31,218.69	\$0	\$0
003829	Mott Community Center	2,032,181	(661.00)	11,292.82	0	0
003923	Undesignated Projects		0.00	2,091,125.57	0	0
003928	Springfield Green	118,143	0.00	2,564.00	0	0
003969	Lewinsville Elderly Facility	157,025	0.00	19,918.25	0	0
013808	Herndon Harbor House Phase I	3,402,000	0.00	1,609.36	0	0
013810	Colchester Town	480,271	68,712.50	24,360.50	0	0
013846	Murraygate Village	9,025,733	0.00	100,632.52	50,632	50,632
013854	Founders Ridge/Kingstowne NV	2,853,719	1,114,853.65	805,649.76	0	0
013883	Old Mill Road	2,460,630	3,943.75	46,056.25	0	0
013887	Section 108 Loan Payments		1,524,964.77	1,442,585.56	1,491,560	1,491,560
013889	Chain Bridge Gateway/Moriarty Place	757,531	35,511.32	69,448.77	0	0
013901	Tavener Lane	462,411	0.00	0.00	0	0
013905	Creighton Square/Lockheed Blvd	1,040,000	19,955.79	117,214.34	0	0
013912	Stevenson Street	1,055,490	0.00	223,427.31	0	0
013944	Gum Springs Community Center	3,500,000	0.00	558.60	0	0
013948	Little River Glen Phase II	1,740,576	0.00	0.00	0	0
013952	Special Tenant Equity Program (STEP)	265,299	0.00	0.00	0	0
013966	Telegraph Road Property	610,000	0.00	18,652.30	0	0
013969	Castellani Meadows	2,580,000	0.00	0.00	0	0
013990	Washington Plaza	980,050	0.00	49,357.49	0	0
014040	Herndon Harbour Phase II	5,637,000	3,486,746.01	1,671,959.99	0	0
014051	Mixed Greens	226,015	0.00	0.00	0	0
014056	Gum Springs Glen	4,010,000	1,350,613.29	2,659,386.71	0	0
014061	Leland Road	650,000	0.00	99,229.86	0	0
014063	Herndon Fortnightly	3,914,000	64,785.91	2,459,238.99	0	0
014099	Herndon Adult Day Care Center	1,000,000	557,180.00	137,179.00	0	0
014123	Gum Springs Headstart	2,530,000	1,188,074.51	1,341,925.49	0	0
VA1942	Old Mill Site	733,676	9,770.57	113,354.42	0	0
<b>Total</b>		<b>\$56,721,750</b>	<b>\$9,423,106.63</b>	<b>\$13,537,946.55</b>	<b>\$1,542,192</b>	<b>\$1,542,192</b>

# FUND 948 FCRHA PRIVATE FINANCING

<b>013846</b>	<b>Murraygate Village</b>
Reston	Hunter Mill
FY 2003 funding in the amount of \$50,632 is provided for Section 108 Loan repayments to the Department of Housing and Urban Development. The amount recommended is based on the repayment schedule for the outstanding loan paid through Fund 948, FCRHA Private Financing.	

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition	\$2,993,366	\$2,993,366	\$0	\$0	\$0	\$0	\$0
Design and Engineering	309,833	309,833	0	0	0	0	0
Construction	4,267,990	4,267,990	0	0	0	0	0
Other <sup>1</sup>	1,454,544	1,303,280	0	100,633	50,632	50,632	0
<b>Total</b>	<b>\$9,025,733</b>	<b>\$8,874,469</b>	<b>\$0</b>	<b>\$100,633</b>	<b>\$50,632</b>	<b>\$50,632</b>	<b>\$0</b>

<sup>1</sup> Represents debt service for repayment of Section 108 Loans between the FCRHA and HUD.

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$50,632	\$50,632

# FUND 948 FCRHA PRIVATE FINANCING

<b>013887</b>	<b>Section 108 Loan Repayment</b>	
Countywide	Countywide	
FY 2003 funding in the amount of \$1,491,560 is provided for loan repayments used to fund a variety of capital projects as approved by HUD. The amount recommended is based on the repayment schedule for the five outstanding loans paid through Fund 948, FCRHA Private Financing.		

	Total Project Estimate	Prior Expenditures	FY 2001 Expenditures	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Future Years
Land Acquisition		\$37,215	\$0	\$576,882	\$0	\$0	\$0
Design and Engineering		0	0	0	0	0	0
Construction		0	0	0	0	0	0
Other <sup>1</sup>		16,370,000	1,524,965	865,704	1,491,560	1,491,560	0
<b>Total</b>	Continuing	<b>\$16,407,215</b>	<b>\$1,524,965</b>	<b>\$1,442,586</b>	<b>\$1,491,560</b>	<b>\$1,491,560</b>	<b>\$0</b>

<sup>1</sup> Represents debt service for repayment of Section 108 Loans between the FCRHA and HUD.

Source of Funding				
General Fund	General Obligation Bonds	Transfers from Other Funds	Other	Total Funding
\$0	\$0	\$0	\$1,491,560	\$1,491,560

# FUND 949

## FCRHA INTERNAL SERVICE FUND

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$29,225 has been reflected as an increase to the FY 2001 revenues to provide for reimbursements from the Housing funds participating in Fund 949. The FY 2002 revenues are decreased by \$29,225 to adjust the projected reimbursements.
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

Fund 949, Fairfax County Redevelopment and Housing Authority (FCRHA) Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying, insurance, and audits, which have been budgeted in and expensed from one of the FCRHA's funds, and then allocated out to other funds proportionate to their share of the costs. It also includes costs associated with the maintenance and operation of FCRHA housing developments such as service contracts for extermination, custodial work, elevator maintenance, grounds maintenance, etc. The fund allows one contract to be established for each vendor, as opposed to multiple contracts in various funds.

#### **FY 2003 Initiatives**

The FY 2003 funding level for Fund 949 is \$2,912,366 for both expenditures and revenues. The net expenditures for the Department of Housing and Community Development (HCD) will not increase as a result of this fund. Reimbursed charges incurred on behalf of other HCD funds will be recorded as revenue.

#### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net increase of \$1,136 in FY 2003 primarily for increases in repairs and maintenance and lease expenses, offset by decreases in copying charges, supplies, maintenance services contracts, and telecommunications services.



## FUND 949 FCRHA INTERNAL SERVICE FUND

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*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review* revenues were increased by \$80,046 to provide for reimbursements due from other FCRHA funds for prior years' services.

# FUND 949 FCRHA INTERNAL SERVICE FUND

## FUND STATEMENT

Fund Type H94, Internal Service

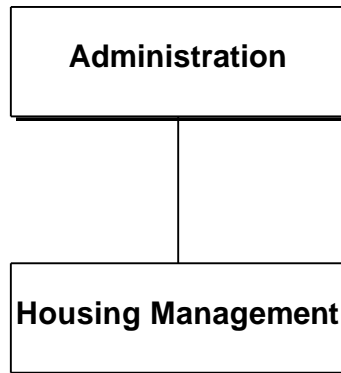
Fund 949, FCRHA Internal Service Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	\$15,581	\$38,367	\$15,581	\$28,035	\$66,402
Revenue:					
Reimbursement from Other Funds <sup>1</sup>	\$2,583,166	\$2,911,230	\$2,962,051	\$2,912,366	\$2,912,366
<b>Total Revenue</b>	\$2,583,166	\$2,911,230	\$2,962,051	\$2,912,366	\$2,912,366
<b>Total Available</b>	\$2,598,747	\$2,949,597	\$2,977,632	\$2,940,401	\$2,978,768
Expenditures:					
Operating Expenditures	\$2,583,166	\$2,911,230	\$2,911,230	\$2,912,366	\$2,912,366
<b>Total Expenditures</b>	\$2,583,166	\$2,911,230	\$2,911,230	\$2,912,366	\$2,912,366
<b>Total Disbursements</b>	\$2,583,166	\$2,911,230	\$2,911,230	\$2,912,366	\$2,912,366
<b>Ending Balance<sup>2</sup></b>	\$15,581	\$38,367	\$66,402	\$28,035	\$66,402

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$29,225 has been reflected as an increase to the FY 2001 Revenues. An adjustment is made to the FY 2002 Revenues to reduce the projected reimbursements by \$29,225. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

<sup>2</sup> The Ending Balance is reserved for inventory and represents goods to be sold.

**DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT  
FUND 950, HOUSING PARTNERSHIPS**



<b><i>Agency Position Summary</i></b>	
14	Regular Positions / 14.0 Regular Staff Years

***Position Detail Information***

**HOUSING MANAGEMENT**

2	Housing Service Specialists III
2	Housing Service Specialists II
2	Housing Service Specialists I
2	Refrigeration & A/C Supervisors
2	General Building Maintenance Workers II
1	Carpenter II
1	Plumber I
<u>2</u>	Administrative Assistants III
14	Positions
14.0	Staff Years

# FUND 950 HOUSING PARTNERSHIPS

## Agency Mission

To provide affordable rental housing through partnerships between the Fairfax County Redevelopment and Housing Authority (FCRHA) and private investors.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	0/ 0	14/ 14	14/ 14	14/ 14	14/ 14
<hr style="border-top: 1px dashed black;"/>					
Expenditures					
Personnel Services	\$0	\$745,310	\$745,310	\$808,748	\$808,748
Operating Expenses	0	1,422,876	1,667,427	1,559,096	1,559,096
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$2,168,186</b>	<b>\$2,412,737</b>	<b>\$2,367,844</b>	<b>\$2,367,844</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ The Board of Supervisors made no adjustments to this fund.

## **County Executive Proposed FY 2003 Advertised Budget Plan**

### Purpose

Fund 950, Housing Partnerships, was created in FY 2002 to allow the Fairfax County Redevelopment and Housing Authority (FCRHA) to efficiently track partnership properties. The Housing Partnership Fund supports a portion of the operating expenses for local rental-housing programs that are owned by limited partnerships of which the FCRHA is the managing general partner. Some costs of the operation of these five properties are tracked through the County's mainframe Financial and Accounting Management Information System (FAMIS); however, offline software systems are required to maintain partnership accounts and meet partnership calendar year reporting schedules. The operation of these developments is primarily supported by tenant rents with a County contribution for real estate taxes at Castellani Meadows, West Glade, and the Public Housing portion of Tavenner Lane. The revenue collected from rents and property excess income is monitored off-line and utilized to reimburse the FCRHA for expenses incurred to support salaries, maintenance, and other operating expenses as identified in Fund 950.

Other partnership properties are managed by private management companies and are not reported in FAMIS. The financial records for these properties are maintained completely offline.

# FUND 950 HOUSING PARTNERSHIPS

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## FY 2003 Initiatives

The FY 2003 Fund 950 budget of \$2,367,844 includes \$745,260 to support major maintenance repairs and landscaping upgrades at the oldest and largest of the partnership properties, Murraygate Village and Stonegate Village. A Comprehensive Needs Assessment Study performed in 1997 recommended a multi-year maintenance and replacement program that would improve properties to neighborhood and community standards. The balance of the funding requirements for Murraygate Village, Stonegate Village and the remaining three properties, Castellani Meadows, Tavenner Lane, and West Glade, are associated with routine operating expenses such as staff expenses, custodial services, supplies, and insurance.

The following chart summarizes the total number of units in the Partnership Program in FY 2003 and the projected operating costs associated with the units:

<u>Project Name</u>	<u>Units</u>	<u>FY 2003 Cost</u>	<u>District</u>
Castellani Meadows	24	\$92,609	Providence
West Glade <sup>1</sup>	24	81,743	Providence
Tavenner Lane <sup>2</sup>	12	49,397	Lee
Murraygate Village	197	717,928	Lee
Stonegate Village	<u>234</u>	<u>1,426,167</u>	Hunter Mill
<b>Total Partnership Program</b>	<b>491</b>	<b>\$2,367,844</b>	

<sup>1</sup>Fifty units at West Glade are part of the Federally assisted Public Housing program and are reflected in the list of developments in Fund 967. However, operating expenses for all 74 units are included in Fund 950 since they are all owned by a limited partnership.

<sup>2</sup>Twelve units at Tavenner are part of the Federally assisted Public Housing program and are reflected in the list of developments in Fund 967. However, operating expenses for all 24 units are included in Fund 950 since they are all owned by a limited partnership.

## Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net increase of \$63,438 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease of \$108,331 in Operating Expenses not required in FY 2003 as a result of one-time carryover expenditures primarily associated with security, custodial, painting, grounds and maintenance contracts at the five partnership properties, and for deferred installation and renovation projects at Murraygate Village, offset by increases in renovation and replacement projects at Stonegate Village Apartments.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved \$244,551 including encumbered carryover of \$144,493 for security, custodial, painting, grounds and maintenance contracts at the five partnership properties and unencumbered carryover of \$100,058 for deferred installation and renovation projects at Murraygate Village.

# FUND 950 HOUSING PARTNERSHIPS

## FUND STATEMENT

Fund Type H94, Local Rental Housing Program

Fund 950, Housing Partnerships

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,493</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
FCRHA Reimbursements	\$0	\$2,168,186	\$2,268,244	\$2,367,844	\$2,367,844
<b>Total Revenue</b>	<b>\$0</b>	<b>\$2,168,186</b>	<b>\$2,268,244</b>	<b>\$2,367,844</b>	<b>\$2,367,844</b>
<b>Total Available</b>	<b>\$0</b>	<b>\$2,168,186</b>	<b>\$2,412,737</b>	<b>\$2,367,844</b>	<b>\$2,367,844</b>
Expenditures:					
Personnel Services	\$0	\$745,310	\$745,310	\$808,748	\$808,748
Operating Expenses	0	1,422,876	1,667,427	1,559,096	1,559,096
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$2,168,186</b>	<b>\$2,412,737</b>	<b>\$2,367,844</b>	<b>\$2,367,844</b>
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$2,168,186</b>	<b>\$2,412,737</b>	<b>\$2,367,844</b>	<b>\$2,367,844</b>
<b>Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Replacement Reserve	0	0	0	0	0
Cash with Fiscal Agent	0	0	0	0	0
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In FY 2002 the Beginning Balance is increased by \$144,493 representing the amount of the Replacement Reserve being transferred from Fund 914, Fairfax County Rental Program.

# FUND 965 HOUSING GRANTS

Housing  
Management

## *Agency Position Summary*

2 Grant Positions / 2.0 Grant Staff Years

### ***Position Detail Information***

#### **Public Housing Drug Elimination Grant**

1 Management Analyst I G  
1 Housing Services Specialist II G  
2 Positions  
2.0 Staff Years

G Denotes Grant Positions

# FUND 965 HOUSING GRANTS

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## Agency Mission

To enhance the quality and economic life of existing housing in the County through the provision of affordable loans for housing improvement and rehabilitation to qualifying low-income homeowners or homeowners living in areas targeted for improvement.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Grant	2/ 2	2/ 2	2/ 2	2/ 2	2/ 2
Expenditures:					
Personnel Services	\$155,859	\$0	\$152,976	\$0	\$0
Operating Expenses	335,128	0	507,083	0	0
Capital Projects	0	0	22,000	0	0
<b>Total Expenditures</b>	<b>\$490,987</b>	<b>\$0</b>	<b>\$682,059</b>	<b>\$0</b>	<b>\$0</b>

## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$5,248 has been reflected as an increase to the FY 2001 expenditures and \$37,984 has been reflected as an increase to the FY 2001 revenues. As a result of these adjustments the FY 2002 beginning balance is increased by \$32,736.
  - ◆ In February 8, 2002, expenditures and revenues were increased \$91,670 for the renewal of the Housing Opportunities for Persons With AIDS (HOPWA) Grant from the U.S. Department of Housing and Urban Development.
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# FUND 965 HOUSING GRANTS

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 965, Housing Grants, was established during the Board of Supervisors' deliberations on the FY 2000 Adopted Budget Plan to separately track grants which are awarded to the Fairfax County Redevelopment and Housing Authority (FCRHA). This Fund currently provides accounting for four Grants: the Transitional Housing Grant, the Housing Opportunities for Persons With AIDS (HOPWA) Grant, the Public Housing Drug Elimination Grant, and the Resident Opportunity and Self Sufficiency (ROSS) Grant received by the FCRHA from the U.S. Department of Housing and Urban Development (HUD). The Transitional Housing Grant is a five-year grant used to support nine homeless families for approximately 24 months each. Funding has been used to acquire three condominium units at the Cedar Lakes Condominium complex and to contract with the Northern Virginia Family Services, Inc. (NVFS) to provide supportive family services such as budget counseling, employment, housing, and parent counseling. The HOPWA Grant is an annual award that provides rental subsidy assistance for approximately 10 to 12 low-to-moderate-income persons with HIV/AIDS. The Public Housing Drug Elimination Grant is a two-year grant for the continuation of anti-drug and crime efforts at the FCRHA Public Housing properties. The ROSS grant supports provision of services by a private non-profit agency to elderly and disabled Public Housing and Section 8 participants.

### **FY 2003 Initiatives**

No additional funding is appropriated for Fund 965, FCRHA Housing Grant Fund, in FY 2003. As notices of award are received and approved by the FCRHA during the course of FY 2003, the budget will be adjusted.

### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustment made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ On September 13, 2001, expenditures and revenues were increased \$246,332 for the renewal of the Public Housing Drug Elimination Grant from the U.S. Department of Housing and Urban Development.
- ◆ At the *FY 2001 Carryover Review* expenditures in Fund 965, Housing Grants Fund, increased to \$349,305. This increase was attributable to the appropriation of unexpended balances of the Transitional Housing Grant, HOPWA, ROSS, and Public Housing Drug Elimination Grants.

# FUND 965 HOUSING GRANTS

## FUND STATEMENT

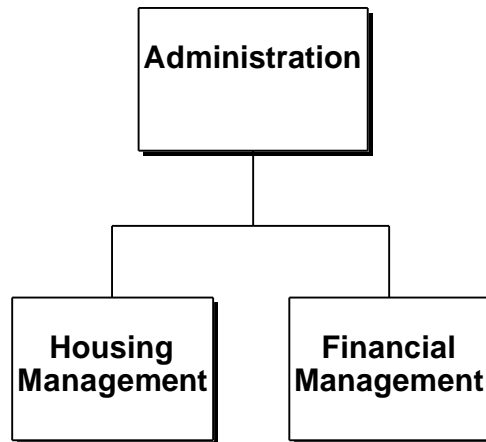
Fund Type H94, FCRHA Development Support

Fund 965, Housing Grants

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	(\$2,035)	\$0	(\$2,035)	\$0	\$0
Revenue:					
Transitional Housing <sup>1</sup>	\$39,505	\$0	\$48,185	\$0	\$0
ROSS Grant	0	0	170,799	0	0
Housing Opportunities for Persons With AIDS <sup>1</sup>	221,515	0	146,804	0	0
Public Housing Drug Elimination Grant <sup>1</sup>	229,967	0	318,306	0	0
<b>Total Revenue</b>	\$490,987	\$0	\$684,094	\$0	\$0
<b>Total Available</b>	\$488,952	\$0	\$682,059	\$0	\$0
Expenditures:					
Transitional Housing <sup>1</sup>	\$39,780	\$0	\$41,156	\$0	\$0
ROSS Grant	0	0	170,799	0	0
Housing Opportunities for Persons with AIDS	221,240	0	148,834	0	0
Public Housing Drug Elimination Grant <sup>1</sup>	229,967	0	321,270	0	0
<b>Total Expenditures</b>	\$490,987	\$0	\$682,059	\$0	\$0
<b>Total Disbursements</b>	\$490,987	\$0	\$682,059	\$0	\$0
<b>Ending Balance</b>	(\$2,035)	\$0	\$0	\$0	\$0

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$5,248 has been reflected as an increase to the FY 2001 expenditures and \$37,984 has been reflected as an increase to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 966, SECTION 8 ANNUAL CONTRIBUTION**



# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

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### *Agency Position Summary*

35	Regular Positions	/	35.0	Regular Staff Years
<u>3</u>	Grant Positions	/	<u>3.0</u>	Grant Staff Years
38	Total Positions	/	38.0	Total Staff Years

### *Position Detail Information*

#### ADMINISTRATION

1 Network/Telecom Analyst III  
 1 Programmer Analyst II  
 2 Positions  
 2.0 Staff Years

#### FINANCIAL MANAGEMENT

1 Accountant I  
 1 Position  
 1.0 Staff Year

#### HOUSING MANAGEMENT

2 Housing Services Specialists IV 1G  
 3 Housing Services Specialists III  
 19 Housing Services Specialists II 2G  
 1 Human Services Coordinator II  
 4 Human Services Assistants  
 1 Administrative Assistant V  
 1 Administrative Assistant IV  
 2 Administrative Assistants III  
2 Administrative Assistants II  
 35 Positions  
 35.0 Staff Years

G Denotes Grant Positions

# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

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### Agency Mission

To ensure that participants in the Federal Section 8 Rental Assistance Program are provided with decent, safe, and affordable private market housing.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	35/ 35	35/ 35	35/ 35	35/ 35	35/ 35
Grant	3/ 3	3/ 3	3/ 3	3/ 3	3/ 3
Expenditures:					
Personnel Services	\$2,034,300	\$2,046,504	\$2,046,504	\$2,117,544	\$2,117,544
Operating Expenses	22,222,191	22,008,314	26,914,142	26,834,475	26,834,475
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$24,256,491</b>	<b>\$24,054,818</b>	<b>\$28,960,646</b>	<b>\$28,952,019</b>	<b>\$28,952,019</b>

### ***Board of Supervisors' Adjustments***

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$202,495 has been reflected as an increase to the FY 2001 expenditures and \$416,677 has been reflected as an increase to the FY 2001 revenues. As a result of these adjustments the FY 2002 beginning balance is increased by \$214,182.

### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### Purpose

The FY 2003 funding of \$28,952,019 consists of housing assistance payments of \$26,406,422 and administrative expenses of \$2,545,597 to support 3,454 Section 8 project units as part of the Federal Housing Assistance Program for lower income families. As of August 2000, the U.S. Department of Housing and Urban Development (HUD) has authorized 3,095 housing choice vouchers to subsidize Fairfax County residents. Additional Section 8 programs administered by the Fairfax County Redevelopment and Housing Authority (FCRHA) include 359 new construction units.

# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

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Under Fund 966, Section 8, Annual Contribution rental subsidies are provided by HUD to cover the difference between a market-established rent and the rent which is determined to be affordable at a given family's income level. In some cases, the Section 8 subsidies are associated with a particular housing development and in other cases they are transferable with the tenant. Private developers, local housing authorities, and State housing finance agencies all participate in different aspects of this program which include existing housing certificates and vouchers, and new construction projects. In 1999, Section 8 certificates and vouchers were merged into one program called the "Housing Choice Voucher Program", which was completed March 1, 2001. Another program change in FY 2000 resulted in absorbing portability tenants into the FCRHA Voucher or Certificate Program. In FY 2002, it is anticipated that one development with an expiring project contract will convert to vouchers.

The Section 8 program is a Federal Housing Assistance Program for lower income families seeking housing in the private market place. HUD provides funds to pay a portion of the family's rent. In most cases, this subsidy is the difference between 30 percent of the eligible family's income and a HUD-approved Fair Market Rent (FMR) for a housing unit, although FMRs are different for the voucher choice program and the project based components of the program. The rent subsidy payments are made pursuant to a Housing Assistance Payments (HAP) Contract with the owner of the housing. Housing authorities administer the contract for these subsidy funds on behalf of HUD, which involves making the monthly subsidy payments, verifying that those benefiting from the subsidy are eligible, and monitoring compliance with Federal regulations. This is done pursuant to an Annual Contribution Contract between the housing authority and HUD. Prior to FY 1997, fees established by HUD covered expenses associated with administering the HAP contracts; however, in October 1996, Congress approved a change in the fee schedule that reduced the amounts that could be recovered by public housing authorities.

The current income limits for most components<sup>1</sup> of the Section 8 Program as established by HUD, effective as of April 6, 2001, are shown below:

Household Size	Very, Very Low Income	Very Low Income	Lower Income
1	\$17,650	\$29,400	\$36,750
2	\$20,150	\$33,600	\$42,000
3	\$22,700	\$37,800	\$47,250
4	\$25,200	\$42,000	\$52,500
5	\$27,200	\$45,350	\$56,700
6	\$29,250	\$48,700	\$60,900
7	\$31,250	\$52,100	\$65,100
8+	\$33,250	\$55,450	\$69,300

<sup>1</sup> The Bridle Creek (new construction project) has a lower set of limits because it is located in a different geographical location – southeastern Virginia.

# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

FY 2003 SUMMARY OF PROJECTS	
PROJECTS	NUMBER OF UNITS
Consolidated Vouchers <sup>1</sup>	3,095
Bridle Creek (New Construction) <sup>2</sup>	131
Strawbridge Square (New Construction)	127
Island Walk (New Construction)	101
<b>Subtotal Contract P-2509</b>	<b>3,454</b>
<b>Total Fund 966</b>	<b>3,454</b>

<sup>1</sup> Actual number of vouchers issued may be lower than HUD-approved count due to local market conditions.

<sup>2</sup> The Bridle Creek project is located in Virginia Beach, VA, and is administered by FCRHA.

Fund 966 covers the following components in FY 2003:

- ◆ New Construction - 359 units.

Under the New Construction component of the Section 8 Program, 359 units have been made available for recipients of Section 8 housing assistance payments. FCRHA administers these payments, and the projects are privately owned. This figure includes 131 units in Virginia Beach that may “opt out” of the program in FY 2003.

- ◆ Existing Vouchers - 3,095 issued through the FCRHA.

Under these components of the Section 8 Program, Local or State housing authorities contract with HUD for Section 8 subsidy funds and issue vouchers to eligible households who may lease any appropriately sized, standard quality rental unit from a participating landlord.

The housing authority maintains a waiting list of those seeking a Section 8 voucher or certificate, verifies applicant income eligibility before issuing a certificate or voucher, inspects the unit the family selects to ensure compliance with Section 8 Housing Quality Standards, computes the portion of the rent the family must pay or the maximum subsidy, contracts with the landlord to pay the subsidy, recertifies eligibility annually, and maintains required financial records and reports. The owner of the housing (landlord), not the housing authority, selects those families to whom the landlord will rent, and renews or terminates the family's lease in accordance with the terms of the lease.

The FY 2003 Advertised Budget Plan is based on the maximum funding available in FY 2002 under the Annual Contributions (ACC) contract with HUD for the Choice Voucher Program at the time of budget preparation. This funding level is not sufficient to support the use of all 3,065 vouchers allocated to the FCRHA under this contract because of the high rents and resulting per unit subsidy requirements in the County. Funds available will only permit approximately 94 percent of the available vouchers to be used. Additionally, since administrative fees are only earned on vouchers that are used, anticipated administrative fee revenue falls short of administrative expenses. The FCRHA will apply for a revision of the ACC with HUD during FY 2002 to try to secure additional funding to permit at least 95 percent lease up rate for vouchers in FY 2002 and FY 2003. At this level, administrative revenue and expenses are anticipated to be in balance. If the ACC amendment is not approved, the number of households that can be assisted will be reduced to remain within the available funding and administrative expenses will need to be reduced to match anticipated revenue.

# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

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### **FY 2003 Initiatives**

- ◆ Cover the difference between a market-established rent and the rent which is determined to be affordable at a given family's income level.
- ◆ Monitor the housing unit that the family selects to ensure compliance with Federal regulations.
- ◆ Verify that those benefiting from the subsidy are eligible to receive it.

### **Funding Adjustments**

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$71,040 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease of \$79,667 in Operating Expenses primarily based on budget adjustment projections approved by the U.S. Department of Housing and Urban Development (HUD) for the FY 2002 Housing Assistance Payments.

*The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, expenditures were increased \$4,905,828 and revenues were increased \$4,968,722 based on revised HUD budgets.



# FUND 966

## SECTION 8 ANNUAL CONTRIBUTION

### FUND STATEMENT

Fund Type H96, Federal Section 8 Rental Assistance

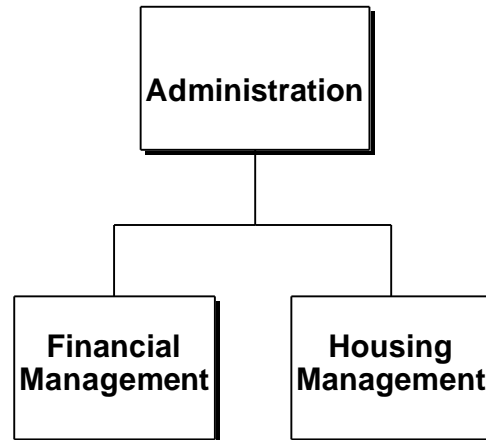
Fund 966, Section 8 Annual  
Contribution

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$39,513	(\$1,266,699)	(\$435,546)	(\$744,003)	(\$190,344)
Revenue:					
Annual Contributions <sup>1</sup>	\$23,939,901	\$23,873,009	\$28,841,731	\$28,861,895	\$28,861,895
Investment Income	116	0	0	0	0
Miscellaneous Revenue	(158,585)	24,640	364,117	24,640	24,640
<b>Total Revenue</b>	\$23,781,432	\$23,897,649	\$29,205,848	\$28,886,535	\$28,886,535
<b>Total Available</b>	\$23,820,945	\$22,630,950	\$28,770,302	\$28,142,532	\$28,696,191
Expenditures:					
Housing Assistance Payments <sup>1</sup>	\$21,653,389	\$21,578,860	\$26,484,688	\$26,406,422	\$26,406,422
Ongoing Administrative Expenses	2,603,102	2,475,958	2,475,958	2,545,597	2,545,597
<b>Total Expenditures</b>	\$24,256,491	\$24,054,818	\$28,960,646	\$28,952,019	\$28,952,019
<b>Total Disbursements</b>	\$24,256,491	\$24,054,818	\$28,960,646	\$28,952,019	\$28,952,019
<b>Ending Balance<sup>2</sup></b>	(\$435,546)	(\$1,423,868)	(\$190,344)	(\$809,487)	(\$255,828)

<sup>1</sup> FY 2003 Revised Annual Contributions Budget and Housing Assistance Payments (HAP) are based on approved FY 2002 Certificate and Voucher Budgets and submitted New Construction budgets. In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$202,495 has been reflected as an increase to the FY 2001 expenditures and \$416,677 has been reflected as an increase to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

<sup>2</sup> The negative ending balance will be addressed as part of a reconciliation of balances of the Section 8 Program in conjunction with a review of the Program's funding stream by the Department of Housing and Community Development.

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 967, PUBLIC HOUSING PROGRAM PROJECTS  
UNDER MANAGEMENT**



# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

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## *Agency Position Summary*

41 Regular Positions / 40.5 Regular Staff Years

### ***Position Detail Information***

#### **ADMINISTRATION**

1 Network/Telecom Analyst II  
 1 Programmer Analyst I  
 2 Positions  
 2.0 Staff Years

#### **FINANCIAL MANAGEMENT**

1 Chief Accounting Fiscal Officer  
 1 Accountant II  
 4 Administrative Assistants III  
 1 Administrative Associate  
 7 Positions  
 7.0 Staff Years

#### **HOUSING MANAGEMENT**

1 DHCD Property Management Supervisor  
 1 Housing Services Specialist V  
 1 Housing Services Specialist IV  
 1 Housing Services Specialist III  
 7 Housing Services Specialists II  
 2 Housing Services Specialists I 1 PT  
 3 Senior Maintenance Supervisors  
 3 Air Conditioning Equipment Repairers  
 2 Carpenters II  
 1 Carpenter I  
 2 General Building Maintenance Workers I  
 1 Painter I  
 1 Administrative Assistant V  
 1 Administrative Assistant IV  
 3 Administrative Assistants II  
 1 Storekeeper  
 1 Warehouse Worker-Driver  
 32 Positions  
 31.5 Staff Years

PT Denotes Part-Time Positions

# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

## Agency Mission

To ensure that all tenants of Fairfax County Redevelopment and Housing Authority's (FCRHA) owned and operated public housing units are provided with decent, safe, and adequate housing; maintenance and management; social services referrals; and housing counseling.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	41/ 40.5	41/ 40.5	41/ 40.5	41/ 40.5	41/ 40.5
Expenditures					
Personnel Services	\$1,731,925	\$1,798,995	\$1,798,995	\$1,874,675	\$1,874,675
Operating Expenses	3,466,231	3,331,106	3,704,127	3,418,485	3,418,485
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$5,198,156</b>	<b>\$5,130,101</b>	<b>\$5,503,122</b>	<b>\$5,293,160</b>	<b>\$5,293,160</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$1,386,824	\$1,548,638	\$1,548,638	\$1,539,436	\$1,539,436
Tenant Services	17,090	24,865	24,865	24,865	24,865
Utilities	1,661,479	1,381,471	1,497,978	1,469,973	1,469,973
Ordinary Maintenance/Operation	1,535,683	1,379,525	1,415,661	1,405,212	1,405,212
General Expenses	374,410	451,634	451,634	512,216	512,216
Non-Routine Expenditures	16,383	21,027	21,027	21,027	21,027
Other Expenses	206,287	322,941	543,319	320,431	320,431
<b>Total Expenditures</b>	<b>\$5,198,156</b>	<b>\$5,130,101</b>	<b>\$5,503,122</b>	<b>\$5,293,160</b>	<b>\$5,293,160</b>

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$369,959 has been reflected as an increase to the FY 2001 expenditures and \$62,522 has been reflected as a decrease to the FY 2001 revenues.

# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

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- ◆ FY 2002 expenditures increase \$77,995 due to projected utility requirements and FY 2002 revenues increase \$76,323 due to the receipt of an additional Operating Subsidy from the U.S. Department of Housing and Urban Development (HUD).

As a result of the increases to expenditures and revenues, and the net audit adjustment, the FY 2002 ending balance is decreased by \$434,153.

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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

The Federal Public Housing Program is a housing program administered by the U.S. Department of Housing and Urban Development (HUD) to provide funds for rental housing serving low income households that is owned and operated by local housing authorities such as the Fairfax County Redevelopment and Housing Authority (FCRHA). Previously, there were three components of this program, with separate funding for development/acquisition of housing, operation, and capital improvements. Fund 967 is for management and maintenance of public housing properties and includes an annual Federal operating subsidy. Fund 968, Public Housing Under Development, provided capital funds for the construction or acquisition of Public Housing units, however, this funding has been eliminated. Fund 969, Public Housing Under Modernization, provides funds for capital improvements and repairs of existing Public Housing through an annual Capital Fund grant (formerly the Comprehensive Grant).

### **FY 2003 Initiatives**

- ◆ In FY 2003, total funding of \$5,293,160 is included for the support of Personnel, Operating Expenses and Capital Equipment for the Projects Under Management component of the Public Housing Program.
- ◆ In FY 2003, dwelling rents total \$4,055,745 and support 81.6 percent of the operating costs, excluding debt service, \$320,431, which is totally funded by HUD. Other sources of revenue include payments for utilities in excess of standards established by the FCRHA, \$157,364, maintenance charges, late fees, and laundry income, \$77,030, and Investment Income, \$100,126. There are a total of 41/40.5 SYE regular positions funded by the Public Housing Program. Under the current HUD Performance Funding System, the FCRHA is eligible for operating subsidies to support the administration of the program. In FY 2003, the amount anticipated for HUD operating subsidies is projected at \$552,240. Other maintenance and administrative positions providing support for this program are funded in the General Fund.
- ◆ In addition to public housing support provided in this Fund, FY 2003 funds totaling \$625,640 are provided in the General Fund, Agency 38, Department of Housing and Community Development in support of refuse collection costs, painting expenses, and townhouse/condominium fees.

# FUND 967

## PUBLIC HOUSING PROGRAM

### PROJECTS UNDER MANAGEMENT

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The Public Housing projects, as reflected in the following chart, are located throughout the County.

Project Name	HUD Number	Number of Units	Supervisory District
Audubon Apartments	VA 19-01	46	Lee
Rosedale Manor	VA 19-03	97	Mason
Newington Station	VA 19-04	36	Springfield
The Park	VA 19-06	24	Lee
Shadowood	VA 19-11	16	Hunter Mill
Atrium Apartments	VA 19-13	37	Lee
Villages of Falls Church <sup>1</sup>	VA 19-25	37	Mason
Heritage Woods I	VA 19-26	19	Braddock
Robinson Square	VA 19-27	46	Braddock
Heritage Woods South	VA 19-28	12	Braddock
Sheffield Village	VA 19-29	8	Mt. Vernon
Greenwood	VA 19-30	138	Mason
Briarcliff II	VA 19-31	20	Providence
West Ford II	VA 19-32	22	Mt. Vernon
West Ford I	VA 19-33	24	Mt. Vernon
West Ford III	VA 19-34	59	Mt. Vernon
Barros Circle	VA 19-35	44	Sully
Belle View	VA 19-36	40	Mt. Vernon
Kingsley Park	VA 19-38	108	Providence
Scattered Sites	VA 19-39	25	Various
Reston Town Center	VA 19-40	30	Hunter Mill
Old Mill	VA 19-42	48	Lee
Ragan Oaks	VA 19-45	51	Sully
Tavener Lane <sup>2</sup>	VA 19-51	12	Lee
Waters Edge	VA 19-52	9	Sully
West Glade	VA 19-55	50	Hunter Mill
Scattered ADU Sites	VA 19-56	7	Various
<b>Total Units<sup>3</sup></b>		<b>1,065</b>	

<sup>1</sup> This HUD project includes one unit at Heritage Woods South in Braddock District.

<sup>2</sup> Property is owned by a limited partnership of which the FCRHA is the managing general partner. Therefore, rental revenue and other expenses for this property are not reported in Fund 967.

<sup>3</sup> There are projected to be 1,065 units of Public Housing; however, only 1,051 are income producing. There are two units off-line, one of which is used as an office and the other as a community room. Per HUD guidelines, the community room is not reported to HUD when requesting Operating Subsidy. The FY 2003 vacancy rate is projected to be one percent for public housing properties.

Admissions and Occupancy policies for this program are governed by the Quality Housing and Work Responsibility Act of 1998 (which amended the United States Housing Act of 1937) and are consistent with the objectives of Title VI of the Civil Rights Act of 1964. Eligibility for admission and occupancy to Low Income Housing requires the applicants to fulfill the following general criteria: (1) qualify as a family, (2) have annual income which does not exceed the income limits for admission to a designated development, and (3) qualify under the Local Preference of working at least 30 hours per week in Fairfax County, being 62 years of age or older, or receiving disability payments based upon that person's ability to work.

# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

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The current income limits for the program as established by HUD as of April 6, 2001 are as follows:

INCOME LIMITS		
Number of Persons	Very Low	Low
1	\$29,400	\$36,750
2	\$33,600	\$42,000
3	\$37,800	\$47,250
4	\$42,000	\$52,500
5	\$45,350	\$56,700
6	\$48,700	\$60,900
7	\$52,100	\$65,100
8	\$55,450	\$69,300

## Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ A net increase of \$75,680 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A net decrease in Operating Expenses of \$207,647 not required in FY 2003 as a result of one-time carryover expenditures for Debt Service payments for Federal Financing Bank Bonds, HUD long term mortgages, and Rosedale Manor Bonds, offset by increases in utility expenses based on usage and economic trends in the energy industry.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved \$295,026 including encumbered carryover of \$74,648 and unencumbered carryover of \$220,378.

# FUND 967 PUBLIC HOUSING PROGRAM PROJECTS UNDER MANAGEMENT

## FUND STATEMENT

Fund Type H96, Public Housing

Fund 967, Projects Under Management

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$670,855</b>	<b>\$715,391</b>	<b>\$573,053</b>	<b>\$584,871</b>	<b>\$150,718</b>
Revenue:					
Dwelling Rental Income	\$3,606,088	\$3,701,693	\$3,701,693	\$4,055,745	\$4,055,745
Excess Utilities	168,273	150,297	150,297	157,364	157,364
Interest on Investments	163,060	100,126	100,126	100,126	100,126
Other Operating Receipts	141,063	118,321	118,321	77,030	77,030
HUD Annual Contribution	239,205	322,941	322,941	320,431	320,431
HUD Subsidy <sup>1</sup>	782,665	611,086	687,409	552,240	552,240
<b>Total Revenue<sup>2</sup></b>	<b>\$5,100,354</b>	<b>\$5,004,464</b>	<b>\$5,080,787</b>	<b>\$5,262,936</b>	<b>\$5,262,936</b>
<b>Total Available</b>	<b>\$5,771,209</b>	<b>\$5,719,855</b>	<b>\$5,653,840</b>	<b>\$5,847,807</b>	<b>\$5,413,654</b>
Expenditures: <sup>2,3</sup>					
Administration	\$1,386,824	\$1,548,638	\$1,548,638	\$1,539,436	\$1,539,436
Tenant Services	17,090	24,865	24,865	24,865	24,865
Utilities	1,661,479	1,381,471	1,497,978	1,469,973	1,469,973
Ordinary Maintenance and Operation	1,535,683	1,379,525	1,415,661	1,405,212	1,405,212
General Expenses	374,410	451,634	451,634	512,216	512,216
Non Routine Expenditures	16,383	21,027	21,027	21,027	21,027
Other Expenses	206,287	322,941	543,319	320,431	320,431
<b>Total Expenditures</b>	<b>\$5,198,156</b>	<b>\$5,130,101</b>	<b>\$5,503,122</b>	<b>\$5,293,160</b>	<b>\$5,293,160</b>
<b>Total Disbursements</b>	<b>\$5,198,156</b>	<b>\$5,130,101</b>	<b>\$5,503,122</b>	<b>\$5,293,160</b>	<b>\$5,293,160</b>
<b>Ending Balance</b>	<b>\$573,053</b>	<b>\$589,754</b>	<b>\$150,718</b>	<b>\$554,647</b>	<b>\$120,494</b>

<sup>1</sup> Category represents a HUD operating subsidy based on revenue and expenditure criteria developed by HUD utilizing their performance funding system criteria.

<sup>2</sup> Expenditure categories reflecting HUD required cost groupings. In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$369,959 has been reflected as an increase to the FY 2001 expenditures and \$62,522 has been reflected as a decrease to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

<sup>3</sup> Expenditure categories reflecting HUD required cost groupings.



# FUND 968 PUBLIC HOUSING PROGRAM PROJECTS UNDER DEVELOPMENT

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## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$21,399 has been reflected as a decrease to the FY 2001 revenues. As a result of this adjustment the FY 2002 beginning balance and FY 2002 expenditures are decreased by \$21,399.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

The Federal Public Housing Program is administered by the U.S. Department of Housing and Urban Development (HUD) to provide funds for the development or acquisition of rental housing to be owned and operated by local housing authorities. The program assists local jurisdictions in the development of affordable housing for low-income families. Funds for the development of additional public housing units have been previously provided through the sale of tax-exempt notes issued by the Fairfax County Redevelopment and Housing Authority (FCRHA) under the auspices of HUD. The debt service is paid by HUD through an Annual Contributions Contract between the FCRHA and HUD, which is amended for each new project. Legislation passed by Congress in FY 1986 provides funds to retire certain outstanding notes and to fund future projects through direct grant of Federal funds to local housing authorities.

Under the 1998 Federal housing legislation, funding for development and modernization will be combined into one Capital Grant Fund in the future. As a result, Fund 968 is being closed after the final audit is completed. An appropriate adjustment to close-out the two remaining projects will be made during a FY 2002 Quarterly Review. Fund 969, Public Housing Program Projects Under Modernization, will remain, and all future Public Housing capital funding will be consolidated there.

### **FY 2003 Initiatives**

No additional funding is available from the U.S. Department of Housing and Urban Development (HUD) in FY 2003 for Fund 968, Public Housing Program Projects Under Development.

# FUND 968 PUBLIC HOUSING PROGRAM PROJECTS UNDER DEVELOPMENT

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## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ At the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$68,812 including the carryover of \$76,900 in unexpended project balances based on HUD authorizations received in prior years offset by a decrease of \$8,088 in Project VA1942, Old Mill Site, due to revised project requirements.

A Fund Statement and Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 968 PUBLIC HOUSING PROGRAM PROJECTS UNDER DEVELOPMENT

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## FUND STATEMENT

Fund Type H96, Public Housing

Fund 968, Public Housing Under Development

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$47,413	\$0	\$47,413	\$0	\$0
Revenue:					
Investment Income <sup>1</sup>	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0	\$0	\$0
<b>Total Available</b>	<b>\$47,413</b>	<b>\$0</b>	<b>\$47,413</b>	<b>\$0</b>	<b>\$0</b>
Total Expenditures	\$0	\$0	\$47,413	\$0	\$0
<b>Total Disbursements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,413</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$47,413</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$21,399 has been reflected as a decrease to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).

# FUND 968 PUBLIC HOUSING PROGRAM PROJECTS UNDER DEVELOPMENT

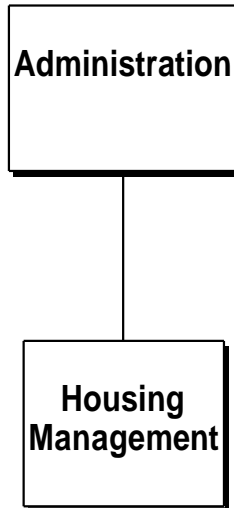
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## FY 2003 Summary of Capital Projects

**Fund: 968 Public Housing, Projects Under Development**

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
VA1942	Old Mill Site	\$3,352,655	\$0.00	\$29,381.09	\$0	\$0
VA1945	Ragan Oaks	3,977,609	0.00	0.00	0	0
VA1951	Tavener Lane Apartments	910,100	0.00	18,032.07	0	0
VA1956	Scattered ADU'S	805,642	0.00	0.00	0	0
<b>Total</b>		<b>\$9,046,006</b>	<b>\$0.00</b>	<b>\$47,413.16</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT  
FUND 969, PUBLIC HOUSING -  
PROJECTS UNDER MODERNIZATION**



<b><i>Agency Position Summary</i></b>	
3 Grant Positions	/ 3.0 Grant Staff Years

***Position Detail Information***

**HOUSING MANAGEMENT**

- 1 Housing Community Developer IV, G
- 1 Housing Community Developer III, G
- 1 Engineer II, G
- 3 Positions
- 3.0 Staff Years

G Denotes Grant Positions

# FUND 969 PUBLIC HOUSING PROGRAM PROJECTS UNDER MODERNIZATION

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## *Board of Supervisors' Adjustments*

*The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:*

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$8,465 has been reflected as an increase to the FY 2001 expenditures and \$10,570 has been reflected as an increase to the FY 2001 revenues.
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## ***County Executive Proposed FY 2003 Advertised Budget Plan***

### **Purpose**

Fund 969, Public Housing Projects Under Modernization, receives an annual Federal grant, determined by formula, to be used for major physical and management improvements to public housing properties owned by the Fairfax County Redevelopment Authority (FCRHA). This grant program fund was called the Comprehensive Grant Program (CGP) or the modernization program. It is one of the two components of the Public Housing Program. The other fund supporting this program is Fund 967, Public Housing Under Management, which supports the daily maintenance and management of public housing properties.

Local public housing authorities submit a five-year comprehensive capital and management improvement plan to the U.S. Department of Housing and Urban Development (HUD) as part of the housing authority's Five Year Plan. The plan is updated each year as part of the Annual Plan. HUD reviews the plan and releases the annual capital grant amount that supports administrative and planning expenses as well as improvements to one or more projects. Housing authorities may revise the annual plan/budget to substitute projects as long as they are part of the Five Year Plan.

Three grant positions are supported in this fund for the administration of the program to include monitoring of all construction in process for projects that have been approved by HUD.

The FCRHA submitted an improvement plan in June 2001 for Program Year 29 funding and received HUD approval for \$1,914,687 in September 2001. The Program Year 29 funding will provide for staff administration management improvements and capital improvements for six projects: VA0502, Comprehensive Grant – Program Year 10; VA 1900, One University; VA1901, Audubon Apartments; VA 1935, Barros Circle; VA1936, Belleview; and VA 1938, Kingsley Park.

No funding is included for Fund 969, Public Housing Projects Under Modernization, in FY 2003 at this time. Funding will be allocated at the time of award from HUD. Under the 1998 Federal housing legislation, funding for development in Fund 968, and for modernization in Fund 969, will be combined into one Capital Grant Fund in the future.

# FUND 969 PUBLIC HOUSING PROGRAM PROJECTS UNDER MODERNIZATION

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## **FY 2003 Initiatives**

No additional funding is required for Fund 969, Public Housing Under Modernization, in FY 2003.

## **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since the passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ In September 2001, an allocation of \$1,914,687 provided funding for the Program Year 29 Comprehensive Grant staff administration and improvements for six projects including \$757,577 for Project VA 0502, Comp Grant - Program Year 10; \$66,942 for VA 1900, One University; \$285,258 for VA1901, Audubon Apartments; \$154,130 for VA 1935, Barros Circle; \$114,000 for VA1936, Belleview; and \$536,780 for VA 1938, Kingsley Park.
  
- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved the carryover of \$2,133,615 including \$2,138,929 in unexpended project balances offset by an audit adjustment decrease of \$5,314.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 969 PUBLIC HOUSING PROGRAM PROJECTS UNDER MODERNIZATION

## FUND STATEMENT

Fund Type H96, Public Housing Program

Fund 969, Projects Under Modernization

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	<b>\$2,259,466</b>	<b>\$0</b>	<b>\$2,133,615</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
HUD Authorizations	\$0	\$0	\$1,914,687	\$0	\$0
HUD Reimbursements <sup>2</sup>	2,034,456	0	0	0	0
<b>Total Revenue</b>	<b>\$2,034,456</b>	<b>\$0</b>	<b>\$1,914,687</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$4,293,922</b>	<b>\$0</b>	<b>\$4,048,302</b>	<b>\$0</b>	<b>\$0</b>
Expenditures:					
Capital/Related Improvements <sup>2</sup>	\$2,011,756	\$0	\$4,048,302	\$0	\$0
<b>Total Expenditures</b>	<b>\$2,011,756</b>	<b>\$0</b>	<b>\$4,048,302</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$2,011,756</b>	<b>\$0</b>	<b>\$4,048,302</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$2,282,166</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Subsequent to the *FY 2001 Carryover Review*, total adjustments in the amount of \$148,551 were made to the *FY 2002 Revised Budget Plan* beginning balance to align prior years' HUD authorizations with actual reimbursements.

<sup>2</sup> In order to account for revenues and expenditures in the proper fiscal year, an audit adjustment in the amount of \$8,465 has been reflected as an increase to the FY 2001 expenditures and \$10,570 has been reflected as an increase to the FY 2001 revenues. The audit adjustment has been included in the FY 2001 Comprehensive Annual Financial Report (CAFR).



# FUND 969 PUBLIC HOUSING PROGRAM PROJECTS UNDER MODERNIZATION

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## FY 2003 Summary of Capital Projects

**Fund: 969 Public Housing, Projects Under Modernization**

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget <sup>1</sup>	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
003800	Adjusting Factors		\$0.00	(\$2,165.34)	\$0	\$0
VA0501	Comp Grant - Year Nine	426,008	203,674.54	222,333.29	0	0
VA0502	Comp Grant - Year Ten	757,577	0.00	757,577.00	0	0
VA0701	Comp Grant - Year One	290,851	0.00	0.00	0	0
VA0702	Comp Grant - Year Two	346,829	0.00	0.00	0	0
VA0703	Comp Grant - Year Three	374,978	0.00	0.00	0	0
VA0704	Comp Grant - Year Four	386,386	0.00	0.00	0	0
VA0705	Comp Grant - Year Five	288,906	0.00	0.00	0	0
VA0706	Comp Grant - Year Six	276,087	44.67	0.00	0	0
VA0707	Comp Grant - Year Seven	267,251	2,921.84	2,570.00	0	0
VA0708	Comp Grant - Year Eight	391,601	266,751.39	18,372.44	0	0
VA1900	One University	66,942	0.00	66,942.00	0	0
VA1901	Audubon Apartments	479,870	0.00	285,258.00	0	0
VA1905	Green Apartments	2,191,296	0.00	5,044.73	0	0
VA1906	Park	562,931	16,209.00	0.00	0	0
VA1925	Villages at Falls Church	261,985	0.00	261,985.00	0	0
VA1927	Robinson Square	768,219	0.00	748.00	0	0
VA1929	Sheffield Village Square	74,915	58,870.00	0.00	0	0
VA1930	Greenwood Apartments	2,384,598	1,129.74	1,117,370.78	0	0
VA1931	Briarcliff Phase II	465,692	0.00	465,692.00	0	0
VA1932	Westford Phase II	580,165	0.00	0.00	0	0
VA1933	Westford Phase I	779,894	779,894.00	0.00	0	0
VA1934	Westford Phase III	1,236,295	669,613.26	20,103.00	0	0
VA1935	Barros Circle	588,728	0.00	159,528.24	0	0
VA1936	Belle View Condominiums	353,418	0.00	114,000.00	0	0
VA1938	Kingsley Park	1,485,055	12,648.00	552,943.00	0	0
<b>Total</b>		<b>\$16,086,476</b>	<b>\$2,011,756.44</b>	<b>\$4,048,302.14</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The *FY 2002 Revised Budget Plan* reflects a negative balance in Project 003800, Adjusting Factors. This amount will be corrected as part of the FY 2002 Carryover Review.



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**FY 2003 ADOPTED REVENUE & RECEIPTS BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan<sup>1</sup></b>	<b>FY 2002 Revised Budget Plan<sup>2</sup></b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease) Over Revised</b>
<b>HUMAN SERVICES</b>							
<b>G10 Special Revenue Funds</b>							
117 Alcohol Safety Action Program	\$1,193,252	\$1,307,253	\$1,387,537	\$1,426,397	\$1,426,397	\$38,860	2.80%
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>							
<b>G70 Agency Funds</b>							
703 Northern Virginia Regional Identification System	\$66,395	\$270,546	\$270,546	\$479,712	\$479,712	\$209,166	77.31%
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>							
<b>H94 Other Housing Funds</b>							
940 FCRHA General Operating	\$2,814,313	\$2,568,046	\$2,582,559	\$2,118,201	\$2,118,201	(\$464,358)	-17.98%
941 Fairfax County Rental Program	4,832,576	2,821,557	4,098,907	3,116,928	3,116,928	(981,979)	-23.96%
945 Non-County Appropriated Rehabilitation Loan	81,421	332,846	383,872	327,353	327,353	(56,519)	-14.72%
946 FCRHA Revolving Development	460,088	798,019	798,019	536,245	536,245	(261,774)	-32.80%
947 FCRHA Capital Contributions	3,135	0	0	0	0	0	-
948 FCRHA Private Financing	8,409,293	1,589,277	11,078,389	1,542,192	1,542,192	(9,536,197)	-86.08%
949 Internal Service Fund	2,583,166	2,911,230	2,962,051	2,912,366	2,912,366	(49,685)	-1.68%
950 Housing Partnerships	0	2,168,186	2,268,244	2,367,844	2,367,844	99,600	4.39%
965 Housing Grants Fund	490,987	0	684,094	0	0	(684,094)	-100.00%
<b>Total Other Housing Funds</b>	<b>\$19,674,979</b>	<b>\$13,189,161</b>	<b>\$24,856,135</b>	<b>\$12,921,129</b>	<b>\$12,921,129</b>	<b>(\$11,935,006)</b>	<b>-48.02%</b>
<b>H96 Annual Contribution Contract</b>							
966 Section 8 Annual Contribution	\$23,781,432	\$23,897,649	\$29,205,848	\$28,886,535	\$28,886,535	(\$319,313)	-1.09%
967 Public Housing, Projects Under Management	5,100,354	5,004,464	5,080,787	5,262,936	5,262,936	182,149	3.59%
969 Public Housing, Projects Under Modernization	2,034,456	0	1,914,687	0	0	(1,914,687)	-100.00%
<b>Total Annual Contribution Contract</b>	<b>\$30,916,242</b>	<b>\$28,902,113</b>	<b>\$36,201,322</b>	<b>\$34,149,471</b>	<b>\$34,149,471</b>	<b>(\$2,051,851)</b>	<b>-5.67%</b>
<b>TOTAL HOUSING &amp; COMMUNITY DEVELOPMENT</b>	<b>\$50,591,221</b>	<b>\$42,091,274</b>	<b>\$61,057,457</b>	<b>\$47,070,600</b>	<b>\$47,070,600</b>	<b>(\$13,986,857)</b>	<b>-22.91%</b>

**FY 2003 ADOPTED REVENUE & RECEIPTS BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2001 Actual	FY 2002 Adopted Budget Plan <sup>1</sup>	FY 2002 Revised Budget Plan <sup>2</sup>	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
<b>FAIRFAX COUNTY PARK AUTHORITY</b>							
<b>P17 Special Revenue - Park Authority</b>							
170 Park Revenue Fund	\$24,829,480	\$25,641,504	\$39,546,472	\$27,186,529	\$27,546,529	(\$11,999,943)	-30.34%
<b>P37 Capital Projects - Park Authority</b>							
371 Park Capital Improvement Fund	\$3,923,104	\$0	\$8,000	\$0	\$0	(8,000)	-100.00%
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$28,752,584</b>	<b>\$25,641,504</b>	<b>\$39,554,472</b>	<b>\$27,186,529</b>	<b>\$27,546,529</b>	<b>(\$12,007,943)</b>	<b>-30.36%</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$80,603,452</b>	<b>\$69,310,577</b>	<b>\$102,270,012</b>	<b>\$76,163,238</b>	<b>\$76,523,238</b>	<b>(\$25,746,774)</b>	<b>-25.18%</b>
<b>Appropriated from (Added to) Surplus</b>	<b>\$999,478</b>	<b>(\$1,026,945)</b>	<b>\$14,174,146</b>	<b>(\$836,378)</b>	<b>(\$745,825)</b>	<b>(\$14,919,971)</b>	<b>-105.26%</b>
<b>NET AVAILABLE</b>	<b>\$81,602,930</b>	<b>\$68,283,632</b>	<b>\$116,444,158</b>	<b>\$75,326,860</b>	<b>\$75,777,413</b>	<b>(\$40,666,745)</b>	<b>-34.92%</b>

**EXPLANATORY NOTE:**

The "Total Available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. In some instances, adjustments to fund balance that are not currently reflected in the "Changes in Fund Balance" table also affect the "Total Available." Explanations for these adjustments are provided below. The "Total Available," plus (minus) the effect of these changes matches the expenditure totals by fiscal year on the "Expenditure by Fund/Summary of Non-Appropriated Funds."

<sup>1</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2001 to FY 2002:

Fund 703, Northern Virginia Regional Identification System (NOVARIS), assumption of available balance of \$149,810 due to delay in delivery and acceptance of the automated fingerprint identification system.

<sup>2</sup> Not reflected are the following adjustments to balance which were carried forward from FY 2001 to FY 2002:

Fund 969, Public Housing Program, Projects Under Modernization, an adjustment of (\$148,551) to align prior years' HUD authorizations with actual reimbursements.

**FY 2003 ADOPTED EXPENDITURES BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan</b>	<b>FY 2002 Revised Budget Plan</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease) Over Revised</b>
<b>HUMAN SERVICES</b>							
<b>G10 Special Revenue Funds</b>							
117 Alcohol Safety Action Program	\$1,313,654	\$1,364,275	\$1,435,745	\$1,424,980	\$1,424,980	(\$10,765)	-0.75%
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>							
<b>G70 Agency Funds</b>							
703 Northern Virginia Regional Identification System	\$310,028	\$458,871	\$458,871	\$512,563	\$512,563	\$53,692	11.70%
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>							
<b>H94 Other Housing Funds</b>							
940 FCRHA General Operating	\$2,404,349	\$2,556,963	\$2,935,353	\$2,643,725	\$2,643,725	(\$291,628)	-9.94%
941 Fairfax County Rental Program	4,660,503	2,883,883	3,283,498	3,137,652	3,137,652	(145,846)	-4.44%
945 Non-County Appropriated Rehabilitation Loan	110,168	324,555	354,368	317,924	317,924	(36,444)	-10.28%
946 FCRHA Revolving Development	579,792	0	1,162,605	0	0	(1,162,605)	-100.00%
947 FCRHA Capital Contributions	0	0	52,399	0	0	(52,399)	-100.00%
948 FCRHA Private Financing	9,423,107	1,589,277	13,537,947	1,542,192	1,542,192	(11,995,755)	-88.61%
949 Internal Service Fund	2,583,166	2,911,230	2,911,230	2,912,366	2,912,366	1,136	0.04%
950 Housing Partnerships	0	2,168,186	2,412,737	2,367,844	2,367,844	(44,893)	-1.86%
965 Housing Grants Fund	490,987	0	682,059	0	0	(682,059)	-100.00%
<b>Total Other Housing Funds</b>	<b>\$20,252,072</b>	<b>\$12,434,094</b>	<b>\$27,332,196</b>	<b>\$12,921,703</b>	<b>\$12,921,703</b>	<b>(\$14,410,493)</b>	<b>-52.72%</b>
<b>H96 Annual Contribution Contract</b>							
966 Section 8 Annual Contribution	\$24,256,491	\$24,054,818	\$28,960,646	\$28,952,019	\$28,952,019	(\$8,627)	-0.03%
967 Public Housing, Projects Under Management	5,198,156	5,130,101	5,503,122	5,293,160	5,293,160	(209,962)	-3.82%
968 Public Housing, Projects Under Development	0	0	47,413	0	0	(47,413)	-100.00%
969 Public Housing, Projects Under Modernization	2,011,756	0	4,048,302	0	0	(4,048,302)	-100.00%
<b>Total Annual Contribution Contract</b>	<b>\$31,466,403</b>	<b>\$29,184,919</b>	<b>\$38,559,483</b>	<b>\$34,245,179</b>	<b>\$34,245,179</b>	<b>(\$4,314,304)</b>	<b>-11.19%</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$51,718,475</b>	<b>\$41,619,013</b>	<b>\$65,891,679</b>	<b>\$47,166,882</b>	<b>\$47,166,882</b>	<b>(\$18,724,797)</b>	<b>-28.42%</b>

**FY 2003 ADOPTED EXPENDITURES BY FUND  
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund Type/ Fund	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan	Increase (Decrease) Over Revised	% Increase (Decrease) Over Revised
<b>FAIRFAX COUNTY PARK AUTHORITY</b>							
<b>P17 Special Revenue - Park Authority</b>							
170 Park Revenue Fund	\$23,729,940	\$24,991,283	\$38,460,159	\$26,222,435	\$26,672,988	(\$11,787,171)	-30.65%
<b>P37 Capital Projects - Park Authority</b>							
371 Park Capital Improvement Fund	\$4,530,833	\$0	\$10,049,153	\$0	\$0	(\$10,049,153)	-100.00%
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$28,260,773</b>	<b>\$24,991,283</b>	<b>\$48,509,312</b>	<b>\$26,222,435</b>	<b>\$26,672,988</b>	<b>(\$21,836,324)</b>	<b>-45.01%</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$81,602,930</b>	<b>\$68,433,442</b>	<b>\$116,295,607</b>	<b>\$75,326,860</b>	<b>\$75,777,413</b>	<b>(\$40,518,194)</b>	<b>-34.84%</b>

**FY 2003 ADOPTED CHANGES IN FUND BALANCE  
SUMMARY OF NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>Balance 6/30/00</b>	<b>Balance 6/30/01</b>	<b>Balance 6/30/02</b>	<b>Balance 6/30/03</b>	<b>From/(Added to) Surplus</b>
<b>HUMAN SERVICES</b>					
<b>G10 Special Revenue Funds</b>					
117 Alcohol Safety Action Program	\$168,610	\$48,208	\$0	\$1,417	(\$1,417)
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>					
<b>G70 Agency Funds</b>					
703 Northern Virginia Regional Identification System	\$474,809	\$231,176	\$42,851	\$10,000	\$32,851
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>					
<b>H94 Other Housing Funds</b>					
940 FCRHA General Operating	\$6,063,093	\$6,473,057	\$6,120,263	\$5,594,739	\$525,524
941 Fairfax County Rental Program	953,938	1,126,011	1,796,927	1,776,203	20,724
945 Non-County Appropriated Rehabilitation Loan	253,734	224,987	254,491	263,920	(9,429)
946 FCRHA Revolving Development	908,590	788,886	424,300	960,545	(536,245)
947 FCRHA Capital Contributions	49,264	52,399	0	0	0
948 FCRHA Private Financing	5,543,810	4,529,996	2,070,438	2,070,438	0
949 Internal Service Fund	15,581	15,581	66,402	66,402	0
950 Housing Partnerships	0	0	0	0	0
965 Housing Grants Fund	(2,035)	(2,035)	0	0	0
<b>Total Other Housing Funds</b>	<b>\$13,785,975</b>	<b>\$13,208,882</b>	<b>\$10,732,821</b>	<b>\$10,732,247</b>	<b>\$574</b>
<b>H96 Annual Contribution Contract</b>					
966 Section 8 Annual Contribution	\$39,513	(\$435,546)	(\$190,344)	(\$255,828)	\$65,484
967 Public Housing, Projects Under Management	670,855	573,053	150,718	120,494	30,224
968 Public Housing, Projects Under Development	47,413	47,413	0	0	0
969 Public Housing, Projects Under Modernization	2,259,466	2,282,166	0	0	0
<b>Total Annual Contribution Contract</b>	<b>\$3,017,247</b>	<b>\$2,467,086</b>	<b>(\$39,626)</b>	<b>(\$135,334)</b>	<b>\$95,708</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$16,803,222</b>	<b>\$15,675,968</b>	<b>\$10,693,195</b>	<b>\$10,596,913</b>	<b>\$96,282</b>

**FY 2003 ADOPTED CHANGES IN FUND BALANCE  
SUMMARY OF NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>Balance 6/30/00</b>	<b>Balance 6/30/01</b>	<b>Balance 6/30/02</b>	<b>Balance 6/30/03</b>	<b>From/(Added to) Surplus</b>
<b>FAIRFAX COUNTY PARK AUTHORITY</b>					
<b>P17 Special Revenue - Park Authority</b>					
170 Park Revenue Fund	\$3,974,070	\$3,623,610	\$3,330,348	\$4,203,889	(\$873,541)
<b>P37 Capital Projects - Park Authority</b>					
371 Park Capital Improvement Fund	\$10,812,270	\$11,654,541	\$2,992,963	\$2,992,963	\$0
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$14,786,340</b>	<b>\$15,278,151</b>	<b>\$6,323,311</b>	<b>\$7,196,852</b>	<b>(\$873,541)</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$32,232,981</b>	<b>\$31,233,503</b>	<b>\$17,059,357</b>	<b>\$17,805,182</b>	<b>(\$745,825)</b>



**FY 2003 ADOPTED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH  
APPROPRIATED AND NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan</b>	<b>FY 2002 Revised Budget Plan</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease) Over Revised</b>
<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>							
<b>APPROPRIATED FUNDS</b>							
<b>G00 General Fund</b>							
Department of Housing and Community Development	\$4,705,286	\$5,662,290	\$5,905,467	\$5,600,815	\$5,320,774	(\$584,693)	-9.90%
<b>H14 Special Revenue - Housing</b>							
141 Elderly Housing Programs	\$2,896,026	\$3,105,310	\$3,311,036	\$3,152,706	\$3,130,706	(\$180,330)	-5.45%
142 Community Development Block Grant	6,103,296	6,370,000	14,395,803	6,235,000	6,235,000	(8,160,803)	-56.69%
143 Homeowners and Business Loan Programs	765,345	1,161,733	4,655,794	1,088,132	1,088,132	(3,567,662)	-76.63%
144 Housing Trust Fund	716,231	1,200,000	11,246,576	966,843	966,843	(10,279,733)	-91.40%
145 HOME Investment Partnerships Grant	1,307,203	2,081,000	5,427,769	2,078,000	2,078,000	(3,349,769)	-61.72%
<b>Total Special Revenue Funds</b>	<b>\$11,788,101</b>	<b>\$13,918,043</b>	<b>\$39,036,978</b>	<b>\$13,520,681</b>	<b>\$13,498,681</b>	<b>(\$25,538,297)</b>	<b>-65.42%</b>
<b>H34 Capital Projects - Housing</b>							
340 Housing Assistance Program	\$692,466	\$1,850,000	\$14,185,815	\$1,850,000	\$1,600,000	(\$12,585,815)	-88.72%
341 Housing General Obligation Bond Construction	14,040	0	410,881	0	0	(410,881)	-100.00%
<b>Total Capital Project Funds</b>	<b>\$706,506</b>	<b>\$1,850,000</b>	<b>\$14,596,696</b>	<b>\$1,850,000</b>	<b>\$1,600,000</b>	<b>(\$12,996,696)</b>	<b>-89.04%</b>
<b>Total Appropriated Housing Authority</b>	<b>\$17,199,893</b>	<b>\$21,430,333</b>	<b>\$59,539,141</b>	<b>\$20,971,496</b>	<b>\$20,419,455</b>	<b>(\$39,119,686)</b>	<b>-65.70%</b>
<b>NON-APPROPRIATED FUNDS</b>							
<b>H94 Other Housing Funds</b>							
940 FCRHA General Operating	\$2,404,349	\$2,556,963	\$2,935,353	\$2,643,725	\$2,643,725	(\$291,628)	-9.94%
941 Fairfax County Rental Program	4,660,503	2,883,883	3,283,498	3,137,652	3,137,652	(145,846)	-4.44%
945 Non-County Appropriated Rehabilitation Loan	110,168	324,555	354,368	317,924	317,924	(36,444)	-10.28%
946 FCRHA Revolving Development	579,792	0	1,162,605	0	0	(1,162,605)	-100.00%
947 FCRHA Capital Contributions	0	0	52,399	0	0	(52,399)	-100.00%
948 FCRHA Private Financing	9,423,107	1,589,277	13,537,947	1,542,192	1,542,192	(11,995,755)	-88.61%
949 Internal Service Fund	2,583,166	2,911,230	2,911,230	2,912,366	2,912,366	1,136	0.04%
950 Housing Partnerships	0	2,168,186	2,412,737	2,367,844	2,367,844	(44,893)	-1.86%
965 Housing Grants Fund	490,987	0	682,059	0	0	(682,059)	-100.00%
<b>Total Other Housing Funds</b>	<b>\$20,252,072</b>	<b>\$12,434,094</b>	<b>\$27,332,196</b>	<b>\$12,921,703</b>	<b>\$12,921,703</b>	<b>(\$14,410,493)</b>	<b>-52.72%</b>

**FY 2003 ADOPTED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH  
APPROPRIATED AND NON-APPROPRIATED FUNDS**

<b>Fund Type/ Fund</b>	<b>FY 2001 Actual</b>	<b>FY 2002 Adopted Budget Plan</b>	<b>FY 2002 Revised Budget Plan</b>	<b>FY 2003 Advertised Budget Plan</b>	<b>FY 2003 Adopted Budget Plan</b>	<b>Increase (Decrease) Over Revised</b>	<b>% Increase (Decrease) Over Revised</b>
<b>H96 Annual Contribution Contract</b>							
966 Section 8 Annual Contribution	\$24,256,491	\$24,054,818	\$28,960,646	\$28,952,019	\$28,952,019	(\$8,627)	-0.03%
967 Public Housing, Projects Under Management	5,198,156	5,130,101	5,503,122	5,293,160	5,293,160	(209,962)	-3.82%
968 Public Housing, Projects Under Development	0	0	47,413	0	0	(47,413)	-100.00%
969 Public Housing, Projects Under Modernization	2,011,756	0	4,048,302	0	0	(4,048,302)	-100.00%
<b>Total Annual Contribution Contract</b>	<b>\$31,466,403</b>	<b>\$29,184,919</b>	<b>\$38,559,483</b>	<b>\$34,245,179</b>	<b>\$34,245,179</b>	<b>(\$4,314,304)</b>	<b>-11.19%</b>
<b>Total Non-Appropriated Housing Authority</b>	<b>\$51,718,475</b>	<b>\$41,619,013</b>	<b>\$65,891,679</b>	<b>\$47,166,882</b>	<b>\$47,166,882</b>	<b>(\$18,724,797)</b>	<b>-28.42%</b>
<b>TOTAL HOUSING &amp; COMMUNITY DEVELOPMENT</b>	<b>\$68,918,368</b>	<b>\$63,049,346</b>	<b>\$125,430,820</b>	<b>\$68,138,378</b>	<b>\$67,586,337</b>	<b>(\$57,844,483)</b>	<b>-46.12%</b>
<b>PARKS, RECREATION, &amp; CULTURAL</b>							
<b>APPROPRIATED FUNDS</b>							
<b>G00 General Fund</b>							
Fairfax County Park Authority	\$19,818,436	\$24,146,994	\$23,921,570	\$24,911,937	\$24,266,258	\$344,688	1.44%
<b>G30 Capital Project Funds</b>							
370 Park Authority Bond Construction	\$8,438,504	\$21,520,000	\$36,091,474	\$19,890,000	\$19,890,000	(\$16,201,474)	-44.89%
<b>Total Appropriated Park Authority</b>	<b>\$28,256,940</b>	<b>\$45,666,994</b>	<b>\$60,013,044</b>	<b>\$44,801,937</b>	<b>\$44,156,258</b>	<b>(\$15,856,786)</b>	<b>-26.42%</b>
<b>NON-APPROPRIATED FUNDS</b>							
<b>P17 Special Revenue - Park Authority</b>							
170 Park Revenue Fund	\$23,729,940	\$24,991,283	\$38,460,159	\$26,222,435	\$26,672,988	(\$11,787,171)	-30.65%
<b>P37 Capital Projects - Park Authority</b>							
371 Park Capital Improvement Fund	\$4,530,833	\$0	\$10,049,153	\$0	\$0	(\$10,049,153)	-100.00%
<b>Total Non-Appropriated Park Authority</b>	<b>\$28,260,773</b>	<b>\$24,991,283</b>	<b>\$48,509,312</b>	<b>\$26,222,435</b>	<b>\$26,672,988</b>	<b>(\$21,836,324)</b>	<b>-45.01%</b>
<b>TOTAL PARKS, RECREATION &amp; CULTURAL</b>	<b>\$56,517,713</b>	<b>\$70,658,277</b>	<b>\$108,522,356</b>	<b>\$71,024,372</b>	<b>\$70,829,246</b>	<b>(\$37,693,110)</b>	<b>-34.73%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$125,436,081</b>	<b>\$133,707,623</b>	<b>\$233,953,176</b>	<b>\$139,162,750</b>	<b>\$138,415,583</b>	<b>(\$95,537,593)</b>	<b>-40.84%</b>

# **FAIRFAX COUNTY PARK AUTHORITY TRUST FUNDS**

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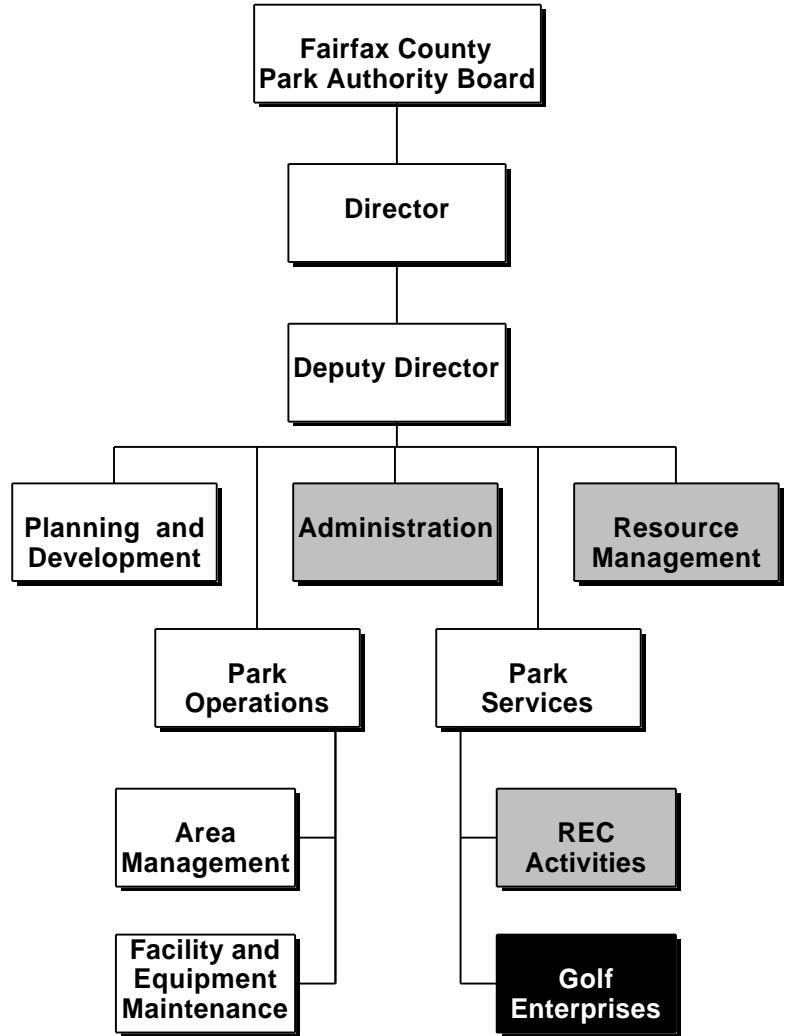
## **Overview**

The Fairfax County Park Authority operates two separate and distinct Trust Funds. All funds received by the Park Authority Board under these Trust Funds are held and applied solely to expenditures determined by the Park Authority Board as authorized under the Commonwealth's Park Authorities Act. These funds provide support for the Park Authority which maintains and operates 387 parks, and over 20,000 acres of park land, including recreation centers, historic sites, nature centers, and golf courses.

The Park Authority, in its memorandum of agreement with the Fairfax County Board of Supervisors, adopted budgeting and reporting procedures for its Trust Funds which are used by the General County Government. These two Trust Funds are being published in accordance with this agreement.

- ◆ **Fund 170 - Park Revenue Fund**
- ◆ **Fund 371 - Park Capital Improvement Fund**

# FUND 170 PARK REVENUE FUND



Denotes Cost Centers that are included in both the General Fund and Fund 170, Park Revenue Fund.



Denotes Cost Center that is only in Fund 170, Park Revenue Fund.

# FUND 170 PARK REVENUE FUND

## ***Agency Position Summary***

Fund 001:	388	Regular Positions	/	385.50	Regular Staff Years
Fund 001:	<u>1</u>	State Co-Op Position		<u>1.00</u>	State Co-op Staff Year
Total Fund 001:	389	Positions (-3)	/	386.50	Staff Years (-3.0)
Fund 170:	<u>200</u>	Trust Fund Supported (2)	/	<u>199.75</u>	Trust Fund Staff Years (2.0)
	589	Total Positions (-1)	/	586.25	Total Staff Years (-1.0)

## ***Position Detail Information***

### **GENERAL FUND**

#### **PLANNING AND DEVELOPMENT**

1	Park Division Director
2	Planners IV
2	Planners III
1	Planner II
1	Sr. Right-Of-Way Agent
1	Rt.-of-Way Agent/Prop. Analyst
1	Engineering Technician III
1	Engineer IV
2	Engineers III
9	Engineers II
1	Senior Survey Analyst/Coordinator
1	Survey Instrument Tech.
1	Survey Party Chief Analyst
1	Geog Info Spatial Analyst I
1	Management Analyst III
1	Administrative Assistant V
1	Administrative Assistant III
1	Administrative Assistant II
1	Landscape Architect III
<u>2</u>	Landscape Architects II
32	Positions
32.0	Staff Years

2	Tree Trimmers I
7	Labor Crew Chiefs
27	Laborers III
24	Laborers II
16	Laborers I (-1)
2	Senior Utility Workers
4	Utility Workers
1	Management Analyst II
<u>1</u>	Management Analyst I
144	Positions (-1)
144.0	Staff Years (-1.0)

#### **PARK OPERATIONS FACILITY AND EQUIPMENT MAINTENANCE**

1	Supvr. Facility Support
1	Assistant Supervisor Facility Support
1	Sr. Mech. Sys. Supvr.
2	Sr. Motor Mech. Supvrs.
2	Auto Mechanics II
1	Auto Mechanic I
4	Carpenters II
4	Carpenters I
2	Electricians II
2	Electricians I
1	Painter II
2	Painters I
2	Plumbers II
1	Plumber I
1	Welder II
1	Laborer II
1	Restoration Specialist
1	Equipment Repairer
3	Maint. Trade Helpers II
4	Maint. Trade Helpers I
1	Maintenance Worker
1	Property Auditor
1	Administrative Assistant II
1	Supply Clerk
<u>1</u>	Garage Service Worker
42	Positions
42.0	Staff Years

#### **OFFICE OF ADMINISTRATION**

1	Director
1	Deputy Director
2	Park Division Directors
1	Fiscal Administrator
1	Budget Analyst I
2	Management Analysts III
2	Management Analysts I
1	Accountant III
3	Accountants II
2	Accountants I
1	Safety Analyst
4	Administrative Assistants IV
12	Administrative Assistants III
1	Administrative Assistant I
1	Materials Requirement Specialist
1	Resource Development/ Training Manager
1	Buyer II
3	Buyers I
3	Assistant Buyers
1	Internet/Intranet Arch. II
1	Info. Tech. Program Mgr. I
0	Programmer Analyst III (-1)
1	Network/Tele. Analyst II
1	Network/Tele. Analyst I
<u>1</u>	Information Officer III
48	Positions (-1)
48.0	Staff Years (-1.0)

#### **PARK OPERATIONS AREA MANAGEMENT**

1	Park Division Director
1	Park Mgmt. Specialist I
9	Park Specialists III
1	Park Specialist II
16	Park Specialists I
1	Administrative Assistant III
1	Administrative Assistant II
4	Heavy Equip. Operators
16	Motor Equip. Operators
3	Truck Drivers
1	Horticulture Technician
1	Turfgrass Specialist
3	Pest Controllers I
2	Tree Trimmers II

# FUND 170 PARK REVENUE FUND

**RESOURCE MANAGEMENT**

1 Park Division Director  
 1 Utility Worker  
 2 Historians III  
 6 Historians II  
 7 Historians I (3 PT)  
 1 Heritage Resource Specialist IV  
 2 Heritage Resource Specialists III  
 1 Heritage Resource Specialist II  
 2 Heritage Resource Specialists I  
 1 Assistant Historian  
 4 Park Specialists I  
 3 Park Management Specialists I  
 2 Horticultural Technicians  
 9 Naturalists III  
 5 Naturalists II  
 15 Naturalists I (2 PT)  
 1 Equipment Repairer  
 1 Planner III  
 1 Asst. Park Specialist  
 1 Extension Agent S/C  
 3 Facility Attendants II  
 2 Night Guards  
 1 Laborer III  
 1 Laborer II  
 1 Volunteer Svces Coordinator I  
 5 Groundskeeper Specialists  
 2 Naturalists/Historians  
 1 Administrative Asst. IV  
 6 Administrative Assts. II  
 2 Custodians II  
 90 Positions  
 87.5 Staff Years

**REC ACTIVITIES**

1 Park Division Director  
 1 Park Mgmt. Specialist II  
 1 Park Mgmt. Specialist I  
 1 Park Specialist IV  
 2 Park Specialists III  
 4 Park Specialists I  
 3 Asst. Park Specialists  
 4 Recreation Specialists IV  
 3 Facility Attendants II  
 1 Facility Attendant I  
 3 Night Guards  
 1 Labor Crew Chief  
 1 Laborer III  
 3 Laborers II  
 1 Laborer I  
 1 Administrative Assistant IV  
 1 Administrative Assistant III  
 0 Administrative Assistant II (-1)  
 1 Utility Worker  
 33 Positions (-1)  
 33.0 Staff Years (-1.0)

**FUND 170, PARK REVENUE FUND**

**OFFICE OF ADMINISTRATION**

1 Network Telecom Analyst II  
 2 Network Telecom Analysts I  
 2 Engineers III  
 2 Engineers II  
 1 Sr. Right-of-Way Agent  
 8 Positions  
 8.0 Staff Years

**RESOURCE MANAGEMENT**

1 Historian II  
 2 Facility Attendants II, 1 PT  
 2 Assistant Historians  
 1 Park Specialist III  
 1 Park Specialist I  
 1 Administrative Assistant V  
 1 Custodian II  
 9 Positions  
 8.75 Staff Years

**PARK SERVICES REC ACTIVITIES**

2 Park Management Specialists I  
 5 Park Specialists IV  
 4 Park Specialists III  
 4 Park Specialists II  
 8 Park Specialists I  
 22 Asst. Park Specialists  
 1 Recreation Division  
 Supervisor I  
 1 Recreation Specialist IV  
 4 Recreation Specialists II  
 5 Recreation Specialists I  
 17 Recreation Assistants  
 1 Management Analyst III  
 2 Management Analysts II  
 1 Information Officer II  
 7 Facility Attendants II  
 7 Facility Attendants I  
 10 Administrative Assistants III  
 7 Preventative Maintenance  
 Specialists  
 2 Custodians II  
 3 Custodians I  
 1 Electronic Equipment Tech. II (1)  
 1 Painter II (1)  
 1 Assistant Producer  
 1 Business Analyst II  
 1 Graphic Artist III  
 1 Publication Assistant  
 1 Photographic Specialist  
 120 Positions (2)  
 120.0 Staff Years (2.0)

**PARK SERVICES GOLF ENTERPRISES**

2 Park Specialists IV  
 3 Park Specialists III  
 7 Park Specialists I  
 5 Asst. Park Specialists  
 1 Park Management Spec. II  
 2 Facility Attendants II  
 5 Facility Attendants I  
 3 Laborers III  
 7 Laborers II  
 5 Laborers I  
 6 Sr. Utility Workers  
 6 Utility Workers  
 1 Labor Crew Chief  
 2 Golf Course Supts. III  
 1 Golf Course Supt. II  
 3 Golf Course Supts. I  
 2 Motor Equip. Operators  
 1 Automotive Mech. I  
 1 Irrigation Specialist  
 63 Positions  
 63.0 Staff Years

S/C Denotes State Co-Op Positions  
 PT Denotes Part-Time Positions  
 ( ) Denotes Position Change  
 ( - ) Denotes Abolished Position

# FUND 170 PARK REVENUE FUND

## Agency Mission

To set aside public spaces for, and assist citizens in, the protection and enhancement of environmental values, diversity of natural habitats, and cultural heritage; to guarantee that these resources will be available to both present and future generations; to create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being, and enhancement of their quality of life.

<b>Agency Summary</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	196/ 195.75	198/ 197.75	198/ 197.75	200/ 199.75	200/ 199.75
Expenditures: <sup>1</sup>					
Personnel Services	\$14,146,834	\$15,259,670	\$15,645,305	\$16,248,154	\$16,426,207
Operating Expenses	7,823,812	8,032,702	8,591,627	8,601,724	9,012,224
Recovered Costs	(352,781)	(381,685)	(381,685)	(400,882)	(400,882)
Capital Equipment	956,098	924,300	400,616	697,000	559,000
Bond Costs	1,155,977	1,156,296	14,204,296	1,076,439	1,076,439
<b>Total Expenditures</b>	<b>\$23,729,940</b>	<b>\$24,991,283</b>	<b>\$38,460,159</b>	<b>\$26,222,435</b>	<b>\$26,672,988</b>

<b>Summary by Cost Center</b>					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Administration	\$2,022,948	\$2,214,723	\$15,327,933	\$2,269,412	\$2,269,412
Golf Enterprises	6,194,419	6,324,076	6,391,636	6,400,524	6,400,524
REC Activities	14,695,224	15,561,463	15,748,306	16,515,733	16,966,286
Resource Management	817,349	891,021	992,284	1,036,766	1,036,766
<b>Total Expenditures<sup>1</sup></b>	<b>\$23,729,940</b>	<b>\$24,991,283</b>	<b>\$38,460,159</b>	<b>\$26,222,435</b>	<b>\$26,672,988</b>

<sup>1</sup> The *FY 2002 Revised Budget Plan* reflects an allocation of bond proceeds related to the refunding of the Park Facilities Revenue Bonds, Series 1995. On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate.

## ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ A net increase of \$90,553 to more accurately reflect anticipated revenues and expenditures for FY 2003. Based on actual revenues received in FY 2002, an additional amount of \$360,000 is anticipated associated with golf greens fees, the sale of seasonal passes, and contracted camps. The revenue increase is offset by a net increase of \$450,553 in expenditures associated with fee-based programs, expanded operating hours at Lake Fairfax and Burke Lake, as well as increases in bank services, printing and mailing of ParkTakes magazine, the replacement of the fire alarm system at Providence RECenter, and increased demand for contracted camps.

# FUND 170 PARK REVENUE FUND

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:*

- ◆ A net increase of \$49,123 in anticipated revenues associated with the expansion of many Park Authority programs in response to citizen demand, the sale of store items and passes, as well as increased enrollment in classes and camps. Revenues totaling \$889,968 are partially offset by a net increase of \$840,845 in expenditures due to staffing requirements for expanded fee-based programs and contracted services, as well as higher than anticipated band service charges, printing and mailing of ParkTakes magazine, and minor repairs to revenue-generating facilities. In addition, Debt Service charges have increased due to the refunding of the 1995 Park Revenue Bonds for golf course construction.

## County Executive Proposed FY 2003 Advertised Budget Plan

### Purpose

The Park Authority Park Revenue Fund is primarily supported from fees and charges generated at Park Authority facilities. The Park Authority's State enabling legislation indicates that revenues must be spent exclusively for park purposes. Based on the Board of Supervisors' direction to establish fees and charges for special purpose facilities, the Park Authority Board has approved a fee structure which allows its operations to be funded by users rather than from tax dollars. The Park Revenue Fund is responsible for the operation of the agency's revenue-supported facilities, which include golf courses, recreation centers, lake parks, nature centers, and historic sites.

There are 32 revenue-generating facilities under the management of the Park Authority:

Recreational Parks	Recreation Centers	Golf Courses	Resource Management Sites
Lake Accotink	Providence	Twin Lakes	Sully Plantation
Lake Fairfax	Lee District	Burke	Colvin Run Mill
Burke Lake	Wakefield	Jefferson	Cabell's Mill
	Mount Vernon	Greendale	Dranesville Tavern
	Oak Marr	Pinecrest	Stoneybrooke
	South Run	Oak Marr	Wakefield Chapel
	Spring Hill		Great Falls Grange
	George Washington		Clark House
			Riverbend
			Green Spring Gardens Park
			Frying Pan Park
			Huntley Meadows
			Hidden Pond
			Ellanor C. Lawrence
			Hidden Oaks



# FUND 170

## PARK REVENUE FUND

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### Key Accomplishments

- ◆ Celebrated the Park Authority's 50<sup>th</sup> anniversary.
- ◆ Established a foundation to serve as the agency's fundraising arm.
- ◆ In recent years, opened the Water Mine at Lake Fairfax Park, an 18-hole golf course at Twin Lakes, a nine-hole, par-three golf course and miniature golf at Oak Marr Park, Pleasant Valley Golfer's Club at Richard Jones Park, and a miniature golf facility at Jefferson Golf Course.
- ◆ Opened new picnic pavilions at Burke Lake Park, Lake Fairfax Park, and Lake Accotink Park.
- ◆ Completed core renovations at Lake Accotink Park.
- ◆ Consolidated Park Authority and Department of Community and Recreational Services' class registration process using ParkNet, the Park Authority's comprehensive business information system.
- ◆ Expanded fitness facilities at recreation centers, including equipment replacement, area expansion, and the provision of private training and weight room attendants.
- ◆ Expanded the centralized summer camp program to 17 locations.
- ◆ Developed the Northern Virginia Municipal Golf Tee Time System in partnership with neighboring jurisdictions.
- ◆ Initiated a School Age Child Care facility in partnership with the Office for Children at Spring Hill RECenter.
- ◆ Completed installation of the Fitness Network System (Fitlinxx) at the recreation centers to regulate exercise form, speed, and progress while tracking workouts, making adjustments, and providing feedback. This training system is linked to other RECenters to enable customers to maximize the benefits of tracking their workouts when using more than one center.
- ◆ Implemented electronic check-in procedures at the RECenters.
- ◆ Developed a Park Web Site which provides extensive information on all Park functions.
- ◆ Restarted the summer intern program.
- ◆ Refunded the 1995 Revenue Bonds.

### FY 2003 Initiatives

- ◆ Create an Electronic Equipment Technician position to provide ongoing preventive maintenance and repairs to RECenter fitness equipment.
- ◆ Create a Painter II position to provide ongoing minor repairs, maintenance, and painting at RECenters.
- ◆ Complete development of a strategic plan to provide direction for the 2002 – 2006 period.
- ◆ Continue the design and development of the West County Recreation Center to meet the FY 2005 completion schedule.
- ◆ Expand the class registration options to include Internet registration.

# FUND 170

## PARK REVENUE FUND

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- ◆ Expand the Water Mine facility at Lake Fairfax.
- ◆ Develop a plan for the renovation of South Run Field House.
- ◆ Develop a miniature golf facility at Burke Lake Park.

### Performance Measurement Results

In keeping with its mission statement, the Park Authority has provided multiple recreation opportunities for the citizens of Fairfax County. However, some activities were negatively affected by weather conditions in FY 2001. The number of golf rounds played in FY 2001 was below the previous year by 19,119, or 5.1 percent. In addition, the number of classes offered in FY 2001 was below the previous year by 115, or 12.2 percent. Despite inclement weather in FY 2001, the Park Authority anticipates an increase in golf and class participation in FY 2002 and beyond. The Park Authority continues to maintain a minimum cost recovery ratio of 100 percent in the area of Recreation Activities. FY 2001 rental revenues increased \$22,077, or 9.63 percent, over the previous year.

In FY 2003, the Park Authority will continue to improve in the areas of timelines of purchase order requests, invoice pay-outs, and help desk calls while improving golf course standards and working to increase per capita visitation to Park facilities to two visits per year.

### Funding Adjustments

*The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:*

- ◆ An increase of \$346,522 in Personnel Services primarily associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$544,076 in Exempt Limited Term salaries primarily associated with seasonal staff required to operate and maintain Twin Lakes Golf Course as well as REC Centers and parks throughout the County.
- ◆ An increase of \$97,886 in Personnel Services including \$19,263 in Fringe Benefits to support 1/1.0 SYE Electronic Equipment Technician position to provide ongoing preventive maintenance and repairs to RECenter fitness equipment and 1/1.0 SYE Painter II position to provide ongoing minor repairs, maintenance, and painting to RECenters.
- ◆ An increase of \$492,307 in Operating Expenses primarily due to increased supplies, maintenance, and one-time renovations to pools and aging buildings.
- ◆ An increase of \$19,197 in Recovered Costs based on projected salary and operating expense requirements.
- ◆ Funding in the amount of \$697,000 is included for Capital Equipment. Of this amount, \$140,000 is included for six vehicles, \$116,000 is included for two ice resurfacing machines, \$80,000 is included for aquatic entertainment equipment, \$157,500 is included for fitness room equipment, \$5,000 is included for a digital light projector, and \$198,500 is for ground maintenance equipment including an aerifier, mowers, and bunker rakes.
- ◆ A net decrease of \$13,094,857 in Bond Costs related to the refunding of Park Revenue Bonds, Series 1995. On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate. Funding in the amount of \$1,076,439 is included for debt service, including \$505,000 for principal, \$569,439 for interest, and \$2,000 for fiscal agent fees.

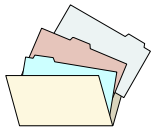
# FUND 170 PARK REVENUE FUND

Revenue adjustments required to support the FY 2003 program include:

- ◆ Revenues are projected to decrease by \$11,469,975 from the *FY 2002 Revised Budget Plan*. In FY 2002, an increase of \$13,015,000 was due to the refunding of the Park Revenue Bonds, Series 1995. This decrease is offset by \$1,545,025, primarily due to a projected revenue increase of \$1,247,618 over FY 2002 for Recreation Centers and Lake Parks. There are also projected increases in the areas of Golf Enterprises (\$122,000), historic sites/nature centers (\$155,407), and Administration (\$20,000).

The following funding adjustments reflect all approved changes in the *FY 2002 Revised Budget Plan* since passage of the *FY 2002 Adopted Budget Plan*. Included are all adjustments made as part of the *FY 2001 Carryover Review* and all other approved changes through December 31, 2001:

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved a net decrease of \$386,969 due to a decrease of \$463,684 in Capital Equipment, partially offset by an increase of \$76,715 in Operating Expenses. Due to accounting procedures, several fitness systems were accrued in FY 2001 which reduced Capital Equipment requirements in FY 2002. The increase in Operating Expenses is due to encumbered carryover of \$22,926 and an increase of \$53,789 for a golf canopy.
- ◆ As part of the *FY 2001 Carryover Review*, an amount of \$1,379,575 was transferred to Fund 371, Park Capital Improvement Fund, to support capital projects.
- ◆ On September 15, 2001, the Board of Supervisors approved Park Refunding Bonds in the amount of \$13,015,000 in order for the Park Authority to reinvest Park Revenue Bonds at a lower interest rate.



## Administration

### Goal

To implement Park Authority Board policies and provide high quality administrative and business support to all levels of the Park Authority in order to assist Division management in achieving Park Authority mission-related objectives.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 8	8/ 8	8/ 8	8/ 8	8/ 8
<b>Total Expenditures<sup>1</sup></b>	<b>\$2,022,948</b>	<b>\$2,214,723</b>	<b>\$15,327,933</b>	<b>\$2,269,412</b>	<b>\$2,269,412</b>

<sup>1</sup> The *FY 2002 Revised Budget Plan* reflects an allocation of bond proceeds related to the refunding of the Park Facilities Revenue Bonds, Series 1995. On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate.

### Objectives

- ◆ To process 95 percent of small purchase order requests within four days of receipt toward a target of 99 percent.
- ◆ To increase the percentage of Help Desk calls resolved within prescribed time standards by 3 percentage points, from 90 percent to 93 percent, toward a target of 95 percent.

# FUND 170 PARK REVENUE FUND

- ◆ To reduce the number of supplemental checks from 0.4 percent to 0.2 percent of total time sheets, toward a target of 0.1 percent.
- ◆ To pay 97 percent of invoices within 30 days of receipt toward a goal of 98 percent, in order to ensure timely payment to vendors.

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate / Actual	FY 2002	FY 2003
<b>Output:</b>					
Small purchase order requests issued	1,938	1,360	1,450 / 1,356	1,450	1,450
Help Desk calls processed	5,142	4,500	4,874 / 4,712	5,849	6,100
Time sheets processed	34,190	35,443	35,500 / 36,665	44,500	46,000
Invoices paid	13,835	13,420	13,000 / 12,650	13,000	13,000
<b>Efficiency:</b>					
Cost per small purchase request processed	\$22.70	\$24.44	\$26.18 / \$26.27	\$25.26	\$25.26
Cost per Help Desk call processed <sup>1</sup>	\$12.43	\$14.81	\$17.47 / \$16.60	\$13.71	\$13.15
Cost per time sheet processed	\$3.52	\$3.42	\$4.08 / \$1.97	\$1.79	\$1.73
Cost per invoice paid	\$8.41	\$7.95	\$7.99 / \$8.70	\$8.71	\$8.39
<b>Service Quality:</b>					
Average days to issue purchase order <sup>2</sup>	4.20	6.00	4.00 / 3.25	4.00	4.00
Calls resolved within time frame standards <sup>2</sup>	4,370	3,150	3,900 / 4,241	5,264	5,673
Average days to process supplemental checks	NA	2	2 / 2	2	2
Percent of invoices with vendor inquiries	1.90%	1.90%	1.90% / 1.68%	1.60%	1.60%
<b>Outcome:</b>					
Percent of small purchase orders issued within 4 days	95%	50%	98% / 95%	95%	95%
Percent of calls resolved in time frame standard	85%	70%	80% / 90%	90%	93%
Percent of supplemental checks to time sheets	0.4%	0.4%	0.3% / 0.4%	0.4%	0.2%
Percent of invoices paid within 30 days	95.00%	93.80%	95.00% / 96.12%	96.00%	97.00%

<sup>1</sup> A countywide salary adjustment was made for the Information Technology career fields in FY 2000, reflecting an increase in cost per Help Desk call processed.

<sup>2</sup> In FY 2000, staff turnover was higher than anticipated.

# FUND 170 PARK REVENUE FUND



## Golf Enterprises

### Goal

To operate and maintain quality golf facilities, programs, and services for the use and enjoyment of Fairfax County citizens and visitors; plan for future golf needs countywide; and provide opportunities and programs that enhance the growth of the sport as a life-long leisure activity.

Cost Center Summary					
Category	FY 2001	FY 2002	FY 2002	FY 2003	FY 2003
	Actual	Adopted Budget Plan	Revised Budget Plan	Advertised Budget Plan	Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	63/ 63	63/ 63	63/ 63	63/ 63	63/ 63
<b>Total Expenditures</b>	<b>\$6,194,419</b>	<b>\$6,324,076</b>	<b>\$6,391,636</b>	<b>\$6,400,524</b>	<b>\$6,400,524</b>

### Objectives

- ◆ To increase the number of golf rounds played by 2.6 percent, from 380,000 to 390,000, while maintaining the golfer satisfaction rating of 7.6.
- ◆ To increase the number of classes offered by 5 percent, from 1,000 to 1,050, while maintaining golfer satisfaction with classes at 90 percent.
- ◆ To maintain golf courses to established standards while maintaining the target course condition rating of 7.2.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Rounds played	355,172	373,491	380,000 / 354,372	380,000	390,000
Classes provided	621	942	950 / 827	1,000	1,050
Sites maintained/operated	6	6	6 / 6	6	6
<b>Efficiency:</b>					
Operational cost per round	\$8.53	\$8.55	\$9.22 / \$8.94	\$9.21	\$9.21
Cost per class registrant	\$9.74	\$8.38	\$8.38 / \$8.08	\$8.38	\$8.38
Maintenance cost per site	\$419,813	\$419,490	\$420,000 / \$459,268	\$430,000	\$450,000
<b>Service Quality<sup>1</sup>:</b>					
Overall golfer satisfaction	7.42	NA	7.50 / NA	7.60	7.60
Percent of golfers satisfied with classes	NA	NA	90% / NA	90%	90%
Course condition rating	6.96	NA	7.10 / NA	7.20	7.20

# FUND 170 PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Outcome:</b>					
Increase in rounds played	17.97%	5.16%	1.74% / (5.10%)	7.20%	2.60%
Increase in classes held	23.2%	51.7%	0.8% / 7.0%	20.9%	5.0%
Increase in course condition rating <sup>1</sup>	NA	NA	NA / 2.0%	6.3%	0.0%

<sup>1</sup> Based on Golfer Satisfaction Survey (Rating 1 – 9) conducted in 1999. Surveys are conducted every two years; therefore, no data is available for FY 2000.



## REC Activities

### Goal

To provide financially self-sufficient recreational facilities and services that meet the expectations of the citizens of Fairfax County in order to enhance their quality of life by providing opportunities to develop lifetime leisure pursuits.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	117/ 117	118/ 118	118/ 118	120/ 120	120/ 120
<b>Total Expenditures</b>	<b>\$14,695,224</b>	<b>\$15,561,463</b>	<b>\$15,748,306</b>	<b>\$16,515,733</b>	<b>\$16,966,286</b>

### Objectives

- ◆ To maintain an actual minimum cost recovery ratio for Park Services of at least 100 percent, toward a target of 110 percent.
- ◆ To increase the per capita visitation to division facilities and services from 1.79 to 1.84 visits per capita, with a target of 2.00 visits per capita.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Visitors	1,734,721	1,778,351	1,840,366 / 1,761,922	1,814,780	1,917,371
Revenue	\$13,065,226	\$13,887,015	\$13,770,900 / \$15,111,916	\$15,095,655	\$16,370,828
Cost	\$12,515,450	\$13,444,667	\$14,603,524 / \$14,689,024	\$15,374,695	\$16,966,286

# FUND 170 PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Efficiency:</b>					
Revenue per participant	\$7.53	\$7.81	\$7.48 / \$8.58	\$8.32	\$8.54
Cost per participant	\$7.21	\$7.56	\$7.94 / \$8.34	\$8.47	\$8.49
<b>Service Quality:</b>					
Percent of visitors satisfied <sup>1</sup>	NA	NA	70% / NA	NA	NA
<b>Outcome:</b>					
Percent of costs recovered	104.39%	103.31%	94.21% / 102.88%	98.18%	100.00%
Visitation per capita	1.84	1.78	1.81 / 1.77	1.79	1.84

<sup>1</sup> Satisfaction surveys for campground, class, and RECenter programs will be conducted in FY 2002; therefore, no data exists for prior years. Summer camp evaluations will be conducted in FY 2003.



## Resource Management

### Goal

To maintain and expand the availability of division services, programs, publications, and facilities for citizens of Fairfax County and visitors of our parks in order to provide opportunities for education and appreciation of their natural and cultural heritage.

Cost Center Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 7.75	9/ 8.75	9/ 8.75	9/ 8.75	9/ 8.75
<b>Total Expenditures</b>	<b>\$817,349</b>	<b>\$891,021</b>	<b>\$992,284</b>	<b>\$1,036,766</b>	<b>\$1,036,766</b>

### Objectives

- ◆ To increase the number of private, civic, and corporate rentals by 4.8 percent, from 641 to 672, toward a target of 900, while maintaining a 90.0 percent excellent rating on customer satisfaction surveys.
- ◆ To increase gross store sales by 10 percent, from \$159,550 to \$175,505, while maintaining a rate of return on inventory of over 50 percent.

# FUND 170 PARK REVENUE FUND

## Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Rentals provided	646	566	614 / 617	641	672
Revenue from rentals	\$231,163	\$229,198	\$280,450 / \$251,275	\$287,924	\$310,928
Revenue from store sales <sup>1</sup>	\$127,665	\$155,079	\$184,900 / \$181,074	\$159,550	\$175,505
<b>Efficiency:</b>					
Operational costs per rental	\$348.00	\$345.25	\$440.26 / \$392.61	\$444.12	\$466.00
Rental revenue per staff hours	\$21.58	\$20.76	\$20.87 / \$16.12	\$18.08	\$18.18
Sales per hours of operation	7.10	7.47	7.56 / 12.84	12.76	12.94
<b>Service Quality:</b>					
Customer service rating	95.3%	95.5%	90.0% / 92.0%	90.0%	90.0%
Sales – customer service rating	NA	75%	85% / 90%	90%	90%
<b>Outcome:</b>					
Increase/Decrease in rentals	2.0%	12.0%	8.5% / 9.0%	4.0%	4.8%
Increase/Decrease in sales revenue	41.0%	0.9%	12.2% / 9.6%	14.5%	10.0%
Increase in return on inventory	29.3%	66.0%	51.0% / 66.0%	54.0%	50.1%

<sup>1</sup>Sales will be reduced by \$50,000 in FY 2002 due to accounting changes. Beginning in FY 2002, sales are reported separately at Green Spring Gardens Park.



# FUND 170 PARK REVENUE FUND

## FUND STATEMENT

Fund Type P17, Non-Appropriated Funds

Fund 170, Park Revenue Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$3,974,070</b>	<b>\$3,089,326</b>	<b>\$3,623,610</b>	<b>\$3,330,348</b>	<b>\$3,330,348</b>
Revenue:					
Bond Proceeds <sup>1</sup>	\$0	\$0	\$13,015,000	\$0	\$0
Interest on Bond Proceeds <sup>2</sup>	67,615	74,000	74,000	74,000	74,000
Park Fees	24,487,313	25,361,504	26,251,472	26,882,529	27,242,529
Interest	130,731	106,000	106,000	90,000	90,000
Donations	143,821	100,000	100,000	140,000	140,000
<b>Total Revenue</b>	<b>\$24,829,480</b>	<b>\$25,641,504</b>	<b>\$39,546,472</b>	<b>\$27,186,529</b>	<b>\$27,546,529</b>
<b>Total Available</b>	<b>\$28,803,550</b>	<b>\$28,730,830</b>	<b>\$43,170,082</b>	<b>\$30,516,877</b>	<b>\$30,876,877</b>
Expenditures:					
Personnel Services	\$14,146,834	\$15,259,670	\$15,645,305	\$16,248,154	\$16,426,207
Operating Expenses	7,823,812	8,032,702	8,591,627	8,601,724	9,012,224
Recovered Costs	(352,781)	(381,685)	(381,685)	(400,882)	(400,882)
Capital Equipment	956,098	924,300	400,616	697,000	559,000
Debt Service:					
Fiscal Agent Fee	2,981	2,500	35,500	2,000	2,000
Accrued Bond Interest Payable	1,152,996	1,153,796	1,153,796	1,074,439	1,074,439
Cost of Issuance <sup>1</sup>	0	0	13,015,000	0	0
<b>Total Expenditures</b>	<b>\$23,729,940</b>	<b>\$24,991,283</b>	<b>\$38,460,159</b>	<b>\$26,222,435</b>	<b>\$26,672,988</b>
Transfers Out:					
Park Capital Improvement Fund (371) <sup>3</sup>	\$1,450,000	\$0	\$1,379,575	\$0	\$0
<b>Total Transfers Out</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$1,379,575</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$25,179,940</b>	<b>\$24,991,283</b>	<b>\$39,839,734</b>	<b>\$26,222,435</b>	<b>\$26,672,988</b>
<b>Ending Balance</b>	<b>\$3,623,610</b>	<b>\$3,739,547</b>	<b>\$3,330,348</b>	<b>\$4,294,442</b>	<b>\$4,203,889</b>
Debt Service Reserve	\$1,166,019	\$1,166,019	\$1,166,019	\$1,166,019	1,166,019
Managed Reserve <sup>4</sup>	1,000,000	1,200,000	1,200,000	1,200,000	1,200,000
Supplemental Debt Reserve <sup>5</sup>	342,532	358,600	358,600	250,000	250,000
Set Aside Reserve <sup>6</sup>	1,115,059	1,014,928	605,729	1,678,423	1,587,870
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# FUND 170 PARK REVENUE FUND

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<sup>1</sup> On September 15, 2001, the Park Authority issued \$13,015,000 in Revenue Refunding Bonds in order to refinance Park Revenue Bonds at a lower interest rate.

<sup>2</sup> On February 15, 1995, the Park Authority sold \$13,870,000 of revenue bonds for Golf Course Development. Interest is currently earned on the unspent construction funds, the debt service reserve, and the supplemental debt reserve.

<sup>3</sup> In FY 2001, a total of \$1,450,000 was transferred to Fund 371, Park Capital Improvement Fund. This amount includes \$117,000 for park rental property maintenance, \$200,000 for site information systems (ParkNet), and \$1,133,000 for the Facilities and Services project. In FY 2002, \$1,379,575 is transferred to Fund 371, including \$132,671 for park rental building maintenance, \$200,000 for ParkNet, \$463,684 to General Improvements Project, and \$583,220 for the Facilities and Services Reserve.

<sup>4</sup> The Managed Reserve represents set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

<sup>5</sup> The Supplemental Debt Reserve is required as part of the 1995 revenue bonds for golf course construction. This reserve earns interest and is held by the Bond Trustee. Due to the refunding of the Park Revenue Bonds on September 15, 2001, the interest earned will be returned to the Park Authority.

<sup>6</sup> The Set Aside Reserve represents the remaining fund balance. A portion of the Set Aside Reserve will be transferred to Fund 371, Park Capital Improvement Fund, at the *FY 2002 Carryover Review* to fund renovations and repairs at various park facilities as approved by the Park Authority Board.

# FUND 371

## PARK CAPITAL IMPROVEMENT FUND

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ An increase of \$712,558 for improvements to Providence Recreation Center. Funding to support these improvements was received from donations (\$8,000) and the appropriation of reserve funds from the Maintenance and Renovations Reserve (\$704,558).
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### ***County Executive Proposed FY 2003 Advertised Budget Plan***

#### **Purpose**

This fund was established in 1966 under the provisions of the Park Authority Act to provide for capital improvements to the agency's revenue facilities and parks, as well as various park sites where grants, proffers, and donations have been received for specific park improvements. Funding is also derived through transfers from Fund 170, Park Revenue Fund, lease payments, and revenue bonds for golf course development.

In FY 1995, the Park Authority issued revenue bonds in the amount of \$13.87 million to provide for the expansion of existing golf facilities. Included was construction of a nine-hole golf course, a driving range, and a clubhouse at Oak Marr Golf Course. Funding was also provided for the construction of an additional 18-hole golf course, new clubhouse, and maintenance facility at Twin Lakes Golf Course. Construction of the Oak Marr driving range was completed in 1997 and opened to the public in January 1998. The nine-hole golf course and clubhouse at Oak Marr were opened to the public in June 1998. The miniature golf course at Oak Marr and an additional 18-hole course at Twin Lakes were completed in June 1999.

#### **FY 2003 Initiatives**

No funding is included for Fund 371, Park Capital Improvement Fund, in FY 2003.

# FUND 371

## PARK CAPITAL IMPROVEMENT FUND

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### **Funding Adjustments**

*The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:*

- ◆ As part of the *FY 2001 Carryover Review*, the Board of Supervisors approved an increase of \$9,336,595 based on the carryover of unexpended project balances in the amount of \$5,422,664 and the appropriation of an additional \$3,913,931 for various projects. Adjustments reflect \$909,785 due to the receipt of easements, proffers, donations, and contributions, a transfer of \$1,379,575 from Fund 170, Park Revenue Fund, and other project adjustments of \$1,624,571.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# FUND 371 PARK CAPITAL IMPROVEMENT FUND

## FUND STATEMENT

Fund Type P37, Non-Appropriated Funds      Fund 371, Park Capital Improvement Fund

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$10,812,270</b>	<b>\$4,814,773</b>	<b>\$11,654,541</b>	<b>\$3,697,521</b>	<b>\$2,992,963</b>
Revenue:					
Bonds <sup>1</sup>	\$2,131,000	\$0	\$0	\$0	\$0
Interest	911,010	0	0	0	0
Other Revenue	881,094	0	8,000	0	0
<b>Total Revenue</b>	<b>\$3,923,104</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>
Transfers In:					
Park Revenue Fund (170) <sup>2</sup>	\$1,450,000	\$0	\$1,379,575	\$0	\$0
<b>Total Transfers In</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$1,379,575</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$16,185,374</b>	<b>\$4,814,773</b>	<b>\$13,042,116</b>	<b>\$3,697,521</b>	<b>\$2,992,963</b>
<b>Total Expenditures</b>	<b>\$4,530,833</b>	<b>\$0</b>	<b>\$10,049,153</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$4,530,833</b>	<b>\$0</b>	<b>\$10,049,153</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance</b>	<b>\$11,654,541</b>	<b>\$4,814,773</b>	<b>\$2,992,963</b>	<b>\$3,697,521</b>	<b>\$2,992,963</b>
Lawrence Trust Reserve <sup>3</sup>	1,424,525	1,510,326	1,424,525	1,424,525	1,424,525
Repair and Replacement Reserve <sup>4</sup>	700,000	700,000	700,000	700,000	700,000
Revenue Facility Maintenance/Renovation Reserve <sup>5</sup>	2,690,248	2,604,447	868,438	1,572,996	868,438
<b>Unreserved Ending Balance</b>	<b>\$6,839,768</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> FY 2001 revenues represent the proceeds of a Park Authority Note. On May 7, 2001, the Board of Supervisors authorized the issuance of a Park Authority Note in the amount of \$2,131,000 to support the purchase of the Keech-Hacor (Cardinal Forest) property or approximately 246 acres of parkland.

<sup>2</sup> In FY 2001, an amount of \$1,450,000 was transferred from Fund 170, Park Revenue Fund, to Fund 371, Park Capital Improvement Fund, for the following projects: \$200,000 for the ParkNet project, \$117,000 for park rental building maintenance, and \$1,133,000 for the facilities and services reserve. In FY 2002, an amount of \$1,379,575 will be transferred from Fund 170 for the following projects: \$200,000 for the ParkNet project, \$132,671 for park rental building maintenance, \$463,684 for general park improvements, and \$583,220 for the facilities and services reserve.

<sup>3</sup> In FY 2000, the Park Authority created a Reserve to separately account for the Ellanor C. Lawrence monies received for maintenance and renovation to this site. In accordance with the FCPA Board, the principal amount of \$1,275,000 received from the donation will remain intact, and any interest earned will be used according to the terms of the Trust.

<sup>4</sup> The Golf Revenue Bond Indenture requires that a security reserve and capital repair reserve be maintained in the Capital Improvement Plan for repairs to park facilities.

<sup>5</sup> In FY 2001, the Park Authority created a Reserve for the maintenance and renovation of revenue-generating facilities.

# FUND 371

## PARK CAPITAL IMPROVEMENT FUND

### FY 2003 Summary of Capital Projects

#### Fund: 371 Park Capital Improvement Fund

Project #	Description	Total Project Estimate	FY 2001 Actual Expenditures	FY 2002 Revised Budget	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
004146	Fox Mill Park	\$11,945	\$0.00	\$11,945.00	\$0	\$0
004263	Mount Royal Park	31,500	0.00	31,500.00	0	0
004349	South Run Park	134,884	62,750.00	57,854.00	0	0
004353	Huntley Meadows Park	52,755	0.00	696.94	0	0
004380	Beulah Road Park	7,670	0.00	7,670.00	0	0
004398	Litter Grant	10,920	0.00	1,696.00	0	0
004493	Robert E Lee Rec Ctr	396,911	59,443.91	61,780.55	0	0
004503	Cub Run S. V. Park	61,966	0.00	59,066.00	0	0
004522	Frying Pan Park	18,000	0.00	8,000.00	0	0
004525	Lake Fairfax Park	142,394	6,248.00	33,682.00	0	0
004534	Park Contingency		0.00	767,093.40	0	0
004538	Park Easement Admin.	1,168,713	57,795.00	243,217.20	0	0
004558	Park Collections	44,167	1,035.17	9,006.83	0	0
004564	History Special Events	8,000	0.00	2,994.65	0	0
004567	Stratton Woods	441,112	0.00	346,624.00	0	0
004584	Nottoway Park	57,969	0.00	3,040.00	0	0
004592	Sully Plantation	360,520	21,990.54	126,450.44	0	0
004595	Mason District Park	173,186	31,270.91	134,271.74	0	0
004626	Stuart Ridge/Sugarland Run Park	24,886	0.00	14,896.00	0	0
004638	Lake Braddock Sch Park	12,000	0.00	12,000.00	0	0
004698	Ellanor C Lawrence Park	345,542	0.00	4,370.00	0	0
004741	PTA Playground	250,000	2,190.48	144,623.52	0	0
004748	Gen. Park Improvements		1,719,567.93	4,381,351.04	0	0
004749	Site Information Mgmt	2,442,000	52,675.54	522,489.96	0	0
004750	Park Proffers	2,372,817	168,877.86	1,570,787.54	0	0
004751	Park Rental Bldg Maint.	924,544	45,301.55	416,014.36	0	0
004752	Government Ctr Gardens	20,000	0.00	2,346.00	0	0
004755	Union Mills Civil War Site	24,500	0.00	3,291.00	0	0
004758	Archaeology Proffers	95,732	376.52	81,387.18	0	0
004759	Stewardship Publications	24,139	0.00	19,802.08	0	0
004760	Stewardship Exhibits	13,325	0.00	12,820.96	0	0
004761	Lawrence Trust	208,191	15,712.00	172,751.00	0	0
004762	Golf Improvements	2,662,740	13,781.08	30,722.34	0	0
004763	Grants	237,645	57,221.80	170,369.67	0	0
004764	Mt. Air	45,641	330.00	45,311.00	0	0
004766	James Lee	43,045	979.50	0.00	0	0
004768	Ash Grove	14,439	12,265.45	2,173.55	0	0
004769	Blake Ln. Dog Park Grant	32,786	3,769.00	23,947.00	0	0
004771	Historic Huntley	85,141	18.90	85,122.10	0	0
004772	Memorial Park Imp.	1,943	0.00	1,943.00	0	0
004774	Gabrielson Gardens	2,000	0.00	2,000.00	0	0
004775	Open Space Preservation Contributions	137,326	0.00	137,326.00	0	0
004776	Sully Athletic Fields	150,000	66,232.28	83,767.72	0	0
004777	Historic Structures	5,000	0.00	5,000.00	0	0
004778	Land Acquisition Support	30,951	0.00	30,951.00	0	0
004779	Keech-Hacor Tract	2,131,000	2,131,000.00	0.00	0	0
004781	Needs Assessment - Rec Facilities	165,000	0.00	165,000.00	0	0
<b>Total</b>		<b>\$15,624,945</b>	<b>\$4,530,833.42</b>	<b>\$10,049,152.77</b>	<b>\$0</b>	<b>\$0</b>

# ALCOHOL SAFETY ACTION PROGRAM

Alcohol Safety  
Action Program

## *Agency Position Summary*

15 Regular Positions / 15.0 Regular Staff Years

### *Position Detail Information*

2 Probation Supervisors II  
1 Probation Supervisor I  
1 Probation Counselor III  
5 Probation Counselors II  
1 Accountant I  
2 Administrative Assistants IV  
3 Administrative Assistants II  
15 Positions  
15.0 Staff Years

# FUND 117

## ALCOHOL SAFETY ACTION PROGRAM

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### Agency Mission

To reduce the incidence of driving under the influence of alcohol (DUI) in Fairfax County through completion of a rehabilitative alcohol/drug education program, case management, public education, and referral to alcohol/drug treatment programs when necessary.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	15/ 15	15/ 15	15/ 15	15/ 15	15/ 15
Expenditures:					
Personnel Services	\$1,113,315	\$1,181,368	\$1,230,027	\$1,228,516	\$1,228,516
Operating Expenses	200,339	182,907	205,718	196,464	196,464
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,313,654</b>	<b>\$1,364,275</b>	<b>\$1,435,745</b>	<b>\$1,424,980</b>	<b>\$1,424,980</b>

### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:***

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:***

- ◆ As part of the *FY 2002 Third Quarter Review*, an increase of \$71,470 in both expenditures and fee-related revenue is included. Of the expenditure increase, \$48,659 is in Personnel Services due primarily to an increase in limited-term salaries associated with additional workload requirements based on current client levels. The remaining increase of \$22,811 in Operating Expenses is due primarily to additional payments to the State based on increased caseload projections.

### ***County Executive Proposed FY 2003 Advertised Budget Plan***

### Purpose

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts under the supervision of the ASAP Policy Board. The core program provides intake, classification, rehabilitative alcohol/drug education, referral to treatment, and case management to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders, and programs for adolescent substance abusers. Programs are available in English, Spanish, and Korean.



# FUND 117

## ALCOHOL SAFETY ACTION PROGRAM

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The County is the fiscal agent for the Fairfax ASAP which is administered through the Department of Administration for Human Services. ASAP is designed to be a self-supporting agency, funded entirely by client fees with the County providing indirect support through office space, utilities, and maintenance. The State imposes a fee ceiling on per client costs. The fee has remained unchanged since FY 1995 at \$350 per client, and will likely remain at that rate in FY 2003. The agreement between the ASAP Policy Board and the Board of Supervisors provides that ASAP will endeavor to develop a reserve fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline. Should surplus client fees above and beyond the balance required for a sufficient reserve fund become available in any fiscal year, the ASAP Policy Board will reimburse the County for these indirect costs, or may request permission from the Board of Supervisors to expend such funds on the ASAP program.

### Key Accomplishments

- ◆ ASAP has served an average of 3,646 clients over the past three years, an amount that has steadily increased over the past decade, while downsizing its staff and maintaining the integrity and quality of its numerous programs.
- ◆ Since FY 1999, at least 92 percent of DUI offenders annually referred to the program have successfully completed the program.
- ◆ In addition to its core court-mandated programs, ASAP has instituted additional user-funded programs to meet community needs. These programs include driver improvement programs in both English and Spanish, as well as a pilot program for educating reckless/aggressive drivers.
- ◆ Another innovative program for substance-abusing teenagers was begun in FY 2000, in conjunction with the Juvenile and Domestic Relations Court. In this program, adolescents charged with underage possession of alcohol and drugs are required to spend time in the Trauma/Intensive Care unit at Fairfax Inova Hospital observing the victims of substance abuse who are brought to the hospital for treatment.

### FY 2003 Initiatives

ASAP will intensify efforts to supplement its existing revenue base through all available means. Options to be explored include increasing the ASAP fee ceiling on either a statewide or Northern Virginia basis. Other revenue enhancing initiatives include increased marketing of the ASAP Driver Improvement Program as well as the Reckless/Aggressive Driver Education Program. To help inform the public about these programs, brochures have been distributed to places such as the schools, the courts, the legal community, and the Police Department. In addition, to help increase the fee collection rate, ASAP will continue to refine procedures that revoke the vehicle operator's license of any DUI client who has not successfully completed the ASAP program and paid the required fee.

### Performance Measurement Results

Service Quality, a measurement of client satisfaction with ASAP education classes, has remained at the 97 percent level since FY 2000, and is projected to remain at this high level. The percentage of individuals completing the program two years prior who have not recidivated has remained between 92 and 94 percent and is expected to remain at that level in FY 2003.

# FUND 117

## ALCOHOL SAFETY ACTION PROGRAM

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### Funding Adjustments

The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:

- ◆ An increase of \$47,148 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$13,557 in Operating Expenses is necessary due to mandated payments to the State based on the number of clients served in a given fiscal year. As the number of clients served increases, the amount that must be forwarded to the State increases proportionally.

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ There have been no revisions to this fund since approval of the FY 2002 Adopted Budget Plan.

### Objectives

- ◆ To provide a comprehensive alcohol/drug education program to individuals charged with driving under the influence of alcohol (DUI) that results in 94 percent of clients who have successfully completed the probationary period two years prior and have not recidivated.

### Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate/Actual	FY 2002	FY 2003
<b>Output:</b>					
Individuals served in ASAP education program <sup>1</sup>	2,976	3,193	3,353 / 3,384	3,462	3,621
<b>Efficiency:</b>					
Average cost per individual served	\$316	\$310	\$332 / \$322	\$344	\$327
<b>Service Quality:</b>					
Percent of individuals satisfied	95%	97%	97% / 97%	97%	97%
<b>Outcome:</b>					
Percent of individuals completing the program two years prior who have not recidivated based on Department of Motor Vehicles (DMV) records	92%	93%	92% / 94%	94%	94%

<sup>1</sup> Does not include clients referred by the Court systems who are not required to pay the full state-mandated fee.

# FUND 117 ALCOHOL SAFETY ACTION PROGRAM

## FUND STATEMENT

Fund Type G10, Special Revenue Funds      Fund 117, Alcohol Safety Action Program

	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
<b>Beginning Balance</b>	\$168,610	\$88,537	\$48,208	\$0	\$0
Revenue:					
Client Fees	\$1,124,922	\$1,212,232	\$1,304,541	\$1,331,720	\$1,331,720
ASAP Client Intake	4,789	4,840	5,108	5,125	5,125
ASAP Client Out	(16,374)	(7,624)	(13,357)	(9,803)	(9,803)
ASAP Restaff	2,400	3,330	2,315	3,330	3,330
Other Fees	77,515	94,475	88,930	96,025	96,025
<b>Total Revenue</b>	\$1,193,252	\$1,307,253	\$1,387,537	\$1,426,397	\$1,426,397
<b>Total Available</b>	<b>\$1,361,862</b>	<b>\$1,395,790</b>	<b>\$1,435,745</b>	<b>\$1,426,397</b>	<b>\$1,426,397</b>
Expenditures:					
Personnel Services	\$1,113,315	\$1,181,368	\$1,230,027	\$1,228,516	\$1,228,516
Operating Expenses	200,339	182,907	205,718	196,464	196,464
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	\$1,313,654	\$1,364,275	\$1,435,745	\$1,424,980	\$1,424,980
<b>Total Disbursements</b>	<b>\$1,313,654</b>	<b>\$1,364,275</b>	<b>\$1,435,745</b>	<b>\$1,424,980</b>	<b>\$1,424,980</b>
<b>Ending Balance</b>	<b>\$48,208</b>	<b>\$31,515</b>	<b>\$0</b>	<b>\$1,417</b>	<b>\$1,417</b>



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